



Council

OPEN MINUTES

Minutes of a meeting of Council held in the Council Chamber, Level 2, 20 Don Street, Invercargill on Wednesday, 23 October 2024 at 9.38am. (9.38am – 10.10am, 10.34am - 11.24am (PE 10.34am – 11.24am))

PRESENT

Mayor	Rob Scott
Deputy mayor	Christine Menzies
Councillors	Jaspreet Boparai
	Derek Chamberlain
	Paul Duffy
	Darren Frazer
	Sarah Greaney
	Julie Keast
	Tom O'Brien
	Jon Spraggon
	Matt Wilson (video link)

APOLOGIES

Councillor Don Byars
Councillor Margie Ruddenklau

IN ATTENDANCE

Committee advisor	Fiona Dunlop
Chief executive	Cameron McIntosh

Mayor Scott opened the meeting with a karakia timatanga as follows:

Mā te whakarongo	Through listening
Mā te kōrero	Through talking
Mā te ngakau	From the heart
Mā te wairua	From the spirit
Mā te manaaki mai	Through giving
Mā te manaaki atu	And receiving respect
Ka puawai te maramatanga	Understanding will bloom
Tihei mauri ora	This is the essence of life

1 Apologies

There were apologies from Councillors Byars and Ruddenklau.

Moved Cr Boparai, seconded Cr Duffy and **resolved:**

That Council accept the apologies.

2 Leave of absence

There were requests for leave of absence as follows:

Councillor Boparai – 22 November 2024 to 22 December 2024
Councillor O'Brien – 8, 9 and 10 November 2024
Councillor Duffy – 10 to 15 November 2024.

Moved Cr Chamberlain, seconded Cr Frazer and **resolved:**

That Council approves the leave of absence requests as follows:

- **Councillor Boparai – 22 November 2024 to 22 December 2024**
- **Councillor O'Brien – 8, 9 and 10 November 2024**
- **Councillor Duffy – 10 to 15 November 2024.**

3 Conflict of Interest

There were no conflicts of interest declared.

4 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

5 **Confirmation of Council Minutes**

Resolution

Moved Cr Frazer, seconded Cr Spraggon **and resolved:**

That the Council confirms the minutes of the meeting held on 16 October 2024 as a true and correct record of that meeting.

6 **Public Participation**

There was no public participation.

Reports

7.1 **Great South Statement of Intent 2024/2027 and Space Operations New Zealand Limited Statement of Intent 2024/2025**

Record No: R/24/8/54545

Democracy advisor – Jayson Trent was in attendance for this item.

The purpose of the report was to present the Great South statement of intent 2024/2027 and the Space Operations New Zealand Ltd statement of intent 2024/2025 to Council.

It was noted that:

- On 30 October 2023 the Great South Joint Shareholder Committee provided direction and general priority areas for Great South through a joint letter of expectation.
- On 6 March 2024 Council considered the Great South draft statement of intent 2024/2027 and the SpaceOps NZ draft statement of intent 2024/2025.
- Council resolved to acknowledge receipt of the Great South draft statement of intent 2024/2027 and delegated authority to the mayor to provide feedback on the discussions held by Council.
- Council resolved to acknowledge receipt of the SpaceOps NZ draft statement of intent 2024/2025 and provide positive feedback.
- The Great South Board has adopted a Statement of Intent for the reporting years 2024-2027. (attachment A of the officer's report)
- Staff are recommending that Council receive and acknowledge receipt of the Great South SOI 2024-2027.
- The SpaceOps NZ Board has adopted a Statement of Intent for the reporting year 2024-2025. (attachment B of the officer's report).
- Staff are recommending that Council receives and acknowledges receipt of the SpaceOps NZ 2024-2025.

Resolution

Moved Deputy Mayor Menzies, seconded Cr Greaney **and resolved:**

That the Council:

- a) receives the report titled “Great South Statement of Intent 2024/2027 and Space Operations New Zealand Limited Statement of Intent 2024/2025”.
- b) determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) receives and acknowledges receipt of the Great South statement of intent 2024/2027.
- e) receives and acknowledges receipt of the Space Operations NZ Ltd statement of intent 2024/2025.

(Councillor Boparai requested that her dissenting vote be recorded.)

