



Northern Community Board

OPEN MINUTES (Unconfirmed)

Minutes of a meeting of Northern Community Board held in the Lumsden Memorial Hall, 8 Meadow Street, Lumsden on Monday, 12 August 2024 at 6pm (6.02pm to 6.53pm, 7.04pm to 7.55pm).

PRESENT

Chairperson	Greg Tither
Deputy chairperson	Lance Hellewell
Members	Pam Naylor
	Amanda Reedy
	Carolyn Smith
	Sonya Taylor
	Councillor Tom O'Brien

IN ATTENDANCE

Mayor Rob Scott	
Committee advisor/customer support partner	Deborah-Ann Smith-Harding
Community partnership leader	Kelly Tagg
Group manager regulatory services	Adrian Humphries
Governance legal manager	Robyn Rout

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Resolution

Moved Pam Naylor, seconded Carolyn Smith **and resolved:**

That the Northern Community Board confirms the minutes of the meeting held on 10 June 2024 as a true and correct record of that meeting.

6 Public participation

There was no public participation.

Reports

7.1 Enforcement Policy

Record No: R/24/7/46858

Group manager regulatory services – Adrian Humphries was in attendance for this item.

Mr Humphries introduced the enforcement policy. He advised that the policy was adopted by Council on 19 June 2024. The policy is to uphold a fair and standardised model across New Zealand, to achieve positive outcomes for communities, Council and staff.

Chair Tither advised that he had received communication (including photos) from a resident for illegal dumping of sheep carcasses at the Oreti river. Mr Humphries suggested a request for service be submitted as cameras could be installed to prosecute the offender(s).

Resolution

Moved Pam Naylor, seconded Amanda Reedy **and resolved:**

That the Northern Community Board:

- a) **receives the report titled “Enforcement Policy”.**

7.2 Representation Review - representation proposal

Record No: R/24/7/48355

Governance legal manager – Robyn Rout was in attendance for this item.

Mrs Rout advised that following community engagement and board input, staff presented Council with representation options on 19 June 2024 allowing for persons with an interest in the proposed representation arrangement to make submission by no later than 5pm on 2 September 2024. Hearings would be taking place on 18 September 2024 with adoption by Council on 23 October 2024.

Mrs Rout cited a minor proposed change in Mararoa Waimea Ward is the location of Nokomai Station (for mesh blocks 4017026, 4017081 and 3042100) which moves from Ardlussa Community Board to Northern Community Board and the Parawa-Fairlight Subdivision. Both boards identified the remainder of Nokomai Road should move to the Northern community to be with the rest of the mesh blocks on the road as this road cannot be accessed from within the Ardlussa community, only from the Northern community.

The submission to Southland District Council on behalf of the board is attached as Appendix A to the minutes.

Resolution

Moved Sonya Taylor, seconded Pam Naylor **and resolved:**

That the Northern Community Board:

- a) **receives the report titled “Representation Review - representation proposal”.**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **agrees that the Community Partnership Leader makes a submission from the Northern Community Board outlining that it supports the representation proposal.**

7.3 Environment Southland Representation Review Initial Proposal 2024

Record No: R/24/8/49219

Community partnership leader – Kelly Tagg presented the board with a representation review proposed by Environment Southland and agreed to make a submission on behalf of the board as a final proposal will be considered in September 2024 before being submitted for approval to the Local Government Commission.

The Environment Southland proposed arrangements aligned with those of Southland District Council and will take effect for the local government elections in October 2025.

The submission to Environment Southland on behalf of the board is attached as Appendix B to the minutes.

Resolution

Moved Pam Naylor, seconded Carolyn Smith **and resolved:**

That the Northern Community Board:

- a) receives the report titled “Environment Southland Representation Review Initial Proposal 2024”.**
- b) agrees to make a submission on Environment Southland Representation Review 2024 Initial Proposal by 5pm on Monday 19 August 2024.**

7.4 Deed of Leases over Recreation Reserve - 9 Holmes Street, Mossburn

Record No: R/24/7/44535

Property advisor – Sara-Jane Fitzgerald was in attendance for this item.

The Board noted that the lease for the area of the recreation reserve occupied by the courts and tennis pavilion expired on 29 February 2024 and the lease for the area occupied by the community centre expired on 30 June 2020.

In discussing this report the Board was informed that currently no service charges for water and sewerage are being on-charged to Mossburn Community Facilities Incorporated (MCF Inc.) for 9 Holmes Street, Mossburn. The meeting was advised that these costs are currently being paid by the Board from the War Memorial Park business unit which is funded from rates collected across the whole Northern Community Board area.

These service charges currently include one water (\$576.44 +GST), three recycle bins (\$593.36+GST) and one rubbish bin (\$198.45+GST) totalling \$1,370.25 plus GST per annum.

