



OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Milford Community Trust held in the Milford Opportunities Project Hub, 26 Town Centre, Te Anau on 07 May 2024 at 6:30pm. (6.30pm – 9.49pm)

PRESENT

Chairperson	Matt Wilson
Trustees	Rosco Gaudin
	Brad Johnstone
	Tony Woodham via MS Teams

IN ATTENDANCE

Strategic project lead	Simon Moran
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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

John Twidle provided an update on the Milford Opportunities Project at the request of the Chair.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Trustee Woodham, seconded Trustee Johnstone **and resolved:**

That the Milford Community Trust confirms the minutes of the meeting held on 31 August 2023 as a true and correct record of that meeting.

Reports

4.1 Half Year Financial Report to 31 December 2023

Record No: R/24/4/30136

Strategic project lead, Simon Moran spoke to this report and took the contents of the report as read.

Resolution

Moved Chairperson Wilson, seconded Trustee Johnstone **and resolved:**

That the Milford Community Trust:

- a) **Receives the report titled "Half Year Financial Report to 31 December 2023" dated 2 May 2024.**
- b) **Approves the half yearly report for the six-month period to 31 December 2023, and recommends that the report be submitted to the Southland District Council for information purposes and subsequently distributed to the Trust's stakeholders.**

4.2 Purchase of recreation sports equipment and a marquee/tent

Record No: R/24/5/30595

Chairperson Wilson abstained from voting for this report as the discussions that lead to the actions taken pre-dated his appointment to the Trust.

The remaining Trustees addressed the reasons for the purchase being the need to do something for the community in the short-term as the recreation centre still seems a long way off and there are social functions that still need some form of shelter to be provided. It was noted that marquees have been tried before and proven to be unsatisfactory, something that was demonstrated by the damage that occurred to the marquee this time during its first use. That damage will need to be repaired.

When considering whether the Trust wanted to continue to own the marquee it was thought that it was best that an entity with a presence in Milford Sound Piopiotahi would be most appropriate and that perhaps the Fire Brigade Trust could be approached as a starting point.

Trustee Gaudin wished it to be noted that he did not agree with the original decision to purchase the marquee or agree with the Trust retrospectively approving the funding for the purchase.

Moved Brad Johnstone, seconded Tony Woodham:

That the Milford Community Trust:

- a) receives the report titled "Purchase of recreation sports equipment and a marquee/tent".

CARRIED

Moved Rosco Gaudin, seconded Brad Johnstone:

That the Milford Community Trust:

- b) approves the purchase of recreation sports equipment ~~and a marquee/tent~~.

CARRIED

Moved Brad Johnstone, seconded Tony Woodham:

That the Milford Community Trust:

- c) approves the purchase of a marquee.

CARRIED

Rosco Gaudin requested that his dissenting vote be recorded against this motion.

Moved Tony Woodham, seconded Brad Johnston:

That the Milford Community Trust:

- d) approves the funding of \$6,102.73 from cash on hand in the bank account or from the next short-term deposit to mature.

CARRIED

Rosco Gaudin requested that his dissenting vote be recorded against this motion.

Moved Tony Woodham, seconded Brad Johnstone:

That the Milford Community Trust:

- e) gifts the Marquee to the Milford Fire Brigade Trust or other similar entity in Milford Sound Piopiotahi.

CARRIED

Rosco Gaudin requested that his dissenting vote be recorded against this motion and asked for it to be noted that he did not agree with any decision to have a marquee.

Final resolution:

That the Milford Community Trust:

- a) receives the report titled "Purchase of recreation sports equipment and a marquee/tent".
- b) approves the purchase of recreation sports equipment ~~and a marquee/tent~~.
- c) approves the purchase of a marquee.
- d) approves the funding of \$6,102.73 from cash on hand in the bank account or from the next short-term deposit to mature.
- e) gifts the Marquee to the Milford Fire Brigade Trust or other similar entity in Milford Sound Piopiotahi.

4.3 Proposed Amendments to the Milford Community Trust Deed

Record No: R/24/5/30521

Strategic project lead, Simon Moran spoke to this report and took the contents of the report as read.

Resolution

Moved Chairperson Wilson, seconded Trustee Johnstone **and resolved recommendations a – d with new e (as indicated with underline) and resolved:**

That the Milford Community Trust:

- a) Receives the report titled "Proposed Amendments to the Milford Community Trust Deed" dated 2 May 2024.
- b) Approves the amendments as proposed in Attachment A – *Proposed 2024 Amendments to the Milford Community Trust Deed* subject to a legal review.
- c) Approves council staff obtaining a legal review on behalf of the Trust.
- d) Authorises the Chair to approve any minor additional changes to the Trust Deed identified as a result of the legal review.
- e) Make provision for an additional ex officio trustee by adding a new clause 9(b)iii that states "One trustee being a duly elected Councillor for the Mararoa Waimea Ward of the Southland District Council from time to time."

4.4 Invoicing operators

Record No: R/24/5/30505

Strategic project lead, Simon Moran spoke to this report and took the contents of the report as read.

Resolution

Moved Trustee Woodham, seconded Chairperson Wilson **and resolved:**

That the Milford Community Trust:

- a) receives the report titled "Invoicing operators" dated 1 May 2024.
- b) agrees not to invoice operators for any revenue until 31 December 2024.

4.5 Draft Statement of Intent 2024-2027

Record No: R/24/5/30718

Strategic project lead, Simon Moran spoke to this report and took the contents of the report as read.

Resolution

Moved Chairperson Wilson, seconded Trustee Johnstone **and resolved:**

That the Milford Community Trust approves recommendations a-b (with an amendment to b as shown by the underlined text)

- a) receives the report titled "Draft Statement of Intent 2024-2027" dated 2 May 2024.
- b) approves the Draft Statement of Intent 2024 – 2027 subject to the change to the concessionaires income for 2024/25 to be \$75,000 (in line with resolution (e) under item 4.4) made, provides a copy to Council, and makes it publicly available via the Council's website.

The meeting concluded at 9.49pm.

CONFIRMED AS A TRUE AND CORRECT RECORD OF A
MEETING OF THE MILFORD COMMUNITY TRUST
HELD ON 7 MAY 2024.

DATE:.....

CHAIRPERSON:.....