



Notice is hereby given that a meeting of the Northern Community Board will be held on:

Date: Monday, 14 October 2024
Time: 6pm
Venue: Mossburn Fire Station, 45 Devon Street, Mossburn

Northern Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Greg Tither
Deputy chairperson	Lance Hellewell
Members	Pam Naylor
	Tom O'Brien
	Amanda Reedy
	Carolyn Smith
	Sonya Taylor

IN ATTENDANCE

Community liaison officer	Kathryn Cowie
Committee advisor/customer support partner	Deborah-Ann Smith-Harding
Community partnership leader	Kelly Tagg

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Website: www.southlanddc.govt.nz

Full agendas are available on Council's website
www.southlanddc.govt.nz

Health and safety

Toilets – The location of the toilets will be advised at the meeting.

Evacuation – Should there be an evacuation for any reason please exit via the exits indicated at the venue.

Earthquake – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate the building to a safe location.

Phones – Please turn your mobile devices to silent mode.

Recording - These proceedings may be recorded for the purpose of live video, both live streaming and downloading. By remaining in this meeting, you are consenting to being filmed for viewing by the public.

Community board terms of reference

TYPE OF COMMITTEE	Community board (board)
RESPONSIBLE TO	Boards are responsible to Council Each board will also have relationships with Council committees (these committees are outlined in the delegations manual).
SUBCOMMITTEES	Some subcommittees will report to community boards – these are outlined in section 8.5 of the delegations manual.
MEMBERSHIP	Oreti and Waihopai Toetoe boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other boards have six members plus a member appointed by Council. The chairperson is elected by the board. Councillors who are not appointed to boards can only remain for the public section of the board meeting. They cannot stay for the public excluded section unless the board agrees.
FREQUENCY OF MEETINGS	Every second month, but up to 12 ordinary meetings a year with the approval of the chief executive.
QUORUM	Not less than four members
THE ROLE OF COMMUNITY BOARDS	<p>Governance</p> <p>Elected members are responsible for providing leadership, setting direction and for overseeing performance (at a high level).</p> <p>The chief executive and staff are responsible for management activities including the allocation of resources, overseeing the day to day operations of the community board, providing policy advice and implementing governance decisions.</p> <p>Roles outlined in the Local Government Act 2002</p> <ul style="list-style-type: none"> • appoint a chairperson and deputy chairperson • represent, and act as an advocate for, the interests of its community • consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the board • maintain an overview of services provided by the territorial authority within the community • prepare an annual submission to the territorial authority for expenditure within the community • communicate with community organisations and special interest groups within the community • undertake any other responsibilities that are delegated to it by the territorial authority. <p>Additional roles of boards</p> <p>Community wellbeing</p>

	<ul style="list-style-type: none"> a) promote the social, economic, environmental and cultural well-being of local communities b) monitor the overall well-being of local communities. <p>Community leadership</p> <ul style="list-style-type: none"> a) to provide leadership to local communities on the strategic issues and opportunities that they face b) identify key issues and opportunities that will affect the future of the board's community and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities c) promote a shared vision for the board's community and develop and promote ways to work with others to achieve positive outcomes d) provide a local community perspective on Council's long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities e) develop and manage community board plans including keeping these up to date and relevant to community needs and aspirations. <p>Engagement and relationships</p> <ul style="list-style-type: none"> a) to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community. <p>Advocacy</p> <ul style="list-style-type: none"> a) as part of the long term plan or annual plan process, prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest b) as part of the long term plan or annual plan process, outline the relative priorities for the delivery of District services and levels of service within the board area (Council sets the levels of service for District Activities⁽ⁱ⁾ if a board seeks a higher level of service, they need to recommend that to Council, and the higher level of service will need to be funded in an appropriate way (locally). <p>Local activities</p> <p>For local activities⁽ⁱⁱ⁾</p> <ul style="list-style-type: none"> a) recommend to Council levels of service⁽ⁱⁱⁱ⁾ and budgets for local activities, having regard to Council budgets in the long term plan or annual plan process b) recommend to Council rates, user charges and fees to fund local activities
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	<ul style="list-style-type: none"> c) recommend to Council or a relevant committee the approval of project definitions or business cases and procurement plans for capital expenditure over \$300,000 d) recommend to Council or a relevant committee unbudgeted capital expenditure e) monitor the services Council delivers its communities and assess the extent these services meet community needs or the expected level of service f) support the development of local management plans where required by statute or in support of the district plan, or other plans (reserves, harbours, or other community facilities). <p>These plans should then be recommended to Council. There are times when local management plans^(iv) should not be developed:</p> <p>Environmental management and spatial planning</p> <ul style="list-style-type: none"> a) provide comment on resource consent applications referred to the community board for comment b) to make recommendations to Council about bylaws and about enforcing bylaws within the community, having regard to the need to maintain consistency across the District c) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol, where statutory ability exists to seek such feedback d) provide input into regulatory activities not otherwise specified above, where process allows e) recommend to Council initiating an appeal to the environment court on decisions relating to resource consent applications that the board has made submissions on f) provide support to the development of community plans for a civil defence emergency and the recovery afterwards.
DELEGATIONS	<p>In exercising the delegated powers, boards will operate within:</p> <ul style="list-style-type: none"> a) policies, plans, standards or guidelines that have been established and approved by Council b) the needs of the local communities c) the approved budgets for the activity. <p>Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers^(v).</p> <p>Community wellbeing</p> <ul style="list-style-type: none"> a) develop local strategies to improve areas of wellbeing (where a need has been identified) b) to develop local community outcomes that reflect the desired goals for their community or place.

	<p>Community board plans</p> <p>a) Regularly review and update the community board plan to keep the plan relevant.</p> <p>Decisions on locally funded assets and services</p> <p>a) accept donations of a local asset (e.g. a gas barbeque, park bench, etc) with a value of less than \$30,000</p> <p>b) approve project definitions or business cases for approved budgeted capital expenditure up to \$300,000.</p> <p>Unbudgeted expenditure</p> <p>a) approve unbudgeted operating expenditure for local activities of up to \$20,000</p> <p>b) approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan or long term plan</p> <p>c) authority to delegate to the chief executive, when approving a project definition or business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the annual plan or long term plan.</p> <p>Leases and licenses</p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, and subject to any relevant legislation and/or policy requirement, on behalf of Council;</p> <p>a) accept the highest tenders for rentals more than \$10,000</p> <p>b) approve the preferential allocation^(vi) of leases and licenses where the rental is \$10,000 or more per annum.</p> <p>Community assistance</p> <p>a) establish a system for prioritising allocations, based on criteria provided by Council</p> <p>b) grant funds from the Community Partnership Fund</p> <p>c) allocate bequests or grants generated locally, consistent with the terms of the bequest or grant fund.</p> <p>Northern Southland development fund</p> <p>a) the Northern board can make decisions regarding funding applications to the Northern Southland development fund.</p>
LIMITS TO DELEGATIONS	<p>Boards have no financial or decision-making delegations other than those specifically delegated by Council.</p> <p>Boards shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its long term plan or annual plan.</p> <p>In accordance with the provisions of section 39(2) of Schedule 7 of the Local Government Act 2022 the board may not incur expenditure in excess of the approved budget.</p>

	<p>Matters that are not delegated</p> <p>Council has not delegated to boards the power to:</p> <ul style="list-style-type: none"> a) make a rate or bylaw b) acquire, hold or dispose of property c) direct, appoint, suspend or remove staff d) engage or enter into contracts and agreements and financial commitments e) institute an action for recovery of any amount f) issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like; g) institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal to the environment court on decisions in respect to resource consent applications on which the board has made submissions.
CONTACT WITH MEDIA	<p>The board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media or outside agencies on behalf of Council on matters outside of the board's delegations.</p> <p>The leadership team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Council.</p>
REPORTING	<p>Boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>Copies of board meeting minutes are retained by Council.</p>

- (i) **District activities include:**
- a) community leadership at a district level (including district community grants)
 - b) wastewater
 - c) waste services
 - d) water supply
 - e) district open spaces (parks and reserves)
 - f) roading
 - g) district community services (library services, cemeteries, community housing and heritage/culture)
 - h) district community facilities (public toilets, library buildings, offices and amenity buildings)
 - i) environmental services (building services, resource management, environmental health, animal services, emergency management)
 - j) stormwater
 - k) corporate support services

- (ii) **Local activities include:**
- a) community leadership at a local board level (including local community grants)
 - b) local community facilities (halls and other amenity buildings within Council's overarching policy for community facilities)
 - c) water facilities (boat ramps, wharves, jetties and harbour facilities)
 - d) local open spaces (parks and reserves, playgrounds and streetscapes)
 - e) parking limits, footpaths and streetlights
 - f) Te Anau/Manapouri Airport (Fiordland board)
 - g) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura board)
 - h) for the above two local activities only
 - i) recommend levels of service and annual budget to Council or a relevant committee
 - j) monitor the performance and delivery of the service
 - k) naming reserves, structures and commemorative places
 - l) authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places.
 - m) naming roads
 - n) authority to decide on the naming for public roads, private roads and rights of way
 - o) assisting the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.
- (iii) Levels of service is a term in asset management referring to the quality of a given service. Defining and measuring levels of service is a key activity in developing infrastructure asset management plans. Levels of service may be tied to physical performance of assets or be defined by customer expectation and satisfaction.
- (iv) Local management plans should not be developed where powers:
- a) have been delegated to Council staff
 - b) would have significance beyond the board's area or otherwise involves a matter of national importance (Section 6 Resource Management Act 1991)
 - c) involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.
- (v) Local Government Act 2002, s.53
- (vi) A preferential allocation is when there is a preference that a lease or license is given to a particular person or group, rather than having an open process. For example, a neighbouring land owner or a community group that use a building may be asked if they want to lease the land/building, rather than giving the wider public the opportunity to tender or apply.
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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of interest

Community board members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Extraordinary/urgent items

To consider, and if thought fit, to pass a resolution to permit the community board to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

5 Confirmation of minutes

5.1 Meeting minutes of Northern Community Board, 12 August 2024

6 Public participation

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at www.southlanddc.govt.nz or by phoning 0800 732 732.



Northern Community Board

OPEN MINUTES (Unconfirmed)

Minutes of a meeting of Northern Community Board held in the Lumsden Memorial Hall, 8 Meadow Street, Lumsden on Monday, 12 August 2024 at 6pm (6.02pm to 6.53pm, 7.04pm to 7.55pm).

PRESENT

Chairperson	Greg Tither
Deputy chairperson	Lance Hellewell
Members	Pam Naylor
	Amanda Reedy
	Carolyn Smith
	Sonya Taylor
	Councillor Tom O'Brien

IN ATTENDANCE

Mayor Rob Scott	
Committee advisor/customer support partner	Deborah-Ann Smith-Harding
Community partnership leader	Kelly Tagg
Group manager regulatory services	Adrian Humphries
Governance legal manager	Robyn Rout

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Resolution

Moved Pam Naylor, seconded Carolyn Smith **and resolved:**

That the Northern Community Board confirms the minutes of the meeting held on 10 June 2024 as a true and correct record of that meeting.

6 Public participation

There was no public participation.

Reports

7.1 Enforcement Policy

Record No: R/24/7/46858

Group manager regulatory services – Adrian Humphries was in attendance for this item.

Mr Humphries introduced the enforcement policy. He advised that the policy was adopted by Council on 19 June 2024. The policy is to uphold a fair and standardised model across New Zealand, to achieve positive outcomes for communities, Council and staff.

Chair Tither advised that he had received communication (including photos) from a resident for illegal dumping of sheep carcasses at the Oreti river. Mr Humphries suggested a request for service be submitted as cameras could be installed to prosecute the offender(s).

Resolution

Moved Pam Naylor, seconded Amanda Reedy **and resolved:**

That the Northern Community Board:

- a) receives the report titled “Enforcement Policy”.**

7.2 Representation Review - representation proposal

Record No: R/24/7/48355

Governance legal manager – Robyn Rout was in attendance for this item.

Mrs Rout advised that following community engagement and board input, staff presented Council with representation options on 19 June 2024 allowing for persons with an interest in the proposed representation arrangement to make submission by no later than 5pm on 2 September 2024. Hearings would be taking place on 18 September 2024 with adoption by Council on 23 October 2024.

Mrs Rout cited a minor proposed change in Mararoa Waimea Ward is the location of Nokomai Station (for mesh blocks 4017026, 4017081 and 3042100) which moves from Ardlussa Community Board to Northern Community Board and the Parawa-Fairlight Subdivision. Both boards identified the remainder of Nokomai Road should move to the Northern community to be with the rest of the mesh blocks on the road as this road cannot be accessed from within the Ardlussa community, only from the Northern community.

The submission to Southland District Council on behalf of the board is attached as Appendix A to the minutes.

Resolution

Moved Sonya Taylor, seconded Pam Naylor **and resolved:**

That the Northern Community Board:

- a) receives the report titled “Representation Review - representation proposal”.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) agrees that the Community Partnership Leader makes a submission from the Northern Community Board outlining that it supports the representation proposal.**

7.3 Environment Southland Representation Review Initial Proposal 2024

Record No: R/24/8/49219

Community partnership leader – Kelly Tagg presented the board with a representation review proposed by Environment Southland and agreed to make a submission on behalf of the board as a final proposal will be considered in September 2024 before being submitted for approval to the Local Government Commission.

The Environment Southland proposed arrangements aligned with those of Southland District Council and will take effect for the local government elections in October 2025.

The submission to Environment Southland on behalf of the board is attached as Appendix B to the minutes.

Resolution

Moved Pam Naylor, seconded Carolyn Smith **and resolved:**

That the Northern Community Board:

- a) **receives the report titled “Environment Southland Representation Review Initial Proposal 2024”.**
- b) **agrees to make a submission on Environment Southland Representation Review 2024 Initial Proposal by 5pm on Monday 19 August 2024.**

7.4 Deed of Leases over Recreation Reserve - 9 Holmes Street, Mossburn

Record No: R/24/7/44535

Property advisor – Sara-Jane Fitzgerald was in attendance for this item.

The Board noted that the lease for the area of the recreation reserve occupied by the courts and tennis pavilion expired on 29 February 2024 and the lease for the area occupied by the community centre expired on 30 June 2020.

In discussing this report the Board was informed that currently no service charges for water and sewerage are being on-charged to Mossburn Community Facilities Incorporated (MCF Inc.) for 9 Holmes Street, Mossburn. The meeting was advised that these costs are currently being paid by the Board from the War Memorial Park business unit which is funded from rates collected across the whole Northern Community Board area.

These service charges currently include one water (\$576.44 +GST), three recycle bins (\$593.36+GST) and one rubbish bin (\$198.45+GST) totalling \$1,370.25 plus GST per annum.

The Board was in agreement that new leases be issued to MCF Inc. over the courts and Community Centre at the Mossburn War Memorial Park Recreation Reserve, at rentals of \$1.00 plus GST per annum (if demanded).

