



Council

OPEN MINUTES

Minutes of a meeting of Council held in the Te Anau airport Manapouri, Aviation Drive, Manapouri on Wednesday, 27 November 2024 at 2pm. (2pm – 3.20pm)

PRESENT

Mayor	Rob Scott
Deputy mayor	Christine Menzies
Councillors	Don Byars
	Derek Chamberlain
	Paul Duffy
	Darren Frazer
	Sarah Greaney
	Julie Keast (video link) (2.06pm – 3.20pm)
	Jon Spraggon
	Matt Wilson

APOLOGIES

Councillor Jaspreet Boparai (Council approved leave of absence)
Councillor Margie Ruddenklau (Council approved leave of absence)
Councillor Tom O'Brien

IN ATTENDANCE

Committee advisor	Fiona Dunlop
Chief executive	Cameron McIntosh

Mayor Scott opened the meeting with a karakia timatanga as follows:

Mā te whakarongo	Through listening
Mā te kōrero	Through talking
Mā te ngakau	From the heart
Mā te wairua	From the spirit
Mā te manaaki mai	Through giving
Mā te manaaki atu	And receiving respect
Ka puawai te maramatanga	Understanding will bloom
Tihei mauri ora	This is the essence of life

1 Apologies

There were apologies from Councillors Boparai and Ruddenklau (both on Council approved leave of absence) and from Councillor O'Brien.

Moved Cr Greaney, seconded Deputy Mayor Menzies **and resolved:**

That Council accept the apologies.

2 Leave of absence

Leaves of absence was requested as follows:

- Councillor Greaney -5 to 10 December 2024
- Mayor Scott – 20 to 29 December 2024.

Moved Cr Frazer, seconded Deputy Mayor Menzies **and resolved:**

That Council agrees the leave of absence requests.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

5 Confirmation of Council Minutes

Resolution

Moved Cr Spraggon, seconded Cr Frazer **and resolved:**

That the Council confirms the minutes of the meeting held on 6 November 2024 as a true and correct record of that meeting.

6 Public Participation

1. Janet McDonald spoke to the meeting about Te Anau development plan.
2. Bruce Campbell spoke to the meeting about Te Anau development plan.
3. Kylie Krippner representing the Fiordland Business Association addressed the meeting regarding the Airport Governance Group.
4. Joy Crouchley representing the Te Anau Waitangi Charitable Trust addressed the meeting on what the Trust does to enable the Te Anau Waitangi Festival to proceed each year.

(During public participation, Councillor Keast joined the meeting at 2.06pm.)

Reports

7.1 Presentation of Health and Safety certificate

Record No: R/24/10/64813

Mayor Scott advised that he would be presenting a health and safety champions certificate to Amenity Contracting for work that they have undertaken for Council.

Recent work completed has been:

- Cemetery memorial walls in six different locations
- Ashes beam at the Lumsden cemetery
- Upgrade of the Manapouri playground upgrade
- Compliance work for the Te Anau Playground
- Re-development of the Lumsden Playground.

The work undertaken has impressed Council staff because of their many health and safety protocols that they have for worksites.

Mayor Scott presented a health and safety champions certificate to Te Anau based Amenity Contracting.

Resolution

Moved Cr Greaney, seconded Deputy Mayor Menzies **and resolved:**

That Council:

- a) receives the report titled "Presentation of Health and Safety certificate".
- b) thanks Amenity Contracting for their efforts to complete projects for Council whilst sticking to the Council's Health and Safety protocols.

7.2 Roothing Bylaw - Stewart Island/Rakiura Parking and One Way Amendments - Hearing and Submissions

Record No: R/24/10/64444

Team leader organisational policy – Chris Rout was in attendance for this item via video link.

The purpose of the report was to provide information on the submissions received during consultation on the Roothing Bylaw 2008 (Revision 3, 2024).

Council received 46 submissions on the draft bylaw during the consultation period (10 October to 10 November 2024).

The submissions were attached to the officer's report as Attachment B. Three late submissions were received after consultation closed and were included as in attachment C of the officer's report.

Five submitters requested to speak in support of their submissions and heard from three at the meeting.

Graham Okey addressed the meeting via video link in support of his submission.

Jim Watt addressed the meeting via video link in support of his submission.

Alistair Faulknor addressed the meeting via video link in support of his submission.

Resolution

Moved Cr Duffy, seconded Cr Spraggon **recommendations a to e and new f (as indicated) and resolved:**

That the Council:

- a) **receives the report titled "Roothing Bylaw - Stewart Island/Rakiura Parking and One Way Amendments - Hearing and Submissions".**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **receives all written submissions and hears the submitters who wish to be heard on the draft Roothing Bylaw 2008 (Revision 3, 2024).**
- e) **receives the three late submissions received after closing of consultation on 10 November 2024.**

New f) thank the submitters for their oral and written submissions.

