



Oreti Community Board

OPEN MINUTES

Unconfirmed

Minutes of a meeting of Oreti Community Board held in the Winton Memorial Hall supper room, Meldrum Street, Winton on 14 April 2025 at 6pm. (6.02pm – 8.33pm)

PRESENT

Chairperson	Katie Allan
Deputy chairperson	Philip Dobson
Members	Dave Diack
	Chris Herud
	Tracy Kennedy
	Colin Smith
	Councillor Christine Menzies

APOLOGIES

Jamie Winsloe

IN ATTENDANCE

Committee advisor	Rachael Poole
Community partnership leader	Karen Purdue
Group manager strategy and partnerships	Vibhuti Chopra
Group manager customer and community wellbeing	Sam Marshall
Community leadership manager	Jared Cappie
Community facilities manager	Mark Day

1 Apologies

An apology for non attendance was received from Jamie Winsloe.

Moved Colin Smith, seconded Deputy Chairperson Dobson and **resolved:**

That the Oreti Community Board accept the apology.

2 Leave of absence

A leave of absence was requested by Chris Herud from 24 April to 10 May and for the months of June and July 2025.

Moved Chairperson Allan, seconded Deputy Mayor Menzies and **resolved:**

That Oreti Community Board agrees the leave of absence request.

3 Conflict of interest

There were no conflicts of interest declared.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Resolution

Moved Colin Smith, seconded Deputy Chairperson Dobson **and resolved:**

That the Oreti Community Board confirms the minutes of the meeting held on 17 February 2025 as a true and correct record of that meeting.

6 Public forum

There was no public forum.

Reports

7.1 Winton CCTV - project scope and costings - report laid on the table from 17 February 2025 meeting

Record No: R/25/2/7228

Community leadership manager, Jared Cappie spoke to this report. And highlighted the additional information that the board had requested to be included in to enable them to make a decision.

Staff also outlined the tender process and the board have asked that the report to Council is presented at the 30 April meeting if possible, noting that this is a tight timeframe for staff.

Resolution

Moved Dave Diack, seconded Deputy Chairperson Dobson **and resolved:**

That the Oreti Community Board:

- a) **receives the report titled "Winton CCTV - project scope and costings - report laid on the table from 17 February 2025 meeting" and the report presented to the Board at their meeting on 17 February 2025.**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **agrees to approve the high-level scope and specifications (as detailed in attachment F) for the Winton CCTV camera project. This approval includes the necessary works, hardware, and installation of the CCTV cameras and supporting systems.**
- e) **the board recommends that the Council approve an unbudgeted expenditure of up to \$65,000 (excluding GST) from the Winton Property Sales Reserve to cover the costs of works, hardware, and installation of up to six CCTV cameras and the necessary supporting systems.**
- f) **the board approves a three stage approach to the tender process and note that staff will request that the suppliers price each stage separately. The preferred solution obtained through the tender process will be presented to the board for feedback and further decision regarding next steps before any contract will be awarded.**

Carried

7.2 Chairperson's report

Record No: R/25/4/15888

Chairperson Allan presented her report.

Moved Chairperson Allan, seconded Dave Diack recommendation a)

That the Oreti Community Board:

- a) receives the report titled "Chairperson's report".**

Carried

Moved Councillor Menzies, seconded chairperson Allan the following motion:

That the Oreti Community Board:

- b) staff provide a report on planting evergreens ash, plus two to three different species of trees to be considered at their next meeting. The report should include planting up to sixteen trees along the wide grassed area only starting corner Eglington St up to approximately 104 Great North Road :**
- **up to powerline with last tree planted at a minimum distance of 7m to first power pole**
 - **minimum height of tree at time of planting 2m**
 - **in appropriate distance to each other, streets and footpaths (midway between footpath and road)**
 - **use root barriers, stakes, min 12mm river stone stone-set tree surrounds, min 1m concrete tree rings**
 - **carry out appropriate soil preparation and apply suitable slow-release fertilizer.'**

Carried

Moved Chairperson Allan, seconded deputy chairperson Dobson the following motion:

That the Oreti Community Board:

- c) agrees to submit to the Fees and Charges 2025/2026 consultation that there are separate fees and charges for the Memorial Hall Supper Room as follows:**
- **\$30 per hour – minimum two hours**
 - **bond \$200 regular users, \$400 casual users**
 - **discount of 50% not for profit/community group**
 - **excluded from hiring are children's and 21st birthday parties**
 - **bookings for the main hall to take priority and not to be taken for the same dates/times.**

Carried

The meeting adjourned at 7.30pm and reconvened at 7.40pm.

