



Council

OPEN MINUTES

Minutes of a meeting of Council held in the Council Chamber, Level 2, 20 Don Street, Invercargill on Wednesday, 19 June 2024 at 10am. (10am – 10.59am, 11.16am – 12.35pm, 1.42pm – 2.20pm)

PRESENT

Mayor Rob Scott
Councillors Jaspreet Boparai
Don Byars (10am – 10.59am, 11.16am – 12.10pm, 12.13pm - 12.35pm, 1.42pm – 2.20pm)
Paul Duffy
Darren Frazer
Julie Keast
Tom O'Brien
Margie Ruddenklau
Jon Spraggon
Matt Wilson

APOLOGIES

Councillor Derek Chamberlain
Councillor Sarah Greaney
Deputy mayor Christine Menzies

IN ATTENDANCE

Group manager infrastructure and capital delivery - Fran Mikulicic
Committee advisor - Fiona Dunlop

Mayor Scott opened the meeting with a karakia timatanga as follows:

Mā te whakarongo	Through listening
Mā te kōrero	Through talking
Mā te ngakau	From the heart
Mā te wairua	From the spirit
Mā te manaaki mai	Through giving
Mā te manaaki atu	And receiving respect
Ka puawai te maramatanga	Understanding will bloom
Tihei mauri ora	This is the essence of life

1 Apologies

There were apologies from Councillors Chamberlain, Greaney and Menzies who are on approved leave of absence.

Resolution

Moved Mayor Scott, seconded Cr Keast **and resolved:**

That Council accept the apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

5 Confirmation of Council Minutes

There were no minutes to confirm.

6 Public Participation

There was no public participation.

Reports

7.1 Great South update to Council on the Te Anau airport Manapouri review update

Record No: R/24/6/37712

Great South GM strategic projects – Steve Canny was in attendance for this item.

Mr Canny updated the Mayor and Councillors on the Te Anau airport Manapouri review which Great South are coordinating for Southland District Council .

Mayor Scott thanked the Great South project group and the Governance group for their work to date on the review.

Resolution

Moved Mayor Scott, seconded Cr O'Brien **recommendation a and new b (as indicated) and resolved:**

That the Council:

- a) **receives the report titled “Great South update to Council on the Te Anau airport Manapouri review update”.**

New b) thanks the Great South project group and the Governance group for their work to date on the review.

7.2 Draft Risk Management Policy - adoption

Record No: R/24/5/32479

Risk analyst – Jane Edwards was in attendance for this item.

The purpose of the report was for the draft Risk Management Policy to be adopted by Council following endorsement from the Finance and Assurance Committee at their meeting held on Wednesday 5 June 2024.

It was noted that the draft policy once approved will provide direction for effective and consistent risk management, highlight key roles and responsibilities, and demonstrate Council’s commitment to a culture of risk-based decision-making.

Resolution

Moved Cr Frazer, seconded Cr Duffy **recommendations a to d and a new e (as indicated) and resolved:**

That the Council:

- a) **receives the report titled “Draft Risk Management Policy - adoption”.**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**

- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **resolves to adopt the draft Risk Management Policy (attachment A of the officer's report) with any minor amendments.**

New e) Delegates authority to the Chief Executive in conjunction with the Mayor to approve any final edits required to the policy in order to finalise the document for implementation/distribution.

7.3 Risk management - annual review

Record No: R/24/1/1458

Risk analyst – Jane Edwards was in attendance for this item.

The purpose of the report for Council to adopt the priority strategic risks for the 2024/25 financial year and when approved be operational from 1 July 2024.

