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# Wallace Takitimu Community Board

## OPEN MINUTES

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Minutes of a meeting of Wallace Takitimu Community Board held in the Southland District Council Otautau Office, 176 Main Street, Otautau on 3 Oct 2024 at 4.02pm. (4.02pm – 5pm)

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### PRESENT

<b>Chairperson</b>	Tony Philpott
<b>Deputy chairperson</b>	Colin Lawry
<b>Members</b>	Edwin Mabonga
	Bridget Mason (4.04pm – 5pm)
	Gretchen Wilson
	Lester Wilson
	Councillor Jaspreet Boparai

### IN ATTENDANCE

Group manager regulatory services – Adrian Humphries  
Committee advisor - Fiona Dunlop  
Community partnership leader - Kelly Tagg

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**1 Apologies**

There were no apologies.

**2 Leave of absence**

Councillor Boparai requested a leave of absence for the 5 December 2024 meeting.

Moved Chairperson Philpott, seconded Deputy Chair Lawry **and resolved:**

**That the Wallace Takitimu Community Board agrees the leave of absence request.**

**3 Conflict of interest**

Colin Lawry declared a conflict of interest in relation to item 7.2 Community Partnership Fund allocations - August 2024 funding round. He advised that he would not take part in discussion or voting on the item.

**4 Extraordinary/urgent items**

There were no extraordinary/urgent items.

**5 Confirmation of minutes**

**Recommendation**

**That the Wallace Takitimu Community Board confirms the minutes of the meeting held on 8 August 2024 as a true and correct record of that meeting.**

(Bridget Mason joined the meeting at 4.04pm.)

**6 Public participation**

There was no public participation.

**Reports**

**7.1 Enforcement Policy**

**Record No: R/24/7/46862**

Group manager regulatory services – Adrian Humphries was in attendance for the item.

Mr Humphries updated the Board on the purpose of the enforcement policy.

The Board noted that the primary purpose of the enforcement policy is to:

- Outline the approach to investigation and enforcement in the district
- Inform the general community as to the approach that Council will take to resolve non-compliance
- Provide guidelines to Council staff when delivering enforcement functions
- Ensure a consistent and integrated approach to enforcement in the region
- Provide public understanding on how enforcement gives effect to the purpose and principles of the relevant legislation, bylaws and the objectives of the Southland District Plan.

### **Resolution**

Moved Deputy Chair Lawry, seconded Edwin Mabonga **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) receives the report titled “Enforcement Policy”.

## **7.2 Community Partnership Fund allocations - August 2024 funding round**

**Record No: R/24/9/57840**

Community partnership leader – Kelly Tagg was in attendance for this item.

The purpose of the report was for the Board to consider and make a decision on requests from the applications received to the August 2024 funding round of the Wallace Takitimu Community Partnership Fund.

The Board noted that there was \$20,998 to allocate through the Wallace Takitimu Community Partnership Fund for the 2024/2025 financial year, over two funding rounds.

This round of funding being considered, had attracted \$25,900 in requests.

**Moved Councillor Boparai, seconded Gretchen Wilson, the motion:**

That the Wallace Takitimu Community Board:

- a) receives the report titled “Community Partnership Fund allocations - August 2024 funding round”.
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

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- d) Receives applications from the following:
1. Otahuti Tennis Club
  2. Otautau Community Swimming Pool
  3. Drummond Community Pool Trust
  4. Otautau & Districts Community Charitable Trust
- e) Approves/~~declines~~ a grant of ~~\$10,000~~ \$5,000 to the Otahuti Tennis Club towards costs for resurfacing their courts.
- f) Approves/~~declines~~ a grant of ~~\$10,000~~ \$4,000 to the Otautau Community Swimming Pool to assist with purchasing diesel to heat the pool.
- g) Approves/~~declines~~ a grant of \$5,000 to the Drummond Community Pool Trust to assist with operational costs to run the pool.
- h) Approves/~~declines~~ a grant of \$900 to the Otautau & Districts Community Charitable Trust to purchase a chest freezer to store perishable food donated for those in need in the community.

**Recommendations a to d were put and declared CARRIED.**

**Recommendation e was put and declared CARRIED.**

Due to a conflict of interest, Colin Lawry withdrew from the table.

**Recommendation f was put and declared CARRIED.**

Due to a conflict of interest, Colin Lawry returned to the table.

**Recommendations g and h were put and declared CARRIED.**

**Final resolution**

**That the Wallace Takitimu Community Board:**

- a) receives the report titled "Community Partnership Fund allocations - August 2024 funding round".
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) **Receives applications from the following:**
  - 1. Otahuti Tennis Club
  - 2. Otautau Community Swimming Pool
  - 3. Drummond Community Pool Trust
  - 4. Otautau & Districts Community Charitable Trust
- e) **Approves a grant of \$5,000 to the Otahuti Tennis Club towards costs for resurfacing their courts.**
- f) **Approves a grant of \$4,000 to the Otautau Community Swimming Pool to assist with purchasing diesel to heat the pool.**
- g) **Approves a grant of \$5,000 to the Drummond Community Pool Trust to assist with operational costs to run the pool.**
- h) **Approves a grant of \$900 to the Otautau & Districts Community Charitable Trust to purchase a chest freezer to store perishable food donated for those in need in the community.**

### 7.3 Councillor update

**Record No: R/24/9/61597**

Councillor Boparai took the Board through the report which highlighted items that the Finance and Assurance Committee and Council had considered at their August and September 2024 meetings.

#### **Resolution**

Moved Gretchen Wilson, seconded Deputy Chair Lawry **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **receives the report titled "Councillor update".**

### 7.4 Community board reporting

**Record No: R/24/9/56249**

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg took the board through the community leadership, operational and updates in the Board's area and across the district.

#### **Resolution**

Moved Deputy Chair Lawry, seconded Edwin Mabonga **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **receives the report titled "Community board reporting".**

**7.5 Chairperson's Report**

**Record No: R/24/9/59795**

Chair Philpott reported that he had attended the community board chairs night in Winton on 25 September 2024. Staff presented a timeline for the 2024/2025 Annual plan. Boards are likely to have a workshop with staff in November and then have the "direction setting" report for the 2024/2025 draft annual plan at the December 2024 meetings.

Chair Philpott asked for staff to move the Ohai transfer station from its current location between two residences on Birchwood Road to a location near the Takitimu pool in Hastings Street.

Also noted by the chair was the issue of recurrent flooding in Kirkland Street in Ohai.

The new playground in Ohai is a popular area for the local children to meet at and enjoy but there have been some issues with children now climbing onto the roof of the toilet block.

**Resolution**

Moved Chairperson Philpott, seconded Deputy Chair Lawry **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) receives the report titled "Chairperson's Report".

The meeting concluded at 5pm.

CONFIRMED AS A TRUE AND CORRECT RECORD OF A MEETING OF THE WALLACE TAKITIMU COMMUNITY BOARD HELD ON THURSDAY 3 OCTOBER 2024.

**DATE:**.....

**CHAIRPERSON:**.....