



Waihopai Toetoe Community Board

OPEN MINUTES

Minutes of a meeting of Waihopai Toetoe Community Board held in the Memorial Hall Wyndham, 44 Balaclava Street, Wyndham on Tuesday, 27 August 2024 at 7.01pm. (7.01pm – 8.01pm)

PRESENT

Chairperson	Pam Yorke
Deputy chairperson	Denise Fodie
Members	Julie Keast
	Fiona McCabe
	John McIntyre
	George Stevenson
	Andrea Straith

APOLOGIES

Emily Butters (on approved leave of absence)

IN ATTENDANCE

Committee advisor	Fiona Dunlop
Community partnership leader	Karen Purdue

1 Apologies

There were apologies from Emily Butters. It was noted that she is on an approved leave of absence following the birth of her daughter Olive Greta.

Resolution

Moved Chairperson Yorke, seconded Fiona McCabe **and resolved:**

That the Waihopai Toetoe Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Resolution

Moved George Stevenson, seconded Deputy Chairperson Fodie **and resolved:**

That the Waihopai Toetoe Community Board confirms the minutes of the meeting held on 25 June 2024 as a true and correct record of that meeting.

6 Public participation

Judy-Diane Leith addressed the Board regarding issues with freedom camping in Waikaia and other areas in the Catlins.

Reports

7.1 Enforcement Policy

Record No: R/24/7/46861

Group manager regulatory services – Adrian Humphries was in attendance for the item.

Mr Humphries updated the Board on the purpose of the enforcement policy.

The Board noted that the primary purpose of the enforcement policy is to:

- Outline the approach to investigation and enforcement in the district
- Inform the general community as to the approach that Council will take to resolve non-compliance
- Provide guidelines to Council staff when delivering enforcement functions
- Ensure a consistent and integrated approach to enforcement in the region
- Provide public understanding on how enforcement gives effect to the purpose and principles of the relevant legislation, bylaws and the objectives of the Southland District Plan.

Resolution

Moved Andrea Straith, seconded Cr Keast **and resolved:**

That the Waihopai Toetoe Community Board:

- a) receives the report titled "Enforcement Policy".

7.2 Tokanui hall heating - unbudgeted expenditure request

Record No: R/24/5/32970

Contracts and programme lead – Lance Spencer and Community facilities manager – Mark Day were in attendance for this item.

The purpose of the report was to seek approval for unbudgeted expenditure for the installation of heat pumps at the Tokanui hall to be funded by a combination of reserves and a loan.

It was noted that a number of projects to upgrade the Tokanui hall was proposed by the Tokanui hall community group to the Waihopai Toetoe community board at a meeting in October 2023. The installation of new heating was identified as their top priority. A budget of \$15,000 was proposed and this would be funded by a combination of reserves and a loan. The hall group indicated that they would also fundraise to assist with the cost of the project.

Officers advised that when the work to be undertaken was quoted for, the price came back over the budgeted price. This resulted in seeking further quotes which would require a further report to the Board to approve a request to approve the additional funding.

Further quotes were received which were over budget.

Chair Yorke advised that the hall committee had applied for grants to cover the cost of the new heaters. It was noted that if the grant applications are successful, the unbudgeted expenditure would potentially not be required.

Resolution

Moved Chairperson Yorke, seconded Deputy Chairperson Fodie **and resolved:**

That the Waihopai Toetoe Community Board:

- a) receives the report titled "Tokanui hall heating - unbudgeted expenditure request".
- b) determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) agrees to approve unbudgeted expenditure of up to \$10,000 for the installation of heat pumps at the Tokanui hall to be funded by a 15-year loan, to be repaid from the Tokanui-Quarry Hills Hall rate.

7.3 Representation Review - representation proposal

Record No: R/24/7/48376

Community partnership leader – Karen Purdue was in attendance for this item.

The Board considered the proposal and would make a submission.

Resolution

Moved Chairperson Yorke, seconded Andrea Straith **recommendations a to c and d with changes (as indicated with underline and ~~striketrough~~) and resolved:**

That the Waihopai Toetoe Community Board:

- a) receives the report titled "Representation Review - representation proposal".
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) agrees that the Chair ~~Community Partnership Leader~~ makes a submission from the Community Board outlining that it supports/~~does not support~~ the representation proposal.

7.4 Community board reporting

Record No: R/24/8/49615

Community partnership leader – Karen Purdue was in attendance for this item.

Mrs Purdue took the board through the community leadership, operational and updates in the Board's area and across the district.

Resolution

Moved Andrea Straith, seconded George Stevenson **and resolved:**

That the Waihopai Toetoe Community Board:

- a) receives the report titled "Community board reporting".

7.5 Councillor update

Record No: R/24/8/50109

Councillor Keast took the Board through the report which highlighted items that the Finance and Assurance Committee and Council had considered at their meetings in mid-May to July 2024.

Resolution

Moved Cr Keast, seconded John McIntyre **and resolved:**

That the Waihopai Toetoe Community Board:

- a) receives the report titled "Councillor update".

7.6 Chairperson's report

Record No: R/24/8/51086

Pam Yorke took the board through her report and highlighted:

- The recent arrival of Olive Greta Peter the daughter of Board member Emily Butters
- Opening of Curio Bay walking track
- Attended the oral hearings for the 2024/2034 draft Long Term Plan
- Video calls with staff and consultants on the submission process for the Slopedown wind farm
- Levels of service in the Board area
- Footpath maintenance and renewal programme
- Advised the outcome of the Long Term Plan consultation on the reallocation of properties in the Fortrose, Waimahaka and Tokanui hall rating areas
- The amalgamation proposal of Mayor Scott

Resolution

Moved Chairperson Yorke, seconded Fiona McCabe **and resolved:**

That the Waihopai Toetoe Community Board:

- a) receives the report titled "Chairperson's report".

7.7 Next meeting

Record No: R/24/8/51087

Committee advisor – Fiona Dunlop was in attendance for this item.

The Board noted that their next meeting was scheduled for 7pm on Tuesday 22 October 2024.

Resolution

Moved Chairperson Yorke, seconded Andrea Straith **and resolved:**

That the Waihopai Toetoe Community Board:

- a) receives the report titled "Next meeting".
- b) confirms that the next meeting of the Board is at 7pm on Tuesday 22 October 2024 to be held in the Memorial Hall Wyndham, 44 Balaclava Street, Wyndham.

The meeting concluded at 8.01pm.

CONFIRMED AS A TRUE AND CORRECT RECORD OF A MEETING OF THE WAIHOPAI TOETOE COMMUNITY BOARD HELD ON TUESDAY 27 AUGUST 2024.

DATE:.....

CHAIRPERSON:.....