



Notice is hereby given that a meeting of the Fiordland Community Board will be held on:

Date: Monday, 23 June 2025
Time: 1pm
Meeting room: Fiordland Community Events Centre,
Venue: 20/22 Luxmore Drive, Te Anau

Fiordland Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Diane Holmes
Deputy chairperson	Julie Burgess
Members	Marilyn Hunter
	Kate Norris
	Nick Robertson
	Luke Thomas
	Councillor Sarah Greaney

IN ATTENDANCE

Community partnership leader	Stella O'Connor
Committee advisor	Rachael Poole

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Full agendas are available on Council's website
www.southlanddc.govt.nz

Health and safety

Toilets – The location of the toilets will be advised at the meeting.

Earthquake – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate the building to a safe location.

Evacuation – Should there be an evacuation for any reason please exit via the exits indicated at the venue.

Phones – Please turn your mobile devices to silent mode.

Community board terms of reference

TYPE OF COMMITTEE	Community board (board)
RESPONSIBLE TO	Boards are responsible to Council Each board will also have relationships with Council committees (these committees are outlined in the delegations manual).
SUBCOMMITTEES	Some subcommittees will report to community boards – these are outlined in section 8.5 of the delegations manual.
MEMBERSHIP	Oreti and Waihopai Toetoe boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other boards have six members plus a member appointed by Council. The chairperson is elected by the board. Councillors who are not appointed to boards can only remain for the public section of the board meeting. They cannot stay for the public excluded section unless the board agrees.
FREQUENCY OF MEETINGS	Every second month, but up to 12 ordinary meetings a year with the approval of the chief executive.
QUORUM	Not less than four members
THE ROLE OF COMMUNITY BOARDS	<p>Governance</p> <p>Elected members are responsible for providing leadership, setting direction and for overseeing performance (at a high level).</p> <p>The chief executive and staff are responsible for management activities including the allocation of resources, overseeing the day to day operations of the community board, providing policy advice and implementing governance decisions.</p> <p>Roles outlined in the Local Government Act 2002</p> <ul style="list-style-type: none"> • appoint a chairperson and deputy chairperson • represent, and act as an advocate for, the interests of its community • consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the board • maintain an overview of services provided by the territorial authority within the community • prepare an annual submission to the territorial authority for expenditure within the community • communicate with community organisations and special interest groups within the community • undertake any other responsibilities that are delegated to it by the territorial authority. <p>Additional roles of boards</p> <p>Community wellbeing</p>

	<ul style="list-style-type: none"> a) promote the social, economic, environmental and cultural well-being of local communities b) monitor the overall well-being of local communities. <p>Community leadership</p> <ul style="list-style-type: none"> a) to provide leadership to local communities on the strategic issues and opportunities that they face b) identify key issues and opportunities that will affect the future of the board's community and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities c) promote a shared vision for the board's community and develop and promote ways to work with others to achieve positive outcomes d) provide a local community perspective on Council's long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities e) develop and manage community board plans including keeping these up to date and relevant to community needs and aspirations. <p>Engagement and relationships</p> <ul style="list-style-type: none"> a) to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community. <p>Advocacy</p> <ul style="list-style-type: none"> a) as part of the long term plan or annual plan process, prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest b) as part of the long term plan or annual plan process, outline the relative priorities for the delivery of District services and levels of service within the board area (Council sets the levels of service for District Activities⁽ⁱ⁾ if a board seeks a higher level of service, they need to recommend that to Council, and the higher level of service will need to be funded in an appropriate way (locally). <p>Local activities</p> <p>For local activities⁽ⁱⁱⁱ⁾</p> <ul style="list-style-type: none"> a) recommend to Council levels of service⁽ⁱⁱⁱ⁾ and budgets for local activities, having regard to Council budgets in the long term plan or annual plan process b) recommend to Council rates, user charges and fees to fund local activities
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	<ul style="list-style-type: none"> c) recommend to Council or a relevant committee the approval of project definitions or business cases and procurement plans for capital expenditure over \$300,000 d) recommend to Council or a relevant committee unbudgeted capital expenditure e) monitor the services Council delivers its communities and assess the extent these services meet community needs or the expected level of service f) support the development of local management plans where required by statute or in support of the district plan, or other plans (reserves, harbours, or other community facilities). <p>These plans should then be recommended to Council. There are times when local management plans^(iv) should not be developed</p> <p>Environmental management and spatial planning</p> <ul style="list-style-type: none"> a) provide comment on resource consent applications referred to the community board for comment b) to make recommendations to Council about bylaws and about enforcing bylaws within the community, having regard to the need to maintain consistency across the District c) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol, where statutory ability exists to seek such feedback d) provide input into regulatory activities not otherwise specified above, where process allows e) recommend to Council initiating an appeal to the environment court on decisions relating to resource consent applications that the board has made submissions on f) provide support to the development of community plans for a civil defence emergency and the recovery afterwards.
<p>DELEGATIONS</p>	<p>In exercising the delegated powers, boards will operate within:</p> <ul style="list-style-type: none"> a) policies, plans, standards or guidelines that have been established and approved by Council b) the needs of the local communities c) the approved budgets for the activity. <p>Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers^(v).</p> <p>Community wellbeing</p> <ul style="list-style-type: none"> a) develop local strategies to improve areas of wellbeing (where a need has been identified) b) to develop local community outcomes that reflect the desired goals for their community or place.

