



Stewart Island/Rakiura Community Board

OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Stewart Island/Rakiura Community Board held in the Rakiura Museum Te Puka O Te Waka, Oban on Thursday, 8 August 2024 at 9.45am (9.46am – 11.23am)

PRESENT

Chairperson	Aaron Conner
Members	Mike Douglass Daniel Meads Andrea Young Councillor Jon Spraggon

APOLOGIES

Aaron Joy
Rakiura Herzhoff

IN ATTENDANCE

Committee advisor	Kirsten Hicks
Community partnership leader	Karen Purdue
Group manager, regulatory services	Adrian Humphries

1 Apologies

An apology for non-attendance was received from Rakiura Herzhoff and Aaron Joy.

Moved Cr Jon Spraggon, seconded Daniel Meads **and resolved**
That the Stewart Island/Rakiura Community Board accepts the apologies from Rakiura Herzhoff and Aaron Joy.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Resolution

Moved Cr Jon Spraggon, seconded Daniel Meads **and resolved**

That the Stewart Island/Rakiura Community Board confirms the minutes of the meeting held on 13 June 2024 as a true and correct record of that meeting.

6 Public participation

There was no public participation

Reports

7.1 Community update

Record No: R/24/7/45512

Britt Mathias (Supervisor, Community, Department of Conservation) updated the board on the following subjects:

- Britt is filling in while manager Jennifer Ross is on family leave
- annual season recruitment will take place at the end of August
- there will be two more marine samplings at Ulva Island (to assess poison levels following predator control)
- the rare dotterel is entering the breeding season – the time when they are at the greatest risk of predation
- in June heli-spraying of the old sand Neck took place

- some repair work has been carried out on the Little Glory wharf
- Ulva Island required a track repair following a recent tree windfall
- new sealion information and warning signs are being erected

Allie Meade (representing Predator Free Rakiura Engagement and Advisory Group) spoke on the following points:

- the group are looking to eradicate 6 pest species here on Stewart Island Rakiura. This is the largest eradication exercise to be undertaken in the world
- the target species are three types of rats, feral cats, possums and hedgehogs
- the group was established 15 years ago. Current general manager is Darius Fagan (based in Invercargill)
- the community board is being invited to have a representative on the group. Currently the group meets quarterly but this is likely to increase once the project gains momentum
- the group is currently working in conjunction with the Department of Conservation (DOC) and ZIP (Zero Invasive Predators)
- the next 12 – 24 months are crucial to the success or otherwise of this project.

Resolution

Moved Daniel Meads, seconded Andrea Young **and resolved**

That the Stewart Island/Rakiura Community Board:

- a) **Acknowledges the attendance of representatives from community agencies at the meeting.**

7.2 Community board reporting

Record No: R/24/7/47121

Community partnership leader Karen Purdue was in attendance for this item.

Items discussed included:

- Mayor's taskforce for jobs
- Matariki wayfinding project. Some concern was expressed regarding the life-span of the Lee Bay installation and funding for any ongoing maintenance that may be required
- Smartygrants – new system for online grant applications
- applications for the board's community partnership fund close 31 October 24
- parking bylaw – an indication of the date for the boat park portion would be appreciated
- animal welfare during emergency events
- Visitor Levy application
- board member communication payments should be through
- Horseshoe Bay walking track stage 3 – a discussion on this needs to take place with the project delivery team.

Resolution

Moved Mike Douglass, seconded Andrea Young **and resolved**

That the Stewart Island/Rakiura Community Board:

- a) receives the report titled “Community board reporting” dated 29 July 2024.

7.3 Councillor update

Record No: R/24/8/49208

Councillor Jon Spraggon presented this report.

Items of particular interest included:

- Long Term Plan is due to be adopted by Council at their meeting on 26 August 2024
- Te Anau Downs (confidential)
- the Stewart Island/Rakiura Visitor Levy fund is due to be audited. The board would be interested in the date for this.

Resolution

Moved Cr Spraggon, seconded Daniel Meads **and resolved**

That the Stewart Island/Rakiura Community Board:

- a) receives the report titled “Councillor update”.

7.4 Licence to Occupy for SIRCET over part of Traill Park

Record No: R/24/6/42322

Property advisor Sara-Jane Milne was in attendance for this report (via Teams).

The board noted that the fee was based on the size of the building and land occupied, in comparison to the Toy Library and other market rates. The proposed lease covers both the room and the outside area, and runs for a term of two years. A variation can be entered into if required (possibly as part of the proposed Traill Park development in relation to the Golden Bay master plan). The lease is due to commence 1 September 2024.

Vehicle access can be limited (under special conditions). Public liability insurance will be required before the lease can be confirmed.

