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# Waihopai Toetoe Community Board

## OPEN MINUTES

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Minutes of a meeting of Waihopai Toetoe Community Board held in the Memorial Hall Wyndham, 44 Balaclava Street, Wyndham on Tuesday, 29 April 2025 at 7pm. (7pm – 8.12pm)

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### **PRESENT**

<b>Chairperson</b>	Pam Yorke
<b>Deputy chairperson</b>	Denise Fodie
<b>Members</b>	Emily Butters
	Fiona McCabe
	John McIntyre
	George Stevenson (via video link)
	Andrea Straith
	Councillor Julie Keast

### **IN ATTENDANCE**

Councillor Paul Duffy  
Committee advisor - Fiona Dunlop  
Community partnership leader - Karen Purdue  
GM – Community and Customer Wellbeing – Sam Marshall

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**1 Apologies**

There were no apologies.

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of interest**

There were no conflicts of interest declared.

**4 Extraordinary/urgent items**

There were no extraordinary/urgent items.

**5 Confirmation of minutes**

**Resolution**

Moved Andrea Straith, seconded Fiona McCabe **and resolved:**

**That the Waihopai Toetoe Community Board confirms the minutes of the meeting held on 25 February 2025 as a true and correct record of that meeting.**

**6 Public participation**

There was no public participation.

**Reports**

**7.1 Financial Report for the period ended 28 February 2025**

**Record No: R/25/3/12044**

Community Partnership Leader – Karen Purdue was in attendance for this item.

The financial report for the period ended 28 February 2025 were presented to the Board advising of the financial results.

**Resolution**

Moved Cr Keast, seconded Andrea Straith **and resolved:**

**That the Waihopai Toetoe Community Board:**

- a) **Receives the report titled “Financial Report for the period ended 28 February 2025”.**

## 7.2 Seaward Downs recreation reserve surplus to requirements - Recommendation to Council

**Record No: R/24/12/73783**

Community Partnership Leader – Karen Purdue and Senior Property Advisor – Megan Cowley (via video link) were in attendance for this item.

The purpose of the report was for the Board to decide whether to make a recommendation to Council to declare the Seaward Downs recreation reserve as surplus to requirements and to commence the process of disposing of the property.

It was noted that staff had been requested to undertake a land history report of the Seaward Downs recreation reserve and to provide options regarding a potential disposal of the land and improvements.

The land was a former school site set apart for a domain and classified as a recreation reserve. It was vested 'in trust' in the Southland County Council in 1983.

Should the Board consider disposal, then the site must be returned to the Crown. If the Crown then sell the site, Council can apply for a share of the net sale proceeds.

### Resolution

Moved Andrea Straith, seconded Emily Butters **and resolved:**

**That the Waihopai Toetoe Community Board:**

- a) receives the report titled "Seaward Downs recreation reserve surplus to requirements - Recommendation to Council".
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) agrees to recommend to Council that the Seaward Downs recreation reserve (Section 180E Edendale Settlement) located at 710 Edendale Seaward Downs Road, Seaward Downs, is surplus to requirements.
- e) agrees to recommend to Council that:
  - (1) staff initiate the disposal process for the property being Section 180E Edendale Settlement and apply to the Crown for the 'vesting in trust' in the Council be revoked and,
  - (2) staff apply to the Crown for the recreation reserve status to be revoked and,

(3) staff make application to the Crown for a percentage of the sale proceeds if the land is sold.

- f) agrees to recommend to Council that potential net sale proceeds (if any) are transferred to Waihopai-Toetoe community board to be used for capital expenditure or projects on reserves, parks and open spaces.

### 7.3 Community board reporting

**Record No: R/25/4/15807**

Community partnership leader Karen - Purdue was in attendance for this item.

Mrs Purdue took the board through the community leadership, operational and updates in the Board's area and across the district.

#### **Resolution**

Moved John McIntyre, seconded Fiona McCabe **and resolved:**

**That the Waihopai Toetoe Community Board:**

- a) receives the report titled "Community board reporting".

### 7.4 Councillor update

**Record No: R/25/4/14410**

Councillor Keast took the Board through the report which highlighted items that the Finance and Assurance Committee and Council had considered at their meetings from 29 January 2025 to 19 March 2025.

#### **Resolution**

Moved Cr Keast, seconded Andrea Straith **and resolved:**

**That the Waihopai Toetoe Community Board:**

- a) receives the report titled "Councillor update".

### 7.5 Chairperson's report

**Record No: R/25/4/16111**

Chair Yorke gave a verbal report to the Board on various issues and particularly highlighted:

- That there had been a lovely afternoon tea at the Gorge Road Country Club on Saturday 12 April 2025 with Mayor Rob presenting to Gay Munro her Community Service Award.
- Some progress has been made at the Wyndham Camping Ground and there had been work undertaken which included:
  - the grounds being tidied and rubbish removed,
  - carpets removed in the cabins,

- water blasting undertaken on the concrete floors inside the building,
- exterior facial boards water blasted, along with outside toilets and fences
- painting to be undertaken after Easter, and
- A lease prepared for interested parties.
- Speed signs for our towns have been purchased.
- Thank you to Denise and Andrea for attending the Chairs evening held earlier in the month at Winton.
- Local Water Done Well consultation - public meeting to be held on Wednesday 7 May 2025 and noted that consultation was now closing on 21 May 2025
- Awaiting updated time frames for the Curio Bay Masterplan.
- Consultation with schools is underway in Tokanui and Wyndham around playground planning.
- Positive feedback on the new heaters at the Tokanui Hall.

Following discuss on the future of the Wyndham Camping Group, the board would be agreeing to delegate to the Chair of the Board and Board member Andrea Straith the authority to make decisions in relation to the maintenance and future operation of the Wyndham Camping Ground including the tenure agreement to be offered to potential operators to a maximum of three years.

#### Resolution

Moved Emily Butters, seconded Fiona McCabe **recommendation a and a new b (as indicated) and resolved:**

**That the Waihopai Toetoe Community Board:**

- a) receives the report titled "Chairperson's report".
- b) agrees to delegate to the Chair of the Board and Board member Andrea Straith the authority to make decisions in relation to the maintenance and future operation of the Wyndham Camping Ground including the tenure agreement to be offered to potential operators to a maximum of three years.

#### 7.6 Next meeting

**Record No: R/25/4/16117**

Committee advisor – Fiona Dunlop was in attendance for this item.

The Board noted that their next meeting is to be at 7pm on Tuesday 24 June 2025.

#### Resolution

Moved Chairperson Yorke, seconded Andrea Straith **and resolved:**

**That the Waihopai Toetoe Community Board:**

- a) receives the report titled "Next meeting".

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- b) confirms that the next meeting of the Board is at 7pm on Tuesday 24 June 2025 to be held in the Memorial Hall Wyndham, 44 Balaclava Street, Wyndham.

The meeting concluded at 8.12pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE WAIHOPAI TOETOE COMMUNITY BOARD HELD ON TUESDAY 29 APRIL 2025.

**DATE:**.....

**CHAIRPERSON:**.....