7.3 Correction of minutes of meeting on 16 December 2024

Record No: R/25/4/16002

Purpose

The purpose of this report is to correct an error in the minutes of the meeting of the Oreti Community Board (the board) minutes held on 16 December 2024.

The board chair and staff recall that the board did not intend to make any changes to the RSA hall fees and that the minutes of the meeting of 16 December 2024 should record the fees and bonds for the RSA Hall as listed below, which is no change from the 2024/2025 fees.

Resolution

Moved Chairperson Allan, seconded Deputy Chairperson Dobson **and resolved:**

That the Oreti Community Board:

- a) **receives the report titled "Correction of minutes of meeting on 16 December 2024".**
- b) **revokes the resolution made at the meeting of the Oreti Community Board held on 17 February 2025 that confirmed the minutes of the meeting held on 16 December 2024 as a true and correct record of the meeting.**
- c) **agrees that the minutes of the Oreti Community Board meeting held on 16 December 2024 with the following amendment are confirmed as a true and correct record of the meeting:**

**Amendment of the Winton RSA hall section of resolution j) in report 7.2
Proposed budgets and rates – Annual Plan 2025/2026 to read as follows:**

<u>Winton RSA hall</u>		
Hall hire (minimum booking 4 hours for casual users, no minimum for verified users)	per hour	\$12.50
Hall hire	per day	\$100
Not for profit/community group		50% discount
Bond - regular users – regular users (12 month direction for bond, reviewed and renewed every 12 months)	no GST. These are discretionary and to be advised at time of booking	\$100.00
Bond - casual/one-off users	no GST. These are discretionary and to be advised at time of booking	\$200.00

Carried

7.4 Great North Road Heritage Area

Record No: R/25/3/12254

Strategic planning and policy manager, Gavin McCullagh presented this report to the board and explained that Central Government is proposing to remove historic heritage matters from district plans.

Resolution

Moved Colin Smith, seconded Deputy Chairperson Dobson **and resolved:**

That the Oreti Community Board:

- a) **receives the report titled “Great North Road Heritage Area”**
- b) **determines that this matter or decision be recognised as significant in terms of Section 76 of the Local Government Act 2002**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter**
- d) **recommends Council take no further action on the heritage listing of buildings in the Great North Road Heritage Area consistent with the Government’s proposed removal of historic heritage matters from district plans under the Blueprint for resource management reform**
- e) **agrees that the board submits on the consultation to the fees and charges 2025/26 and recommends to Council to consider waiving or discounting of consent fees for any work on heritage buildings. If adopted by Council, the board recommends that each effected building owner will be notified of this change and include information about funding or other assistance to preserve heritage buildings.**

Carried

7.5 Kauana War Memorial unbudgeted expenditure

Record No: R/25/4/14363

Community facilities manager, Mark Day presented this report.

The funding of \$9,596.92 is included in the Winton Wallacetown Ward Reserve.

Resolution

Moved Chairperson Allan, seconded Deputy Chairperson Dobson **and resolved:**

That the Oreti Community Board:

- a) **Receives the report titled “Kauana War Memorial unbudgeted expenditure”.**
- b) **Determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Recommends to Council unbudgeted expenditure of up to \$8,000 to be funded from the Winton Wallacetown Ward Reserve.**

Carried

7.6 Financial Report for the period ended 28 February 2025

Record No: R/25/3/12042

Community partnership lead, Karen Purdue spoke to this report.

Resolution

Moved Colin Smith, seconded Chris Herud **and resolved:**

That the Oreti Community Board:

- a) **Receives the report titled “Financial Report for the period ended 28 February 2025” dated 4 April 2025.**

Carried

7.7 Community board reporting

Record No: R/25/4/14471

Community partnership lead, Karen Purdue presented this report and explained that the purpose of this report is to inform the board of the community leadership, operational and Council activities in the board area and across the district.

Resolution

Moved Chairperson Allan, seconded Dave Diack **and resolved:**

That the Oreti Community Board:

- a) **receives the report titled "Community board reporting".**

Carried

7.8 Councillor update

Record No: R/25/4/14417

Cr Christine Menzies took her report as read and highlighted the difficulty Council is having with the roading budget and they are now having to consider reverting sealed roads back to gravel roads when they reach the end of their use and also considering the removal of closed bridges, of which there are four in the Oreti ward.

Resolution

Moved Colin Smith, seconded Deputy Chairperson Dobson **and resolved:**

That the Oreti Community Board:

- a) **receives the report titled "Councillor update".**

Carried

The meeting concluded at 8.33pm.

Confirmed as a true and correct record at a meeting of the Oreti Community Board held on 14 April 2025.

DATE:

CHAIRPERSON: