



Notice is hereby given that a meeting of the Oreti Community Board will be held on:

**Date:** Monday, 21 October 2024  
**Time:** 6pm  
**Meeting room:** Winton memorial hall supper room  
**Venue:** Meldrum Street  
Winton

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## **Oreti Community Board Agenda OPEN**

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### **MEMBERSHIP**

<b>Chairperson</b>	Katie Allan
<b>Deputy chairperson</b>	Philip Dobson
<b>Members</b>	Jamie Wlnsloe
	Dave Diack
	Chris Herud
	Tracy Kennedy
	Christine Menzies
	Colin Smith

### **IN ATTENDANCE**

<b>Community leadership manager</b>	Jared Cappie
<b>Democracy advisor</b>	Michal Gray

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**[www.southlanddc.govt.nz](http://www.southlanddc.govt.nz)**

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.



## Health and safety

**Toilets** – The location of the toilets will be advised at the meeting.

**Evacuation** – Should there be an evacuation for any reason please exit via the exits indicated at the venue.

**Earthquake** – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate the building to a safe location.

**Phones** – Please turn your mobile devices to silent mode.

**Recording** - These proceedings may be recorded for the purpose of live video, both live streaming and downloading. By remaining in this meeting, you are consenting to being filmed for viewing by the public.

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## Community board terms of reference

<b>TYPE OF COMMITTEE</b>	Community board (board)
<b>RESPONSIBLE TO</b>	Boards are responsible to Council  Each board will also have relationships with Council committees (these committees are outlined in the delegations manual).
<b>SUBCOMMITTEES</b>	Some subcommittees will report to community boards – these are outlined in section 8.5 of the delegations manual.
<b>MEMBERSHIP</b>	Oreti and Waihopai Toetoe boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other boards have six members plus a member appointed by Council.  The chairperson is elected by the board. Councillors who are not appointed to boards can only remain for the public section of the board meeting. They cannot stay for the public excluded section unless the board agrees.
<b>FREQUENCY OF MEETINGS</b>	Every second month, but up to 12 ordinary meetings a year with the approval of the chief executive.
<b>QUORUM</b>	Not less than four members
<b>THE ROLE OF COMMUNITY BOARDS</b>	<p><b>Governance</b></p> <p>Elected members are responsible for providing leadership, setting direction and for overseeing performance (at a high level).</p> <p>The chief executive and staff are responsible for management activities including the allocation of resources, overseeing the day to day operations of the community board, providing policy advice and implementing governance decisions.</p> <p><b>Roles outlined in the Local Government Act 2002</b></p> <ul style="list-style-type: none"> <li>• appoint a chairperson and deputy chairperson</li> <li>• represent, and act as an advocate for, the interests of its community</li> <li>• consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the board</li> <li>• maintain an overview of services provided by the territorial authority within the community</li> <li>• prepare an annual submission to the territorial authority for expenditure within the community</li> <li>• communicate with community organisations and special interest groups within the community</li> <li>• undertake any other responsibilities that are delegated to it by the territorial authority.</li> </ul> <p><b>Additional roles of boards</b></p> <p><b>Community wellbeing</b></p>



	<ul style="list-style-type: none"> <li>a) promote the social, economic, environmental and cultural well-being of local communities</li> <li>b) monitor the overall well-being of local communities.</li> </ul> <p><b>Community leadership</b></p> <ul style="list-style-type: none"> <li>a) to provide leadership to local communities on the strategic issues and opportunities that they face</li> <li>b) identify key issues and opportunities that will affect the future of the board's community and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities</li> <li>c) promote a shared vision for the board's community and develop and promote ways to work with others to achieve positive outcomes</li> <li>d) provide a local community perspective on Council's long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities</li> <li>e) develop and manage community board plans including keeping these up to date and relevant to community needs and aspirations.</li> </ul> <p><b>Engagement and relationships</b></p> <ul style="list-style-type: none"> <li>a) to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community.</li> </ul> <p>Advocacy</p> <ul style="list-style-type: none"> <li>a) as part of the long term plan or annual plan process, prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest</li> <li>b) as part of the long term plan or annual plan process, outline the relative priorities for the delivery of District services and levels of service within the board area (Council sets the levels of service for <b>District Activities</b><sup>(i)</sup> if a board seeks a higher level of service, they need to recommend that to Council, and the higher level of service will need to be funded in an appropriate way (locally).</li> </ul> <p><b>Local activities</b></p> <p>For local activities<sup>(ii)</sup></p> <ul style="list-style-type: none"> <li>a) recommend to Council levels of service<sup>(iii)</sup> and budgets for local activities, having regard to Council budgets in the long term plan or annual plan process</li> <li>b) recommend to Council rates, user charges and fees to fund local activities</li> </ul>
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	<ul style="list-style-type: none"> <li>c) recommend to Council or a relevant committee the approval of project definitions or business cases and procurement plans for capital expenditure over \$300,000</li> <li>d) recommend to Council or a relevant committee unbudgeted capital expenditure</li> <li>e) monitor the services Council delivers its communities and assess the extent these services meet community needs or the expected level of service</li> <li>f) support the development of local management plans where required by statute or in support of the district plan, or other plans (reserves, harbours, or other community facilities).</li> </ul> <p>These plans should then be recommended to Council. There are times when local management plans<sup>(iv)</sup> should not be developed:</p> <p>Environmental management and spatial planning</p> <ul style="list-style-type: none"> <li>a) provide comment on resource consent applications referred to the community board for comment</li> <li>b) to make recommendations to Council about bylaws and about enforcing bylaws within the community, having regard to the need to maintain consistency across the District</li> <li>c) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol, where statutory ability exists to seek such feedback</li> <li>d) provide input into regulatory activities not otherwise specified above, where process allows</li> <li>e) recommend to Council initiating an appeal to the environment court on decisions relating to resource consent applications that the board has made submissions on</li> <li>f) provide support to the development of community plans for a civil defence emergency and the recovery afterwards.</li> </ul>
<b>DELEGATIONS</b>	<p>In exercising the delegated powers, boards will operate within:</p> <ul style="list-style-type: none"> <li>a) policies, plans, standards or guidelines that have been established and approved by Council</li> <li>b) the needs of the local communities</li> <li>c) the approved budgets for the activity.</li> </ul> <p>Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers<sup>(v)</sup>.</p> <p>Community wellbeing</p> <ul style="list-style-type: none"> <li>a) develop local strategies to improve areas of wellbeing (where a need has been identified)</li> <li>b) to develop local community outcomes that reflect the desired goals for their community or place.</li> </ul>

	<p>Community board plans</p> <p>a) Regularly review and update the community board plan to keep the plan relevant.</p> <p>Decisions on locally funded assets and services</p> <p>a) accept donations of a local asset (e.g. a gas barbeque, park bench, etc) with a value of less than \$30,000</p> <p>b) approve project definitions or business cases for approved budgeted capital expenditure up to \$300,000.</p> <p>Unbudgeted expenditure</p> <p>a) approve unbudgeted operating expenditure for local activities of up to \$20,000</p> <p>b) approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan or long term plan</p> <p>c) authority to delegate to the chief executive, when approving a project definition or business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the annual plan or long term plan.</p> <p>Leases and licenses</p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, and subject to any relevant legislation and/or policy requirement, on behalf of Council;</p> <p>a) accept the highest tenders for rentals more than \$10,000</p> <p>b) approve the preferential allocation<sup>(vi)</sup> of leases and licenses where the rental is \$10,000 or more per annum.</p> <p>Community assistance</p> <p>a) establish a system for prioritising allocations, based on criteria provided by Council</p> <p>b) grant funds from the Community Partnership Fund</p> <p>c) allocate bequests or grants generated locally, consistent with the terms of the bequest or grant fund.</p> <p>Northern Southland development fund</p> <p>a) the Northern board can make decisions regarding funding applications to the Northern Southland development fund.</p>
<b>LIMITS TO DELEGATIONS</b>	<p>Boards have no financial or decision-making delegations other than those specifically delegated by Council.</p> <p>Boards shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its long term plan or annual plan.</p> <p>In accordance with the provisions of section 39(2) of Schedule 7 of the Local Government Act 2022 the board may not incur expenditure in excess of the approved budget.</p>

	<p>Matters that are not delegated</p> <p>Council has not delegated to boards the power to:</p> <ul style="list-style-type: none"> <li>a) make a rate or bylaw</li> <li>b) acquire, hold or dispose of property</li> <li>c) direct, appoint, suspend or remove staff</li> <li>d) engage or enter into contracts and agreements and financial commitments</li> <li>e) institute an action for recovery of any amount</li> <li>f) issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like;</li> <li>g) institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal to the environment court on decisions in respect to resource consent applications on which the board has made submissions.</li> </ul>
<b>CONTACT WITH MEDIA</b>	<p>The board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media or outside agencies on behalf of Council on matters outside of the board's delegations.</p> <p>The leadership team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Council.</p>
<b>REPORTING</b>	<p>Boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>Copies of board meeting minutes are retained by Council.</p>

- (i) **District activities include:**
- a) community leadership at a district level (including district community grants)
  - b) wastewater
  - c) waste services
  - d) water supply
  - e) district open spaces (parks and reserves)
  - f) roading
  - g) district community services (library services, cemeteries, community housing and heritage/culture)
  - h) district community facilities (public toilets, library buildings, offices and amenity buildings)
  - i) environmental services (building services, resource management, environmental health, animal services, emergency management)
  - j) stormwater
  - k) corporate support services

- (ii) **Local activities include:**
- a) community leadership at a local board level (including local community grants)
  - b) local community facilities (halls and other amenity buildings within Council's overarching policy for community facilities)
  - c) water facilities (boat ramps, wharves, jetties and harbour facilities)
  - d) local open spaces (parks and reserves, playgrounds and streetscapes)
  - e) parking limits, footpaths and streetlights
  - f) Te Anau/Manapouri Airport (Fiordland board)
  - g) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura board)
  - h) for the above two local activities only
  - i) recommend levels of service and annual budget to Council or a relevant committee
  - j) monitor the performance and delivery of the service
  - k) naming reserves, structures and commemorative places
  - l) authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places.
  - m) naming roads
  - n) authority to decide on the naming for public roads, private roads and rights of way
  - o) assisting the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.
- (iii) Levels of service is a term in asset management referring to the quality of a given service. Defining and measuring levels of service is a key activity in developing infrastructure asset management plans. Levels of service may be tied to physical performance of assets or be defined by customer expectation and satisfaction.
- (iv) Local management plans should not be developed where powers:
- a) have been delegated to Council staff
  - b) would have significance beyond the board's area or otherwise involves a matter of national importance (Section 6 Resource Management Act 1991)
  - c) involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.
- (v) Local Government Act 2002, s.53
- (vi) A preferential allocation is when there is a preference that a lease or license is given to a particular person or group, rather than having an open process. For example, a neighbouring land owner or a community group that use a building may be asked if they want to lease the land/building, rather than giving the wider public the opportunity to tender or apply.
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## **1 Apologies**

At the close of the agenda no apologies had been received.

## **2 Leave of absence**

At the close of the agenda no requests for leave of absence had been received.

## **3 Conflict of interest**

Community board members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

## **4 Extraordinary/urgent items**

To consider, and if thought fit, to pass a resolution to permit the community board to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
  - (i) that item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

## **5 Confirmation of minutes**

- 5.1 Meeting minutes of Oreti Community Board, 24 June 2024
- 5.2 Meeting minutes of Oreti Community Board, 19 August 2024
- 5.3 Meeting minutes of Oreti Community Board, 19 August 2024

## **6 Public participation**

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or by phoning 0800 732 732.



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## Oreti Community Board

### OPEN MINUTES

**Unconfirmed**

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Minutes of a meeting of Oreti Community Board held in the Winton Memorial Hall Supper Room, Meldrum Street, Winton on Monday, 24 June 2024 at 6:03 pm (6:03- 7:34, 7:44-10:25 pm).

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#### PRESENT

**Chairperson**

Colin Smith

**Deputy chairperson**

Philip Dobson

Video link 6:03-7:34, 7:44 - 9:19 pm

**Members**

Katie Allan

Dave Diack

Chris Herud

Tracy Kennedy

Karen Maw

Councillor Darren Frazer

#### IN ATTENDANCE

Councillor Margie Ruddenklau

Councillor Christine Menzies

**Community liaison officer**

Gordon Crombie

**Democracy advisor**

Michal Gray

**Community partnership leader**

Karen Purdue

**Group manager customer and wellbeing**

Sam Marshall

**Group manager strategy and partnerships**

Vibhuti Chopra



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**1 Apologies**

At the close of the agenda no apologies had been received.

There were no apologies.

**2 Leave of absence**

At the close of the agenda no requests for leave of absence had been received.

There were no requests for leave of absence.

**3 Conflict of interest**

See further down the minutes for conflict of interest declared by Philip Dobson.

**4 Extraordinary/urgent items**

There were no extraordinary/urgent items.

**5 Confirmation of minutes**

**Resolution**

Moved Karen Maw, seconded Chris Herud the following motion:

**That the Oreti Community Board confirms the minutes of the meeting held on 15 April 2024 as a true and correct record of that meeting.**

Carried

**6 Public forum**

Shona Strudwicke spoke on CCTV cameras and information requests.

See further down the minutes for public forum item from the chair of the Fiordland Community Board

**Reports**

**7.1 Community partnership funding applications - September 2023**

**Record No: R/24/5/31491**

This report was withdrawn by staff as it was a duplicate of report 7.2 with incorrect title.

The chair moved the order of reports so that reports 7.6 and 7.7 were received first.

**7.6 Application to construct proposed Central Southland emergency helipad on Council land**

**Record No: R/24/6/37356**

Manager property services, Kevin McNaught presented this report. Mr McNaught explained that the purpose of the report was for the Community Board to consider a request to locate the proposed Central Southland Emergency helipad on Council land.

**Resolution**

Moved Cr Frazer, seconded Karen Maw

**That Oreti Community Board:**

- a) **Receives the report titled “Application to construct proposed Central Southland emergency helipad on Council land”.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves of the application from the Lions Club of Winton to construct the Central Southland emergency helipad on Council land, being Lot 5 DP 515488 as shown on the diagram attached to the application noting subsequent communications where ownership will remain with the Lions Club of Winton.**
- e) **Requests staff to complete the necessary lease documentation formalising the use of the site for the helipad.**

Carried

**7.7 User Agreement with Active Southland - Winton RSA Hall**

**Record No: R/24/5/36309**

Manager Property Services, Kevin McNaught presented this report.

**Resolution**

Moved Katie Allan, seconded Tracy Kennedy

**That Oreti Community Board:**

- a) **Receives the report titled “User Agreement with Active Southland - Winton RSA Hall”.**

Carried

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**Public Forum**

Diane Holmes, Fiordland Community Board Chair spoke on the Te Anau Airport Manapouri.

**7.2 Community partnership funding applications - March 2024**

**Record No: R/24/5/31515**

Community liaison officer, Gordon Crombie presented this report. The purpose of the report was for the Oreti Community Board to allocate funding for the March 2024 round of the Oreti Community Partnership Fund.

A total of eight applications were received for the funding round. Mr Crombie advised that the application from the Winton Croquet Club was subsequently withdrawn. The Oreti Community Board has \$18,076 available to allocate through the Oreti Community Partnership Fund in this last round of the 2023/2024 financial year. A total of \$55,254.83 had been received in requests.

**Resolution**

Philip Dobson declared a conflict of interest in regards to the Graeme Dingle Foundation application and withdrew from discussion and voting.

Moved Katie Allan, seconded Karen Maw the motion:

**That the Oreti Community Board:**

- a) **Declines a grant of \$6,000 to Graeme Dingle Foundation Southern for assistance towards the cost of the Kiwi Can programme at Wallacetown School.**

Carried

Moved Karen Maw, seconded Dave Diack the motion:

**That the Oreti Community Board:**

- b) **Receives the report titled "Community partnership funding applications - March 2024".**
- c) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- d) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- e) **Receives applications from the following:**

- 1. Winton Business Association.**
- 2. Graeme Dingle Foundation Southern.**
- 3. Wallacetown Community Centre Society Inc.**
- 4. Central Southland Gun Club.**
- 5. Winton Area Promotion Inc.**
- 6. Hedgehope Golf Club Inc.**
- 7. Central Southland Netball Centre.**

Carried

Philip Dobson returned to discussion and voting.

Moved Katie Allan, seconded Chris Herud the motion:

**That the Oreti Community Board:**

- f) Declines a grant of \$2,800 to the Winton Business Association for assistance towards the cost to produce the monthly newsletter.**
- g) Approves a grant of \$5,400 to the Wallacetown Community Centre for assistance towards the cost of the facilitator's honorarium.**
- h) Approves a grant of \$2,700 to the Central Southland Gun Club for assistance towards the costs to update equipment.**
- i) Declines a grant of \$17,984.83 to the Winton Area promotion Inc for assistance towards the cost of a flag trax system.**
- j) Approves a grant of \$1,500 to the Hedgehope Golf Club Inc for assistance towards the costs of facility refurbishment.**
- k) Approves a grant of \$8,476 to the Central Southland Netball Centre for assistance towards the costs of facility maintenance and repairs.**

Carried

The meeting adjourned at 7:34 pm and resumed at 7:44 pm

### **7.3 Project scope confirmation - 2024/2027 locally funded projects**

**Record No: R/24/4/26731**

Contracts and programme lead, Lance Spenser presented this report. The purpose of this report is to seek approval from the Oreti Community Board for the scope of the locally funded projects within their board area that will be delivered in the first three years of the 2024/2034 Long Term Plan.

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**Resolution**

Moved Tracy Kennedy, seconded Katie Allan the following motion:

**An amendment to item 7.3 to rename project P-10829 to “Wallacetown Recreational Improvements” and to amend the scope to the following listed in order of priority:**

**Ellerslie square:**

- 1. Update existing BMX Track including shaping and resurfacing with permanent material**

**Gwen Baker Park:**

- 2. Replace Playground Equipment according to the Playground Assessment Report from Feb 2022 to achieve compliance and better play outcomes for all age groups including improvements to soft fall. Including safe swings for under 5 yrs and toddlers. To also include a flying fox at this location.**

**Ellerslie Square:**

- 3. Replacement/Installation of new Rugby Goals Posts.**
- 4. Installation of a fitness/obstacle course, to optimise the recreational opportunities that are suitable for a wide age range in the community**
- 5. Installation of small pump track suitable for small children.**

**Furthermore; that the Oreti Community Board requests that the chief executive arrange a report to be undertaken to provide the board with a list of suitable elements and estimates for the above scope using their existing knowledge of similar and recent work that has been carried out in the district and bring this back to the Board at their next meeting in Aug for a decision as to whether this scope is achievable within the Better Off Funding Budget.**

The motion was lost on Chairperson Smith’s casting vote.

Moved Chairperson Smith, seconded Cr Frazer recommendations a) to d):

**That the Oreti Community Board:**

- a) Receives the report titled “Project scope confirmation - 2024/2027 locally funded projects” dated 5 June 2024.**
- b) Determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

- d) **Agrees to approve the scope of the projects identified (as indicated below) and with the details in the attachments to the staff report.**
- **Browns Hall - Exterior Repaint FHALL009 2025-2026**
  - **Browns Hall - Internal Decoration FHALL010 2026-2027**
  - **Dipton - Repair or replace bridge across ditch at reserve and level street FPARK001 2024-2025**
  - **Dipton Hall - Replace roof P-10559 2024-2025**
  - **Limehills Hall - LED lighting and distribution board P-10565 2024-2025**
  - **Limehills Hall - Interior repaint and carpet FHALL028 2026-2027**
  - **Oreti Plains Hall - Structural Seismic Report FHALL025 2025-2026**
  - **Oreti Plains Hall - LED lighting P-11163 2026-2027**
  - **Ryal Bush Hall - Replace roof P-10577 2024-2025**
  - **Ryal Bush Hall - Exterior repaint including roof FHALL014 2026-2027**
  - **Tussock Creek Hall - Replace water tanks and filter system P-10584 2026-2027**
  - **Tussock Creek Hall - Re-pointing bricks and external repaint FHALL017 2026-2027**
  - **Wallacetown - Redevelopment of Ellerslie Square P-10829 2024-2025**
  - **Wallacetown - Tree removal P-10839 2026-2027**
  - **Winton RSA Hall - Interior refurbishment FHALL031 2024-2025**
  - **Winton - Moores Reserve re-grassing FPARK005 2024-2025**
  - **Winton - Great North Road development P-11205 2024-2025**
  - **Winton Maternity Centre - Replace roof P-10739 2024-2025**
  - **Winton Memorial Hall - Internal Refurbishment of storage area P-10742 2025-2026**
  - **Winton Centennial Park Playground - Equipment renewal P-10831 2025-2026**
  - **Winton RSA Hall - Exterior repaint FHALL030 2026-2027.**

Carried

#### **7.4 Wallacetown Ellerslie Square community engagement**

**Record No: R/24/6/38203**

Community facilities manager Mark Day presented this report. The purpose of this report was to present the results of the community engagement about the future development of the Ellerslie Square in Wallacetown and to see the Oreti community boards approval to engage a play space designer (or similar) to develop a concept plan.

##### **Resolution**

Moved Katie Allan, seconded Karen Maw recommendations a) to c)

**That the Oreti Community Board:**

- a) **Receives the report titled "Wallacetown Ellerslie Square community engagement" dated 17 June 2024.**
- b) **Determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.**

- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

Carried

Moved Katie Allan, seconded Tracy Kennedy recommendation d)

- d) **Agrees to request staff to engage a play space designer (or similar) to prepare a concept plan for the development of play/recreational opportunities at Ellerslie Square, Wallacetown subsequent to the Oreti community board confirming the facilities it wishes to see included in the concept plan.**

Lost

Philip Dobson left the meeting during this item at 9:19 pm.

Moved Katie Allan, seconded Tracy Kennedy the motion:

**That the Oreti Community Board:**

- e) **Agrees that the scope for the Wallacetown Recreational project P-10829 be:**
- 1. bring the BMX track up to the relevant standard**
  - 2. upgrade play equipment at Gwen Baker playground as identified in the playground assessment report**
  - 3. install rugby posts**
  - 4. install a measured fitness track / obstacle course**
  - 5. install a full all weather softball diamond.**
  - 6. install a Pump track;**
- in the priority order as listed above.**

Carried

## **7.5 Winton CCTV**

**Record No: R/24/6/37936**

This report was presented by Community facilities manager, Mark Day. The purpose of the report was to respond to a resolution from the Oreti community board at their meeting on 15 April 2024 "requests that the chief executive arrange for a report be undertaken on a way forward replace/upgrade closed circuit tv cameras in Winton and that the report requests that staff seek quotes and report back to the Board with their findings".

### **Resolution**

Moved Katie Allan, seconded Tracy Kennedy recommendations a) – c):

**That the Oreti Community Board:**

- a) **Receives the report titled "Winton CCTV" dated 13 June 2024.**

- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

Carried

Moved Katie Allan, seconded Chair Smith recommendation d):

**That the Oreti Community Board:**

- d) **Agree to install CCTV cameras and associated IT infrastructure at six locations in Winton.**

The motion was put and declared lost. Chair Smith and Philip Dobson and Councillor Fraser requested that their votes for the motion be recorded.

Moved Chair Smith, and seconded Councillor Fraser the motion:

**That the Oreti Community Board:**

- e) **Staff are to get quotes for the installation of all six CCTV cameras and their installation and they can be installed but not commissioned until a binding contract on all parties is agreed.**

The motion was put and declared lost. Chair Smith and Philip Dobson and Councillor Fraser requested that their votes for the motion be recorded.

The chair reordered the reports so that item 7.10 was received next.

## **7.10 Representation Review update**

**Record No: R/24/5/35359**

Democracy advisor, Michal Gray presented this report. The purpose of this report is to update the Oreti Community Board (the board) on the representation review and to make the board aware of the revised timeline.

### **Resolution**

Moved Katie Allan, seconded Karen Maw

**That the Oreti Community Board:**

- a) **receives the report titled "Representation Review update".**

Carried



## **7.8 Community board reporting**

**Record No: R/24/6/37396**

Community partnership leader, Karen Purdue presented this report. The purpose of this report is to inform the board of the community leadership, operational and Council activities in the board area and across the district.

### **Resolution**

Moved Katie Allan, seconded Chris Herud

**That the Oreti Community Board:**

- a) receives the report titled "Community board reporting" dated 13 June 2024.**

Carried

## **7.9 2024-2034 Long Term Plan Consultation**

**Record No: R/24/6/37744**

Community partnership leader, Karen Purdue presented this report

### **Resolution**

Moved Katie Allan, seconded Dave Diack recommendation a)

**That the Oreti Community Board:**

- a) receives the report titled "2024-2034 Long Term Plan Consultation".**

Carried

Moved Chairperson Smith, seconded Karen Maw recommendation b)

**That the Oreti Community Board:**

- b) agrees not to enter a submission to the 2024 long term plan.**

Carried

## **7.11 Councillor update**

**Record No: R/24/6/37971**

### **Resolution**

Moved Katie Allan, seconded Dave Diack

**That the Oreti Community Board:**

- a) receives the report titled "Councillor update".**

Carried

**7.12 Chairperson's report**

**Record No: R/24/6/39570**

**Resolution**

Moved Chairperson Smith, seconded Karen Maw

**That the Oreti Community Board:**

- a) receives the report titled "Chairperson's report".**

Carried

The meeting concluded at 10:25 pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE ORETI COMMUNITY BOARD HELD  
ON

**DATE:**.....

**CHAIRPERSON:**.....



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## Oreti Community Board

### OPEN MINUTES

**Unconfirmed**

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Minutes of a meeting of Oreti Community Board held in the Winton Memorial Hall, Meldrum Street, Winton on Monday, 19 August 2024 at 5:45 pm. (5:45– 6:04 pm, 6:04 – 7:00 pm).

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#### **PRESENT**

<b>Chairperson</b>	Colin Smith
<b>Deputy chairperson</b>	Philip Dobson
<b>Members</b>	Katie Allan
	Dave Diack
	Chris Herud
	Tracy Kennedy
	Councillor Darren Frazer

#### **IN ATTENDANCE**

Mayor Rob Scott	
Councillor Margie Ruddenklau	
Councillor Christine Menzies	
<b>Chief executive</b>	Cameron McIntosh
<b>Group manager customer and wellbeing</b>	Sam Marshall
<b>Group manager strategy and partnerships</b>	Vibhuti Chopra
<b>Governance Legal Manager</b>	Robyn Rout
<b>Democracy advisor</b>	Michal Gray
<b>Committee advisor</b>	Fiona Dunlop
<b>Community leadership manager</b>	Jared Cappie

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**1 Apologies**

There were no apologies.

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of interest**

There were no conflicts of interest declared.

**4 Extraordinary/urgent items**

There were no extraordinary/urgent items.

**5 Confirmation of minutes**

There were no minutes for confirmation at this meeting.

**6 Public forum**

Peter McDonald spoke on the role of community boards  
Diane Andrews spoke in support of the chairperson  
Daphne Fairburn from Winton Business Association spoke in support of the chairperson  
Sue Reid from Winton Area Promotions spoke in support of the chairperson

At 6:04 pm, during public forum, the chairperson adjourned the meeting to enable the 6:00 pm meeting of the board to be opened and adjourned before reconvening the meeting and continuing the order of business.

Brian Sommerville spoke in support of the chairperson  
Treena Simmons letter in support of the chairperson was read by Mayor Rob Scott  
Mary Witsey spoke in support of the chairperson  
Mayor Rob Scott spoke on the importance of community boards.

**Reports**

**7.1 Requisition for the removal of the chairperson**

**Record No: R/24/8/49393**

Democracy Advisor, Michal Gray outlined the process required for the board to consider the removal of the chairperson of the Oreti Community Board.

Mrs Gray advised the board that the chair will be removed if four or more members vote in support of the a motion on the removal of the chairperson.

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**Resolution**

Moved Chairperson Smith, seconded Chris Herud recommendations a) to c).

**That the Oreti Community Board:**

- a) **receives the report titled “Requisition for the removal of the chairperson”.**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

Carried

Moved Chairperson Smith, seconded Philip Dobson recommendation d) with changes from officer recommendations marked

- d) **~~remove or does not remove~~ Chairperson Colin Smith from the office of chairperson of the Oreti Community Board.**

Carried

Chairperson Smith vacated the seat and Deputy Chairperson Philip Dobson presided until a new chairperson was elected.

## **7.2 Requisition for election of new chairperson of the Oreti Community Board**

**Record No: R/24/8/49407**

Democracy Advisor, Michal Gray outlined the process for the election of a chairperson of the Oreti Community Board as required by Local Government Act 2002 (LGA) and the 2019 Community Board Standing Orders.

Mrs Gray advised that the board must first decide which voting system to use, system A or system B and decide on a method for resolving a tie by lot.

Moved Darren Fraser, seconded Chris Herud recommendations a) to c).

**That the Oreti Community Board:**

- a) **receives the report titled “Requisition for election of new chairperson of the Oreti Community Board”.**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**

- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

Carried

Moved Deputy Chairperson Dobson, seconded Chris Herud recommendation d)

- d) **agrees to use voting system A to elect the chairperson of the Oreti Community Board.**

Carried

Moved Philip Dobson, seconded Chris Herud recommendation e)

- e) **agrees that in the event of a tie, the selection will be by way of drawing of name from a hat.**

Carried

Deputy Chairperson Philip Dobson called for nominations for the position of chairperson of the board.

Philip Dobson was nominated by Darren Fraser and seconded by:  
Katie Allan was nominated by Dave Diack and seconded by Chris Herud.  
No more nominations were received for chairperson.

Four voted for Katie Allan and three voted for Philip Dobson.

**Deputy Chairperson Philip Dobson declared Katie Allan elected as chairperson of the board.**

Deputy Chairperson Philip Dobson closed the meeting at 7:00 pm.

The meeting concluded at 7:00 pm

CONFIRMED AS A TRUE AND CORRECT RECORD OF A  
MEETING OF THE ORETI COMMUNITY BOARD HELD  
ON 19 AUGUST 2024.

**DATE:**.....

**CHAIRPERSON:**.....



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## Oreti Community Board

### OPEN MINUTES

**Unconfirmed**

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Minutes of a meeting of Oreti Community Board held in the Winton Memorial Hall Supper Room, Meldrum Street, Winton on Monday, 19 August 2024 at 6:04 pm (6:04 – 6:05 pm, 7:11 – 9:11 pm) reconvened on Monday, 16 September 2024 at 6:00 pm (6:00 – 6:25 pm, 6:31 – 6:56 pm).