Resolution

Moved Cr Boparai, seconded Cr Ruddenklau **and resolved:**

That the Council:

- a) **receives the report titled "Risk management - annual review".**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **adopt the reviewed priority strategic risk areas as follows to become effective 1 July 2024:**
 - i. **adverse event – the risk that Council is unable to respond to the consequences of a natural or human-induced event impacting the District**
 - ii. **change – the risk that Council has inadequate adaptability to respond to a continuously changing environment**
 - iii. **climate adaptation – the risk that Council fails to appropriately adapt to, or mitigate the effects of, a changing climate**

- iv. **cyber security – the risk that Council’s systems are vulnerable to cyber-attack and/or error**
- v. **decision-making – the risk of suboptimal decision-making by Council**
- vi. **finance – the risk that Council fails to manage its financial sustainability impacting its long term ability to fund essential services and projects**
- vii. **health, safety and wellbeing – the risk of health, safety and wellbeing harm to staff, contractors and community**
- viii. **social licence – the risk that Council fails to maintain acceptable levels of satisfaction and social licence within the community**
- ix. **strategic relationships – the risk that Council fails to appropriately maintain its local, regional and national relationships.**

7.4 Fraud Policy – Adoption

Record No: R/24/5/32804

Senior policy analyst – Ana Bremer and Team leader organisational policy – Chris Rout were in attendance for this item.

The purpose of the report was to present the draft Fraud Policy for adoption by Council following endorsement from the Finance and Assurance Committee at their meeting on Wednesday 5 June 2024.

It was noted that the Fraud Policy provides a framework to protect Council’s revenue, property, information, and other assets from any attempt to gain financial or other benefits by deceit.

The current policy was extensively reviewed in 2021 and has been working well to date.

Changes required to the new policy have included Audit NZ recommendations for *bribery* and *corruption* definitions, as well as further responsibility around *bribery* and *corruption* for the Fraud Control Officers.

There was discussion on the reporting section of the policy. It was felt that there should be an extra step to enable reporting to the Serious Fraud Office should the steps in the draft policy be not appropriate.

The meeting adjourned discussion to later in the meeting to enable staff to work on the additional text.

Please see further down the minutes for the resolution.

7.5 Rate Remission and Postponement Policy - Adoption

Record No: R/24/6/38254

Finance development co-ordinator – Nicole Taylor was in attendance for this item.

The purpose of the report was for the Remission and Postponement of Rates Policy for adoption by Council.

Council noted that the Finance and Assurance Committee endorsed the draft policy for consultation on 6 December 2023. The consultation occurred alongside two other policies between 19 April 2024 to 20 May 2024.

The Finance and Assurance Committee at its meeting on 5 June 2024 considered three submissions received on the draft policy. One was in support of the draft policy, one not in support and one requesting an additional remission be added to the policy to reduce rates of historic/heritage properties on the New Zealand Heritage List/Rārangī Kōrero.

The Finance and Assurance Committee recommended that no change be made to the policy and requested staff provide further information about the option of providing a heritage initiative grant fund rather than introducing remissions for heritage properties. This may be considered further as part of the upcoming LTP consultation process.

Resolution

Moved Cr Boparai, seconded Cr Spraggon **recommendations a to d and a new e (as indicated) and resolved:**

That the Council:

- a) **receives the report titled “Rate Remission and Postponement Policy - Adoption”.**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **adopts the final Rate Remission and Postponement Policy 2024 (attachment A of the officer’s report) effective from 1 July 2024.**

New e) Delegates authority to the Chief Executive in conjunction with the Mayor to approve any final edits required to the policy in order to finalise the document for implementation/distribution.

7.6 Revenue and Financing Policy - Adoption

Record No: R/24/6/37695

Finance development co-ordinator – Nicole Taylor was in attendance for this item.

The purpose of the report was for the Revenue and Financing Policy adoption by Council following endorsement by the Finance and Assurance Committee.

It was noted that the Revenue and Financing Policy provides details on how Council will fund operational and capital expenditure. The policy sets out the funding tools available to

use (e.g. rates, user fees and charges, grants, borrowing, reserves etc), the factors considered when deciding which tool to use and the choices Council has made on how to fund the operating and capital expenses of each activity.

Resolution

Moved Cr Keast, seconded Cr Frazer **recommendations a to e and a new f (as indicated) and resolved:**

That the Council:

- a) **receives the report titled “Revenue and Financing Policy - Adoption”.**
- b) **determines that this matter or decision be recognised as significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **adopts the final Revenue and Financing Policy 2024 (attachment A of the officer’s report), which will come into effect on the date of the adoption of the Long Term Plan 2024-2034.**
- e) **notes that staff will assess whether any further changes to the Revenue and Financing Policy will be required as a result of the LTP consultation and decision making process in August 2024, including to the airport sub activity funding sources.**

New f) Delegates authority to the Chief Executive in conjunction with the Mayor to approve any final edits required to the policy in order to finalise the document for implementation/distribution.

