



Notice is hereby given that a meeting of the Stewart Island/Rakiura Community Board will be held on:

Date: Thursday, 13 June 2024
Time: 9.45am
Meeting room: Stewart Island Pavilion
7 Ayr St, Stewart Island

Stewart Island/Rakiura Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Aaron Conner
Deputy chairperson	Aaron Joy
Members	Mike Douglass Rakiura Herzhoff Daniel Meads Andrea Young Cr Jon Spraggon

IN ATTENDANCE

Committee advisor	Kirsten Hicks
Community partnership leader	Karen Purdue

Contact telephone: 0800 732 732
Postal address: PO Box 903, Invercargill 9840
Email: emailsdc@southlanddc.govt.nz
Website: www.southlanddc.govt.nz

Full agendas **are available on Council's** website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Health and safety – emergency procedures

Toilets – The location of the toilets will be advised at the meeting.

Evacuation – Should there be an evacuation for any reason please exit via the exits indicated at the venue.

Earthquake – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate the building to a safe location.

Phones – Please turn your mobile devices to silent mode.

Recording - These proceedings may be recorded for the purpose of live video, both live streaming and downloading. By remaining in this meeting, you are consenting to being filmed for viewing by the public.

Community board terms of reference

TYPE OF COMMITTEE	Community board (board)
RESPONSIBLE TO	Boards are responsible to Council Each board will also have relationships with Council committees (these committees are outlined in the delegations manual).
SUBCOMMITTEES	Some subcommittees will report to community boards – these are outlined in section 8.5 of the delegations manual.
MEMBERSHIP	Oreti and Waihopai Toetoe boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other boards have six members plus a member appointed by Council. The chairperson is elected by the board. Councillors who are not appointed to boards can only remain for the public section of the board meeting. They cannot stay for the public excluded section unless the board agrees.
FREQUENCY OF MEETINGS	Every second month, but up to 12 ordinary meetings a year with the approval of the chief executive.
QUORUM	Not less than four members
THE ROLE OF COMMUNITY BOARDS	<p>Governance</p> <p>Elected members are responsible for providing leadership, setting direction and for overseeing performance (at a high level).</p> <p>The chief executive and staff are responsible for management activities including the allocation of resources, overseeing the day to day operations of the community board, providing policy advice and implementing governance decisions.</p> <p>Roles outlined in the Local Government Act 2002</p> <ul style="list-style-type: none"> • appoint a chairperson and deputy chairperson • represent, and act as an advocate for, the interests of its community • consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the board • maintain an overview of services provided by the territorial authority within the community • prepare an annual submission to the territorial authority for expenditure within the community • communicate with community organisations and special interest groups within the community • undertake any other responsibilities that are delegated to it by the territorial authority. <p>Additional roles of boards</p> <p>Community wellbeing</p>

- a) promote the social, economic, environmental and cultural well-being of local communities
- b) monitor the overall well-being of local communities.

Community leadership

- a) to provide leadership to local communities on the strategic issues and opportunities that they face
- b) identify key issues and opportunities that will affect the future of the board’s community and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities
- c) promote a shared vision for the board’s community and develop and promote ways to work with others to achieve positive outcomes
- d) provide a local community perspective on Council’s long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities
- e) develop and manage community board plans including keeping these up to date and relevant to community needs and aspirations.

Engagement and relationships

- a) to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community.

Advocacy

- a) as part of the long term plan or annual plan process, prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest
- b) as part of the long term plan or annual plan process, outline the relative priorities for the delivery of District services and levels of service within the board area (Council sets the levels of service for **District Activities**⁽ⁱⁱ⁾ if a board seeks a higher level of service, they need to recommend that to Council, and the higher level of service will need to be funded in an appropriate way (locally).

Local activities

For local activities⁽ⁱⁱⁱ⁾

- a) recommend to Council levels of service⁽ⁱⁱⁱ⁾ and budgets for local activities, having regard to Council budgets in the long term plan or annual plan process
- b) recommend to Council rates, user charges and fees to fund local activities

	<ul style="list-style-type: none"> c) recommend to Council or a relevant committee the approval of project definitions or business cases and procurement plans for capital expenditure over \$300,000 d) recommend to Council or a relevant committee unbudgeted capital expenditure e) monitor the services Council delivers its communities and assess the extent these services meet community needs or the expected level of service f) support the development of local management plans where required by statute or in support of the district plan, or other plans (reserves, harbours, or other community facilities). <p>These plans should then be recommended to Council. There are times when local management plans^(iv) should not be developed</p> <p>Environmental management and spatial planning</p> <ul style="list-style-type: none"> a) provide comment on resource consent applications referred to the community board for comment b) to make recommendations to Council about bylaws and about enforcing bylaws within the community, having regard to the need to maintain consistency across the District c) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol, where statutory ability exists to seek such feedback d) provide input into regulatory activities not otherwise specified above, where process allows e) recommend to Council initiating an appeal to the environment court on decisions relating to resource consent applications that the board has made submissions on f) provide support to the development of community plans for a civil defence emergency and the recovery afterwards.
DELEGATIONS	<p>In exercising the delegated powers, boards will operate within:</p> <ul style="list-style-type: none"> a) policies, plans, standards or guidelines that have been established and approved by Council b) the needs of the local communities c) the approved budgets for the activity. <p>1) Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers^(v).</p> <p>Community wellbeing</p> <ul style="list-style-type: none"> a) develop local strategies to improve areas of wellbeing (where a need has been identified) b) to develop local community outcomes that reflect the desired goals for their community or place.

