



Northern Community Board

OPEN MINUTES (Unconfirmed)

Minutes of a meeting of Northern Community Board held in the Lumsden Memorial Hall, 8 Meadow Street, Lumsden on Monday, 9 December 2024 at 6pm (6.01pm to 7.15pm).

PRESENT

Chairperson	Greg Tither
Deputy chairperson	Lance Hellewell
Members	Pam Naylor
	Amanda Reedy
	Carolyn Smith
	Councillor Tom O'Brien

IN ATTENDANCE

Financial services	Matthew Denton
Community facilities manager	Mark Day
Community and facilities – contracts and program lead	Lance Spencer
Community liaison officer	Kathryn Cowie
Committee advisor/customer support partner	Deborah-Ann Smith-Harding
Community partnership leader	Kelly Tagg

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

Amanda Reedy declared a conflict of interest for the Community Service Awards and Chair Tither declared a conflict of interest for the Community Service Awards.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Resolution

Moved Pam Naylor, seconded Carolyn Smith **and resolved:**

That the Northern Community Board confirms the minutes of the meeting held on 14 October 2024 as a true and correct record of that meeting.

6 Public participation

There was no public participation

Reports

7.1 Financial Report for the year ended 30 June 2024

Record No: R/24/11/70457

Financial services – Matthew Denton spoke to this report providing an overview by activity, area, assets, loans, reserves and projects for 2023/2024 with carried forward expenditure.

Resolution

Moved Pam Naylor, seconded Sonya Taylor **and resolved:**

That the Northern Community Board:

- a) **Receives the report titled “Financial Report for the year ended 30 June 2024”.**

7.2 Proposed budgets and rates - Annual Plan 2025/2026

Record No: R/24/11/71726

Financial services – Matthew Denton spoke to this report asking the community board to consider local budgets for the Annual Plan 2025/2026 and recommend local rates for the year commencing 1 July 2025 to Council.

The information in this report has been prepared using the financial information contained in year two of the LTP 2034 including projects, reserve and loan funding and resulting rate requirements.

For the footpath renewal programme, the board agreed to prioritise category 1 (one) only in Lumsden for Flora Road and in Mossburn, carry out works for Devon Street, Holmes Street and a smaller broken portion of Cornwell Street which is less than 29.7 square meters.

The final Annual Plan (incorporating any changes resulting from consultation) is expected to be adopted in June 2025. This is the point at which community board budgets and rates for 2025/2026 will be confirmed and the information will be used to set rates for the year beginning 1 July 2025.

Resolution

Moved Pam Naylor, seconded Carolyn Smith **and resolved:**

That the Northern Community Board:

- a) **receives the report titled “Proposed budgets and rates - Annual Plan 2025/2026”**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to deciding on this matter.**
- d) **agrees that the following changes be made to the 2024/2025 local community board projects and recommends to Council that these be incorporated into Council’s 2024/2025 forecasting process:**

Town: Project	Current budget (24/25)	Revised budget (24/25)	Recommended timing (year and budget)
FBUILD003 – Lumsden information centre – exterior repaint	\$30,000	\$0	25/26 - \$30,000
FBUILD001 – Garston playcentre building – exterior repaint	\$30,000	\$0	25/26 - \$30,000

- e) agrees that the following changes be made to the 2025/2026 local community board projects:

Town: Project	Draft budget as per workshop (25/26)	Revised budget (25/26)	Recommended timing (ye and budget)
FHALL006 Lumsden Hall – refurbish exterior repaint	\$40,800	\$0	Project moved to 2033/2034
P-11196 Athol – install picnic table	\$5,100	\$0	Project removed
P-11195 Lumsden BBQ and shelter	\$30,600	\$0	Project moved to 2027/2028.

- f) agrees that the following changes are made to the footpath programme for 2024/2025 to 2026/2027:
- i. remove the programme and funding as included in the Long Term Plan for these three financial years, incorporating the changes from 2024/2025 into Councils forecasting process.
 - ii. include Lumsden footpath renewals in 2025/2026 of \$36,508, funded \$9,224 from NZTA subsidy and \$27,284 from the Lumsden general reserve.
 - iii. include Mossburn footpath renewals in 2025/2026 of \$45,150, funded \$24,833 from NZTA subsidy and \$29,068 from a loan and from the Mossburn general reserve.
- g) confirms the local budgets and work programmes incorporating the changes in resolutions (d), (e) and (f) and recommends to Council these be included in the draft Annual Plan 2025/2026.
- h) recommends to Council that for the year commencing 1 July 2025 it recovers the total amount for each rate as follows (subject to resolution (d), (e) (f) and (g)):

<u>Rate Description</u>	<u>Rate GST inclusive</u>
Northern Community Board rate	\$218,675
Athol Hall rate	\$23,761
Five Rivers Hall rate	\$18,293
Lumsden Hall rate	\$36,094
Northern Pool rate	\$18,400

- i) recommends to Council the setting of the following fees and charges for the year commencing 1 July 2025:

<u>Fee/Charge Description</u>	<u>Notes</u>	<u>Fee/Charge GST inclus</u>
Athol hall		