Councillor Boparai requested that her dissenting vote be record.

(The meeting adjourned for morning tea at 10.59am and reconvened at 11.16am.)

(Mayor Scott and Councillors Boparai, Byars, Duffy, Frazer, Keast, O’Brien, Ruddenklau, Spraggon and Wilson were present when the meeting reconvened.)

7.4 Fraud Policy – Adoption (Continued)

Record No: R/24/5/32804

Senior policy analyst – Ana Bremer and Team leader organisational policy – Chris Rout were in attendance for this item.

Following discussion with staff, there was an addition to the policy for the reporting section to enable reportee of fraud to escalate their concerns to the Serious Fraud Office.

Resolution

Moved Cr Wilson, seconded Cr Frazer **recommendations a to c, d with an addition and a new e (as indicated) and resolved:**

That the Council:

- a) Receives the report titled “Fraud Policy - Adoption”.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Resolves to adopt the draft Fraud Policy (attachment A of the officer’s report) with the additional wording to the following section of the policy:**

REPORTING

Obligation to report suspected fraud

All instances of suspected fraud must be reported. An employee can report fraud in person, phone, or by email to Council’s Fraud Control Officers or directly to the Serious Fraud Office. Council has a documented process for responding to suspected fraud called a Fraud Response Plan.

The plan requires people to report instances of suspected fraud to a Fraud Control Officer:

- GM People and Culture Manager
- GM Finance and Assurance

Or, if this is not appropriate, to:

- the Chief Executive
- the chair of the Finance and Assurance Committee - the independent member of the Finance and Assurance committee
- the Mayor.

Or, if any of the above are not appropriate, to the Serious Fraud Office, should the reportee think appropriate.

New e) Delegates authority to the Chief Executive in conjunction with the Mayor to approve any final edits required to the policy in order to finalise the document for implementation/distribution.

7.7 Significance and Engagement Policy adoption

Record No: R/24/6/37902

Strategic communications and engagement manager – Louise Pagan and Group manager strategy and partnerships – Vibhuti Chopra were in attendance for this item.

The purpose of the report was for Council to endorse the Significance and Engagement Policy following endorsement from the Finance and Assurance Committee at their meeting on Wednesday 5 June 2024.

The Finance and Assurance Committee at its meeting on 5 June 2024, were presented with five submissions received. The submitters requested specific wording changes to the policy, including the use of the full wording from the Local Government Act 2002 defining the purpose of the policy, a set of definitions and some adjustments to the section about Council's partnership with mana whenua.

While the policy is being adopted prior to 1 July 2024 to meet legislative requirements, the effective implementation will be in August 2024. The policy which accompanies the 2021-2031 Long Term Plan will remain in force until the 2024-2034 Long Term Plan is adopted.

Resolution

Moved Cr Ruddenklau, seconded Cr Keast **recommendations a to d and a new e (as indicated) and resolved:**

That the Council:

- a) **receives the report titled "Significance and Engagement Policy adoption".**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Adopts the final Significance and Engagement Policy 2024 (attachment A of the officer's report), which will come into effect with the adoption of the Long Term Plan 2024-2034.**

New e) Delegates authority to the Chief Executive in conjunction with the Mayor to approve any final edits required to the policy in order to finalise the document for implementation/distribution.

7.8 Adoption of the Southland District Council Fees and Charges and end of year rate penalty

Record No: R/24/5/35098

Transactional project lead – Shelley Dela Llana was in attendance for this item.

The purpose of the report was to present the fees and charges schedule for the financial year starting 1 July 2024 to Council for adoption and to set the end of financial year rate penalty to be applied on the 1 July 2024.

The approval of the fees and charges for the new financial year are usually approved at the time the annual plan or Long Term Plan are adopted. The 2024-2034 LTP is scheduled for adoption in August 2024.