7.2 Drinking water supplies consolidated report - 1 July 2023 to 30 June 2024

Record No: R/24/9/56733

Asset manager water – Bill Witham and Strategic manager water and waste – Grant Isaacs were in attendance for this item.

The report supplied a summary on the drinking water schemes compliance in accordance with the 2022 New Zealand drinking standard for the schemes located in Eastern Bush/Otahu Flat, Edendale/Wyndham, Lumsden/Balfour, Manapouri, Mossburn, Ohai/Nightcaps, Otautau, Orawia, Riverton, Te Anau, Tuatapere, and Winton.

The reporting period was for 1 July 2023 to 30 June 2024.

Resolution

Moved Mayor Scott, seconded Deputy Mayor Menzies **and resolved:**

That Council:

- a) **Receives the report titled “Drinking water supplies consolidated report - 1 July 2023 to 30 June 2024”.**

7.3 Representation review - final representation proposal

Record No: R/24/9/61714

Democracy advisor – Michal Gray was in attendance for this item.

The purpose of the report was for Council to consider the submissions received on its initial representation proposal and to decide on the final proposal for the representation review.

The Local Electoral Act 2001 requires Council to conduct a review its representation arrangement in 2024, prior to the 2025 local authority elections.

On 16 July 2024, Council adopted the initial representation proposal that proposed:

- to retain 12 councillors elected under the current ward system, plus the mayor elected at large
- the District will continue to be divided into 5 wards, with some changes to the boundaries to reflect communities of interest
- to retain nine community boards with some changes to the boundaries to reflect communities of interest
- two of the community boards will continue to have subdivisions
- there will be corrections to some ward and community board names to include macrons.

Community feedback on the initial representation proposal was sought during a consultation period from 26 July to 2 September 2024 and 22 submissions were received.

At the Council meeting on 18 September 2024 the written submissions were received and two submitters spoke to their submissions.

Council considered the submissions and agreed to adopt the final proposal that is the same as the initial representation proposal.

The final proposal will be publicly notified with a period of time for appeals and objections. Should there be any appeals or objections these will then be sent to the Local Government Commission who will make a final determination on representation in the District.

Resolution

Moved Cr Boparai, seconded Cr Frazer **and resolved:**

That the Council:

- a) Receives the report titled "Representation review - final representation proposal".**
- b) Determines that this matter or decision be recognised as significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Notes that on 16 July 2024 Council adopted the initial representation proposal for public consultation and public consultation ran from 26 July to 2 September 2024 with 22 submissions received.**
- e) Notes that on 16 September Council received the 22 submissions and held a hearing where two submitters spoke on their submissions.**

- f) Notes the summary of submissions contained as attachment A (of the officer's report) and that 19 of the submissions were in support of the initial representation proposal.
- g) Notes that Council has deliberated on the 22 submissions received on the initial representation proposal and whether to accept or reject the submissions and resolves:
- i) that the submission requesting an increase in the number of members appointed by Council to community boards be increased be rejected because Council has received feedback that supports the current number of members appointed to the community boards.
 - ii) that the submission in favour of reducing elected member numbers be rejected because there is community support for the current ward and community board structure and the current number of elected members. Council considers that the structure and number of elected members is appropriate to provide effective representation across the District.
 - iii) that the submission to maintain the current ward and community board boundary near Drummond be rejected because Council has received feedback and submissions from the community in support of this boundary change. Council considers that the boundary change is necessary to ensure that communities of interest are grouped together appropriately and not divided between community board or ward areas.
- h) Resolves that no changes be made to the initial representation proposal adopted by Council at its meeting on 16 July 2024 and that Council adopts the following as its final representation proposal to apply for the local authority elections to be held in 2025:
- i) That Council will comprise 12 councillors and the mayor.
 - ii) That the District will be divided into five wards and the members of the Council, other than the mayor who is elected at large, will continue to be elected by ward.
 - iii) That the names of the wards, the number of members elected by each ward and the population that each member will represent is as follows:

Ward	Population	Members	Population per member
Mararoa Waimea	8,940	3	2,980
Waiau Aparima	7,870	3	2,623
Ōreti	9,200	3	3,067
Waihōpai Toetoe	6,600	2	3,300
Stewart Island/Rakiura	430	1	430
Total	33,040	12	

