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# Waihopai Toetoe Community Board

## OPEN MINUTES

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Minutes of a meeting of Waihopai Toetoe Community Board held in the Memorial Hall Wyndham, 44 Balaclava Street, Wyndham on Tuesday, 25 February 2025 at 7pm. (7pm – 8.08pm)

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### PRESENT

<b>Chairperson</b>	Pam Yorke
<b>Deputy chairperson</b>	Denise Fodie
<b>Members</b>	Emily Butters
	Fiona McCabe
	John McIntyre
	George Stevenson
	Andrea Straith

### APOLOGIES

Councillor Julie Keast

### IN ATTENDANCE

Councillor Paul Duffy  
Committee advisor - Fiona Dunlop  
Community partnership leader - Karen Purdue

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## 1 Apologies

There were apologies from Councillor Keast.

Moved Andrea Straith, seconded Deputy Chairperson Fodie **and resolved:**

**That Council accept the apology.**

## 2 Leave of absence

There were no requests for leave of absence.

## 3 Conflict of interest

There were no conflicts of interest declared.

## 4 Extraordinary/urgent items

There were no extraordinary/urgent items.

## 5 Confirmation of minutes

### Resolution

Moved George Stevenson, seconded Fiona McCabe **and resolved:**

**That the Waihopai Toetoe Community Board confirms the minutes of the meeting held on 17 December 2024 as a true and correct record of that meeting.**

## 6 Public participation

Alan Leitch representing the Wyndham Angling Club addressed the meeting to thank the Board for the grant that they had received from the Community Partnership Fund.

## Reports

### 7.1 Future use of the Wyndham museum site - Wyndham and Districts Historical Society Record No: R/25/1/599

Community partnership leader – Karen Purdue presented the report on behalf of Manager property services – Kevin McNaught.

The purpose of the report was to consider a request from the Wyndham and Districts Historical society to make the existing Wyndham museum property available to them, for a new museum after the demolition of the existing building.

It was noted that the Wyndham museum has for many years operated out of the Council owned building at 31 Balaclava Street until recently. The buildings structural weakness means that the building cannot continue to be occupied and is in the process of being demolished.

The Wyndham and Districts Historical Society have requested that the site be made available to them as a site for a new museum following the demolition of the existing building.

Staff have considered that the request be progressed, subject to certain conditions and that both the community board and Council be presented with reports for consideration and opportunity to provide feedback and decisions on the request.

### Resolution

Moved Andrea Straith, seconded John McIntyre **recommendations a to c and d with changes (as indicated with ~~striketrough~~ and underline) and resolved:**

**That the Waihopai Toetoe Community Board:**

- a) **Receives the report titled "Future use of the Wyndham museum site - Wyndham and Districts Historical Society".**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Recommends to Council that they agree in principle with the site at 31 Balaclava Street, Wyndham being made available to the Wyndham and Districts Historical Society subject to:**
  - i. **The society acknowledging that Council's position is in principle only and that Council will be required to make further final decisions in regards the availability of the site once the Societies plans, timelines and funding are more developed.**
  - ii. ~~**That the society provide Council with written annual updates of the proposed timelines and fundraising efforts.**~~  
**New ii. The society providing the Community Board and Council with written twice yearly updates (one of which is at the end of their financial year) of the proposed timelines and fundraising efforts**
  - iii. **That Council is open to having in principle discussions with the Society in regards a combined office/library as part of the Society's development planning.**

7.2 Fortrose recreation reserve - report left to lay on the table from 17 December 2024 meeting

Record No: R/25/2/5741

Community partnership leader – Karen Purdue presented the report on behalf of Manager property services – Kevin McNaught.

The Board at their meeting on 17 December 2024 resolved to lay the report on the table. The report as requesting a recommendation from the Board to Council of potentially using income received from a council owned reserve (Fortrose recreation reserve) to a non-council owned reserve (being the Fortrose cemetery).

Following discussion at the 17 December 2024 meeting, the board requested that staff investigate whether the future grazing licence income received from the Fortrose recreation reserve can be allocated to the Fortrose hall business unit for a period to help offset the costs of disposing of the Fortrose hall building.

Staff advised that in answer to the board's question, any future income received from the Fortrose recreation reserve can be allocated towards the Fortrose hall business unit.

Following the advice from staff regarding the use of income received from Fortrose recreation reserve, the Board decided that they would agree that the future rental income that is to be received into the "parks and reserves – Waihopai Toetoe" business unit, can be used to offset some of the Fortrose hall disposal costs.

