



Tuatapere Te Waewae Community Board

OPEN MINUTES

Minutes of a meeting of Tuatapere Te Waewae Community Board held in the Waiau Town and Country Club, 41 King Street, Tuatapere on 01 April 2025 at 3.30pm. (3.32pm – 5.34pm)

PRESENT

Chairperson	Anne Horrell
Deputy chairperson	Blayne De Vries
Councillors	Wayne Edgerton
	Paula McKenzie
	Marilyn Parris
	Jo Sanford
	Councillor Derek Chamberlain

APOLOGIES

IN ATTENDANCE

Community partnership leader	Stella O'Connor
Committee advisor	Rachael Poole

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Resolution

Moved Marilyn Parris, seconded Paula McKenzie **and resolved:**

That the Tuatapere Te Waewae Community Board confirms the minutes of the meeting held on 4 February 2025 as a true and correct record of that meeting.

6 Public participation

There was no public participation.

Reports

7.1 Financial Report for the period ended 28 February 2025

Record No: R/25/3/12035

Community partnership lead, Stella O'Connor spoke to this report. Staff to clarify the two reserves relating to Orawia Hall and if they can be combined and to confirm that the income for the Tuatapere Hall is correct.

Income and capital expenses were lower than projected mainly due to the timing and these should be back on track by the end of the financial year.

Resolution

Moved Jo Sanford, seconded Cr Chamberlain **and resolved:**

That the Tuatapere Te Waewae Community Board:

- a) **receives the report titled "Financial Report for the period ended 28 February 2025".**

7.2 Contract renewal agreed levels of service

Record No: R/25/3/10320

Contracts and programme lead, Lance Spencer and GIS technician, Monique Corderiro Tavares spoke to this report and sought approval from the Tuatapere Te Waewae Community Board for the levels of service and areas to be included in the future mowing, toilet cleaning and gardening contracts.

The board asked for the section on McVicar Street to be included at mowing level 4 as it was not included on the map.

Staff are proposing to release the tender to the market in the final quarter of the 2025 calendar year to provide sufficient time to work through this process, and to allow successful contractors time to mobilise to start the new contracts on 1 July 2026.

Resolution

Moved Cr Chamberlain, seconded Deputy chair De Vries **and resolved:**

That the Tuatapere Te Waewae Community Board:

- a) **receives the report titled "Contract renewal agreed levels of service" dated 27 March 2025**
- b) **determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis**

of costs and benefits or advantages and disadvantages prior to making a decision on this matter

- d) agrees to approve the areas and levels of service identified in the attachments to this report:
- Contract renewal map – Tuatapere
 - Contract renewal maps - Orepuki, Monkey Island, Clifden and Monowai
 - Community facilities levels of service
 - Contract renewal timeline.

7.3 Unbudgeted expenditure request for a grant to Orepuki Community Promotions Charitable Trust - Historic railway water tower repair project brought forward

Record No: R/25/3/10615

Community partnership lead, Stella O'Connor spoke to this report and asked the Board to consider unbudgeted expenditure towards a grant to the Orepuki Community Promotions Charitable Trust (OCPCT) to restore the historical Orepuki railway water tower project brought forward.

Resolution

Moved Marilyn Parris, seconded Jo Sanford **and resolved:**

That the Tuatapere Te Waewae Community Board:

- a) receives the report titled "Unbudgeted expenditure request for a grant to Orepuki Community Promotions Charitable Trust - Historic railway water tower repair project brought forward"**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002**
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter**
- d) recommends to Council to approve unbudgeted expenditure of up to \$28,927 to be funded from the Hirstfield reserve towards a grant to the Orepuki Community Promotions Charitable Trust for the restoration work on the historical Orepuki railway water tower.**

7.4 Community board reporting

Record No: R/25/3/11032

Community partnership lead, Stella O'Connor updated the board of the community leadership, operational and Council activities in the board area and across the district.

Active Southland will gather insights from playgroup and local schools on what they would like to see in the Jack and Mattie Memorial Park playground, as some of the play equipment is nearing its' end of life.

Monkey Island project is looking to gather local voice and feedback on what they would like this to look like. The board have requested an update to the Orawia Hall Committee on the progress of the insurance claim, so that they are aware of what is happening in this space.

The board asked staff to progress an unbudgeted expenditure report for Elder Park around spraying and planting in trees.

Resolution

Moved Deputy chair De Vries, seconded Wayne Edgerton **and resolved:**

That the Tuatapere Te Waewae Community Board:

- a) receives the report titled "Community board reporting".**

7.5 Chairperson's report

Record No: R/25/3/13022

Chair Horrell tabled her report, which is attached to these minutes.

Updates from the board:

- Tuatapere swimming pool have been successful in recruiting some new members to their committee, but are still looking for some more
- swimming club have held their swimming championships
- school athletics have been held at Waiau Area School, with a number of students representing their respective schools at zone
- Hauroko Primary School are attending the Agrikids challenge being held on Winton
- Central Western archives have been successful with their application for operational expenses to Lotteries NZ
- Tuatapere Toy library duck race was again a success this year
- HumpRidge Track has an increase of around 1000 walkers this season and the Trust is going through the process of setting up an enhanced community grant scheme
- Railway station upgrade is going well – outside nearly completed and around five months of work to complete the inside
- RSA hall bookings starting to get busy, line dancing and smallbore rifling have started
- Orepuki are holding a quiz night on Tuesday
- SPOT and Clifden Domain have been quiet
- Waiau Star preseason games done, three home games for the team over the next month

- netball and squash competitions are about to start
- golf club has a successful celebration and two new life members were inducted – Wayne Laurie and Nigel Fowle
- community housing – board to speak with staff around finding a solution access during an emergency as the spare keys are held in Riverton.