- iv) That the boundaries of the five wards are those set out in the map contained in Attachment B (of the officer's report) and include minor changes to the boundaries of the Mararoa Waimea, Waiau Aparima and Ōreti Wards.
- v) That the five wards reflect the following communities:

Ward	Communities
Mararoa Waimea	Ardlussa, Athol, Balfour, Benmore, Caroline, Cascade Creek, Castlerock, Cattle Flat, Dipton, Dipton West, Five Rivers, Freshford, Garston, Glenaray, Glenure, Hollyford, Jamestown, Josephville, Kingston Crossing, Lintley, Longridge, Longridge North, Lowther, Lumsden, Manapouri, Mandeville, Milford Sound, Mossburn, Nokomai, Otapiri, Otapiri Gorge, Parawa, Potters, Riversdale, Saint Patricks, Sandstone, Te Anau, The Dale, The Key, Waikaia, Waimea, Waiparu, Waipounamu, Wendon, Wendonside
Waiau Aparima	Aparima, Avondale, Bayswater, Birchwood, Blackmount, Clifden, Colac Bay/Ōraka, Crawfords, Cromarty, Eastern Bush, Ermedale, Fairfax, Feldwick, Five Roads, Gladfield, Gropers Bush, Gummies Bush, Happy Valley, Hazletts, Heddon Bush, Isla Bank, Longwood, Merrivale, Monowai, Nightcaps, Ohai, Opio, Orawia, Orepuki, Otahu Flat, Otahuti, Otaitai Bush, Otautau, Pahia, Papatotara, Piko Piko, Port Craig, Pourakino Valley, Pukemaori, Raymonds Gap, Ringway, Riverton/Aparima, Round Hill, Ruahine, Scotts Gap, Spar Bush, Taramoa, Te Oneroa, Te Tua, Te Waewae, Thornbury, Tihaka, Tinkertown, Tuatapere, Waianiwa, Waihoaka, Waikouro, Waimatuku, Waipango, Wairio, Wakapatu, Woodlaw, Wreys Bush, Wrights Bush
Ōreti	Benmore, Branxholme, Browns, Caroline, Centre Bush, Dipton, Dipton West, Dunearn, Drummond, Gap Road, Glencoe, Grove Bush, Hedgehope, Heenans Corner, Hokonui, Kauana, Lady Barkly, Limehills, Lochiel, Lorneville, Mabel Bush, Makarewa, Makarewa Junction, Northope, Oporo, Ōreti Plains, Otapiri, Otapiri Gorge, Pukemutu, Rakahouka, Roslyn Bush, Ryal Bush, South Hillend, Springhills, Te Tipua, Thomsons Crossing, Tussock Creek, Waitane, Wallacetown, West Plains, Wilsons Crossing, Winton.

Waihōpai Toetoe	Ashers, Brydone, Bush Siding, Chaslands, Curio Bay, Dacre, Edendale, Fortification, Fortrose, Glenham, Gorge Road, , Haldane, Kamahi, Kapuka, Kapuka South, Kennington, Longbush, Mataura Island, Menzies Ferry, Mimihau, Mokoreta, Mokotua, Morton Mains, Niagara, Ota Creek, Otara, Oteramika, Oware, Pine Bush, Progress Valley, Pukewao, Quarry Hills, Redan, Rimu, Seaward Downs, Slope Point, Te Peka, , Timpanys, Titiroa, Tokanui, Tukurau, Waiarikiki, Waikawa, Waikawa Valley, Waimahaka, Waimatua, Waituna, Woodlands, Wyndham.
Stewart Island/Rakiura	All of Stewart Island Rakiura, the surrounding islands and Ruapuke Island

- vi) **That the population each member represents is within the range of 2,753 +/- 10% (2,478 – 3,029), as required by section 19V(2) of the Local Electoral Act 2001 except for the Stewart Island/Rakiura, Ōreti and Waihōpai Toetoe Wards.**
- vii) **That as provided by section 19V(3)(a) of the Local Electoral Act 2001 the Stewart Island/Rakiura Ward warrants one councillor as it is an island community.**
- viii) **That as provided by section 19V(3)(a) of the Local Electoral Act 2001 compliance of the Ōreti and Waihōpai Toetoe Wards with section 19V2) of the act would limit the effective representation of communities of interest either by dividing communities of interest or uniting communities of interest with few commonalties.**
- ix) **That the current community board arrangement with nine community boards be retained.**
- x) **That the names of the community boards and the communities that they represent are set out in the table:**

