



Ardlussa Community Board

OPEN MINUTES

Minutes of a meeting of Ardlussa Community Board held in the Balfour Community Centre, 68 Queen Street, Balfour on Wednesday, 21 February 2024 at 7pm (7.00pm to 9.27pm).

PRESENT

Chairperson	Richard Clarkson
Deputy chairperson	Ray Dickson
Members	Clarke Horrell
	Hilary Kelso
	Grant McFelin
	Councillor Matt Wilson

APOLOGIES

Chris Dillon

IN ATTENDANCE

Committee advisor/customer support partner - Deborah-Ann Smith-Harding
Community partnership leader - Kelly Tagg

1 Apologies

An apology was received from Chris Dillon.

Resolution

Moved Chairperson Clarkson, seconded Hilary Kelso **and resolved:**

That the Ardlussa Community Board accepts the apology from Chris Dillon.

2 Leave of absence

There was a request for leave of absence from Councillor Matt Wilson from 6 July 2024 to 19 July 2024.

Resolution

Moved Chairperson Clarkson, seconded Hilary Kelso **and resolved:**

That the Ardlussa Community Board accepts the request for leave of absence from Councillor Matt Wilson from 6 July 2024 to 19 July 2024.

There was a request for leave of absence from Hilary Kelso from 2 June 2024 to 2 August 2024.

Resolution

Moved Deputy Chairperson Dickson, seconded Grant McFelin **and resolved:**

That the Ardlussa Community Board accepts the request for leave of absence from Hilary Kelso from 2 June 2024 to 2 August 2024.

3 Conflict of interest

There were no conflicts of interest declared.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Resolution

Moved Chairperson Clarkson, seconded Clarke Horrell **and resolved:**

That the Ardlussa Community Board confirms the minutes of the meeting held on 8 November 2023 as a true and correct record of that meeting with the correction in the Councillor's report to delete the words "from Active Southland" from the sentence, so

the wording correctly reads “Waikaia Trails Trust is seeking clarity for the criteria for the Open Spaces policy which seems confusing”.

6 Public participation

There was no public participation

Reports

7.1 Community board reporting

Record No: R/24/2/5784

Mrs Tagg highlighted the current projects taking place and advised that the “Budget actual year to date “ sum of \$881,529 for the Riversdale wastewater-treatment upgrade detailed in the last report was an error and has been amended in the February report. Chair Clarkson asked if the site had been determined yet and Mrs Tagg advised she will follow up with the three waters teams.

In relation to this error, Mrs Kelso queried typos and the report checking process, asking for accuracy and attention to detail. Mrs Tagg informed the board that written reports are checked in a two-step check process, firstly by the projects team and secondly by the finance department.

Mrs Tagg included the calendar for upcoming board meetings and workshops for 2024 and noted that the dates still showing as 2023 will be corrected.

Regards the high vandalism around signs and posts requiring replacement, Chair Clarkson mentioned the individuals have been identified and asked whether the police have been informed? Mrs Kelso suggested the offenders could be submitted to community service to maintain the pump track, as an example.

Mr McFelin asked if the rubbish bin at Kruger Street could be shifted further down the street to the pump track area as it seemed hardly used. Mrs Tagg advised this had already happened.

The subject of the replacement rubbish bin at the Balfour Cemetery was also raised. It was noted that the school had previously emptied this bin. As this is not a Council owned cemetery the Trust will need to purchase a new bin. Mrs Tagg will find out the details of how to purchase a new bin and forward to Chair Clarkson.

The Lions Club are to erect some fencing along the back of the basketball hoop, however it was recommended that a fence also be erected on all three sides of the court for added safety to stop balls going onto the road and pump track. Chair Clarkson will speak with Lion’s Chair, John Van Vliet about the fencing proposal.

It was noted that the Balfour festive lights have been installed and Mrs Tagg asked for direction about when the lights should be switched on. The board suggested the lights be turned on for Christmas, Easter, Matariki plus any community events, such as Guy Fawkes and Balfour theatre week.

Deputy Chair Dickson confirmed the lights assigned for Waikaia have not been installed yet and Mrs Tagg undertook to follow up on this.

Mrs Tagg highlighted a cost saving for the slides at Waikaia playground by reusing equipment from a recent playground.

The board enquired about what happens to the dead trees that have recently been felled around the district. Mrs Tagg to follow up with the community facilities team.

The board also discussed the letter received from the Waikaia and Districts Progress League Inc. dated 20 November 2023. Mrs Tagg advised she had replied via email advising that for most part, these items qualified as a request for service (RFS). Furthermore, Mrs Tagg supplied a copy of local projects for their information and invited them to attend community board meetings for insight and welcomed input in "Public Participation" sessions (with the next Waikaia based community board meeting schedule for 12 June 2024). Mr Horrell requested the formal reply made by Mrs Tagg be recorded in the Minutes. Mrs Kelso reiterated that access to minutes and agendas are readily accessible for district knowledge.

At this point the board discussed whether or not it wished to put forward any new sites which would allow vendors to trade.

The board discussed and identified three suitable sites to be :

1. car park area around the Riversdale Community Centre
2. car park in front of Waikaia Community Centre
3. Kruger Street, Balfour, from the playground to the pump track.

Resolution

Moved Hilary Kelso, seconded Deputy Chairperson Dickson **and resolved:**

That the Ardlussa Community Board:

- a) receives the report titled "Community board reporting" dated 14 February 2024.**
- b) formally replies to the Waikaia and Districts Progress League Inc. letter dated 20 November 2023**
- c) advises the Environmental Health team of the three locations to be put forward as approved sites for Trading in public places being:**
 - car park area around the Riversdale Community Centre
 - car park in front of Waikaia Community Centre
 - Kruger Street, Balfour, from the playground to the pump track.
- d) requests that staff provide an action sheet for each meeting to cover off responses to queries and issues raised at each meeting.**

7.2 Councillor update

Record No: R/24/1/2622

Councillor Matt Wilson provided various updates to the board and addressed matters raised by the board in respect of the following:

Speed Management Plan Review - the issue of safety was again highlighted, particularly for Waikaia school zone. The board noted the speed will be reduced to 30kms/hour as part of this review. The subject of the pedestrian crossing outside Waikaia school was also discussed and staff undertook to continue to advocate for this on behalf of the board.

Long Term Plan (LTP) update

With the proposed change from the 100 day plan of central government, staff have been working to include all the water services assets back into the Long Term Plan (LTP) 2024-2034. The LTP team will be taking the supporting documents to the finance and assurance committee meeting on Wednesday 13 February 2024. The Ardlussa community board agreed that they prioritise projects for the district and Mr McFelin questioned how Council prioritises these projects and how Council could reduce the bureaucratic "red tape" as the Board values (and prioritises) core service delivery in certain areas such as water, waste and roading over the beautification of Open Spaces, as an example, notwithstanding those projects which are legislatively dictated by central government.

Gravel and bridges - Mr McFelin expressed concern about how to mitigate flood Damage to bridges during flooding events given the considerable gravel build up under several bridges in the Ardlussa area. Cr Wilson suggested that Professor Ian Fuller from Massey University, be invited to visit these sites as he wrote a scientific research paper on river channel dynamics, fluvial geomorphology and its associated socio-cultural relations with rivers. If necessary, the board may be able to obtain use of consent for a "permitted activity" to extract gravel on a site by site basis as was done with a precedent set in Mossburn. At this point, the board discussed next steps which included following up with Environment Southland as they had indicated they would provide timeframes to the board by the end of February 2024. The board also discussed drafting a resolution requesting the Mayor and Chief executive intervene in this matter. Mrs Tagg suggested Cr Wilson speak to Mayor Rob Scott , conveying how desperate the board feels towards a resolution for mitigating risk.

