



Council

OPEN MINUTES

Minutes of a meeting of Council held in the Council Chamber, Level 2, 20 Don Street, Invercargill on Wednesday, 6 November 2024 at 9.33am. (9.33am – 10.52am, 11.05am – 12.39pm, 2.45pm – 3.13pm (PE 12.23pm – 12.39pm, 2.45pm – 3.13pm))

PRESENT

Mayor	Rob Scott
Deputy mayor	Christine Menzies
Councillors	Jaspreet Boparai
	Paul Duffy
	Darren Frazer
	Sarah Greaney (9.33am – 10.52am, 11.05am – 12.39pm)
	Julie Keast
	Margie Ruddenklau (9.33am – 10.52am, 11.05am – 12.07pm, 12.09pm - 12.39pm, 2.45pm – 3.13pm)
	Jon Spraggon
	Matt Wilson (video link) (9.33am – 10.08am, 10.12am - 10.52am, 11.05am – 11.59am, 12.02pm - 12.39pm)

APOLOGIES

Councillor Don Byars
Councillor Derek Chamberlain
Councillor Tom O'Brien

IN ATTENDANCE

Committee advisor	Fiona Dunlop
Chief executive	Cameron McIntosh

Mayor Scott opened the meeting with a karakia timatanga as follows:

Mā te whakarongo	Through listening
Mā te kōrero	Through talking
Mā te ngakau	From the heart
Mā te wairua	From the spirit
Mā te manaaki mai	Through giving
Mā te manaaki atu	And receiving respect
Ka puawai te maramatanga	Understanding will bloom
Tihei mauri ora	This is the essence of life

1 Apologies

There were apologies from Councillor Chamberlain who is on an approved leave of absence.

An apology for absence was also received from Councillor Byars and Councillor O'Brien.

Resolution

Moved Cr Ruddenklau, seconded Cr Greaney **and resolved:**

That Council accept the apologies.

2 Leave of absence

A request for leave of absence was received from Councillor Ruddenklau as follows:

- 27 November 2024 to 3 December 2024
- 9 December to 16 December 2024.

Moved Cr Boparai, seconded Cr Frazer **and resolved:**

That Council agrees the leave of absence request.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

5 Confirmation of Council Minutes

Resolution

Moved Cr Frazer, seconded Cr Spraggon **and resolved:**

That the Council confirms the minutes of the meeting held on 23 October 2024 as a true and correct record of that meeting.

6 Public Participation

There was no public participation.

Reports

7.1 Great South Letter of Expectation 2025/2026

Record No: R/24/10/65507

Group manager strategy and partnerships – Vibhuti Chopra was in attendance for this item.

Also in attendance for the item were Great South Chief Executive – Chami Abeysinghe, GM Strategic Projects – Steve Canny, GM Regional Strategy – Bobbi Brown and GM Tourism and Events – Mark Flood.

The purpose of the report was to enable Council to provide direction on the priority areas for Great South for the 2025/2026 year through the letter of expectation for the 2025/2026 year.

Great South addressed the meeting and covered

- their priorities,
 - regional development leadership
 - regional promotion
 - business support and diversification
 - net zero Southland (decarbonisation)
- Board directives
 - DISH – data and insights (continued development and shared services opportunities)
 - Housing coordination (subject o additional funding)
 - Aquaculture (strategy implementation)
 - Tourism and events (Concentration on building business events)
 - Regional emissions and decarbonisation (subject to external funding and continue outreach programmes with local businesses)
 - What's our net big thing? (New business opportunities).

The letter of expectation was produced by the Joint Shareholder Committee in 2024/2025 (attachment A of the officer's report) and committed to priority areas and funding for three years. This commitment is subject to annual review.

The complete the annual review, feedback was sought by Council on the priority areas for Great South for the 2025/2026 year, based on the priorities provided in 2024/2025.

The feedback on the letter of expectation would be provided by Mayor Scott under a delegated authority from Council.

(During discussion, Councillor Wilson left the meeting at 10.08am and returned to the meeting at 10.12am.)

Resolution

Moved Deputy Mayor Menzies, seconded Cr Duffy **and resolved:**

That the Council:

- a) **receives the report titled "Great South Letter of Expectation 2025/2026".**
- b) **determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **acknowledges the core and contract funding commitments outlined in the 2024/2025 letter of expectation for 2025/2026 and Councils long-term plan 2024-2034.**
- e) **considers the priority areas 1-12 provided by Council to Great South in the 2024/2025 letter of expectation from the Joint Shareholder Committee to Great South, and provides feedback.**
- f) **delegates to the mayor the authority to provide feedback from Council to the Great South Joint Shareholders Committee on the priority areas for the 2025/2026 letter of expectation.**

Councillor Boparai requested that her dissenting vote be recorded.