Community board	Communities
Ardlussa Community Board	Ardlussa, Balfour, Cattle Flat, Freshford, Glenaray, Glenure, Kingston Crossing, Longridge, Longridge North, Mandeville, Potters, Riversdale, Saint Patricks, Sandstone, Waikaia, Waimea, Waiparu, Waipounamu, Wendon, Wendonside
Fiordland Community Board	Cascade Creek, Hollyford, Jamestown, Manapouri, Milford Sound, Te Anau, The Dale, The Key
Northern Community Board	Athol, Castlerock, Five Rivers, Garston, Josephville, Lintley, Lowther, Lumsden, Mossburn, Nokomai, Parawa

<p>Ōreti Community Board</p>	<p>Benmore, Branxholme, Browns, Caroline, Centre Bush, Dipton, Dipton West, Dunearn, Drummond, Gap Road, Glencoe, Grove Bush, Hedgehope, Heenans Corner, Hokonui, Kauana, Lady Barkly, Limehills, Lochiel, Lorneville, Mabel Bush, Makarewa, Makarewa Junction, Northope, Oporo, Ōreti Plains, Otapiri, Otapiri Gorge, Pukemutu, Rakahouka, Roslyn Bush, Ryal Bush, South Hillend, Springhills, Te Tipua, Thomsons Crossing, Tussock Creek, Waitane, Wallacetown, West Plains, Wilsons Crossing, Winton.</p>
<p>Wallace Takitimu Community Board</p>	<p>Aparima, Avondale, Bayswater, Crawfords, Five Roads, Gladfield, Heddon Bush, Isla Bank, Nightcaps, Ohai, Opio, Otahuti, Otautau, Ringway, Scotts Gap, Spar Bush, Tinkertown, Waikouro, Wairio, Woodlaw, Wreys Bush</p>
<p>Tuatapere Te Waewae Community Board</p>	<p>Birchwood, Blackmount, Clifden, Cromarty, Eastern Bush, Feldwick, Happy Valley, Merrivale, Monkey Island, Monowai, Orawia, Orepuki, Otahu Flat, Pahia, Papatotara, Piko Piko, Port Craig, Pukemaori, Raymonds Gap, Round Hill, Te Oneroa, Te Tua, Te Waewae, Tuatapere, Waihoaka.</p>
<p>Ōraka Aparima Community Board</p>	<p>Colac Bay/Ōraka, Ermedale, Fairfax, Gropers Bush, Gummies Bush, Hazletts, Longwood, Otaitai Bush, Pourakino Valley, Riverton/Aparima, Round Hill, Ruahine, Taramoa, Thornbury, Tihaka, Waianiwa, Waihoaka, Waipango, Wakapatu, Wrights Bush.</p>
<p>Waihōpai Toetoe Community Board</p>	<p>Ashers, Brydone, Bush Siding, Chaslands, Curio Bay, Dacre, Edendale, Fortification, Fortrose, Glenham, Gorge Road, , Haldane, Kamahi, Kapuka, Kapuka South, Kennington, Longbush, Matura Island, Menzies Ferry, Mimiha, Mokoreta, Mokotua, Morton Mains, Niagara, Ota Creek, Otara, Oteramika, Oware, Pine Bush, Progress Valley, Pukewao, Quarry Hills, Redan, Rimu, Seaward Downs, Slope Point, Te Peka, , Timpanys, Titiroa, Tokanui, Tuturau, Waiarikiki, Waikawa, Waikawa</p>

	Valley, Waimahaka, Waimatua, Waituna, Woodlands, Wyndham.
Stewart Island/Rakiura Community Board	All of Stewart Island/Rakiura, the surrounding islands and Ruapuke Island

- xi) That the boundaries of each community board area are those set out in the map contained in Attachment B (of the officer’s report) and include minor changes to the boundaries of the current Northern, Ardlussa, Wallace Takitimu, Oreti and Oraka Aparima Community Boards.
- xii) That the **Ōreti Community Board will comprise eight members. Seven members will be elected and one member will be appointed by Council representing the Ōreti Ward. The Ōreti Community Board will have three subdivisions for electoral purposes. The population the members of each subdivision will represent is shown in the table:**