Resolution

Moved Carolyn Smith, seconded Pam Naylor **and resolved:**

That the Northern Community Board:

- a) **receives the report titled “Deed of Leases over Recreation Reserve - 9 Holmes Street, Mossburn”.**
- b) **agrees to the issuing of the Deed of Leases to Mossburn Community Facilities incorporated over the Courts and Community Centre at the Mossburn War Memorial Park Recreation Reserve, at rentals of \$1.00 plus GST per annum (if demanded)**
- c) **agrees that the service charges payable for 9 Holmes Street, Mossburn will be continued to be funded by the Board until 30 June 2025.**

7.5 Northern Community Board submission to the proposed 2024-2034 Long Term Plan

Record No: R/24/7/43536

Community partnership leader – Kelly Tagg was in attendance for this item.

The Board noted that the purpose of the report was for ratification of the Board’s submission to the 2024-2034 Long Term Plan.

Resolution

Moved Chairperson Tither, seconded Pam Naylor **and resolved:**

That the Northern Community Board:

- a) **receives the report titled “Northern Community Board submission to the proposed 2024-2034 Long Term Plan”.**
- b) **ratifies the submission on the 2024-2034 long term plan that was lodged with Council on 2 July 2024.**

7.6 Community board reporting

Record No: R/24/7/47328

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg spoke to the report which updated the board on the community leadership and operational activities in the board area.

Following discussion on the report, there was a query on the actual year-to-date spend versus the budgeted sum for the Lumsden sewerage project(P-11071) to install electrical

valving and controls for infiltration basins. While \$150,000 was budgeted for, only \$16,000 has been spent to date. Mrs Tagg advised that she would follow up on the matter.

Resolution

Moved Deputy Chairperson Hellewell, seconded Pam Naylor **and resolved:**

That the Northern Community Board:

- a) **receives the report titled “Community board reporting” dated 5 August 2024.**

(The meeting adjourned at 6.53pm for a tea break and reconvened at 7.04pm).

7.7 Councillor update

Record No: R/24/8/49957

Councillor O’Brien spoke to the councillor update and advised that he had attended the housing action plan 2024 and beyond workshop on 7 August 2024 and some of the key focus areas are around planning, collaboration, long-term rental stock and housing support.

Mayor Rob Scott advised that he had met with Kainga Ora – Homes and Communities, advocating for rural care and Councillor O’Brien suggested semi-retired general practitioners could relocate to rural areas.

Resolution

Moved Deputy Chairperson Hellewell, seconded Pam Naylor **and resolved:**

That the Northern Community Board:

- a) **receives the report titled “Councillor update”.**

7.8 Chairperson's report

Record No: R/24/8/49070

Chair Tither took the board through his report and advised:

- all 17 Matariki flags have been taken down
- the garden has been removed in front of the railway station with a suggestion of a no-maintenance solution for seating incorporating box planting. Mrs Smith suggested installing a wheelchair ramp and sturdy steps for the entry to Five Fingers Crafts.

Deputy Chair Hellewell

- Deputy Chair Hellewell requested spraying for grass on the footpaths and mentioned the green waste site needs pushing up which will be dealt with a request for service (RFS).

Sonya Taylor

Mrs Taylor reported on the following :

- She welcomed the opportunity to discuss by-laws for freedom camping at the upcoming workshop on 9 September 2024 as the Mossburn community hall offers the carpark for freedom camping, however residents complain when campervans park along the streets. A suggestion was made to charge \$5 park over fee and map out definitive areas for freedom camping
- Bracken Hall has been sold
- The cheese factory is being leased by Silver Farms by a company named "The Good Guys" to make cheese as export demands have tripled
- Mossburn is hoping to host the New Zealand Motor Caravan Association (NZMCA) "Bottom of the South" rally next year for Labour weekend.

Carolyn Smith

Mrs Smith reported the following :

- attended a meeting of the Rural Women NZ in Lumsden who were not aware of who the Northern community members were and Mrs Tagg suggested holding a drop-in session to raise the profile of the board
- Rural Women NZ asked who owns the Lion's hall?
- the memorial trees planted along Marcion Street are dying
- the waterline at Marcion Street is not smooth for mowing
- the footpath at the end of Flora Road is not finished
- Mrs Tagg to supply map for tree maintenance plan for Mrs Smith
- Mrs Smith to encourage volunteers for a "gardening bee" with the appropriate health and safety induction.

Amanda Reedy

- Amanda Reedy advised that the Lumsden Primary school was closed recently due to a large number of students and staff being unwell. Mrs Reedy commented that it would be useful if public flu vaccination sessions could be held in the community.

Pam Naylor

- Pam Naylor advised that on Saturday 24 August 2024, Athol's Fire and Emergency New Zealand (FENZ) are acknowledging dedication to service for Bob Hume (25 years) and Peter Naylor (50 years) at a function to be held in Kingston.

Mayor Rob Scott

Mayor Rob Scott advised:

- the Heritage Trust has installed the C100 carriage at Lumsden station
- Southland District's Council's 2024-2034 Long Term plan is being finalised
- the Medical Trust put out a survey and mentioned a shortage of hospital beds in Invercargill while there were beds available in Lumsden and hoped to optimise use of the medical centre. Currently, the back rooms are used as offices by Northern Southland Community Resource Centre Charitable Trust.
- a meeting has been held with the Minister of Transport, Simeon Brown, advocating for an equitable distribution of funds from New Zealand Transport Agency for Southland in proportion to the gross domestic product for the region
- a meeting with Federated Farmers to discuss a strategic approach to maximise efficiencies.

Resolution

Moved Pam Naylor, seconded Carolyn Smith **and resolved:**

That the Northern Community Board:

- a) **receives the report titled "Chairpersons report" dated 5 August 2024.**

7.9 Next meeting

Record No: R/24/8/49844

Resolution

Moved Carolyn Smith, seconded Pam Naylor **and resolved:**

That the Northern Community Board:

- a) **confirms that the next meeting of the Board is at 6pm on Monday 14 October 2024 to be held at the Mossburn Fire Station, 45 Devon Street, Mossburn.**

The meeting concluded at 7.55pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE NORTHERN COMMUNITY BOARD
HELD ON

DATE:.....

CHAIRPERSON:.....

APPENDIX A

From: web@makeitstick.nz
To: [Submissions](#)
Subject: Representation review 2024
Date: Thursday, 15 August 2024 2:08:03 pm

This message is from an external sender

Privacy statement

I have understood and agree with the privacy statement

Yes

Name

Kelly Tagg

Organisation (if applicable)

Northern Community Board

Do the proposed boundary changes affect you?

yes

You answered yes, which proposed boundary change affects you?

Nokomai

You can speak about your submission at a Council hearing on 18 September. Let us know if you would like to do this and we will be in touch to arrange a time.

No, I do not wish to speak in support of my submission

Do you support the representation proposal?

Yes, I support the representation proposal

Make any comments about why you do or do not support the proposal:

What changes, if any, would you like to see to what is proposed?

Upload supporting materials (optional)

APPENDIX B

Representation Review 2024 initial proposal

Submission Form

**HAVE
YOUR SAY**

By 5pm,
19 August 2024

Contact details

Name: Kelly Tagg

Organisation (if representing): Northern Community Board

Organisation role: Community Partnership Leader

Postal address: C/- 15 Forth Street, Invercargill Postcode: 9810

Do you agree with Council keeping the current number of councillors?

☒ Yes ☐ No

Please explain why (optional)

Do you agree with Council keeping the current number of constituencies?

☒ Yes ☐ No

Please explain why (optional)

Do you agree with Council keeping the current number of councillors representing each constituency?

☒ Yes ☐ No

Please explain why (optional)

Do you agree with Council keeping the current number of councillors representing each constituency?

☒ Yes ☐ No

Please explain why (optional)



Do you agree with Council keeping the current names of the six constituencies?

☒ Yes ☐ No

Please explain why (optional)

Do you agree with the proposed constituency boundary changes?

☒ Yes ☐ No

Please explain why (optional)

If you have any other suggestions for changes to the initial proposal, please provide these below:

Do you wish to speak to your submission at a Council hearing?

The Hearing (if needed) is currently scheduled for Wednesday 28 August 2024. There will be the ability to present in person or remotely. If you select 'Yes', we will contact you at the close of submissions to arrange your time.

- ☐ Yes, I would like to speak to my submission
- ☒ No, I do not want to speak to my submission

Please contact us on 0800 76 88 45 if you want to submit in a different way e.g. verbally.

The Council is legally required to make all written or electronic submissions available to the public. Your name, submission and any attachments will be treated as public information. Your contact information (phone number, email address, and/or address), will not be made publicly available, but will be used by Council staff for administration and analysis purposes. If you consider there are compelling reasons why your name and/or submission should be kept confidential, please contact the Council to make your request known.

The collection and use of personal information is held by Council in accordance with the Privacy Act 2020. You have the right to access and correct personal information.

Return to Environment Southland:

- ▶ Drop off to the Environment Southland office: Cnr North Road & Price Street, Invercargill
- ▶ Freepost to:
Environment Southland
Freepost 247418
Private Bag 90116
Invercargill 9840



Community pools - requests for allocation of pool rate funds 2024/25

Record no: R/24/9/60683

Author: Kathryn Cowie, Community liaison officer

Approved by: Sam Marshall, Group manager customer and community wellbeing

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is for the Northern Community Board to consider and make a decision on requests from the two pools in their area to uplift funds from the Northern community pool rate.

Executive summary

- 2 A separate targeted Northern community pool rate was established in 2022 across properties in the Lumsden, Mossburn and Five Rivers hall rating boundaries.
- 3 The intention of this rate is to be able to support the two pools in their area with operational costs and/or costs to assist with any appropriate capital works projects that may be required.
- 4 The amount collected for the 2024/25 financial year is \$15,995 (excluding GST). As part of the process to uplift funds from this rate, both the Mossburn and Northern Southland (Lumsden) pools are required to apply to the community board each year, stating the amount of their request and what it will be used for. They are also required to submit financial information, and to come and speak to the community board about their request and provide information about their latest season, and any issues they are facing.
- 5 Detailed information regarding the requests from the Mossburn and Northern Southland pools are attached to this report.

Recommendation

That the Northern Community Board:

- a) receives the report titled “Community pools - requests for allocation of pool rate funds 2024/25”.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Receives requests from the following:**
 - 1. Mossburn Community Pool**
 - 2. Northern Southland Community Pool**
- e) Approves/declines a grant from the Northern community pool rate to the Mossburn Community Pool to assist with operational costs.**
- f) Approves/declines a grant from the Northern community pool rate to the Northern Southland Community Pool to assist with operational costs.**

Background

- 6 In November 2021 the Northern Southland and Mossburn Community Pool committee’s made presentations to the Northern Community Board seeking ongoing funding assistance to help with pool operating costs.
- 7 As a result of this the board agreed to consider collecting a rate and that a community survey should be conducted about the introduction of a rate and how it should be collected. The survey showed that 71% of respondents were supportive of introducing a pool rate in the area.
- 8 The board then made a recommendation to Council that ratepayers who live within the Lumsden, Mossburn and Five Rivers Hall rating boundaries pay an annual pool rate (approximately \$26.75 per SUIP), making the total amount collected per annum \$17,825. This was adopted as part of the 2022/23 Annual Plan and came into effect on 1 July 2022.
- 9 As the rate is now available for collection for the 2024/25 financial year, staff contacted the two pool committees to see if they would like to make requests at the October 2024 community board meeting. The amount available to uplift for the Northern Southland pool rate for 2024/25 is \$15,995.
- 10 Similar to other pools in the Southland District, they have been requested to send in an application with the following information in order to uplift the funds:

- cover letter with amount of request, what it will be used for and brief details about the last swimming season (key sales etc)
- latest financial information
- pool committees are also required to present this information to the board at the beginning of the meeting.

- 11 Detailed information regarding the requests is attached to this report.

Issues

- 12 No issues have been identified.

Factors to consider

Legal and statutory requirements

- 13 There are no legal and statutory requirements.

Community views

- 14 The board, as representatives of the Northern Community Board area will consider each application and will allocate funds as they see fit.

Costs and funding

- 15 The total amount of available funding to distribute from the Northern community pool rate for the 2024/25 financial year is \$15,995 + GST.
- 16 The Mossburn Community Pool are seeking \$8,000 + GST, and the Northern Southland Community Pool are also seeking \$8,000 + GST, a total of \$16,000 + GST.

Policy implications

- 17 There are no policy implications.

Analysis

Options considered

- 18 The options for consideration are to allocate funding to the community pools from the Northern community pool rate or decline the applications.

Analysis of Options

Option 1 – Approves and allocates funding to the community pools from the Northern community pool reserve

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• the applicants will have received assistance with their operating costs, ensuring that the pool remains available to the community and that money from fundraising efforts can be spent on capital/maintenance projects	<ul style="list-style-type: none">• no disadvantages.

Option 2 – declines the applications

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">the money will be held in reserves	<ul style="list-style-type: none">the pools may not have enough funds to cover operational costs or will have to use money tagged for capital/maintenance projects

Assessment of significance

- 19 Not considered significant.

Recommended option

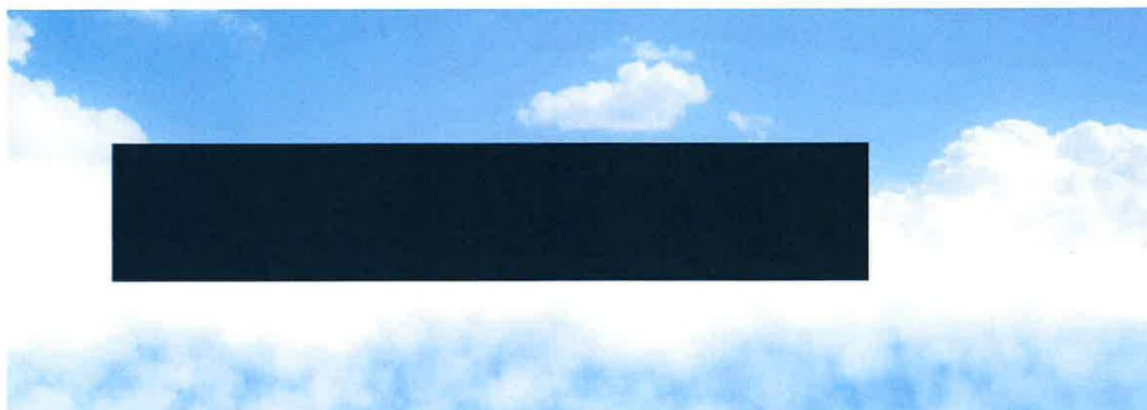
- 20 It is recommended that option 1 be approved by the Northern Community Board.

Next steps

- 21 Staff will notify pool committees of the outcome and will process payments as required.

Attachments

- A NS pool rate request - Mossburn Pool - 2024-25
B NS pool rate request - Northern Southland Pool - 2024-25



13/08/2024

Kathryn Cowie
Community Liaison Officer
Southland District Council

PO Box 903
Invercargill 9840
P: 0800 732 732
www.southlanddc.govt.nz

Dear Kathryn Cowie

For the 2024/25 financial year the Mossburn Pool would like to request uplifting \$8,000 from the rates collected from the Northern pool rating area. This would reflect the portion collected from the Mossburn area and part of the Five Rivers area.