	<p>Community board plans</p> <p>a) Regularly review and update the community board plan to keep the plan relevant.</p> <p>Decisions on locally funded assets and services</p> <p>a) accept donations of a local asset (e.g. a gas barbeque, park bench, etc) with a value of less than \$30,000</p> <p>b) approve project definitions or business cases for approved budgeted capital expenditure up to \$300,000.</p> <p>Unbudgeted expenditure</p> <p>a) approve unbudgeted operating expenditure for local activities of up to \$20,000</p> <p>b) approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan or long term plan</p> <p>c) authority to delegate to the chief executive, when approving a project definition or business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the annual plan or long term plan.</p> <p>Leases and licenses</p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, and subject to any relevant legislation and/or policy requirement, on behalf of Council;</p> <p>a) accept the highest tenders for rentals more than \$10,000</p> <p>b) approve the preferential allocation^(vi) of leases and licenses where the rental is \$10,000 or more per annum.</p> <p>Community assistance</p> <p>a) establish a system for prioritising allocations, based on criteria provided by Council</p> <p>b) grant funds from the Community Partnership Fund</p> <p>c) allocate bequests or grants generated locally, consistent with the terms of the bequest or grant fund.</p> <p>Northern Southland development fund</p> <p>a) the Northern board can make decisions regarding funding applications to the Northern Southland development fund.</p>
LIMITS TO DELEGATIONS	<p>Boards have no financial or decision-making delegations other than those specifically delegated by Council.</p> <p>Boards shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its long term plan or annual plan.</p> <p>In accordance with the provisions of section 39(2) of Schedule 7 of the Local Government Act 2022 the board may not incur expenditure in excess of the approved budget.</p>

	<p>Matters that are not delegated</p> <p>Council has not delegated to boards the power to:</p> <ul style="list-style-type: none"> a) make a rate or bylaw b) acquire, hold or dispose of property c) direct, appoint, suspend or remove staff d) engage or enter into contracts and agreements and financial commitments e) institute an action for recovery of any amount f) issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like; g) institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal to the environment court on decisions in respect to resource consent applications on which the board has made submissions.
CONTACT WITH MEDIA	<p>The board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media or outside agencies on behalf of Council on matters outside of the board’s delegations.</p> <p>The leadership team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Council.</p>
REPORTING	<p>Boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>Copies of board meeting minutes are retained by Council.</p>

- (i) **District activities include:**
- a) community leadership at a district level (including district community grants)
 - b) wastewater
 - c) waste services
 - d) water supply
 - e) district open spaces (parks and reserves)
 - f) roading
 - g) district community services (library services, cemeteries, community housing and heritage/culture)
 - h) district community facilities (public toilets, library buildings, offices and amenity buildings)
 - i) environmental services (building services, resource management, environmental health, animal services, emergency management)
 - j) stormwater
 - k) corporate support services

- (ii) **Local activities include:**
- a) community leadership at a local board level (including local community grants)
 - b) local community facilities (halls and other amenity buildings within Council's overarching policy for community facilities)
 - c) water facilities (boat ramps, wharves, jetties and harbour facilities)
 - d) local open spaces (parks and reserves, playgrounds and streetscapes)
 - e) parking limits, footpaths and streetlights
 - f) Te Anau/Manapouri Airport (Fiordland board)
 - g) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura board)
 - h) for the above two local activities only
 - i) recommend levels of service and annual budget to Council or a relevant committee
 - j) monitor the performance and delivery of the service
 - k) naming reserves, structures and commemorative places
 - l) authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places.
 - m) naming roads
 - n) authority to decide on the naming for public roads, private roads and rights of way
 - o) assisting the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.
- (iii) Levels of service is a term in asset management referring to the quality of a given service. Defining and measuring levels of service is a key activity in developing infrastructure asset management plans. Levels of service may be tied to physical performance of assets or be defined by customer expectation and satisfaction.
- (iv) Local management plans should not be developed where powers:
- a) have been delegated to Council staff
 - b) would have significance beyond the board's area or otherwise involves a matter of national importance (Section 6 Resource Management Act 1991)
 - c) involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.
- (v) Local Government Act 2002, s.53
- (vi) A preferential allocation is when there is a preference that a lease or license is given to a particular person or group, rather than having an open process. For example, a neighbouring land owner or a community group that use a building may be asked if they want to lease the land/building, rather than giving the wider public the opportunity to tender or apply.
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1 Apologies

Apologies were received from Rakiura Herzhoff and Andrea Young.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of interest

Community board members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Extraordinary/urgent items

To consider, and if thought fit, to pass a resolution to permit the community board to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further **discussion.”**

5 Confirmation of minutes

5.1 Meeting minutes of Stewart Island/Rakiura Community Board, 11 April 2024

5.2 Meeting minutes of Extraordinary Stewart Island/Rakiura Community Board, 09 May 2024

6 Public participation

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at www.southlanddc.govt.nz or by phoning 0800 732 732.



Stewart Island/Rakiura Community Board

OPEN MINUTES Unconfirmed

Minutes of a meeting of Stewart Island/Rakiura Community Board held in the Stewart Island Pavilion, Ayr St, Oban on Thursday, 11 April 2024 at 8.45am (8.45am – 10.05am)

PRESENT

Chairperson	Aaron Conner	
Deputy chairperson	Aaron Joy	
Members	Mike Douglass	
	Rakiura Herzhoff	(via Teams)
	Councillor Jon Spraggon	

APOLOGIES

Daniel Meads
Andrea Young

IN ATTENDANCE

Committee advisor	Kirsten Hicks
Community partnership leader	Karen Purdue

1 Apologies

Apologies for non-attendance were received from Daniel Meads, and Andrea Young.

Moved Councillor Jon Spraggon, seconded Mike Douglass and resolved:
That the Stewart Island/Rakiura Community Board accepts the apologies for non-attendance from Daniel Meads and Andrea Young.

2 Leave of absence

Rakiura Herzhoff requested leave of absence from 1 June to 15 September 2024.

Moved Mike Douglass, seconded Deputy Chairperson Aaron Joy and resolved:
That the Stewart Island/Rakiura Community Board accepts the leave of absence request from Rakiura Herzhoff.

3 Conflict of interest

There were no conflicts of interest declared.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Resolution

Moved Mike Douglass, seconded Cr Jon Spraggon and resolved:

That the Stewart Island/Rakiura Community Board confirms the minutes of the meeting held on 15 February 2024 as a true and correct record of that meeting.

That the Stewart Island/Rakiura Community Board confirms the minutes of the Extraordinary meeting held on 22 February 2024 as a true and correct record of that meeting.

6 Public participation

There was no public participation

REPORTS

7.1 COMMUNITY UPDATE

RECORD NO: R/24/3/22953

THERE WAS NO COMMUNITY UPDATE.

RESOLUTION

MOVED CR JON SPRAGGON, SECONDED RAKIURA HERZHOF AND RESOLVED:

THAT THE STEWART ISLAND/RAKIURA COMMUNITY BOARD:

- A) ACKNOWLEDGES THE NON-ATTENDANCE OF REPRESENTATIVES FROM COMMUNITY AGENCIES AT THE MEETING.

7.2 COMMUNITY BOARD REPORTING

RECORD NO: R/24/3/23692

COMMUNITY PARTNERSHIP LEADER KAREN PURDUE WAS IN ATTENDANCE FOR THIS REPORT.

