



Stewart Island/Rakiura Visitor Levy Subcommittee

OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Stewart Island/Rakiura Visitor Levy Subcommittee held in the Stewart Island Pavilion, 7 Ayr St, Oban on Thursday, 13 June 2024 at 1:00 pm (1:00pm – 2.55pm)

PRESENT

Chairperson	Cr Julie Keast	
Members	Lyndon Cleaver	ISS McKay
	Aaron Conner	Stewart Island/Rakiura Community Board
	Lania Edwards	Local Iwi
	Bill Moffatt	South East Air
	Bruce Robertson	Finance and assurance
	Cr Jon Spraggon	Local councillor

APOLOGIES

Bruce Ford	Community representative
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IN ATTENDANCE

Committee Advisor	Kirsten Hicks
Community partnership leader	Karen Purdue
Strategic manager, transport	Hartley Hare

1 Apologies

An apology for non-attendance was received from Bruce Ford.
Moved Cr Jon Spraggon, seconded Aaron Conner and resolved:
That the Stewart Island/Rakiura Visitor Levy Subcommittee accepts the apology for non-attendance from Bruce Ford.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

Bruce Robertson declared a limited conflict of interest in the SIRCET application
Aaron Conner declared a conflict of interest in the Stewart Island/Rakiura Community Board application, and refrained from voting.
Cr Jon Spraggon declared a conflict of interest in both the Stewart Island/Rakiura Community Board and the Stewart Island Promotion Association applications, and refrained from voting.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Resolution

Moved Aaron Conner, seconded Cr Jon Spraggon and resolved:

That the Stewart Island/Rakiura Visitor Levy Subcommittee confirms the minutes of the meeting held on 27 June 2023 as a true and correct record of that meeting.

Bruce Robertson joined the meeting at 1.03pm

6 Public participation

The following representatives spoke in support of their applications:

- Anita Geeson – Rakiura Heritage Trust
- Emma Simpson-Boyce – Stewart Island Rakiura Community and Environment Trust (SIRCET)
- Bonnie Leask – Toi Rakiura

REPORTS

7.1 STEWART ISLAND/RAKIURA VISITOR LEVY FUNDING ALLOCATIONS - MAY 2024

RECORD NO: R/24/5/33429

KAREN PURDUE (COMMUNITY PARTNERSHIP LEADER) WAS IN ATTENDANCE FOR THIS REPORT.

MRS PURDUE AMENDED TWO POINT IN THE REPORT – PAGE 17 SHOULD READ “**ACCOUNTABILITY FOR THE 2022 GRANT HAS NOT BEEN PROVIDED**”. THIS IS BECAUSE THIS PROJECT HAS NOT YET BEEN COMPLETED. ALSO THE RAKIURA HERITAGE TRUST ACCOUNTABILITY RETURN (PAGE 19) HAS NOW BEEN LOCATED.

THE SOUTHLAND DISTRICT COUNCIL STEWART ISLAND/RAKIURA VISITOR LEVY FUND IS AVAILABLE TO GROUPS AND ORGANISATIONS TO ASSIST WITH PROJECTS, ACTIVITIES AND/OR SERVICES USED BY VISITORS; FOR THE BENEFIT OF VISITORS; OR TO MITIGATE THE ADVERSE EFFECTS OF VISITORS ON THE ENVIRONMENT OF THE ISLAND.

THERE IS ONE FUNDING ROUND PER YEAR, CLOSING ON THE SECOND FRIDAY OF MAY.

THE FINANCIAL REPORT AS AT 30 APRIL 2024 AND SUMMARY OF APPLICATIONS RECEIVED FOR CONSIDERATION FOR THIS FUNDING ROUND, ARE CONTAINED IN THE REPORT FOR REVIEW AND APPROVAL. COMMITTEE MEMBERS HAVE BEEN GIVEN COPIES OF THE FULL APPLICATIONS PRIOR TO THIS MEETING.

THERE IS \$273,305 BUDGETED FOR GRANTS THIS FINANCIAL YEAR, AND \$441,518 IN TOTAL AVAILABLE IN RESERVES TO DISTRIBUTE.

A TOTAL OF FIVE APPLICATIONS HAVE BEEN RECEIVED, WITH REQUESTS TOTALLING \$266,822 FOR THIS FINANCIAL YEAR, AND \$34,688 IN THE NEXT FINANCIAL YEAR AS ONE APPLICANT HAS A MULTI-YEAR REQUEST.

RESOLUTION

MOVED CR JON SPRAGGON, SECONDED MEMBER MOFFATT AND RESOLVED:

RECOMMENDATIONS A TO F

THAT THE STEWART ISLAND/RAKIURA VISITOR LEVY SUBCOMMITTEE:

- A) RECEIVES THE REPORT **TITLED “STEWART ISLAND/RAKIURA VISITOR LEVY FUNDING ALLOCATIONS - MAY 2024”**.
- B) DETERMINES THAT THIS MATTER OR DECISION BE RECOGNISED AS NOT SIGNIFICANT IN TERMS OF SECTION 76 OF THE LOCAL GOVERNMENT ACT 2002.
- C) DETERMINES THAT IT HAS COMPLIED WITH THE DECISION-MAKING PROVISIONS OF THE LOCAL GOVERNMENT ACT 2002 TO THE EXTENT NECESSARY IN RELATION TO THIS DECISION; AND IN ACCORDANCE WITH SECTION 79 OF THE ACT DETERMINES THAT IT DOES NOT REQUIRE FURTHER INFORMATION, FURTHER ASSESSMENT OF OPTIONS OR FURTHER ANALYSIS OF

COSTS AND BENEFITS OR ADVANTAGES AND DISADVANTAGES PRIOR TO MAKING A DECISION ON THIS MATTER.

- D) NOTES THAT THERE IS \$441,518 HELD IN THE STEWART ISLAND/RAKIURA VISITOR LEVY FUND RESERVES.
- E) NOTES THAT THE BUDGET FOR ALLOCATION OF GRANTS FROM THE STEWART ISLAND/RAKIURA VISITOR LEVY FUND FOR THE 2023/24 FINANCIAL YEAR IS \$273,305, COMPARED WITH THE REQUESTED FUNDING OF \$301,510.
- F) RECEIVES APPLICATIONS FROM THE FOLLOWING ORGANISATIONS:
 - 1. TOI RAKIURA ARTS TRUST
 - 2. STEWART ISLAND / RAKIURA COMMUNITY BOARD
 - 3. RAKIURA HERITAGE TRUST
 - 4. STEWART ISLAND PROMOTIONS ASSOCIATION
 - 5. STEWART ISLAND RAKIURA COMMUNITY & ENVIRONMENT TRUST

RESOLUTION

MOVED AARON CONNER, SECONDED CR JON SPRAGGON AND RESOLVED:

RECOMMENDATION G, WITH CHANGES INDICATED BY A ~~STRIKETHROUGH~~ THAT THE STEWART ISLAND/RAKIURA VISITOR LEVY SUBCOMMITTEE:

- G) ~~APPROVES/~~DECLINES A GRANT OF \$1,560 TO TOI RAKIURA ARTS TRUST TO ASSIST WITH COSTS OF ARTIST WORKSHOPS ON THE ISLAND.

RESOLUTION

MOVED PAUL NORRIS, SECONDED LYNDON CLEAVER AND RESOLVED:

RECOMMENDATION H, WITH CHANGES INDICATED BY A ~~STRIKETHROUGH~~ AND NEW UNDERLINED

THAT THE STEWART ISLAND/RAKIURA VISITOR LEVY SUBCOMMITTEE:

- H) ~~APPROVES/DECLINES A GRANT OF UP TO \$200,000 TO THE STEWART ISLAND/RAKIURA COMMUNITY BOARD FOR COSTS ASSOCIATED WITH THE GOLDEN BAY MASTERPLAN STAGE 1 – WALKING TRACK FROM AYR STREET TO TRAIL PARK.~~ REQUESTS THE APPLICATION FROM THE STEWART ISLAND/RAKIURA COMMUNITY BOARD BE RESUBMITTED TO THE STEWART ISLAND/RAKIURA VISITOR LEVY SUBCOMMITTEE BY SEPTEMBER 2024

RESOLUTION

MOVED LANIA EDWARDS, SECONDED PAUL NORRIS AND RESOLVED:

RECOMMENDATION I, WITH CHANGES INDICATED BY A ~~STRIKETHROUGH~~ THAT THE STEWART ISLAND/RAKIURA VISITOR LEVY SUBCOMMITTEE:

- I) ~~APPROVES/DECLINES~~ A GRANT OF \$30,000 TO THE RAKIURA HERITAGE TRUST TO ASSIST WITH OPERATIONAL COSTS.

RESOLUTION

MOVED LYNDON CLEAVER, SECONDED AARON CONNER AND RESOLVED;
RECOMMENDATIONS J, WITH CHANGES INDICATED BY A ~~STRIKETHROUGH~~
THAT THE STEWART ISLAND/RAKIURA VISITOR LEVY SUBCOMMITTEE:

- J) APPROVES/~~DECLINES~~ A GRANT OF \$574 TO THE STEWART ISLAND PROMOTIONS ASSOCIATION TO ASSIST WITH THE FREE WATERFRONT WIFI PROJECT.

RESOLUTION

MOVED PAUL NORRIS, SECONDED AARON CONNER AND RESOLVED:
RECOMMENDATION K, WITH CHANGES INDICATED BY A ~~STRIKETHROUGH~~ AND NEW UNDERLINED

THAT THE STEWART ISLAND/RAKIURA VISITOR LEVY SUBCOMMITTEE:

- K) APPROVES/~~DECLINES~~ A GRANT OF \$69,376 (\$34,688 EACH YEAR ~~FOR TWO YEARS~~ WITH THE GRANT FOR 2025 – 2026 SUBJECT TO THE AVAILABILITY OF OPERATIONAL FUNDS) TO THE STEWART ISLAND RAKIURA COMMUNITY & ENVIRONMENT TRUST TO ASSIST WITH THEIR COMMUNITY AND VISITOR ENGAGEMENT PROJECT.

The meeting concluded at 2.55pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE STEWART ISLAND/RAKIURA VISITOR LEVY SUBCOMMITTEE HELD ON THURSDAY 13 JUNE 2024

DATE:.....

CHAIRPERSON:.....