These funds will go towards operational costs which total \$40,770.14 (Total expenses \$93,295.14 – Capital expenses \$52,525) as per attached balance sheet.

In the last financial year we have purchased and installed solar panels to help reduce our growing electricity charges. Our next steps for the 2024/2025/2026 season is to look into a new heat pump as our existing one is starting to fail. The cost of replacement is roughly \$70,000.

For the 2023/24 swimming season we had 60 season passes sold, of these 60 passes 45 of them were families. Therefore it is estimated that we had 200 swimmers with an annual key to the Mossburn Pool. This does not include day passes which could be purchased from Bracken Hall.

Sincerely,

Lisa Powell

Treasurer

Mossburn Community Pool Committee



Mossburn Community Pool - Summary Report

This report shows reconciled transactions only.

From : 1/04/2023

Account: *** ALL ***

To : 31/03/2024

Category	%	Nett Income	Nett Expense	GST Amount
Income				
Bond for key	0%	150.00		0.00
Donations	22%	22,139.50		0.00
Dontations/Cattle	15%	14,609.01		2,191.36
Fundraising/Tailing	4%	4,285.82		642.88
Grants-Capital Expen	40%	40,000.00		6,000.00
Grants-Operational	8%	8,000.00		1,200.00
Interest Received	3%	2,623.13		0.00
Key Sales Annual	6%	6,097.31		892.69
Key Sales Day key	0%	364.53		54.67
Pool Hire	1%	1,365.22		204.78
Income Total		99,634.52		11,186.38
Expense				
Accountancy Fees	0%		100.00	0.00
Bank Charges	0%		0.40	0.00
Capitl Expense	56%		52,525.00	(7,878.76)
Chemicals	3%		2,861.31	(429.20)
Cleaning/pool clean	6%		5,745.74	(861.87)
Electricity	15%		13,580.06	(2,037.00)
General Expense	0%	104.35		15.65
Insurance	18%		16,736.38	(2,510.44)
Repairs/Maintenance	2%		1,701.81	(255.28)
Subscriptions	0%		44.44	(6.67)
Expense Total		104.35	93,295.14	(13,963.57)
Balance Sheet				
GST Paid to IRD			169.93	0.00
GST Refund from IRD		698.79		0.00
Transfer		21,000.00	21,000.00	0.00
Balance Sheet Total		21,698.79	21,169.93	0.00
Grand Total:		121,437.66	114,465.07	(2,777.19)

**CHARITIES
SERVICES**

Ngā Ratonga Kaupapa Atawhai

Te Tari Taiwhenua
Internal Affairs**Annual Return Summary**Generated on:
26 September 2024

Registration Number: CC54913
Charity Name: Mossburn Community Pool Incorporated
Annual Return Reference: AR007
For Year Ending: 31 March 2024

Charity Details

Legal Name: Mossburn Community Pool Incorporated
Trading Name:
NZBN Number: 9429042986225

Charity's Postal Address: PO Box 106
Mossburn 9747

Charity's Street Address: 80 Christie Road
Mossburn 9792
Mossburn
Mossburn 9792

Phone: 0272077412
Fax:
Email: westdomedairies@gmail.com
Website:
Facebook:
Twitter:
Social Network Name:

Charity Identity

Mossburn Community Pool Incorporated identifies as an organisation with a focus on the following communities:

N/A

Purpose & Structure

Purpose

Charitable Purpose:

To provide the local community and primary school the opportunity to learn to swim and to enjoy swimming for leisure and healthy lifestyle

Structure:

Entity Structure

Registered Company with a committee which includes a Chairperson, Secretary, Treasurer, local school representative and other supportive locals.

Activity, Sector and Beneficiary

Main Activity:	Swimming Pool
Main Sector:	Sport / Recreation
Main Beneficiary:	General public

People

Paid work (average week)

People employed full time:	0
People employed part time:	5
Average paid hours per week:	3

Volunteer work (average year)

Total volunteers:	5
Volunteer hours:	2

Your Organisation

Reporting Tier

Tier 4 (Can be used if annual operating payments are under \$140,000 and charity has no Public Accountability.)

Provision of financial services

Does your charity, in its ordinary course of business, lend money (to or on behalf of others), or manage money or funds on behalf of others?

No

Income Spent on charitable purposes overseas

Over the last financial year, did your charity provide any goods or services overseas?

No

Over the last financial year did your Charity use any business income (e.g. sale of goods or services) for Charitable purpose overseas?

No

Over the last financial year, did your charity receive donations and use any of its funds for charitable purposes overseas?

No

Audit & Review

Is it a requirement of your charity's rules to have your performance report reviewed or audited?

Yes

Please confirm that the performance report that you are submitting has been reviewed or audited:

Yes

Did the person who conducted the audit or review of your charity's accounts raise any issues of concern in their report?

No

Did your charity receive a modified audit opinion for any reason other than because the charity received cash donations?

No

Related party transactions

Does your charity's performance report disclose any related party transactions?

No

Statement of Receipts and payments

Operating Receipts

Donations, fundraising and other similar receipts:*	89,034
Fees, subscriptions and other receipts (including donations) from members:*	7,826
Receipts from providing goods or services:*	0
Interest, dividends and other investment receipts:*	2,623
Other receipts:*	0
Total receipts:	99,483

Operating Payments

Payments related to public fundraising:*	0
Volunteer and employee related expenses:*	5,745
Payments related to providing goods and services:*	0
Grants and donations paid:*	0
Other operating payments:*	87,547
Total operating payments:	93,292

Operating Surplus/Deficit

Operating surplus/deficit:	6,191
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Capital Receipts

Receipts from the sale of resources:*	0
Receipts from borrowings:*	0

Capital payments

Purchase of resources:*	52,525
Repayments of borrowings:*	0

Statement of Resources and Commitments

Resources

Bank accounts and cash:*	53,415
Money held on behalf of others:*	0
Money owed to the entity by third parties:*	0
Other resources:*	0

Commitments

Money payable by the entity:*	0
Other commitments:*	0
Guarantees:*	0

Supporting Information

Certification

Certifying Officer: Lisa Powell

Withhold Annual Return

Withhold annual return: No

Tuesday, 24 September 2024

To: Northern Community Board

Subject: Financial Information - Northern Southland Community Pool Trust

Please find enclosed the financial information for the Northern Southland Community Pool Trust (NSPCT). This information is provided as part of our annual application for the pool rates fund. The funds will be used to cover the operational costs of the pool each year for Lumsden and the wider Northern Southland community.

Thanks to the council's contribution, the pool was able to break even last season.

Over the last twelve months, we have made significant changes to the pool's heating system and installed a solar system that will provide electricity to the pool during its operation or to the grid during the off-season. This development is part of the pool's long-term plan to become financially sustainable while continuing to offer a high-quality service to the community.

The capital contributions from the ward and operational funding have enabled the committee to achieve these goals.

At present, it is unclear what the exact savings will be for the pool; it will take 1-2 seasons to observe the full impact of these projects.

Based on the information we have regarding operational costs and solar power generation, it is projected that the pool will turn a profit in the upcoming season. However, this has been set back by a recent increase in line charges, which have effectively tripled as of October this year.

Any surplus will allow the pool to build some savings, create a buffer for increased costs, and enable the completion of future projects.

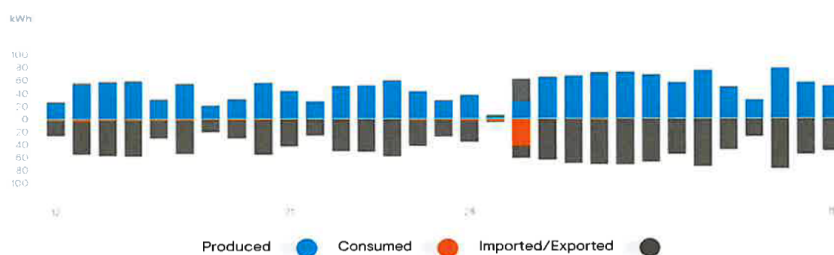
Insurance and maintenance.

As you are no doubt aware, costs are rising. One of the challenges we face is that we cannot afford to fully insure the facility, especially given the recent improvements. This is why the committee needs to build its savings to provide resources for future repairs and ongoing maintenance.

We have experienced issues with the boilers breaking down at the start of the season or even during it. This has sometimes limited the number of days we were able to remain open. In some cases, we had to reduce the target temperature to minimize the fuel needed to heat the pool. With the new heating system, which is not reliant on fluctuating fuel costs, the pool is now in a better position. Additionally, we are now generating our own electricity to run the equipment.

Environmental Impact

One of the benefits of the solar system is that we can track our ability to reduce our CO2 emissions from the solar system. An example of the billing month of 12 July – 11 August (our second month of generation) we produced 1.4mWh of electricity this is equal to a reduction of 1.0 tonne of CO2 or planting 17 trees or charging 126.7 K cell phones.



This allowed us to start to generate a credit with the power company that can be used during the season when our consumption of electricity will be greater than our ability to produce electricity.

Future for the pool

As mentioned, we are currently unsure of the future costs. However, we hope that in the next 12-18 months, we will be able to extend the pool's operational season beyond the 150 days we currently aim for.

Managing a pool presents challenges, but it remains an important part of the community. The trust is committed to ensuring the pool stays open in the future. Each year, when budgeting and planning, we focus on two key factors:

- The pool will be open for 150 days per season.
- We aim to maintain the pool at 28 degrees Celsius.

At the AGM, the trust decided to keep key costs the same as in previous years, made possible by the funding we receive from rates. The trust recognizes the importance of this recreational facility and is committed to making it accessible to as many people in the community as possible.

Your funding plays a crucial role in the pool's operational management. While we understand it could be used for capital expenses, at present, it is more beneficial to allocate it towards ensuring the pool's annual operations and continued service to the community.

Thank you for your continued support of the pool.

Kind Regards,

Dale Kington

Dale Kington NSPCT Treasurer

Operational Income	Current	Budget Income	Income 23/24
Keys Sales	\$ 1,365.00	\$ 21,000.00	\$ 18,112.90
Cattle Sales	\$ -	\$ -	\$ 13,468.77
Pool Hire	\$ -	\$ 500.00	\$ 300.00
Fund Raising	\$ -	\$ -	\$ 9,000.00
Refunds	\$ -	\$ 2,000.00	\$ 1,690.73
Banking Interest	\$ -	\$ 60.00	\$ 2,209.31
School Contributions	\$ -	\$ 14,500.00	\$ 15,474.40
Rates Funding	\$ -	\$ 9,200.00	\$ 9,200.00
Project Income	\$ -	\$ -	\$ 180,595.00
Total	\$ 1,365.00	\$ 47,260.00	\$ 250,051.11
Difference	\$ 1,301.52	\$ 6,865.00	\$ 69,012.72

Rates funding request - \$8,000 +gst

Operations Costs	Current	Budget Exp 24/25	Exp 23/24
Fuel	\$ 22.08	\$ 1,000.00	\$ 28,767.00
Employment	\$ -	\$ 6,075.00	\$ 2,866.70
GST	\$ -	\$ 500.00	\$ 5,853.78
Chemical Treatment	\$ -	\$ 13,000.00	\$ 11,975.62
Maintenance - Operational	\$ 41.40	\$ 3,500.00	\$ 5,548.18
Equipment	\$ -	\$ 1,000.00	\$ 5,771.51
Registrations	\$ -	\$ 60.00	\$ 51.11
Refunds	\$ -	\$ 100.00	\$ 40.00
Banking	\$ -	\$ 60.00	\$ 65.00
Cattle purchase	\$ -	\$ -	\$ -
Utilities	\$ -	\$ 13,200.00	\$ 8,640.89
Insurance	\$ -	\$ 1,900.00	\$ 1,882.80
Project	\$ -	\$ -	\$ 109,575.80
Total	\$ 63.48	\$ 40,395.00	\$ 181,038.39

Community Partnership Fund allocations - August 2024 funding round

Record no: R/24/9/59995
Author: Kathryn Cowie, Community liaison officer
Approved by: Sam Marshall, Group manager customer and community wellbeing

☒ Decision ☐ Recommendation ☐ Information

Purpose

- 1 The purpose of this report is for the Northern Community Board to allocate funding for the August 2024 round of the Northern Community Partnership Fund.

Executive summary

- 2 A total of four applications have been received for the August 2024 funding round of the Northern Community Partnership Fund. The applications are included in this report. Please note that the attachments to the applications (including financials) are not included in this report as they contain information sensitive to applicants’ privacy. These attachments were provided to the community board with the applications for their perusal prior to the meeting.
- 3 The Northern Community Board has \$6,245 to allocate through the Northern Community Partnership Fund for the 2024/2025 financial year, over one funding round.
- 4 \$7,738 in requests have been received for this round of funding.

Recommendation

That the Northern Community Board:

- a) **receives the report titled “Community Partnership Fund allocations - August 2024 funding round”.**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Receives applications from the following:**
 - 1. **Mossburn Playgroup**
 - 2. **Lumsden School**
 - 3. **Lumsden Playcentre Playgroup**
 - 4. **Around the Mountains Cycle Trail Trust**
- e) **Approves/declines a grant of \$929 to the Mossburn Playgroup for a new mower for their facility.**
- f) **Approves/declines a grant of \$1,759 to Lumsden School for costs associated with their school production.**
- g) **Approves/declines a grant of \$2,000 to the Lumsden Playcentre Playgroup to assist with costs associated with floor repairs at their facility.**
- h) **Approves/declines a grant of \$3,050 to the Around the Mountains Cycle Trail Trust for costs to purchase promotional flags for the cycle trail.**

Background

- 5 Southland District Council’s community assistance activity seeks to contribute to a district of ‘proud, connected communities that have an attractive and affordable lifestyle’ by enabling Southland’s communities to be desirable places to live, grow up, work, run a business, raise a family and enjoy a safe and satisfying life. Through providing financial assistance by way of grant funding, community groups and individuals are supported to undertake their desired activities.
- 6 A review of the community assistance activity was completed in early 2019, which resulted in the establishment of the community partnership fund whereby the nine community boards in the district allocate funding directly to their communities.
- 7 The Northern Community Board set the following criteria for their Community Partnership Fund:

- consideration will be given to all funding requests on a case by case basis. The board will give preference to applications that directly benefit the community board area and link to the community board plan outcomes
- there is no cap on the amount applicants can request
- co-funding is preferable, but not essential
- two quotes are preferable for capital works, but if it is not possible to get more than one quote an explanation why will be sufficient
- if appropriate, applicants are to come to a board meeting and speak to their application
- groups do not have to be a legal entity to apply, and individuals will be considered on a case by case basis.
- applications relating to improvements to council-owned facilities are not eligible for funding.

- 8 Priority consideration will be given to projects that meet the community board's vision and community outcomes as outlined in their community board plan:

Vision – The Northern area of Southland will be a healthy, caring, connected, vibrant, welcoming, diverse and progressive community.

Outcomes:

1. A progressive and flourishing economy creating opportunities for growth and employment.
2. A safe and healthy community with access to quality facilities and services.
3. A connected, involved and thriving community.

Application summary

Applications received	4
Total amount requested	\$7,738
Funds available	\$6,245

1 Mossburn Playgroup

For assistance towards purchasing a new mower for the facility.