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#### **PRESENT 19 August 2024**

<b>Chairperson</b>	Katie Allan
<b>Deputy chairperson</b>	Philip Dobson
<b>Members</b>	Colin Smith
	Dave Diack
	Chris Herud
	Tracy Kennedy
	Councillor Darren Frazer (6:04-6:05 pm)

#### **APOLOGIES 19 August 2024**

Councillor Darren Frazer (early departure)

#### **IN ATTENDANCE 19 August 2024**

Mayor Rob Scott	
Councillor Margie Ruddenklau	
Councillor Christine Menzies	
Chief executive	Cameron McIntosh
Group manager customer and wellbeing	Sam Marshall
Group manager strategy and partnerships	Vibhuti Chopra
Governance Legal Manager	Robyn Rout
Democracy advisor	Michal Gray
Committee advisor	Fiona Dunlop
Community leadership manager	Jared Cappie

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**PRESENT 16 September 2024**

<b>Chairperson</b>	Philip Dobson (Deputy Chairperson)
<b>Members</b>	Colin Smith
	Dave Diack
	Chris Herud
	Tracy Kennedy
	Jamie Winsloe
	Councillor Christine Menzies

**APOLOGIES 16 September 2024**

Chairperson Katie Allan

**IN ATTENDANCE 16 September 2024**

Mayor Rob Scott	
Councillor Margie Ruddenklau	
Acting chief executive and group manager strategy and partnerships	Vibhuti Chopra
Group manager customer and wellbeing	Sam Marshall
Group manager regulatory services	Adrian Humphries
Governance legal manager	Robyn Rout
Democracy advisor	Michal Gray
Community leadership manager	Jared Cappie
Community facilities manager	Mark Day
Strategic manager transport	Hartley Hare



Chairperson Colin Smith opened the meeting at 6:04 pm on Monday, 19 August 2024. The meeting was adjourned at 6:05 pm to be reconvened at the conclusion of the boards 5:45 pm meeting.

The meeting was reconvened by Chairperson Allan at 7:11 pm.

## 1 Apologies

There was an apology received from Councillor Darren Frazer.

Moved Colin Smith, seconded Phil Dobson and resolved that the board accept the apologies.

## 2 Leave of absence

There was no request for leave of absence.

## 3 Conflict of interest

There were no conflicts of interest declared.

## 4 Extraordinary/urgent items

Chairperson Allan informed the board the item 'approval of upgrade CCTV cameras' was not on the agenda because the chief executive declined to put it on due to a technicality. The reason it cannot be delayed is due to the latest attention and misleading information and accusations released to the public around this topic.

Moved Dave Diack, seconded Chris Herud the motion, **that the Oreti Community Board, pursuant to section 46(A) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) considers the urgent item, approval of upgraded CCTV cameras.**  
Carried

Moved Dave Diack, seconded Chris Herud the following motion:

**That the Oreti Community Board consider the approval of upgraded CCTV cameras for Winton conditional upon the provision of the following from SDC operations. We request the SDC CEO to instruct staff to provide the below information in one comprehensive report to the board on 21 October 2024, and as recommended in the NZ Privacy Commissions "Privacy Impact Assessment Toolkit" and that includes:**

- 1) **Identifying the problem.**
- 2) **Quantifying the problem.**
- 3) **Assessing how the cameras will mitigate the issues identified.**
- 4) **The answers provided by Snr Sgt Graham to questions put to him over two occasions by both Dave Diack (May 2023) and Chris Herud (April 2024) regarding the performance of the old cameras including any relevant crime statistics.**
- 5) **The approximate costs for the upgrade including:**

- a) The option of a 'standalone' method of storing any collected data i.e. no internet access to the data storage device.
  - b) Any actual and any projected future costs in operating the cameras dependant on the systems recommended including:
    - i) Annual maintenance and running cost for whole system and for each camera.
    - ii) Replacement cost for one single camera (i.e. vandalism).
    - iii) Reason for the proposed locations.
    - iv) Consultation/permission with directly affected residents and businesses.
- 6) What the SDC has done to address the privacy issues identified and presented by board member Dave Diack at the 24th June 2024 board meeting. With particular regard to:
- A Memorandum of Understanding between SDC and NZ Police describing:
- i) Ownership.
  - ii) Accountability for any privacy breeches by either party.
  - iii) What the cameras will and will NOT do. Including but not limited to:
    - 1) Not to be used as a means of revenue generation by SDC or Central Government.
    - 2) Not, for any reason, to be used as a means of restricting the movement of:
      - a) People.
      - b) Vehicles.
    - 3) Facial recognition technology to be used only in direct relationship to aide in identifying an offender of any crime committed.
    - 4) Number plate recognition technology to be used only in direct relationship to aide in identifying an offender of any crime committed.
    - 5) Any recorded data must only be stored in New Zealand.
    - 6) CCTV to remain a standalone system (internet access completely disabled on data storage device).
- 7) SDC to provide a policy that shows that it aligns with NZ Police policies in relation to the storage of data collected by the cameras including data deletion timeframes.
- 8) SDC to provide a policy that describes what the SOC will do to protect the integrity of the letter of understanding with NZ Police should any national legislation become law that replaces the existing privacy law and the policy review schedule for it.
- 9) SDC to provide a policy on what steps of redress a member of the public can take if their privacy is breeched, i.e. a complaints

procedure for the public.

- 10) SDC to provide proof of a bi-annual reporting system put in place so that feedback provided by police on camera effectiveness is reported back to the OCB.
- 11) SDC to provide proof to the board of a public education and information campaign undertaken by the SDC on any benefits in crime prevention AND any negative impacts there may be on a member of the public's privacy (as recommended by the NZ Privacy Commission).
- 12) After all of the above has been provided to the board a public meeting (Townhall) to be scheduled to provide full consultation to the public before a vote on expenditure for CCTV is taken by the Oreti Community Board.

Carried

Chairperson Allan informed the board the item 'Winton RSA Hall project, Ryal Bush Hall project and Limehills community centre' was not on the agenda because the previous Board Chair did not allow any further discussion and insisted to vote the scopes for 21 different projects as one item, instead of allowing separating any of the projects out to make final adjustments as requested by staff.

Moved Chairperson Allan, seconded Tracy Kennedy the motion, **that the Oreti Community Board, pursuant to section 46(A) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) considers the urgent item, Winton RSA Hall project, Ryal Bush Hall project and Limehills community centre.**

Carried

Moved Chairperson Allan, seconded Tracy Kennedy the following motion:

**That the Oreti Community Board:**

- (a) requests that the Winton RSA Hall project, Ryal Bush Hall project and Limehills Community Centre project have the following priorities/changes included into the project scopes as indicated below:

**Winton RSA Hall – Project**

**Changes the funding source from loan to hall reserve and prioritizes the scope for project FHALL031 in 2024/2025 – Interior Refurbishment as follows:**

- Remove wallpaper, all wooden wall panelling/fixtures/furniture (gut rooms), (RSA boards to be re-hung in ANZAC Lounge, exact location advised by RSA)
- Close off opening/service door cavity at canteen & old vent shaft near skylight
- Clean and re-seal skylight in hallway
- Treat both rooms for borer (investigate and if needed treat other rooms too)
- Install and paint dado along all walls in hallway (color – mid grey)
- Repaint hallway and canteen in light grey (similar color to Anzac Lounge)

- Install kitchenette and tall cabinets in canteen for RSA storage space along all of wall opposite current canteen service door (white/style as per sample provided)
- Replace all light switches and power points to new generation ones if needed
- Replace all light fittings to LED strip lights
- Replace vinyl in both rooms to commercial one (sample provided)

**Ryal Bush Hall – Project**

Prioritizes the scope for project P-10577 in 2024/2025 for Ryal Bush Hall re-roof as follows:

- Replace roof and skylights, install roof insulation, remedial work/make good
- Once roof removed, check wiring in walls and add power points to main room, kitchen and for hand dryer in toilet
- Before re-roof, install insulation where possible (walls=blow-in, ceiling=batts)
- Replace guttering and install leaf traps to PVC down-pipes
- Repair or replace concrete apron
- Replace hand basin in toilet with adult size one and install electric hand dryer and
- Agrees with the wishes of the hall group to allow the Steiner Playgroup to lay a concrete pad to erect their own 4x3m portable shed near the playground.

**Limehills Community Centre - Project**

Changes the scope for project P-10565 for Limehills Hall in 2024/2025 from 'LED & Distribution Board' to 'Heating up-grade in main room', the budget from \$18,000 to \$13,000, and the funding source from loan/reserve to hall reserve.

Carried. Colin Smith requested that his dissenting vote be recorded.

**5 Confirmation of minutes**

Moved Chairperson Allan, seconded Dave Diack

**That the Oreti Community Board leave the recommendation confirming the minutes of the meeting held on 24 June on the table.**

Carried

**6 Public forum**

Daphne Fairburn representing the Winton Business Association spoke to the Board regarding CCTV cameras.

**Reports**

## 7.1 Winton Great North Road and ANZAC Oval community engagement

**Record No: R/24/7/42861**

Group manager customer and community wellbeing, Sam Marshall and Community facilities manager, Mark Day presented this report.

The purpose of the report was to present the results of the community engagement undertaken on the future development of Winton Great North Road and Anzac Oval and to outline the history of this project.

Community consultation was undertaken in April and May 2024. The report provided a summary of the feedback received and the raw data to assist the community board in future decision making for these two key strategic areas of Winton.

### **Resolution**

Moved Chris Herud, seconded Phil Dobson recommendation a) and new recommendations b) and c)

#### **That the Oreti Community Board:**

- a) **receives the report titled "Winton Great North Road and ANZAC Oval community engagement" dated 19 August 2024.**
- b) **Accepts that the Winton Community has given feedback not accepting the Concept Plans for Great North Road and Anzac Oval.**
- c) **Agrees in regard to project P-11205 for 2024/25 - Great North Road – Beautification:**
  - i) **changes the budget to \$20,000**
  - ii) **appoints Phil Dobson to liaise with the Winton Garden Club and other community groups and report back to the board at the 21 Oct 2024 meeting with feedback towards a planting plan.**

Carried.

Moved Chairperson Allan, seconded Chris Herud the following motion:

#### **The Oreti Community Board:**

- d) **Request the CEO to instruct staff to prepare two reports for the 21 October 24 board meeting regarding:**
  - a. **Dissolving of the Winton Heritage precinct including the removal of the effected buildings from the heritage schedule of the District Plan and the NZ Heritage register.**
  - b. **The disposal of the Winton drill hall.**

Carried.

## 7.2 Wallacetown Recreational Project community engagement plan

**Record No: R/24/8/50393**

Group manager customer and community wellbeing, Sam Marshall and Community facilities manager, Mark Day were in attendance and presented the report which was seeking approval from the Board for the Wallacetown Recreational Project community engagement plan.

It was noted that a plan for the project had been prepared by staff which outlined the communication and engagement techniques to be undertaken by Council to enable feedback from the Wallacetown community.

### **Resolutions**

Moved Colin Smith, seconded Phil Dobson recommendations a) to d)

**That the Oreti Community Board:**

- a) **receives the report titled "Wallacetown Recreational Project community engagement plan" dated 14 August 2024.**
- b) **determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **approves the implementation of the Wallacetown Recreational Project engagement plan.**

Tracy Kennedy moved, and Chairperson Allan seconded the following amendment to replace recommendation d)

**That the Oreti Community Board agrees that the Updated Scope for the Wallacetown Recreational Project be:**

- 1. **A full upgrade of Gwen Baker Park with staff providing several options for replacement equipment.**
- 2. **The development of the existing BMX Track area at Ellerslie Square to include options for:**
  - a) **Additional skill levels including more challenging and exciting jump elements to cater for older children, youth and adults and**
  - b) **A pump track/bike skills element(s) for younger children.**
- 3. **The Community Board requests that staff provide estimated costs based on existing information available from recent playground upgrades and the cost from to suggested Bike Track designer for a redesign of the BMX Track area and that these estimates be presented in a new report to the Board at the next workshop in September, for consideration before final approval at the Board's October meeting.**

4. **The Community Board requests that staff provide a timeline for completion of this project within the current financial year 24/25 as programmed.**
5. **The Wallacetown community Representative be included and consulted at every stage of the project to ensure consistency with the Board's vision for the delivery of the project.**

The amendment was put and declared carried. Philip Dobson and Colin Smith requested that their dissenting votes be recorded.

The substantive motion became recommendations a) – c) and the new motion d) with points 1-5.

The motion was taken in parts.

First parts a) – c) were put and declared carried.

Then part d) was put declared carried. Philip Dobson and Colin Smith requested that their dissenting votes be recorded.

### **Final Resolution**

#### **That the Oreti Community Board:**

- a) **receives the report titled "Wallacetown Recreational Project community engagement plan" dated 14 August 2024.**
- b) **determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **agrees that the Updated Scope for the Wallacetown Recreational Project be:**
  1. **A full upgrade of Gwen Baker Park with staff providing several options for replacement equipment.**
  2. **The development of the existing BMX Track area at Ellerslie Square to include options for:**
    - a) **Additional skill levels including more challenging and exciting jump elements to cater for older children, youth and adults and**
    - b) **A pump track/bike skills element(s) for younger children.**
  3. **The Community Board requests that staff provide estimated costs based on existing information available from recent playground upgrades and the cost from to suggested Bike Track designer for a redesign of the BMX Track area and that these estimates be presented in a new report to the Board at the next workshop in September, for consideration before final approval at the Board's October meeting.**

4. **The Community Board requests that staff provide a timeline for completion of this project within the current financial year 24/25 as programmed.**
5. **The Wallacetown community Representative be included and consulted at every stage of the project to ensure consistency with the Board's vision for the delivery of the project.**

### **7.3 Wallacetown Community Centre Deed of Lease - 51 Dunlop Street, Wallacetown**

**Record No: R/24/7/44640**

Group manager customer and community wellbeing, Sam Marshall presented this report. That the purpose of the report was for the Board to advise staff with comment on the on the issuing of a new Deed of Lease to Wallacetown Community Centre Society Incorporated over the Local Purpose Reserve located at 51 Dunlop Street, Wallacetown, at a rental of \$1.00 plus GST per annum if required to be paid.

#### **Resolution**

Moved Chris Herud, seconded Member Smith

**That the Oreti Community Board:**

- a) **receives the report titled "Wallacetown Community Centre Deed of Lease - 51 Dunlop Street, Wallacetown".**
- b) **provides staff with any comment on the issuing of a new Deed of Lease to Wallacetown Community Centre Society Incorporated over the Local Purpose Reserve located at 51 Dunlop Street, Wallacetown, at a rental of \$1.00 plus GST per annum (if demanded).**

Carried

Chairperson Allan moved, seconded Chris Herud, a motion to adjourn the meeting until 6:00 pm on Monday, 16 September 2024 to be held in the Winton Memorial hall, supper room, Meldrum Street, Winton. Carried.

The remaining items on the agenda will be considered at that meeting.



The meeting reconvened on Monday, 16 September 2024 at 6:00 pm with Deputy Chairperson Philip Dobson presiding as chair.

## **PRESENT**

**Members**

Philip Dobson (Deputy Chairperson)  
Colin Smith  
Dave Diack  
Chris Herud  
Tracy Kennedy  
Jamie Winsloe  
Councillor Christine Menzies

## **APOLOGIES**

Chairperson Katie Allan

## **IN ATTENDANCE**

Mayor Rob Scott	
Councillor Margie Ruddenklau	
Acting chief executive and group manager strategy and partnerships	Vibhuti Chopra
Group manager customer and wellbeing	Sam Marshall
Group manager regulatory services	Adrian Humphries
Governance legal manager	Robyn Rout
Democracy advisor	Michal Gray
Community leadership manager	Jared Cappie
Community facilities manager	Mark Day
Strategic manager transport	Hartley Hare

### **1 Apologies**

There was an apology received from Chairperson Allan.

Moved Colin Smith, seconded Dave Diack and resolved that the board accept the apologies.

### **2 Leave of absence**

There was no request for leave of absence.

### **3 Conflict of interest**

There were no conflicts of interest declared.

### **4 Extraordinary/urgent items**

Deputy Chairperson Dobson informed the board that the item 'Declarations of new board members' was not the agenda is because at the time that the agenda was run nominations were still open for the vacancy in the Makarewa subdivision and the change in Councillor

appointed to the board took after the agenda was run for this meeting. And the reason why this item cannot be delayed is because it would be prudent to allow the new members to make their declaration today so that they can act as members of the board.

Moved Deputy Chairperson Dobson, seconded Colin Smith that pursuant to section 46A(7) of the Local Government Official Information and Meetings Act 1987 that the Oreti Community Board consider the item 'Declarations of new board members'. Carried.

**Declarations of new board members**

Mayor Rob Scott was present to witness the declarations from the new board members, Councillor Christine Menzies and Jamie Winsloe. Mayor Scott called for the members to make their oral and written declaration as an elected member of the Oreti Community Board. Mayor Scott signed the declarations as witness.

**Resolution**

Moved Tracy Kennedy, seconded Dave Diack

**That the Oreti Community Board:**

**a) Receives the report titled "Declarations of new board members"**

Carried

**7.4 Hokonui Hall reserve - recommendation left to lay on the table**

**Record No: R/24/8/49673**

Community leadership manager – Jared Cappie presented this report.

The purpose of the report was to bring back to the meeting the recommendation left lying on the table by the Board at their meeting on 18 December 2023 that was part of item 7.4 – Direction-setting for Long Term Plan 2023.

Mr Cappie advised that the next steps will be slightly different as the Long Term Plan (LTP) was adopted by Council on 26 August 2024. Therefore, if the Board makes a resolution based on recommendation d) or similar, staff will seek approval from Council in an October 2024 meeting.

Mr Cappie also provided the following additional information at the meeting:

The Browns CDA recommended to Council that the Browns Hall boundary be revised to include the Hokonui Hall boundary effective from 1 July 2018, and this was to be consulted on with the community as part of the 2018-2028 Long Term Plan. This was adopted as part of the LTP 2018-2028.

Browns CDA was presented and received the report titled: Financial report for the year ended 30 June 2018 (dated 17 October 2018). Attachment A to the report detailed that in the year ended 30 June 2018 \$8,539.13 was transferred from the Hokonui Hall reserve to Browns Community Centre. This was prior to the sale of the Hokonui Hall (August 2020) but after the public meeting on the closure of the Hokonui Hall (April 2017).

The chairperson adjourned the meeting at 6:25 pm and reconvened the meeting at 6:31 pm.

**Resolution**

Moved Member Smith, seconded Chris Herud recommendations a) to c)

**That the Oreti Community Board:**

- a) **Receives the report titled "Hokonui Hall reserve - recommendation left to lay on the table".**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to deciding on this matter.**

Carried

Moved Chris Herud, seconded Dave Diack amended recommendation d):

- d) **The OCB requests staff to seek approval from Council for purchase of a sign recording the location of Hokonui and transferring the balance of Hokonui hall sale proceeds to the Browns Community Centre reserve, subject to the board receiving written clarification from the three remaining members of the hall committee that the meeting on 10 April 2017 took place and that the community endorsed the erection of the sign.**

Carried

## **7.5 Representation Review - representation proposal**

**Record No: R/24/7/48365**

Legal and Governance Manager, Robyn Rout presented this report.

The purpose of the report was to update the Board on the Council decision on the representation review proposal. Ms Rout informed the board that the submission period was now closed.

**Resolution**

Moved Member Smith, seconded Chris Herud

**That the Oreti Community Board:**

- a) **receives the report titled "Representation Review - representation proposal".**

Carried

## **7.6 Community board reporting**

**Record No: R/24/7/48520**

Community leadership manager – Jared Cappie was in attendance and presented the item.

The purpose of the report was to inform and update the board of the community leadership, operational and Council activities in the board area and across the district.

### **Resolution**

Moved Chris Herud, seconded Councillor Menzies

**That the Oreti Community Board:**

**a) receives the report titled “Community board reporting”.**

Carried

## **7.7 Councillor update**

**Record No: R/24/8/50108**

Councillor Menzies was in attendance and presented the report.

Councillor Menzies thanked Councillor Frazer for his time and commitment to the Oreti Community Board as the previous appointed member of the board.

### **Resolution**

Moved Dave Diack, seconded Chris Herud

**That the Oreti Community Board:**

**a) receives the report titled “Councillor update”.**

Carried

## **7.8 Chairperson's report**

**Record No: R/24/8/51162**

Councillor Menzies thanked Colin Smith for his time and commitment to the Oreti Community Board as the previous chair of the board.

### **Resolution**

Moved Member Smith, seconded Chris Herud

**That the Oreti Community Board:**

**a) receives the report titled “Chairperson's report”.**

Carried

The meeting concluded at 6:56 pm on 16 September 2024

CONFIRMED AS A TRUE AND CORRECT RECORD OF A  
MEETING OF THE ORETI COMMUNITY BOARD HELD  
ON MONDAY 19 AUGUST 2024.

**DATE:**.....

**CHAIRPERSON:**.....



## Enforcement Policy

**Record no:** R/24/7/46863

**Author:** Carolyn Davies, Executive assistant

**Approved by:** Adrian Humphries, Group manager regulatory services

☐ Decision

☐ Recommendation

☒ Information

### Purpose

- 1 The purpose of this report is to provide for your information an update on the Enforcement Policy (attached) that was adopted by Council on 19 June 2024. Adrian Humphries, Group manager regulatory services will be in attendance at the meeting.
- 2

### Recommendation

**That the Oreti Community Board:**

- a) receives the report titled "Enforcement Policy".

### Attachments

- A Enforcement Policy



## Enforcement Policy

**Group responsible** Regulatory Services

**Date adopted** 19 June 2024

**File no** R/24/06/42147

### 1. Introduction

Local government in New Zealand is responsible for ensuring compliance with a variety of laws and regulations that are aimed at achieving positive community, public health and safety, and environmental outcomes.

Southland District Council (Council) has a key role in promoting the social, economic, environmental and cultural well-being of Southland's communities, whilst ensuring the legislative obligations set out in various acts, regulations and bylaws are met. These legislative instruments set in place standards, rules, systems and processes that must be complied with in the interests of protecting public health, safety, and the environment.

Complying with these regulations and requirements is everyone's responsibility.

Council's approach to compliance is to work with individuals, industry, and the community to achieve voluntary compliance wherever possible and to take enforcement action when voluntary compliance is not achieved.

### 2. Purpose

The primary purpose of this policy document is to:

- outline the approach to investigation and enforcement in the Southland district
- inform the general community as to the approach Council takes to resolve non-compliance
- provide guidelines to Council staff when delivering enforcement functions
- ensure a consistent and integrated approach to enforcement in the Southland region.
- provide public understanding on how enforcement gives effect to the purpose and principles of the relevant legislation, bylaws and the objectives of the Southland District Plan.

### 3. Conflict of interest

Council staff will carry out all enforcement functions in accordance with Council's Conflict of Interest Policy, which provides guidance for staff as to where a conflict of interest may arise and a mechanism for ensuring that any actual or potential conflict of interest is disclosed and managed appropriately.





#### 4. Principles of Compliance

Council will undertake its enforcement responsibilities in a manner that is consistent with the following principles:

##### Transparent

We will provide clear information and explanation to the community about the standards and requirements for compliance. We will ensure that the community has access to information about our performance as well as actions taken by us to address issues and non-compliance.

##### Evidence based information

We will use an evidence-based approach to our decision-making. Our decisions will be informed by a range of sources, including sound science, information received from other regulators, members of the community, industry and interest groups.

##### Fair, reasonable and proportional approach

We will apply regulatory interventions and actions appropriate for the situation. This could range from educating users, promoting, and encouraging compliance, using enforcement tools to obtain necessary action, or providing deterrence through appropriate penalties. We will use our discretion justifiably and ensure our decisions are appropriate to the circumstances and that our interventions and actions will be proportionate to the risks posed to people and the environment, and the seriousness of the non-compliance.

##### Lawful, ethical and accountable

We will conduct ourselves lawfully and impartially and in accordance with these principles and relevant policies and guidance. We will document and take responsibility for our regulatory decisions and actions. We will measure and report on our regulatory performance.

##### Consistency of process

Our actions will be consistent with the legislation and within our powers. Compliance and enforcement outcomes will be consistent and predictable for similar circumstances. We will ensure that our staff have the necessary skills and are appropriately trained; and that there are effective systems and policies in place to support them.

##### Risk based and prioritised

We will focus on the most important issues and problems to achieve the best outcomes. We will target our regulatory intervention at poor performers and illegal activities that pose the greatest risk to the environment and the communities impacted by poor performance.

##### Collaborative

We will work with all parties where possible, including sharing information with other regulators and stakeholders to ensure the best compliance outcomes for our region. We will engage with the community and consider public interest, those we regulate, and government, to explain and promote requirements of legislation, and achieve better community and environmental outcomes.

##### Responsive and effective

We will consider all alleged non-compliance to determine the necessary interventions and actions to minimise impacts on the environment and the community and maximise deterrence. We will respond in an effective and timely manner in accordance with legislative and organisational obligations.



## 5. Encouraging compliance

The requirement to ensure compliance with the law is a mandatory obligation of most of the Acts Council administers. While these Acts provide enforcement tools, Council has discretion on how to undertake enforcement. Fundamental to this approach is to work towards gaining voluntary compliance, with Council working across the full regulatory spectrum to develop understanding and promote positive change of behaviour. The components of this approach are generally known as the 4Es.

**Engagement** with people, stakeholders and the community on matters that may affect them. This will promote greater understanding of the challenges and constraints; engender support, and identify opportunities to work with others.

**Education** for those who are unaware of the rules and regulations or need reminding of their obligations. It is also important to provide the community with information about what rules and regulations are in place and what is acceptable behaviour.

**Enabling** individuals and stakeholders to develop best practice by linking them to resources and advice, and promoting examples of best practice.

**Enforcement** when breaches of rules and regulations are identified using the range of enforcement tools Council has available to bring about positive change

## 6. Compliance intervention model

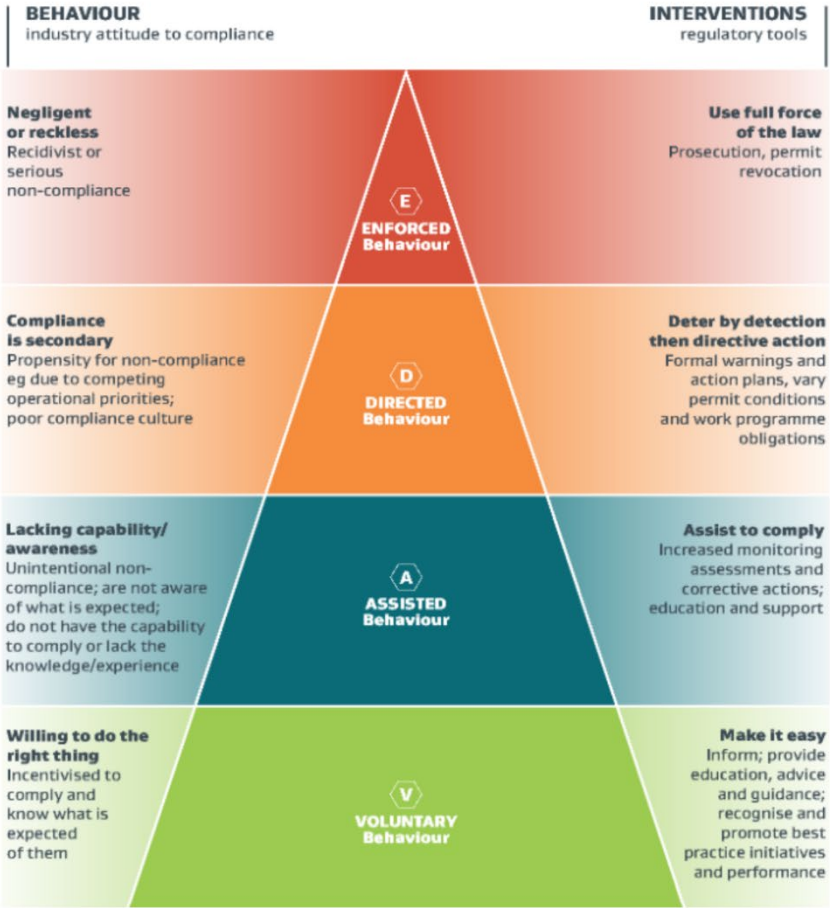
Guided by the 4 E's principles stated above, Council has a range of interventions and tools that can be used to gain compliance. Council's strategy follows a proportional risk-based approach, which is best depicted by the VADE model<sup>1</sup>. (Voluntary, Assisted, Directed, Enforced) which is used widely in New Zealand regulatory agencies. This model underpins Council's decision-making process which is a graduated approach to intervention, influenced by the individual or company's approach to non-compliance and willingness to do right.

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<sup>1</sup> VADE model diagram taken from the New Directions for Resource Management in New Zealand - Report of the Resource Management Review Panel – June 2020



THE VADE MODEL





## 7. Responding to Non-Compliance

The following diagram outlines the typical pathway expected to be undertaken from discovery of a breach through to the decision to take enforcement action





## 8. Investigation process

If a breach or suspected breach of any act or bylaw that Council has a responsibility for (see Appendix A) is reported, the response will normally be a staged one. of firstly ascertaining and dealing with any ongoing adverse effects - if that is relevant. This would be followed by an investigation to establish the truth of what has occurred and enable informed decisions for an appropriate response if offending found. The following is a step through of that expected process.

### 8.1 Response to incident

Upon discovery, the initial response will be to assess the nature of the breach and the actual or potential effects (if any) resulting from the contravention. Significant adverse effects will require an immediate response prior to any other action and may include, for example, a full pollution prevention response, an immediate closure of the premises involved, or the seizure or destruction of an offending animal in the case of a dog attack.

### 8.2 Gathering information (investigation)

If a breach or a potential breach occurs, then information and evidence is gathered to establish the facts of what has occurred and to enable informed decisions to be made. The depth and scope of an investigation will be dependent on the seriousness of the incident.

An investigation may entail:

- visiting private property to gather information and evidence such as, samples, photographs and ecological or geological surveys
- arranging for expert inspection such as engineers, building practitioners, survey consultants etc to attend and assist in gathering information
- speaking to witnesses and liable parties
- recording, either in written form or electronically, detailed witness statements, and the interview of liable parties under a formal caution<sup>2</sup>.