Community Board	Subdivision	Population	Elected members	Population per member
Ōreti Community Board	Hokonui	1,240	1	1,240
	Midlands	5,630	4	1,408
	Makarewa	2,330	2	1,165
	Total	9,200	7	1,314

- xiii) That the population represented by each member elected by the **Makarewa subdivision of the Ōreti Community Board does not fall within the range of 1,314 +/- 10% (1,183-1,445) in accordance with section 19V(2) of the Local Electoral Act 2001. But that as provided under section 19V(3)(a), compliance with section 19V(2) would limit the effective representation of communities of interest either by dividing communities of interests or uniting communities of interest with few commonalties.**
- xiv) That the Northern Community Board will comprise seven members. Six members will be elected and one member will be appointed by Council representing the Mararoa Waimea Ward. The Northern Community Board will have three subdivisions for electoral purposes. The population the members of each subdivision will represent is shown in the table:

Community Board	Subdivision	Population	Elected members	Population per member
Northern Community Board	Parawa-Fairlight	260	1	260
	West Dome	800	2	400
	Mid Dome	1030	3	343
	Total	2090	6	348

- xv) That the population represented by each member elected by the Parawa-Fairlight and West Dome subdivisions of the Northern Community Board does not fall within the range of 348 +/- 10% (313-382) in accordance with section 19V(2) of the Local Electoral Act 2001. As provided under section 19V(3)(a), compliance with section 19V(2) would limit the effective representation of communities of interest either by dividing communities of interests or uniting communities of interest with few commonalties.
- xvi) That the **Waihōpai Toetoe Community Board will comprise eight members. Seven members will be elected and one member will be appointed by Council representing the Waihōpai Toetoe Ward. The Waihōpai Toetoe Community Board will not be subdivided for electoral purposes.**
- xvii) That the **Fiordland, Ardlussa, Tuatapere Te Waewae, Ōraka Aparima, Wallace Takitimu and Stewart Island/Rakiura Community Boards will each comprise seven members. Six members will be elected and one member will be appointed by Council representing the ward in which the board is situated. These boards will not be subdivided for electoral purposes.**
- xviii) That the spelling of the names of the following electoral areas are corrected to include macrons:
- **Waihōpai Toetoe Ward**
 - **Waihōpai Toetoe Community Board**
 - **Ōreti Ward**
 - **Ōreti Community Board**
 - **Ōraka Aparima Community Board.**
- i) that in accordance with section 19K of the Local Electoral Act 2001, the reasons for the changes to the existing representation arrangements are:
- i) that the minor changes to the ward, community board and subdivision boundaries will avoid splitting communities across different electoral areas or grouping communities that do not have commonalties.

- ii) that the existing structure, with the minor changes will continue to provide effective representation for the District’s communities of interest.
- iii) that the names of some electoral areas were spelt incorrectly.
- j) notes that that the final representation proposal will be publicly notified in the form contained in Attachment B (of the officer’s report) on 25 October 2024.
- k) notes that the appeals period for the final representation proposal will run from 25 October to 29 November 2024 with a Local Government Commission hearing on 25 February 2025 if required.
- l) notes that as the Stewart Island/Rakiura, Ōreti and Waihōpai Toetoe Wards and the Makarewa Subdivision of the Ōreti Community and Parawa-Fairlight and West Dome Subdivisions of the Northern Community Board are not compliant with section of the 19V(2) Local Electoral Act 2001, Council must refer the final representation proposal to the Local Government Commission regardless of any appeals to the final proposal.

Public Excluded

Exclusion of the public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Mayor Scott, seconded Deputy Mayor Menzies **and resolved:**

That the public be excluded from the following part(s) of the proceedings of this meeting.

C8.1 Independent review update

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Independent review update	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>s7(2)(g) - maintain legal professional privilege.</p> <p>s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

The public were excluded at 10.10am.

The meeting adjourned at 10.10am and reconvened at 10.34am.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 11.24am.

CONFIRMED AS A TRUE AND CORRECT RECORD OF A
MEETING OF THE COUNCIL HELD ON WEDNESDAY
23 OCTOBER 2024.

DATE: 6 November 2024



CHAIRPERSON:.....