Total project cost	\$929
Amount requested	\$929

2 Lumsden School

Request assistance towards the sound system and lighting costs for the school production “Cinderfella”.

Total project cost	\$1,959
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Amount requested	\$1,759
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3 Lumsden Playcentre Playgroup

Request assistance towards costs to repair a hole in the floor of their facility.

Total project cost	\$9,845
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Amount requested	\$2,000
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4 Around the Mountains Cycle Trail Trust

Request assistance towards costs to purchase 17 promotional flags for the Cycle Trail that can be put on lamp posts around Northern Southland advertising and promoting the trail.

Total project cost	\$3,050
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Amount requested	\$3,050
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Criteria matrix for applications		Criteria			
		Benefits community board area	Co-funding proposed	Two quotes sought	Legal entity
Applicants	Mossburn Playgroup - new mower	Yes	No	No	Yes
	Lumsden School – production sound costs	Yes	No	No	Yes
	Lumsden Playcentre Playgroup	Yes	Yes	No	Yes
	ATMCTT – promotional flags	Yes	No	No	Yes

Community board plan outcomes matrix		Community board plan outcomes		
		A progressive and flourishing economy creating opportunities for growth and employment.	A safe and healthy community with access to quality facilities and services.	A connected, involved and thriving community.
Applicants	Mossburn Playgroup - new mower	No	Yes	Yes
	Lumsden School – production sound costs	No	No	Yes
	Lumsden Playcentre Playgroup	No	Yes	Yes
	ATMCTT – promotional flags	Yes	Yes	Yes

Previous funding & accountability		Previous CPF funding received	Accountability received
Applicants	Mossburn Playgroup	No	n/a
	Lumsden School	August 2022 – \$1,043 - school production costs	Yes
		August 2020 – \$1,013 - school production costs	Yes
	Lumsden Playcentre Playgroup	August 2023 - \$1,561 - new heaters and heater servicing	Yes
		February 2021 – \$2,120 - new laptop	Yes
	ATMCTT	No	n/a

Issues

- 9 There are no issues to consider.

Factors to consider

Legal and statutory requirements

- 10 There are no legal and statutory requirements.

Community views

- 11 The board, as representatives from the Northern area will consider each application and how it benefits their communities, and also aligns with the community board's vision and community outcomes.

Costs and funding

- 12 There is \$6,245 available to allocate for the Northern Community Partnership Fund for the 2024/25 financial year, over one funding round.
- 13 There is a total of \$7,738 in requests for this funding round.

Policy implications

- 14 There are no policy implications.

Analysis

Options considered

- 15 The options for consideration are to allocate the funding pursuant to the funding criteria set by the community board or decline the applications.

Analysis of Options

Option 1 – Approve and allocate funding pursuant to the funding criteria set by the community board

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• Supports community groups to achieve local initiatives.	<ul style="list-style-type: none">• There are no disadvantages.

Option 2 – Decline the applications

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• There are no advantages.	<ul style="list-style-type: none">• No funds awarded could hinder the progress of community-led development due to the lack of financial support.

Assessment of significance

- 16 Not considered significant.

Recommended option

- 17 Option 1 - Approve and allocate funding pursuant to the funding criteria set by the community board.

Next steps

- 18 Inform the applicants of the allocation decisions.

Attachments

- A Northern CPF - applications for agenda - August 2024



Northern Community Partnership Fund

Application Summary – August 2024 round

Applications received

Applications received	4
Total amount requested	\$7,738
Funds available	\$6,245

1 Mossburn Playgroup

For assistance towards purchasing a new mower for the facility.

Total project cost	\$929
Amount requested	\$929

2 Lumsden School

Request assistance towards the sound system and lighting costs for the school production "Cinderella".

Total project cost	\$1,959
Amount requested	\$1,759

3 Lumsden Playcentre Playgroup

Request assistance towards costs to repair a hole in the floor of their facility.

Total project cost	\$9,845
Amount requested	\$2,000

4 Around the Mountains Cycle Trail Trust

Request assistance towards costs to purchase 17 promotional flags for the Cycle Trail that can be put on lamp posts around Northern Southland advertising and promoting the trail.

Total project cost	\$3,050
Amount requested	\$3,050

Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board
☐ Oreti Community Board
☐ Oraka Aparima Community Board
☒ Northern Community Board
☐ Ardlussa Community Board
☐ Waihopai Toetoe Community Board
☐ Tuatapere Te Waewae Community Board
☐ Wallace Takitimu Community Board
☐ Stewart Island/Rakiura Community Board



YOUR DETAILS

Name of organisation: Mossburn Playgroup
 Postal address: PO box 29 Mossburn 9792
 Street address: Mossburn community centre

CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Tammy Taylor	Phone	(day)	
Email	mossburnplaygroup@gmail.com		(evening)	
Name	Ashleigh Pickett	Phone	(day)	
Email	ashm85@hotmail.com		(evening)	

BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

PROJECT DETAILS

How many members belong to your club/organisation? 30 Families / 8 committee members
 Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

Mossburn Play group has just had a full reset after being on the brink and nearly shutting down. Our new dedicated committee recognised how important this long standing group has been to the community over the years and have a vision to make sure it keeps running. To ensure this happens at the very best standard we can we need to update alot of our resources and toys and make sure the day-to-day running is a care-free as possible for all families attending. We have a very supportive warm safe space for young families to come and have a chat over a hot cuppa and morning tea while the kids interact in play. We beleive this space is just as important for new mums at what can be a sensitive time while also being invaluable to our local children. We will continue to build ideas but for now we would love to apply for funding for a new lawn mower to maintain our grounds. We hope this can be battery powered to ensure the best health and safety for mums that are not famialir with mixing fuel, pull starting petrol engines etc and hoping during sessions our lawns can still be maintained with the quietness of an electirc mower.

If your application relates to a facility – who uses the facility and how often?

We hold our playgroup in the mossburn community centre but were a totally stand along organisation/ charity.

Does the facility have a long term development and maintenance plan?

☐ Yes

☐ No

How will your project benefit the organisation or community?

Sharing the work load and future proofing our playgroup. Previously the maintenance has been a large part of the Committees jobs and we want to stream line / simplify this so everyone can share the load and make it economical

Start date of your project

May 2024

Finish date of your project

NA

FINANCIAL DETAILS

Are you registered for GST?

☒ No

☐ Yes

GST number

Applicants that are not GST-registered need to provide budget figures that include GST

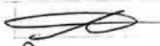
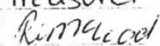
Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR

EXPENDITURE	\$	INCOME	\$	
Project costs	GST inclusive or GST exclusive	Your contribution		
\$929	Inclusive	Fees/subs	415	
		Fundraising		
		Loan/mortgage		
		Cash savings	3180	
		Other		
		Sub-total		
		Other grants and sponsorship applied for		
		Sponsorship		
		Grants (successful and proposed)	Amount requested	Result date

were still very early on in the peice. Although our very motivated committee has started to look at working bee dates and fundraisers the value of these is unknown currently.

Total cost of the project is	\$ 929	Sub-total	
How much money are you applying for?	\$929	Total Income	
Briefly describe any voluntary effort or donated materials provided for the project.			
Voluntary effort (eg number of hours)			
This has been an on going issue for our playgroup, we are still in the (very) early days of fundraising and completing working bee's. We see this investment as a safe and economical user friendly solution where all parents can confidently volunteer.			
Also giving confidence to all parents operating the machine so work load is shared.			
Donated materials (eg approximate \$ value)			
Nothing has been donated as of yet!			
Again were working our way towards holding fundraisers			
How do you envisage paying for the future operational costs of this project?			
We have had previous committee members paying for fuel and not knowing their way around our prior (now broken) heavy loud and un safe mower. Battery powered mowers require much mouch less maintence, serving and close to zero running costs re oil fuel etc.			
DECLARATION (PLEASE PROVIDE TWO SIGNATURES)			
We Mossburn Playgroup		consent to Southland District Council	
collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.			
Name	Tammy Taylor	Date	19/08/2024
Position in organisation	President		
Signature			
Name	Rosalie McLeod	Date	19/08/2024
Position in organisation	Treasurer		
Signature			
Please attach		Check	
a current statement of income and expenditure		<input type="checkbox"/>	
a current bank statement from your organisation		<input type="checkbox"/>	
quotations, where relevant		<input type="checkbox"/>	
letters of support (if applicable)		<input type="checkbox"/>	
These items will complete your application			
PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.			
NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:			

Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board
☐ Oreti Community Board
☐ Oraka Aparima Community Board
☒ Northern Community Board
☐ Ardlussa Community Board
☐ Waihopai Toetoe Community Board
☐ Tuatapere Te Waewae Community Board
☐ Wallace Takitimu Community Board
☐ Stewart Island/Rakiura Community Board



YOUR DETAILS

Name of organisation: Lumsden School
 Postal address: 19 Maria St, Lumsden 9730
 Street address: 19 Maria St, Lumsden

CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Ang Sheat	Phone	(day)
Email	asheat@lumsden.school.nz		(evening)
Name	Sharon Waller	Phone	(day)
Email	office@lumsden.school.nz		(evening)

BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

PROJECT DETAILS

How many members belong to your club/organisation? 110 children + 14 staff

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

We are running a School Production (Cinderella) which we will perform at the Lumsden Memorial Hall for our community on 25th September. Any support you are able to provide us would be incredibly appreciated so our children can show our wonderful production.

If your application relates to a facility – who uses the facility and how often?	
Does the facility have a long term development and maintenance plan? <input type="checkbox"/> Yes <input type="checkbox"/> No	
How will your project benefit the organisation or community?	
Our production 'Cinderella', will allow our community to gather together including whānau, local schools, senior citizens and our wider community members. It will also provide some local entertainment.	
Start date of your project	12-08-2024
Finish date of your project	26-09-2024
FINANCIAL DETAILS	
Are you registered for GST? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	GST number 18172474
Applicants that are not GST-registered need to provide budget figures that include GST	
Applicants that are GST-registered need to provide budget figures that exclude GST.	
Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.	

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR			
EXPENDITURE	\$	INCOME	\$
Project costs	GST inclusive or GST exclusive	Your contribution	
Sound System	1593.37 incl	Fees/subs	200 (Gold con donation)
Costumes	250 incl	Fundraising	
Lighting	(as above)	Loan/mortgage	
Hall hire	115 incl	Cash savings	
		Other	
		Sub-total	200
Other grants and sponsorship applied for			
		Sponsorship	
		Grants (successful and proposed)	Amount requested
			Result date

		Sub-total		
Total cost of the project is	\$1958.37	Total Income	200	
How much money are you applying for?		\$ 1758.37		
Briefly describe any voluntary effort or donated materials provided for the project.				
Voluntary effort (eg number of hours)				
Staff and whānau to set up hall, sound, lighting after hours. Prop and backdrop making by parents.				
Donated materials (eg approximate \$ value)				
How do you envisage paying for the future operational costs of this project?				
We will look for grants to support our tamariki and to other school organisations.				
DECLARATION (PLEASE PROVIDE TWO SIGNATURES)				
We		Sharon, Ang consent to Southland District Council		
collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.				
Name		Ang Sheat		
Position in organisation				
Signature		Date		
Name		Sharon Walker		
Position in organisation				
Signature		Date		
Please attach				Check
a current statement of income and expenditure				<input type="checkbox"/>
a current bank statement from your organisation				<input type="checkbox"/>
quotations, where relevant				<input checked="" type="checkbox"/>
letters of support (if applicable)				<input type="checkbox"/>
These items will complete your application				
PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.				
NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:				

☐ Oreti Community Board
☐ Oraka Aparima Community Board
☒ Northern Community Board
☐ Ardlussa Community Board
☐ Waihopai Toetoe Community Board
☐ Tuatapere Te Waewae Community Board
☐ Wallace Takitimu Community Board
☐ Stewart Island/Rakiura Community Board

YOUR DETAILS

Name of organisation: Lumsden Playcentre Playgroup

Postal address: 33 Pluto Road, Lumsden

Street address:

CONTACT NAMES lumsdenplaycentre@hotmail.co.nz

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Tracy Whitwell	Phone	(day)	
Email	tracy_tweet@msn.com		(evening)	
Name	Trinity Butler	Phone	(day)	
Email	short-stuff563@hotmail.com		(evening)	

BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

[REDACTED]

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

PROJECT DETAILS

How many members belong to your club/organisation? 17 at present.

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

This playgroup keeps growing, which we are very excited about! Our flooring has a hole and its been a long time since anything been done with it, so we would like to sort our flooring out if possible.

If your application relates to a **facility** – who uses the facility and how often?

Lumsden Playcentre playgroup Wed morn 9-12.30
Punket 2-3 Fridays/month.
Occasional birthday party.
Also Toy Library

Does the facility have a long term development and maintenance plan? ☒ Yes ☐ No

How will your project benefit the organisation or community?

Keeping Lumsden playcentre playgroup running will help multiple families have somewhere to meet up & socialize on a wednesday morning. We have a diverse group & offer a friendly, safe environment for the mums, ^{daughters} and tamaraki.

Start date of your project: _____ Finish date of your project: _____

FINANCIAL DETAILS

Are you registered for GST? ☒ No ☐ Yes GST number: _____

Applicants that are not GST-registered need to provide budget figures that include GST.

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR

Expenditure	\$	Income	\$
Flooring Xtra	\$9,845	Fundraising	500
		Subtotal	\$500
		Other grants applied for	\$
		Community Trust	\$2,000
		Meridian	\$5,345
		Subtotal	\$7,345
Total project cost	\$9,845	Total Income	\$7,845
Amount you are applying for	\$2,000		

Briefly describe any voluntary effort or donated materials provided for the project.

Voluntary effort (eg number of hours)

15 Hours/week (on going)

Donated materials (eg approximate \$ value)

Prob 10 hours leveling gravel if we get it

—

How do you envisage paying for the future operational costs of this project?

We need to continue fund raising & continue growing in number

DECLARATION (PLEASE PROVIDE TWO SIGNATURES)

We Lunsden Playcentre Playgroup consent to Southland District Council collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.

Name	Tracy Whitnell		
Position in organisation	Treasurer		
Signature	<u>Tracy Whitnell</u>	Date	11-9-24
Name	Trinity Butler		
Position in organisation	President		
Signature	<u>T Butler</u>	Date	11-9-24
Please attach	Check		
a current statement of income and expenditure	<input type="checkbox"/>		
a current bank statement from your organisation	<input type="checkbox"/>		
quotations, where relevant	<input type="checkbox"/>		
letters of support (if applicable)	<input type="checkbox"/>		

These items will complete your application

PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.

NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:

Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board
☐ Oreti Community Board
☐ Oraka Aparima Community Board
☒ Northern Community Board
☐ Ardlussa Community Board
☐ Waihopai Toetoe Community Board
☐ Tuatapere Te Waewae Community Board
☐ Wallace Takitimu Community Board
☐ Stewart Island/Rakiura Community Board



YOUR DETAILS

Name of organisation **AROUND THE MOUNTAINS CYCLE TRAIL TRUST**
 Postal address **15 FORTH ST, INVERCARGILL**
 Street address

CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Nicola Wills	Phone	(day)
Email	tnwills@slingshot.co.nz		(evening)
Name	Gene Marsh	Phone	(day)
Email	gene@eyreview.co.nz		(evening)

BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

PROJECT DETAILS

How many members belong to your club/organisation? **40**

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

17 x Around the Mountains Cycle Trail Flags

These flags can be hoisted onto lamp posts in Northern Southland when there are cycling events in the community. Examples include; Tour of Southland, Sounds to Sounds, MAGNIficent event.