	<p>Community board plans</p> <p>a) Regularly review and update the community board plan to keep the plan relevant.</p> <p>Decisions on locally funded assets and services</p> <p>a) accept donations of a local asset (e.g. a gas barbeque, park bench, etc) with a value of less than \$30,000</p> <p>b) approve project definitions or business cases for approved budgeted capital expenditure up to \$300,000.</p> <p>Unbudgeted expenditure</p> <p>a) approve unbudgeted operating expenditure for local activities of up to \$20,000</p> <p>b) approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan or long term plan</p> <p>c) authority to delegate to the chief executive, when approving a project definition or business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the annual plan or long term plan.</p> <p>Leases and licenses</p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, and subject to any relevant legislation and/or policy requirement, on behalf of Council;</p> <p>a) accept the highest tenders for rentals more than \$10,000</p> <p>b) approve the preferential allocation^(vi) of leases and licenses where the rental is \$10,000 or more per annum.</p> <p>Community assistance</p> <p>a) establish a system for prioritising allocations, based on criteria provided by Council</p> <p>b) grant funds from the Community Partnership Fund</p> <p>c) allocate bequests or grants generated locally, consistent with the terms of the bequest or grant fund.</p> <p>Northern Southland development fund</p> <p>a) the Northern board can make decisions regarding funding applications to the Northern Southland development fund.</p>
LIMITS TO DELEGATIONS	<p>Boards have no financial or decision-making delegations other than those specifically delegated by Council.</p> <p>Boards shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its long term plan or annual plan.</p> <p>In accordance with the provisions of section 39(2) of Schedule 7 of the Local Government Act 2022 the board may not incur expenditure in excess of the approved budget.</p>

	<p>Matters that are not delegated</p> <p>Council has not delegated to boards the power to:</p> <ul style="list-style-type: none"> a) make a rate or bylaw b) acquire, hold or dispose of property c) direct, appoint, suspend or remove staff d) engage or enter into contracts and agreements and financial commitments e) institute an action for recovery of any amount f) issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like; g) institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal to the environment court on decisions in respect to resource consent applications on which the board has made submissions.
CONTACT WITH MEDIA	<p>The board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media or outside agencies on behalf of Council on matters outside of the board's delegations.</p> <p>The leadership team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Council.</p>
REPORTING	<p>Boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>Copies of board meeting minutes are retained by Council.</p>

- (i) **District activities include:**
- a) community leadership at a district level (including district community grants)
 - b) wastewater
 - c) waste services
 - d) water supply
 - e) district open spaces (parks and reserves)
 - f) roading
 - g) district community services (library services, cemeteries, community housing and heritage/culture)
 - h) district community facilities (public toilets, library buildings, offices and amenity buildings)
 - i) environmental services (building services, resource management, environmental health, animal services, emergency management)
 - j) stormwater
 - k) corporate support services