7.3 Milford Community Trust - Statement of Intent 2024-2027

Record No: R/24/11/68925

Strategic project lead – Simon Moran was in attendance for this item via video link.

The purpose of the report was for the Milford Community Trust Statement of Intent for 2024-2027 to be noted by Council for information.

The Statement of Intent 2024-2027 was approved at the Milford Community Trust at its meeting on 7 May 2024.

In June 2023 Council approved the Milford Community Trust's request to become an exempt Council Controlled Organisation.

One of the outcomes from that decision was that Council did not need to approve the Statement of Intent. It was resolved that the Trust should continue to provide a copy of the statement to Council for information only.

Resolution

Moved Cr Spraggon, seconded Deputy Mayor Menzies **and resolved:**

That the Council:

- a) **Receives the report titled "Milford Community Trust - Statement of Intent 2024-2027".**

7.4 Milford Community Trust

Record No: R/24/11/69478

Strategic project lead – Simon Moran was in attendance for this item via video link.

The purpose of the report was for the officer's to update Council to:

- note the resignation of Matt Wilson as chair of the Milford Community Trust.
- approve deferring the process for appointing trustees to the Milford Community Trust until the government has released its decisions on the Milford Opportunities Project and considerations from any decision have been assessed; and
- approve not invoicing operators for the remainder of the 2024/25 financial year as the uncertainty about the recreation centre project is not yet resolved.

It was noted that there have been a number of changes to the trustees for the Trust.

In October 2024, the Trust was left with one trustee. To replace trustees there is usually advertising undertaken inviting interest for new trustees which occur without Council needing to make a formal decision.

As a decision is expected from the Government on the Milford Opportunities Project report, it was noted that would be appropriate for Council to defer advertising for Trust roles until the outcome is known for the project.

Council noted that work on the recreation centre project is continuing but has some significant complexities which mean it is still uncertain whether the project will progress.

The Trust signalled in its Statement of Intent that it would recommence invoicing operators for the second half of the 2024/2025 financial year. Due to the uncertainty of the recreation centre project a decision would be required to not send invoices to the operators.

Resolution

Moved Cr Frazer, seconded Cr Greaney **recommendations a to f and a new g (as indicated) and resolved:**

That the Council:

- a) receives the report titled "Milford Community Trust".
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) notes the resignation of Matt Wilson as chair of the Milford Community Trust.
- e) approves deferring the process for appointing trustees to the Milford Community Trust until the government has released its decisions on the Milford Opportunities Project and considerations from any decision have been assessed.
- f) approves not invoicing operators for the remainder of the 2024/25 financial year as the uncertainty about the recreation centre project is not yet resolved.

New g) thank Matt Wilson for the work undertaken during his tenure as Chair.

Councillor Matt Wilson abstained from voting on the item.

7.5 Appointment of Director to Milford Sound Tourism Limited

Record No: R/24/11/71680

Strategic project lead – Simon Moran was in attendance for this item via video link.

The purpose of the report was to appoint Cameron McIntosh as a director to Milford Sound Tourism Limited for a term of three years and to delegate authority to the Mayor to sign any notices required under the constitution of the Milford Sound Tourism Limited to be delivered to their secretary.

Resolution

Moved Deputy Mayor Menzies, seconded Cr Spraggon **and resolved:**

That the Council:

- a) receives the report titled “Appointment of Director to Milford Sound Tourism Limited”.
- b) determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) agrees to appoint Cameron McIntosh as a director of Milford Sound Tourism Limited for a term of three years.
- e) delegates authority to the mayor for the signing of any notices required under the Constitution of Milford Sound Tourism Limited to be delivered to the secretary of Milford Sound Tourism Limited.

Councillor Wilson abstained from voting on the report.

7.6 Mayor's report

Record No: R/24/11/69034

Mayor Scott introduced his report.

Greg Tither – chair of the Northern Community Board updated the meeting on what his Board has been involved with during the last few months.

Attached to the Mayor's report was a letter that had been forwarded to the Minister of Transport expressing concern over the reduction in funding from NZTA for roads in Southland.

Resolution

Moved Cr Greaney, seconded Deputy Mayor Menzies **and resolved:**

That the Council:

- a) receives the report titled “Mayor's report”.

The meeting concluded at 3.20pm.

CONFIRMED AS A TRUE AND CORRECT RECORD OF A
MEETING OF THE COUNCIL HELD ON WEDNESDAY
27 NOVEMBER 2024.

DATE:.....

CHAIRPERSON:.....