If your application relates to a facility – who uses the facility and how often?			
N/A			
Does the facility have a long term development and maintenance plan?		<input type="checkbox"/> Yes N/A	<input type="checkbox"/> No
How will your project benefit the organisation or community?			
The flags will benefit the community and small businesses by promoting the Around the Mountains Cycle Trail. They will also beautify the streets of Northern Southland by having distinguishable flags on the poles.			
By having the flags flying, they support the Cycle Trail and builds awareness. The local communities benefit as visitor numbers increase, this also brings about additional visitor spending in the region and economic benefits.			
The Cycle Trail provides recreational opportunities for the local communities in Murihiku. Some locals use the trail daily for commuting, others enjoy shorter day trips with friends and family. Cycling and walking have huge health and wellbeing benefits.			
Start date of your project	1/10/2024	Finish date of your project	One off
FINANCIAL DETAILS			
Are you registered for GST?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	GST number
Applicants that are not GST-registered need to provide budget figures that include GST			
Applicants that are GST-registered need to provide budget figures that exclude GST.			
Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.			

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR				
EXPENDITURE	\$	INCOME	\$	
Project costs	GST inclusive or GST exclusive	Your contribution		
17 x Flags @ \$156 + GST each	\$3050 (GST inclusive)	Fees/subs		
		Fundraising		
		Loan/mortgage		
		Cash savings		
		Other		
		Sub-total		
		Other grants and sponsorship applied for		
		Sponsorship		
		Grants (successful and proposed)	Amount requested	Result date

		Sub-total			
Total cost of the project is	\$3050	Total Income	0		
How much money are you applying for?		\$ 3050 (Including GST)			
Briefly describe any voluntary effort or donated materials provided for the project.					
Voluntary effort (eg number of hours)					
Donated materials (eg approximate \$ value)					
How do you envisage paying for the future operational costs of this project?					
No – The community board to put the flags up and down in Northern Southland.					
DECLARATION (PLEASE PROVIDE TWO SIGNATURES)					
We	Around the Mountains Cycle Trail Trust		consent to Southland District Council		
collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.					
Name	NICOLA WILLS				
Position in organisation	CHAIR PERSON				
Signature		Date			
Name	GENE MARSH				
Position in organisation	TREASURER				
Signature		Date			
Please attach				Check	
a current statement of income and expenditure				<input checked="" type="checkbox"/>	
a current bank statement from your organisation				<input type="checkbox"/>	
quotations, where relevant				<input checked="" type="checkbox"/>	
letters of support (if applicable)				<input type="checkbox"/>	
These items will complete your application					

Community board reporting

Record no: R/24/9/56257

Author: Kelly Tagg, Community partnership leader

Approved by: Sam Marshall, Group manager customer and community wellbeing

☐ Decision

☐ Recommendation

☒ Information

Purpose

- 1 The purpose of this report is to inform the board of the community leadership, operational and Council activities in the board area and across the district.

Recommendation

That the Northern Community Board:

- a) receives the report titled “Community board reporting” dated 7 October 2024.

Attachments

- A Northern Community Leadership Report - 14 October 2024
- B Active Southland Community Board Report - October 2024
- C Northern Operational Report - October 2024



What's happening in your area

Better-off funding projects update

The board had five projects approved as part of the government's Three Waters Reform – Better off Funding package. The current status is as follows:

PROJECT	FUNDING	CURRENT STATUS
Lumsden playground/skatepark upgrade	\$100,000	The playground and skatepark upgrades are now complete.
Lumsden Museum redevelopment	\$50,000	The funding agreement has been drafted and sent to the Trust. Staff have met with a Trust representative and are assisting them with contacts for external assistance towards this project.
Mossburn tennis courts	\$38,000	Project completed at a cost of \$32,022. A carry forward process for the remaining funds is underway with the remaining funds to be used to tidy up the hedge around the courts.
Athol tennis courts	\$31,000	Project completed at a cost of \$28,310. A carry forward process for the remaining funds is underway with the remaining funds to be used for beautification around the courts.
Garston BBQ	\$50,000	A possible site for the BBQ has now been identified and this project will now be handed over to the project team who will undertake the delivery of this project in conjunction with the planned toilet upgrade for Garston.

Community service awards 2024

Nominations for community service awards for 2024 closed on 30 September 2024. At the time of preparing this report one application had been received.

What's happening across the district

Hump Ridge track – Great Walk opening

On Friday 25 October the Tuatapere Hump Ridge Track is scheduled to open as a Great Walk and join DoC's network of Great Walks.

Starting with the announcement in 2019, followed by the first spade in the ground in 2022, the work to bring the track to Great Walk status has been completed.

This mahi has been a collaboration between the Tuatapere Hump Track Charitable Trust, Ōraka Aparima Rūnaka, and the Department of Conservation.

The Tuatapere Hump Track Charitable Trust, and project partners, would like to invite you to join them to commemorate and celebrate this significant achievement.

We look forward to seeing you. It will be a special day.

Opening details:

Doors open at 12.30pm at Waiau Town and Country Club, 41 King Street, Tuatapere.

Speeches will be followed by afternoon tea.

RSVP to [humpridgeGWP@doc.govt.nz](mailto:humphridgeGWP@doc.govt.nz)



Cycling Southland – SBS Tour of Southland

This year's SBS Tour of Southland (the Tour) will celebrate its 68th edition when the tour commences on Sunday 3 November – 9 November at Queens Park Invercargill. The 2024 edition will see a large number of international riders joining New Zealand teams which will bring some strong competition and racing for the week.

Cycling Southland have faced considerable financial increases with the running of the tour over the past three years mostly due to increased compliance requirements for health and safety and traffic management. A community such as Southland with local funders, sponsors, businesses, and volunteers have ensured we are able to continue to run a tour in the deep south this year. For our local Southland riders, the Tour provides elite level road racing experience on their back door and future racing and career opportunities with the tour forming a launch pad for many local riders onto the international race scene including Commonwealth Games, Olympic Games and the pinnacle Tour De France.

Southland District Council (SDC) have been a long-term supporter of the Tour as a Stage Sponsor and Cycling Southland is thrilled to welcome SDC back for this year as the Stage 2 sponsor (Invercargill to Lumsden) on Monday 4 November. The riders look forward to racing through SDC's territory again this year – give a wave as they pass on by.

You can follow the SBS Bank Tour of Southland live stream

<https://www.youtube.com/@sbsbanktourofsouthland5510>



Community funding

SmartyGrants online grant system

Southland District Council is moving to an online funding platform called SmartyGrants in the near future. All funding applications will be made online using the SmartyGrants system – the same as currently used by Community Trust South and several councils.

We are aiming to have all funds moved to the online portal for the March 2025 funding round, some funds could possibly be online before this.

We will be providing community boards and our community with updates over the coming weeks and months, we will be holding workshops in our communities to assist with introducing our new way of working, staff at our libraries will receive training in the system, and we will be producing resources to introduce SmartyGrants to our community.

Northern Southland Development Fund

The next round of funding for the Northern Southland Development fund closes on March 31 2025.

Community Partnership Fund

The funding round for the Northern Community Partnership Fund closed on 31 August 2024. Four applications have been received for this round. A report to allocate the funding follows in this agenda.

Other funding opportunities

The following SDC funds closed on 30 September 2024:

- District Initiatives Fund
- Ohai Railway Fund
- Sport NZ Rural Travel Fund
- Creative Communities Scheme

Information on grants allocated will be detailed in the next Community Leadership report in December.

The following SDC funds will close on 20 December 2024:

- Centennial Bursary Scholarships for recognised tertiary study
- Valmai Robertson Creative NZ Arts Scholarships
- Eric Hawkes Memorial Outward Bound Scholarship

All application forms are on the SDC website: <https://www.southlanddc.govt.nz/council/funding-and-grants/> or email funding@southlanddc.govt.nz

Council department updates

Governance

Work streams that may be of interest to the board include:

The representation review – Staff presented the submissions received on the representation proposal to Council on 18 September 2024. It is anticipated Council will decide on the final representation proposal for public notification on 23 October 2024. The final proposal will have a period for appeals and objections from 25 October to 30 November 2024. The Local Government Commission will consider

any appeals, objections and make the final determination on the representation arrangement for the District by 10 April 2025 in time for the 2025 local authority elections.

Remuneration for elected members – The Remuneration Authority (Authority) has recently determined elected member remuneration, and allowance and expenses rates, for the 2024/25 financial year. These came into effect on 1 July 2024 and will apply to 30 June 2025. Payments to elected members made on 12 September 2024 included backpay from 1 July.

Chairs nights – the team are organising a get-together for community board chairs each quarter.

Oreti community board membership – A by-election to fill a vacancy on the Oreti Community Board is complete and Jamie Winslow has been declared elected from the Makarewa subdivision to the board. Deputy Mayor Christine Menzies has also replaced Councilor Frazer on this board. Both new members will be sworn in as board members at the board meeting taking place on 16 September 2024.

Quorum rules – from 1 October, legislation that has allowed elected members attending remotely to be counted as part of the quorum, will be repealed. So, in accordance with community board standing orders, only those physically present will be counted in relation to quorum.

Reports – Reports to Council in October will propose there is a deputy chair appointed for the Finance and Assurance Committee, and that Council receives statement of intents from Great South and Space Ops.

Akona learning platform – learning sessions are available for elected members on this platform. Please get in touch with your committee advisor if you need help accessing these

Stakeholder updates

Highways South

We are renewing a 550m stretch of SH6 near Lowther which started at the end of September. This will be a complete renewal and is likely to take four to five weeks. Temporary traffic lights and a speed restriction will be in place, and in the first week of October, **we will be shutting SH6 between Lowther Road and Mossburn-Five Rivers Road between 6.30am and 6.30pm for one week.** Residents and businesses have been notified. Advertisements are booked in Southland Express this week and the Ensign and Southern Rural Life next week to inform communities.

We will also be renewing a 2.3km section of SH6 north of Andrews Road. This will be a complete renewal and is likely to take four to five weeks starting in late December or early in the new year. Temporary traffic lights and a speed restriction will be in place. Residents and businesses will be notified.

We are also resurfacing 2km of SH94 at Lintley, 1.3km of SH97 at Acton Stream, and 350m in northern Lumsden township. Temporary traffic lights and a speed restriction will be in place during this surfacing work. All work will also be notified on our Facebook page.

We will be starting to rehab two stretches of state highway on the Lumsden-Mossburn highway. Businesses and residents should have received letter about this at the end of September, start of October. The details are:

SH94 Mossburn-Lumsden highway - SH94 will be reduced to one lane controlled with temporary traffic lights for 500m east of Bath St in Mossburn between the hours of 6am and 8pm, Monday to Friday from approximately 7th October for 3-4 weeks.

For one week, this site will be **closed to all traffic between 6.30am and 6.30pm.** We anticipate this will be in the last week of October/first week of November. During this time a detour will be in place for all vehicles via SH6 Five Rivers-Lumsden highway and SH97 Mossburn-Five Rivers Road/Mossburn-Lumsden highway.

SH94 Te Anau-Mossburn highway - SH94 will be reduced to one lane controlled with temporary traffic lights west of Mossburn between Block Road and Christie Road between the hours of 6am and 8pm Monday to Friday from mid-late October for 4-5 weeks.

We're noticing a marked increase in littering on state highways, so have had posterboards designed and produced. We expect delivery this week. These will be installed in litter hotspots around the network and moved as required.

Winter is technically over but as Spring is showing us, we're still experiencing cold weather and winter conditions. Our team continue to monitor road and weather temperatures until the end of September to enable snow and ice preventative treatments (CMA and grit) when necessary.

We are starting to also notice more vegetation restricting visibility on the network due to new spring growth. We'd appreciate if landowners can keep on top of vegetation bordering state highways to ensure clear visibility, and therefore safety, for users of state highways.

We'd appreciate your support to push the message out to our communities that the temporary speed limits are there for a reason. These temporary speeds ensure that our workers on the site are safe in their workplace, road users are safe travelling through these work sites, vehicles are not damaged by any road works taking place, and the roads themselves are not damaged by speeding vehicles while under construction. If they are damaged, then we need to come back and do the job all over again – increasing the disruption to motorists.

Finally, the SBS Tour of Southland takes place again in a month and a half, so expect delays on highways and local roads between 3-9 November. Stage 4 will travel through the boards' area, details below:

STAGE 4: Wednesday 6 November 2024

START: Mossburn Community Centre, Mossburn at 10:30am

FINISH: The Remarkables at 1:20pm (approximately)

ROUTE: Mossburn-Five Rivers-Athol-Garston-Kingston-The Remarkables

Active Southland October update

Active Southland has provided a report (attached) which regional activator Jenna Shepherd will speak to.



OUR VISION

Everyone Active Every Day

OUR MISSION

Influencing change at all levels so that living an active life becomes more accessible and achievable for all Southland communities

OUR PURPOSE

We exist to enhance individual and community wellbeing by connecting, enabling and supporting Southlanders to live more active lives



ACTIVE SOUTHLAND

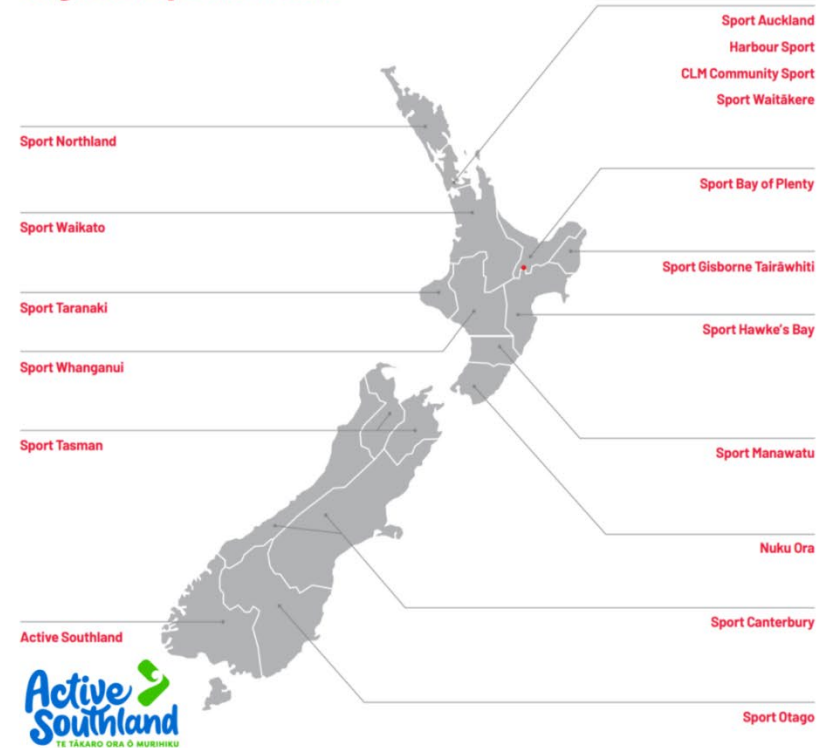
Established in 1990

One of 14 Regional Sports Trusts around Aotearoa New Zealand

Rebranded from Sport Southland to Active Southland in 2021 to better reflect our work, our community needs and aspirations

Focus on enhancing individual and collective wellbeing

Regional Sports Trusts



AS IN SOUTHERN DISTRICT

SDC Open Spaces Activator

Jenna Shepherd



Lead, influence and work alongside key stakeholders and partners to strengthen the play, active recreation and sport systems across the region, with a focus on the Southland District community

Tōku Oranga Health Coach

Monique van Rensburg



Tōku Oranga is about helping people navigate their health journeys with the confidence, knowledge, and options they need to achieve optimum health outcomes - it's about setting up clear pathways to better health, and about connecting with agencies and organisations that can play a role in that journey

Tōku Oranga Lead

Tilley Carroll



Healthy Active Learning School Facilitator

Richie Crean



Healthy Active Learning School Facilitator

Mark Tree



Healthy Active Learning School Facilitator

Heron Futter



Healthy Active Learning School Facilitator

Stu Brown



Healthy Active Learning School Facilitator

Jodie Whitson



Healthy Active Learning School Facilitator

Rose Dickson



Healthy Active Learning is a joint Government initiative between Sport New Zealand, the Ministry of Education and Te Whatu Ora (Health New Zealand) that seeks to improve the wellbeing of children and young people, through healthy eating and drinking and quality physical activity.