(The meeting adjourned for morning tea at 10.52am and reconvened 11.05am.)

7.2 District Initiatives Fund allocations - September 2024 round

Record No: R/24/10/65993

Community liaison officer – Kathryn Cowie and Group manager community and wellbeing – Sam Marshall were in attendance for this item.

The purpose of the report was for Council to allocate the District Initiatives Fund grants for the September 2024 funding round.

Twelve applications had been received for the current funding round, which closed on 30 September 2024. The amount of funding remaining for distribution for the 2024/25 financial year is \$64,497 over the two rounds.

(During discussion, Councillor Wilson left the meeting at 11.59am.

Moved Councillor Menzies, seconded Councillor Greaney the motion as follows:

That the Council:

- a) receives the report titled "District Initiatives Fund allocations - September 2024 round".
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Receives applications from the following:
 1. Northern Southland College
 2. Fiordland Endurance & Adventure Racing Society
 3. Loss and Grief Support Trust Southland
 4. Presbyterian Support Southland
 5. Southland Community House
 6. Cancer Society Otago and Southland Division
 7. Cycling Southland
 8. Northern Southland Community Resource Centre Charitable Trust
 9. Southland Multicultural Trust
 10. Southland Life Education Trust
 11. Surfing for Farmers Southland
 12. Agri Teach Me
- e) Approves the allocation of funds from the District Initiatives Fund as follows:

1	Northern Southland College	\$3,000
2	Fiordland Endurance & Adventure Racing Society	Nil \$3,000
3	Loss and Grief Support Trust Southland	\$10,000
4	Presbyterian Support Southland	\$4,000
5	Southland Community House	\$1,000
6	Cancer Society Otago and Southland Division	\$1,000 \$2,000
7	Cycling Southland	\$4,000

8	Northern Southland Community Resource Centre Charitable Trust	\$2,500
9	Southland Multicultural Trust	\$3,000
10	Southland Life Education Trust	\$5,000
11	Surfing for Farmers Southland	\$1,500
12	Agri Teach Me	\$2,500

The motion was put and declared CARRIED.

Final resolution

That the Council:

- a) receives the report titled "District Initiatives Fund allocations - September 2024 round".
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Receives applications from the following:
 1. Northern Southland College
 2. Fiordland Endurance & Adventure Racing Society
 3. Loss and Grief Support Trust Southland
 4. Presbyterian Support Southland
 5. Southland Community House
 6. Cancer Society Otago and Southland Division
 7. Cycling Southland
 8. Northern Southland Community Resource Centre Charitable Trust
 9. Southland Multicultural Trust
 10. Southland Life Education Trust
 11. Surfing for Farmers Southland
 12. Agri Teach Me
- e) Approves the allocation of funds from the District Initiatives Fund as follows:

1	Northern Southland College	\$3,000
2	Fiordland Endurance & Adventure Racing Society	Nil
3	Loss and Grief Support Trust Southland	\$10,000
4	Presbyterian Support Southland	\$4,000
5	Southland Community House	\$1,000
6	Cancer Society Otago and Southland Division	\$1,000
7	Cycling Southland	\$4,000

8	Northern Southland Community Resource Centre Charitable Trust	\$2,500
9	Southland Multicultural Trust	\$3,000
10	Southland Life Education Trust	\$5,000
11	Surfing for Farmers Southland	\$1,500
12	Agri Teach Me	\$2,500

(Councillor Wilson returned to the meeting at 12.02pm.)

7.3 Sport NZ Rural Travel Fund allocations - September 2024 round

Record No: R/24/10/65586

Community liaison officer – Kathryn Cowie and Group manager community and wellbeing – Sam Marshall were in attendance for this item.

The purpose of the report was for Council to allocate funding for the Sport NZ Rural Travel Fund for the September 2024 funding round. The purpose of the fund is to assist with transport expenses associated with participating in regular local sports competitions for youth aged five to 18. Southland District Council administers funding on behalf of the Sport NZ Rural Travel Fund.

(During discussion, Councillor Ruddenklau left the meeting at 12.07pm and returned at 12.09pm.)

Moved Councillor Boparai, seconded Councillor Spraggon, the motion as follows:

That the Council:

- a) receives the report titled "Sport NZ Rural Travel Fund allocations - September 2024 round".
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Receives applications from the following:
 - Te Anau Cricket Club
 - Northern Southland College
 - Fiordland Hockey Club
 - Fiordland Swimming Club
 - Riversdale Tennis Club

e) Approves the allocation of funds for the Sport NZ Rural Travel Fund as follows:

1	Te Anau Cricket Club	\$1,500
2	Northern Southland College	\$1,000
3	Fiordland Hockey Club	\$1,200
4	Fiordland Swimming Club	\$1,500
5	Riversdale Tennis Club	\$1,000

f) Approves the financial report for the Sport NZ Rural Travel Fund as at 30 September 2024.

Recommendations at to d were put and declared CARRIED.

Recommendation e 1 was put and declared CARRIED.

(Councillor Greaney abstained from voting on e 1.)

Recommendations e 2 -5 and f were put and declared CARRIED.

Final resolution

That the Council:

- a) receives the report titled "Sport NZ Rural Travel Fund allocations - September 2024 round".
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Receives applications from the following:
 - Te Anau Cricket Club
 - Northern Southland College
 - Fiordland Hockey Club
 - Fiordland Swimming Club
 - Riversdale Tennis Club
- e) Approves the allocation of funds for the Sport NZ Rural Travel Fund as follows:

1	Te Anau Cricket Club	\$1,500
2	Northern Southland College	\$1,000

3	Fiordland Hockey Club	\$1,200
4	Fiordland Swimming Club	\$1,500
5	Riversdale Tennis Club	\$1,000

- f) Approves the financial report for the Sport NZ Rural Travel Fund as at 30 September 2024.

7.4 Fiordland signage projects - alcohol free public areas and designated non-motorised recreation lake areas - unbudgeted expenditure request

Record No: R/24/10/65127

Community partnership leader – Stella O'Connor and Group manager community and wellbeing – Sam Marshall were in attendance for this item.

The purpose of the report was for Council to consider a request to approve unbudgeted expenditure of up to \$20,000 towards for the installation of improved signage in Fiordland, highlighting the alcohol free public areas designated under the Alcohol Control Bylaw 2022 in Te Anau, and to enhance both existing and new signage for the non-motorised zones on the lakes.

The Te Anau Police reported to the Fiordland Community Board that enforcing the Alcohol Control Bylaw 2022 was challenging due to inadequate signage and public awareness.

Following collaboration with the Board and Police, Council staff to address the concerns have a goal of launching a public awareness campaign that includes improved signage and messaging to assist the police in enforcing Te Anau's alcohol free area bylaw, particularly during high profile events like New Year's Eve.

The signage at Lakes Te Anau and Manapouri doesn't clearly identify the non-motorised zones. There had been reports from the public regarding in appropriate use of drones in the same areas. The new signage will be a collaboration between Council, Environment Southland and the Fiordland Community Board.

Resolution

Moved Cr Ruddenklau, seconded Cr Keast **and resolved:**

That the Council:

- a) receives the report titled "Fiordland signage projects - alcohol free public areas and designated non-motorised recreation lake areas - unbudgeted expenditure request".
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs

and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) approves an unbudgeted expenditure report for up to \$20,000, funded from the Fiordland Community Board reserve for the Fiordland signage projects.

7.5 Financial Report for the period ended 30 September 2024

Record No: R/24/10/65520

Project accountant – Jo Hooper and Group manager finance and assurance – Anne Robson were in attendance for this item.

The purpose of the report was to provide Council with an overview of the draft financial results for the three months to 30 September 2024 by Council's seven activity groups, as well as the financial position and the statement of cashflows as at 30 September 2024.

Resolution

Moved Mayor Scott, seconded Cr Greaney **and resolved:**

That the Council:

- a) **Receives the report titled "Financial Report for the period ended 30 September 2024".**

Public Excluded

Exclusion of the public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Deputy Mayor Menzies, seconded Cr Keast **and resolved:**

That the public be excluded from the following part(s) of the proceedings of this meeting.

C8.1 Southland Regional Heritage Committee

C8.2 Current Appointments to Council Organisations

C8.3 Appointments to Council Organisations Policy - Adoption

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Southland Regional Heritage Committee	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of

	s7(2)(i) - the withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	information for which good reason for withholding exists.
Current Appointments to Council Organisations	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. s7(2)(g) - maintain legal professional privilege. s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Appointments to Council Organisations Policy - Adoption	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. s7(2)(g) - maintain legal professional privilege. s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

The public were excluded at 12.23pm.

The meeting adjourned at 12.39pm for lunch and reconvened at 2.45pm.

(Councillor Greaney left the meeting at 12.39pm.)

(Councillor Wilson left the meeting at 12.39pm.)

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 3.13pm.

CONFIRMED AS A TRUE AND CORRECT RECORD OF A MEETING OF THE COUNCIL HELD ON WEDNESDAY 6 NOVEMBER 2024.

DATE:.....

CHAIRPERSON:.....