In less serious matters, it may be sufficient to write to the liable party or parties requiring written explanation as to why the breach occurred and the circumstances behind it, and then determine an appropriate response.

In more serious matters, it is expected that the investigation will entail an inspection of the site, gathering evidence, obtaining witness statements, and interviewing liable parties under formal caution.

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<sup>2</sup>A suspect must give their name, address, date and place of birth, and occupation – nothing else. Warranted Council Officers do NOT have the power of arrest; however, it is good practice to warn any suspect of their rights. An example of a caution is here - **You have the right to NOT make a statement, however, if you do it may be submitted as evidence. You have the right to know the nature and cause of the potential charge, in this case it is ..... You have the right to consult a lawyer prior to answering any questions.**



### 8.3 Entry to private property

A Council warranted enforcement officer has the ability to enter private property for the purpose of assessing compliance in accordance with the relevant sections of legislation Council enforces<sup>3</sup>.

When entering private property Council officers must ensure that they respect the rights of liable parties and lawful occupiers and that their entry onto private property is lawful. Due to legal implications, advice from an appropriate manager should be sought **prior** to accessing dwelling houses.

There may be instances where a property has to be accessed under authority of a search warrant. In such cases officers will be briefed by an appropriate manager or legal services prior to obtaining and using a search warrant.

### 8.4 Concluding an investigation.

Undertaking an investigation ensures that we have the right information to make an informed decision about how Council should best respond to non-compliance. At the end of an investigation all of the evidence gathered is assessed and analysed, and a decision is made as to further action required, if any.

## 9. Enforcement decision making

Enforcement can be complex. Some acts provide potentially large penalties for those who breach legislation, but do not offer guidance to determine what is a serious breach and what is not. The courts have provided guidelines<sup>4</sup> as to what factors are appropriate to consider when determining the seriousness of a breach. Factors to be considered by Council when contemplating enforcement action are:

- what are the likely or potential adverse effects arising from the breach?
- what is the value or sensitivity of the environment affected by the breach?
- was the breach a result of deliberate, negligent or careless behaviour?
- what degree of due care was taken, and how foreseeable was the incident?
- what efforts were made to remedy or mitigate the adverse effects?
- how effective was that remediation or mitigation?
- was any profit or benefit gained from the breach by the offender(s)?
- was there a failure to act on prior instructions, advice or notice?
- is there a degree of specific deterrence required in relation to the alleged offender?
- is there a need for a wider general deterrence required in respect of this activity or industry?
- was the receiving environment of particular significance to iwi?
- how does the unlawful activity align with the purposes and principles of the legislation? Is the decision to prosecute (or not prosecute) in line with the Solicitor General's guidelines? (Extract from Guidelines attached as Appendix B).

<sup>3</sup> For example, under Section 38 of the RMA Southland District Council may issue warrants to their officers which gives them legal authority to assess compliance with environmental regulations. The Chief Executive Officer of Southland District Council has the authority to issue staff with warrants of authority.

<sup>4</sup> *Machinery Movers Limited –v Auckland [1994] 1 NZLR 492 & Selwyn Mews Ltd –v- Auckland City Council HC Auckland CRI -2003-404-159*





The factors listed above are not exhaustive.

Not every factor will be relevant on every occasion and one single factor may be sufficiently aggravating or mitigating, that it may influence the ultimate decision. Each case is unique, and the individual circumstances need to be considered on each occasion to achieve a fair and reasonable outcome. Notwithstanding this, Council may proceed directly to enforcement action, including prosecution where the circumstances support this. The discretion to take enforcement action, or not, sits solely with the regulatory agency<sup>5</sup>.

## 9.1 Who can make a decision?

Taking any kind of enforcement action can have a profound impact on the subject of the action and cannot be taken lightly. Decisions on enforcement action must be based on reliable and correctly obtained information. The Southland District Council Delegation Register identifies warranted powers available to Council enforcement officers and the specific legislation will show available enforcement powers. Additionally, the chief executive is entitled to warrant officers under some legislation ie the Resource Management Act.

For low level breaches, warranted officers can issue formal warnings, infringement notices and abatement notices. The officer will consult with team leaders and/or managers in making that decision. If a matter is complex, has a high public profile, requires specific guidance or there is no precedent, then the warranted officer will seek support from peers, team leaders, or managers, and, if necessary, legal advisors.

If the matter is being considered for prosecution or other remedies involving Court action, then it must ultimately be authorised by the group manager Regulatory Services or chief executive. In such circumstances, the case may be subject to independent legal review.

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<sup>5</sup> New Zealand Law Commission [http://www.nzlii.org/nz/other/nzlc/report/R66/R66-5\\_.html](http://www.nzlii.org/nz/other/nzlc/report/R66/R66-5_.html)



## 9.2 Legal review

An independent legal review considers the matter in its entirety. Among other things the review applies at least two tests, being the evidential test and the public interest test.

### The evidential test

The first part of the test is the evidential test and requires a legal assessment of whether:

- the evidence relates to an identifiable person or organisation
- the evidence is credible
- Council can produce the evidence before the court, and it is likely it will be admitted by the court
- the evidence can reasonably be expected to satisfy an impartial jury (or Judge) beyond a reasonable doubt that the individual has committed a criminal offence; the individual has given any explanations and, if so, whether the court is likely to find the explanations credible in light of the evidence as a whole.

There is any other evidence the council should seek out which may support or detract from the case.

### The public interest test

Once it has been established that there is sufficient evidence to provide a reasonable prospect of conviction, the test for prosecution requires a consideration of whether the public interest requires a criminal prosecution.

The public interest test is important for ensuring that only the most serious cases are considered for further action and that the discretion to prosecute is exercised to ensure that limited resources are not consumed on offences which, although the evidence is sufficient to provide a reasonable prospect of conviction, the offence is not serious and prosecution is not required in the public interest.

This considers many factors such as:

- the seriousness of the offence
- the impact on the environment
- premeditation of the offending party
- financial gain from offending on potential enforcement matters
- deterrent value.

The legal review may be undertaken by a Crown Solicitor, or an independent law firm.

## 10. Enforcement Options

Enforcement can be categorised into three main types:

**Informal actions** are focused on providing education and incentive-based responses to allow the person to become better informed and develop their own means to improved compliance.

**Directive actions** are about looking forward and giving direction and righting the wrong.

**Punitive actions** are about looking back and holding people accountable for what they have done.

Selecting the appropriate enforcement response will depend on such factors as the seriousness of the offence, the significance of adverse effect on people and/or the environment and the level of ownership shown by the offender.

The following are examples of some of the enforcement options available to staff in response to detected offending:





Resource Management Act (RMA)	Action	Description of action	Potential impacts on the liable party	When might this action be appropriate?
	Formal warning	No further action will be taken in respect of that breach. However, the warning forms part of a history of non-compliance and will be considered if there are future incidents of non-compliance.	A formal warning is documented by way of a letter to a culpable party informing them that an offence against the RMA has been committed and that they are liable.	A formal warning may be given when: - an administrative, minor, or technical breach has occurred; and - the environment effect or potential effect is minor or trivial in nature; and - the subject does not have a history of non-compliance, and the matter is one which can be quickly and simply put right; and - a written warning would be appropriate in the circumstances.
	Abatement notice	An abatement notice is a formal, written directive. It is drafted and served by Southland District Council instructing an individual or company to cease an activity, prohibit them from commencing an activity, or requiring them to do something. The form, content, and scope of an abatement notice are prescribed in statute.	A direction given through an abatement notice is legally enforceable. To breach an abatement notice is to commit an offence against the RMA and make liable parties open to punitive actions.	An abatement notice may be appropriate any time that there is a risk of further breaches of environmental regulation or remediations, or mitigation is required as a result of non-compliance.
	Infringement notice	An infringement notice is a written notice which requires the payment of a fine. The amount of the fine is set in law. Depending on the breach, the fine will be between \$300 and \$1000.	No further action will be taken in respect of that breach. However, the infringement notice forms part of the history of non-compliance and will be considered if there are future incidents of non-compliance.	No further action will be taken in respect of that breach. However, the warning forms part of a history of non-compliance and will be considered if there are future incidents of non-compliance.
	Enforcement order	Like an abatement notice, and an enforcement order can direct a party to take particular action. However, an application for an enforcement order must be made to the Environment Court but can also be made during the course of an RMA prosecution.	A direction given through an enforcement order is legally enforceable. To breach an enforcement order is to commit an offence against the RMA and make liable parties open to punitive actions.	An application for an enforcement order may be appropriate any time there is a risk of further breaches of environmental regulation, or remediation or mitigation is required as a result of non-compliance.
	Prosecution	A prosecution is a process taken through the criminal courts to establish guilt or innocence and, if appropriate, the court will impose sanctions. RMA matters are heard by a District Court Judge with an Environmental Court warrant. All criminal evidential rules and standards must be met in an RMA prosecution.	A successful prosecution will generally result in a conviction, a penalty imposed, and consideration to costs of the investigation. A prosecution forms part of the history of non-compliance and will be considered if there are future incidents of non-compliance.	A prosecution may be considered appropriate when the factors listed above indicate that the matter is sufficiently serious to warrant the intervention of criminal law.



	Action	Description of action	Potential impacts on the liable party	When might this action be appropriate?
Resource Management Act (RMA) Noise	Excessive noise direction warning	An excessive noise direction is a formal written directive instructing an individual or company to cease breaching noise standards.	An excessive noise direction is legally enforceable. A breach of an excessive noise direction is an offence against the RMA.	An excessive noise direction may be appropriate any time there is a breach or noise standards in the Southland Resource Management Plan (TRMP).
	Abatement Notice to Abate Excessive Noise	An abatement notice is a formal, written directive. It is drafted and served by Southland District Council instructing an individual or company to cease an activity, prohibit them from commencing an activity, or requiring them to do something. The form, content, and scope of an abatement notice are prescribed in statute.	A direction given through an abatement notice is legally enforceable. To breach an abatement notice is to commit an offence against the RMA and make liable parties open to punitive actions.	An abatement notice may be appropriate any time that there is a risk of further breaches of environmental regulation or remediation, or mitigation is required as a result of non-compliance.
Building Act	Notice to fix	A notice to fix is a formal written directive issued under the Building Act instructing an individual or company to remove or legalise unconsented building work. The form, content, and scope of a notice to fix is prescribed in statute.	A notice to fix is legally enforceable. A breach of a notice to fix is an offence under the Building Act.	A notice to fix may be appropriate any time there is a breach of the Building Act.
	Insanitary building notice	An insanitary building notice is a formal written directive instructing an individual or company to remedy an insanitary building and/or restrict access to the building.	An insanitary building notice is legally enforceable. A breach of an insanitary building notice is an offence under the Building Act.	An insanitary building notice may be appropriate any time that a building has been deemed insanitary under Section 123 of the Building Act.
	Dangerous building notice	A dangerous building notice is a formal written directive instructing an individual or company to remedy a dangerous building and/or restrict access to the building.	A dangerous building notice is legally enforceable. A breach of a dangerous building notice is an offence under the Building Act.	A dangerous building notice may be appropriate any time that a building has been deemed dangerous under Section 121 of the Building Act.
	Prosecution	A prosecution is a process taken through the criminal courts to establish guilt or innocence and, if appropriate, the court will impose sanctions. RMA matters are heard by a District Court Judge with an Environmental Court warrant. All criminal evidential rules and standards must be met in an RMA prosecution.	A successful prosecution will generally result in a conviction, a penalty imposed, and consideration to costs of the investigation. A prosecution forms part of the history of non-compliance and will be considered if there are future incidents of non-compliance.	A prosecution may be considered appropriate when the factors listed above indicate that the matter is sufficiently serious to warrant the intervention of criminal law.

	Action	Description of action	Potential impacts on the liable party	When might this action be appropriate?
Southland District Council Bylaws and other legislation	Infringement notices	An infringement notice (IN) is issued when offending is believed to have occurred at a level which warrants a financial sanction, but not a criminal conviction. It is in effect an invitation to pay the fine and can be challenged by contacting SDC and explaining why they believe the IN is inappropriate or they can ask for a Court Hearing.	An IN will have a fine provision, this varies from \$12 (minor parking overtime offence) to \$1000 for some offences under other Acts. A reminder IN is sent to an alleged offender after 28 days. If the IN is not paid or challenged after an additional 28 days, the IN is sent to Court for collection. Multiple INs can lead to using prosecution instead or, in the case of the Dog Control Act, disqualification as a dog owner.	An infringement notice (IN) is issued when offending is believed to have occurred at a level which warrants a financial sanction, but not a criminal conviction. It also avoids the financial burden of Court action.
	Prosecution	A prosecution is a process taken through the criminal courts to establish guilt or innocence and, if appropriate, the court will impose sanctions. RMA matters are heard by a District Court Judge with an Environmental Court warrant. All criminal evidential rules and standards must be met in an RMA prosecution.	A successful prosecution will generally result in a conviction, a penalty imposed, and consideration to costs of the investigation. A prosecution forms part of the history of non-compliance and will be considered if there are future incidents of non-compliance.	A prosecution may be considered appropriate when the factors listed above indicate that the matter is sufficiently serious to warrant the intervention of criminal law.

## 11. Evaluating effectiveness

In order to maintain an effective enforcement process in Council, all enforcement action undertaken by officers will be evaluated for effectiveness in achieving the desired outcome.

In both successful and unsuccessful actions where further enforcement action was then required, it will be examined what was effective or not, and what could have been improved or changed to make the process more effective and robust. This information will be fed back to the relevant decision makers to implement change if necessary.

## 12. What a complainant can expect

Complaints can be made to Council via a number of methods, including phone and email. Council staff will take as many details as possible and record them in a request for service (RFS). These include the identity and address of the complainant, the address at which the alleged breach has taken place, a description of the unauthorised activity, and the harm that is considered to be caused. Complainants may also be encouraged to send in dated photographs of the alleged breach.

Council will ensure that:

- all valid complaints are properly recorded and investigated
- the personal details of the complainant are held in the strictest confidence
- in cases involving a serious and/or irreversible harm, the complaint is investigated as a matter of priority, usually within 24 hours of receipt
- the complainant is updated on any subsequent action that may result as soon as reasonably practicable
- Council will not take sides in a dispute; but will determine what action is appropriate according to the evidence, particular circumstances, impact on persons, the built or natural environment, relevant policies, and legislation.



### 13. Cost recovery

Council endeavours to make all reasonable efforts to ensure that the cost of compliance is met by the person or company responsible for the non-compliance and not by Southland ratepayers. Such cost recovery is in line with Council's Schedule of Fees and Charges. These fees and charges are available for view on the Council's website. <https://www.southlanddc.govt.nz/council/fees-and-charges/>



## Appendix A - Legislation administered by Southland District Council (SDC)

SDC enforces legislation on behalf of the Government (acts and regulations), this legislation includes:

- The Local Government Act 1974
- The Local Government Act 2002
- The Building Act 2004
- The Resource Management Act 1991
- The Land Transport Act 1998
- The Impounding Act 1955
- The Health Act 1956
- The Litter Act 1979
- The Hazardous Substance and New Organisms Act 1996
- The Dog Control Act 1996
- The Sale of Alcohol Act 2012
- Freedom Camping Act 2011
- The Food Act 2014
- Reserves Act 1977.

This list is not exhaustive.

We also enforce bylaws that have been created locally to ensure our people and places are protected from harm:

- Alcohol Control Bylaw
- Ashton Flats Rooding Bylaw
- Cemetery Bylaw
- Dog Control Bylaw
- Freedom Camping Bylaw
- Keeping of Animals Poultry and Bees Bylaw
- Rooding Bylaw
- Stewart Island Rakiura Visitor Levy Bylaw
- Stormwater Drainage Bylaw
- Subdivision Land Use and Development Bylaw
- Trade Waste Bylaw
- Trading in Public Places Bylaw
- Wastewater Drainage Bylaw
- Water Supply Bylaw

These bylaws are subject to change over time.



## Appendix B - Solicitor-General's Prosecution Guidelines (2013)

The Council will adhere to the standards of good criminal prosecution practice expressed in the *Solicitor-General's Prosecution Guidelines* (2013). The Council's criminal prosecutions are conducted by external lawyers, on the Council's behalf, and the *Solicitor-General's Prosecution Guidelines* and the *Media Protocol for Prosecutors* (Crown Law, 2013) while not binding on local authorities, represent best practice. Also, the Solicitor-General's Guidance (CLO311/379) is helpful in guidance to local government as to who offers the best legal service in prosecution matters.

The list, based on the *Solicitor-General's Prosecution Guidelines*, is illustrative only and not a comprehensive list of the matters to be considered as the matters will vary in each case according to the particular facts.

Under the *Solicitor-General's Prosecution Guidelines* a prosecution is more likely if:

- a conviction is likely to result in a significant sentence
- the offence caused significant harm or created a risk of significant harm
- the offence was committed against a person serving the public for example, a police officer or Council officer
- the individual was in a position of authority or trust
- the evidence shows that the individual was a ringleader or an organiser of the offence
- there is evidence that the offence was premeditated
- there is evidence that the offence was carried out by a group
- the victim of the offence was vulnerable, has been put in considerable fear, or suffered personal attack, damage or disturbance
- the offence was committed in the presence of, or in close proximity to, a child
- there is an element of corruption
- the individual's previous convictions or cautions are relevant to the present offence
- there are grounds for believing that the offence is likely to be continued or repeated, for example, by a history of recurring conduct
- the offence, although not serious in itself, is widespread in the area where it was committed
- a prosecution would have a significant positive impact on maintaining community confidence
- the individual is alleged to have committed the offence while subject to an order of the court
- a confiscation or some other order is required, and a conviction is a pre-requisite.



## Winton Business Association - request for funding - Winton Open Day 2024

Record no: R/24/9/56488

Author: Gordon Crombie, Community liaison officer

Approved by: Sam Marshall, Group manager customer and community wellbeing

☒ Decision

☐ Recommendation

☐ Information

### Purpose

- 1 The purpose of this report is for the Oreti Community Board to consider a request from the Winton Business Association which is seeking support towards the cost of running the annual Winton Open Day on Saturday 16 November 2024.

### Executive summary

- 2 The Winton Business Association is again hosting the Winton Open Day, an annual event held in Winton which involves local businesses and members of the public.
- 3 The Winton Business Association has written to the Oreti Community Board seeking financial support to assist with the costs of running the open day.
- 4 The community board has supported this event by contributing toward the costs associated with this event for a number of years.

### Recommendation

**That the Oreti Community Board:**

- a) **receives the report titled "Winton Business Association - request for funding - Winton Open Day 2024".**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **approves the request for support from the Winton Business Association by way of a donation of \$600 from the Oreti miscellaneous grant business unit to assist with the costs of running Winton Open Day on Saturday 16 November 2024.**

### **Background**

- 5 The Winton Business Association is again hosting the Winton Open Day, an annual event held in Winton which involves local businesses and the wider community.
- 6 The Winton Business Association has written to the Oreti Community Board seeking financial support to assist with the costs of running the open day. The community board has contributed toward the costs of running the Winton Open Day for several years.
- 7 There is \$600 tagged for the Winton Open Day in the Oreti miscellaneous grant business unit.

### **Issues**

- 8 There are no issues identified.

### **Factors to consider**

#### **Legal and statutory requirements**

- 9 There are no legal or statutory requirements.

#### **Community views**

- 10 The Winton Open Day is an annual community event which is well attended by the local community and brings visitors to Winton.
- 11 The board, as representatives of the Oreti Community Board area will consider the application and how it benefits their communities, aligns with the community board's vision and community outcomes, and will allocate funds as they see fit.

Vision – a strong unified community creating plentiful opportunities and embracing innovative ideas to ensure an exciting future.

Community outcomes:

- a progressive and thriving economy creating opportunities for growth and development
- a healthy, safe community with access to quality facilities, amenities and services
- our infrastructure is efficient, cost effective and meets current and future needs
- our natural and built environment is clean, healthy and attractive.

#### **Costs and funding**

- 12 There is \$600 tagged for the Winton Open Day in the Oreti miscellaneous grant business unit.
- 13 The miscellaneous grant is included in the Long Term Plan 2024-2034.

#### **Policy implications**

- 14 There are no policy implications.



## Analysis

### Options considered

- 15 The options are to approve the request from the Winton Business Association for funding toward the costs of running the Winton Open Day, or to not approve it.

### Analysis of Options

#### Option 1 – Approve the request from the Winton Business Association for funding towards the costs of running the Winton Open Day.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>the Oreti Community Board continues to support a local community event which it has supported for a number of years</li><li>the Winton Business Association will be able to use the funds to pay for costs associated with running the event.</li></ul>	<ul style="list-style-type: none"><li>there are no disadvantages.</li></ul>

#### Option 2 – Decline the request from the Winton Business Association for funding towards the costs of running the Winton Open Day.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>the money remains in the donations business unit.</li></ul>	<ul style="list-style-type: none"><li>the Oreti Community Board could potentially be seen as not supportive of the Winton Open Day</li><li>as funds have been tagged for the Winton Open Day in the Oreti miscellaneous grant business unit there may be a negative perception from the community.</li></ul>

### Assessment of significance

- 16 This is not considered significant.

### Recommended option

- 17 Option 1 - Approve the request from the Winton Business Association for funding toward the costs of running the Winton Open Day.

### Next steps

- 18 The Winton Business Association will be notified of the outcomes of their request.

## Attachments

- A Letter from Winton Business Association

**From:** [With Grace](#)  
**To:** [Gordon Crombie](#)  
**Subject:** Winton Open Day 2024  
**Date:** Tuesday, 10 September 2024 10:04:17 am

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**This message is from an external sender**

Gordon Crombie  
Community Liaison  
Southland District Council

Dear Gordon

We are writing seeking your support this year to help with the costs of running our annual Winton Open Day to be held on Saturday 16th November 2024. Thank you for your support last year, the event was well supported by the wider Community.

We would also like to make arrangements with you again for extra rubbish bins to be delivered before the event and for extra rubbish collection after the event. Also if we could please Organise an extra cleaning of the Public toilets the night before.

Promoting our town through this event is only done by the generosity of the community and businesses in Winton and your contribution is always greatly appreciated.

Can this email please be passed on to the correct person, if this is not you.

Kind Regards

Ashleigh Graham  
Winton Business Association  
Secretary  
0279370326

# Community partnership funding applications - September 2024

Record no: R/24/10/61985  
Author: Gordon Crombie, Community liaison officer  
Approved by: Sam Marshall, Group manager customer and community wellbeing

☒ Decision ☐ Recommendation ☐ Information

## Purpose

- 1 The purpose of this report is for the Oreti Community Board to allocate funding for the September 2024 round of the Oreti Community Partnership Fund.

## Executive summary

- 2 A total of nine applications have been received for the September 2024 funding round of the Oreti Community Partnership Fund. The applications are included as an attachment to this report. Please note that the attachments to the applications (including financials) are not attached to this report as they contain information sensitive to the applicant’s privacy. These attachments were provided to the community board with the applications for their perusal prior to the meeting.
- 3 The Oreti Community Board has \$30,648 available to allocate through the Oreti Community Partnership Fund in the 2024/2025 financial year. This round is the first of two rounds in the 2024/2025 financial year.
- 4 A total of \$70,422.72 has been received in requests.

## **Recommendation**

**That the Oreti Community Board:**

- a) Receives the report titled “Community partnership funding applications - September 2024”.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Receives applications from the following:**
  - 1. Wallacetown School**
  - 2. Winton Business Association**
  - 3. Winton Area Promotion**
  - 4. Graeme Dingle Foundation Southern**
  - 5. Central Southland Floral Art Club**
  - 6. Winton Rotary**
  - 7. Southern Rural Education Activities Programme (REAP)**
  - 8. Central Southland Hospital Charitable Trust**
  - 9. Dipton Squash Club**
- e) Approves/declines a grant of \$8,000 to Wallacetown School for assistance towards operational costs of the community pool.**
- f) Approves/declines a grant of \$4,000 to Winton Business Association for assistance towards costs of the monthly community newsletter.**
- g) Approves/declines a grant of \$5,000 to Winton Area Promotion for assistance towards costs of the flag trax system and flags.**
- h) Approves/declines a grant of \$14,760 to Graeme Dingle Foundation Southern to assist with costs associated with the Kiwi Can programme at Wallacetown School.**
- i) Approves/declines a grant of \$8,600 to Central Southland Floral Art Club to assist with the costs of a sculpture to celebrate their 50<sup>th</sup> anniversary.**
- j) Approves/declines a grant of \$600 to Winton Rotary to assist with costs to hold Carols in the Park.**

- k) Approves/declines a grant of \$14,462.72 to REAP to assist with costs to facilitate the parenting support programme.**
- l) Approves/declines a grant of \$12,000 to Central Southland Hospital Charitable Trust to assist with costs of the Winton Community Support Worker.**
- m) Approves/declines a grant of \$3,000 to Dipton Squash Club to assist with costs to upgrade the plumbing system.**

## **Background**

- 5 Southland District Council's community assistance activity seeks to contribute to a District of 'proud, connected communities that have an attractive and affordable lifestyle' by enabling Southland's communities to be desirable places to live, grow up, work, run a business, raise a family and enjoy a safe and satisfying life. Through providing financial assistance by way of grant funding, community groups and individuals are supported to undertake their desired activities.
- 6 A review of community assistance was completed in early 2019, which resulted in the establishment of the Community Partnership Fund whereby the nine community boards in the district allocate funding directly to their communities.
- 7 The Oreti Community Board set the following criteria for their Community Partnership Fund:
  - consideration will be given to all funding requests on a case-by-case basis
  - the board will give preference to applications that directly benefit the community board area and link to the community board plan outcomes
  - there is no cap on the amount applicants can request
  - co-funding is preferable, but not essential
  - more than one quote is preferable, but if not possible to get more than one quote an explanation why will be sufficient
  - applicants may be invited to speak to the board about their funding request
  - applicants do not have to be a legal entity to apply
  - applications from individuals will be considered on a case-by-case basis
  - applications relating to improvements to council-owned facilities are not eligible for funding.

## **Applicants meeting criteria**

	<b>Community benefit</b>	<b>Co-funding</b>	<b>Quotes</b>
Wallacetown School	Yes	Yes	Not applicable
Winton Business Assn	Yes	Yes	Not applicable
Winton Area Promotion	Yes	Yes	Yes

**Oreti Community Board****21 October 2024**

Graeme Dingle Foundation	Yes	Yes	Not applicable
Central Southland Floral Art	Yes	Yes	Yes
Winton Rotary	Yes	Yes	Not applicable
REAP	Yes	Yes	Not applicable
Central Southland Hospital Charitable Trust	Yes	Yes	Not applicable
Dipton Squash Club	Yes	Yes	Yes

**Applications received** **9**

**Total amount requested** **\$70,422.72**

**Total amount available for distribution (first funding round of 2024/2025 financial year)** **\$30,648**

**1 Wallacetown School**

Request assistance towards operational costs of the community pool.

Total project cost **\$13,240**

Amount requested **\$8,000**

**2 Winton Business Association**

Request assistance towards the costs of the monthly community newsletter.

Total project cost **\$4,800**

Amount requested **\$4,000**

**3 Winton Area Promotion**

Request assistance towards the costs of the flag trax system and flags.

Total project cost **\$26,232**

Amount requested **\$5,000**

**4 Graeme Dingle Foundation Southern**

Request assistance towards the cost of the Kiwi Can programme at Wallacetown School.

Total project cost **\$28,091**

Amount requested **\$14,760**

**5 Central Southland Floral Art Club**

	Request assistance towards the costs of a sculpture to celebrate their 50 <sup>th</sup> anniversary.	
	Total project cost	<b>\$11,600</b>
	Amount requested	<b>\$8,600</b>
<b>6</b>	<b>Winton Rotary</b>	
	Request assistance towards the costs of Carols in the Park.	
	Total project cost	<b>\$600</b>
	Amount requested	<b>\$600</b>
<b>7</b>	<b>REAP</b>	
	Request assistance towards the costs of the parenting support programme.	
	Total project cost	<b>\$29,735.14</b>
	Amount requested	<b>\$14,462.72</b>
<b>8</b>	<b>Central Southland Hospital Charitable Trust</b>	
	Request assistance towards the costs of the Winton Community Support Worker.	
	Total project cost	<b>\$52,810</b>
	Amount requested	<b>\$12,000</b>
<b>9</b>	<b>Dipton Squash Club</b>	
	Request assistance towards the costs to upgrade the plumbing system.	
	Total project cost	<b>\$8,600</b>
	Amount requested	<b>\$3,000</b>

**Previous funding received from applicants**

<b>Applicant name</b>	<b>Previous funding</b>	<b>Accountabilities received</b>
Wallacetown School	Sept 2023 – swimming pool operational costs - \$4,000 Sept 2020 – swimming pool operational costs - \$4,000	Yes Yes
Winton Business Association	Sept 2023 – monthly newsletter - \$2,000 Sept 2022 – monthly newsletter - \$4,800 Sept 2021 – monthly newsletter - \$2,000	Yes Yes Yes
Winton Area Promotion	March 2021 – flags - \$1,250	Yes
Graeme Dingle Foundation Southern	March 2022 – Kiwi Can programme Wallacetown School - \$9,000	Yes

Central Southland Floral Art Club		Not applicable
Winton Rotary		Not applicable
REAP		Not applicable
Central Southland Hospital Charitable Trust	Sept 2023 – community support worker - \$5,000 March 2023 – community support worker - \$6,700 March 2022 – community support worker - \$6,000 March 2021 – community support worker - \$7,000	Yes Yes Yes yes
Dipton Squash Club		Not applicable

### Issues

- 8 There are no issues identified.

### Factors to consider

#### Legal and statutory requirements

- 9 There are no legal and statutory requirements to consider.

#### Community views

- 10 The board, as representatives of the Oreti area will consider each application and how it benefits their communities and aligns with the community board's vision and community outcomes.

Vision – A strong unified community creating plentiful opportunities and enhancing innovative ideas to ensure an exciting future.