AS IN SOUTHERN DISTRICT

Healthy Families System Innovator

Laura Dowling



Health Families System Innovator

Megan Dawson



Healthy Families

Empower whānau in our communities to live in environments that enable healthy food & physical activity choices

Active Families/Green Prescription

Chayse Leith



Active Families/Green Prescription

Susan McNeill



Active Families

Give guidance and support to whānau to make sustainable lifestyle changes for a healthier more active whānau

Disability and Inclusion Advisor

Chris Knight



Rangatahi Advisor

Greg Houkamau



Rangatahi

Dedicated to providing more opportunities for rangatahi to become involved in both sport and active recreation

AS IN SOUTHERN DISTRICT

Southland District initiatives are also supported by a range of other Active Southland staff throughout the year, depending on the needs of the Southland District community.

Spaces and Places

Community Engagement

Recreation

Sport

Leadership

Disabilities

Health

Education



SDC VISION

A treasured network of open spaces that celebrates and enhances our natural environment and is appreciated and enjoyed by current and future generations.

Open spaces—what are they?



Open Spaces Strategy Principles

- Involve the community in managing and maintaining open spaces
- Take the long view – consider future generations
- Make best use of the network of open spaces and assets that we already have
- Evoke a sense of pride in Southland and our community
- Ensure we use our resources wisely and work within financial constraints
- Transparent and accountable decision making and management
- Work with partners and stakeholders to achieve outcomes

NATURAL ENVIRONMENT

Tamariki of Tokanui Primary School recently planted 350 tussocks. There is further planting to be done later in the year. We will celebrate with a Wheels Day at school, Laura Dowling from Active Transport will coordinate with Cycling Southland, BMX Southland, and the Invercargill Blue Light team to come out and support the tamariki and community for this event.





Our open spaces encourage and enable a wide range of people to play and enjoy a range of sports

QUALITY OPPORTUNITIES

- Active Southland is able to leverage its wider workforce to support a diverse range of play, active recreation and sporting opportunities for SDC communities. This includes working alongside our Play Systems Innovator, Active Transport Systems Innovator, Disability Lead and Rangatahi Advisors.
- We take a regional approach to removing barriers to play, increasing awareness of the benefits that come from play, and encouraging all ages to be more playful. This includes the likes of Holiday Hunts, Play Maps and play equipment being made available in local libraries.
- Works with communities and schools for play opportunities.
- Supporting the stencils initiative which has been delivered to SDC Community Play Leads.
- Whānau Play Packs for SDC libraries support.
- Facilitation of sports sessions for students with disabilities and their families. An inclusive roadshow is also facilitated with a range of play, sport and active rec options for all ages and abilities.





#FUNAS RIVERTON HOLIDAY HUNT

To find out more please visit www.activesouthland.co.nz or visit the Active Southland Facebook page

Don't forget to tag us during your hunt @activesouthland

INSTRUCTIONS:
Starting at the Whale Statue on Toward Street (clue 1), follow the clues in order along the coast walk to Taramoa Bay through the playground and down to Roy Street (clue 12) (map attached). Find the location of the 12 coloured tags along the way each with a word on it. Simply record the word on your answer sheet and submit the completed form to be in the draw for some awesome prizes!

Clues:

1. I'm having a whale of a time.	2. IT'S RUBBISH to think you won't find me.	3. Watch that you don't fall into the creek, I am here to keep you safe.	4. While you are walking around the track, keep an eye out on the rope for me.
5. I like to shoot hoops.	6. Come fly with me.	7. Ahoy me hearties.	8. Jump on and have a spin.
9. Take a seat and admire the sea views.	10. Where can you find the Golf in Riverton?	11. Don't flounder to find this clue.	12. Roy oh roy we made it to the end.

HOW TO SUBMIT:
Find entry boxes at the following locations pick up / drop off:
• District Council Office, 117 Palmerston Street
• Community House Riverton, 37 Knapier Street
• Supermarket Riverton, 168 Palmerston Street
OR
Scan or take a photo of your form and email it to jenna@activesouthland.co.nz
Please include your name and email address to be in the prize draw

FEEDBACK QUESTIONS:
Did you enjoy the #FUNAS Holiday Hunt?
Tell us about what other fun activities you'd like to see on offer and where in Southland you'd like to see them happening!

Name: _____
Email: _____
No. of people in your group: _____

Running from 1st to 10th October 2022

Chalk it up! PLAY WEEK

7 - 13 November 2022

Inviting community, businesses and schools to participate in play week chalk it up competition

Come and join your neighbours to enter a competition for Play Week at Active Southland. Get in the competition for the most colourful street and be in to win amazing prizes.

Pick up chalk from:

Bluff Library	Otautau SDC Office
Cheeky Lama, Invercargill	Riverton SDC Office
Gore Multi-sport Complex	Riverton Super Value
Gore Library	SDC Office, Te Anau
Gore Visitors Centre	SDC Office, Winton
He Waka Tūia, Invercargill	South Alive, Invercargill
Lumsden Four Square	Te Anau Four Square
Lumsden SDC Office	Te Anau SDC Office
Mataura Library	Tuatapere Four Square
Nightcaps Four Square	Winton Night in Day
Otautau Four Square	Wyndham Four Square
On the Spot Riversdale	

Post your photos to Active Southland's Facebook page with hash tag #chalkitup or #playfulAS
OR send your photo in to jenna@activesouthland.co.nz

NATURE SCAVENGER HUNT

<input type="checkbox"/> SOMETHING BLUE	<input type="checkbox"/> A SPIDER WEB	<input type="checkbox"/> PINECONES	<input type="checkbox"/> 3 DIFFERENT INSECTS
<input type="checkbox"/> A FEATHER	<input type="checkbox"/> 3 DIFFERENT BIRDS	<input type="checkbox"/> A SEED POD	<input type="checkbox"/> SOMETHING YELLOW
<input type="checkbox"/> SOMETHING FLUFFY	<input type="checkbox"/> A COLOURFUL ROCK	<input type="checkbox"/> MOSS	<input type="checkbox"/> A NEST
<input type="checkbox"/> 3 DIFFERENT FLOWERS	<input type="checkbox"/> ANIMAL FOOTPRINTS	<input type="checkbox"/> GREEN LEAF	<input type="checkbox"/> A TREE WITH FLOWERS

Can you find them all? Tag us @activesouthland and you could win or email: play@activesouthland.co.nz

#SpringAS - Nature edition

Logos: Invercargill, GO RURAL CITY RE LIVING, Active Southland

PARKS WEEK

4-12TH MARCH 2023

Show us how you are enjoying your local park!

Send us a photo of you and your whānau using your local park & be in to WIN a prize.

Please include your parks name & your location. We would also like to hear about what you love about your park and what would make it even better!!!
email: jenna@activesouthland.co.nz

There is also a **Rock Hunt** in the below parks:

- Riversdale Playground
- Te Anau Lions Park
- Gardston Village Green
- Riverton Henderson Park
- Winton Ivy Russell Reserve
- Stewart Island Halfmoon Bay Foreshore
- Edendale Kamahi Scenic Reserve
- Otautau Centennial Park

The rocks have a picture of the SDC logo, there will be 4 in each park. Please don't remove but take a photo and send to jenna@activesouthland.co.nz to be in to win.

Logos: Southland District Council, Active Southland

ACTIVATING THROUGH TUNATUNA

- A collaboration between Active Southland, SDC and Cycling Southland with the aim of having a community resource that can travel to different areas around the rohe, including high deprivation areas that often miss out on other opportunities due to distance and cost.
- Events were hosted in Nightcaps and Wyndham, creating opportunities for whānau and tamariki to try new activities. Local organisations were engaged including Te Oruanui Marae.
- Active Transport has also played a major role in collaboration with Cycling Southland, local councils, and communities during the pilot stage of Tunatuna to understand where developments and improvements can be made. School Travel Planning and initiatives are currently in development alongside Winton, Te Anau and Riverton primary schools.
- Other initiatives have sprung from these, including at Menzies College, where students are investigating innovative local activities for young people, such as a local dirt jump track.





Our open spaces are safe,
inspiring, well designed and
welcoming to all

MANAPOURI INSIGHTS

In 2022 Active Southland completed a community consultation event in Manapouri to understand what the community would like in their village green.

The community was fabulous to engage with. They highlighted their desire for a rugby/soccer post combination, bike modules and nature play. These insights and evidence were reported back to the SDC. Giving communities the space to have their say about play, active recreation and sport in order to understand their needs and aspirations is an integral part of our approach.

Active Southland recently attended the Village Green opening and committed to supply play equipment for the community to use in their new play space.



WALLACETOWN INSIGHTS

- Working in partnership with its school team, our SDC Open Spaces Activator supported the Wallacetown community regarding an upgrade to the reserve. It was a great event with activities, BBQ and giveaways which enabled space and time for lots of information to be shared by the community on what they would like to see in their reserve.
- Events and activations are an effective way to gather information. Our independent advocacy allows us to explore community aspirations and needs and feed these back to Council to enhance the Southland District's work, and support outcomes to come to life.





Our network of open spaces meets the needs of current and future generations

MEETING COMMUNITY NEEDS

Feedback from rangatahi in Ohai showed a strong desire for a local basketball hoop. In partnership with SDC and Ohai's Te Oruanui Marae, the SDC Open Spaces Activator, alongside the Marae's committee, have been a strong driver for this project.

The marae was supported to apply and successfully received \$10,000 through the Tū Manawa Active Aotearoa fund for the hoop, line painting, equipment, and an activation event.

Equipment has been ordered, and the project is well underway. Te Oruanui Marae has completed the court clean up, including fixing the drainage, and are now seeking further funding opportunities to seal the surface of the court. A Play Pod has also been gifted to Te Oruanui Marae for the recreation space for tamariki to play with when they are at the marae.

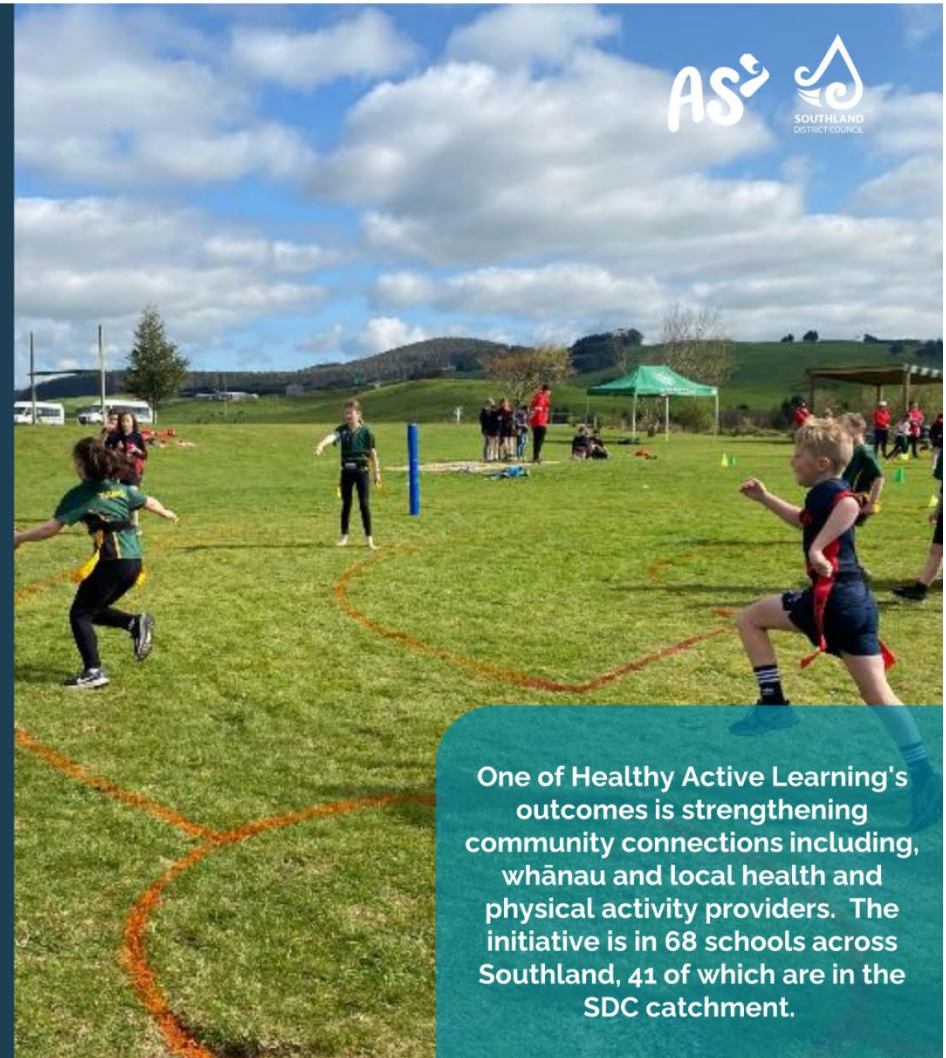
This initiative is a strong example of partnership and working together to meet the needs of our current and future generations.



HEALTHY ACTIVE LEARNING

Projects that have successfully supported the SDC region:

- Upper Mataura Fishing Connect with Garston/Athol Community
- Northern Cup (Football, Kī-o-Rahi, Table Tennis, Cricket) for all the northern band
- Steps Forward – Supporting rural tamariki and whānau to participate in the Surf to City 2023 and 2024 events
- Nightcaps Community Connect with kai
- Te Anau Whānau Kemu day
- Waianiwa School & community play project (Tū Manawa)
- Lochiel bike and pump track project (Tū Manawa)
- Hillside/Browns playground and old pool building project
- Winton School transport plan
- Central Southland Sport and Recreation Hub
- Southern Kī-o-Rahi tournament including five SDC schools
- Western Kī-o-Rahi tournament (all SDC schools) to be held at Holt Park in Otautau
- Waiau College Connect with Play
- Riversdale community celebration for Matariki - Taonga Tākaro (Māori Games) and kai



One of Healthy Active Learning's outcomes is strengthening community connections including whānau and local health and physical activity providers. The initiative is in 68 schools across Southland, 41 of which are in the SDC catchment.