- (ii) **Local activities include:**
- a) community leadership at a local board level (including local community grants)
 - b) local community facilities (halls and other amenity buildings within Council's overarching policy for community facilities)
 - c) water facilities (boat ramps, wharves, jetties and harbour facilities)
 - d) local open spaces (parks and reserves, playgrounds and streetscapes)
 - e) parking limits, footpaths and streetlights
 - f) Te Anau/Manapouri Airport (Fiordland board)
 - g) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura board)
 - h) for the above two local activities only
 - recommend levels of service and annual budget to Council or a relevant committee
 - monitor the performance and delivery of the service
 - i) naming reserves, structures and commemorative places
 - j) authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places.
 - k) naming roads
 - l) authority to decide on the naming for public roads, private roads and rights of way
 - m) assisting the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.
- (iii) Levels of service is a term in asset management referring to the quality of a given service. Defining and measuring levels of service is a key activity in developing infrastructure asset management plans. Levels of service may be tied to physical performance of assets or be defined by customer expectation and satisfaction.
- (iv) Local management plans should not be developed where powers:
- a) have been delegated to Council staff
 - b) would have significance beyond the board's area or otherwise involves a matter of national importance (Section 6 Resource Management Act 1991)
 - c) involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.
- (v) Local Government Act 2002, s.53
- (vi) A preferential allocation is when there is a preference that a lease or license is given to a particular person or group, rather than having an open process. For example, a neighbouring land owner or a community group that use a building may be asked if they want to lease the land/building, rather than giving the wider public the opportunity to tender or apply.
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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of interest

Community board members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Extraordinary/urgent items

To consider, and if thought fit, to pass a resolution to permit the community board to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

5 Confirmation of minutes

5.1 Meeting minutes of Fiordland Community Board, 28 April 2025

6 Public participation

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at www.southlanddc.govt.nz or by phoning 0800 732 732.



Fiordland Community Board

OPEN MINUTES (UNCONFIRMED)

Minutes of a meeting of Fiordland Community Board held in the Fiordland Community Events Centre, Supper Room, 20-22 Luxmore Drive, Te Anau on 28 April 2025 at 1pm. (1pm – 2.43pm)

PRESENT

Chairperson	Diane Holmes
Deputy chairperson	Julie Burgess
Members	Marilyn Hunter
	Kate Norris
	Nick Robertson
	Luke Thomas
	Councillor Sarah Greaney

APOLOGIES

IN ATTENDANCE

Community partnership leader	Stella O'Connor
Committee advisor	Rachael Poole
Kaitakawaenga Kaupapa Maori	John Twiddle
Community facilities manager	Mark Day
Contracts and program lead	Lance Spencer

1 Apologies

There were no apologies.

2 Leave of absence

Member Burgess requested a leave of absence from 28 May to 22 June 2025.
Councillor Greaney requested a leave of absence from 24 May to 1 June 2025.

Moved Chairperson Holmes, seconded Luke Thomas and **resolved:**

That Fiordland Community Board agrees the leave of absence request.

3 Conflict of interest

Member Thomas declared a conflict with item 7.4 - Te Anau community event centre grant request for generator switch - additional information and stated that he would not vote on the decision for this report.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Resolution

Moved Deputy chairperson Burgess, seconded Cr Greaney **and resolved:**

That the Fiordland Community Board confirms the minutes of the meeting held on 24 February 2025 as a true and correct record of that meeting.

6 Public participation

John Turner spoke to the meeting on trees within the towns and that consideration is given to the type of tree that is able to be planted within towns or near to services. Mr Turner shared his concern around who is liable for the damage that trees cause to both private property and Council assets?

Reports

7.1 Proposal to change Te Anau Transfer station opening hours

Record No: R/25/2/7043

Development and solid waste engineer, Regan McNaught spoke to this report and requested the Fiordland Community Boards to consider changing the opening hours of the Te Anau Transfer Station to better reflect the current situation in Te Anau and the wider area.

The Te Anau Transfer Station, located at 237 Manapouri Te Anau Hwy, is currently open 7 days a week excluding public holidays.

The site has facilities to accept household waste, recycling, green waste and whiteware where it is collected and transferred to nominated facilities for further processing/disposal.

Current opening hours for the site are 2pm-4pm in winter months and 2pm-6pm in summer months.

After conversations with the contractor and attendant, they have suggested changing the opening hours to 2pm-5pm Monday to Saturday and 10am-1pm on Sunday all year round.

Resolution

Moved Luke Thomas, seconded Nick Robertson **and resolved:**

That the Fiordland Community Board:

- a) receives the report titled "Proposal to change Te Anau Transfer station opening hours"**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002**
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter**
- d) recommends to Council to change opening hours of the Te Anau Transfer station to 2pm-5pm Monday to Sunday., pending contractor availability.**

7.2 Contract renewal agreed levels of service

Record No: R/25/4/14347

Contracts and program lead, Lance Spencer spoke to this report and sought approval from the Fiordland Community Board for the levels of service and areas to be included in the future mowing, toilet cleaning and gardening contracts.