MATTERS DISCUSSED INCLUDED:

- HORSESHOE BAY TRACK PROGRESS – THE STAGE FROM MILL CREEK TO ABOVE BUTTERFIELD BEACH IS NOW COMPLETED, AND ALREADY IT IS BEING WELL USED. THERE ARE STILL SOME FUNDS REMAINING. DISCUSSION IS ONGOING ABOUT THE NEXT STAGE AND THE BOARD IS ADAMANT THAT THEY WISH TO AVOID THE TWO ROAD CROSSINGS SUGGESTED. A CONSULTANT WILL INVESTIGATE OPTIONS
- VISITOR LEVY – NUMBERS OF VISITORS HAVE INCREASED, AND THE LEVY INCREASED TO \$10 IN OCTOBER 2023. GREAT SOUTH HAS NO FUNDING FOR THE VISITOR SURVEY THEY HAVE PREVIOUSLY UNDERTAKEN
- SPATIAL PLANNING – THIS PROJECT IS PROGRESSING, AND THE BOARD IS HOPEFUL THAT STEWART ISLAND WILL BE INVOLVED
- LONG TERM PLAN (LTP): THIS HAS BEEN EXTENDED BY THREE MONTHS. IT IS EXPECTED THAT CONSULTATION WILL TAKE PLACE MAY – JUNE, SUBMISSIONS WILL BE HEARD IN JULY AND IT IS HOPED THAT THE PLAN WILL BE ADOPTED AT THE COUNCIL MEETING ON 24 AUGUST 2024
- HOLIDAY PROGRAMME – THIS WAS WELL SUPPORTED LOCALLY. MEMBERS WONDERED IF DATA WAS AVAILABLE SHOWING WHAT PERCENTAGE OF ATTENDEES WERE LOCAL CHILDREN AS OPPOSED TO VISITORS
- REQUESTS FOR SERVICE (RFS): THE BOARD MEMBERS QUESTIONED THE ACCURACY OF THE NUMBERS GIVEN, ESPECIALLY IN RELATION TO WATER AND WASTE ISSUES. THIS IS POSSIBLY DUE TO THE WAY THE REQUESTS ARE CATEGORISED
- ADDITIONS TO THE TRACKER PORTION OF THE REPORT – MEMBERS ASKED THAT IT INCLUDE UPDATES ON THE GOLDEN BAY PROJECT, AND AN UPDATED TOTAL OF THE VISITOR NUMBERS.

RESOLUTION

MOVED MIKE DOUGLASS, SECONDED CR JON SPRAGGON AND RESOLVED:
THAT THE STEWART ISLAND/RAKIURA COMMUNITY BOARD:

- A) RECEIVES THE REPORT **TITLED “COMMUNITY BOARD REPORTING” DATED 28 MARCH 2024.**

7.3 COUNCILLOR UPDATE

RECORD NO: R/24/3/23067

COUNCILLOR JON SPRAGGON WAS IN ATTENDANCE FOR THIS REPORT.

MATTERS DRAWN TO THE ATTENTION OF THE BOARD INCLUDED:

- RATES RELIEF REQUEST BY A RATA STREET PROPERTY OWNER – COUNCIL SUPPORTED THE ACTION UNDERTAKEN BY STAFF
- DRAFT SPEED MANAGEMENT PLAN HAS NOW BEEN ADOPTED, WHICH WILL RESULT IN A 30KM LIMIT IN THE VILLAGE CENTRE
- ULVA ISLAND WHARF DISCUSSIONS ARE UNDERWAY WITH THE LAWYERS. ONCE THINGS HAVE BEEN SETTLED, THE FAMILY PLAN TO MEET WITH OPERATORS
- ENERGY UPDATE – SLOW PROGRESS AS THE FUNDING IS NOT YET THROUGH FROM MBI. THERE ARE THREE INTERESTED PARTIES AWAITING INSTRUCTION.

RESOLUTION

MOVED CR JON SPRAGGON, SECONDED MIKE DOUGLASS AND RESOLVED:
THAT THE STEWART ISLAND/RAKIURA COMMUNITY BOARD:

- A) RECEIVES THE REPORT **TITLED “COUNCILLOR UPDATE”.**

7.4 FINANCIAL REPORT FOR THE PERIOD ENDED 29 FEBRUARY 2024

RECORD NO: R/24/3/24449

COMMUNITY PARTNERSHIP LEADER KAREN PURDUE WAS IN ATTENDANCE FOR THIS REPORT.

MEMBERS NOTED THAT THIS REPORT COVERS SIX MONTHS AND ALTHOUGH IT APPEARS THERE HAS BEEN AN UNDERSPEND IN OPERATING EXPENSES, THE BUSY TIME OF YEAR IS NOW APPROACHING.

RESOLUTION

MOVED DEPUTY CHAIRPERSON AARON JOY, SECONDED MIKE DOUGLASS AND
RESOLVED:

THAT THE STEWART ISLAND/RAKIURA COMMUNITY BOARD:

- A) RECEIVES THE REPORT TITLED **"FINANCIAL** REPORT FOR THE PERIOD ENDED
29 FEBRUARY 2024" DATED 27 MARCH 2024.

7.5 PROPOSED REGIONAL CLIMATE CHANGE STRATEGY CONSULTATION

RECORD NO: R/24/3/22959

ROCHELLE FRANCIS, CLIMATE CHANGE LEAD, ENVIRONMENTAL PLANNING WAS PRESENT
FOR THIS REPORT.

THE BOARD NOTED THE PURPOSE OF THIS REPORT WAS TO PROVIDE INFORMATION ABOUT
CONSULTATION ON THE PROPOSED REGIONAL CLIMATE CHANGE STRATEGY FOR
MURIHIKU SOUTHLAND (PROPOSED STRATEGY).

MEMBERS OF THE PUBLIC ARE ASKED TO PROVIDE FEEDBACK ON THE PROPOSED
STRATEGY'S ASPIRATIONS INCLUDING A REGIONAL NET ZERO GOAL, AND TO INDICATE
WHICH CLIMATE CHANGE IMPACT THEY ARE MOST CONCERNED ABOUT. THEY ARE ALSO
INVITED TO PROVIDE ANY OTHER COMMENTS REGARDING THE PROPOSED STRATEGY
AND/OR SOUTHLAND COUNCILS' **RESPONSES TO A CHANGING CLIMATE**. THIS IS STAGE
ONE, STAGE TWO WILL PRODUCE AN ACTION FRAMEWORK. THERE WILL BE A REGIONAL
PLAN, BUT EACH COUNCIL WILL DEVELOP THEIR OWN CLIMATE ACTION PLANS

RESOLUTION

MOVED MIKE DOUGLASS, SECONDED DEPUTY CHAIRPERSON AARON JOY AND
RESOLVED:

THAT THE STEWART ISLAND/RAKIURA COMMUNITY BOARD:

- A) RECEIVES THE REPORT TITLED **"PROPOSED REGIONAL CLIMATE CHANGE
STRATEGY CONSULTATION"**.

