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# Wallace Takitimu Community Board

## OPEN MINUTES

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Minutes of a meeting of Wallace Takitimu Community Board held in the Southland District Council Otautau Office, 176 Main Street, Otautau on Thursday, 6 June 2024 at 6pm. (6pm – 7.32pm)

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### PRESENT

<b>Chairperson</b>	Tony Philpott
<b>Deputy chairperson</b>	Colin Lawry
<b>Members</b>	Edwin Mabonga
	Bridget Mason
	Gretchen Wilson
	Lester Wilson
	Councillor Jaspreet Boparai

### IN ATTENDANCE

<b>Community partnership leader</b>	Kelly Tagg
<b>Democracy advisor</b>	Jayson Trent
<b>Community liaison officer</b>	Kathryn Cowie

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**1 Apologies**

There were no apologies.

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of interest**

There were no conflicts of interest declared.

**4 Extraordinary/urgent items**

Chair Philpot advised that there was a late item for the meeting.

The late item is 2024-2034 Long Term Plan Consultation.

The reason why the item was not on the agenda is because the information to be considered by the Board was still being collated at the time the agenda was circulated.

The reason why the discussion of this item cannot be delayed until a subsequent meeting is that there is a short turn around for input from the Community boards.

**Resolution**

Moved Gretchen Wilson, seconded Deputy Chair Lawry **and resolved:**

**That the Wallace Te Waewae Community Board pursuant to section 46A of the Local Government Information and Meetings Act 1987, considers the late item being 2024-2034 Long Term Plan Consultation.**

**5 Confirmation of minutes**

**Resolution**

Moved Cr Boparai, seconded Edwin Mabonga **and resolved:**

**That the Wallace Takitimu Community Board confirms the minutes of the meeting held on 4 April 2024 as a true and correct record of that meeting.**

**6 Public participation**

There was no public participation

## Reports

### 7.1 Chairperson's Report

**Record No: R/24/5/34923**

Chair Philpot spoke to this report and highlighted the following:

- Attended the chairs meeting on 30 May 2024.
- Concept plan for the closure of the Bathurst Mine at Nightcaps

Chair Philpot introduced Diane Holmes to speak about the Fiordland Airport and the options for funding included in the Long Term Plan.

#### **Resolution**

Moved Deputy Chair Lawry, seconded Cr Boparai **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **receives the report titled "Chairperson's Report".**

### 7.2 Community Partnership Fund allocations - March 2024 funding round

**Record No: R/24/3/24777**

Community liaison officer, Kathryn Cowie was in attendance for this report. And explained that the purpose of this report was for the Wallace Takitimu Community Board to allocate funding for the March 2024 round of the Wallace Takitimu Community Partnership Fund.

A total of two applications have been received for the March 2024 funding round of the Wallace Takitimu Community Partnership Fund.

The Wallace Takitimu Community Board has \$5,588 remaining to allocate through the Wallace Takitimu Community Partnership Fund for the 2023/2024 financial year, and \$4,984 has been received for this round of funding.

The board approved both applications it received for the amounts requested. The board also approved an additional grant to an applicant who had applied last round and used the remainder of the available fund, totalling \$604, for this allocation. This additional grant allocation was included as an additional resolution, this being resolution g.

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**Resolution**

Moved Gretchen Wilson, seconded Deputy Chair Lawry **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **Receives the report titled "Community Partnership Fund allocations - March 2024 funding round".**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Receives applications from the following:**
  - 1. **Otautau Golf Club**
  - 2. **Otautau Community Health Trust**
- e) **Approves/~~declines~~ a grant of \$2,721 to the Otautau Golf Club to assist with the costs of purchasing weed sprayer and fuel for the course mower.**
- f) **Approves/~~declines~~ a grant of \$2,263 to the Otautau Community Health Trust to assist with the costs to replace windows in the property owned by the trust to house locum doctors.**
- g) **Approves a grant of \$604 to the Otautau and Districts Community Trust to assist with operational costs.**

**7.3 Project scope confirmation - 2024/2027 locally funded projects**

**Record No: R/24/4/26737**

Contracts and project lead, Lance Spencer was in attendance for this report. And explained that the purpose of this report was to seek approval from the Wallace Takitimu Community Board for the scope of the locally funded projects within their board area that will be delivered in the first three years of the 2024/2034 Long Term Plan.5

### Resolution

Moved Gretchen Wilson, seconded Edwin Mabonga **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **Receives the report titled “Project scope confirmation - 2024/2027 locally funded projects” dated 24 May 2024.**
- b) **Determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to approve the scope of the projects identified in the attachments to this report.**
  - **Drummond Recreation Reserve - Removal of trees on the northern boundary of the rugby fields FPARK022 2024-2025**
  - **Nightcaps – McGregor Park development P-11201 2024-2025**
  - **Nightcaps – McGregor Park development P-11201 2025-2026**
  - **Nightcaps – McGregor Park development P-11201 2026-2027**
  - **Nightcaps Hall – Repairs to exterior wall and minor repairs FHALL054 2026-2027**
  - **Otautau - Concept Plan for new playground FPARK016 2025-2026**
  - **Otautau Centennial Park Playground - Equipment renewal P-10786 2026 -2027**
  - **Otautau Holt Park Camping Ground – Renewal P-11085 2024-2025**
  - **Otautau - Camping ground development P-11199 2024-2026**
  - **Otautau - War Memorial replacement P-11202 2024-2025**
  - **Otautau - War Memorial replacement P-11202 2025-2026**
  - **Otautau - Tennis court resurfacing P-11203 2025-2026**
  - **Otautau Plunket Rooms - Exterior repaint FPROP001 2024-2025.**