Community outcomes –

- A progressive and thriving economy creating opportunities for growth and development (1)
- A healthy and safe community with access to quality facilities, amenities and services (2)
- Our infrastructure is efficient, cost-effective and meets current and future needs (3)
- Our natural and built environment is clean, healthy and attractive (4)

Applicant	Application purpose	Community plan outcomes
Wallacetown School	Request assistance towards operational costs of the community pool	Meets outcomes 2, 3 and 4
Winton Business Assn	Request assistance towards the costs of the monthly community newsletter	Meets outcomes 1, 2 and 3
Winton Area Promotion	Request assistance towards the costs of the flag trax system and flags	Meets outcomes 2, 3 and 4



<b>Applicant</b>	<b>Application purpose</b>	<b>Community plan outcomes</b>
Graeme Dingle Foundation Southern	Request assistance towards the cost of the Kiwi Can programme at Wallacetown School	Meets outcomes 2, 3 and 4
Central Southland Floral Art Club	Request assistance towards the costs of a sculpture to celebrate their 50 <sup>th</sup> anniversary	Meets outcomes 2 and 4
Winton Rotary	Request assistance towards the costs of Carols in the Park	Meets outcomes 2, 3 and 4
REAP	Request assistance towards the costs of the parenting support programme	Meets outcome 2
Central Southland Hospital Charitable Trust	Request assistance towards the costs of the Winton Community Support Worker	Meets outcome 2
Dipton Squash Club	Request assistance towards the costs to upgrade the plumbing system	Meets outcomes 2, 3 and 4

### **Costs and funding**

- 11 The Oreti Community Board has \$30,648 to be allocated through the Oreti Community Partnership Fund in the 2024/2025 financial year. The September funding round is the first round of this financial year. A total of \$70,422.72 has been received in requests.

### **Policy implications**

- 12 There are no policy implications.

### **Analysis**

#### **Options considered**

- 13 The options for consideration are to allocate funding pursuant to the funding criteria set by the community board or decline the applications.

### **Analysis of Options**

#### **Option 1 – Approves and allocates funding pursuant to the funding criteria set by the community board**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> <li>support community groups to achieve local initiatives</li> </ul>	<ul style="list-style-type: none"> <li>there are no disadvantages</li> </ul>

#### **Option 2 –**

<i>Advantages</i>	<i>Disadvantages</i>

<ul style="list-style-type: none"><li>• there are no advantages</li></ul>	<ul style="list-style-type: none"><li>• no funds awarded could hinder the progress of community led development due to lack of financial support</li><li>• as funds come from rates there may be a negative perception from the community</li></ul>
---------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

### **Assessment of significance**

- 14 This is not considered significant.

### **Recommended option**

- 15 The recommended option is ‘option 1 – approves and allocates funding pursuant to the funding criteria set by the community board’.

### **Next steps**

- 16 Inform the applicants of the allocation decisions.

### **Attachments**

- A CPF Application - Wallacetown School - September 2024 - redacted
- B CPF Application - Winton Business Association - September 2024 - redacted
- C CPF Application - Winton Area Promotion - September 2024 - redacted
- D CPF Application - Graeme Dingle Foundation Southern - September 2024 - redacted
- E CPF Application - Central Southland Floral Art Club - September 2024 - redacted
- F CPF Application - Winton Rotary - September 2024 - redacted
- G CPF Application - REAP - September 2024 - redacted
- H CPF Application - Central Southland Hospital Charitable Trust - September 2024 - redacted
- I CPF Application - Dipton Squash Club - September 2024 - redacted

### Community Partnership Fund Application Form

#### PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board  
☒ Oreti Community Board  
☐ Oraka Aparima Community Board  
☐ Northern Community Board  
☐ Ardlussa Community Board  
☐ Waihopai Toetoe Community Board  
☐ Tuatapere Te Waewae Community Board  
☐ Wallace Takitimu Community Board  
☐ Stewart Island/Rakiura Community Board



#### YOUR DETAILS

Name of organisation *Wallacetown School*  
 Postal address *34 Mauchline Street, 9816*  
 Street address *34 Mauchline Street, 9816*

#### CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	<i>Lisa Brady</i>	Phone	(day)
Email	<i>lisa@wallacetown.school.nz</i>		(evening)
Name	<i>Annie Lindray</i>	Phone	(day)
Email	<i>office@wallacetown.school.nz</i>		(evening)

#### BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application. ✓

#### PROJECT DETAILS

How many members belong to your club/organisation? *1,240 (population of township + surrounds)*

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

*Wallacetown School has a swimming pool for both the school and the wider Wallacetown community. The Ministry of Education provides limited funding for the maintenance of the pool! Although we rent keys out to community members and hire the pool out for private functions the income from this doesn't come*

close to the cost of the heating, water testing, chemicals, balancing and cleaning of the pool and the facilities.

If your application relates to a facility – who uses the facility and how often?

Our opening date for the upcoming season is Monday 14<sup>th</sup> October and is due to close 28/04/25. The school use it for swimming + swimming lessons. The community + family members (key holders) use it after school hours, on the weekends, public holidays and in the school holidays.

Does the facility have a long term development and maintenance plan? ☒ Yes ☐ No

How will your project benefit the organisation or community? Having a functioning pool benefits the health of our students and gives them a safe place to learn to swim. It strengthens whānau + community connections. It keeps people in contact with each other. Our older community members use it to keep fit + to help with sport rehab. In 2023/2024 we also had swimming lessons based here one afternoon a week.

Start date of your project start of season 14/10/24 Finish date of your project End of the season 28/04/25

**FINANCIAL DETAILS**

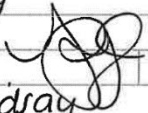
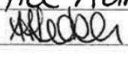
Are you registered for GST? ☐ No ☒ Yes GST number 11 189 296

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR						
EXPENDITURE	\$	INCOME	\$			
Project costs	GST inclusive or GST exclusive	Your contribution				
		Fees/subs				
		Fundraising				
		Loan/mortgage				
		Cash savings				
		Other				
		Sub-total				
		Other grants and sponsorship applied for				
		Sponsorship				
		Grants (successful and proposed)	Amount requested	Result date		

		Sub-total	
Total cost of the project is		Total Income	
How much money are you applying for?	\$ 8,000	\$ 8,000	
Briefly describe any voluntary effort or donated materials provided for the project.			
Voluntary effort (eg number of hours) Board of Trustees members maintain the pool on a roster basis when the school caretaker is off duty and on all public holidays. Average time would be an hour a day.			
Donated materials (eg approximate \$ value)			
N/A.			
How do you envisage paying for the future operational costs of this project?			
Continue with key hire / rental of keys to families and community members (will consider a price increase). Promote the pool for hire for parties and events. Approach swimming club who hired it x1 afternoon a week last season for swimming lessons / training.			
DECLARATION (PLEASE PROVIDE TWO SIGNATURES)			
We	Wallacetown school.	consent to Southland District Council	
collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.			
Name	Lisa Brady		
Position in organisation	Principal		
Signature		Date	23/08/24
Name	Annie Lindsay		
Position in organisation	Office Administrator		
Signature		Date	23/08/24
Please attach			Check
a current statement of income and expenditure			<input type="checkbox"/>
a current bank statement from your organisation			<input type="checkbox"/>
quotations, where relevant			<input type="checkbox"/>
letters of support (if applicable)			<input checked="" type="checkbox"/>
These items will complete your application			
PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.			
NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:			

**Wallacetown School***Whāia te iti kahurangi  
Strive for Success*

Lisa Brady – Principal/Tumuaki  
34 Mauchline Street, Wallacetown 9816  
03 235 8097 / 027 716 9291  
lisa@wallacetown.school.nz

Friday 23<sup>rd</sup> August 2024

Dear Grants Committee

This letter is to support our Community Partnership Fund Application submitted on Friday 23<sup>rd</sup> August 2024.

Our application is requesting funds to support the running of our school pool for the upcoming 2024/2025 season.

Although we are GST registered and I can provide the following documents:

- A current statement of income and expenditure
- A current bank statement from my organisation

These will not specifically show income and expenditure solely for the school pool, they would be our general bank accounts.

Key sales for us took place from October 2023 to January 2024, so no income from these will show on any current bank statements.

However, I have attached behind this letter a breakdown of costs from our 2023/2024 season that our Board of Trustees will be using as a guide moving forward as we prepare our budget for the 2025 school year.

We don't open our pool during the Winter months due to the expense to heat this. Our power bills however are slightly reduced in the Winter months due to our wood pellet boiler for heating the classrooms and school buildings as this isn't on 24 hours a day.

If you would like any further information around the running of the school pool, please touch base and we can work on collating this information for you.

Kind Regards,

Lisa Brady  
Principal

**Wallacetown School**

*Whāia te iti kahurangi  
Strive for Success*

Lisa Brady – Principal/Tumuaki  
34 Mauchline Street, Wallacetown 9816  
03 235 8097 / 027 716 9291  
lisa@wallacetown.school.nz

Wednesday 25th September 2024

Please find the following notes to support our Community Partnership Fund Application.

I believe our application aligns with your Boards Vision and Community Outcomes. Our pool enables both the school community and the wider Wallacetown community to have opportunities to come together in a safe shared space for the common good of all who use it.

In 2023 we had major building works completed on the pool, which involved re-installing a roller door which allows for indoor/outdoor flow. Our school gardening club have started to transform this area into a garden and shared space that pool users will be able to also use. As a school we also used this area as our community project with the Kiwi Can Programme we have here at school and have also got seating and a table in this space. The garden club have future plans to enhance this area further for people to enjoy.

Our pools infrastructure is efficient, cost effective and meets both current and future needs to be able to function and have this resource available.

I believe our local Wallacetown School swimming pools is a valuable resource for the school and the broader community for several reasons:

1. **Health and Fitness:** Swimming provides excellent cardiovascular exercise and helps improve strength, flexibility, and endurance. Offering swimming as part of the school curriculum encourages healthy habits from a young age, promoting physical well-being.
2. **Lifesaving Skills:** Teaching swimming and water safety can save lives. By providing swimming lessons, schools equip students with essential skills that can help prevent drownings, an especially crucial benefit in communities near water (which is Wallacetown with rivers on each side of the town).
3. **Inclusive Activity:** Swimming is an activity that is accessible to a wide range of ages and abilities. For students who may struggle with traditional land-based sports, swimming can be a less intimidating way to stay active.
4. **Community Hub:** By making our pool available for community use, it becomes a hub for families and local groups, fostering social connections and engagement. Programs such as swimming lessons or open swim times benefit residents of all ages.
5. **Extracurricular Opportunities:** our school pool can support swim teams and competitive events, fostering school spirit and offering students additional avenues for personal development through sports. It has been used for school triathlons, swim sports as well as 'have a go days' for Water Polo and Flippa Ball.

6. Mental Health and Stress Relief: Swimming is known for reducing stress and anxiety, offering a therapeutic way for students and community members to decompress.

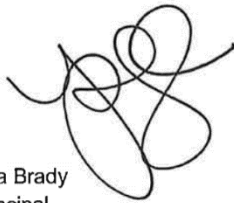
7. Swimming Lessons: last season we hired our pool out to a local swimming club business who ran swimming lessons based in Wallacetown. This proved popular for our students who could do their after school/evening swimming lessons here in Wallacetown instead of in at Splash Palace or in Winton. A number of Riverton and Thornbury families who were travelling to Makarewa or Splash Palace for these lessons opted to move their sessions to the Wallacetown Pool for ease of distance to travel.

We are so very lucky to have our own swimming pool onsite as a school. The cost to bus our students into town for the 10 funded sessions would be huge and increase the amount of time our students are away from school traveling rather than in the classroom learning. We are lucky to have this resource and all the extra valuable swim teaching and learning that that provides.

With the increasing cost to run school pools - it would be a shame for our student and the community for such a valuable resource to be closed due to those increasing costs.

In sum, our local school swimming pool serves not only as a place for physical activity but also as a community resource that fosters wellness, safety, and social interaction.

Kind Regards,

A handwritten signature in black ink, appearing to be 'Lisa Brady', written in a cursive style.

Lisa Brady  
Principal



To whom it may concern

I am writing this letter in support of Wallacetown School and the school pool.

Having this asset in the community is great for people of all ages, especially our young children who are learning to swim.

Although I don't have grandchildren at the school now I still get a key each season as I find it easier to walk in the summer time in the pool than outside in the heat.

The pool is well used and it is always nice to be able to talk to the young people and meet the new families who are at the school.

Best Regards

A handwritten signature in cursive script that reads "Elaine Lindsay". The ink is dark and the signature is fluid.

Elaine Lindsay, aged 82  
Wallacetown local

#### The Swimming Pool.

Every summer we read the frightening statistics of drownings in New Zealand. The media reports that many people don't know how to swim.

Wallacetown School and community are very lucky to have a pool on site so our children can not only learn how to swim but also keep safe in the water.

Having the pool on site gives the children swimming lessons on a weekly basis for two terms of the year, this gives them a huge advantage in the importance of not being afraid of the water, learning how to swim, and how to respect water.

To give an example; there was one boy in my class who, at the start of the swimming term, would cry every time we entered the pool building. By the end of the term he was able to enter, put his head under, blow bubbles and was learning to float on his front. This would not have happened and nor would his confidence and ability continue to grow if we had to go off site for a 2 week swimming lesson block in buses to the nearest pool. Which would happen if we couldn't run our school pool.

The time and money we save by crossing the tennis courts for swimming is huge. Each class does not have to give up other areas of the curriculum for swimming lessons, as we would if we didn't have a pool on site.

I understand the cost to run the pool is large and it is a shame the Ministry of Education doesn't provide enough funding to keep this essential element of life at our school. I believe it is imperative that we can keep it running and it is fantastic funds are possibly available elsewhere to run our school and community pool.



Miriam McKenzie  
Year 2/3 Teacher  
Wallacetown School

**Wallacetown School**

Whāia te iti kahurangi  
Strive for Success

**Whānau and School Community Feedback/Testimonials in regards to the Wallacetown School Pool.**

*'The key is now getting prohibitive for poorer families to obtain. Which is a terrible thing for our community as the pool is more than just a place to swim. Kids have their birthday parties or summer get togethers there. The adults run into each other there, out of school time and it helps build the feeling of community. You can never put a price on knowing your child has the swimming skills Wallacetown school offers them. The kids out here have so much more exposure to water and how to behave in it from being able to access the school pool and they need it with the rivers so close. It's immensely valuable to this community.'*

Thanks  
Jo McCann (school parent)

*'Having the pool available is a huge asset! It is important for our children to learn about water safety and swimming. We used it out of school hours last year as we were unable to have a pool on our property. It's clean, warm, well lit, safe. I'm a non-swimmer but got in with my son for a splash. Hoping to purchase a key again for this coming season.'*

Karin Marshall (school parent)

*'Well for us when we moved to Wallacetown we didn't know anyone. We decided to get a pool key which was December before Pops started at Wallacetown. We went heaps and found it a really cool way to meet others in the community and for Pops she got to meet a few kids before she started school. For us it was a cool wee hub where we could go and meet others. We got to meet others that we probably wouldn't have anywhere else. It really is an asset to the community.'*

Debs Townshend (school parent)

*'The Pool at the school is of massive value to the community and the school. We frequently use the pool over the summer and the kids love being able to use this as we require over those months. Having the pool as a part of their programme at school is one of the highlights during those months of use.'*

Michael Magennity (school parent)

*'A school pool that the community can use is invaluable. It allows children to learn to swim, without having to travel any great distance (which would incur separate costs). The community can use the pool for recreation and exercise. It is great to have access to the pool over the summer months for families to enjoy.'*

*Brenda Taylor (Grandmother of on our students and Wallacetown Community member)*

*'It would be a tragedy for us as a community to go down the same path that many communities have done and losing our pool.  
The confidence and respect that the kids have around water is so much ahead of other kids I know from areas that don't have a local pool is light years apart.  
We have a to drive 20 plus minutes to get to a pool and it is expensive when we get there.  
We live within minutes from two large rivers and 20 minutes to the sea. If we can't educate our kids how to be safe around water then we need to fence our water ways to protect lives.'*

*Thanks Doug Jukes (school parent)*

*'The swimming pool is a valuable asset to not only the school but the community at large. It serves many purposes which include but are not limited to, a recreational safe space for children and their families to use in a small community, the size of the pool comforts parents that their little ones are easily accessible if the need arises, it is the perfect aide for the school to ensuring that even the most inexperienced swimmer can confidently learn to swim as in almost all areas of the pool the children can reach the bottom to stand up if they need to and lastly it is a place in the community that families are able to go together during the summer to cool down together and also have fun. This pool has been and will hopefully continue to be a valued and much needed asset to the school as well as the community.'*

*Mary-Ellen McKillop-Sycamore (school parent)*

## Community Partnership Fund Application Form

### PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board  
☒ Oreti Community Board  
☐ Oraka Aparima Community Board  
☐ Northern Community Board  
☐ Ardlussa Community Board  
☐ Waihopai Toetoe Community Board  
☐ Tuatapere Te Waewae Community Board  
☐ Wallace Takitimu Community Board  
☐ Stewart Island/Rakiura Community Board



### YOUR DETAILS

Name of organisation **WINTON BUSINESS ASSOCIATION**  
 Postal address **PO BOX 120, WINTON 9741**  
 Street address

### CONTACT NAMES **DAPHNE FAIRBAIRN - PRESIDENT**

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Maria Scammell	Phone	(day)
Email	scammellfamily@xtra.co.nz		(evening)
Name	Daphne Fairbairn	Phone	(day)
Email	daphfairbairn@gmail.com		(evening)

### BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

### PROJECT DETAILS

How many members belong to your club/organisation? **80 Plus extended Community**

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

To help with costs of the monthly newsletter which connects the local people and community in the Oreti District. It highlights Southland events and showcases club, schools, and sporting organisations. It also lists contacts for local amenities and services. It is people driven congratulating locals, giving to communities telling their stories and achievements. To keep the newsletter viable and an informative read advertising is minimal to reduce administration expenses. Some copies are printed and distributed to those without internet capabilities. We seek a subsidy from the Community Partnership Fund to continue the newsletter in this format and to ensure its future. Our association is for the benefit of every business in the area. This project has been undertaken for the community. At present we have 1100 people signed up to this newsletter.

If your application relates to a facility – who uses the facility and how often? N/A

Does the facility have a long term development and maintenance plan? ☒ Yes ☐ No

How will your project benefit the organisation or community?

We believe the newsletter is connecting our communities and making them stronger, involving locals in their district and bringing them together. It is connecting new people to the district and inform them of local events and organisations and in turn benefit the social wellbeing of all our communities and wider areas.

Start date of your project **October 2024** Finish date of your project **On going**

#### FINANCIAL DETAILS

Are you registered for GST? ☒ No ☐ Yes GST number

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR

EXPENDITURE	\$	INCOME	\$	
<b>Project costs</b>	<b>GST inclusive or GST exclusive</b>	<b>Your contribution</b>		
<b>Jerrie Valli per month</b>	<b>\$350 Per month</b>	Fees/subs		
<b>Printing Per Month</b>	<b>\$50 per month Plus GST</b>	Fundraising		
		Loan/mortgage		
		Cash savings		
	<b>Advertising isn't guaranteed</b>	Other	<b>\$60.00 month</b>	
		Advertisers		
		Sub-total		
		<b>Other grants and sponsorship applied for</b>		
		Sponsorship		
		Grants (successful and proposed)	<b>Amount requested</b>	<b>Result date</b>
		<b>Sub-total</b>		

**Total cost of the project is****Total Income**

How much money are you applying for?

**\$4000.00**

Briefly describe any voluntary effort or donated materials provided for the project.

Voluntary effort (eg number of hours)

600 hours per annum – Voluntary effort from Business Association in set up, sourcing advertising and funding, and ongoing sourcing and researching material and distribution. This is all done through Winton Website [www.winton.co.nz](http://www.winton.co.nz) so people can register and receive this free newsletter. We currently receive 15 plus emails per day with people seeking information and newsletter info, these are dealt with by voluntary hours.

Donated materials (eg approximate \$ value)

How do you envisage paying for the future operational costs of this project?

Applying for funding and using advertising payments to ensure the newsletter is sustainable for future years

**DECLARATION (PLEASE PROVIDE TWO SIGNATURES)**

We Winton Business Association

consent to Southland District Council

collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.

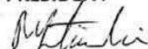
Name

**DAPHNE FAIRBAIRN**

Position in organisation

**PRESIDENT**

Signature



Date

**12 SEPTEMBER 2024**

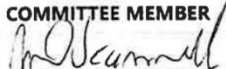
Name

**MARIA SCAMMELL**

Position in organisation

**COMMITTEE MEMBER**

Signature



Date

**12 SEPTEMBER 2024****Please attach**

a current statement of income and expenditure

☒

a current bank statement from your organisation

☒

quotations, where relevant

☐

letters of support (if applicable)

☐

These items will complete your application

**PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.**

**NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:**Email to [funding@southlanddc.govt.nz](mailto:funding@southlanddc.govt.nz)

Post to Southland District Council, PO Box 903, Invercargill 9840

Drop into your nearest SDC office

## Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board  
☒ Oreti Community Board  
☐ Oraka Aparima Community Board  
☐ Northern Community Board  
☐ Ardlussa Community Board  
☐ Waihopai Toetoe Community Board  
☐ Tuatapere Te Waewae Community Board  
☐ Wallace Takitimu Community Board  
☐ Stewart Island/Rakiura Community Board



### YOUR DETAILS

Name of organisation: WINTON AREA PROMOTION INC  
 Postal address: P.O BOX 19, WINTON 9741  
 Street address: N/A

### CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	JANE MIEDEMA	Phone	(day)
Email	janepaul@xtra.co.nz		(evening)
Name	BRIDGET STEVENS	Phone	(day)
Email	biddy-stevens@hotmail.com		(evening)

### BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

### PROJECT DETAILS

How many members belong to your club/organisation? 10 committee members

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

For the purchase and installation of the flag trax system along the business area of Great North Road Winton for ease of erecting street flags. Also for the purpose of purchasing 3 sets of street flags to commemorate significant NZ events ie Anzac and Matariki for the community. The full project plan is attached.



If your application relates to a facility – who uses the facility and how often?

N/A

Does the facility have a long term development and maintenance plan? ☐ Yes ☒ No N/A

How will your project benefit the organisation or community? See attached Project Plan.

- Community celebration of significant national events and pinpoints with the rest of NZ in remembrance and celebration.
- Highlights our town to visitors and tourists passing through
- Will complement the new plantings and improvement plans for Anzac Oval and Great North Rd.
- Gives a thriving community vibe / colour, celebrating and supporting events as a whole community.
- Cost effective and long term solution to the use of street flags as a promotional tool

Start date of your project

As soon as funding secured

Finish date of your project

By end of 2024

#### FINANCIAL DETAILS

Are you registered for GST? ☒ No ☐ Yes GST number

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR

EXPENDITURE	\$	INCOME	\$
Project costs	GST inclusive or GST exclusive	Your contribution	
Flag Trax System (\$15069-00)	15 070.00	Fees/subs	
		Fundraising	
		Loan/mortgage	
Installation of Flag trax System (\$5347-00)	5348.00	Cash savings	4531-00
		Other Winton Business Assoc	4000-00
		Sub-total	8531-00
		Other grants and sponsorship applied for	
		Sponsorship	
		Grants (successful and proposed)	Amount requested
3 sets of Custom Flags	5814.00 (6093.00)	Aotearoa Gaming Trust.	12700-00
• Christmas			Result date
• Anzac			11/24
• Matariki			
(5813-88 flagmakers)			
(6092.70 Adams)			

**Total cost of the project is**  $\approx 26,232$ 
**Sub-total**  $12,700$   
**Total Income**  $\approx 21,231.00$

How much money are you applying for? \$5000.00

Briefly describe any voluntary effort or donated materials provided for the project.

Voluntary effort (eg number of hours) 30 hrs

- Project investigation of products, meetings / telephone calls and emails
- Grant application requirements - liaising for quotes & finding suppliers

Donated materials (eg approximate \$ value)

N/A

How do you envisage paying for the future operational costs of this project?

Winton Area Promotion Inc will through its annual events ie Open Day / Winton Wide Garage Sale Day provide income for replacement contingency.

**DECLARATION (PLEASE PROVIDE TWO SIGNATURES)**

We Jane Miedema and Bridget Stevens consent to Southland District Council collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.

Name Jane Miedema  
 Position in organisation Secretary  
 Signature *Jane Miedema* Date 29/9/24  
 Name *Bridget Stevens*  
 Position in organisation Treasurer  
 Signature *Bridget Stevens* Date 29/9/24

**Please attach**

a current statement of income and expenditure ☒  
 a current bank statement from your organisation ☒  
 quotations, where relevant ☒  
 letters of support (if applicable) Within written Project Plan ☒

These items will complete your application

**PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.**

**NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:**



## Winton Area Promotion Inc. Flag / Street Banner Project

### Benefit of this project to the Community

- Winton Township services a wide farming community and is a growing township with an increasing population. The flags allow the community to celebrate events, give a thriving community vibe and show the community celebrating and supporting events as a whole.
- The flags will celebrate significant national events and joins us with the rest of New Zealand in their celebration and remembrance i.e. Anzac and Matariki.
- The flags / street banners appeal to all ages and ethnic groups.
- Is a main throughway Highway 6 for visitors / tourists travelling Invercargill to Queenstown and Queenstown to Invercargill so highlights the town.
- The flags / street banners will complement the new plantings and improvement plans for the Great North Road and the Anzac Oval area.
- Brightens the main business area at different times of the year.
- The flag Trax system is cost effective and a long term solution to the use of flags as a promotional tool.

Winton Area Promotion Inc. (WAP) was initially set up in the early 1990's as part of the community meetings held by the Southland District Council and at that time were asked to complete the initial tasks of erecting Winton entrance signage and completing a Winton Heritage trail. The WAP has currently a small group of 10 committee members who enthusiastically volunteer their time to promoting Winton and the surrounds to people within their community and those who travel through. Since the first projects, the group has been involved and has completed amongst others the following:

- Welcome to Winton Events signs
- Winton Notice board by the Anglican Church
- Christmas street flags
- Water tower lights
- Printed brochures for the Heritage Trail and Winton Township. These are supplied to the Winton Library and Businesses in Winton.
- Run the Annual Winton Wide Garage Sale day. Event completed its 19<sup>th</sup> year in February.
- For nearly 20 years ran the Country Marketeer's event for Winton's Open Day.
- Run the Kids Hub at the Open Day now supplying Santa Photos / free face painting / free balloons for the children.
- We have spruced up a couple of shop frontages along the Business area
- We provide an ever changing display in one shop to what is going on in the community i.e. Anzac / Easter / Matariki / A&P show. We like to involve the schools, Kindy and preschool in these displays.



## Winton Area Promotion Inc.

**Flag Project Background:** The Winton Area Promotion Inc. (WAP) for the past 12 years have supplied, organised and funded the Christmas flags within the Winton Township. This has involved 22 flags put up on the main centre poles along the business area on Great North road and several single poles south and north of this main area. Initially these were put up by a local branch of contractors and done as a community project. However as new Health and Safety regulations came into place and traffic management plans etc. were required the service was required to be paid for. The costs over the past few years have risen significantly making it hard for WAP to absorb these costs annually. To this end the Christmas flags were not put up this last Christmas which was noted unfavourably by members of the community and business sector. Comments were made that the town lacked the "Christmas spirit", lacked colour and didn't look alive something that the flags/banners brought to the township as you drove or walked through.

Other alternatives were needed and on investigation of the townships within the Southland District Council and other regions in New Zealand it was found they were using the new Flag trax system.

### Flag Project

#### Flag trax system

This system uses a special adaption system attached to the street pole which allows the street flags / banners to be erected from the ground. This means the flags / banners can be put up not needing the elaborate traffic management plans and machinery which is making the current system cost prohibited.

The system is in use around the Southland District Council area – 4 areas to name that have this system are TeAnau, Riverton, Edendale and Woodlands and there are others. It is now the preferred system in use. The system is also used in other district council areas in New Zealand (Auckland, New Plymouth, Nelson, Horowhenua District Councils to name a few.)

With this ease of raising and lowering of flags / street banners it means access will be easier and will promote more use. We envisage other local community groups and stakeholders may wish to profile and promote their event i.e. A & P annual show week

We are looking to put the Flag trax system on the 8 centre poles along the business area on Great North Road Winton. On each pole will be 2 trax allowing for two flags/banners to be put up on each pole. 16 flags/banners in total will be able to be displayed.

The trax system will replace the current banner arms at the same height and flag size.



## Winton Area Promotion Inc.

The flag Trax system is provided by Nexus Australasia and the quote and information about the system from this company is supplied.

### Flags

With this project we are looking to fund 3 sets of flags, Christmas, Anzac and Matariki. These are all community celebration or commemorative events. WAP will be responsible for these flags.

The Winton RSA is a very active group and WAP have worked closely with them on displays within the town and the flags will complement the Anzac commemorative and remembrance events.

Matariki is also an event which our community especially the schools and preschools are becoming very involved with lighting events and static displays. The flags will bring in the whole community involvement in this celebration.

The Christmas flags are put up to coincide with Winton's open day and brighten the township ready for the festive season.

Due to previous experience the average flag life is approximately 3 - 5 plus years and this is dependent on weather conditions when they are up, how long they are in situ on the poles and if cleaned after use and stored properly.

We have obtained two quotes for the flags – Adams Flags from Dunedin and Flagmakers based in Wellington. Both are able to supply designs for all three sets we are looking to purchase. Their quotes are attached.

### Installation

Our quote is from Network Electrical Services Ltd (NES Ltd). They are registered installers of the Flag Trax system which fulfils the warranty requirements. As they are a recommended Southland District Council preferred contractor for this type of installation only one quote has been obtained.

The initial installation of the flag trax system will require traffic management and other Health & Safety requirements. The NES Ltd quote is attached.

### Ongoing management

The three sets of flags will be managed and maintained by WAP. The Anzac flags will be put up one week before Anzac and taken down one week after, the same with the Matariki flags. The Christmas flags will go up for Winton's Open day and then down in the middle week of January.

WAP will be responsible for the initial training of appropriate personal to raise and lower the flags.

Jane Miedema - Secretary

Page 3 of 5

28 Sept 2024

## Winton Area Promotion Inc.



The long term responsibility of raising and lowering the flags and a booking system should others wish to use the new system will be discussed with representatives of WAP, District Council and Winton Business Assoc after funding is secured. WAP are liaising with other users of the system around NZ to see how they organise and systemise their flag / street banner usage to aid this discussion.

### Support of the Project

The Winton Business Association is very supportive of this project and has donated \$4000 (four thousand dollars) to use and put forward as part of our funding application.

We also acknowledge the work of their member Blair Irwin who has done a lot of the investigative work into the Trax system and its workings.



**Winton Business Association**  
[Winton.nz@outlook.com](mailto:Winton.nz@outlook.com)

To whom it may concern

The Winton Business Association are very pleased to support the campaign for street flags for Great North Road Winton. We believe these will add huge benefit to the appearance and community wellbeing of Winton. Our association would like to donate \$4,000 towards this project.