7.6 CHAIRPERSON'S REPORT

RECORD NO: R/24/3/23074

CHAIRPERSON AARON CONNER PRESENTED THIS REPORT.

MATTERS DISCUSSED INCLUDED:

- RECYCLING REVIEW – WASTENET IS CURRENTLY REVIEWING RECYCLING PROTOCOLS.
ALTHOUGH STEWART ISLAND IS NOT IN THEIR CATCHMENT, IT IS INTERESTING TO SEE

WHAT WILL RESULT ON A DISTRICT LEVEL. THERE WAS A RESPONSE TO THE BOARD'S REQUEST FOR AN UPDATE ON WHAT CAN BE RECYCLED LOCALLY, WHICH WAS PUBLISHED IN THE STEWART ISLAND NEWS (SIN)

- LONNEKERS TREES – ALTHOUGH THERE ARE FINANCIAL CONSTRAINTS, THE BOARD CONSIDERS WORK ON THESE TREES TO BE A HEALTH AND SAFETY ISSUE, AND AN ACTION PLAN NEEDS TO BE DEVELOPED. FUNDING STREAMS NEED TO BE EXPLORED
- TRAILL PARK – STAFF ARE CURRENTLY INVESTIGATING THE STATUS OF THE BACK ROOM IN THE PAVILION. THERE IS NO ACTIVE LEASE FOR THIS AREA
- **CHAIRS' MEETING** – THE MOST RECENT MEETING DISCUSSED SPATIAL PLANNING, WHICH WOULD BE VERY USEFUL INFORMATION FOR FUTURE PLANNING EXERCISES
- ISLAND CHAIRS MEETING (VIA TEAMS)- THIS INVOLVED THE CHAIRS FROM WAIHEKE ISLAND, GREAT BARRIER AND THE CHATHAMS. EACH COMMUNITY SEEMS TO BE FACING SIMILAR ISSUES, ALTHOUGH IT DOES APPEAR THAT THE STEWART ISLAND/RAKIURA COMMUNITY IS MORE SUPPORTED. THE COSTS OF FINANCING BOARDING SCHOOL FEES WAS A DISCUSSION POINT
- SPRAYING IS REQUIRED IN MANY PLACES BUT POSSIBLY IT IS TOO LATE IN THE SEASON. SOME AREAS HAVE NOT BEEN SPRAYED FOR 18 MONTHS. MEETING WITH STAFF TO DISCUSS LEVELS OF SERVICE
- COMMUNITY MEETING – THIS IS PLANNED FOR TUESDAY 23 AND SEVERAL GROUP MANAGERS AND THE MAYOR WILL BE ATTENDING.

RESOLUTION

MOVED CR JON SPRAGGON, SECONDED MIKE DOUGLASS AND RESOLVED:

THAT THE STEWART ISLAND/RAKIURA COMMUNITY BOARD:

- A) RECEIVES THE REPORT TITLED **"CHAIRPERSON'S REPORT"**.

7.7 NEXT MEETING

RECORD NO: R/24/3/23071

KIRSTEN HICKS (COMMITTEE ADVISOR) WAS PRESENT FOR THIS REPORT.

MEMBERS WERE REMINDED THAT THE NEXT SCHEDULED MEETING OF THE BOARD WILL BE ON THURSDAY 13TH JUNE. HOWEVER, THE WORKSHOP SCHEDULED FOR 9 MAY HAS NOW BEEN CHANGED TO A MEETING SO THE APPLICATIONS FROM THE BOARD TO THE VISITOR LEVY FUND CAN BE RESOLVED. MORE INFORMATION WILL BE SENT TO THE BOARD WHEN THESE ARRANGEMENTS HAVE BEEN FINALISED .

RESOLUTION

MOVED MIKE DOUGLASS, SECONDED DEPUTY CHAIRPERSON AARON JOY AND RESOLVED:

THAT THE STEWART ISLAND/RAKIURA COMMUNITY BOARD:

- A) RECEIVES THE REPORT TITLED **"NEXT MEETING"**.

-
- B) CONFIRMS THAT THE NEXT MEETING OF THE STEWART ISLAND/RAKIURA COMMUNITY BOARD WILL BE HELD AT 9.45AM ON THURSDAY 13 JUNE 2024, AT THE PAVILION, 7 AYR STREET, STEWART ISLAND

The meeting concluded at 10.05am

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE STEWART ISLAND/RAKIURA COMMUNITY BOARD HELD ON THURSDAY 11TH APRIL 2024

DATE:.....

CHAIRPERSON:.....



Extraordinary Stewart Island/Rakiura Community Board

OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Extraordinary Stewart Island/Rakiura Community Board held in the Library, 10 Ayr St, Stewart Island, Oban on Thursday, 9 May 2024 at 7:00pm (7.00pm – 7.05pm).

PRESENT

Chairperson	Aaron Conner
Deputy chairperson	Aaron Joy
Members	Mike Douglass Rakiura Herzhoff Daniel Meads Andrea Young Councillor Jon Spraggon

APOLOGIES

IN ATTENDANCE

Committee advisor	Kirsten Hicks
Community partnership leader	Karen Purdue

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Public participation

There was no public participation

Reports

6.1 Stewart Island/Rakiura Community Board - Application to the Stewart Island/Rakiura Visitor Levy Fund 2024

Record No: R/24/4/29318

Community partnership leader Karen Purdue was in attendance for this report.

The purpose of this report is to seek approval from the Stewart Island Rakiura Community Board to submit a funding application to the Stewart Island Rakiura Visitor Levy Fund to construct a new walking track from Ayr Street (bottom of Golden Bay road) through to the end of Traill Park, from the 2024 funding round.

Executive summary

The Stewart Island/Rakiura Visitor Levy Fund is available for projects that meet the following criteria:

- activities and facilities used by, or for the benefit of, visitors to Stewart Island;
- activities and facilities that mitigate the adverse effects of visitors on the environment of Stewart Island.