The Board was in agreement that new leases be issued to MCF Inc. over the courts and Community Centre at the Mossburn War Memorial Park Recreation Reserve, at rentals of \$1.00 plus GST per annum (if demanded).

Resolution

Moved Carolyn Smith, seconded Pam Naylor **and resolved:**

That the Northern Community Board:

- a) **receives the report titled “Deed of Leases over Recreation Reserve - 9 Holmes Street, Mossburn”.**
- b) **agrees to the issuing of the Deed of Leases to Mossburn Community Facilities incorporated over the Courts and Community Centre at the Mossburn War Memorial Park Recreation Reserve, at rentals of \$1.00 plus GST per annum (if demanded)**
- c) **agrees that the service charges payable for 9 Holmes Street, Mossburn will be continued to be funded by the Board until 30 June 2025.**

7.5 Northern Community Board submission to the proposed 2024-2034 Long Term Plan

Record No: R/24/7/43536

Community partnership leader – Kelly Tagg was in attendance for this item.

The Board noted that the purpose of the report was for ratification of the Board’s submission to the 2024-2034 Long Term Plan.

Resolution

Moved Chairperson Tither, seconded Pam Naylor **and resolved:**

That the Northern Community Board:

- a) **receives the report titled “Northern Community Board submission to the proposed 2024-2034 Long Term Plan”.**
- b) **ratifies the submission on the 2024-2034 long term plan that was lodged with Council on 2 July 2024.**

7.6 Community board reporting

Record No: R/24/7/47328

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg spoke to the report which updated the board on the community leadership and operational activities in the board area.

Following discussion on the report, there was a query on the actual year-to-date spend versus the budgeted sum for the Lumsden sewerage project(P-11071) to install electrical

valving and controls for infiltration basins. While \$150,000 was budgeted for, only \$16,000 has been spent to date. Mrs Tagg advised that she would follow up on the matter.

Resolution

Moved Deputy Chairperson Hellewell, seconded Pam Naylor **and resolved:**

That the Northern Community Board:

- a) **receives the report titled “Community board reporting” dated 5 August 2024.**

(The meeting adjourned at 6.53pm for a tea break and reconvened at 7.04pm).

7.7 Councillor update

Record No: R/24/8/49957

Councillor O’Brien spoke to the councillor update and advised that he had attended the housing action plan 2024 and beyond workshop on 7 August 2024 and some of the key focus areas are around planning, collaboration, long-term rental stock and housing support.

Mayor Rob Scott advised that he had met with Kainga Ora – Homes and Communities, advocating for rural care and Councillor O’Brien suggested semi-retired general practitioners could relocate to rural areas.

Resolution

Moved Deputy Chairperson Hellewell, seconded Pam Naylor **and resolved:**

That the Northern Community Board:

- a) **receives the report titled “Councillor update”.**

7.8 Chairperson's report

Record No: R/24/8/49070

Chair Tither took the board through his report and advised:

- all 17 Matariki flags have been taken down
- the garden has been removed in front of the railway station with a suggestion of a no-maintenance solution for seating incorporating box planting. Mrs Smith suggested installing a wheelchair ramp and sturdy steps for the entry to Five Fingers Crafts.

Deputy Chair Hellewell

- Deputy Chair Hellewell requested spraying for grass on the footpaths and mentioned the green waste site needs pushing up which will be dealt with a request for service (RFS).

Sonya Taylor

Mrs Taylor reported on the following :

- She welcomed the opportunity to discuss by-laws for freedom camping at the upcoming workshop on 9 September 2024 as the Mossburn community hall offers the carpark for freedom camping, however residents complain when campervans park along the streets. A suggestion was made to charge \$5 park over fee and map out definitive areas for freedom camping
- Bracken Hall has been sold
- The cheese factory is being leased by Silver Farms by a company named "The Good Guys" to make cheese as export demands have tripled
- Mossburn is hoping to host the New Zealand Motor Caravan Association (NZMCA) "Bottom of the South" rally next year for Labour weekend.

Carolyn Smith

Mrs Smith reported the following :

- attended a meeting of the Rural Women NZ in Lumsden who were not aware of who the Northern community members were and Mrs Tagg suggested holding a drop-in session to raise the profile of the board
- Rural Women NZ asked who owns the Lion's hall?
- the memorial trees planted along Marcion Street are dying
- the waterline at Marcion Street is not smooth for mowing
- the footpath at the end of Flora Road is not finished
- Mrs Tagg to supply map for tree maintenance plan for Mrs Smith
- Mrs Smith to encourage volunteers for a "gardening bee" with the appropriate health and safety induction.

Amanda Reedy

- Amanda Reedy advised that the Lumsden Primary school was closed recently due to a large number of students and staff being unwell. Mrs Reedy commented that it would be useful if public flu vaccination sessions could be held in the community.

Pam Naylor

- Pam Naylor advised that on Saturday 24 August 2024, Athol's Fire and Emergency New Zealand (FENZ) are acknowledging dedication to service for Bob Hume (25 years) and Peter Naylor (50 years) at a function to be held in Kingston.

Mayor Rob Scott

Mayor Rob Scott advised:

- the Heritage Trust has installed the C100 carriage at Lumsden station
- Southland District's Council's 2024-2034 Long Term plan is being finalised
- the Medical Trust put out a survey and mentioned a shortage of hospital beds in Invercargill while there were beds available in Lumsden and hoped to optimise use of the medical centre. Currently, the back rooms are used as offices by Northern Southland Community Resource Centre Charitable Trust.
- a meeting has been held with the Minister of Transport, Simeon Brown, advocating for an equitable distribution of funds from New Zealand Transport Agency for Southland in proportion to the gross domestic product for the region
- a meeting with Federated Farmers to discuss a strategic approach to maximise efficiencies.

Resolution

Moved Pam Naylor, seconded Carolyn Smith **and resolved:**

That the Northern Community Board:

- a) **receives the report titled "Chairpersons report" dated 5 August 2024.**

7.9 Next meeting

Record No: R/24/8/49844

Resolution

Moved Carolyn Smith, seconded Pam Naylor **and resolved:**

That the Northern Community Board:

- a) **confirms that the next meeting of the Board is at 6pm on Monday 14 October 2024 to be held at the Mossburn Fire Station, 45 Devon Street, Mossburn.**

The meeting concluded at 7.55pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE NORTHERN COMMUNITY BOARD
HELD ON

DATE:.....

CHAIRPERSON:.....

APPENDIX A

From: web@makeitstick.nz
To: [Submissions](#)
Subject: Representation review 2024
Date: Thursday, 15 August 2024 2:08:03 pm

This message is from an external sender

Privacy statement

I have understood and agree with the privacy statement

Yes

Name

Kelly Tagg

Organisation (if applicable)

Northern Community Board

Do the proposed boundary changes affect you?

yes

You answered yes, which proposed boundary change affects you?

Nokomai

You can speak about your submission at a Council hearing on 18 September. Let us know if you would like to do this and we will be in touch to arrange a time.

No, I do not wish to speak in support of my submission

Do you support the representation proposal?

Yes, I support the representation proposal

Make any comments about why you do or do not support the proposal:

What changes, if any, would you like to see to what is proposed?

Upload supporting materials (optional)

APPENDIX B

Representation
Review 2024 initial proposal

Submission Form



Contact details

Name: Kelly Tagg

Organisation (if representing): Northern Community Board

Organisation role: Community Partnership Leader

Postal address: C/- 15 Forth Street, Invercargill Postcode: 9810

Do you agree with Council keeping the current number of councillors?

Yes No

Please explain why (optional)

Do you agree with Council keeping the current number of constituencies?

Yes No

Please explain why (optional)

Do you agree with Council keeping the current number of councillors representing each constituency?

Yes No

Please explain why (optional)

Do you agree with Council keeping the current number of councillors representing each constituency?

Yes No

Please explain why (optional)



Do you agree with Council keeping the current names of the six constituencies?

Yes No

Please explain why (optional)

Do you agree with the proposed constituency boundary changes?

Yes No

Please explain why (optional)

If you have any other suggestions for changes to the initial proposal, please provide these below:

Do you wish to speak to your submission at a Council hearing?

The Hearing (if needed) is currently scheduled for Wednesday 28 August 2024. There will be the ability to present in person or remotely. If you select 'Yes', we will contact you at the close of submissions to arrange your time.

- Yes, I would like to speak to my submission
 No, I do not want to speak to my submission

Please contact us on 0800 76 88 45 if you want to submit in a different way e.g. verbally.

The Council is legally required to make all written or electronic submissions available to the public. Your name, submission and any attachments will be treated as public information. Your contact information (phone number, email address, and/or address), will not be made publicly available, but will be used by Council staff for administration and analysis purposes. If you consider there are compelling reasons why your name and/or submission should be kept confidential, please contact the Council to make your request known.

The collection and use of personal information is held by Council in accordance with the Privacy Act 2020. You have the right to access and correct personal information.

Return to Environment Southland:

- ▶ Drop off to the Environment Southland office: Cnr North Road & Price Street, Invercargill
- ▶ Freepost to:
Environment Southland
Freepost 247418
Private Bag 90116
Invercargill 9840