**Resolution**

Moved Chairperson Yorke, seconded Deputy Chairperson Fodie **recommendations a to c and a new d and resolved:**

**That the Waihopai Toetoe Community Board:**

- a) receives the report titled "Fortrose recreation reserve - report left to lay on the table from 17 December 2024 meeting" and the report presented to the board on the 17 December 2024.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

**New d) Agrees that the future rental income that is to be received into the "parks and reserves – Waihopai Toetoe" business unit, can be used to offset some of the Fortrose hall disposal costs.**

- d) ~~Resolves to recommend that Council seeks permission from the Minister of Conservation that income received from the Fortrose Recreation Reserve can~~

~~be utilised on a Local Purpose Reserve (Cemetery) – specifically the Fortrose Cemetery.~~

### 7.3 Community board reporting

Record No: R/24/12/75477

Community partnership leader Karen - Purdue was in attendance for this item.

Mrs Purdue took the board through the community leadership, operational and updates in the Board's area and across the district.

#### Resolution

Moved Andrea Straith, seconded Deputy Chairperson Fodie **and resolved:**

**That the Waihopai Toetoe Community Board:**

- a) receives the report titled "Community board reporting".

### 7.4 Councillor update

Record No: R/25/2/3646

Councillor Duffy on behalf of Councillor Keast took the Board through the report which highlighted items that the Finance and Assurance Committee and Council had considered at their 27 November 2024 and 11 December 2024 meetings.

#### Resolution

Moved Chairperson Yorke, seconded Emily Butters **and resolved:**

**That the Waihopai Toetoe Community Board:**

- a) receives the report titled "Councillor update".

### 7.5 Chairperson's report

Record No: R/25/2/6555

Chair Yorke gave a verbal report to the Board on various issues and particularly highlighted:

- The progression of the Curio Bay Masterplan and there was a meeting held with the South Catlins Charitable Trust on the 12 February 2025
- There have been ongoing discussions regarding the Wyndham Camping Ground. The current Lessee surrendered the lease as of the 28 February.
- Levels of service have once again in some areas been marginal.
- The erosion of Mataura river on the east side on the boundary of the Diprose property and the Wildlife Refuge. Council are having ongoing discussions with Environment Southland but nobody is getting anywhere. As chair, will be continuing to advocate for some sort of remedial action.

- Regulatory services advise that patrols have been undertaken with some infringements issued and a lot of education undertaken which is a good result regarding freedom camping and dogs in the Curio Bay area.
- Final decision has been extended out to March 2025 for the Southland Wind Farm.

The Wyndham Camping ground is going to have to close for a period of due to a number of reasons.

Chair Yorke suggested that staff, the Chair of the Waihopai Toetoe Community and Board member Andrea Straith to work on a short to medium term solution (12 months) for the camping ground to remain operational in some capacity on a cost neutral basis and that during this period the ability to gather data and operational feasibility will be included to assist in future decision making for the long term use of the Wyndham Camping ground.

### Resolution

Moved Chairperson Yorke, seconded Emily Butters **recommendation a and new b and c and resolved:**

**That the Waihopai Toetoe Community Board:**

- a) receives the report titled "Chairperson's report".

**New b) agrees to extend the closing deadline for the Community Partnership Fund applications from 31 March 2025 to Friday 11 April 2025 at 5pm.**

**New c) Requests that staff, the Chair of the Waihopai Toetoe Community and Board member Andrea Straith to work on a short to medium term solution (12 months) for the camping ground to remain operational in some capacity on a cost neutral basis and that during this period the ability to gather data and operational feasibility will be included to assist in future decision making for the long term use of the Wyndham Camping ground.**

## 7.6 Next meeting

Record No: R/25/2/6554

Committee advisor – Fiona Dunlop was in attendance for this item.

The Board noted that their next meeting is to be at 7pm on Tuesday 29 April 2025.

### Resolution

Moved Deputy Chairperson Fodie, seconded Andrea Straith **and resolved:**

**That the Waihopai Toetoe Community Board:**

- a) receives the report titled "Next meeting".
- b) confirms that the next meeting of the Board is at 7pm on Tuesday 29 April 2025 to be held in the Memorial Hall Wyndham, 44 Balaclava Street, Wyndham.

The meeting concluded at 8.08pm.

CONFIRMED AS A TRUE AND CORRECT RECORD OF A MEETING OF THE WAIHOPAI TOETOE COMMUNITY BOARD HELD ON TUESDAY 25 FEBRUARY 2025.

**DATE:**.....

**CHAIRPERSON:**.....