



Wallace Takitimu Community Board

OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Wallace Takitimu Community Board held in the Southland District Council Otautau Office, 176 Main Street, Otautau on Thursday, 3 April 2025 at 4pm. (4pm – 5.36pm)

PRESENT

Chairperson	Tony Philpott
Deputy chairperson	Colin Lawry
Members	Edwin Mabonga (4.24pm – 5.36pm)
	Bridget Mason
	Gretchen Wilson
	Lester Wilson
	Councillor Jaspreet Boparai (Video link)

APOLOGIES

IN ATTENDANCE

Committee advisor	Rachael Poole
Community partnership leader	Kelly Tagg
Community facilities manager	Mark Day

1 Apologies

There was an apology for lateness from Edwin Mabonga.

Moved Gretchen Wilson, seconded Lester Wilson and **resolved:**

That the Wallace Takitimu Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Resolution

Moved Deputy Chair Lawry, seconded Gretchen Wilson **and resolved:**

That the Wallace Takitimu Community Board confirms the minutes of the meeting held on 20 March 2025 as a true and correct record of that meeting.

6 Public participation

Alessandra Keighley spoke about trees on Ohai reserve land by the pool that were cut down and has requested to know the process around the removal of the trees. Ms Keighley also asked the board what their plans for community development in Ohai are.

Alana Barrett gave the board some background on her families involvement with the purchase of buildings for Marae's in Ohai and Tuatapere. Joanne McKenzie spoke about her involvement with the previous Marae at Ohai.

Reports

7.1 Financial Report for the period ended 28 February 2025

Record No: R/25/3/12036

Community partnership leader, Kelly Tagg spoke to this report and updated the board on where the projects are at. Income and capital expenses are lower than projected and these are mainly due to timing. They should correct themselves by the end of the financial year.

Resolution

Moved Deputy Chair Lawry, seconded Bridget Mason **and resolved:**

That the Wallace Takitimu Community Board:

- a) Receives the report titled "Financial Report for the period ended 28 February 2025".**

During the above report, Edwin Mabonga arrived at 4.24pm.

7.2 Ohai Recreation Reserve - Te Oruanui Marae Ohai Incorporated

Record No: R/25/3/13000

Community partnership leader, Kelly Tagg spoke to this report and Chair Philpott requested that more information is received from the Te Oruanui Marae Ohai Incorporated committee before proceeding any further with this report.

Staff will work with the Te Oruanui Marae Ohai Incorporated committee to gather and include the additional information into the report.

Resolution

Moved Chairperson Philpott, seconded Cr Boparai **and resolved:**

That the Wallace Takitimu Community Board:

- a) that the board leaves the report on the table to be reconsidered at the meeting of the board at either their June or August 2025 meeting.**

7.3 Community board reporting

Record No: R/25/3/11080

Community partnership leader, Kelly Tagg spoke to this report and tabled an update from Active Southland on the holiday programme that was run in January and February this year. (copy appended to the minutes).

Ms Tagg has shared the concept plans for the Otautau camping ground with the board. The final version of the masterplan has been circulated and the board are keen to communicate with the community where this is at.

Resolution

Moved Gretchen Wilson, seconded Edwin Mabonga **and resolved:**

That the Wallace Takitimu Community Board:

- a) receives the report titled “Community board reporting”.**

7.4 Councillor update

Record No: R/25/3/13846

Councillor Boparai spoke to the board on what has been happening at Council and specifically updated the board on the speed limit report that Council left on the table as they would like more information and an explanation from NZTA on the need for the change.

Cr Boparai advised the board that she has joined the Regional Climate Change Group.

Resolution

Moved Edwin Mabonga, seconded Lester Wilson **and resolved:**

That the Wallace Takitimu Community Board:

- a) receives the report titled “Councillor update”.**

7.5 Chairperson's Report

Record No: R/25/3/13566

Chair Philpott updated the board on the following:

- Spatial planning is starting with Stewart Island/Rakiura, then Riverton and Te Anau before moving to the wider district.
- Local water done well consultation starting and an information booklet, including submission form will be delivered to all mailboxes shortly. Mayor Scott is holding public meetings and it is important that we encourage as many people as possible to attend and make a submission.
- Ohai toilet has been water blasted and Lester Wilson has kindly offered to prepare the surface for the mural.

Resolution

Moved Chairperson Philpott, seconded Gretchen Wilson **and resolved:**

That the Wallace Takitimu Community Board:

- a) receives the report titled "Chairperson's Report".**
- b) confirms that the next meeting of the Wallace Takitimu Community Board is at 4pm on Thursday 1 May 2025 to be held in the meeting room at the SDC Otautau office.**

Public excluded

Exclusion of the public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Chairperson Philpott, seconded Gretchen Wilson **and resolved:**

That the public be excluded from the following part(s) of the proceedings of this meeting.