The current contracts for mowing, gardening and toilet cleaning within the Fiordland Community Board area will expire 30 June 2026.

Staff have worked with the community board to identify the areas and levels of service associated with the contracts that will be included in the tender documents for the renewal of the contracts.

Council has indicated that various contractors (including local contractors) should be provided opportunity to be part of contract renewal process.

Staff are proposing to release the tender to the market in the final quarter of the 2025 calendar year to provide sufficient time to work through this process, and to allow successful contractors time to mobilise to start the new contracts on 1 July 2026

Resolution

Moved Deputy chairperson Burgess, seconded Marilyn Hunter **and resolved:**

That the Fiordland Community Board:

- a) **receives the report titled "Contract renewal agreed levels of service"**
- b) **determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter**
- d) **staff request that the Fiordland Community Board provide the contact details of any contractors who may be interested in the upcoming contract renewal or carrying out general maintenance and improvement works for Council**
- e) **agrees to approve the areas and levels of service identified in the attachments to this report:**
 - **contract renewal map – Fiordland**
 - **Fiordland community board area analysis**
 - **community facilities levels of service for contract renewal 2025**
 - **contract renewal timeline.**

7.3 Financial Report for the period ended 28 February 2025

Record No: R/25/3/12043

Community partnership leader, Stella O'Connor spoke to this report and explained that most of the operational variances are due to the timing of funding being received and that the capital variances are due to the timing of invoices being received.

Resolution

Moved Cr Greaney, seconded Deputy chairperson Burgess **and resolved:**

That the Fiordland Community Board:

- a) **Receives the report titled "Financial Report for the period ended 28 February 2025" dated 16 April 2025.**

7.4 Te Anau community event centre grant request for generator switch - additional information

Record No: R/25/3/13237

Community partnership lead, Stella O'Connor spoke to this report and explained that due to the specific nature of the work, staff have been unable to source any additional quotes as requested by the board.

The board have requested that a timeline for the installation is received from the contractor.

Resolution

Moved Nick Robertson, seconded Marilyn Hunter **and resolved:**

That the Fiordland Community Board:

- a) **receives the report titled "Te Anau community event centre grant request for generator switch - additional information"**
- b) **approves an unbudgeted expenditure grant for up to \$20,000, funded from the Te Anau general reserve to the Te Anau community event centre for a mains/generator change over switch**

Member Thomas abstained from voting on the above resolution.

7.5 Chairperson's report

Record No: R/25/4/17435

Chair Holmes provided an update to the Fiordland Community Board on activities that she chairperson had been involved in since the meeting in February 2025.

A memorandum of understanding is being signed between Southland District Council and Lakeside Labourers. The Lakeside Labourers will present a plan on what work they would like to do to the board to ensure a collaborative approach and no surprises.

Member Burgess shared that she attended the recent Community Board Chairs night in Winton and found this to be valuable.

Manapouri residents have requested that the Fiordland Community Board request that NZTA reduce the speed limit within the township to a blanket 50km/hr rather than the 70km/hr at the entrances.

Next Meeting

Next meeting is at 1pm on Monday 23 June 2025 to be held at the Fiordland Community Events Centre.

Resolution

Moved Chairperson Holmes, seconded Cr Greaney **and resolved:**

That the Fiordland Community Board:

- a) **Receives the report titled "Chairperson's report".**

7.6 Councillor update

Record No: R/25/4/14422

Cr Greaney spoke to this report and added that the Local Waters Done Well public meeting went well with a number of residents attending and asking questions.

Councillors had a tour of the building (Henderson House) being repurposed as the Invercargill base for staff and Council chambers.

Resolution

Moved Cr Greaney, seconded Chairperson Holmes **and resolved:**

That the Fiordland Community Board:

- a) **receives the report titled "Councillor update".**

7.7 Community board reporting

Record No: R/25/4/15828

Community partnership lead, Stella O'Connor spoke to this report and informed the board of the community leadership, operational and Council activities in the board area and across the district including:

- Lions Park playground is progressing, Lions have requested that the name of the park remains as Lions Park in perpetuity, staff are looking into this request.
- When the Sputnik leaves Lions Park, the Lions group will have a small tribute.
- Henry St playground replacement equipment is on track

Resolution

Moved Chairperson Holmes, seconded Kate Norris **and resolved:**

That the Fiordland Community Board:

- a) receives the report titled "Community board reporting".**

The meeting concluded at 2.43pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE FIORDLAND COMMUNITY BOARD
HELD ON 28 APRIL 2025.