Resolution

Moved Wayne Edgerton, seconded Paula McKenzie **and resolved:**

That the Tuatapere Te Waewae Community Board:

- a) **receives the report titled “Chairperson's report”.**

7.6 Councillor update

Record No: R/25/3/13023

Councillor Chamberlain spoke to this report. In addition to the report, Cr Chamberlain let the board know that the Tuatapere water treatment plant has had an upgrade, with a new UV filter added.

Resolution

Moved Paula McKenzie, seconded Jo Sanford **and resolved:**

That the Tuatapere Te Waewae Community Board:

- a) **receives the report titled “Councillor update”.**

Group manager strategy and partnerships, Vibhuti Chopra introduced herself , spoke about her local government background and shared that she has been in this role now for around nine months.

The meeting concluded at 5.34pm.

Confirmed as a true and correct record of a meeting of the Tuatapere Te Waewae Community Board held on 1 April 2025.

DATE:

CHAIRPERSON:

Anne Horrell

As usual the communities that make up our Community Board area have been very busy with local initiatives including:

- Craft days, exercise classes, line dancing, market days, winter sports, card playing, play groups, senior citizens' events, Swimming Club Championships etc.
- Fund raising events like the Great Tuatapere Rubber Duck Race (Toy Library), Blackmount Trail Ride (Hauroko Valley Primary), Quiz evenings (Orepuki Promotions).
- Centenary celebrations including the Tuatapere Golf Club and the planned celebration of the Monowai Power Station on the 1st May. RSVP by 17th April.
- The Waiau A and P Show; another successful event on the 8th February.

It's great to see that a new boat ramp has been installed at Lake Monowai by the Department of Conservation. This has been something the locals have been wanting for some time.

A huge thank you is extended to the Tuatapere Railway Heritage Trust for the wonderful progress that has taken place in the last couple of months. The new roof and windows look superb!

Other Community Board News and Activities:

- Thank you to Stella for sending a request (on our behalf) to the roading team for a review of the parking status outside Tui Base Camp on Gillies Street. This has been in response to concerns expressed by the Tuatapere Fire Brigade and other citizens, who see the narrow lane created due to parking, being a safety risk. The roading by-laws are due to be reviewed very soon.
- Repairs have taken place at the Tuatapere Library to the façade and a window. Further repair work will take place including replacement of the main door. The library staff and committee have been given the responsibility of choosing the colour of the door and have decided on Red.
- Access to neighbouring SDC land was requested and was approved to Trevor Bremner who removed a line of trees which bordered his vegetable garden section. The trees had started to fall and damage his vegetable plot.
- Alistair McCracken has retired from his role as custodian of the Orepuki Hall. This role has been taken on by Rochelle Smith-Haines.
- On 26th February Waiau Area School students and two staff members helped spread bark chip on McLeod's Track, where dying pine trees were previously removed. The bark chip was generously donated by Lindsay and Dixon Sawmill and the transport required donated by Eamon Egerton Contracting. Thank you to Community Board

member Marilyn Parris for organising this activity. The next step will be to plant natives in this area.

- The Board Chair contributed a Board Report in the March edition of the Western Wanderer but did not for the April edition. Following this meeting there should be plenty of news for the next column.
- New Community Orchard signs have been installed thanks to the provision by Robyn Guyton of the South Coast Enviro Centre and the installation by Dave Fletcher and Gary Templeton.
- Local men from Orepuki and Monowai are keen to go through the process of becoming Approved Contractors, with a view to tendering for the mowing and cleaning contracts in those communities.
- The Board Chair attended the bi-ennial celebration dinner of Meridian Energy at Te Anau on 24th March. This was as a representative of the Tuatapere Amenities' Trust.
- The Board Chair attended a Chairs' and Deputy Chairs' meeting at Winton on 27th March. This included a presentation on Spatial Planning, the first district focus being on Rakiura. Other significant areas are Riverton and Te Anau. Another presentation was on Local Water Done Well. This involves a consultation document currently being distributed to all households in the district which includes two options. The preferred option is the adjusted status quo as opposed to a new separate entity running the water services with its own Board and management. Mayor Rob Scott will visit each community and meet with interested community members on this issue.

We will have a visit by Elizabeth Hughes who visited our Community Board in the last triennium. Her focus is on ascertaining the health of a Board.

Mayor Rob spoke of the possible reorganisation of Southland's rural councils. At this stage permission has been requested to the Local Body Authority to explore this initiative.

- An invitation has been extended to all Community Board members to attend a 'Climate Collaboration Hui' being held on 3rd April. Please RSVP as soon as possible.
- Stella, along with the Board Chair, is meeting prior to this formal meeting with representatives of the Orepuki community. This is to discuss the purchase of a defibrillator for the Orepuki community and funding avenues for this. The group will also discuss further plans for the Orepuki Hall, amongst other things.
- The Board Chair requests that progress take place in the removal of Douglas Fir trees in the Greenheart Reserve. The issue of dangerous road conditions caused by shading in the winter has been directed at the Community Board over the last few years. Removal of the trees will then provide the Board and Community to create an exciting redevelopment plan for this beautiful local space.