Please update us with progress and how to make this payment.

Best regards

Daphne Fairbairn

Daphne Fairbairn  
Chairperson

Jane Miedema - Secretary

Page 4 of 5

28 Sept 2024



## Winton Area Promotion Inc.

### Project Costing and Funding

#### Cost (Inclusive of GST)

**Flags – 3 sets** 16 Christmas / 16 Matariki / 16 Anzac

Flagmakers	(\$5055.50 excl GST)	\$ <b>5813.83</b>
Adams Flags	(\$5298 excl GST)	(6092.70)

Flag Trax System	(13104.00 excl GST)	\$ <b>15069.60</b>
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Installation of Trax system	(\$4650 excl GST)	\$ <b>5347.50</b>
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**\$26,230.93**

#### Income towards Project

Winton Area Promotion Inc.	\$4530.93
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Winton Business Assoc – Donation	\$4000.00
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**\$8530.93**

#### Project Funding deficit

**\$17700.00**

#### Funding of deficit

Application to Oreti Community Board fund – 30 Sept 2024 for funding **\$5000.00**

Application for funding to Aoteara Gaming Trust **\$ 12700.00**

#### Conclusion

Though the initial cost is high the system should last for a number of years and the Trax parts have a warranty of up to 20 years (under normal circumstances). The initial installation cost is a one off.

WAP believe that this new system and new flags will bring and encourage vibrancy about our town. Due to the ease of putting up and down of the flags it will encourage others to use the system and ensures the longevity of our project.

**Gordon Crombie**

---

**From:** Hi From Jane and Paul <janepaul@xtra.co.nz>  
**Sent:** Monday, 30 September 2024 8:52 pm  
**To:** Funding  
**Cc:** Winton Area Promotions; Gordon Crombie  
**Subject:** Oreti Community Board - Community partnership funding application Sept 2024  
**Attachments:** Oreti Community grant application Sept 2024.pdf

This message is from an external sender

Hi Gordon

Please find attach the Winton Area Promotion Inc. application for the Oreti Community Board Community Partnership Fund.

We believe our project aligns with the Community boards vision by;

- The flag project will unite and bring together the community in a colourful fun expressive way and appeals to young and old. It will show the town is alive!
- The flags themselves bring reflection of events and join with other events being done in the town and surrounds commemorating the same thing which unites a community. Matariki is one such event that the preschool and Kindy have all their children involved in with light show at Ivy Russell reserve, WAP does a light & display show in one of the shops and the flags will fly along the street showing us all celebrating together and marking this NZ wide event as a community.
- The flags are highly visual and for little on going cost brighten the town and community and the installation of the system means the ability of many community groups to be able to use and to bring their event to community.
- Flags can provide a visual non-threatening way of promotion of ideas and opportunities. This in turn can show how well the community is doing and is cost effective for groups to use.
- The flags themselves are nontoxic, can be used several times don't harm the environment but give character to our town for its residents and those who go through. The flag project will enhance and add to the current beautification projects that are in the pipeline for Anzac oval and Great North road. Winton will come alive and this promotes wellness of the community.
- The Trax system for the flags once installed is cost efficient and will meet future needs for many years – Warranty of parts is for 20 years (under normal circumstances)

Please let me know if you require any more information.

Regards

Jane Miedema  
Secretary  
027 3209023



## Community Partnership Fund Application Form

### PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board  
☒ Oreti Community Board  
☐ Oraka Aparima Community Board  
☐ Northern Community Board  
☐ Ardlussa Community Board  
☐ Waihopai Toetoe Community Board  
☐ Tuatapere Te Waewae Community Board  
☐ Wallace Takitimu Community Board  
☐ Stewart Island/Rakiura Community Board



### YOUR DETAILS

Name of organisation: **Graeme Dingle Foundation Southern**  
 Postal address:  
 Street address: **288 Pomona Street, Strathern, Invercargill 9812**

### CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Kate Light	Phone	(day)
Email	kate.light@dinglefoundation.org.nz		(evening)
Name	Anna Gaitt	Phone	(day)
Email	anna.gaitt@dinglefoundation.org.nz		(evening)

### BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

### PROJECT DETAILS

How many members belong to your club/organisation? **1500**

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

Funds are sought for the 2025 delivery of Kiwi Can, our values and life skills programme, delivered to every young person at Wallacetown School, every week across the school year. Kiwi Can combines weekly experiential lessons, role modelling and a Community Project to support our tamariki to develop teamwork and social skills, encourage positive attitudes and behaviours, and effective listening and inquisition skills. Kiwi Can has been delivered across Aotearoa for over 20 years, and within Wallacetown School since mid-2022, and continues to have incredibly strong outcomes in the areas of building resilience and self-confidence, developing pro-social skills and fostering wellbeing for all tamariki. Please see attached for recent programme highlights.

If your application relates to a facility – who uses the facility and how often?			
N/A			
Does the facility have a long term development and maintenance plan?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
How will your project benefit the organisation or community?			
<p>Kiwi Can supports your local tamariki to develop teamwork and social skills, encourages positive attitudes and behaviours, and effective listening and inquisition skills. Through creating a safe, inclusive environment for tamariki to practice social skills and active participation, Kiwi Can has been proven to enhance connectedness and decrease negative anti-social behaviours; with regional partner schools reporting improvements in student attitudes and engagement in learning.</p> <p>By empowering our tamariki we are building their self-belief, their resilience and strengthening their mental wellbeing. We are helping unlock the potential of our tamariki, giving them a strong platform from which to grow into successful, community-minded individuals – aligning strongly with the vision of the Oreti Community Board.</p> <p>Our Kiwi Can tamariki will also participate in a Community Project where they learn to give back to their community to support a clean, healthy, attractive natural environment.</p> <p>Kiwi Can supports local tamariki through the development of values and life skills, in a fun, fast-paced, experiential, engaging way – Kiwi Can sets the foundation for future success.</p> <p>The current funding climate is putting pressure on our organisation as we look to 2025 programme delivery – we would be grateful for the support of the Oreti Community Board as we look to engage your young people in our transformative Kiwi Can programme.</p> <p>Our updated Infometrics report states the Graeme Dingle Foundation's long-term economic and social contribution to society is \$10.50 for every \$1 invested. The report outlines the type of economic benefit emanating from the Foundation's programmes, it states "Individuals who enter adulthood with better education, in better health, and with a greater attachment to society, are more likely to find better paying employment." Infometrics February 2024 (report can be provided). A progressive and thriving economy creating opportunities for growth and development can only occur when our population is thriving, which our Kiwi Can programme supports.</p> <p><b>Through investing in your tamariki you are investing in your community's future.</b></p>			
Start date of your project	Ongoing, annually runs from the start of term 1 to the end of term 4	Finish date of your project	Ongoing, annually runs from the start of term 1 to the end of term 4
<b>FINANCIAL DETAILS</b>			
Are you registered for GST?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	GST number 8 7 2 2 6 1 1 5
Applicants that are not GST-registered need to provide budget figures that include GST			
Applicants that are GST-registered need to provide budget figures that exclude GST.			
Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.			

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR					
EXPENDITURE	\$	INCOME	\$		
Project costs	GST inclusive or GST exclusive	Your contribution			
Kiwi Can Leader salaries	\$12,636	Fees/subs (school contribution)	\$3,159		
Programme Support salaries	\$13,126	Fundraising (% regional grants & MoE contract)	\$8,724		
		Loan/mortgage			
Programme resources	\$106	Cash savings			
Travel & mileage	\$208	Other			
Uniforms	\$60	Sub-total	\$11,883		
General admin & overheads %	\$1,955	Other grants and sponsorship applied for			
		Sponsorship			
		Grants (successful and proposed)	Amount requested	Result date	
		BlueSky Community Trust	\$3,000	Pending	

		<b>Sub-total</b>	\$3,000
<b>Total cost of the project is</b>	\$29,643	<b>Total Income</b>	\$14,883
How much money are you applying for?		\$14,760	
Briefly describe any voluntary effort or donated materials provided for the project.			
Voluntary effort (eg number of hours)			
<p>We anticipate working with local volunteers during our annual community project, a few hours a day. We intend to liaise with the Oreti Community Board and the Wallacetown community on potential projects that they see as important in their community. Late last year we had Phyllis from the local Mitre 10 spend the day with our students painting the school fences and earlier this term, Southland District Councillor Margie Ruddenklau and her husband supported us as we built a large picnic table and planted spring bulbs around the school pool.</p> <p>We also have a voluntary board that meets monthly.</p>			
Donated materials (eg approximate \$ value)			
<p>Through relationships held at the Foundation's national office, we receive in-kind support from My-HR, Fuji Xerox, and Lion with a regional combined value of approx. \$11,000. We were also supported by Mitre 10 for our 2023 &amp; 2024 Community Projects with donations of products.</p>			
How do you envisage paying for the future operational costs of this project?			
Through ongoing grant applications, fundraising initiatives, and sponsorship.			
<b>DECLARATION (PLEASE PROVIDE TWO SIGNATURES)</b>			
We	Anna Gaitt & Katie Light	consent to Southland District Council	
collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.			
Name	Anna Gaitt		
Position in organisation	Regional Manager		
Signature		Date	18/9/24
Name	Katie Light		
Position in organisation	Grants Manager		
Signature		Date	18/9/24
<b>Please attach</b>			<b>Check</b>
a current statement of income and expenditure			X
a current bank statement from your organisation			
quotations, where relevant			<input type="checkbox"/>
letters of support (if applicable)			<input type="checkbox"/>
These items will complete your application			
<b>PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.</b>			
<b>NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:</b>			



18<sup>th</sup> September 2024

Dear Oreti Community Board Members

Like you, we are focused on supporting the growth and development of our youth and the health and wellbeing of our community! We want young people to understand the value they have to their community and provide them with the skills they need to reach their full potential, building a stronger, sustainable Southland. We remain absolutely committed to equipping and protecting our young people with the best possible skills to be resilient, to be mentally fit and to be courageous in a changing world.

We ask you to consider supporting the 2024 delivery of our Kiwi Can programme benefiting 85 young people from Wallacetown School.

Our aim is to support young people to positively engage in school, develop their resilience, integrity, respect and positive relationships with their peers and the wider school community and have a future pathway plan, so they are prepared for success after school.

#### **Kiwi Can Feedback**

A teacher from Wallacetown School was recently surveyed as part of a National Ministry of Education contract to enrich the local curriculum. When asked to rate on a scale of 1 to 5 (5 being excellent) the teacher rated 5 for the following when considering Kiwi Can in their school:

- The experience was age-appropriate for my ākonga
- The experience was well-delivered
- The content was high-quality
- Te Reo Māori was well-incorporated
- The experience was connected to our community
- The experience met the needs of my ākonga
- Ākonga enjoyed the experience
- Ākonga learned from the experience
- The content complemented their classroom learning

As a not-for-profit organisation, we fundraise continually throughout the year, through events and initiatives, ongoing grant applications and seeking local sponsorship, to ensure we can continue to support all the young people participating in a Graeme Dingle Foundation programme locally.

Every dollar invested in a Graeme Dingle Foundation programme had a \$10.50 return to the economy (Infometrics report 2023), through:

- A reduction in the costs of crime
- Young people are more likely to find better-paying employment
- Lower level of young people depending on benefits

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C/- Fernworth Primary School, 288 Pomona Street, Invercargill 9812  
T: +64 22 639 0191 | E: office.southern@dinglefoundation.org.nz  
[www.dinglefoundation.org.nz](http://www.dinglefoundation.org.nz)

**Empowering kids to overcome life's obstacles – Whakamanawatia ngā tamariki kia eke panuku**

**This means a contribution of \$14,760 from the Oreti Community Board will have a long-term return of almost \$155,000 to the Wallacetown community!**

Kiwi Can enhances the values and life skills of our young people and encourages a 'give-back' philosophy. This is done through annual Community Projects.

Earlier this year the Kiwi Can tamariki of Wallacetown School worked alongside the Southland District Council and were supported by Mitre 10 Mega Invercargill to build a huge picnic table and plant bulbs ready to bring colour in spring for the outside of the school pool!



Other Southern regional projects have included fundraising for the Salvation Army, planting daffodil bulbs, Community & whānau days, school tidy-ups and much more!

**We recently asked some of our Kiwi Can tamariki what they thought about Kiwi Can:**

Ākonga from Room 4.

*"Kiwi Can makes learning values fun. It is important that we learn these things so that our world can be a better place" - Blythe*

*"Kiwi Can is lots of fun and playing the games with my friends is my favourite part" Georgia*

*"Kiwi Can is valuable as it teaches us life lessons like how to be respectful and how to problem solve when things are not going to plan" Harry*

*"Kiwi Can teaches you life lessons but in a fun way" Eva*

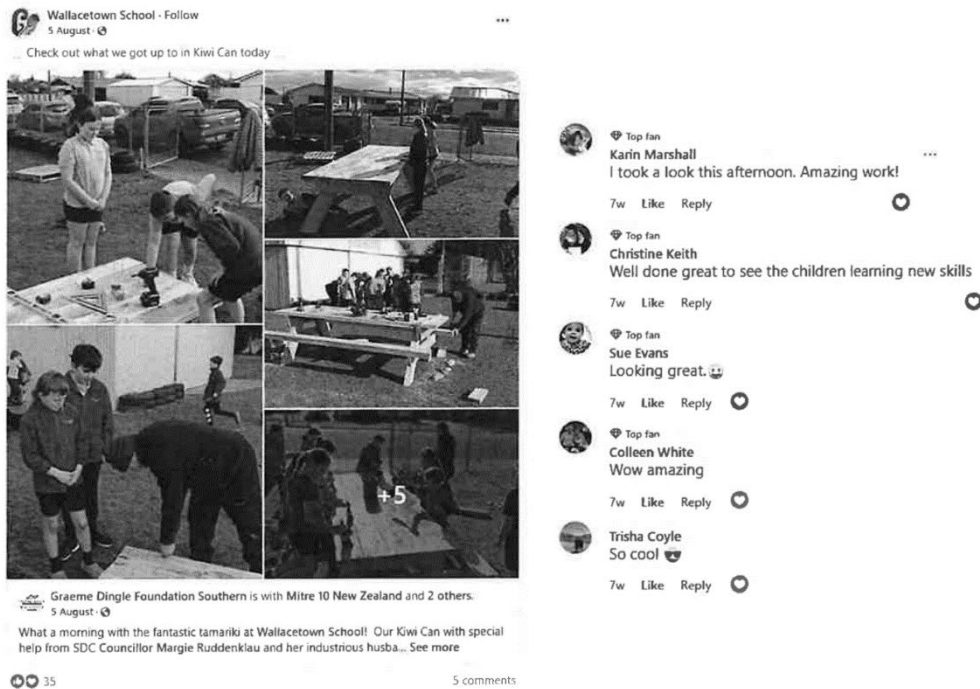
*"In Kiwi Can the games teach us to solve problems where we have to work together and show resilience. I am able to use these strategies in real life" Natalie.*

*"We set goals in Kiwi Can and this was helpful as I was able to work towards achieving my goal. We then got to share this in class and it was cool" Pyper*

*"At camp, I had to use the strategies learned from Kiwi Can to be resilient as I had to keep going even though it was challenging and at times scary" Eva*

Ākonga from Room 2*"I like playing the games" Lottie**"I like getting Dingle Dollars" Ava**"You learn about trying again if you can't do it the first time" Georgia**"I like learning new games" Alby*

We recently received some great community feedback following our Community Project!



As we look towards another year of **improving the mental, emotional, and physical wellbeing of Wallacetown's young people**, we hope that the Oreti Community Board will continue with us on this journey.

Thank you for your consideration!

Kind regards,

Kate Light

**Grants Manager**

**Graeme Dingle Foundation National Support Office**







**Wallacetown School***Whāia te iti kahurangi  
Strive for Success*

Lisa Brady – Principal/Tumuaki  
34 Mauchline Street, Wallacetown 9816  
03 235 8097 / 027 716 9291  
lisa@wallacetown.school.nz

Wednesday 25<sup>th</sup> September 2024

Kiwi Can at Wallacetown School

To whom it may concern

I am writing this letter in support of the Kiwi Can programme we currently have at Wallacetown School.

Our Kiwi Can journey started in 2021. As a staff we knew our students were resilient, however they had experienced a lot of change in the previous two years and we wanted to fill their 'kete' with a skillset that they could use when building relationships with others, and when things didn't go their way. A number of staff had experienced Kiwi Can at other schools and knew this engaging approach would help us achieve the above needs. We are now three years into our Kiwi Can journey and we have not been disappointed. The Kiwi Can values compliment our school values and I love how these are woven into the learning activities planned.

Our Kiwi Can leaders are in on a Monday morning and this is a great way to start the week for each of our four classes. Our leaders are part of our whole school Whānau Time on a Monday morning, and are out and about before school and at morning tea time. The students love helping the leaders set up and chatting to them each Monday.

As a staff we have definitely noticed a change out in the playground with students using the skills they have covered in Kiwi Can to help solve problems they face on their own before getting the teacher to help.

*'I love the variety of activities, engaging with a nice quick pace'  
Miriam McKenzie (Classroom Teacher)*

*'My students love the games, especially the energiser at the beginning and the range of activities. It's a great opportunity for myself to sit back as a teacher and to observe how they interact with each other'  
Nish Bradley (Class Teacher)*

As a school we are lucky to have the support from our Fundraising Group who are funding this initiative at Wallacetown School. Giving our students the opportunity to explore, discuss and share their thoughts about Resilience, Respect, Positive Relationships and Integrity is a great asset to help build their 'kete' on their learning journey.

If you would like to talk about anything I've shared in this letter or come and see Kiwi Can in action you are more than welcome to get in contact with me.

Ngā mihi nui,

A handwritten signature in black ink, appearing to be 'Lisa Brady', written in a cursive style.

Lisa Brady  
Principal  
Wallacetown School

### Community Partnership Fund Application Form

**PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:**

- ☐ Fiordland Community Board  
☒ Oreti Community Board  
☐ Oraka Aparima Community Board  
☐ Northern Community Board  
☐ Ardlussa Community Board  
☐ Waihopai Toetoe Community Board  
☐ Tuatapere Te Waewae Community Board  
☐ Wallace Takitimu Community Board  
☐ Stewart Island/Rakiura Community Board



**YOUR DETAILS**

Name of organisation	Central Southland Floral Art Club
Postal address	C/- Anna King, 233 Weir Road, Waianiwa No 4 RD
Street address	Invercargill 9874.

**CONTACT NAMES**

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Anna King	Phone	(day)	
Email	annacraigking@gmail.com		(evening)	
Name	Helen Baird	Phone	(day)	
Email	hele.i.baird@gmail.com		(evening)	

**BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:**

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.


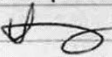
**PROJECT DETAILS**

How many members belong to your club/organisation?	37
Please describe fully: (Continue on a separate sheet if necessary)	
For what purpose does your organisation seek a Community Partnership Fund subsidy?	
See attached sheet	

If your application relates to a facility – who uses the facility and how often?			
N/A			
Does the facility have a long term development and maintenance plan?			
		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
How will your project benefit the organisation or community?			
See attached sheet			
Start date of your project		Dec 2024	Finish date of your project
			Dec 2025
<b>FINANCIAL DETAILS</b>			
Are you registered for GST?		<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
GST number			
Applicants that are not GST-registered need to provide budget figures that include GST			
Applicants that are GST-registered need to provide budget figures that exclude GST.			
Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.			

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR				
EXPENDITURE	\$	INCOME	\$	
Project costs	<u>GST inclusive or</u> GST exclusive	Your contribution		
Sculpture - Artist fee	10,000.00	Fees/subs		
Solar Lighting System	500.00	Fundraising		
Installation/Transport, concrete or gravel	750.00	Loan/mortgage		
Signage (Plaque)	350.00	Cash savings	3,000.00	
		Other		
		Sub-total		
		<b>Other grants and sponsorship applied for</b>		
		Sponsorship		
		Grants (successful and proposed)	Amount requested	Result date
Creative Communities	Closes 30 Sept 24	Applied for	8,600.00	
		but application pending so		
		no result yet		



		<b>Sub-total</b>	
<b>Total cost of the project is</b>	\$11,600 -	<b>Total Income</b>	3,000 -
How much money are you applying for?		\$8,600.00	
Briefly describe any voluntary effort or donated materials provided for the project.			
Voluntary effort (eg number of hours)			
We would be more than happy to put voluntary effort into helping erect the sculpture and transport from the artists workshop to the venue if required. It is hard to put the number of hours this would take until we know more details about what the sculpture is and where it is being made.			
Donated materials (eg approximate \$ value)			
All materials will be provided by the artist to create the sculpture so there will be no donated materials unless recyclable metals are required that we can source and donate to be used			
How do you envisage paying for the future operational costs of this project?			
We do have further club funds that could be used if any maintenance of the sculpture and its surroundings is required. We are hoping to get something created that is very robust and will last for years with no maintenance. Otherwise a fundraiser could be organised for this purpose.			
<b>DECLARATION (PLEASE PROVIDE TWO SIGNATURES)</b>			
We <b>Anna King &amp; Helen Baird</b>		consent to Southland District Council	
collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.			
Name	Anna King		
Position in organisation	Club member		
Signature		Date	30 Sept 2024
Name	Helen Baird		
Position in organisation	Vice president		
Signature		Date	30 Sept 2024
<b>Please attach</b>	<b>Check</b>		
a current statement of income and expenditure	<input checked="" type="checkbox"/>		
a current bank statement from your organisation	<input checked="" type="checkbox"/>		
quotations, where relevant	<input checked="" type="checkbox"/>		
letters of support (if applicable)	<input type="checkbox"/>		
These items will complete your application			
<b>PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.</b>			
<b>NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:</b>			

**For what purpose does your organisation seek a Community Partnership Fund subsidy?****The idea:**

Central Southland Floral Art Club is turning 50 years old in 2026. The club is based in Winton with members travelling from all over Southland to attend our club nights/activities/workshops. Our idea/vision/goal is to celebrate the uniqueness of the club, town and district's environment, history and cultural identity and to mark 50 years, by commissioning a piece of artwork/sculpture for the public to enjoy in Winton. The actual sculpture/artist we would choose would all depend on how much funding we receive so this would be done at a later date once we know more details.

**The process: How will the project happen?**

Our first step is to commission an artist to design and construct a sculptural piece to be installed in a public community space in Winton ie. Ivy Russell Reserve or the Main Street of Winton. This would all be subject to Council approval.

The piece will be lit strategically in the evening, creating an intriguing focal point. We want this sculpture to add cultural atmosphere to Winton.

We hope that this finished piece will provide an inspiring, thought provoking and unifying representation of the floral/botanical/nature theme of the Central Southland Floral Art Club and be a memorial for our 50<sup>th</sup> birthday celebrations.

The piece itself will be constructed from conceptual sketches elicited from a steering committee, the respected artist, and hosts of the designated location. The artist may also help us narrow the focus on what may be best suited for the location. We would like to think the community would enjoy viewing the sculpture. It would emphasize the importance of visual art and contemporary sculpture and encourage people to move around Winton on an artistic journey. Our sculpture design will be sympathetic to our township and respectful of our environment and heritage. It will have a botanical theme. If funding is confirmed, we would then finalise the sculpture design and quote.

We have approached various artists, who like us, are excited with the brief.

Artists of interest (details of their work and estimate prices are attached).

- Hamish Southcott
- Steve Rumore
- Paul Hazweld
- We have also approached Dipton Engineering and Sheet Metalcraft in Invercargill for their thoughts/expertise on making a sculpture.

This gives an indication of what sort of thing you can get for your budget.



### Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board  
☒ Oreti Community Board  
☐ Oraka Aparima Community Board  
☐ Northern Community Board  
☐ Ardlussa Community Board  
☐ Waihopai Toetoe Community Board  
☐ Tuatapere Te Waewae Community Board  
☐ Wallace Takitimu Community Board  
☐ Stewart Island/Rakiura Community Board



#### YOUR DETAILS

Name of organisation

Winton Rotary

Postal address

25 Racecourse Road, RD2

Street address

Winton 9872

#### CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name Yvonne Cunningham Phone (day)

Email yfcunningham@gmail.com (evening) ii

Name Trevor Cochran Phone (day)

Email tjrcochran@gmail.com (evening) ii

#### BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

#### PROJECT DETAILS

How many members belong to your club/organisation?

36

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

To share with community who attend a Carols event in Anzac Park. It will pay for 200 artificial candles that can be given away rather than asking public to buy them. ALSO to help pay for sound/audio and advertising.

If your application relates to a facility – who uses the facility and how often?

N/A

Does the facility have a long term development and maintenance plan?

☐ Yes

☐ No

N/A

How will your project benefit the organisation or community?

To foster goodwill and bring the community together to celebrate the advent of Christmas in a public space (Anzac Park, Winton). To maintain the positive and caring community that is Winton.

Start date of your project

13/12/24

Finish date of your project

13/12/24

#### FINANCIAL DETAILS

Are you registered for GST?

☒ No

☐ Yes

GST number

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR

EXPENDITURE	\$	INCOME	\$
Project costs	GST inclusive or GST exclusive	Your contribution	
Candles	200.00	Fees/subs	
Posters (printing)	200.00	Fundraising	
Sound/Audio	200.00	Loan/mortgage	
		Cash savings	
		Other	
		Sub-total	
		Other grants and sponsorship applied for	N/A
		Sponsorship	
		Grants (successful and proposed)	Amount requested
			Result date

N/A



**Total cost of the project is** 600.00 **Sub-total**

**Total Income**

How much money are you applying for? \$ 600=

Briefly describe any voluntary effort or donated materials provided for the project. All other items

Voluntary effort (eg number of hours) Paid by Rotary

Rotarians will manage the event on Friday 13/12/24 from setup from 10am to clean up by 10pm.

Donated materials (eg approximate \$ value)

Winton Rotary have purchased items to facilitate the event (First Aid Kit, hi-viz vests, signs) and will provide seating at the park from their own resources.

How do you envisage paying for the future operational costs of this project?

Probably from Club funds (if it is organised again.)

**DECLARATION (PLEASE PROVIDE TWO SIGNATURES)**

We Winton Rotary consent to Southland District Council collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.

Name Yvonne Cunningham

Position in organisation Convenor / Member

Signature [Signature] Date 29/9/24

Name Trevor Cochran

Position in organisation President

Signature [Signature] Date 29/9/24

Please attach Check

a current statement of income and expenditure ☐

a current bank statement from your organisation ☐

quotations, where relevant ☐ N/A

letters of support (if applicable) ☐ N/A

These items will complete your application

**PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.**

How the Winton Rotary Carols by Daylight Saving event meets the Vision and Community Outcomes for the Oreti Community Board.

**Oreti Community Board:**

Vision – a strong unified community creating plentiful opportunities and embracing innovative ideas to ensure an exciting future.

**Winton Rotary Carols event:**

**Vision:** It has been many years since Winton has held a community carols event. This year the Winton Rotary Club (WRC) decided to organise an event leading into Christmas where the community could come along and participate in a secular/religious event that celebrates the advent of Christmas. Christmas is a nationally and globally recognised event and public holiday in many countries and is also celebrated by not only Christian folk but also culturally by non-Christian people.

Historically carols services are held in district Churches.

WRC believe this would be an opportunity to bring together the Winton community in a spirit of public inclusivity and in a free and open space that has no religious context defining it.

Our vision is to support our community to be 'strong and unified' in the same way the Oreti Community Board sees it and by having an event that provides a platform to do so, we contribute to a positive, friendly and awesome future.

**Oreti Community Board Community outcomes:**

- A progressive and thriving economy creating opportunities for growth and development
- A healthy, safe community with access to quality facilities, amenities and services
- Our infrastructure is efficient, cost effective and meets current and future needs
- Our natural and built environment is clean, healthy and attractive

**Winton Rotary club Outcomes**

- We want our community to be thriving and we do this by supporting many groups and individuals in their projects. This includes delivering Meals on Wheels, manning collections for Cancer Society, Charity Hospital and Hospice, donations to students for various growth and development events, supporting with donations to a variety of community groups to enable them to successfully carry out their contributions to growing our community. Our project is in the essence of community spirit and contributing to what we already do.
- WRC's projects aligns with the Oreti Community board's outcome of '*a healthy, safe community with access to quality facilities, amenities and services*' by ensuring the public park appropriately (by traffic management)

and using artificial candles (no lighted candles will be allowed) and security at the event will ensure a safe environment for the public is maintained.

- WRC keeps cost effectiveness and future needs being met through member's time, energy and financial contributions to hosting events and raising funds for other groups and individuals to use to better the community. Our project is keeping expenses to a minimum with candles, advertising and a donation to Numnutsaudio for sound and audio (which might be met by your contribution) but if not, with all other expenses will be met by WRC.
- WRC has not only created but also maintains the 9 km Winton Rotary Trail (<https://southlandnz.com/listing/winton-rotary-trail/32/>) a huge project which is now owned by the community. WRC also help maintain the Rakiura Stewart Island huts and help with the maintenance Makarewa Falls track. So, our project (Carols) will use the Winton Anzac Oval and we will ensure that it is left clean and tidy.

**Summary**

In coordinating a Carols event this year WRC has only the best outcomes for our community at heart and we look forward to an evening of Christmas spirit complete with a visit by Santa (Guy Johnstone). If we can fund the candles, we will give them away, and it would great to make a donation to Numnutsaudio who has offered to volunteer his time and equipment.

We hope you can help.

**Community Partnership Fund Application Form**

**PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:**

☐ Fiordland Community Board

☒ Oreti Community Board

☐ Oraka Aparima Community Board

☐ Northern Community Board

☐ Ardlussa Community Board

☐ Waihopai Toetoe Community Board

☐ Tuatapere Te Waewae Community Board

☐ Wallace Takiitimu Community Board

☐ Stewart Island/Rakiura Community Board

**YOUR DETAILS**

Name of organisation: Southern Rural Education Activities Programme (REAP) Charitable Trust

Postal address: PO Box 9 Winton

Street address: 224 Great North Road Winton

**CONTACT NAMES**

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name: Dawn Brooks	Phone: (day)
Email: dawn@reap.co.nz	(evening)
Name: Kate McRae	Phone: (day)
Email: kate@reap.co.nz	(evening)

**BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:**

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

**PROJECT DETAILS**

How many members belong to your club/organisation? All of rural Southland

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

The purpose of seeking the District Initiatives Fund subsidy is to support parenting support in rural Southland delivered at the REAP based in Winton. These programmes, including the Space Parenting Programme, Bilingual Playgroup (Pōkai Whānau), and Mothers and Babies sessions, provide essential education and support to families. The funding will help ensure that all whānau, especially those from rural Southland, have access to these resources, as the nearest alternative programme is located in Invercargill.