**Recommends to Council that the following changes be made to projects that have been included in the supporting documents for the Long Term Plan 2024-2034:**

- e) **Otautau – concept plan for new playground (FPARK016) for \$10,000 be moved from 2025/2026 to 2024/2025. This project is funded from the Otautau general reserve.**
- f) **Nightcaps hall – repairs to exterior wall and exterior repaint (FHALL054) for \$93,820 be moved from 2026/2027 to 2024/2025. This project is funded \$18,120 from Nightcaps community center reserve and \$75,700 through a loan.**
- g) **Otautau Plunket rooms – exterior repaint (FPROP001) for \$25,000 to be moved from 2024/2025 to 2025/2026. This project is funded by a loan.**

#### 7.4 Drummond Golf Club Rent Review - Drummond Recreation Reserve

**Record No: R/24/5/33071**

Property advisor, Sara-Jane Fitzgerald was in attendance for this report and The board discussed a fair and reasonable price for the Drummond Golf Club and decided to increase the annual rental to \$300 + GST. This amount was included in the amended resolution b.

##### **Resolution**

Moved Chairperson Philpott, seconded Cr Boparai **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **Receives the report titled "Drummond Golf Club Rent Review - Drummond Recreation Reserve".**
- b) **Recommends to staff their suggestion of a new annual rental of \$300 + GST for the Drummond Golf Club for their lease over the Drummond Recreation Reserve.**

#### 7.5 Wallace Takitimu Community Board submission to the proposed climate change strategy

**Record No: R/24/5/32744**

Community partnership lead, Kelly Tagg spoke to this report and explained that this was to ratify the submission that the board made on the Regional Climate Change Strategy on 8 May 2024.

##### **Resolution**

Moved Gretchen Wilson, seconded Cr Boparai **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **receives the report titled "Wallace Takitimu Community Board submission to the proposed climate change strategy".**
- b) **ratifies the submission on the proposed Regional Climate Change Strategy (included with this report as Attachment A) that was lodged with Environment Southland on 8 May 2024.**

## 7.6 Community board reporting

### Record No: R/24/5/33654

Community partnership lead, Kelly Tagg was in attendance for this report and explained that the purpose of this report was to inform the board of the community leadership, operational and Council activities in the board area and across the district.

The board discussed the content of the report and decided to include an additional resolution to request staff to engage a contractor to remove the plants from Main Street, Otautau and fill with gravel. This is intended to prevent any issues that have been brought to the boards attention or concerns from the residents, the board also decided that the reason for this should be communicated to the public. This additional resolution was included as resolution b.

There was a discussion about the speed management plan and the speed reduction to 30kmph for a section of Main Street, Otautau. As this has already been approved, there are no further adjustments available this round to extend the section of road to which this applies.

### Resolution

Moved Gretchen Wilson, seconded Deputy Chair Lawry **and resolved:**

#### That the Wallace Takitimu Community Board:

- a) **receives the report titled "Community board reporting" dated 24 May 2024.**
- b) **requests that staff engage a contractor to remove the plants from Main Street, Otautau and fill with gravel and communicate the reason for this to the public.**

## 7.7 Representation Review update

### Record No: R/24/5/35361

Democracy advisor, Jayson Trent spoke to this report and explained that the purpose of this report was to update the Wallace Takitimu Community Board (the board) on the representation review and to make the board aware of the revised timeline.

### Resolution

Moved Edwin Mabonga, seconded Deputy Chair Lawry **and resolved:**

#### That the Wallace Takitimu Community Board:

- a) **receives the report titled "Representation Review update".**

**7.8 Next meeting**

**Record No: R/24/5/34922**

The board discussed the next meeting and agreed to change the start time, for the next meeting only, to 4pm.

**Resolution**

Moved Deputy Chair Lawry, seconded Cr Boparai **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **receives the report titled "Next meeting".**
- b) **confirms that the next meeting of the Board is at 4pm on Thursday 8 August 2024 to be held in the Southland District Council Otautau office, 176 Main Street, Otautau.**

**A.1 2024-2034 Long Term Plan Consultation**

**Record No: R/24/5/36803**

Kelly Tagg spoke to this report.

**Resolution**

Moved Gretchen Wilson, seconded Lester Wilson **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **receives the report titled "2024-2034 Long Term Plan Consultation".**
- b) **agrees to enter a submission to the 2024 long term plan**

The meeting concluded at 7:32pm.

CONFIRMED AS A TRUE AND CORRECT RECORD OF A MEETING OF THE WALLACE TAKITIMU COMMUNITY BOARD HELD ON THURSDAY 6 JUNE 2024.

**DATE:** 8 August 2024

**CHAIRPERSON:**

*A. J. Chipcott*