It was noted that there was a need to adopt the fees and charges to be applied from 1 July 2024 separately to ensure that budgeted fee revenue for the year is able to be realised.

Resolution

Moved Cr Keast, seconded Cr Frazer **and resolved:**

That the Council:

- a) **Receives the report titled “Adoption of the Southland District Council Fees and Charges and end of year rate penalty”.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Adopts the fees and charges as detailed in Attachment A (of the officer’s report), to apply from 1 July 2024.**
- e) **Resolves under Sections 57 and 58 of the Local Government (Rating) Act 2002 to apply a penalty of 10% to any amount of rates (including metered water targeted rates) that are unpaid from previous years and remains unpaid at 1 July 2024. The penalty will be added on 1 July 2024.**

7.9 Enforcement Policy

Record No: R/24/6/38356

Group manager, regulatory services – Adrian Humphries was in attendance for this item.

The purpose of the report was to establish a policy on the use of enforcement in the areas administered by Southland District Council.

It was noted that enforcement is a core role of territorial authorities with over 20 pieces of legislation that are administered by them. In many cases territorial authorities hold the primary delegation to carry out enforcement roles delegated in legislation.

The policy to be approved is intend to carry out enforcement and how staff we will be most effective in dealing with offending.

The policy:

- outlines Council's approach to investigation and enforcement
- informs the public on Council's enforcement approach
- provides guidelines for Council staff on enforcement
- ensures a consistent enforcement approach in the district
- explains how enforcement gives effect to relevant legislation.

Resolution

Moved Cr O'Brien, seconded Cr Duffy **and resolved:**

recommendations a to d and a new e (as indicated) and resolved:

That Council:

- a) Receives the report titled "Enforcement Policy".**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Approves adoption of the Southland District Council Enforcement Policy 2024 (attachment A of the officer's report).**

7.10 Southland Township Futures Scoping Report - programme to identify growth, resilience and infrastructure

Record No: R/24/5/34276

Strategic policy manager (interim) – Carolyn Ingles and Group manager strategy and partnerships – Vibhuti Chopra and Special projects advisor – Michael Aitken (video call) were in attendance for this item.

The purpose of the report was to provide Council with advice regarding a programme of strategic work on Southland Township Futures.

The programme arises as a result of the Council needing to identify how townships in the district will grow in a resilient and sustainable way, and the infrastructure needed to support growth, including water infrastructure.

(During discussion, Councillor Byars left the meeting at 12.10pm and returned at 12.13pm.)

Resolution

Moved Cr Frazer, seconded Cr Duffy **recommendations a to e, f with an addition and g to k and resolved:**

That the Council:

- a) **Receives the report titled “Southland Township Futures Scoping Report - programme to identify growth, resilience and infrastructure”.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves establishing a programme of work to implement the Southland Township Futures scoping report.**
- e) **Notes that the programme will be funded from Better off Funding.**
- f) **Establishes specific programme governance to support the decisions in this report. This may include the establishment of an advisory group selected from across the district with quarterly reporting to Council on the progress of the programme.**
- g) **Initiates discussions with Ngāi Tahu ki Murihiku on the nature of their participation in Southland Township Futures programme.**
- h) **Note that there is a current preference for sequencing Option 4 (as indicated in attachment A of the officer’s report) commencing with Oban, but further work will be needed to confirm this. The ultimate sequence followed may change as the programme progresses.**
- i) **Notes that some townships in the sequencing options are clustered; the ultimate configuration of township clusters may change as the programme progresses.**
- j) **Directs the Chief Executive to:**
 - i) **Commence procurement for the Southland Township Futures programme.**

- ii) **Identify an internal programme lead who has responsibility for programme initiation and development.**
 - iii) **Seek specialist community participation advice as part of procuring the programme in order to design effective collaboration, engagement and participation approaches.**
 - iv) **Establish appropriate programme and project management to support alignment, collaboration, risk management and review.**
 - v) **Undertake a process review as each community township plan is completed and include the knowledge gained into the following plan processes.**
- k) **Notes that each community township planning exercise should commence with community engagement to reconfirm existing or identify new outcomes or aspirations for each community.**

(The meeting adjourned for lunch at 12.35pm and reconvened at 1.42pm.)