If your application relates to a facility – who uses the facility and how often?

n - 0

Does the facility have a long term development and maintenance plan? ☐ Yes ☐ No

How will your project benefit the organisation or community?

Please view separate sheet

Start date of your project 14.10.24 Finish date of your project 19.9.25

#### FINANCIAL DETAILS

Are you registered for GST? ☐ No ☒ Yes GST number 56 747 044

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR

EXPENDITURE	\$	INCOME	\$
Project costs	GST inclusive or GST exclusive	Your contribution	
Administration	\$1000.00	Fees/subs	\$2225.92
Advertising	2504.40	Fundraising	\$9046.50
Coordination	4000.00	Loan/mortgage	
Kai - Resources	1160.00	Cash savings	
Licence fee	704.34	Other Southern Reef	\$4000
Tutor Travel	4035.20	Sub-total	
Tutor Wages	13331.20	Other grants and sponsorship applied for	
Venue Hire	3000.00	Sponsorship	
		Grants (successful and proposed)	Amount requested
			Result date
		SOC -	
		Community Partnership	
		\$14,462.72	TBC

(see attached  
full budget with  
explanations)

<b>Total cost of the project is</b>	<b>Sub-total</b>	<b>Total Income</b>
\$29,735.14		\$15,272.42
How much money are you applying for?		\$14,462.72
Briefly describe any voluntary effort or donated materials provided for the project.		
Voluntary effort (eg number of hours)		
n/a		
Donated materials (eg approximate \$ value)		
n/a		
How do you envisage paying for the future operational costs of this project?		
ongoing funding applications to ensure the continuation of such valuable to community programmes		
<b>DECLARATION (PLEASE PROVIDE TWO SIGNATURES)</b>		
We <u>Southern REAP</u>		consent to Southland District Council
collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.		
Name	<u>Dawn Brooks</u>	
Position in organisation	<u>CEO - Southern REAP</u>	
Signature	<u>[Signature]</u>	Date <u>27.09.24</u>
Name	<u>Kate McRae</u>	
Position in organisation	<u>Schools and Early Childhood Manager</u>	
Signature	<u>[Signature]</u>	Date <u>27.9.24</u>
<b>Please attach</b>	<b>Check</b>	
a current statement of income and expenditure	<input checked="" type="checkbox"/>	
a current bank statement from your organisation	<input checked="" type="checkbox"/>	
quotations, where relevant	<input type="checkbox"/>	
letters of support (if applicable)	<input type="checkbox"/>	
These items will complete your application		
<b>PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.</b>		
<b>NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:</b>		

**For what purpose does Southern REAP seek a District Initiatives Fund subsidy?**

The purpose of seeking the District Initiatives Fund subsidy is to support parenting support programmes in rural Southland delivered at The Nest based in Winton. These programmes, including the Space Parenting Programme, Bi-lingual Playgroup (Pokatu Whanau), and Mothers and Babies sessions, provide essential education and support to families. The funding will help ensure that all whanau, especially those from rural Southland, have access to these vital resources, as the nearest alternative programme is located in Invercargill.

**How will your project benefit Southern REAP or community?**

The parenting support programmes will deliver significant benefits to both Southern REAP and the broader community in several key areas:

**Benefits to the Community:**

**Enhanced Parental Support:** The Space programme provides a crucial support network for new parents, helping them navigate the challenges of early parenthood in a communal and supportive setting. The relationships formed within these groups reduce isolation and offer both emotional and practical support during a critical time in their lives.

**Cultural Enrichment and Inclusion:** Pokatu Whanau offers a culturally enriched environment where whanau and their tamariki can engage with tikanga and Te Reo Māori. This playgroup fosters a sense of belonging and cultural pride, supporting the preservation and promotion of Māori culture within the community and contributing to a more inclusive and diverse society.

**Community Building:** The Mothers and Babies sessions provide a welcoming space for expectant and new mothers to come together, share experiences, and support each other. These sessions strengthen community bonds and create a robust support network that extends beyond the sessions themselves.

**Benefits to Southern REAP:**

**Strengthened Community Ties:** By delivering these programmes, Southern REAP will enhance its relationships with the local community, establishing itself as a key provider of essential services that meet the needs of local whanau. This will boost the organisation's reputation and increase community engagement.

**Sustainable Impact:** These programmes are designed with long-term benefits in mind, focusing on educating and empowering parents to be the best they can be for their tamariki. This long-term focus will contribute to the sustained well-being of the community, aligning with Southern REAP's mission and values.

**Capacity Building:** The implementation of these programmes will enable Southern REAP to build capacity in terms of staff expertise, programme development, and community outreach. This growth will position the organisation to expand and enhance its services in the future, ensuring continued support for the community.

Overall, the project will contribute to the well-being and development of both parents and children in the community, while also strengthening the organisation's role as a vital community resource.

## LEARN, PLAY AND GROW WITH YOUR BABY

At Space you and your baby will connect with other parents & their babies aged between 0 – 5 months old, to explore parenting and children's development in a safe, facilitated environment.

Your Space group will meet weekly, giving you and your baby the chance to make real connections during your baby's first year. You will get to know other new families and build strong relationships in our local community.

**Venue:** The Nest - 5 John Street, Winton

**Cost:** \$60 per term, running across two terms.

**Dates:** Weekly on Thursdays

Term 1 - 13th February - 10th April 2025

Term 2 - 1st May - 26th June 2025

**Time:** 10am - 12pm

### Topics explored:

- Sleeping and crying
- Establishing attachment
- Expressing myself (communication and language development)
- Physical development (fine and big muscle co-ordination)
- Becoming a parent
- The beauty of the brain (brain development and early experiences)
- Treasure baskets, heuristic play and exploration of play
- Being with others (socialisation)

### A little bit more about Space:

Space is a well-researched postnatal support programme that nurtures a culture of care, respect and friendship.

We share the philosophy of Te Whāriki - that learning begins at home, and that parents and quality ECE play a significant role in laying the foundations for successful future learning.

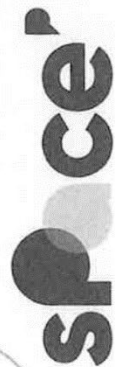
Guest speakers may be invited to deliver specialised topics, such as baby CPR, yoga, baby massage and much more.

The discussion topics continue to evolve in response to meeting the needs of your group, so let us know what you would like to hear about.

When the babies are more mobile, we focus more on learning through play.

Parents and babies have continued opportunities to explore, connect, discover, be adventurous or to just relax and have a chat over a cuppa.

**Contact Southern REAP to register or for more info: freephone 0800 111 117 or [info@reap.co.nz](mailto:info@reap.co.nz)**



## PARENTING PROGRAMME

THE NEST  
TE KōHANGA



WINTON

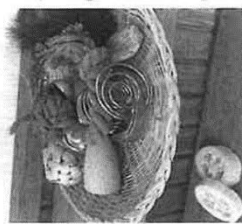
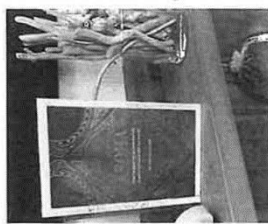
Senior Citizens Centre  
5 John Street,  
Winton

A relaxing and safe space for parents and their babies to come together.

For any enquiries please contact Southern REAP on [info@reap.co.nz](mailto:info@reap.co.nz) or freephone 0800 111 117.







Pōkātū Whānau  
Playgroup  
WINTON

A welcoming and relaxed play based learning environment for whānau and their preschool tamariki to experience tikanga and basic Te Reo Māori within a playgroup setting.

- Karakia (prayer)
- Pepeha (introduce yourself)
- Waiata (singing)
- Pukapuka (books)
- Basic teaching for parents to korero (have a conversation with) their children
- Coming together for kai (bring your own kai - tea & coffee supplied)

**"THE NEST" (Winton Senior Citizen's Building) 5 John Street, Winton**  
**9.30am - 12.30pm weekly on a Tuesday**

**Starting Term 4 - 15th October - 12th November**

**COST:** \$20 per whānau (per term) - **Facilitator:** Chloe Waru

To register your interest please contact **Southern REAP** on  
freephone: **0800 111 117** or email: **info@reap.co.nz**  
You are more than welcome to drop into 'The Nest' to meet everyone.





## MUMS & BABIES GROUP

For expectant mothers and mothers of babies from 0 - 4 months (starting age).

A welcoming and informal space to get together to share and support each other through your journey of parenthood.

No bookings necessary, just come along for the morning.

Morning tea provided. Hosted by Maree Day.

Time: 9.30am - 11.30am

Term 4 Dates: Fortnightly on a Monday morning - 14<sup>th</sup>, 21<sup>st</sup> Oct, 4<sup>th</sup>, 25<sup>th</sup> Nov & 9<sup>th</sup> Dec

Venue: 'The Nest' (Winton Senior Citizens Centre), 5 John Street, Winton

Parking and entrance at rear of the building

Enquiries to Southern REAP - 0800 111 117 or [maree@reap.co.nz](mailto:maree@reap.co.nz) - 027 732 7323





SOUTH LAND DISTRICT COUNCIL  
 30 SEP 2024  
 SCANNED  
 DOC NO.

### Community Partnership Fund Application Form

**PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:**

☐ Fiordland Community Board  
☒ Oreti Community Board  
☐ Oraka Aparima Community Board  
☐ Northern Community Board  
☐ Ardlussa Community Board  
☐ Waihopai Toetoe Community Board  
☐ Tuatapere Te Waewae Community Board  
☐ Wallace Takitimu Community Board  
☐ Stewart Island/Rakiura Community Board

**YOUR DETAILS**

Name of organisation: Central Southland Hospital Charitable Trust  
 Postal address: 9- Findex P.O. Box 28 Winton  
 Street address: 221 Great North Road, Winton

**CONTACT NAMES**

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name: <u>Bruce Kooman</u>	Phone: (day) _____
Email: <u>brucekooman@findex.co.nz</u>	(evening) _____
Name: <u>Helen McLees</u>	Phone: (day) _____
Email: <u>a.h.mclees@extra.co.nz</u>	(evening) _____

**BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:**

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

**PROJECT DETAILS**

How many members belong to your club/organisation? \_\_\_\_\_

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

Wages, mileage + administration costs for Winton Community Support Worker.  
Please refer to attached pamphlet.  
The position aligns to your Community outcome -  
A healthy, safe community with access to quality  
facilities, amenities + services.

If your application relates to a facility – who uses the facility and how often?

Does the facility have a long term development and maintenance plan?

☐ Yes

☐ No

How will your project benefit the organisation or community?

*See attached information.*

Start date of your project

*On-going*

Finish date of your project

#### FINANCIAL DETAILS

Are you registered for GST?

☐ No

☒ Yes

GST number

*52 309 387*

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.


PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR

EXPENDITURE	\$	INCOME	\$
Project costs	GST inclusive or GST exclusive	Your contribution	
		Fees/subs	
		Fundraising	
		Loan/mortgage	
		Cash savings	
		Other	
		Sub-total	
		<b>Other grants and sponsorship applied for</b>	
		Sponsorship	
		Grants (successful and proposed)	Amount requested
			Result date







*Please refer to  
attached Budget*

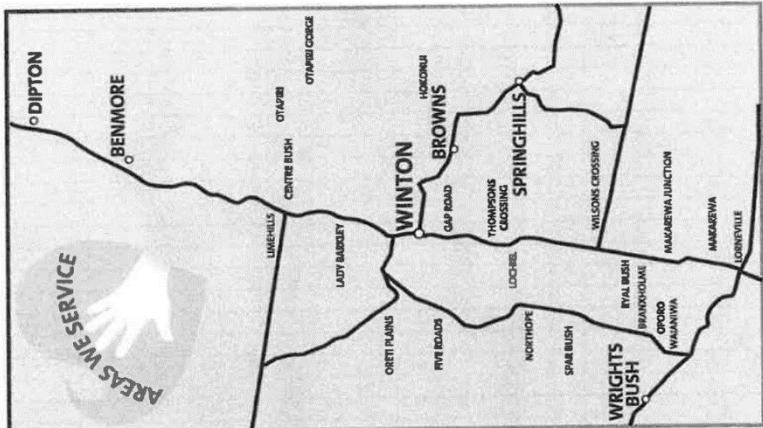
		Sub-total	
Total cost of the project is	\$52,810	Total Income	
How much money are you applying for?	\$12,000		
Briefly describe any voluntary effort or donated materials provided for the project.			
Voluntary effort (eg number of hours)			
Donated materials (eg approximate \$ value)			
How do you envisage paying for the future operational costs of this project?			
<p><i>This is a non-earning position.</i>  <i>We will continue to apply for funding from appropriate agencies + funding bodies.</i></p>			
<b>DECLARATION (PLEASE PROVIDE TWO SIGNATURES)</b>			
We <i>Central Southland Hospital Charitable Trust</i> consent to Southland District Council collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.			
Name	<i>Bruce Kooman</i>		
Position in organisation	<i>Treasurer</i>		
Signature	<i>B D Kooman</i>	Date	<i>23-09-24</i>
Name	<i>Helen McHees</i>		
Position in organisation	<i>Funding Assistant</i>		
Signature	<i>Helen McHees</i>	Date	<i>10/9/2024</i>
<b>Please attach</b>		<b>Check</b>	
a current statement of income and expenditure		<input checked="" type="checkbox"/>	
a current bank statement from your organisation		<input checked="" type="checkbox"/>	
quotations, where relevant		<input type="checkbox"/>	
letters of support (if applicable)		<input checked="" type="checkbox"/>	
These items will complete your application			
<b>PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.</b>			
<b>NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:</b>			

**How do I get help and advice?**



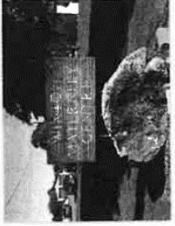
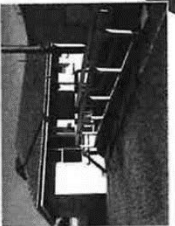
*Louise*  
Community Support Worker

	<b>Gow Street, Winton</b> at rear of Maternity Unit, District Nurses Entrance
	<b>384 Great North Road, Winton, 9720</b>
	<b>03 236 9934</b> <b>027 236 9934</b> Answer phone service available
	<b>wcsw@xtra.co.nz</b>
	<b>Winton NZ</b> Community Support
	<b>Monday - Friday</b> <b>9am - 3pm</b>




**AREAS WE SERVICE**

**Find us conveniently located at**

**Gow Street, Winton**  
(behind Maternity Unit - District Nurses Entrance)



# WINTON

## Community Support

*Servicing all of Central Southland*

**Free & confidential help and advice service**

**OFFICE LOCATED**  
Gow Street, Winton  
(behind Maternity Unit)

**HOURS**  
Monday - Friday  
9am - 3pm



<p><b>What are the Aims of the Support Person?</b></p>	<p>To provide support, information &amp; advice to the community.</p> <p>To work with others to develop social, educational, recreational &amp; cultural activities &amp; services.</p> <p>To provide referral services.</p> <p>To initiate training &amp; courses in response to identified community needs.</p>	<p><b>Who may use the service?</b></p>	<ul style="list-style-type: none"> <li>* Families</li> <li>* Individuals</li> <li>* Elderly</li> <li>* Groups</li> <li>* Organisations</li> <li>* Anyone who has a need.</li> </ul>	<p><b>What services are provided?</b></p>	<ul style="list-style-type: none"> <li>* Referrals to other services &amp; agencies.</li> <li>* Assistance with:               <ul style="list-style-type: none"> <li>- Education</li> <li>- Recreation</li> <li>- Welfare Needs</li> </ul> </li> <li>* Family Support:               <ul style="list-style-type: none"> <li>- Life Skills</li> <li>- Home Skills</li> <li>- Parenting Referrals</li> <li>- Budget Advice Referrals</li> </ul> </li> <li>* Training &amp; courses in response to community needs</li> <li>* Assistance with resources &amp; funding</li> <li>* Support, information &amp; advocacy</li> </ul>
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## Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board  
☒ Oreti Community Board  
☐ Oraka Aparima Community Board  
☐ Northern Community Board  
☐ Ardlussa Community Board  
☐ Waihopai Toetoe Community Board  
☐ Tuatapere Te Wacwae Community Board  
☐ Wallace Takitimu Community Board  
☐ Stewart Island/Rakiura Community Board



### YOUR DETAILS

Name of organisation DIPTON SQUASH CLUB  
 Postal address NICK JOHNS, 10 BELL ROAD, DIPTON, 9791  
 Street address 34 JAMES STREET, DIPTON 9791, SOUTHLAND

### CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	<u>NICK JOHNS</u>	Phone	(day) <u>      </u>
Email	<u>nick.johns@hotmail.com</u>		(evening) <u>      </u>
Name	<u>CHRISTY NORMAN</u>	Phone	(day) <u>      </u>
Email	<u>christybloxham@gmail.com</u>		(evening) <u>      </u>

### BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

### PROJECT DETAILS

How many members belong to your club/organisation? 32 (22 Interclub / 10 Local)

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

(See separate form)



If your application relates to a facility – who uses the facility and how often?

From March until August, our facility is used at least 2-3 nights per week for competitive squash involving our members plus travelling teams from throughout Southland. On other nights, our members use for practice and a social LIT.

Does the facility have a long term development and maintenance plan? ☐ Yes ☒ No

How will your project benefit the organisation or community?

The project will future proof our water facilities with cleaner drinking water and also upgrading and improving the hot water setup, reducing the risks of the current header tank and the possibility of it leaking on the court.

Start date of your project 1/10/24 Finish date of your project 28/2/25

#### FINANCIAL DETAILS

Are you registered for GST? ☒ No ☐ Yes GST number

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR

EXPENDITURE	\$	INCOME	\$
Project costs	GST inclusive or GST exclusive	Your contribution	
Labour	\$1500	Fees/subs	
Range Calicut	\$1400	Fundraising	
UV Filtration System	\$1000	Loan/mortgage	
Grindfor Pump	\$800	Cash savings	\$2000
Shower mixers/hands	\$1000	Other	
Pipe Fittings etc	\$600	Sub-total	\$2000
		Other grants and sponsorship applied for	
		Sponsorship	
		Grants (successful and proposed)	Amount requested Result date
Electrical Work (not included in the quotes)	\$1000	Meridian	\$3000 Unsure (Proposed)
Water Tank (Already paid for and installed)	\$1300	Grasslands	\$2000 (Successful)

<b>Total cost of the project is</b>	\$ 8600	<b>Sub-total</b>	
	<del>\$ 10000</del>	<b>Total Income</b>	\$ 2000
How much money are you applying for?	\$ 3000-00		
Briefly describe any voluntary effort or donated materials provided for the project.			
Voluntary effort (eg number of hours)	10 hours		
	Can do basic plumbing etc involving installation of new water tank and new shower heads and mixers		
Donated materials (eg approximate \$ value)			
How do you envisage paying for the future operational costs of this project?			
With our clubs membership doubling in recent years, we believe the future of the club looks bright for the community and therefore any small operational costs and repair work will be able to be carried out with funds from within the club.			
<b>DECLARATION (PLEASE PROVIDE TWO SIGNATURES)</b>			
We <u>DIPTON JAMASH CLUB</u>		consent to Southland District Council	
collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.			
Name	NICK JOHNS		
Position in organisation	President		
Signature	<i>[Signature]</i>	Date	20/9/24
Name	Christy Norman		
Position in organisation	Club Captain		
Signature	<i>[Signature]</i>	Date	5/9/24
<b>Please attach</b>	<b>Check</b>		
a current statement of income and expenditure	<input checked="" type="checkbox"/>		
a current bank statement from your organisation	<input checked="" type="checkbox"/>		
quotations, where relevant	<input checked="" type="checkbox"/>		
letters of support (if applicable)	<input type="checkbox"/>		
These items will complete your application			
<b>PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.</b>			
<b>NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:</b>			

Purpose of the funding application.

An update of the squash clubs entire water system. Our current system uses a mix of collected rain water and bore water pumping up to a 40 year old header tank which is located within the squash court itself. We have recently purchased and installed a new water storage tank and are wanting to do away with the header tank and put in another pump and an in-line UV water filter in order to improve water quality and reduce potential issues associated with an aging system. Upon inspection with the plumbers, we found our current hot water cylinder to be rusting and starting to bulge at the bottom so therefore we are wanting to do away with this and go towards gas for heating our hot water. Our club membership has more than doubled in recent years and therefore we believe the time is right to upgrade our facilities for the community.



## Wallacetown recreational project scope of work

**Record No:** R/24/10/63201

**Author:** Mark Day, Community facilities manager

**Approved by:** Sam Marshall, Group manager customer and community wellbeing

☒ Decision

☐ Recommendation

☐ Information

### Purpose

- 1 The purpose of this report is to seek approval from the Oreti Community Board for the Wallacetown recreational project scope of works.

### Executive summary

- 2 Staff tabled a report on the Wallacetown recreational project at the Oreti Community Board meeting on 19 August 2024 that included the proposed scope of work for the development of Ellerslie Square.
- 3 The report was seeking approval to go back to the community with a proposed engagement plan prior to progressing with the physical works at the reserve.
- 4 The Oreti Community Board subsequently suggested a new recommendation that requested staff prepare another report that provided further information in relation to this project.

### Recommendation

**That the Oreti Community Board:**

- a) **Receives the report titled “Wallacetown recreational project scope of work” dated 16 October 2024.**
- b) **Determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves the scope of work for the Wallacetown recreational project and agrees that the project proceeds.**

**Background**

- 5 The Oreti Community Board at their meeting on 19 August 2024 passed a resolution that:
- 1. A full upgrade of Gwen Baker Park with staff providing several options for replacement equipment.**
  - 2. The development of the existing BMX track area at Ellerslie Square to include options for:**
    - a. Additional skill levels including more challenging and exciting jump elements to cater for older children, youth and adults and**
    - b. A pump track/bike skills element(s) for younger children.**
  - 3. The community board requests that staff provide estimated costs based on existing information available from recent playground upgrades and the cost from to suggested bike track designer for a redesign of the BMX track area and that these estimates be presented in a new report to the board at the next workshop in September, for consideration before final approval at the board’s October meeting.**
  - 4. The community board requests that staff provide a timeline for completion of this project within the current financial year 2024/2025 as programmed.**
  - 5. The Wallacetown community representative be included and consulted at every stage of the project to ensure consistency with the Board’s vision for the delivery of the project.**
- 6 Staff propose that the existing BMX track has an upgrade that includes:
- reshaping the surface of the track to aid the removal of the water
  - resurface the track with an appropriate material
  - install additional elements and more challenging jumps considering additional skill levels and older children, youth and adults.
  - install a new pump track/bike skills facility.
  - install a storm water pipe that connects into the existing reticulated stormwater infrastructure or other drainage solution(s) to assist with the drainage of the track
  - remove the trees on the eastern and southern boundaries and landscape to a standard that is able to be mowed.

Design input will be sought to inform the specifics of the upgrade to be completed.

- 7 Staff have provided indicative cost estimates for the proposed scope of works as follows (further more detailed costings/design will be developed and provided through design the process that would occur subject to the community board decisions on this report):

	Estimate
BMX Track clay surface	\$30,000

Pump track	\$100,000
Stormwater	\$15,000
Tree removal and grassing	\$20,000
<b>Sub Total</b>	<b>\$165,000</b>
Contingency (20%)	\$33,000
<b>Total</b>	<b>\$198,000</b>

- 8 On the assumption that the Oreti Community Board agrees to this scope of works, the proposed timeline would be:
- November 2024 – prepare tender documents and submit to market
  - December 2024 – review tenders and award a contract (note that depending on tenders/proposals received, meeting timeframes and the design process, the award for the construction contract may occur in early 2025 with construction period extending by a similar period).
  - February/April 2024 – construction period with two months allowing for any delays in delivery and the note in the point above.
- 9 Gwen Baker playground upgrade is not included as part of this project; however it is already provided for as a project in the Long Term Plan.
- 10 Additional funding for this project has been allocated in the 2028/2029 financial year.
- 11 If the Oreti Community Board wants to proceed with this project sooner than that, they are advised to move the funding from the 2028/2029 financial year to the 2025/2027 financial years through the upcoming annual plan process.
- 12 Splitting the funding over two financial years will allow community engagement and a concept plan to be prepared in 2025/2026 with construction in 2026/2027.

**Factors to consider****Legal and statutory requirements**

- 13 None identified.

**Community views**

- 14 The Oreti Community Board representative engaged with members of the Wallacetown community at a meeting held on 31 July 2024.
- 15 As requested in part 5 of the resolution from the Community Board at its 19<sup>th</sup> of August meeting, staff will include and consult with the Wallacetown representative(s) through the future stages of the projects. Updates to the wider community board will also occur through the process and decisions will be sought from the board as appropriate.

### Costs and funding

- 16 The Oreti Community Board has \$257,000 allocated to this project. There have not been any costs invoiced to this project at the time of writing.

### Policy implications

- 17 None identified.

### Analysis of options

**Option 1 - Approves the scope of work for the Wallacetown recreational project and agrees that the project proceeds.**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>the project will be able to proceed.</li></ul>	<ul style="list-style-type: none"><li>none identified.</li></ul>

**Option 2 – Do not approve the scope of work for the Wallacetown Recreational Project and does not agree that the project proceeds.**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>none identified.</li></ul>	<ul style="list-style-type: none"><li>the Wallacetown recreational project will be delayed.</li></ul>

### Assessment of significance

- 18 The assessment of significance needs to be carried out in accordance with Council's Significance and Engagement Policy. The Significance and Engagement Policy requires consideration of the impact on social, economic or cultural wellbeing of the region and consequences for people who are likely to be particularly affected or interested. Community views have been considered throughout this process thus the proposed decision is not considered significant.

### Recommended option

- 19 The staff recommendation is Option 1.

### Next steps

- 20 Subject to the decisions made by the community board in relation to this report, staff will implement the Wallacetown recreational project timeline and work with the community board/its representatives through the upcoming project stages.

### Attachments

There are no attachments for this report.



## Appointment of members to Winton CCTV working group

**Record no:** R/24/10/63425  
**Author:** Jared Cappie, Community leadership manager  
**Approved by:** Sam Marshall, Group manager customer and community wellbeing

☒ Decision

☐ Recommendation

☐ Information

### Purpose

- 1 To appoint three representatives from the Oreti Community Board to the Winton CCTV working group.

### Executive summary

- 2 At the Oreti Community Board meeting on 19 August 2024 it was proposed by board members to form and appoint a Winton CCTV working group. The aim of the working group is to work through the points raised in the resolution that was carried at the 19 August 2024 meeting (full resolution in background).
- 3 The Winton CCTV working group will be made up of representatives of the community boards, Council, staff and police.
- 4 It is proposed that the representatives on the working group representing the Oreti Community Board are Dave Diack, Colin Smith and councillor Christine Menzies.
- 5 Further information regarding the appointment of members to the Winton CCTV working group is detailed under background below.

## Recommendation

### That the Oreti Community Board:

- a) **receives the report titled "Appointment of members to Winton CCTV working group".**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **agrees that Dave Diack, Colin Smith and councillor Christine Menzies be appointed to the Winton CCTV working group as representatives of the Oreti Community Board.**

## Background

- 6 At the Oreti Community Board meeting on 19 August 2024 the following resolution was carried with two dissenting votes recorded.
- 7 That the Oreti Community Board consider the approval of upgraded CCTV cameras for Winton conditional upon the provision of the following from SDC operations. We request the SDC CEO to instruct staff to provide the below information in one comprehensive report to the board on 21 October 2024, and as recommended in the NZ Privacy Commissions "Privacy Impact Assessment Toolkit" and that includes:
  - identifying the problem
  - quantifying the problem
  - assessing how the cameras will mitigate the issues identified
  - the answers provided by Snr Sgt Graham to questions put to him over two occasions by both Dave Diack (May 2023) and Chris Herud (April 2024) regarding the performance of the old cameras including any relevant crime statistics
  - the approximate costs for the upgrade including:
    - a) the option of a 'standalone' method of storing any collected data i.e. no internet access to the data storage device
    - b) any actual and any projected future costs in operating the cameras dependant on the systems recommended including:
      - i) annual maintenance and running cost for whole system and for each

camera

- ii) replacement cost for one single camera (i.e. vandalism)
- iii) reason for the proposed locations
- iv) consultation/permission with directly affected residents and businesses.

- What the SDC has done to address the privacy issues identified and presented by board member Dave Diack at the 24th June 2024 board meeting. With particular regard to:

A Memorandum of Understanding between SDC and NZ Police describing:

- i) ownership
- ii) accountability for any privacy breaches by either party
- iii) what the cameras will and will NOT do. Including but not limited to:
  - 1) not to be used as a means of revenue generation by SDC or Central Government
  - 2) not, for any reason, to be used as a means of restricting the movement of:
    - a) people
    - b) vehicles
  - 3) facial recognition technology to be used only in direct relationship to aid in identifying an offender of any crime committed
  - 4) number plate recognition technology to be used only in direct relationship to aid in identifying an offender of any crime committed.
  - 5) any recorded data must only be stored in New Zealand..CCTV to remain a standalone system (internet access completely disabled on data storage device).

- SDC to provide a policy that shows that it aligns with NZ Police policies in relation to the storage of data collected by the cameras including data deletion timeframes.
- SDC to provide a policy that describes what the SDC will do to protect the integrity of the letter of understanding with NZ Police should any national legislation become law that replaces the existing privacy law and the policy review schedule for it.
- SDC to provide a policy on what steps of redress a member of the public can take if their privacy is breached, i.e. a complaints procedure for the public.
- SDC to provide proof of a bi-annual reporting system put in place so that

feedback provided by police on camera effectiveness is reported back to the OCB.

- SDC to provide proof to the board of a public education and information campaign undertaken by the SDC on any benefits in crime prevention AND any negative impacts there may be on a member of the public's privacy (as recommended by the NZ Privacy Commission).
- After all of the above has been provided to the board a public meeting (townhall) to be scheduled to provide full consultation to the public before a vote on expenditure for CCTV is taken by the Oreti Community Board.

- 8 A working group is to be formed to work through the points raised in the resolution.
- 9 The working group will be made up of representatives of the community board, Council, staff and police.
- 10 It is proposed that the representatives on the working group representing the Oreti Community Board are Dave Diack, Colin Smith and councillor Christine Menzies.
- 11 The working group has no delegated responsibilities or decision-making powers but may make recommendations through the group manager strategy and partnerships for inclusion in the final report.
- 12 A preliminary discussion involving representatives from the community board, Council, staff and police took place on 14 October 2024 which will help inform the first meeting of the working group. Staff will be able to provide a verbal update on the outcomes of this meeting, which may include further details and the planned timing for this process.