The project is to construct a new walking track from Ayr Street (bottom of Golden Bay road) through to the end of Traill Park. This project is part of the Golden Bay masterplan.

Applications close on Friday 10th May 2024. The concept designs and final estimate of costs, in support of the application are not yet completed.

Staff are therefore seeking approval for the board to delegate authority to the board chair to approve the concept designs and final estimate of costs for attachment to the application.

The application is requesting funding up to \$200,000.

Resolution

Moved Deputy Chairperson Aaron Joy, seconded Daniel Meads and resolved:

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled “Stewart Island/Rakiura Community Board - Application to the Stewart Island/Rakiura Visitor Levy Fund 2024” dated 1 May 2024.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees to the submission of an application for up to \$ 200,000 to construct a new walking track from Ayr Street (bottom of Golden Bay road) through to the end of Traill Park.
- e) Delegates authority to the board chair to approve the concept designs and final estimate of costs for attachment to the application.

The meeting concluded at 7.05pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE STEWART ISLAND/RAKIURA
COMMUNITY BOARD HELD ON THURSDAY 9 MAY
2024

DATE:.....

CHAIRPERSON:.....

Community update

Record no: R/24/5/34530

Author: Kirsten Hicks, Committee advisor/customer support partner

Approved by: Rachael Poole, Committee advisor

Decision

Recommendation

Information

Recommendation

That the Stewart Island/Rakiura Community Board:

- a) Acknowledges the attendance of representatives from community agencies at the meeting.

Attachments

There are no attachments for this report.

Community board reporting

Record no: R/24/5/33169
Author: Karen Purdue, Community partnership leader
Approved by: Sam Marshall, Group manager customer and community wellbeing

Decision Recommendation Information

Purpose

- 1 The purpose of this report is to inform the board of the community leadership, operational and Council activities in the board area and across the district.

Recommendation

That the Stewart Island/Rakiura Community Board:

- a) **receives the report titled “Community board reporting” dated 6 June 2024.**

Attachments

- A Stewart Island Rakiura community leadership report - 13 June 2024 [↓](#)
- B Stewart Island Rakiura operational report - June 2024 [↓](#)



What’s happening in your area

Better-off funding projects update

PROJECT	FUNDING	CURRENT STATUS
Stage 2 Horseshoe Bay Road-Butterfield Beach Track	\$278,000	Construction has been completed for stage one and two. Investigations into stage three are underway.

What’s happening across the district

Te Hikoi – Art Challenge 2024

In 2023 Te Hikoi Museum in Riverton held its inaugural Art Challenge thanks to funding from Creative Communities NZ, which is administered by Southland District Council. This year the challenge is back again thanks to funding from Creative Communities NZ. Artists anywhere are invited to view the museum’s collection online and use it as inspiration to create any work of art (paintings, photography, pottery, carvings, sculpture, creative writing, music, textiles etc). The process includes artists submitting an expression of interest form so Te Hikoi can engage with experts and provide advice on cultural sensitivity around their concept. Entries are due by 23 August 2024, with the exhibition showing the art work alongside the object of inspiration to be held September – October 2024. Last year 21 art works, provided by professionals alongside first-time exhibitors, from as far away as Australia, provided around 400 visitors a delightful experience of seeing history inspire art. The museum is asking people to spread the word and encourage people to embrace the challenge over winter, with all the relevant information to be found on www.tehikoi.co.nz.

Get a Life | Get Southland campaign

Great South have launched a new initiative aimed at attracting professionals and their families to consider Southland as an exceptional destination for both work and lifestyle.

The campaign includes a toolbox for businesses and links to job vacancies in the South.

More information can be found here <https://getalife.nz/>

Community funding

Community Partnership Fund

The next funding round closes on 31 October 2024.

Other funding opportunities

The following funding was granted for the March 2024 funding rounds:

Sport NZ Rural Travel Fund

Fiordland College	\$1,500
Central Southland College	\$1,500
Takitimu United Netball Club	\$400
Winton Football Club	\$1,000
Menzies College Netball Club	\$1,500
Northern Southland College	\$1,500
Mossburn School	\$1,000
Netball Fiordland	\$1,000

District Initiatives Fund

Citizens Advice Bureau Invercargill	\$5,000
The South Island Branch of Muscular Dystrophy Assn	\$2,000
Royal NZ Plunket Trust	\$4,000
Amateur Radio Emergency Communications Southland	\$12,000
Southland Land Search & Rescue	\$11,000
Otago Museum Trust Board	\$8,946

Creative Communities Scheme

The Glow Show Company: Bad Jelly the Witch production in Te Anau	\$3,000
Cathy Irons – Douce Ambiance: Jazz, classical and folk quartet concerts in Riverton and Te Anau	\$1,500
Folkinfusion: Children’s ukelele workshop followed by an evening concert on Rakiura Stewart Island	\$1,000
The Lodge 223: Bringing Arts on Tour “Red Heavens” show to Waikaia	\$500
Manapouri Art Group Incorporated: Weekend art workshop with Gore artist Julie Duncan	\$1,234

Te Hikoi (Riverton Heritage Museum and Tourist Centre Trust): Artist Challenge 2024 – a creative challenge and exhibition	\$2,660
Toi Rakiura Arts Trust : Series of eight workshops held by a variety of artists on Rakiura between April and September 2024	\$3,000
Rakiura Dance – Karin Lewis: Two weekend workshops on Rakiura for children aged 3.5-13 years with Jess Henwood from Fiordland Dance	\$1,472
Te Anau Waitangi Charitable Trust: Performance of Nga Herenga Waka group at Te Anau Waitangi Day Festival 2025	\$3,000
Wahine Waveriders: Making of a micro surf documentary celebrating wahine surfers of Southland with a focus on Pou family of Riverton to enter into multiple film competitions	\$2,000

The Ohai Railway Fund committee met to allocate the March 2024 round of funding on Friday 7 June.

All application forms are on the SDC website: <https://www.southlanddc.govt.nz/council/funding-and-grants/> or email funding@southlanddc.govt.nz

Council department updates

Governance

Staff are busy on a number of work streams including:

The representation review - As you will be aware, representation review work has been delayed slightly to work around the altered long term plan timetable. Staff will now present a report to Council in June outlining general feedback received about representation in the District and feedback received about four representation options. The report will also outline what will be presented to Council as the initial proposal. It is anticipated Council will adopt an initial proposal on 17 July, it will be consulted on through August, and a final proposal will be endorsed in October. A final decision on representation will be made by the Local Government Commission by 10 April 2025.