(Mayor Scott and Councillors Boparai, Byars, Duffy, Frazer, Keast, O'Brien, Ruddenklau, Spraggon and Wilson were present when the meeting reconvened.)

7.11 Proposed Road Stopping - 2 Ellis Road, Lowther

Record No: R/24/5/34451

Senior property advisor – Megan Cowley and Manager property services – Kevin McNaught were in attendance for this item.

The purpose of the report was for Council consider a request to stop a portion of legal unformed road (approved as to survey Section 1, SO 483417) that bisects the property of 2 Ellis Road, Lowther, and to exchange the proposed stopped portion of road, for an easement facility obligation for the Around the Mountain Cycle Trail.

Resolution

Moved Cr Ruddenklau, seconded Cr Boparai **and resolved:**

That the Council:

- a) **Receives the report titled "Proposed Road Stopping - 2 Ellis Road, Lowther".**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

- d) **Recommends to Council staff to initiate the road stopping process, under the Public Works Act 1981 and determines that Council will supply to the Minister of Lands, written consent to the proposed road stopping, located within the vicinity of 2 Ellis Road, Lowther (SO 483417).**
- e) **Determines that if the road stopping application to the Minister of Lands is successful, to transfer the stopped road to the adjoining land owner in lieu of compensation for an Easement facility for the Around the Mountain Cycle Trail.**

7.12 Te Anau Downs boat ramp replacement expenditure approval

Record No: R/24/5/34139

Senior project manager – Phil Fahey was in attendance for this item.

The purpose of the report was to seek approval for expenditure for the construction of the Te Anau Downs boat ramp. The approval is being sought prior to the approval of the Long Term Plan which is scheduled for 26 August 2024.

The project had been identified in the 2024-2034 Long Term Plan 2024-2034, in the 2024/2025 financial year. The reason for wanting to undertake this project before September is to take advantage of potential low winter lake levels allowing construction prior to the busy summer season which starts in mid-October.

Resolution

Moved Mayor Scott, seconded Cr O'Brien **and resolved:**

That Council:

- a) **Receives the report titled “Te Anau Downs boat ramp replacement expenditure approval”.**
- b) **Determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves the expenditure on the replacement of the Te Anau Downs boat ramp funded by the Te Anau general reserve prior to the adoption of the 2024-2034 Long Term Plan.**

7.13 Proposed update to Delegations Manual

Record No: R/24/6/38033

Democracy advisor – Michal Gray and Group manager strategy and partnerships – Vibhuti Chopra were in attendance for this item.

The purpose of the report was to seek Council approval for amendments to the Delegations Manual.

The following changes to the manual are being sought:

- alterations or further delegations made by the chief executive since the manual was adopted on 24 January 2024 and a minor typographical amendment
- amendments to the delegations to the Stewart Island/Rakiura Visitor Levy Subcommittee
- additional delegations and changes to delegations under the Resource Management Act 1991.

Resolution

Moved Cr Boparai, seconded Cr Ruddenklau **and resolved:**

That the Council:

- a) **receives the report titled “Proposed update to Delegations Manual”.**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **approves and adopts the Delegations Manual with the following amendments:**
 - i. **alterations to delegations made by the chief executive since the manual was adopted on 24 January 2024:**
 - **changing the financial delegations to the group manager customer and community wellbeing by increasing the limit for authority to authorise purchases of capital items or goods and services within relevant Council approved budgets from \$100,000 to \$500,000**
 - **increasing the limit for authority to enter into contracts (full value of contract) within approved budgets and accept tenders for asset disposal from \$100,000 to \$200,000**
 - **increasing the authority to authorise awarded contracts from \$100,000 to \$500,000**
 - **altering the delegation given to particular staff roles under section 348 of the Local Government Act 1974 to create and cancel right of**

ways (removing the delegation to general manager strategy and partnerships and team leader environmental policy and making a new delegation to team leader consent processing).