SWIM SAFE SOUTHLAND

A partnership with Active Southland, Southern REAP, Southland District Council, Water Safety New Zealand, Community Trust South, SDC schools and the wider Advisory Group

Aimed at providing all young people in Southland District primary schools with the opportunity to access quality water safety education via the Water Skills for Life programme

Over 2,300 students from Years 0-8 across 29 schools participate in this programme

We have also supported schools to access further deep water opportunities on a school-by-school basis, and supported school staff with building capability and confidence to support tutors and students from poolside



GREEN PRESCRIPTION

- Regular face-to-face clinics in Otautau every six-to-eight weeks (depending on referral numbers).
- Engagement in Tuatapere to begin regular clinics.
- Run interactive cooking demos in Otautau with the Kiribati community.
- Support the Fit 4 Function programme run from NRG in Winton



Free, personalised support on the journey to health and wellbeing.



SPACES AND PLACES

SOUTHLAND SPACES AND PLACES STRATEGY

A collaborative advisory group made up of all Southland councils, regional funders, Sport NZ and Active Southland to support effective regional planning of sport, play and active recreation infrastructure.

Guided by regional and local strategies and resources which seek to optimise these spaces and places (facilities and active environments) across the region, supporting the wellbeing (hauora) of all Southlanders into the future.

SPACES AND PLACES OUTCOMES:

- A regional network approach to spaces and places (facilities and active environments) planning
- More partnerships and collaboration
- Flexible, multi-use, inclusive and accessible spaces and places
- Optimised and sustainable spaces and places

[Southland Spaces & Places Strategy 2023](#)





SPACES AND PLACES

- Creation of a pool collective to support the committees of community pools in ongoing maintenance and asset management. The collective meets twice a year to discuss assets, health and safety, products, maintenance plans etc. The collective has been uptaken by half the 26 pools in the Southland District, which is extremely positive.
- Formation of the Central Southland Hub aiming to increase coordination and collaboration of current sport, recreation, and other organisations in the Central Southland community to improve their future sustainability and create a thriving environment, serving the community now and into the future.



Gemma O'Neill
SPACES & PLACES LEAD



RANGATAHI

Our Rangatahi Advisor has been working with Central Southland College in implementing Taonga Tākaro. Additionally, he supported the College with their first pōwhiri at Te Oruanui Marae in Ohai. Rangatahi completed their korero assessments then played Kī-o-Rahi, had hangi for lunch; practised waiata, and learnt the foundation movements for mau rākau.

The Inclusive Sport Roadshow in Te Anau had 30 families throughout the day participating in a variety of inclusive sports adapted for anyone with a disability. The activities including indoor climbing, golf/mini golf, archery tag, rowing machines and disc golf. It was aimed at individuals and whānau with lived experience of disability. This event was facilitated by our Disability and Inclusion Advisor with a collaborative approach working in all three council areas. Southland District Council had two interns representing Council at the event.





FUNDING SUPPORT

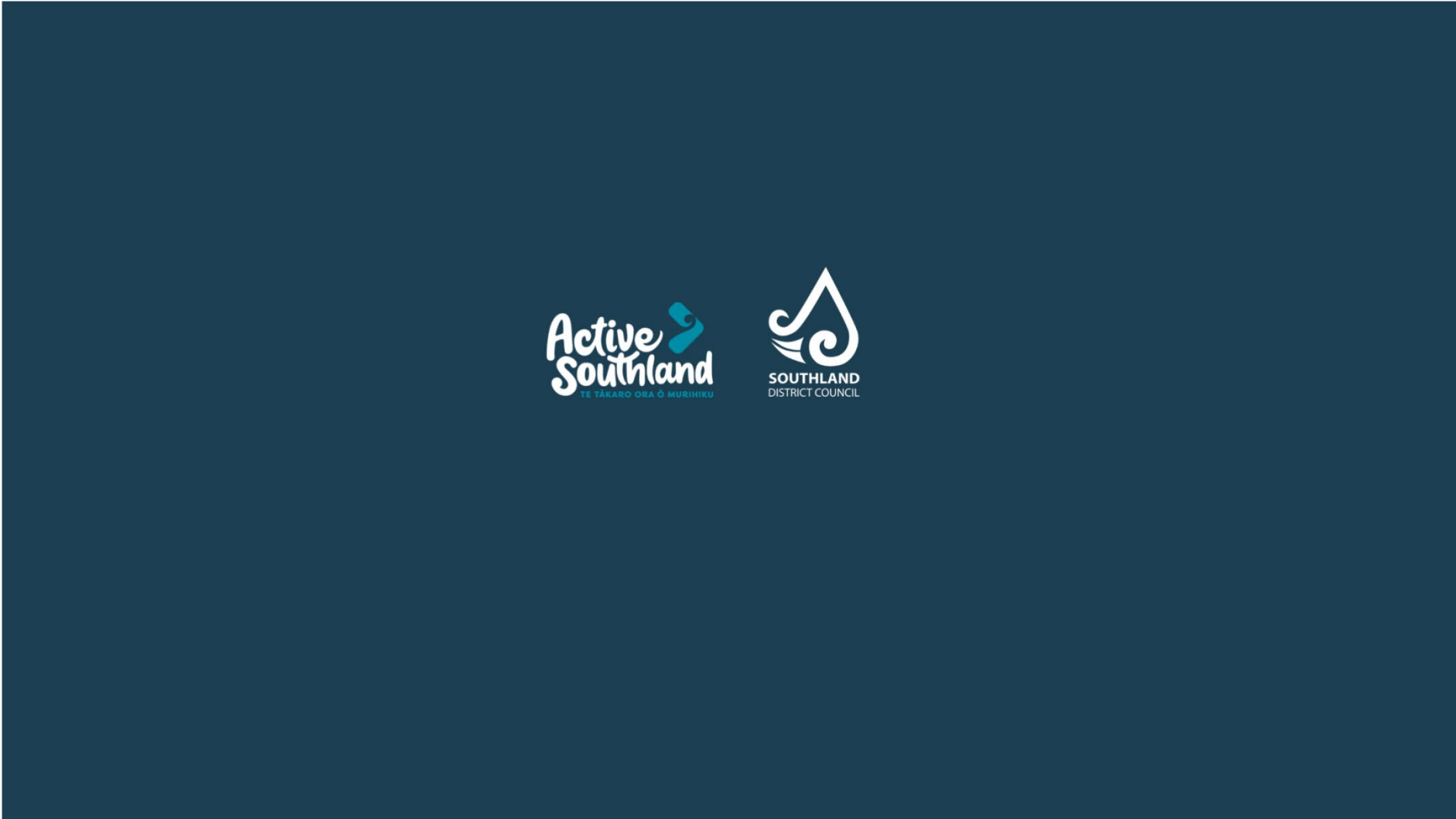
Tū Manawa Active Aotearoa (Administered by Active Southland)

Over \$104k of project funding granted across 13 projects and distributed into the Southland District Council catchment between 2022-2024 (e.g. Menzies College ABL Programame & Te Oruanui Marae Ohai, Southland Football)

Support to organisations in the Southland District Council catchment to access external funding to enable opportunities for the community to be active and showcase the district (e.g. Waiau Area School Atua Matua programme)

Co-funding initiatives with Southland District Council and other entities for collective impact through partnership (e.g. Tunatuna)







Northern Community Board

Tracker - ongoing

Completion of better-off funded projects
Painting of street signs in Mossburn
Lumsden Rugby Pavilion
Funding for “cycling” flag for Flagtrax – in progress
MOU for creek bed maintenance
Young people voice for board
Mossburn playground upgrade – will be completed in conjunction with Mossburn Lions
Mossburn Cemetery trees

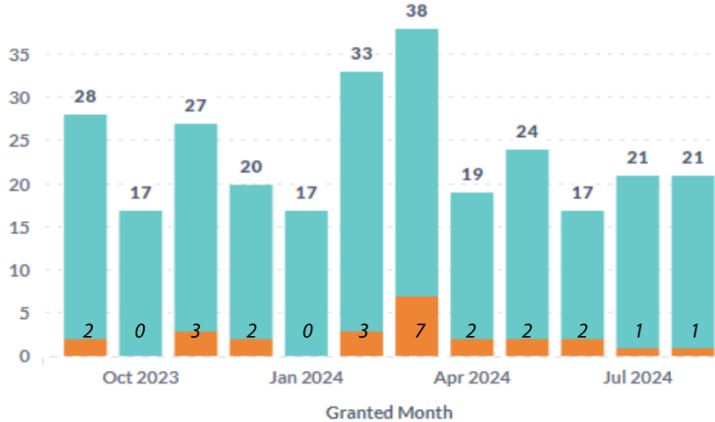
Upcoming priorities

Community board plan review.

Resource consents granted

RM applications granted for community board

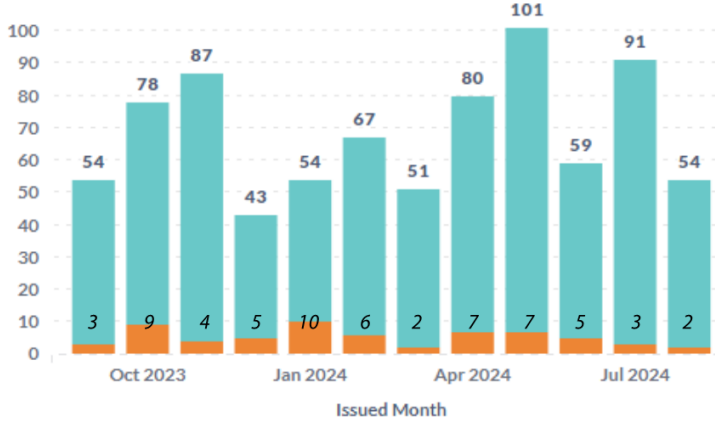
RestOfSDC BoardCount



Building consents granted

Building Consents issued for community board

RestOfSDC BoardCount



Local Budget information

Financial information for the end of August is not available due to the late adoption of the LTP and the end of the 2023/24 year not being finalised.

Service requests

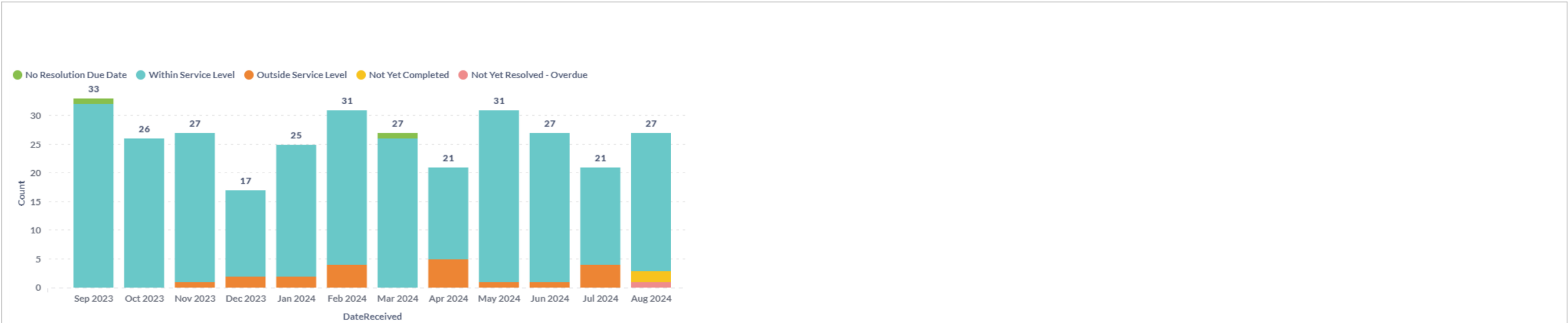
Across the district there were 848 requests for service lodged during July and August 2024, of which 100 were related to three waters. 48 of the total requests belonged to this board area. A full summary of the types of requests is detailed below.

Request Type	Count
Community facilities extension	1
Community housing - current tenant enquires	2
Community housing - general enquires	1
Council facilities - offices, depots, libraries room	2
Flooding roads	1
Footpaths	1
Gravel road faults	3
Litter matters urban (townships)	2
Parks and reserves - playground repairs/maintenance	1
Parks and reserves - repairs and maintenance	2
Sealed road faults	2
Street lights out	5
Toilets - cleaning, repairs and maintenance	2
Transfer/recycling station matters	1
Transport - road complaints	1
Transport general enquiries	2
Urban stormwater (manholes, grates)	1
Vegetation rural (overgrown or visibility issues)	1
Water and waste general	3
Water rural locate asset/connection	1
Water rural non urgent weeping water	1
Water urban asset damaged or undefined issue	2
Water urban no water	2
Water urban non urgent weeping water	1
Water urban toby leaking or unable to be used non urgent	1
Wheelie bin cancel/damaged/stolen	5
Wheelie bin new/additional	1
TOTAL	48

Local projects update

Activity	Name	Current Phase	Current Progress	BUDGET ACTUAL YTD
COMMUNITY FACILITIES	Garston Playcentre building - exterior repaint and carpentry work	Pre-delivery phase		\$30,000 \$0 P-11447
The project will be packaged with other similar projects and put out to the market.				
COMMUNITY FACILITIES	Lumsden hall - distribution board, wiring and heat pumps	Pre-delivery phase	On track	\$50,000 \$0 P-11128
Scoping and procurement being undertaken.				
COMMUNITY FACILITIES	Lumsden information centre - exterior repaint and repairs	Pre-delivery phase	On track	\$30,000 \$0 P-11448
Having to wait for the LTP to be approved has meant that staff have not been able to get the work to market prior to the start of the new financial year. Staff will look at packaging this work up with other similar projects and get it out to the market as soon as possible.				
PARKS AND RESERVES	Mossburn War Memorial Park playground – equipment replacement	Initiation phase	On track	\$30,000 \$0 P-10773
This project is to involve the Lions Club, remove unsafe structures and replace with suitable play equipment.				
PARKS AND RESERVES	Athol playground - swing replacement	Pre-delivery phase	On track	\$2,100 \$0 P-11463
Options for the swing are currently being priced.				
PARKS AND RESERVES	Garston - swing replacement	Pre-delivery phase	On track	\$2,200 \$0 P-11464
Staff are in the process of getting quotes for a number of slides that need to be replaced at playgrounds across the district.				
PARKS AND RESERVES	Garston - Welcome to Garston signs	Delivery phase	On track	\$8,665 \$0 P-11468
The signs are being constructed and are due to be installed early in October.				
PUBLIC TOILETS	Athol toilet - renewal	Pre-delivery phase	On track	\$87,000 \$0 P-10661
Final design completed and manufacture of toilet block underway with the building consent in processing stage. Construction time period at this stage is subjected to consenting approvals so the likely construction period is November to December 2024.				
REFUSE, RECYCLING AND GREEN WASTE	Lumsden transfer station shed maintenance	Initiation phase	Off track	\$15,000 \$0 P-11179
This project has not yet been allocated to a contractor, project will be undertaken in 2025. Local resource complete works.				
STORMWATER	Lumsden SE stormwater catchment investigation and improvement works	Pre-delivery phase	On track	\$463,000 \$0 P-10278

A new town stormwater outlet has been surveyed and will be designed to facilitate the ease of removing stormwater from the Pluto Road/ Laura Street intersection where there are two separate stormwater networks.