DATE:

CHAIRPERSON:

Road naming of new streets for the Luxmore Developments Limited residential development at 75 Govan Drive Te Anau

Record no: R/25/5/24272

Author: Nick Lewis, Roading contract manager

Approved by: Fran Mikulicic, Group manager infrastructure and capital delivery

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is for the Fiordland Community Board to determine the road names for new streets that form part of the Luxmore Residential development at 75 Govan Drive, Te Anau.

Executive summary

- 2 The new roads, that will service the development, adjoin the new formed section of Govan Drive, that transits through the development and complete the Govan Drive alignment once stage 2 is completed. These new roads require new street names.
- 3 The developer, Luxmore Developments Ltd has proposed the following names:
 - for the new cul-de-sac, in order of preference, Willett Way, Ray Willett Place or thirdly Hollows Way.
 - for the new local road that will loop on and off Govan Drive, in order of preference, Sir Richard Hayes Drive, Hayes Crescent or thirdly Cardno Drive (or crescent).
- 4 Council's guidelines for road names include the following:
 - name duplications are to be avoided
 - long names are to be avoided
 - similar sounding or spellings are to be avoided to reduce confusion
 - LINZ and Geographic Board guidelines.
- 5 The transport staff recommendation is to approve the new street name for the cul-de-sac of "Willett Way" and the new local road as "Sir Richard Hayes Drive" as the preferred options.

Recommendation

That the Fiordland Community Board:

- a) **Receives the report titled “Road naming of new streets for the Luxmore Developments Limited residential development at 75 Govan Drive Te Anau”.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves the naming of the new roads as option 1 “Willett Way” for the cul-de-sac, and option 4 “Sir Richard Hayes Drive” for the local road.**

Background

- 6 The developer has approached Council, as required, to name the new street of the Luxmore residential development, located at 75 Govan Drive, Te Anau.
- 7 The development consists of 90 residential lots including vested road network, private right of ways, stormwater reserve and local purpose reserve areas vested to Council. The development access is via the continuation of Govan Drive at both the north and west of the site, secondary pedestrian access joins to the greenbelt reserve that separates the industrial area from the residential area, as well as a link to Lawson Burrows Crescent and to the Kepler Heights Reserve at 67 Burnby Drive.
- 8 The developer has suggested preferred options for the naming of the two new roads within the development. The main thoroughfare being provided by finishing the last section of Govan Drive to join the existing sections of Govan Drive to the north and west of the site.
- 9 For the cul-de-sac, the name Willett for the first and second preference comes from Helen and the late Ray who were well known for their community involvement. Willett Way is the preference of Helen, wife to the late Ray. Ray worked for many years as a guide on the Milford Track. They were both involved multiple community organisations including, the Fiordland Volunteer Ambulance, Fiordland Players, the Kepler Challenge, Save Manapouri campaign, conservation and many local clubs and services.
- 10 The third preference of Hollows Way in acknowledgement of the Hollows family contribution to Te Anau. The Hollows family has been involved in the helicopter and deer recovery industry since the 70s and Kim is also a significant property developer in Te Anau.
- 11 For the local road, the name Hayes for the first and second preference comes from Sir Richard John Hayes KNZM, Sir Richard is a New Zealand helicopter pilot, being very involved in Search and Rescue and the deer industry alongside commercial helicopter aviation. With over 30,000 flying

hours, he is among New Zealand's most experienced pilots. In the 2001 New Year honours, Hayes was appointed a Member of the New Zealand Order of Merit, for services to search and rescue operations. In the 2014 Queen's birthday honours, he was promoted to Knight Companion of the New Zealand Order of Merit, for services to search and rescue and the community.

- 12 The third preference of Cardno Drive, or crescent is in acknowledgement of Frana Cardno, ex-Mayor of Southland. Frana arrived in the early 1960s to marry Murray Cardno. Frana started her own private kindergarten and was eventually instrumental in starting the Fiordland Kindergarten. Frana became a member of the Te Anau Community Council in October 1980, Deputy Chair in October 1983 and Chairperson in November 1986, then elected to Southland District Council as a Councillor 1989-1992 before being elected Mayor in 1992 through to 2013.
- 13 The developer has consulted with the family of the late Ray Willett, and with Sir Richard Hayes and have their support.
- 14 The Fiordland Community Board holds a list of pre-approved street names that can be called upon as secondary options if the proposed is not accepted or if developers do not wish to propose names. This list is included in the appendices of this report. Both proposed names of Willett and Hayes are options from that list and are in reference to the specific people requesting being named after.