- ii) a minor typographical amendment.
- iii) amending the delegations to the Stewart Island/Rakiura Visitor Levy Allocation Subcommittee by removing the delegation to set policy in relation to the collection and enforcement of the Stewart Island/Rakiura visitor levy (to ensure the manual has a consistent position that only Council can set policy).
- iv) amendments to the delegations to staff roles and hearings commissioners of sections 39AA, 41A, 41B, 41C, 41D and 42 of the Resource Management Act 1991 and new delegations to staff roles under sections 44A, 55(2) and 58I(2) and 58I(4) of the act which relate to mandatory functions to amend the plan or proposed plan if there is a direction from the national policy statement or the national policy standard or a conflict with national environmental standard or discretionary direction from a national planning standard.

Councillor Byars requested that his dissenting vote be recorded.

7.14 Representation review update

Record No: R/24/3/10641

Governance legal manager – Robyn Rout, Democracy advisor – Michal Gray and Group manager strategy and partnerships – Vibhuti Chopra were in attendance for this item.

The purpose of the report was to:

- provide a summary of general feedback received about representation in the Southland District
- provide a summary of representation options that were generated, and the feedback received on those options
- outline the representation arrangements staff intend to present on 16 July 2024 as the initial proposal.

Resolution

Moved Cr Boparai, seconded Cr Frazer **and resolved:**

That the Council:

- a) receives the report titled “Representation review update ”.
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision;

and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) notes the community views received in the community engagement process undertaken in November 2023.
- e) notes the four representation options generated by staff in response to community feedback:
 - the existing structure
 - minor changes to the existing structure
 - reducing the number of boards
 - moving Wallacetown.
- f) notes the feedback received on the four representation options.
- g) notes that staff intend to present an initial proposal to Council on 16 July 2024 that proposes the following minor changes to the current representation arrangement:
 - minor ward and community board boundary changes near Nightcaps, Drummond, Taramoa, the Hokonui Hills and Nokomai
 - minor changes to board/ward names to include appropriate macrons.

7.15 Mayor's report

Record No: R/24/4/29413

Mayor Scott took the Council through his report.

Councillor Ruddenklau advised that the Creative Communities Committee recently met in Winton, allocated funds for 11 applications. The Committee then looked around the Murals recently installed by south Sea Spray. She also mentioned that Arts Murihiku are holding the inaugural Southland Creative Arts Awards on 17 August 2024 at the Ascot Hotel in Invercargill.

Councillor Keast advised in her capacity as the Council representative on Whakamana te Waituna that herself, Councillor Duffy and the Chief Executive had recently received a letter from Dean Whaanga at Te Ao Marama Inc expressing his appreciation for the mahi in reaching the milestone in the Whakamana te Waituna project of the upgrade of the Waituna bridge on Waghorn Road.

Councillor Duffy advised that the Southland Regional Heritage Committee had applied for and was granted funding from the recent round of Lotteries Commission grant allocations for Project Ark.

He also advised that the Southland Heritage Building Preservation Trust was set for "to enable the owners of registered historic buildings the apply for funding in the form of low interest, secured loans for the purpose of assisting owners to manage, maintain, or preserve their registered historic building". The demand for this has dropped away so the Trust is in

the process of winding up. The Trust had acquired Kohikohi Cottage in Riverton and Sinclair Miners Cottage in Nightcaps. Kohikohi Cottage has been renovated and handed over to a local Trust. Sinclair Miners Cottage is up for sale as there was no community interest in retaining it. There will be discussions with Otautau Museum regarding housing of the contents of the Sinclair Miners Cottage.

Resolution

Moved Mayor Scott, seconded Cr Ruddenklau **and resolved:**

That the Council:

- a) **receives the report titled "Mayor's report".**

The meeting closed with a karakia whakamutunga as follows:

Kia hora te marino
Kia whakapapa pounamu te moana
Hei huarahi mā tātou i te rangi nei
Aroha atu, aroha mai
Tātou i a tātou katoa
Hui e! Tāiki e!

May peace be widespread
May the sea be like greenstone
A pathway for us all this day
Let us show respect for each other
For one another
Bind us all together!

The meeting concluded at 2.20pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE COUNCIL HELD ON WEDNESDAY
19 JUNE 2024.

DATE: 3 JULY 2024



CHAIRPERSON:.....