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# Executive Committee

## OPEN MINUTES

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Minutes of a meeting of Executive Committee held in the Council Chamber, 20 Don Street, Invercargill on Tuesday, 26 March 2024 at 10:02am. (10.02am – 11.30am (PE 10.07am – 11.30am))

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### PRESENT

<b>Chairperson</b>	Rob Scott
<b>Councillors</b>	Christine Menzies
	Mr Bruce Robertson – Finance and Assurance Committee chair

### IN ATTENDANCE

RDC Group Ltd director - Doug Craig (via video link)

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**1 Apologies**

There were no apologies.

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of interest**

Mr Bruce Robertson advised that the external consultant to the Committee Doug Craig of the RDC Group Ltd is his brother in law and believes that there is no conflict for the process being undertaken.

**4 Extraordinary/urgent items**

Mayor Scott advised that there was a late item/paper for the meeting being the chief executive's performance review. He advised that whilst the agenda indicated that the chief executive's performance review is to be circulated, that it would be wise to agree to the confirmation of the item chief executive performance review being considered at the meeting.

The reason why the item/paper were not on the agenda was because the information to be considered by the Committee was still being collated at the time the agenda was circulated.

The reason why the discussion of the item/paper cannot be delayed until a subsequent meeting is that there needs to be a timely resolution to the matter before the Council meeting to approve the outcomes of the report.

Moved Chairperson Scott, seconded Mr Robertson **and resolved:**

**That the Executive Committee pursuant to section 46A of the Local Government Information and Meetings Act 1987, considers the late item.**

**5 Confirmation of minutes**

**Resolution**

Moved Mr Bruce Robertson, seconded Deputy Mayor Menzies **and resolved:**

**That the Executive Committee confirms the minutes of the meeting held on 14 December 2023 as a true and correct record of that meeting.**

**6 Public participation**

There was no public participation.

**Public excluded**

**Exclusion of the public: Local Government Official Information and Meetings Act 1987**

**Resolution**

Moved Chairperson Scott, seconded Deputy Mayor Menzies **and resolved:**

**That the public be excluded from the following part(s) of the proceedings of this meeting.**

**C7.1 Chief executive performance review**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Chief executive performance review	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

The public were excluded at 10.07am.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 11.30am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE EXECUTIVE COMMITTEE HELD ON TUESDAY 26 MARCH 2024.

**DATE:**.....

**CHAIRPERSON:**.....