



Riverton Harbour Subcommittee

OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Riverton Harbour Subcommittee held in the Riverton Senior Citizen Rooms, Cnr Bath Road and Princess Street, Riverton on 23 January 2025 at 4:30pm. (4.31pm – 5.56pm)

PRESENT

Chairperson

Nic White

Deputy chairperson

Neil Linscott

Members

Ian Coard

Muriel Johnstone

Hayley Nelson

Councillor Don Byars

IN ATTENDANCE

Environment Southland

Zak Smith

Community Facilities Manager

Mark Day

Committee advisor

Rachael Poole

Senior finance business partner

Lesley Smith

Senior project manager

Phil Fahey

Assistant project manager

Laura Claridge

Community facilities contract manager

Greg Erskine

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Extraordinary/urgent items

Oil spill recovery kit purchase.

5 Confirmation of minutes

Resolution

Moved Hayley Nelson, seconded Member Coard **and resolved:**

That the Riverton Harbour Subcommittee confirms the minutes of the meeting held on 2 May 2024 as a true and correct record of that meeting.

6 Public participation

There was no public participation

Reports

7.1 Financial Report for the year ended 30 June 2024

Record No: R/25/1/1115

Senior finance business partner, Lesley Smith presented the report. Ms Smith highlighted that all existing loans were paid at the end of 2024, as requested by the committee at a previous meeting.

Resolution

Moved Deputy chairperson Linscott, seconded Member Coard **and resolved:**

That the Riverton Harbour Subcommittee:

- a) receives the report titled "Financial Report for the year ended 30 June 2024".**

7.2 Riverton T-wharf recommendation

Record No: R/24/12/77017

Staff spoke to the report and answered questions from the committee on the funding for the replacement of the T-wharf over a two-year period with preparation in the first year (2024/2025) and construction in the following year (2025/2026).

An alternative recommendation (e) was included during the discussion.

Moved Member Coard, seconded Hayley Nelson:

That the Riverton Harbour Subcommittee:

- a) receives the report titled "Riverton T-wharf recommendation".
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

CARRIED

Moved Chair White, seconded deputy chair Linscott:

That the Riverton Harbour Subcommittee:

- d) starts a remedial maintenance programme for the Riverton T-wharf at an estimated cost of \$126,000 - \$203,000 to be funded from the Riverton Harbour reserve

CARRIED

Moved Chair White, seconded deputy chair Linscott:

That the Riverton Harbour Subcommittee:

- e) recommends to Council to purchase the privately owned portion of the public boat ramp and upgrades this to enable loading and unloading from land.

7.3 Proposed budgets and fees - Annual Plan 2025/2026

Record No: R/25/1/535

Senior finance business partner, Lesley Smith spoke to the report and asked the Riverton Harbour Subcommittee to consider local budgets for the Annual Plan 2025/2026 and recommend fees for the year commencing 1 July 2025 to Council.

The subcommittee is being asked to discuss and confirm the relevant draft budget and fees for 2025/2026 which will be incorporated into the draft annual plan financial statements scheduled to be discussed by Council in early 2025.

The final Annual Plan (incorporating any changes resulting from consultation) is expected to be adopted in June 2025, noting that the project scope for P-11225 will change towards the end of April prior to the Annual Plan being adopted.

Resolution

Moved Cr Byars, seconded Deputy chairperson Linscott **and resolved:**

That the Riverton Harbour Subcommittee:

- a) **receives the report titled “Proposed budgets and fees - Annual Plan 2025/2026”**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to deciding on this matter.**
- d) **agrees that the following change be made to the 2024/2025 Riverton harbour subcommittee project and recommends to Council that this be incorporated into Council’s 2024/2025 forecasting process:**

| Project | Current budget (24/25) | Revised budget (24/25) | Recommended timing (year) and budget |
|--|-------------------------------|-------------------------------|---|
| P-11225 Riverton Harbour T-Wharf Renewal | \$300,000 | \$200,000 | The long term plan loan portion of the budget of \$100,000 to be moved to 2025/2026 |

- e) **agrees that the following change be made to the 2025/2026 Riverton harbour subcommittee project:**

| Project | Draft budget as per workshop (25/26) | Revised budget (25/26) | Recommended timing (year) and budget |
|--|---|-------------------------------|---|
| P-11225 Riverton Harbour T-Wharf Renewal | \$714,000 | \$814,000 | Loan funding portion of the project to be deferred by one year to 2026/2027 |

- f) **recommend that Council include the proposed budgets and fees outlined in this report (including any minor amendments agreed at the meeting) in the draft Annual Plan 2025/2026.**
- g) **recommends to Council the setting of the following fees and charges for the year commencing 1 July 2025 (subject to resolution (h)):**

| <u>Fee/Charge Description</u> | <u>Notes</u> | <u>Fee/Charge GST inclusive</u> |
|-------------------------------|--------------|---------------------------------|
| Wharf License Fee | per metre | \$39.61 |
| Transfer Fee | | \$179.68 |

- h) **delegates authority to the subcommittee chair to approve any minor changes required to the budgets following this meeting.**
- i) **Notes that staff will advise the subcommittee of any material changes to the final fees approved for inclusion in the draft Annual Plan 2025/2026.**

Member Coard will forward information to staff to purchase an oil spill recovery kit for the harbour, then whoever uses the recovery kit will be responsible for replacing.

The meeting concluded at 5.56pm.

Confirmed as a true and correct record of a meeting of the Riverton Harbour Subcommittee held on 23 January 2025.

DATE:

CHAIRPERSON: