



Stewart Island/Rakiura Visitor Levy Subcommittee

OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Stewart Island/Rakiura Visitor Levy Subcommittee held in the Stewart Island Pavilion, Ayr St, Oban on Tuesday, 17 September 2024 at 11:00 am (11.01am – 12.14pm)

PRESENT

Chairperson	Cr Julie Keast	(via video link)
Members	Aaron Conner	Stewart Island/Rakiura Community Board chair
	Bruce Ford	Community representative
	Bill Moffatt	South East Air
	Jon Spraggon	Local councillor

APOLOGIES

Lyndon Cleaver	ISS McKay
Lania Edwards	Local Iwi
Paul Norris	Real NZ
Bruce Robertson	Chair of the Finance and assurance committee

IN ATTENDANCE

Committee advisor	Kirsten Hicks
Community partnership leader	Karen Purdue (via video link)
Group manager, community and wellbeing	Sam Marshall (via video link)
Strategic manager transport	Hartley Hare (via video link)

1 Apologies

There were apologies from Lania Edwards, Lyndon Cleaver, Paul Norris and Bruce Robertson.

Moved Cr Jon Spraggon, seconded Aaron Conner and **resolved:**

That the Stewart Island Rakiura Visitor Levy Subcommittee accepts the apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

Cr Jon Spraggon and Aaron Conner declared an interest in item 7.1 **Stewart Island/Rakiura Community Board application - Gravel walking track from Ayr Street (on Golden Bay road) to Southern end of Traill Park**, and refrained from voting.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Resolution

Moved Cr Jon Spraggon, seconded Aaron Conner **and resolved**

That the Stewart Island/Rakiura Visitor Levy Subcommittee confirms the minutes of the meeting held on 13 June 2024 as a true and correct record of that meeting.

6 Public participation

There was no public participation.

Reports

7.1 Stewart Island/Rakiura Community Board application - Gravel walking track from Ayr Street (on Golden Bay road) to Southern end of Traill Park

Record No: R/24/9/55932

Community partnership leader Karen Purdue and Strategic manager transport Hartley Hare were present for this report.

Subcommittee member Paul Norris was unable to be at the meeting and was sorry he couldn't be there to discuss the item.

He had sent an email to the Subcommittee with his comments to the application.

Mr Norris advised in his email that he had had a chance to review the application and felt that unless he had missed anything it left more unanswered questions than answered questions.

He asked that on the basis we will be looking for further funding to complete other sections of the path through to Golden Bay:

- What are the likely future costs going to be for full project – which could be well in excess of \$500,000 he suspects.
- Whilst it is a worthwhile project – he would like to see a five year forward cash-flow reflecting full cost and see what impacts this has against other projects that could come forward – i.e. what is left to support other initiatives?
- Operators would still end up putting people back on to the roadway at either end of Traill Park – on basis they are continuing through to Golden Bay wharf. Where is the following year plan to continue this project?
- Struggling to understand the need to “redo” the gravel in front of Traill Park – surely, it would be better off holding off doing this till we have completed (or done at same time when funds allow), the timber step section - it just seems like we are spending funds to “equal \$200k”
- The funds a couple of years ago from recollection that were paid to put together a feasibility plan for this project – has this all been spent/incurred – did this lead to an indicative overall budget estimate for project?

He had a firm view that there should be a fully costed “whole-off” project which the feasibility funds be put towards as he recalled and then stage the whole project over a three to five-year period of time, knowing the whole project cost/balanced against a cash-flow (or loan from Council) to support this important piece of work. Mr Norris advised of his apologies that if he has missed an important piece of information that is not aligned with these comments.

The subcommittee discussed the following points:

- email from Paul Norris – received and considered
- the construction method was discussed (including appropriate drainage, soil disposal, existing waste water pipes, existing power pole and the manhole situated near the entrance track to the pavilion)
- the revised application from the community board now includes a gravelled track which was not in the original application. This raised several questions – why was it included when the subcommittee asked for application to be resubmitted in order to clarify pricing discrepancies and incorrect identifying of the project involved? It was felt that this gravel track is outside the scope of the original application
- the relevance of the proposed work to the Golden Bay masterplan was also questioned by the subcommittee. They were informed that the master plan has not yet been finalised, and that the community board did not intend to have the walking track moved down onto Traill Park
- funding options for further parts of the Golden Bay masterplan were briefly discussed
- it is perceived that the community would benefit from having the gravelled track included, but the critical areas for safety purposes would be either end of the track instead of the midsection

- members of the subcommittee asked that in future applications there should be an indication of the cost of the overall project, with more detailed pricing for the area being applied for. It was acknowledged that it is beneficial to keep project time-frames loose in case of priorities changing due to unforeseen events
- a way forward was discussed, with the community board prioritising their projects in October, with requests to staff so an application can be fully scoped and ready for the next visitor levy funding round. Applications for this close 9 May 2025.

The subcommittee also noted that there were two recommendation c) in the report, and therefore corrected the second recommendation to d).

Resolution

Moved Bruce Ford, seconded member Bill Moffatt **recommendations a to c, with changes to d as indicated with a ~~strike through~~, and resolved**

That the Stewart Island/Rakiura Visitor Levy Subcommittee:

- a) **receives the report titled “Gravel track construction Ayr Street (on Golden Bay Road) to the southern end of Traill Park.”**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to deciding on this matter.**
- d) **Approves/declines a grant of up to \$200,000 to the Stewart Island/Rakiura Community Board for costs associated with construction of “Gravel walking track Ayr Street (on Golden Bay road) to the southern end of Traill Park.”**

The meeting concluded at 12.14pm.

CONFIRMED AS A TRUE AND CORRECT RECORD OF A
MEETING OF THE STEWART ISLAND/RAKIURA
VISITOR LEVY SUBCOMMITTEE HELD ON TUESDAY
17th SEPTEMBER 2024.

DATE:.....

CHAIRPERSON:.....