Pecuniary and other conflicts of interests – staff are compiling the register of elected members' interests and this will be circulated to elected members prior to it becoming publicly available on Council's website.

A governance guide – staff are preparing a guidance document relating to Great South.

Reviewing the report template for meetings – staff are still reviewing the template used to produce reports for formal meetings. There is still a chance to provide feedback on the current template - please email michal.gray@southlanddc.govt.nz or let your community partnership leader know if you have any suggestions or comments.

Akona learning platform – we encourage you to use this learning tool – there are currently sessions/modules available on:

- governance – focusing on the big picture
- navigating local government meetings
- managing conflicts of interest

- engaging with your local community
- remuneration and tax for elected members
- and there are also videos and articles available.

Strategy and Policy

Bylaw review

The Dog Control Bylaw and the Freedom Camping Bylaw are both coming up for review and the Strategy and Policy Team would like to hear from the board about whether or not they would like their team to run workshops with the board on either or both of these bylaws.

The purpose of the workshops will be to receive initial comments, understand local issues and discuss potential solutions.

The Dog Control Bylaw came into force on 29 August 2015 and the Freedom Camping Bylaw came into force on 12 December 2015. Councils are required to review existing bylaws every 10 years.

Copies of the current bylaws can be found here:

<https://www.southlanddc.govt.nz/assets/Bylaws-policies-and-strategies/bylaws/Dog-Control-Bylaw-2015.pdf>

<https://www.southlanddc.govt.nz/assets/Bylaws-policies-and-strategies/bylaws/Freedom-Camping-Bylaw-2015.pdf>

This is just the start of the bylaw review process and next steps will include wider engagement with stakeholders and the public. This will be followed with the bylaw being drafted, work shopped and endorsed for public consultation by Council. Then a formal public consultation process will occur with hearings and submissions being received by Council and then deliberation and adoption of the bylaws by Council.

Proposed Regional Climate Change Strategy consultation

On 16 May a special hearing panel made up of iwi and elected representatives of Southland councils heard oral submissions on the proposed Regional Climate Change Strategy. In total, 60 written submissions were received, and there were 14 presentations to the hearing panel.

Deliberations to consider submissions were held on 20 May, and the panel will meet again on 20 June to complete deliberations. As a result of this process, the Regional Climate Change Working Group will make amendments to the Strategy prior to it being recommended to each partners agency to consider for endorsement.

Councillor update

Record no: R/24/6/37963
Author: Rachael Poole, Committee advisor
Approved by: Michael Aitken, GM strategy & partnerships (interim)

Decision Recommendation Information

Purpose of report

- 1 This report is to provide the board an overview of the matters that have been considered at Council and Finance and Assurance Committee meetings from 27 March to 1 May 2024.
- 2 To watch any of the previous Council or Finance and Assurance Committee meetings select this link: [SDC youtube](#).
- 3 An overview of reports presented is given in the table below.
- 4 This report is also to provide an opportunity for Councillor Spraggon to update the board on any other issues that have arisen around the Council table.

27 March 2024 – Finance and Assurance Committee meeting	
Report	Overview
Finance and Assurance Committee workplan	The workplan for the Finance and Assurance Committee was received.
Deloitte audit engagement and proposal letters	This report included a proposal from Deloitte to conduct an audit of Council on behalf of the Auditor General for the year ended 30 June 2024. Council agreed to the audit engagement terms, responsibilities and fee.
Debenture Trust engagement letter	This report sought Council to agree to terms and responsibilities outlined in an engagement letter with Deloitte for the limited independent assurance report of Council's debenture trust deed. Council agreed and delegated authority to the mayor to sign the engagement letter on Council's behalf.
Quarterly update on progress for the environmental services business improvement plan.	This report provided an update on the Environmental Services Business Improvement Plan. The report outline that the position of customer and business continuous improvement lead has now been filled, 55% of the actions in the plan have been completed and that processing application within timeframes is improving. Staff demonstrated changes made to the website to make it easier to navigate, the site is regularly audited and analytics on user data are being used to ensure the website remains relevant for users. Council agreed to updates to the plan to reflect staff assessed priorities with changes made to the delivery dates to be able to achieve the most critical first.
Interim performance report – period two	Staff presented to the committee the interim performance report for period 2 for review and feedback. The report provides a

	record of the status of Council's key performance indicators every four months.
Health and Safety update	Organisational health and safety leader updated the committee on health and safety related events and activities over the last quarter. Councillors requested at the next update to have a demonstration of one of the wellbeing tools available to staff for their understanding.
Risk management – March 2024 quarterly update	Staff provided the quarterly risk management report for consideration and advised the committee of the risk management work programme for 2024-2027.
Financial report for period ended 31 January 2024	Staff provided the committee with an overview of the financial results for the seven months to 31 January 2024 as well as the financial position and the statement of cashflows as at 31 January 2024. Chair Robertson has requested the Price Waterhouse Cooper report on debt is appended to this report moving forward.
Updated timeline for the Long Term Plan 2024-2034	The committee was updated on the progress of the Long Term Plan 2034 and provided with an updated timetable that takes advantage of the legislative extension. The committee endorsed and recommended to Council a revised LTP timeline, and endorsed and made recommendations about timings in relation to setting 24/25 fees and charges and setting year end rates penalties. It also endorsed and recommended to Council setting the four rates installment dates and the setting of rates penalties on the second, third and fourth instalments.
Draft financial and infrastructure strategies for the LTP 2024-2034	Staff recommended the committee endorse the draft infrastructure strategy and the draft financial strategy as part of the supporting information for the LTP 2034. The committee gave its endorsement.
10 April 2024 – Council meeting	
Around the Mountains Cycle Trail – September flooding repairs – unbudgeted repairs	Staff sought approval for unbudgeted repairs to the Around the Mountains Cycle Trail following washouts and scouring from the rain event in September 2023. Council approved the unbudgeted expenditure, which is 100% funded from a grant received from the Ministry of Business Innovation and Employment.
Roading programme – September flooding repairs unbudgeted expenditure	Staff sought and obtained Council approval for unbudgeted expenditure for roading repairs following the emergency weather event that happened in September 2023. Waka Kotahi funded 52% (\$511,688) of the cost with the remainder (\$472,327) being funded by Council from within existing budgets.
Matuku water supply subcommittee – update delegations manual and discharge subcommittee	Council resolved to discharge the Matuku Water Supply Subcommittee due to the transfer of the Matuku rural water supply rural scheme to Matuku Water Supply Ltd. Council also resolved to remove references, terms of reference and delegations relating to Matuku Water Supply Subcommittee from the Delegations Manual.
Draft Government Policy Statement on land transport 2024-34 – Councils submission	Council ratified a submission on the Government Policy Statement Land Transport that was lodged with the Ministry of Transport on 28 March 2024.