Hall hire	Per hour	\$10.00
School and special interest groups		50% discount
Funerals		100% discount
Cleaning (if required)	Per hour	\$50.00
Hall hire	Per hour	\$10.00
Five Rivers hall		
Hall		\$50.00
Chairs	Per day	\$20.00
Bond	No GST	\$200.00
Lumsden hall		
Hall hire (minimum 4 hour booking for casual users, no minimum for verified users)	Per hour	\$20.00
Not for profits and special interest groups		50% discount
Funerals		100% discount
Cleaning (if required)	Per hour	\$50.00
Lumsden sports ground pavilion		
All day hire	8 hours	\$100.00
All day and night hire		\$150.00
School and special interest groups		50% discount
Cleaning (if required)	Per hour	\$50.00

- j) delegates authority to the board chair to approve any minor changes required to the budgets following this meeting.**
- k) Approves unbudgeted expenditure in 2024/25 of \$5,000 for the purchase of chairs at the Lumsden Hall, to be funded by a five year loan which is repaid from the Lumsden Hall rate.**

7.3 Tree plan

Record No: R/24/12/73401

Community facilities manager – Mark Day presented the community board with an updated overview of the Southland District Council (SDC) Tree Plan which establishes a consistent framework for tree planting, maintenance, removal of dead and dying trees and those under powerlines plus construction around trees on Council land (parks, reserves, cemeteries and roads) excluding private property, state highways outside urban areas, and commercial/native forests.

Noted, there is no provision for protection of trees.

Two responses were received on the plan when the consultation was advertised through community board Facebook pages and Southland District Council’s main Facebook page.

Resolution

Moved Deputy Chairperson Hellewell, seconded Amanda Reedy **and resolved:**

That the Northern Community Board:

- a) **receives the report titled “Tree plan”.**

7.4 Community board reporting

Record No: R/24/11/69325

Community partnership leader - Kelly Tagg informed the board of the community leadership, operational and Council activities in the board area and across the district and provided an apology from Jenna Shepherd, Southland District Regional activator for Active Southland who was unable to attend to speak to her report due to unforeseen circumstances.

Resolution

Moved Sonja Taylor, seconded Pam Naylor **and resolved:**

That the Northern Community Board:

- a) **receives the report titled “Community board reporting “ dated 28 November 2024.**

7.5 Chairperson's report

Record No: R/24/11/72925

Chair Tither reported on the good attendance and appreciation for farmers support organised by NZ Beef & Lamb / Active Southland due the spring wet weather events.

From attending the Council meeting on Wed 27th Nov at the Te Anau / Manapouri airport, Great South presented a timeline for proposed hanger and housing opportunities and increased commercial flights. Councillor O'Brien has been approached by commercial operators who are seeking answers for increased opportunity for fisheries.

Carolyn Smith

Carolyn attended the Citizenship ceremony held in Lumsden on 03 December 2024 inducting 25 new citizens.

Carolyn mentioned two freedom campers parked outside the craft shop and Chair Tither suggested report these cases to him.

Deputy Chair Hellewell and Sonja Taylor

Cheese factory had an opening day in Mossburn with a barbeque and tour.

Pam Naylor

Pam reported the road for the sub-division has been sealed ahead of the 100 year centenary church celebrations and mentioned the passing of Councillor O'Brien's father.

Councillor O'Brien asked who owns the land for the Garston cemetery and Mrs Tagg believed it belongs to the Department of Conservation, however she will search the title to confirm.

Resolution

Moved Carolyn Smith, seconded Pam Naylor **and resolved:**

That the Northern Community Board:

- a) **receives the report titled "Chairpersons report" dated 28 November 2024.**

7.6 Councillor update

Record No: R/24/11/73052

Councillor O'Brien asked for feedback from the board around the Environmental Services Business Improvement Plan as he believed in the fullness of time there will be more applications made in this space with increased market driven demand in the Northern area.

The Mararoa Waimea ward as a whole should be thinking about future proofing and understanding the challenges and opportunities accordingly. While other wards may have similar outcomes, Councillor O'Brien thinks our one will be in the top percentage of growth but not necessarily in the top percentage of projected priority at this time, from a Council perspective. Conversations around infrastructure and what the future of our communities may look like need to be held in open forums on a consistent basis. In his opinion, we will have to validate legislative and funding streams on a local and central perspective based on conversations that are ultimately led by our community .

Resolution

Moved Pam Naylor, seconded Deputy Chairperson Hellewell **and resolved:**

That the Northern Community Board:

- a) **receives the report titled "Councillor update".**

7.7 Next meeting

Record No: R/24/11/72920

Resolution

Moved Pam Naylor, seconded Amanda Reedy **and resolved:**

That the Northern Community Board:

- a) **confirms that the next meeting of the Board is at 6pm on Monday 10 February 2025 to be held at the Athol District Memorial Hall, 28 Athol-Five Rivers Highway, Athol.**

Public excluded

Exclusion of the public: Local Government Official Information and Meetings Act 1987

Recommendation

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

C8.1 Community Service Award nominations - September 2024 round

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Community Service Award nominations - September 2024 round	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

The public were excluded at 7.05pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 7.15pm

CONFIRMED AS A TRUE AND CORRECT RECORD OF A MEETING OF THE NORTHERN COMMUNITY BOARD HELD ON 9 DECEMBER 2024.

DATE:.....

CHAIRPERSON:.....