Resolution

Moved Deputy Chairperson Dickson, seconded Clarke Horrell **and resolved:**

That the Ardlussa Community Board:

- a) **receives the report titled "Councillor update".**
- b) **recommends to Council Chief executive Cameron McIntosh and Mayor Rob Scott to reconsider the decision held by the Council's roading team and moreover, to meet with the Board at the site of two bridges, namely Dome Creek and Tomogalak, to reconsider the use of the available "permitted activity" consent and supply reasons for the Council's non concern for mitigating asset loss or damage to Council assets with an immediate and formal, written response to the Ardlussa Community Board.**

7.3 Chairperson's report

Record No: R/24/2/6458

Chair Clarkson mentioned the following matters to the board:

- the Chair requested feedback regards the sale of 58 Kruger Street (and development thereof protected with covenants) and Mrs Tagg indicated the report will be available at the next community board meeting
- the Chair mentioned the fact the lights for Riversdale and Waikaia are not installed yet
- the Chair has been approached by Paul Eaton to revisit whether street lights could be erected on Balfour Road
- the rebuild of St Johns in Riversdale requires the sign off from Fire and Emergency New Zealand
- the tree removal at Riversdale green waste will be undertaken by Murray O'Connor
- a new tree needs to be bought and planted to replace the dead one where the plaque remains as the memorial of Trooper William George Earle
- for the next workshop, the Chair wishes to invite Council staff Mark Day and Lance Spencer from Community facilities to supply area maps for mowing and the Chair recommends there be no change to the current level of service
- the Chair will attend the Representation Review workshop on 26 February 2024
- Bridget Ponga expressed her appreciation for the board's support to enable her to work with the Department of Conservation to achieve a good outcome for the memorial seat for her late son
- the dead blue gum trees and trees under the powerlines need to be felled and added to the list , to be disposed of or alternatively kept as suggested by Mrs Kelso
- the recycling station in Riversdale is looking very untidy and the Southland District Council branding needs to be updated. Staff will enter a request for service (RFS) to have this attended to
- after attending the Chair's meeting held in Winton on Tuesday, 20 February 2024, the Chair advised that a discussion around the importance of spatial planning for our townships took place. This would allow areas for growth and development in our towns. Mayor Rob Scott quoted some successful examples in Rolleston, Christchurch for this strategy.

Deputy Chair, Ray Dickson

- Mr Dickson enquired if, when graders are in the area, are all gravel roads graded. Mrs Tagg to make enquiries and advise
- Mr Dickson enquired if it would be possible for the local fire brigade to have contact details for all property owners in Waikaia. Mrs Tagg to make enquiries and advise.

Grant McFelin

- Mr McFelin asked about the Balfour town sign rusting on both sides and it was confirmed that this was a Lion's club project and not a Council sign.

Hilary Kelso

- At this point, queries were raised about the maintenance of the bulbous kerbs in Riversdale and whether or not the maintenance of these could be included in the Taskforce maintenance contract.

Resolution

Moved Chairperson Clarkson, seconded Deputy Chairperson Dickson **and resolved:**

That the Ardlussa Community Board:

- a) **receives the report titled "Chairperson's report" dated 15 February 2024.**

7.4 Next meeting report

Record No: R/24/2/6455

Customer support partner/committee advisor – Deborah-Ann Smith Harding was present for this item.

The Board noted that their next meeting is scheduled for 7pm on Wednesday 10 April 2024 to be held at the Riversdale Community Centre, 73 Newcastle Street, Riversdale.

Resolution

Moved Chairperson Clarkson, seconded Clarke Horrell **and resolved:**

That the Ardlussa Community Board:

- a) **confirms that the next meeting of the Board is at 7pm on Wednesday 10 April 2024 to be held at the Riversdale Community Centre, 73 Newcastle Street, Riversdale.**

The meeting concluded at 9.27pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE ARDLUSSA COMMUNITY BOARD HELD ON WEDNESDAY 21 FEBRUARY 2024.

DATE: 10 April 2024

CHAIRPERSON: 