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## OPEN MINUTES

**UNCONFIRMED**

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Minutes of a meeting of Milford Community Trust held in the Southland District Council office, 24 Milford Crescent, Te Anau. on 11 Sep 2024 at 7:15 pm. (7.15pm – 9.09pm)

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### PRESENT

<b>Chairperson</b>	Matt Wilson
<b>Trustees</b>	Rosco Gaudin Brad Johnstone (via Video link)

### APOLOGIES

Tony Woodham

### IN ATTENDANCE

<b>Strategic project lead</b>	Simon Moran
<b>Committee advisor</b>	Rachael Poole

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**1 Apologies**

There was an apology for non attendance from Tony Woodham.

Moved Trustee Gaudin, seconded Trustee Johnstone and **resolved:**

**That the Milford Community Trust accept the apology.**

**2 Leave of absence**

At the close of the agenda no requests for leave of absence had been received.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Chairperson Wilson, seconded Trustee Gaudin **and resolved:**

**That the Milford Community Trust confirms the minutes of the meeting held on 7 May 2024 as a true and correct record of that meeting.**

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## Reports

### 4.1 Funding repairs to the marquee

**Record No: R/24/9/56208**

Strategic project lead, Simon Moran explained that the purpose of this report was to retrospectively consider funding repairs required to 'make good' the damage to the marquee.

The cost of repairing the marquee was \$1,227.08 incl GST.

#### **Resolution**

Moved Chairperson Wilson, seconded Trustee Johnstone **and resolved:**

**That the Milford Community Trust:**

- a) **receives the report titled "Funding repairs to the marquee"**
- b) **does not approve the retrospective funding for the repair of the marquee from the Trust's current account balance.**
- c) **approves the chair writing to the Milford Sound Fire Brigade Trust proposing gifting it the marquee for the community to use, acknowledging that some repairs have been made to the marquee.**

Trustee Gaudian abstained from voting on the above motion.

**4.2 Proposed amendments to the Milford Community Trust deed**

**Record No: R/24/9/56216**

Strategic project lead, Simon Moran explained that the purpose of this report was to seek direction from the Trust on whether it approves the amendments to proceed the existing Trust Deed following its legal review.

Mr Moran shared that prior to the meeting Trustee Woodham was happy with the proposed amendments and was intending to be at this meeting, but due to an unforeseen situation he was unable to attend.

In order to meet the requirements of the deed, it was suggested that the Trust ask Trustee Woodham to confirm his position on the proposed amendment in writing and for the resolution to show that the decision to amend the deed was subject to obtaining Trustee Woodhams written confirmation.

**Resolution**

Moved Trustee Gaudin, seconded Trustee Johnstone **and resolved:**

**That the Milford Community Trust:**

- a) **Receives the report titled "Proposed amendments to the Milford Community Trust deed".**
- b) **Approves the amendments as proposed in Attachment A – Proposed 2024 Amendments to the Milford Community Trust Deed pending Trustee Woodham’s written confirmation of his approval to these amendments in attachment A.**
- c) **Approves an application being made to amend the existing deed of the Milford Community Trust.**

The meeting concluded at 9.09pm

Confirmed as a true and correct record at a meeting of the Milford Community Trust held on 11 September 2024.

**DATE:.....**

**CHAIRPERSON:.....**