Speed management plan deliberations and adoption	Staff presented Council with the final draft Speed Management Plan 2024-2027 for adoption. Council adopted the plan which included reductions in speed limits around schools and speed limit changes on boundary roads. Some changes were made to the plan following public consultation. Once certified by the Director of Land Transport a copy of the Speed Management Plan will be published on Council's website and will be reviewed within three years of being made.
Electronic District Plan (ePlan) implementation	Staff sought Council approval for the implementation and notification of the electronic District Plan. Council gave this approval in accordance with section 16 of the National Planning Standards 2019.
Draft revenue and financing policy for long term plan 2024-2034	Staff requested that Council consider and approve the draft Revenue and Financing Policy for consultation after it was endorsed by the Finance and Assurance Committee. This approval was given.
17 April 2024- Council meeting – held in Waikaia	
Report	Overview
Mayors report	<p>Mayor Scott reported on the meetings and events that he had attended during March 2024.</p> <p>Councillor Greaney advised that Connected Murihiku was underway with a new website.</p> <p>Councillor Duffy advised the Southland Regional Heritage Strategy Project Ark had been renamed and obtained funding from external sources.</p> <p>Councillor Wilson gave an overview of the latest information from the Regional Climate Change working group.</p> <p>Ardlussa Community Board chair, Richard Clarkson, Northern Community Board chair, Greg Tither, Oraka Aparima Community Board chair, Michael Weusten and Oreti Community Board chair, Colin Smith all updated Council on activities that have been happening in their respective areas.</p>
Financial report for the period ended 29 February 2024	Staff present Council with an overview of the financial results for the eight months to 29 February 2024, as well as the financial position and the statement of cashflows as at 29 February 2024.
	At the conclusion of the meeting, Councillors and local board members visited Switzer's museum, heard about and visited the Waikaia bike trails, visited the gold mine as well as visiting Riversdale and Balfour.
24 April 2024 – Finance and Assurance Committee meeting	
Finance and Assurance Committee work plan to 30 June 2024	The Group Manager Finance and Assurance presented the workplan to 30 June to the committee.

Remaining Activity Management Plans supporting documents for the Long Term Plan 2034-2034 (LTP34)	The key changes since the beginning of the year have been within the Water Services, Environmental Services and Waste Services activity management plans. The committee requested some amendments and then endorsed and recommended to Council the activity management plans for all Council activity groups.																
Forecasted financial position for the year ending 30 June 2024	The purpose of this report was to inform the Committee of the expected year-end financial result compared to the Annual Plan 2023/2024 and to seek its approval to recommend to Council the resulting forecasted position. Recommendations were made on unbudgeted expenditure and deferrals, and the committee agreed to bringing items forward into the 24/25 financial year from future years.																
1 May 2024- Council meeting																	
Public participation	Peter Chartres and Frauke Münster accompanied by barrister James Winchester and litigation partner Rex Chapman were present to put on the public record their response to the independent review undertaken by Council following the Te Anau Downs enforcement proceedings.																
Around the Mountains Cycle Trail Trust Update	Councillor Menzies and the trail manager updated Council on the trust's activities over the last 12 months. Mayor Scott asked that thanks be passed onto the other trustees for their work over the past year.																
Sport NZ Rural Travel Fund allocations	Council approved the allocation of funds for the Sport NZ Rural Travel Fund as follows: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">Fiordland College</td> <td style="text-align: right;">\$1,500</td> </tr> <tr> <td style="padding-left: 20px;">Central Southland College</td> <td style="text-align: right;">\$1,500</td> </tr> <tr> <td style="padding-left: 20px;">Takitimu United Netball Club</td> <td style="text-align: right;">\$400</td> </tr> <tr> <td style="padding-left: 20px;">Winton Football Club</td> <td style="text-align: right;">\$1,000</td> </tr> <tr> <td style="padding-left: 20px;">Menzies College Netball Club</td> <td style="text-align: right;">\$1,500</td> </tr> <tr> <td style="padding-left: 20px;">Northern Southland College</td> <td style="text-align: right;">\$1,500</td> </tr> <tr> <td style="padding-left: 20px;">Mossburn School</td> <td style="text-align: right;">\$1,000</td> </tr> <tr> <td style="padding-left: 20px;">Netball Fiordland</td> <td style="text-align: right;">\$1,000</td> </tr> </table>	Fiordland College	\$1,500	Central Southland College	\$1,500	Takitimu United Netball Club	\$400	Winton Football Club	\$1,000	Menzies College Netball Club	\$1,500	Northern Southland College	\$1,500	Mossburn School	\$1,000	Netball Fiordland	\$1,000
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District Initiatives Fund – allocations for March 2024 funding round	Council approved the allocation of funds for the District Initiatives Fund as follows: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">Citizen Advice Bureau</td> <td style="text-align: right;">\$ 5,000</td> </tr> <tr> <td style="padding-left: 20px;">SI branch of Muscular Dystrophy Assn of NZ</td> <td style="text-align: right;">\$ 2,000</td> </tr> <tr> <td style="padding-left: 20px;">Royal NZ Plunket Trust</td> <td style="text-align: right;">\$ 4,000</td> </tr> <tr> <td style="padding-left: 20px;">Amateur Radio Emergency Communications SlnD</td> <td style="text-align: right;">\$ 12,000</td> </tr> <tr> <td style="padding-left: 20px;">Southland Land Search & Rescue</td> <td style="text-align: right;">\$ 11,000</td> </tr> <tr> <td style="padding-left: 20px;">Otago Museum Trust Board</td> <td style="text-align: right;">\$ 8,946</td> </tr> </table> <p>An application from Southland Fish and Game was declined.</p>	Citizen Advice Bureau	\$ 5,000	SI branch of Muscular Dystrophy Assn of NZ	\$ 2,000	Royal NZ Plunket Trust	\$ 4,000	Amateur Radio Emergency Communications SlnD	\$ 12,000	Southland Land Search & Rescue	\$ 11,000	Otago Museum Trust Board	\$ 8,946				
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Otago Museum Trust Board	\$ 8,946																
Forecasted financial position for the year ending 30 June 2024	Staff updated Council on the expected year-end financial result compared to the 2023/2024 Annual Plan and sought Council's approval on the resulting forecasted position, which was given.																