- C8.1 Renewal of lease for Otautau and District Community Charitable Trust - 176 Main Street, Otautau**
- C8.2 Renewal of Plunket lease - 181 Main Street, Otautau**
- C8.3 Renewal of lease for New Zealand Post - 176 Main Street, Otautau**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Renewal of lease for New Zealand Post - 176 Main Street, Otautau Renewal of Plunket lease - 181 Main Street, Otautau Renewal of lease for Otautau and District Community Charitable Trust - 176 Main Street, Otautau	s7(2)(i) - the withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

The public were excluded at 5.02pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 5.36pm

Confirmed as a true and correct record of a meeting of the Wallace Takitimu Community Board held on 3 April 2025.

DATE:

CHAIRPERSON



SOUTHLAND DISTRICT COUNCIL & ACTIVE SOUTHLAND

HOLIDAY PROGRAMME



2025

OVERVIEW OF THE PROGRAMME

Active Southland was proud to once again partner with the Southland District Council to deliver the 2025 Holiday Programme in January and February. The programme has continued to grow, reaching key townships across the Southland district; including Mossburn, Riversdale, Tuatapere, Winton, Wyndham, Rakiura, Otautau, and Te Anau in 2025. The steady rise in participation reflects the programme's ongoing value to local communities.

Southern REAP continued to deliver its valued Swim Safe programme across the district, teaching vital water safety skills. Health and safety measures were carefully followed at local pools. According to feedback, whānau deeply appreciated this component, with one parent sharing: "My son still shows me what he learned from the REAP swimming sessions every time we go to the pool – he even tries to teach his brother!"

Programme activities varied across locations, with core offerings such as Football and Swim Safe. Additional activities included Athletics, Basketball, Weaving, Rugby, Obstacle Courses, scavenger hunts, Free Play, Gardening and Group Games. The Southland District Council also contributed to the programme's success by providing two summer students. They actively engaged with tamariki, led games, and gathered valuable insights around play, enriching the overall experience.

Based on feedback, whānau requested more activities like Netball, Crafts, Drawing, and additional free play opportunities. Many participants also expressed interest in the programme running more frequently or for multiple days in each location. All participants (100%) reported being 'very satisfied with the quality of the programme', with 96% of respondents saying they were 'very likely' to attend again in 2026. Whānau consistently expressed gratitude for the programme's presence in their town, recognizing its value for their tamariki. The programme receives consistently positive feedback, highlighting how it meets community needs and serves as a meaningful way for the council to support local families.

The programme was advertised through social media, schools, and community networks. Transport assistance was promoted for those who needed it. Active Southland sourced staff lunches and programme materials from local businesses, further strengthening community relationships.

NUMBERS ATTENDED

A total of 272 children participated over 8 locations. Specific location numbers:





PARTICIPATION & FEEDBACK

Feedback gathered from parents, caregivers, and tamariki highlights the programme's impact and areas for future growth.



of surveyed caregivers were **'Very satisfied'** with the programme quality



of respondents said they were **'Very likely'** to attend again in 2026



of caregivers said they **would recommend the programme** to others

The 2025 Holiday Programme was a resounding success, with enthusiastic feedback from tamariki and caregivers alike. A key recommendation for 2026 is expanding the range of activities to meet evolving interests.

The 2025 Holiday Programme received overwhelmingly positive feedback. This feedback underscores the programme's vital role in fostering fun, active, and enriching experiences for Southland's tamariki. With thoughtful adjustments and continued community collaboration, the holiday programme will continue to thrive and grow.

SATISFACTION & ENJOYMENT



of respondents reported being **'Very satisfied'** with the quality of the programme.

72% of the participants were returning attendees, while **28%** were first-time participants in the programme



4-5 stars from all respondents, indicating **high enjoyment**

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Girls had a blast trying out different activities

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SUGGESTIONS FOR IMPROVEMENT

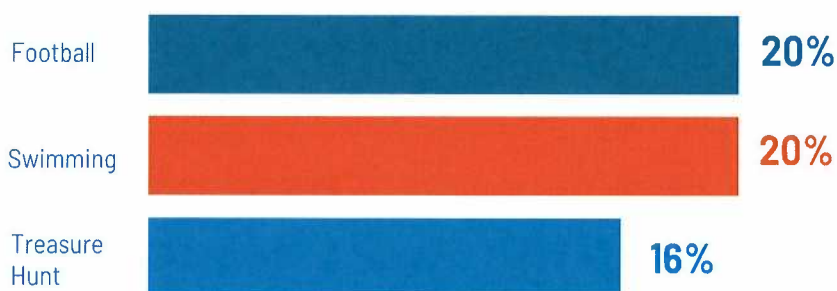
Promotion & Awareness: Some parents mentioned a lack of awareness about the programme; suggested enhanced advertising.

Activity Variety: Requests for more games, a return of popular activities (e.g., swimming and cupcakes).

Locally led Activities: Activities promoting what is in the community already

FAVOURITE ACTIVITIES

The most popular activities were



BARRIERS TO PARTICIPATION

Minimal barriers reported; the few mentioned were logistical (e.g., transport).

VALUE FOR MONEY & FUTURE PARTICIPATION



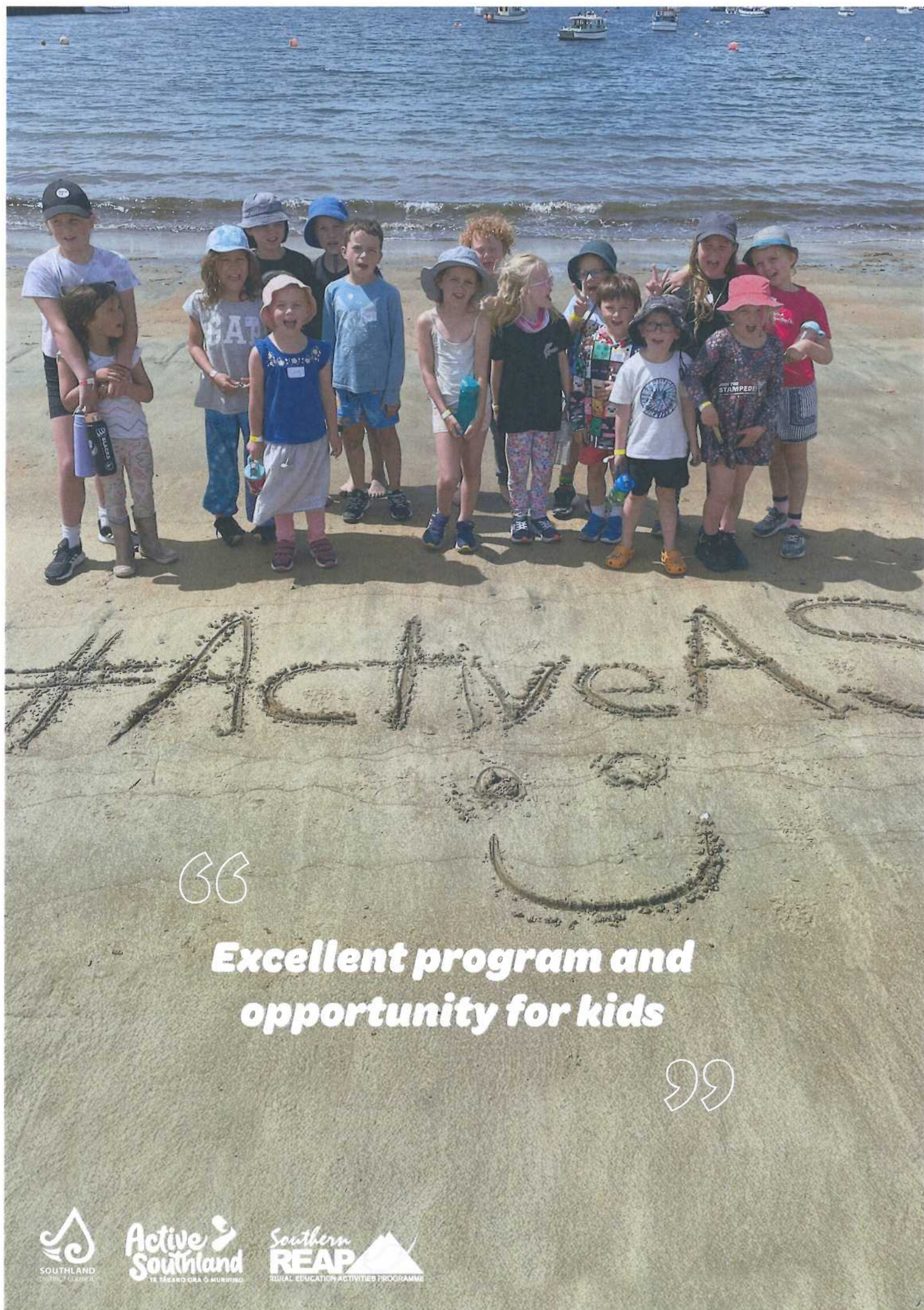
of respondents believe the programme offers **good value** for money



of respondents are **'Very likely'** to attend again in 2026







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**Excellent program and
opportunity for kids**

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