Resolution

Moved Cr Jon Spraggon, seconded Mike Douglass **and resolved**

That the Stewart Island/Rakiura Community Board:

- a) receives the report titled “Licence to Occupy for SIRCET over part of Traill Park”.

- b) recommends to staff that \$521.74 plus GST per annum is a suitable rental or suggests an alternative annual rental for SIRCET for the licence to occupy over a portion of Traill Park.

7.5 Enforcement Policy

Record No: R/24/7/46855

Group manager regulatory services Adrian Humphries was present for this report.

Adrian informed the board that his responsibilities cover building compliance, resource consents, public health and other legal compliances. The board noted that Bruce Miller is the animal control officer and noise control is a police matter. There has not yet been a decision on who will manage parking restrictions when they are reviewed for the island. Other areas of work are road side dumping and hoarding.

The approach taken is to work collegiately, with the belief that enforcement is required to ensure compliance.

Resolution

Moved Andrea Young, seconded Mike Douglass **and resolved**

That the Stewart Island/Rakiura Community Board:

- a) receives the report titled "Enforcement Policy".

7.6 Representation Review - representation proposal

Record No: R/24/7/48351

Karen Purdue (Community partnership leader) was present for this item.

The board noted that this proposal brings no changes to Stewart Island/Rakiura.

Resolution

Moved Mike Douglass, seconded Daniel Meads **recommendations a to c, with changes to d (as indicated with a ~~strike through~~) and new (as indicated), and resolved**

That the Stewart Island/Rakiura Community Board:

- a) receives the report titled "Representation Review - representation proposal".
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs

and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) ~~agrees that the Community Partnership Leader~~ Stewart Island/Rakiura Community Board makes a submission from the Community Board outlining that it supports/~~does not support~~ the representation proposal.

7.7 SIESA PowerNet Monthly Report

Record No: R/24/7/47004

Karen Purdue (Community partnership leader) was present for this item. The board noted that two of the generators are not being serviced but this is because they are very rarely used.

Resolution

Moved Mike Douglass, seconded Daniel Meads **and resolved**

Recommendation

That the Stewart Island/Rakiura Community Board:

- a) receives the report titled "SIESA PowerNet Monthly Report".

7.8 Chairperson's report

Record No: R/24/7/45518

Chairperson Aaron Conner discussed the following topics with board members.

- **Ulva Island wharf** – The mayor and chief executive hope to have details shortly. An update has come through, to be included in the next Stewart Island News (SIN). There is some confusion about what the next steps should be but this will be clarified for all parties
- **Parking** – It is hopeful that the parking restrictions can be introduced before Christmas. This has been made possible by separating parking from the main roading bylaw and boat park
- **Bragg Bay** – the board is still awaiting progress on green waste and tree stump disposal
- **Spatial plan** – This needs to go to Council for sign-off
- **Electricity** – The preferred operator has withdrawn their expression of interest. Government has been supporting asset development rather than business cases and feasibility studies. This project requires reframing which involves seeking a changed funding agreement from MBIE (for a changed scope), and finding an appropriate technical advisor who can support the steering group in design and build areas.

- **Emergency management plan** – Janelle Ladbrook has been appointed to this organisation recently and will likely be the local contact person. Aaron Joy has volunteered to draft up a plan on behalf of the board. This will be useful as a base for public consultation and involvement
- **Boat ramp** – The council-owned boat ramp opposite the Post Office would benefit from some work to widen and improve it. This will be a community funded project
- **Street light** – There has been a request from a resident to replace a street light with a bollard style light. The light in question shines into the resident's bedroom and they are suggested a replacement, which they would finance. Roading will have the final say on this as it needs to meet technical requirements
- **Te Anau airport submission** – Community board member Dianne Holmes thanked the board for their submission.

Resolution

Moved Andrea Young, seconded Mike Douglass **and resolved**

That the Stewart Island/Rakiura Community Board:

- a) **receives the report titled "Chairperson's report".**

7.9 Next meeting

Record No: R/24/7/45519

Committee advisor Kirsten Hicks spoke on this item. Members were reminded that the meeting venue would revert back to the Stewart Island Pavilion.

Resolution

Moved Daniel Meads, seconded Mike Douglass **and resolved**

That the Stewart Island/Rakiura Community Board:

- a) **receives the report titled "Next meeting".**
- b) **confirms that the next meeting of the Stewart Island/Rakiura Community Board will take place at the Stewart Island Pavilion at 8.45am on Thursday 10th October 2024**

The meeting concluded at 11.23am

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE STEWART ISLAND/RAKIURA
COMMUNITY BOARD HELD ON THURSDAY 8
AUGUST 2024

DATE:.....

CHAIRPERSON:.....