	Decisions were made on unbudgeted expenditure and an associated funding source, deferring items, and bringing forward a project budget.
Fiordland Trails Trust grant – unbudgeted expenditure report	Council approved unbudgeted expenditure of \$23,395 excl GST (if applicable) as a grant to the Fiordland Trails Trust to contribute to the cost of their resource consent to be funded from the Mararoa Waimea ward reserve.
Schedule of meetings from January 2025 to the end of the triennium.	Council adopted the proposed schedule of Council and Financial and Assurance Committee meetings from January 2025 up to 8 October 2025 and agreed that in 2025 Council meetings will be held in towns in the Southland District at least twice a year.

Recommendation

That the Stewart Island/Rakiura Community Board:

- a) **receives the report titled “Councillor update”.**

Attachments

There are no attachments for this report.

2024-2034 Long Term Plan Consultation

Record no: R/24/6/36974

Author: Kelly Tagg, Community partnership leader

Approved by: Sam Marshall, Group manager customer and community wellbeing

Decision

Recommendation

Information

Community board submission

- 1 Consultation for the 2024-2034 long term plan opened at 9am on Wednesday 5 June 2024 and closes at midday on Wednesday 5 July 2024.
- 2 Council wishes to consult with the community on four key issues as follows;
 - Water services management
 - Levels of service for roading
 - Glass recycling
 - Te Anau Airport Manapouri – district funding
- 3 It is also consulting on several other issues such as changes to targeted rates, the draft development and financial contributions policy and supporting retention and use of Maori land.
- 4 Residents and ratepayers will receive a postcard in their letterboxes advising the timeframes for consultation, where to find the information and how to make a submission.
- 5 A copy of the long term plan consultation document will be provided to all board members and the submission form is attached to this report.
- 6 Information about local community board projects and budgets can be found on pages 42-44 of the consultation document.
- 7 One of the purposes of a community board is to engage with the community and advocate for it in council discussions and decisions which includes making submissions during the long term plan process.
- 8 The board is encouraged to complete the attached form and submit it by midday on Wednesday 5 July 2024.

Recommendation

That the Stewart Island/Rakiura Community Board:

- a) **receives the report titled “2024-2034 Long Term Plan Consultation ”.**
- b) agrees to enter a submission to the 2024 long term plan

Attachments

- A Submission form for LTP 2024-2034 [↓](#)

Representation Review update

Record no: R/24/5/35358
Author: Michal Gray, Democracy advisor
Approved by: Michael Aitken, GM strategy & partnerships (interim)

Decision Recommendation Information

- 1 The purpose of this report is to update the Stewart Island/Rakiura Community Board (the board) on the representation review and to make the board aware of the revised timeline.
- 2 Staff had previously informed the board that the representation proposal would be decided on by Council in May 2024. Staff had planned to inform the board of the representation proposal at this meeting and explain the submission process. The board would have been able to approve any submission it decided to make at the August board meeting.
- 3 The representation review timeline has been altered because of the long term plan.
- 4 Staff will be presenting an information report to Council at its meeting on 19 June 2024 outlining options for representation that may provide for the effective and fair representation for individuals and communities.
- 5 Staff anticipate that Council will make the decision on the representation proposal at its meeting on 17 July 2024. After the Council decision the representation proposal will be publicly notified and public consultation will take place from 26 July – 2 September 2024.
- 6 The new timeline is within the statutory time frames prescribed by the Local Electoral Act 2001.
- 7 Staff plan to email board members the representation proposal shortly after the Council decision on 17 July. This will include information on the public consultation Staff will formally report to the community board with the representation proposal at the August meeting of the board.
- 8 If the community board want to make a submission on the representation proposal, staff encourage the board to hold a workshop towards the end of July to discuss what it would like to submit, and to then approve the submission via a formal report at the August meeting of the board.

Recommendation

That the Stewart Island/Rakiura Community Board:

- a) **receives the report titled “Representation Review update”.**

Attachments

There are no attachments for this report.

SIESA PowerNet Monthly Reports

Record no: R/24/5/35989
Author: Stuart O'Neill, Commercial infrastructure manager
Approved by: Fran Mikulicic, Group manager infrastructure and capital delivery

Decision Recommendation Information

Purpose

- 1 The purpose of this report is to provide for your information, PowerNets monthly reports for SIESA for January 2024, February 2024 and March 2024 and April 2024

Recommendation

That the Stewart Island/Rakiura Community Board:

- a) **receives the report titled “SIESA PowerNet Monthly Reports”.**

Attachments

- A SIESA Monthly Report 23.24 (7) January [↓](#)
- B SIESA Monthly Report 23.24 (8) February [↓](#)
- C SIESA Monthly Report 23.24 (9) March [↓](#)
- D SIESA Monthly Report 23.24 (10) April [↓](#)

Chairpersons' report

Record no: R/24/5/34498

Author: Kirsten Hicks, Committee advisor/customer support partner

Approved by: Michael Aitken, GM strategy & partnerships (interim)

Decision

Recommendation

Information

1 The purpose of this report is to update the board on activities that the chairperson has been involved with since the previous meeting. It is also an opportunity to discuss progress on current projects

- Dog control bylaw and freedom camping bylaw reviews
- Traill Park SIRCET lease
- spraying/mowing update
- spatial planning
- Chairs' meeting
- Ulva Island wharf
- energy
- Roding bylaw
- Bragg Bay stumps

Recommendation

That the Stewart Island/Rakiura Community Board:

- a) **receives the report titled "Chairpersons' report".**

Attachments

There are no attachments for this report.

Next meeting

Record no: R/24/5/34539

Author: Kirsten Hicks, Committee advisor/customer support partner

Approved by: Rachael Poole, Committee advisor

Decision

Recommendation

Information

- 1 This report is to confirm that the next meeting of the Stewart Island/Rakiura Community Board will be held at 9.45am on Thursday 8th August 2024 at the Rakiura Museum/ Te Puka O Te Waka, . Please note the change of meeting venue.

Recommendation

That the Stewart Island/Rakiura Community Board:

- a) **receives the report titled “Next meeting”.**
- b) confirms that the next meeting of the Stewart Island/Rakiura Community Board will take place at the Rakiura Museum/Te Puka O Te Waka at 9.45am on Thursday 8th August 2024.

Attachments

There are no attachments for this report.