### **Issues**

- 13 The board is only able to appoint members from its own board to the working group, it has no delegation to appoint council staff or external agency members to the working group. This will be done by the group manager strategy and partnerships.
- 14 The resolution is complex and may take a considerable amount of time to work through.
- 15 Some of the requests imposed on SDC may not fit within our work programme or are not directly our responsibility.

### **Factors to consider**

#### **Legal and statutory requirements**

- 16 When making decisions, the board are bound by the decision-making provisions under the Local Government Act 2002 (LGA).

#### **Community views**

- 17 No specific community views have been sought on this matter.

#### **Costs and funding**

- 18 There are no cost considerations in relation to this report.

- 19 Members of the Winton CCTV working group will not receive additional remuneration for participation in the working group.

**Policy implications**

- 20 There are no policy implications.

**Analysis**

**Options considered**

- 21 Staff have identified the board could:
- agree and accept the Oreti Community Board members put forward for membership of the Winton CCTV working group
  - disagree and not accept the Oreti Community Board members put forward for membership of the Winton CCTV working group.

**Analysis of Options**

**Option 1 – agree that Dave Diack, Colin Smith and councillor Christine Menzies be appointed to the Winton CCTV working group as representatives of the Oreti Community Board.**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>• there will be a direct communication link between the board and the Winton CCTV working group - feedback and information will flow in both directions</li><li>• will allow the working group to begin discussions in a timely manner.</li><li>• able to progress the preparation of a report informing and asking for a recommendation from the community board on the Winton CCTV camera project, aiming for the February 2025 Oreti Community Board meeting.</li></ul>	<ul style="list-style-type: none"><li>• it is a time and resource commitment from the appointed board members.</li></ul>

**Option 2 – disagree that Dave Diack, Colin Smith and councillor Christine Menzies be appointed to the Winton CCTV working group as representatives of the Oreti Community Board.**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>• less demand on board member time/resources.</li></ul>	<ul style="list-style-type: none"><li>• may not be able to meet the timing requirements for a report aiming to be included in the February 2025 Oreti Community Board agenda</li></ul>

	<ul style="list-style-type: none"><li>• will delay getting the working group meetings underway.</li></ul>
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### **Recommended option**

- 22 It is recommended that the board agree that Dave Diack, Colin Smith and councillor Christine Menzies be appointed to the Winton CCTV working group.

### **Next steps**

- 23 Following the confirmation of board appointees, the working group will confirm/agree its scope with an aim to report back findings to the Oreti Community Board in February 2025.

### **Attachments**

There are no attachments for this report.

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## Community board reporting

**Record no:** R/24/10/62554

**Author:** Jared Cappie, Community leadership manager

**Approved by:** Sam Marshall, Group manager customer and community wellbeing

☐ Decision

☐ Recommendation

☒ Information

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### Purpose

- 1 The purpose of this report is to inform the board of the community leadership, operational and Council activities in the board area and across the district.

### Recommendation

**That the Oreti Community Board:**

- a) receives the report titled “Community board reporting”.

### Attachments

- A Oreti community leadership report - 21 October 2024
- B Active Southland Community Board Report - October 2024
- C Oreti operational report - October 2024
- D Oreti Community Board RFS Report - October 2024



## What's happening in your area

### Community service awards 2024

Nominations for community service awards closed on 30 September 2024. At the time of preparing this report no applications had been formally received.

## What's happening across the district

### Cycling Southland – SBS Tour of Southland

This year's SBS Tour of Southland (the Tour) will celebrate its 68<sup>th</sup> edition when the tour commences on Sunday 3 November – 9 November at Queens Park Invercargill. The 2024 edition will see a large number of international riders joining New Zealand teams which will bring some strong competition and racing for the week.

Cycling Southland have faced considerable financial increases with the running of the tour over the past three years mostly due to increased compliance requirements for health and safety and traffic management. A community such as Southland with local funders, sponsors, businesses, and volunteers have ensured we are able to continue to run a tour in the deep south this year. For our local Southland riders, the Tour provides elite level road racing experience on their back door and future racing and career opportunities with the tour forming a launch pad for many local riders onto the international race scene including Commonwealth Games, Olympic Games and the pinnacle Tour De France.

Southland District Council (SDC) have been a long-term supporter of the Tour as a Stage Sponsor and Cycling Southland is thrilled to welcome SDC back for this year as the Stage 2 sponsor (Invercargill to Lumsden) on Monday 4 November. The riders look forward to racing through SDC's territory again this year – give a wave as they pass on by.

You can follow the SBS Bank Tour of Southland live stream  
<https://www.youtube.com/@sbsbanktourofsouthland5510>





### **Hump Ridge track – Great Walk opening**

On Friday 25 October the Tuatapere Hump Ridge Track is scheduled to open as a Great Walk and join DoC's network of Great Walks.

Starting with the announcement in 2019, followed by the first spade in the ground in 2022, the work to bring the track to Great Walk status has been completed.

This mahi has been a collaboration between the Tuatapere Hump Track Charitable Trust, Ōraka Aparima Rūnaka, and the Department of Conservation.

The Tuatapere Hump Track Charitable Trust, and project partners, would like to invite you to join them to commemorate and celebrate this significant achievement.

We look forward to seeing you. It will be a special day.

**Opening details:**

Doors open at 12.30pm at Waiau Town and Country Club, 41 King Street, Tuatapere.

Speeches will be followed by afternoon tea.

RSVP to [humpbridgeGWP@doc.govt.nz](mailto:humpbridgeGWP@doc.govt.nz)



## Community funding

### SmartyGrants online grant system

Southland District Council is moving to an online funding platform called SmartyGrants in the near future. All funding applications will be made online using the SmartyGrants system – the same as currently used by Community Trust South and several councils.

We are aiming to have all funds moved to the online portal for the March 2025 funding round, some funds could possibly be online before this.

We will be providing community boards and our community with updates over the coming weeks and months, we will be holding workshops in our communities to assist with introducing our new way of working, staff at our libraries will receive training in the system, and we will be producing resources to introduce SmartyGrants to our community.

### Community Partnership Fund

The Oreti Community Partnership Fund closed on 30 September 2024. At the time of preparing this report nine applications had been received. A report to allocate the funds is being presented to the board at this meeting.

### Other funding opportunities

The following SDC funds closed on 30 September 2024:

- District Initiatives Fund



- Ohai Railway Fund
- Sport NZ Rural Travel Fund
- Creative Communities Scheme

Information on grants allocated will be detailed in the next Community Leadership report in December.

The following SDC funds will close on 20 December 2024:

- Centennial Bursary Scholarships for recognised tertiary study
- Valmai Robertson Creative NZ Arts Scholarships
- Eric Hawkes Memorial Outward Bound Scholarship

All application forms are on the Southland District Council website:

<https://www.southlanddc.govt.nz/council/funding-and-grants/> or email [funding@southlanddc.govt.nz](mailto:funding@southlanddc.govt.nz)

## Council department updates

### Policy

The invitation to provide early engagement feedback on the operation of Freedom Camping and Dog Control Bylaws in your area remains open from the Policy team.

### Governance

Work streams that may be of interest to the board include:

**The representation review** – Staff presented the submissions received on the representation proposal to Council on 18 September 2024. It is anticipated Council will decide on the final representation proposal for public notification on 23 October 2024. The final proposal will have a period for appeals and objections from 25 October to 30 November 2024. The Local Government Commission will consider any appeals, objections and make the final determination on the representation arrangement for the District by 10 April 2025 in time for the 2025 local authority elections.

**Remuneration for elected members** – The Remuneration Authority (Authority) has recently determined elected member remuneration, and allowance and expenses rates, for the 2024/25 financial year. These came into effect on 1 July 2024 and will apply to 30 June 2025. Payments to elected members made on 12 September 2024 included backpay from 1 July.

**Chairs nights** – the team are organising a get-together for community board chairs each quarter. The next chairs night is on 25 September 2024.

**Oreti community board membership** – A by-election to fill a vacancy on the Oreti Community Board is complete and Jamie Winslow has been declared elected from the Makarewa subdivision to the board. Deputy Mayor Christine Menzies has also replaced Councilor Frazer on this board. Both new members will be sworn in as board members at the board meeting taking place on 16 September 2024.

**Quorum rules** – from 1 October, legislation that has allowed elected members attending remotely to be counted as part of the quorum, will be repealed. So, in accordance with community board standing orders, only those physically present will be counted in relation to quorum.

**Reports** – Reports to Council in October will propose there is a deputy chair appointed for the Finance and Assurance Committee, and that Council receives statement of intents from Great South and Space Ops.

**Akona learning platform** – learning sessions are available for elected members on this platform. Please get in touch with your committee advisor if you need help accessing these.

## Stakeholder updates

### Active Southland October update

Active Southland has provided a report (attached). If the board has any queries regional activator Jenna Shepherd can be contacted to answer these at any stage.

### Highways South

We are renewing three areas in the Oreti Community Boards' area. All work will also be notified on our Facebook page:

- A 500m stretch of SH6 at Centre Bush starting early October. This will be a complete renewal and is likely to take four to five weeks. Temporary traffic lights and a speed restriction will be in place. Residents and businesses will be notified.
- A 1.4km stretch of SH96 at Glencoe which will likely start in early December. This will be a complete renewal and is likely to take 3-4 weeks. Temporary traffic lights and a speed restriction will be in place. Residents and businesses will be notified.
- The Lorneville overbridge, likely to start later this year. Traffic management will be notified to residents and businesses and all information will be on our Facebook page.

We are resurfacing multiple areas. Temporary traffic lights and a speed restriction will be in place during this surfacing work. These areas include:

- 1.8km south of Caroline on SH6
- 550m just south of Dipton on SH6
- 1.4km at Ross Creek on SH6
- 350 south of Gap Road on SH6
- 1.5km at Makarewa Junction on SH6
- 800m on SH96 near Bog Burn
- 800m on SH96 near Springhills
- 600m on SH98 at Mill Road West

We're noticing a marked increase in littering on state highways, so have had posterboards designed and produced, we expect delivery this week. These will be installed in litter hotspots around the network, and moved as required.

Winter is technically over but as Spring is showing us, we're still experiencing cold weather and winter conditions. Our team continue to monitor road and weather temperatures until the end of September to enable snow and ice preventative treatments (CMA and grit) when necessary.

We are starting to also notice more vegetation restricting visibility on the network due to new spring growth. We'd appreciate if landowners can keep on top of vegetation bordering state highways to ensure clear visibility, and therefore safety, for users of state highways.

We'd appreciate your support to push the message out to our communities that the temporary speed limits are there for a reason. These temporary speeds ensure that our workers on the site are safe in their workplace, road users are safe travelling through these work sites, vehicles are not damaged by any road works taking place, and the roads themselves are not damaged by speeding vehicles while under construction. If they are damaged, then we need to come back and do the job all over again – increasing the disruption to motorists.

If the community board has any questions they would like answered, please forward them through and we will get the answers back to you as soon as possible.

Finally, the SBS Tour of Southland takes place again in a month and a half, so expect delays on highways and local roads between 3-9 November. Stage 2, 6, 7 and 8 will travel through the Boards' area, details below:

**STAGE 2: Monday 4 November 2024**

**START:** SIT Zero Fees Velodrome, Invercargill at 10:00am

**FINISH:** Diana Street, Lumsden at 2:45pm (approximately)

**ROUTE:** Invercargill-Wallacetown-Thornbury-Otautau-Nightcaps-Dipton-Balfour-Lumsden

Road closure of SH6/Diana St, Lumsden from 12 noon to 3.30pm; detour via Hero/Flora streets.

**STAGE 6: Friday 8 November 2024**

**START:** SIT Zero Fees Velodrome, Invercargill at 10:00am

**FINISH:** Hokonui Drive Gore at 2:00pm (approximately)

**ROUTE:** Invercargill-Makarewa-Wallacetown-Drummond-Winton-Browns-Hedgehope-Te Tipua-Mataura-Waimumu-Gore

Road closure of SH94/Hokonui Drive between Preston and Traford streets from 1pm – 3pm; detour via Traford/Fairfield/Preston streets or Avon/Ordsal/Traford streets.

**STAGE 7: Saturday 9 November 2024**

Individual Time Trial

**START:** Main Street, Winton at 10:00am

Road closure of SH6/Great North Road between Bute Street and Winton-Hedgehope highway from 1pm – 3pm; detour via Bute/Park/Albert Streets.

Heavy Detour via Gap Rd West/Winton Substation Rd/Winton Wreys Bush Hwy.

**STAGE 8: Saturday 9 November 2024**

**START:** Winton's Middle Pub, Winton at 1:30pm

**FINISH:** Gala Street, Invercargill at 3:00pm (approximately)

**ROUTE:** Winton-Browns-Springhills-Grove Bush-Myross Bush-Invercargill





## OUR VISION

Everyone Active Every Day

## OUR MISSION

Influencing change at all levels so that living an active life becomes more accessible and achievable for all Southland communities

## OUR PURPOSE

We exist to enhance individual and community wellbeing by connecting, enabling and supporting Southlanders to live more active lives



# ACTIVE SOUTHLAND

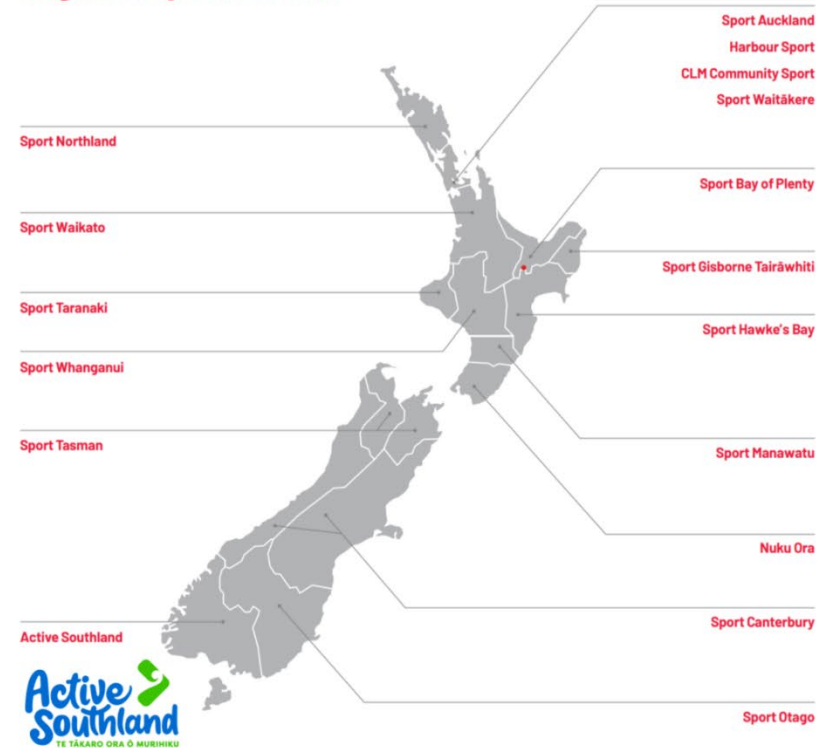
Established in 1990

One of 14 Regional Sports Trusts around Aotearoa New Zealand

Rebranded from Sport Southland to Active Southland in 2021 to better reflect our work, our community needs and aspirations

Focus on enhancing individual and collective wellbeing

## Regional Sports Trusts





# AS IN SOUTHERN DISTRICT

## SDC Open Spaces Activator

*Jenna Shepherd*



Lead, influence and work alongside key stakeholders and partners to strengthen the play, active recreation and sport systems across the region, with a focus on the Southland District community

## Tōku Oranga Health Coach

*Monique van Rensburg*



Tōku Oranga is about helping people navigate their health journeys with the confidence, knowledge, and options they need to achieve optimum health outcomes - it's about setting up clear pathways to better health, and about connecting with agencies and organisations that can play a role in that journey

## Tōku Oranga Lead

*Tilley Carroll*



## Healthy Active Learning School Facilitator

*Richie Crean*



## Healthy Active Learning School Facilitator

*Mark Tree*



## Healthy Active Learning School Facilitator

*Heron Futter*



## Healthy Active Learning School Facilitator

*Stu Brown*



## Healthy Active Learning School Facilitator

*Jodie Whitson*



## Healthy Active Learning School Facilitator

*Rose Dickson*



Healthy Active Learning is a joint Government initiative between Sport New Zealand, the Ministry of Education and Te Whatu Ora (Health New Zealand) that seeks to improve the wellbeing of children and young people, through healthy eating and drinking and quality physical activity.

# AS IN SOUTHERN DISTRICT

## Healthy Families System Innovator

*Laura Dowling*



## Health Families System Innovator

*Megan Dawson*



## Healthy Families

Empower whānau in our communities to live in environments that enable healthy food & physical activity choices

## Active Families/Green Prescription

*Chayse Leith*



## Active Families/Green Prescription

*Susan McNeill*



## Active Families

Give guidance and support to whānau to make sustainable lifestyle changes for a healthier more active whānau

## Disability and Inclusion Advisor

*Chris Knight*



## Rangatahi Advisor

*Greg Houkamau*



## Rangatahi

Dedicated to providing more opportunities for rangatahi to become involved in both sport and active recreation

# AS IN SOUTHERN DISTRICT

Southland District initiatives are also supported by a range of other Active Southland staff throughout the year, depending on the needs of the Southland District community.

**Spaces and Places**

**Community Engagement**

**Recreation**

**Sport**

**Leadership**

**Disabilities**

**Health**

**Education**



# SDC VISION

A treasured network of open spaces that celebrates and enhances our natural environment and is appreciated and enjoyed by current and future generations.

## Open spaces—what are they?



## Open Spaces Strategy Principles

- Involve the community in managing and maintaining open spaces
- Take the long view – consider future generations
- Make best use of the network of open spaces and assets that we already have
- Evoke a sense of pride in Southland and our community
- Ensure we use our resources wisely and work within financial constraints
- Transparent and accountable decision making and management
- Work with partners and stakeholders to achieve outcomes



# NATURAL ENVIRONMENT

Tamariki of Tokanui Primary School recently planted 350 tussocks. There is further planting to be done later in the year. We will celebrate with a Wheels Day at school, Laura Dowling from Active Transport will coordinate with Cycling Southland, BMX Southland, and the Invercargill Blue Light team to come out and support the tamariki and community for this event.



Our natural environment  
and landscape is treasured  
and cared for, now and into  
the future





Our open spaces encourage and enable a wide range of people to play and enjoy a range of sports

## QUALITY OPPORTUNITIES

- Active Southland is able to leverage its wider workforce to support a diverse range of play, active recreation and sporting opportunities for SDC communities. This includes working alongside our Play Systems Innovator, Active Transport Systems Innovator, Disability Lead and Rangatahi Advisors.
- We take a regional approach to removing barriers to play, increasing awareness of the benefits that come from play, and encouraging all ages to be more playful. This includes the likes of Holiday Hunts, Play Maps and play equipment being made available in local libraries.
- Works with communities and schools for play opportunities.
- Supporting the stencils initiative which has been delivered to SDC Community Play Leads.
- Whānau Play Packs for SDC libraries support.
- Facilitation of sports sessions for students with disabilities and their families. An inclusive roadshow is also facilitated with a range of play, sport and active rec options for all ages and abilities.







### #FUNAS RIVERTON HOLIDAY HUNT

To find out more please visit [www.activesouthland.co.nz](http://www.activesouthland.co.nz) or visit the Active Southland Facebook page

Don't forget to tag us during your hunt @activesouthland

**INSTRUCTIONS:**  
Starting at the Whale Statue on Toward Street (clue 1), follow the clues in order along the coast walk to Taramoa Bay through the playground and down to Roy Street (clue 12) (map attached). Find the location of the 12 coloured tags along the way each with a word on it. Simply record the word on your answer sheet and submit the completed form to be in the draw for some awesome prizes!

**Saturday 1st October  
to Sunday 18th October 2022**

I'm having a whale of a time.	IT'S RUBBISH to think you won't find me.	Watch that you don't fall into the creek, I am here to keep you safe.	While you are walking around the track, keep an eye out on the rope for me.
1	2	3	4
I like to shoot hoops.	Come fly with me.	Ahoy me hearties.	Jump on and have a spin.
5	6	7	8
Take a seat and admire the sea views.	Where can you find the Golf in Riverton?	"Don't Flounder" to find this clue.	Boy oh boy we made it to the end.
9	10	11	12

**HOW TO SUBMIT:**  
Find entry boxes at the following locations pick up / drop off:  
• District Council Office, 117 Palmerston Street  
• Community House Riverton, 37 Kaper Street  
• Supermarket Riverton, 168 Palmerston Street  
OR  
Scan or take a photo of your form and email it to [jenna@activesouthland.co.nz](mailto:jenna@activesouthland.co.nz)  
Please include your name and email address to be in the prize draw

**FEEDBACK QUESTIONS:**  
Did you enjoy the #FUNAS Holiday Hunt?  
Tell us about what other fun activities you'd like to see on offer and where in Riverton Southland you'd like to see them happening!

Name: \_\_\_\_\_  
Email: \_\_\_\_\_  
No. of people in your group: \_\_\_\_\_

Ending draw from Sunday 18th October 2022

### Chalk it up! PLAY WEEK

7 - 13 November 2022

Inviting community, businesses and schools to participate in play week chalk it up competition

Come and join your neighbours to enter a competition for Play Week at Active Southland. Get in the competition for the most colourful street and be in to win amazing prizes.

**Pick up chalk from**

Bluff Library	Otautau SDC Office
Cheeky Lama, Invercargill	Riverton SDC Office
Gore Multiport Complex	Riverton Super Value
Gore Library	SDC Office, Te Anau
Gore Visitors Centre	SDC Office, Winton
He Waka Tūia, Invercargill	South Alive, Invercargill
Lumsden Four Square	Te Anau Four Square
Lumsden SDC Office	Te Anau SDC Office
Mataura Library	Tuatapere Four Square
Nightcaps Four Square	Winton Night in Day
Otautau Four Square	Wyndham Four Square
On the Spot Riversdale	

Post your photos to Active Southland's Facebook page with hash tag #chalkitup or #playfulAS  
OR send your photo in to [jenna@activesouthland.co.nz](mailto:jenna@activesouthland.co.nz)

Active Southland

### NATURE SCAVENGER HUNT

<input type="checkbox"/> SOMETHING BLUE	<input type="checkbox"/> A SPIDER WEB	<input type="checkbox"/> PINECONES	<input type="checkbox"/> 3 DIFFERENT INSECTS
<input type="checkbox"/> A FEATHER	<input type="checkbox"/> 3 DIFFERENT BIRDS	<input type="checkbox"/> A SEED POD	<input type="checkbox"/> SOMETHING YELLOW
<input type="checkbox"/> SOMETHING FLUFFY	<input type="checkbox"/> A COLOURFUL ROCK	<input type="checkbox"/> MOSS	<input type="checkbox"/> A NEST
<input type="checkbox"/> 3 DIFFERENT FLOWERS	<input type="checkbox"/> ANIMAL FOOTPRINTS	<input type="checkbox"/> GREEN LEAF	<input type="checkbox"/> A TREE WITH FLOWERS

Can you find them all? Tag us @ActiveSouthland and you could win or email: [play@activesouthland.co.nz](mailto:play@activesouthland.co.nz)

#SpringAS - Nature edition

Invercargill GO RURAL CITY RE LIVING Active Southland

### PARKS WEEK

4-12TH MARCH 2023

Show us how you are enjoying your local park!

Send us a photo of you and your whānau using your local park & be in to WIN a prize.

Please include your parks name & your location. We would also like to hear about what you love about your park and what would make it even better!!! email: [jenna@activesouthland.co.nz](mailto:jenna@activesouthland.co.nz)

There is also a **Rock Hunt** in the below parks:

- Riversdale Playground
- Te Anau Lions Park
- Gardston Village Green
- Riverton Henderson Park
- Winton Ivy Russell Reserve
- Stewart Island Halfmoon Bay Foreshore
- Tuatapere Jack and Mattie Bennett Memorial Park
- Edwardsdale Kamahi Scenic Reserve
- Otautau Centennial Park

The rocks have a picture of the SDC logo, there will be 4 in each park. Please don't remove but take a photo and send to [jenna@activesouthland.co.nz](mailto:jenna@activesouthland.co.nz) to be in to win.

Active Southland



# ACTIVATING THROUGH TUNATUNA

- A collaboration between Active Southland, SDC and Cycling Southland with the aim of having a community resource that can travel to different areas around the rohe, including high deprivation areas that often miss out on other opportunities due to distance and cost.
- Events were hosted in Nightcaps and Wyndham, creating opportunities for whānau and tamariki to try new activities. Local organisations were engaged including Te Oruanui Marae.
- Active Transport has also played a major role in collaboration with Cycling Southland, local councils, and communities during the pilot stage of Tunatuna to understand where developments and improvements can be made. School Travel Planning and initiatives are currently in development alongside Winton, Te Anau and Riverton primary schools.
- Other initiatives have sprung from these, including at Menzies College, where students are investigating innovative local activities for young people, such as a local dirt jump track.







Our open spaces are safe,  
inspiring, well designed and  
welcoming to all

## MANAPOURI INSIGHTS

In 2022 Active Southland completed a community consultation event in Manapouri to understand what the community would like in their village green.

The community was fabulous to engage with. They highlighted their desire for a rugby/soccer post combination, bike modules and nature play. These insights and evidence were reported back to the SDC. Giving communities the space to have their say about play, active recreation and sport in order to understand their needs and aspirations is an integral part of our approach.

Active Southland recently attended the Village Green opening and committed to supply play equipment for the community to use in their new play space.



# WALLACETOWN INSIGHTS

- Working in partnership with its school team, our SDC Open Spaces Activator supported the Wallacetown community regarding an upgrade to the reserve. It was a great event with activities, BBQ and giveaways which enabled space and time for lots of information to be shared by the community on what they would like to see in their reserve.
- Events and activations are an effective way to gather information. Our independent advocacy allows us to explore community aspirations and needs and feed these back to Council to enhance the Southland District's work, and support outcomes to come to life.







Our network of open spaces meets the needs of current and future generations

## MEETING COMMUNITY NEEDS

Feedback from rangatahi in Ohai showed a strong desire for a local basketball hoop. In partnership with SDC and Ohai's Te Oruanui Marae, the SDC Open Spaces Activator, alongside the Marae's committee, have been a strong driver for this project.

The marae was supported to apply and successfully received \$10,000 through the Tū Manawa Active Aotearoa fund for the hoop, line painting, equipment, and an activation event.

Equipment has been ordered, and the project is well underway. Te Oruanui Marae has completed the court clean up, including fixing the drainage, and are now seeking further funding opportunities to seal the surface of the court. A Play Pod has also been gifted to Te Oruanui Marae for the recreation space for tamariki to play with when they are at the marae.

This initiative is a strong example of partnership and working together to meet the needs of our current and future generations.

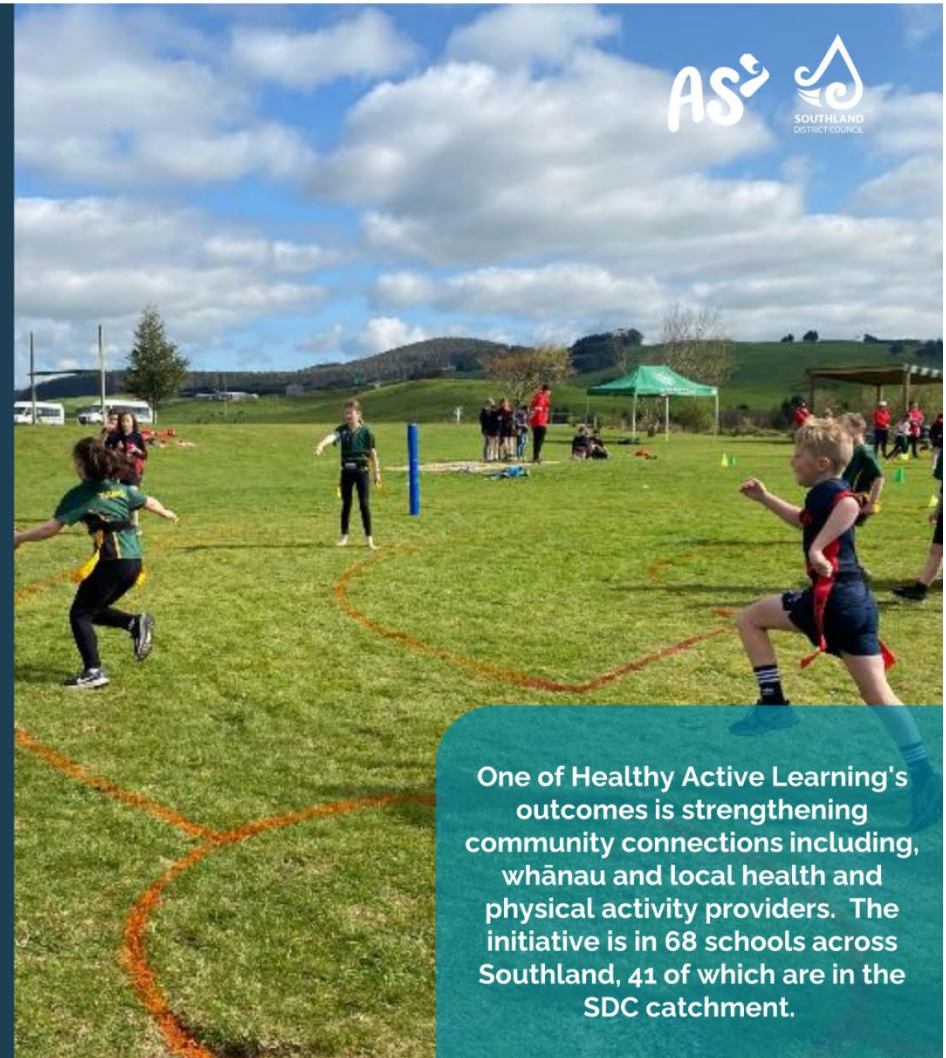




# HEALTHY ACTIVE LEARNING

*Projects that have successfully supported the SDC region:*

- Upper Mataura Fishing Connect with Garston/Athol Community
- Northern Cup (Football, Kī-o-Rahi, Table Tennis, Cricket) for all the northern band
- Steps Forward – Supporting rural tamariki and whānau to participate in the Surf to City 2023 and 2024 events
- Nightcaps Community Connect with kai
- Te Anau Whānau Kemu day
- Waianiwa School & community play project (Tū Manawa)
- Lochiel bike and pump track project (Tū Manawa)
- Hillside/Browns playground and old pool building project
- Winton School transport plan
- Central Southland Sport and Recreation Hub
- Southern Kī-o-Rahi tournament including five SDC schools
- Western Kī-o-Rahi tournament (all SDC schools) to be held at Holt Park in Otautau
- Waiau College Connect with Play
- Riversdale community celebration for Matariki - Taonga Tākaro (Māori Games) and kai



One of Healthy Active Learning's outcomes is strengthening community connections including, whānau and local health and physical activity providers. The initiative is in 68 schools across Southland, 41 of which are in the SDC catchment.