Service contracts

Water and wastewater services operation and maintenance

The 23/01 operations and maintenance contract is running smoothly across the Northern Community Board region. Water and wastewater services across the area have continued to operate with a lower number of service requests than usual being received by Council and Downer.

Installation of a new scour point on the Lumsden scheme has been completed.

Mowing

The contractor has now got all the areas sorted for the coming season, with any additions or deductions being considered on a case by case basis. Grass growth has been variable across the towns in the contract area.

Waimea Alliance

August for Waimea was a pretty wet month and this continued into September.

Our drainage crew have been busy doing some jobs in Te Anau basin and then worked down into Blackmount.

Bruce has also been busy with small drainage jobs in the Waimea area.

We trialled a mulching attachment on the digger to deal with some vegetation on Wreysbush Mossburn Road due to the encroaching affecting visibility of signs and corners with reasonable results.

Sign vandalism seems to be back around Riversdale/ Balfour and also Manapouri area.

24 RFSs in August (and 17 RFSs in July), all completed on time. A year to date total of 41 RFSs (reminding that our year is 1 July – 30 June).

337km of grading in August and 473km in July, for a year to date of 810km. Maintenance metalling across the network area is at 3638m³ for the year.

JANUARY 2024	FEBRUARY 2024	MARCH 2024	APRIL 2024	MAY 2024	JUNE 2024	JULY 2024	AUGUST 2024	SEPTEMBER 2024	OCTOBER 2024	NOVEMBER 2024	DECEMBER 2024
	Board meeting – 12 Feb Athol Hall at 6.00pm	Board workshop- 11 Mar – Lumsden Hall	Board meeting – 8 Apr, Lumsden Hall at 6.00pm	Board workshop – 13 May, Lumsden Hall	Board meeting – 10 June, Mossburn Fire Station at 6.00pm	Board workshop – 8 Jul, Lumsden Hall	Board meeting – 12 Aug, Lumsden Hall at 6.00pm	Board workshop – 9 Sept, Lumsden Hall	Board meeting – 14 Oct, Mossburn Fire Station - 6pm	Board workshop – 11 Nov – Lumsden Hall	Board meeting – 9 Dec Lumsden Hall at 6.00pm
		District Initiative fund, Creative Communities Fund, Sport New Zealand Rural Travel fund applications close 31 March 2024					Community Partnership applications close on 31 August 2024	Community service award nominations close on 30 September 2024			Scholarships and bursary applications close on 20 December 2024
		Northern Southland Development Fund applications close 31 March 2024						District Initiative fund, Creative Communities Fund, Sport New Zealand Rural Travel fund applications close on 30 September 2024			

Councillor update

Record no: R/24/9/61610

Author: Rachael Poole, Committee advisor

Approved by: Vibhuti Chopra, Acting chief executive/Group manager strategy and partnerships

☐ Decision

☐ Recommendation

☒ Information

Purpose of report

- 1 This report is to provide the board an overview of the matters that have been considered at Council and Finance and Assurance Committee meetings from August to September 2024.
- 2 To watch any of the previous Council or Finance and Assurance Committee meetings select this link: [SDC youtube](#)
- 3 An overview of reports presented is given in the table below.
- 4 This report is also to provide an opportunity for Councillor O'Brien to highlight particular matters or update the board on any other issues that have arisen around the Council table.

7 August 2024 – Finance and Assurance Committee meeting

Report	Overview
Finance and Assurance Committee work plan for the year ended 30 June 2025	The committee were taken through the work plan and were advised that two new reports (Independent Review and Contract Advisory) had been added for this meeting and an additional report (Self-assessment check) was being added to the September meeting schedule.
Draft unaudited Long Term Plan 2024-2034 for Endorsement	The purpose of the report was to present the draft unaudited Long Term Plan 2024-2034 to the Finance and Assurance Committee to provide feedback and to endorse the release of the draft unaudited Long Term Plan to the Council auditors Deloitte. The committee endorsed the draft Long Term Plan 2024-2034.

7 August 2024 – Council meeting

Report	Overview
Consultation under Clauses 3 and 4A: Implementation Code of Practice (PC2)	Council approved and authorised staff to undertake consultation under Clauses 3 and 4A of Schedule 1 to the Resource Management Act 1991 for the plan change to implement Council's Subdivision, Land Use, and Development Code of Practice 2023 (PC2). The draft incorporates feedback from internal and external stakeholders, mana whenua, and planning experts.

Financial Report for the period ended 30 June 2024	Council received the report that provided them with an overview of the draft financial results for the twelve months to 30 June 2024 by Council's seven activity groups, as well as the financial position and the statement of cashflows as at 30 June 2024.
Management report	<p>Staff updated Council on numerous activities which included:</p> <ul style="list-style-type: none"> • Southland hosting visits from Government ministers • By-election for the Oreti Community Board Makarewa subdivision • Long Term Plan and Annual Report • Regional Land Transport Plan • Engagement/feedback for the representation review and working with various communities on projects. <p>Staff also updated Council on the following activities:</p> <ul style="list-style-type: none"> • Resource consents • Building solutions • Environmental health and licensing • Transport • Forestry • Three waters • Project delivery team.

26 August 2024 – Finance and Assurance meeting

Report	Overview
Long Term Plan 2024-2034 (LTP) - recommend Council adopt	The Finance and Assurance Committee endorsed the draft Revenue and Financing Policy and recommended to Council it adopt the draft Long Term Plan 2024-2034.
Deloitte Management Report and draft Audit Report for the Long Term Plan 2024-2034	The Finance and Assurance Committee received the management report from Deloitte in relation to the audit of the Long Term Plan 2024-2034 and received the draft Deloitte audit opinion.

26 August 2024 – Council meeting

Report	Overview
Adoption of Councils Long Term Plan 2024-2034	Council agreed to adopt the Long Term Plan 2024-2034 and received the final audit opinion provided by Deloitte.

	<p>Deloitte advised that from their audit, the audit opinion was qualified – this related to New Zealand Transport Agency funding. Deloitte’s view was that Council did not use the best information available about the level of funding from the Agency for roading at the time of preparing/finalising the plan.</p> <p>The audit opinion also included an emphasis of matters in relation to uncertainty over the delivery of the infrastructure capital programme due to the plan proposing a significant increase in infrastructure investment. A range of initiatives had been put in place to support delivery. Deloitte identified that there continues to be a high degree of uncertainty about whether the increased programme would be able to be completed noting the level historically achieved by Council as well as constraints of contractor availability and weather events.</p>
Rates Resolution - Setting of Rates for the Financial Year 1 July 2024 to 30 June 2025	<p>Council set rates for 2024-2025 in accordance with section 23 of the Local Government (Rating) Act 2002 (the Act), the due dates for payment in accordance with section 24 of the Local Government (Rating) Act 2002, and authorised the addition of penalties in accordance with sections 57 and 58 of the Local Government (Rating) Act 2002.</p>
Code of conduct matter	<p>Council received and considered a report from the Executive Committee on a code of conduct breach, decided there was a breach, and agreed to take no further action against the members who breached the code.</p> <p>Council requested some work be undertaken reviewing decision making processes, ensuring elected members are aware of information sharing requirements, and offering training.</p> <p>Council also made resolutions encouraging community boards to use drop in sessions to provide further opportunities for interactions with the community, and encouraging boards to have workshops open to the public where possible.</p> <p>It was also decided to have an agenda item at the board chairs night to seek feedback on any support requirements for boards and elected members.</p>
Appointment of elected member to the Oreti Community Board	<p>Council agreed to appoint Councillor Menzies to the Oreti Community Board and thanked Councillor Frazer for his time and commitment to the Oreti Community Board.</p>
Housing Action Plan	<p>Council adopted the Housing Action Plan as presented by staff.</p> <p>The Housing Action Plan has two phases:</p>

	<ul style="list-style-type: none"> • Phase 1 will focus on spatial planning, engagement, and workstreams relating to the existing housing stock • Phase 2 will have more targeted solutions once there is understanding around where our communities can grow (spatial planning) and the housing aspirations of iwi, communities and stakeholders (engagement).
Local Water Done Well	<p>Staff updated Council on the Local Water Done Well legislation and the funding changes announced by government.</p> <p>Staff also updated Council on the Southland/Otago collaborative approach and phase one progress and provided details of the collaboration and the financial contribution required to participate in phase two.</p> <p>Council approved an allocation of up to \$15,000 funding towards phase two of the Southland Otago Collaboration to be funded from Local Water Done Well Support Package and approved ongoing participation in the Regional Delivery Model.</p>
Mayor's report	<p>Mayor Scott updated Council on the events and meetings that he has attended during June and July. Mayor Scott also acknowledged Gore District Councillor, Neville Phillips on receiving the inaugural SuperHuman award at the recent LGNZ conference.</p> <p>Councillor Ruddenklau advised that she had attended the inaugural Arts Murihiku awards night. At the event Councillor Duffy was acknowledged for his work in the arts and Steve Solomon received in the inaugural supreme award.</p> <p>Councillor O'Brien advised that he, along with Mayor Scott, had attended the Garston Volunteer Fire Brigade honours night. At this event one member received his double gold star for 50 years involvement.</p> <p>Councillor Duffy reported that the Regional Heritage Heads of Agreement is due for resigning in in 2025. The Southland Heritage Preservation Trust miner's cottage in Nightcaps has recently sold. As a result of the sale, the trust is being wound up.</p>
Policy on Development and Financial Contributions - Adoption	<p>Council adopted the Policy of Development and Financial Contributions and resolved that this policy would come into effect and supersede the current policy on the date of adoption of the Long Term Plan 2024 -2034.</p>
Southland Local Government Structural Opportunities	<p>Chief Executive Cameron McIntosh presented the preliminary investigation that has been completed for local government structural options in Southland.</p>

	Council approved further information being prepared to enable a formal proposal to be lodged with the Local Government Commission and approved unbudgeted expenditure of \$30,000 to complete this preparation work.
Transfer of Five Rivers Water Supply Scheme	Council approved proceeding with the divestment process for the transfer of the water permit and related water assets from the Five Rivers Water Supply Scheme to Tank Creek Water Limited after a request from Five Rivers Water Supply Subcommittee.
Tuatapere Recreation Reserve - replacement of ring fence and barrier gate - Unbudgeted expenditure	Council approved unbudgeted expenditure of up to \$28,500 towards replacement of the ring fence and barrier gate at the Tuatapere Recreation Reserve to be paid from funds held in the Tuatapere general reserve.
4 September 2024 – Finance and Assurance Committee meeting	
Report	Overview
Finance and Assurance Committee work plan for the year ended 30 June 2025	The committee received the workplan and noted that two reports from September had been moved to the October meeting and that an additional report will be added to the workplan in regards to Council's holdings in Milford Sound Tourism once the frequency of reporting on this was established.
Year-End Performance Report - 1 July 2023 to 30 June 2024	The committee received the report and noted Council's performance against its KPI targets and the context provided for these outcomes.
Risk management - September 2024 quarterly update	The committee considered and received the risk management report and noted that the finance risk remains unassessed while ELT continue to evaluate this new risk and the treatment options currently, and potentially available, to manage this new risk.
Health and safety update	The committee was updated on health and safety related events and activities over the last quarter. Staff will look to make available to elected members some of the training that staff receive, especially around de-escalation training.
Quarterly update to the Finance and Assurance Committee on progress for the Environmental Services Business Improvement Plan - 17a review	An additional three actions from the business improvement plan have been completed, another three actions have been closed off leaving three to be completed by the end of December this year.
Finance transactional update as at 30 June 2024	Finance and Assurance committee received the Finance transactional update as at 30 June 2024. This report provided a snapshot of Council's transactional activities.
Balanced Funds Investment Review	The Finance and Assurance Committee requested \$5 million was invested evenly between Council's balanced investments

	funds at Milford Asset Management and Westpac, as planned.
18 September 2024- Council meeting	
Report	Overview
Community update	Colac Bay Progress League – Deen McKay shared with the Council a brief history of the Progress League and local Colac Bay community. Mrs McKay then outlined the priorities of the Progress League – safe removal/erosion prevention of the dump site along the foreshore, beach access steps, surfer statue – options to restore the statue. Gemma McGraw spoke further on the dump site, Lana Winders spoke further on the surfer statue and Kevin Mulqueen spoke about the rock wall along the foreshore.
Mayors report	Anne Horrell from Tuatapere Te Waewae Community Board updated Council on what has been happening within her board area, notably the upgrade to the railway station, improvements to ditches at the Tuatapere domain, removal of willows from the riverbank to assist in preventing the domain from flooding, connections with Hauroko Valley Primary and Waiau Area School.
Representation review – submissions and hearings on representation proposal	Council received 22 written submissions on the representation proposal and listened to Federated Farmers and Peter McDonald speak to their submissions.
Budget carry forwards requests from 2023/2024 financial year into the 2024/2025 financial year.	Council approved the income and expenditure to be carried forward into the 2024/2025 financial year as presented by staff.

Recommendation

That the Northern Community Board:

- a) receives the report titled “Councillor update”.**

Attachments

There are no attachments for this report.

Chairperson's report

Record no: R/24/10/61945

Author: Deborah-Ann Smith-Harding, Committee advisor/customer support partner

Approved by: Vibhuti Chopra, Acting chief executive/Group manager strategy and partnerships

☐ Decision

☐ Recommendation

☒ Information

Purpose of report

The purpose of this report is to allow the chair of the Northern Community Board an opportunity to update the board on activities he has been involved with since August 2024.

Chair Tither reported on the following:

- he attended the Pou opening (Waiti) in Garston
- Deputy Chair, Lance Hellewell attended the Chairs meeting held in Winton on his behalf.

Board member updates

This is an opportunity for board members to provide an update on areas of interest.

Recommendation

That the Northern Community Board:

- a) receives the report titled "Chairpersons report" dated 2 October 2024.

Attachments

There are no attachments for this report.

Next meeting

Record no: R/24/10/61919

Author: Deborah-Ann Smith-Harding, Committee advisor/customer support partner

Approved by: Jayson Trent, Democracy Advisor

☐ Decision

☐ Recommendation

☒ Information

Purpose

- 1 For the Board to confirm that their next meeting is at 6pm on Monday 9 December 2024 to be held at the Lumsden Memorial Hall, 8 Meadow Street, Lumsden.

Recommendation

That the Northern Community Board:

- a) **confirms that the next meeting of the Board is at 6pm on Monday 9 December 2024 to be held at the Lumsden Memorial Hall, 8 Meadow Street, Lumsden.**

Attachments

There are no attachments for this report.