## SWIM SAFE SOUTHLAND

A partnership with Active Southland, Southern REAP, Southland District Council, Water Safety New Zealand, Community Trust South, SDC schools and the wider Advisory Group

Aimed at providing all young people in Southland District primary schools with the opportunity to access quality water safety education via the Water Skills for Life programme

Over 2,300 students from Years 0-8 across 29 schools participate in this programme

We have also supported schools to access further deep water opportunities on a school-by-school basis, and supported school staff with building capability and confidence to support tutors and students from poolside



# GREEN PRESCRIPTION

- Regular face-to-face clinics in Otautau every six-to-eight weeks (depending on referral numbers).
- Engagement in Tuatapere to begin regular clinics.
- Run interactive cooking demos in Otautau with the Kiribati community.
- Support the Fit 4 Function programme run from NRG in Winton



Free, personalised support on the journey to health and wellbeing.





## SPACES AND PLACES

### **SOUTHLAND SPACES AND PLACES STRATEGY**

A collaborative advisory group made up of all Southland councils, regional funders, Sport NZ and Active Southland to support effective regional planning of sport, play and active recreation infrastructure.

Guided by regional and local strategies and resources which seek to optimise these spaces and places (facilities and active environments) across the region, supporting the wellbeing (hauora) of all Southlanders into the future.

### **SPACES AND PLACES OUTCOMES:**

- A regional network approach to spaces and places (facilities and active environments) planning
- More partnerships and collaboration
- Flexible, multi-use, inclusive and accessible spaces and places
- Optimised and sustainable spaces and places

[Southland Spaces & Places Strategy 2023](#)







## SPACES AND PLACES

- Creation of a pool collective to support the committees of community pools in ongoing maintenance and asset management. The collective meets twice a year to discuss assets, health and safety, products, maintenance plans etc. The collective has been uptaken by half the 26 pools in the Southland District, which is extremely positive.
- Formation of the Central Southland Hub aiming to increase coordination and collaboration of current sport, recreation, and other organisations in the Central Southland community to improve their future sustainability and create a thriving environment, serving the community now and into the future.



Gemma O'Neill  
SPACES & PLACES LEAD





## RANGATAHI

Our Rangatahi Advisor has been working with Central Southland College in implementing Taonga Tākaro. Additionally, he supported the College with their first pōwhiri at Te Oruanui Marae in Ohai. Rangatahi completed their korero assessments then played Kī-o-Rahi, had hangi for lunch; practised waiata, and learnt the foundation movements for mau rākau.

The Inclusive Sport Roadshow in Te Anau had 30 families throughout the day participating in a variety of inclusive sports adapted for anyone with a disability. The activities including indoor climbing, golf/mini golf, archery tag, rowing machines and disc golf. It was aimed at individuals and whānau with lived experience of disability. This event was facilitated by our Disability and Inclusion Advisor with a collaborative approach working in all three council areas. Southland District Council had two interns representing Council at the event.





## FUNDING SUPPORT

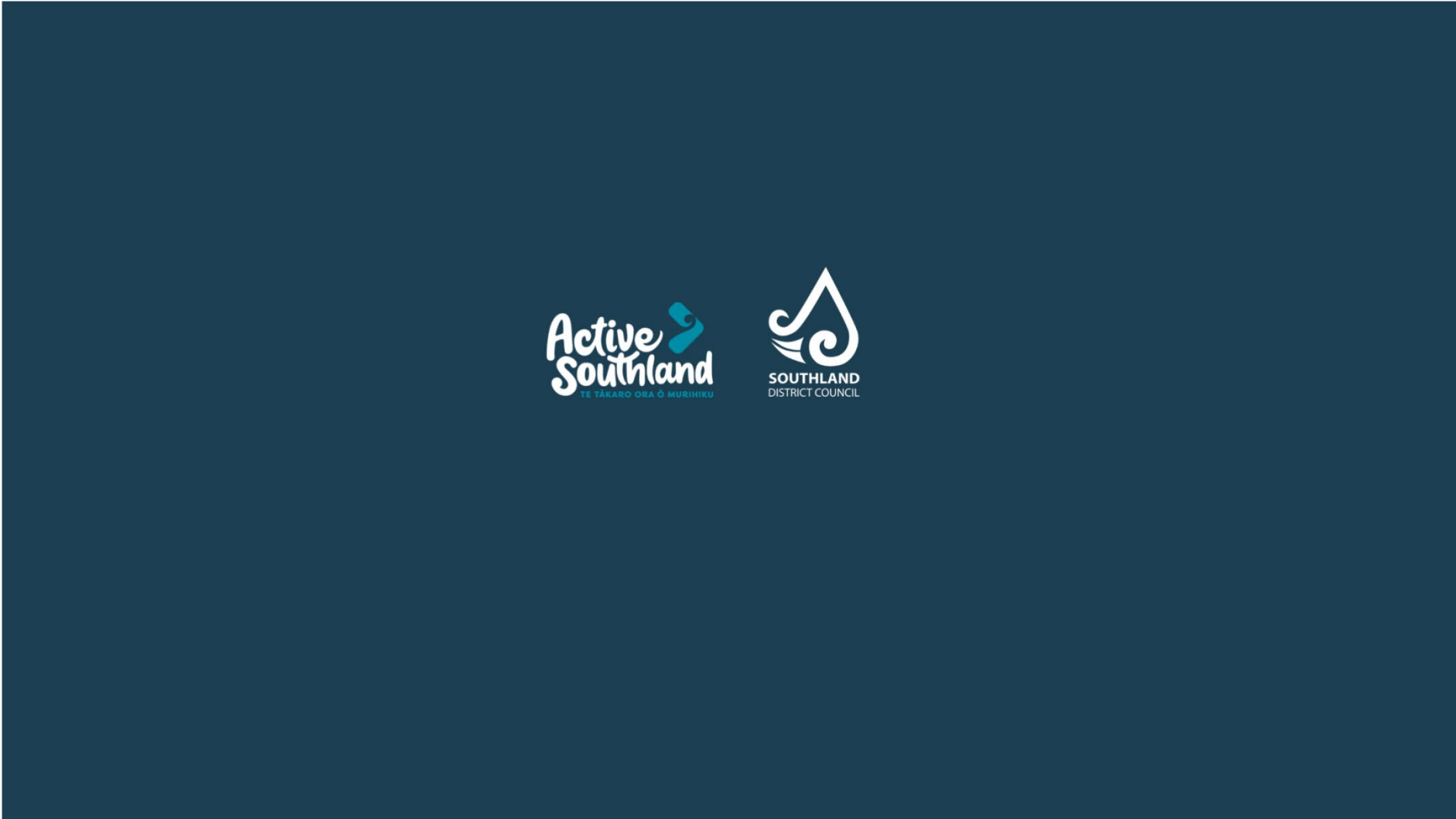
### **Tū Manawa Active Aotearoa (Administered by Active Southland)**

Over \$104k of project funding granted across 13 projects and distributed into the Southland District Council catchment between 2022-2024 (e.g. Menzies College ABL Programame & Te Oruanui Marae Ohai, Southland Football)

Support to organisations in the Southland District Council catchment to access external funding to enable opportunities for the community to be active and showcase the district (e.g. Waiau Area School Atua Matua programme)

Co-funding initiatives with Southland District Council and other entities for collective impact through partnership (e.g. Tunatuna)











Oreti Community Board

Tracker - ongoing

Hall redevelopment projects for Memorial Hall Winton, Dipton and Ryal Bush halls – LTP approved in August.

Otapiri Lora Gorge hall – Charitable Trust working through lawyer to progress change of ownership.

Landscape masterplan for Winton entrance and Anzac Oval – total budget for project has been reduced to \$20,000.

Development of Ellerslie Square in Wallacetown – discussions ongoing for next steps.

Upcoming priorities

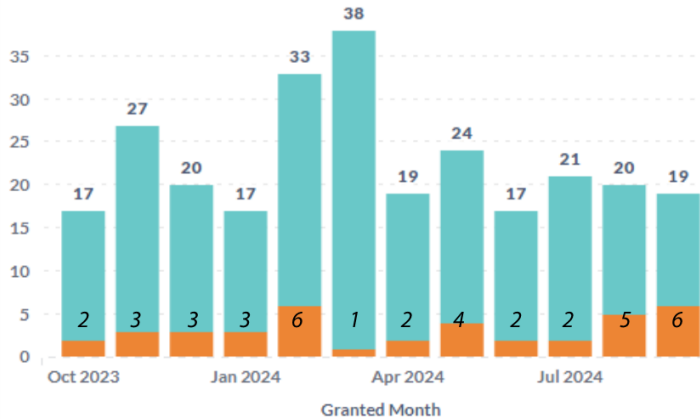
Landscape plan for Great North Road.

Development of Ellerslie Square in Wallacetown.

Resource consents granted

RM applications granted for community board

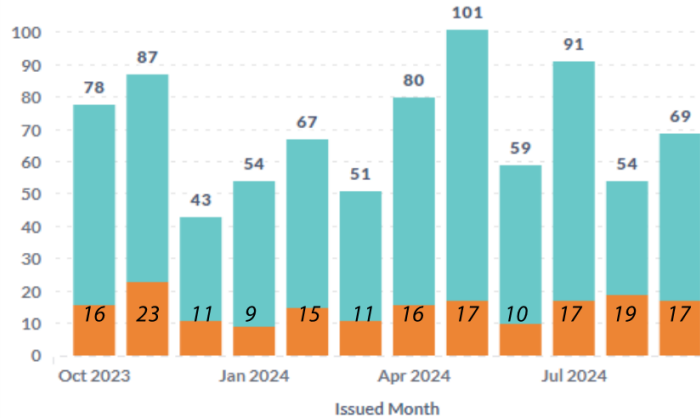
RestOfSDC BoardCount



Building consents issued

Building Consents issued for community board

RestOfSDC BoardCount

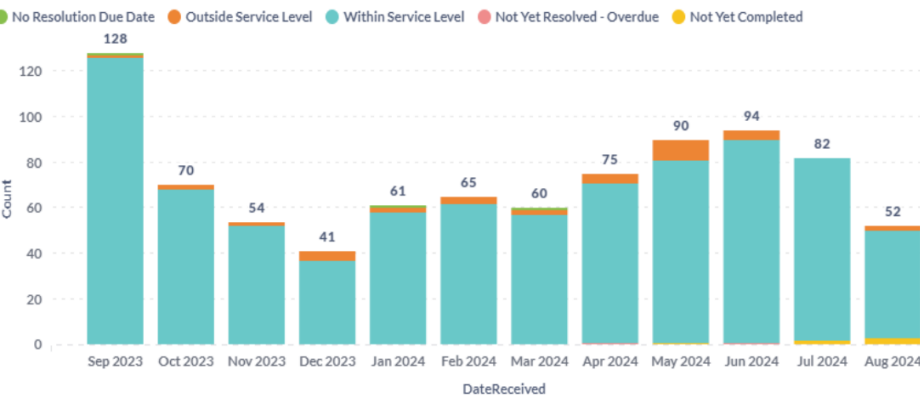


Local budget information

Financial information for the end of August are not available due to the late adoption of the LTP and the end of the 2023/24 year not being finalised.

Service requests

Across the district there were 848 requests for service lodged during the period July and August, of which 100 were related to 3 waters. 134 of the total requests belonged to this board area. A full summary of those requests is attached to this report.



Projects update

Activity	Name	Current Phase	Current Progress	Budget actual YTD
COMMUNITY FACILITIES	Limehills - LED lighting	Pre-delivery phase	On track	\$18,000 \$0 P-10565
Scope and budget for this project to be confirmed by the community board.				
COMMUNITY FACILITIES	Ryal Bush hall - replace roof	Pre-delivery phase	On track	\$76,667 \$0 P-10577
This project has been approved by the Oreti Community Board. The project is funded through Better Off Funding. The scope of work has been updated to reflect the minutes of the Oreti Community Board meeting on 19 August 2024.				
COMMUNITY FACILITIES	Winton RSA hall - interior refurbishment	Pre-delivery phase	On track	\$40,000 \$0 P-11440
Staff are in the process of identifying similar packages of work to be able to put this out to the market.				
PARKS AND RESERVES	Wallacetown recreational project	Pre-delivery phase	Off track	\$227,000 \$0 P-10829
Staff are continuing to work with the Oreti community to finalise the scope of this project.				
PARKS AND RESERVES	Dipton - repair or replace bridge across ditch at reserve and level street	Pre-delivery phase	On track	\$10,000 \$0 P-11454
Staff are working with local Dipton groups to determine if this project can be delivered locally.				
PARKS AND RESERVES	Winton Moores Reserve - re-grassing	Business case phase	On track	\$35,000 \$0 P-11455
The contract has been awarded and the work will start as soon as the weather permits.				
PARKS AND RESERVES	Kowhai Reach Reserve - master plan development	Pre-delivery phase	On track	\$40,000 \$0 P-11462
Staff are working with the Kowhai Reach community group to determine if this project can be delivered locally.				
STORMWATER	Limehills stormwater - cleaning of open drains.	Initiation phase	Off track	\$26,641 \$0 P-10432
Due to the wet weather conditions experienced in autumn, works will be postponed until immediately after Christmas.				
STORM WATER	Winton storm main - replace storm main - multiyear project	Delivery phase	Monitor	\$500,000 \$0 P-10445
Works have progressed well with the final block being undertaken currently. Completion is due early October 2024.				
WASTEWATER	Winton wastewater-treatment plant upgrade	Initiation phase	Monitor	\$13,500,000 \$1,146,510 P-10486
The land purchase was completed on 6 September 2024. Council will begin the procurement process for the final design in 2025 with construction likely to start at the very earliest in 2027 going through to 2032.				

Service contracts

Water and wastewater services operation and maintenance

The 23/01 operations and maintenance contract is running smoothly across the Oreti Community Board region. Water and wastewater services across the area have continued to operate well with a lower number of service requests than usual being received by Council and Downer.

Remedial building maintenance work is being completed at the Winton water treatment plant.

Winton area gardening

The contract is coming out of winter and the planning for summer is underway.

Wallacetown township gardening

Summer gardening plans are now underway.

Maintenance of Dunsdale reserve

The reserve is still closed for the tree harvesting.

Central Alliance roading contract

The month of August was steady. The drainage crew are still off the network doing water channel cleaning for highways to relieve pressure on the budgets.

The premix crew did some street works in Wallacetown, reinstating the seal width and all fault repairs on Wairio Wreys Bush Road.

Our drainage foreman had a couple of weeks off but got stuck back into signs, RFSs and minor drainage works upon his return, Monty from Clear Drain South helped out while our drainage foreman was away.

The cyclic crew have completed another round of the network, working on the level one roads in the last week of the month/into the start of September. Bulk haulage completed the metalling out of Milligans and Winton and moved into Jacobs, they spent the last week of the month off the network doing other jobs.

Civil have been in and fixed up the damaged bridge on Aparima Road.

The graders have continued around the beats, with the way the grading works central ended up having four graders on the network during August.

JANUARY 2024	FEBRUARY 2024	MARCH 2024	APRIL 2024	MAY 2024	JUNE 2024	JULY 2024	AUGUST 2024	SEPTEMBER 2024	OCTOBER 2024	NOVEMBER 2024	DECEMBER 2024
	Board meeting		Board meeting		Board meeting		Board meeting		Board meeting		Board meeting
								Community service award nominations close 30 September 2024			
		District Initiative fund, Community partnership fund, Creative Communities Fund, Sport New Zealand Rural Travel fund applications close 31 March 2024						Community partnership fund applications close 30 September 2024		Winton Open Day 16 November – shops opening from 10am including markets, crafts and produce street stalls and in the hall. Entertainment, live music, Santa, street stalls, displays, kids entertainment, street parade and more.	Scholarships and bursary applications close 20 December 2024
								District Initiative fund, Community partnership fund, Creative Communities Fund, Sport New Zealand Rural Travel fund applications close 30 September 2024			

## Service requests – breakdown by type

REQUEST TYPE	COUNT
Abandoned vehicles	1
Community facilities - halls - repairs/maintenance	1
Community facilities general	3
Community housing - repairs and maintenance	2
Culverts blocked - rural	6
Footpaths	1
Gravel road faults	10
Hazards	14
Parks and reserves - repairs and maintenance	3
Rapid numbers - repairs and maintenance	1
Roadside spraying - noxious weeds	2
Sealed road faults	9
Sewer blockage	1
Sewer overflow	1
Signs repairs (not stop/give way)	3
Stop/give way signs - repairs (urg 24hr fix)	3
Street lights out	3
Streetscape -vegetation	3
Toilets - cleaning, repairs and maintenance	6
Transport - contractor customer complaint	1
Transport - road complaints (epathway only)	1
Transport general enquiries	20
Urban stormwater (manholes, grates)	2
Vegetation rural (overgrown or visibility issues)	1
Water and waste general	9
Water and waste extended	1
Water urban asset damaged or undefined issue	2
Water urban no water	1
Water urban non urgent weeping water	1
Water urban toby leaking or unable to be used non urgent	3
Wheelie bin cancel/damaged/stolen	3
Wheelie bin collection complaints	6
Wheelie bin general enquiry	5
Wheelie bin new/additional	5
<b>TOTAL</b>	<b>134</b>

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## Councillor update

**Record no:** R/24/9/61616

**Author:** Rachael Poole, Committee advisor

**Approved by:** Vibhuti Chopra, Acting chief executive/Group manager strategy and partnerships

☐ Decision

☐ Recommendation

☒ Information

### Purpose of report

- 1 This report is to provide the board an overview of the matters that have been considered at Council and Finance and Assurance Committee meetings from August to September 2024.
- 2 To watch any of the previous Council or Finance and Assurance Committee meetings select this link: [SDC youtube](#)
- 3 An overview of reports presented is given in the table below.
- 4 This report is also to provide an opportunity for Councillor Menzies to highlight particular matters or update the board on any other issues that have arisen around the Council table.

#### 7 August 2024 – Finance and Assurance Committee meeting

Report	Overview
Finance and Assurance Committee work plan for the year ended 30 June 2025	The committee were taken through the work plan and were advised that two new reports (Independent Review and Contract Advisory) had been added for this meeting and an additional report (Self-assessment check) was being added to the September meeting schedule.
Draft unaudited Long Term Plan 2024-2034 for Endorsement	The purpose of the report was to present the draft unaudited Long Term Plan 2024-2034 to the Finance and Assurance Committee to provide feedback and to endorse the release of the draft unaudited Long Term Plan to the Council auditors Deloitte.  The committee endorsed the draft Long Term Plan 2024-2034.

#### 7 August 2024 – Council meeting

Report	Overview
Consultation under Clauses 3 and 4A: Implementation Code of Practice (PC2)	Council approved and authorised staff to undertake consultation under Clauses 3 and 4A of Schedule 1 to the Resource Management Act 1991 for the plan change to implement Council's Subdivision, Land Use, and Development Code of Practice 2023 (PC2).  The draft incorporates feedback from internal and external stakeholders, mana whenua, and planning experts.

Financial Report for the period ended 30 June 2024	Council received the report that provided them with an overview of the draft financial results for the twelve months to 30 June 2024 by Council's seven activity groups, as well as the financial position and the statement of cashflows as at 30 June 2024.
Management report	<p>Staff updated Council on numerous activities which included:</p> <ul style="list-style-type: none"> <li>• Southland hosting visits from Government ministers</li> <li>• By-election for the Oreti Community Board Makarewa subdivision</li> <li>• Long Term Plan and Annual Report</li> <li>• Regional Land Transport Plan</li> <li>• Engagement/feedback for the representation review and working with various communities on projects.</li> </ul> <p>Staff also updated Council on the following activities:</p> <ul style="list-style-type: none"> <li>• Resource consents</li> <li>• Building solutions</li> <li>• Environmental health and licensing</li> <li>• Transport</li> <li>• Forestry</li> <li>• Three waters</li> <li>• Project delivery team.</li> </ul>

### 26 August 2024 – Finance and Assurance meeting

Report	Overview
Long Term Plan 2024-2034 (LTP) - recommend Council adopt	The Finance and Assurance Committee endorsed the draft Revenue and Financing Policy and recommended to Council it adopt the draft Long Term Plan 2024-2034.
Deloitte Management Report and draft Audit Report for the Long Term Plan 2024-2034	The Finance and Assurance Committee received the management report from Deloitte in relation to the audit of the Long Term Plan 2024-2034 and received the draft Deloitte audit opinion.

### 26 August 2024 – Council meeting

Report	Overview
Adoption of Councils Long Term Plan 2024-2034	<p>Council agreed to adopt the Long Term Plan 2024-2034 and received the final audit opinion provided by Deloitte.</p> <p>Deloitte advised that from their audit, the audit opinion was qualified – this related to New Zealand Transport Agency</p>

	<p>funding. Deloitte's view was that Council did not use the best information available about the level of funding from the Agency for roading at the time of preparing/finalising the plan.</p> <p>The audit opinion also included an emphasis of matters in relation to uncertainty over the delivery of the infrastructure capital programme due to the plan proposing a significant increase in infrastructure investment. A range of initiatives had been put in place to support delivery. Deloitte identified that there continues to be a high degree of uncertainty about whether the increased programme would be able to be completed noting the level historically achieved by Council as well as constraints of contractor availability and weather events.</p>
Rates Resolution - Setting of Rates for the Financial Year 1 July 2024 to 30 June 2025	<p>Council set rates for 2024-2025 in accordance with section 23 of the Local Government (Rating) Act 2002 (the Act), the due dates for payment in accordance with section 24 of the Local Government (Rating) Act 2002, and authorised the addition of penalties in accordance with sections 57 and 58 of the Local Government (Rating) Act 2002.</p>
Code of conduct matter	<p>Council received and considered a report from the Executive Committee on a code of conduct breach, decided there was a breach, and agreed to take no further action against the members who breached the code.</p> <p>Council requested some work be undertaken reviewing decision making processes, ensuring elected members are aware of information sharing requirements, and offering training.</p> <p>Council also made resolutions encouraging community boards to use drop in sessions to provide further opportunities for interactions with the community, and encouraging boards to have workshops open to the public where possible.</p> <p>It was also decided to have an agenda item at the board chairs night to seek feedback on any support requirements for boards and elected members.</p>
Appointment of elected member to the Oreti Community Board	<p>Council agreed to appoint Councillor Menzies to the Oreti Community Board and thanked Councillor Frazer for his time and commitment to the Oreti Community Board.</p>
Housing Action Plan	<p>Council adopted the Housing Action Plan as presented by staff.</p> <p>The Housing Action Plan has two phases:</p> <ul style="list-style-type: none"> <li>Phase 1 will focus on spatial planning, engagement, and workstreams relating to the existing housing stock</li> </ul>

	<ul style="list-style-type: none"> <li>Phase 2 will have more targeted solutions once there is understanding around where our communities can grow (spatial planning) and the housing aspirations of iwi, communities and stakeholders (engagement).</li> </ul>
Local Water Done Well	<p>Staff updated Council on the Local Water Done Well legislation and the funding changes announced by government.</p> <p>Staff also updated Council on the Southland/Otago collaborative approach and phase one progress and provided details of the collaboration and the financial contribution required to participate in phase two.</p> <p>Council approved an allocation of up to \$15,000 funding towards phase two of the Southland Otago Collaboration to be funded from Local Water Done Well Support Package and approved ongoing participation in the Regional Delivery Model.</p>
Mayor's report	<p>Mayor Scott updated Council on the events and meetings that he has attended during June and July. Mayor Scott also acknowledged Gore District Councillor, Neville Phillips on receiving the inaugural SuperHuman award at the recent LGNZ conference.</p> <p>Councillor Ruddenklau advised that she had attended the inaugural Arts Murihiku awards night. At the event Councillor Duffy was acknowledged for his work in the arts and Steve Solomon received in the inaugural supreme award.</p> <p>Councillor O'Brien advised that he, along with Mayor Scott, had attended the Garston Volunteer Fire Brigade honours night. At this event one member received his double gold star for 50 years involvement.</p> <p>Councillor Duffy reported that the Regional Heritage Heads of Agreement is due for resigning in in 2025. The Southland Heritage Preservation Trust miner's cottage in Nightcaps has recently sold. As a result of the sale, the trust is being wound up.</p>
Policy on Development and Financial Contributions - Adoption	<p>Council adopted the Policy of Development and Financial Contributions and resolved that this policy would come into effect and supersede the current policy on the date of adoption of the Long Term Plan 2024 -2034.</p>
Southland Local Government Structural Opportunities	<p>Chief Executive Cameron McIntosh presented the preliminary investigation that has been completed for local government structural options in Southland.</p> <p>Council approved further information being prepared to enable a formal proposal to be lodged with the Local Government Commission and approved unbudgeted expenditure of \$30,000 to complete this preparation work.</p>
Transfer of Five Rivers Water Supply Scheme	<p>Council approved proceeding with the divestment process for the transfer of the water permit and related water assets</p>

	from the Five Rivers Water Supply Scheme to Tank Creek Water Limited after a request from Five Rivers Water Supply Subcommittee.
Tuatapere Recreation Reserve - replacement of ring fence and barrier gate - Unbudgeted expenditure	Council approved unbudgeted expenditure of up to \$28,500 towards replacement of the ring fence and barrier gate at the Tuatapere Recreation Reserve to be paid from funds held in the Tuatapere general reserve.
<b>4 September 2024 – Finance and Assurance Committee meeting</b>	
<b>Report</b>	<b>Overview</b>
Finance and Assurance Committee work plan for the year ended 30 June 2025	The committee received the workplan and noted that two reports from September had been moved to the October meeting and that an additional report will be added to the workplan in regards to Council's holdings in Milford Sound Tourism once the frequency of reporting on this was established.
Year-End Performance Report - 1 July 2023 to 30 June 2024	The committee received the report and noted Council's performance against its KPI targets and the context provided for these outcomes.
Risk management - September 2024 quarterly update	The committee considered and received the risk management report and noted that the finance risk remains unassessed while ELT continue to evaluate this new risk and the treatment options currently, and potentially available, to manage this new risk.
Health and safety update	The committee was updated on health and safety related events and activities over the last quarter. Staff will look to make available to elected members some of the training that staff receive, especially around de-escalation training.
Quarterly update to the Finance and Assurance Committee on progress for the Environmental Services Business Improvement Plan - 17a review	An additional three actions from the business improvement plan have been completed, another three actions have been closed off leaving three to be completed by the end of December this year.
Finance transactional update as at 30 June 2024	Finance and Assurance committee received the Finance transactional update as at 30 June 2024. This report provided a snapshot of Council's transactional activities.
Balanced Funds Investment Review	The Finance and Assurance Committee requested \$5 million was invested evenly between Council's balanced investments funds at Milford Asset Management and Westpac, as planned.
<b>18 September 2024- Council meeting</b>	
<b>Report</b>	<b>Overview</b>
Community update	Colac Bay Progress League – Deen McKay shared with the Council a brief history of the Progress League and local

	Colac Bay community. Mrs McKay then outlined the priorities of the Progress League – safe removal/erosion prevention of the dump site along the foreshore, beach access steps, surfer statue – options to restore the statue. Gemma McGraw spoke further on the dump site, Lana Winders spoke further on the surfer statue and Kevin Mulqueen spoke about the rock wall along the foreshore.
Mayors report	Anne Horrell from Tuatapere Te Waewae Community Board updated Council on what has been happening within her board area, notably the upgrade to the railway station, improvements to ditches at the Tuatapere domain, removal of willows from the riverbank to assist in preventing the domain from flooding, connections with Hauroko Valley Primary and Waiau Area School.
Representation review – submissions and hearings on representation proposal	Council received 22 written submissions on the representation proposal and listened to Federated Farmers and Peter McDonald speak to their submissions.
Budget carry forwards requests from 2023/2024 financial year into the 2024/2025 financial year.	Council approved the income and expenditure to be carried forward into the 2024/2025 financial year as presented by staff.

## Recommendation

### That the Oreti Community Board:

- a) receives the report titled “Councillor update”.

## Attachments

There are no attachments for this report.



## Chairperson's report

**Record No:** R/24/10/64296

**Author:** Michal Gray, Democracy advisor

**Approved by:** Vibhuti Chopra, Acting chief executive/Group manager strategy and partnerships

☐ Decision

☐ Recommendation

☒ Information

The purpose of the report is to provide an update to the Oreti Community Board on activities and issues that the chairperson has been involved with since August 2024.

Deputy Chairperson, Phil Dobson, who has been acting as Chairperson reports as follows:

- I attended a meeting of the community board chairs where discussion focussed around the upcoming annual plan, footpaths and roads funding, and wider engagement strategies across the district.
- I have spoken with Steve Geary of Winton RSA regarding ANZAC Oval and improvements in and around that space, and the hope of speaking to their members. An historic arborist report has been requested, and the RSA would certainly welcome discussions around improvements we can mutually agree on. They indicated they would prefer the North end of the oval to return to shrubbery.
- I have also spoken with members of the Winton Garden Club about speaking at one of their meetings. Speakers are already allocated until November, however they are open to discussing how they can provide input towards the Great North Road plantings.
- I began corresponding with a local plant supplier in regards to the possible supply of suitable plants for the Great North Road development.
- I have been involved with the steering group of the Winton Sports Hub to recruit and appoint trustees.
- By the date of the board's meeting on 21 October, I will have attended the AB Lime Landfill Community Liaison Group meeting.

### Board member updates

This is an opportunity for community board members to update on areas of interest.

### Next meeting

The next meeting of the board will be held on 16 December 2024 at 6:00 pm at the Winton Memorial Hall, Meldrum Street, Winton.

## Recommendation

**That the Oreti Community Board:**

- a) **receives the report titled "Chairperson's report".**

## **Attachments**

There are no attachments for this report.