Issues

- 15 There are only minor issues identified with the name proposals provided.
- 16 For the cul-de-sac it is preferred for shorter names as is easier for map systems to show the name. Willett Way being the preferred option holds in this thought.
- 17 Conversely, Sir Richard Hayes Drive is a longer and more complex name but still within the max characters for LINZ rules, and there are several other examples of street names using the individuals full name and their formal honorific. (Sir Tim Wallis Drive, Wanaka, Sir John Thorn Drive, Dunedin, Sir William Pickering Drive, Christchurch to name but a few). While Hayes Crescent is less complex it does not completely meet the formal recognition that the individual holds.
- 18 The proposed names have come with the support of the families or individuals associated with the names.
- 19 The proposed names (Hayes and Willett) are both listed on the existing pre-approved road name list the Fiordland Community Board and its predecessor the Te Anau Community Board have held for many years.
- 20 The third preferred options respectively are also listed on the existing pre-approved road name list held by the community board.

Factors to consider

Legal and statutory requirements

- 21 Council has a requirement to comply with LINZ/ Geographic Board guidelines for naming.

Community views

- 22 The developer has proposed the new street name. This is in line with Council's road naming policy.
- 23 The developer has the support of the family of the late Ray Willett, for the cul-de-sac. The name Willett is currently listed in the pre-approved road name list held by the community board. The

developer also has the support of Sir Richard Hayes for the naming of local road. The name Hayes is also currently listed in the pre-approved road name list held by the community board.

The pre-approved road name list held by the community board, specifically refers to Richard Hayes for the Hayes name, both Ray and Helen for the Willett name, the Hollows family for the Hollows name and Frana for the Cardno name.

- 24 No additional community views have been requested or required at this point in time.

Costs and funding

- 25 As part of the new stage of subdivision development the road name signage is provided for by the developer, once the development has been accepted by Council, such infrastructure including signage becomes vested to Council.

Policy implications

- 26 The suggested name has to be approved by the Fiordland Community Board under delegated authority from Council before it can be legalised. Council's guidelines for road names are as follows:
- name duplications are to be avoided
 - similar sounding or spellings are to be avoided to reduce confusion
 - names are to be easily spelt and readily pronounced
 - long (no more than 25 characters maximum) names are to be avoided.
- 27 There are no issues with the proposed name of "Willett Way" or "Sir Richard Hayes Drive".

Analysis

Options considered

- 28 The main options that have been considered are below. These are to support either of the proposed names for each of the new roads, or to not support the proposed names, and thus either request an alternative from the developer or agree a name of the community board's choosing.

Analysis of options

Option 1 – Support the proposed name of Willett Way for the cul-de-sac.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• the proposed name, being the first preferred choice of the developer is accepted• by using the surname and not first name this commemorates both Ray and Helen• the name Willett is listed on the pre-approved road name list held by the community board• the street can be formally recognised, and properties addressed accordingly.	<ul style="list-style-type: none">• no significant disadvantages.

Option 2 – Support the proposed name of Ray Willett Place for the cul-de-sac.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">the proposed name of the developer is acceptedthe name Willett is listed on the pre-approved road name list held by the community boardthe street can be formally recognised, and properties addressed accordingly.	<ul style="list-style-type: none">being a cul-de-sac a shorter name is preferred as is easier for mappingthe developers first preference is not usedno other significant disadvantages.

Option 3 – Support the proposed name of HOLLOWS WAY for the cul-de-sac.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">the proposed name of the developer is acceptedthe name Hollows is listed on the pre-approved road name list held by the community boardthe street can be formally recognised, and properties addressed accordingly.	<ul style="list-style-type: none">the developers first preference is not usedno significant disadvantages.

Option 4 – Support the proposed name of SIR RICHARD HAYES for the local road.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">the proposed name of the developer is acceptedthe name Hayes is listed on the pre-approved road name list held by the community boardthe street can be formally recognised, and properties addressed accordingly.	<ul style="list-style-type: none">no significant disadvantages.

Option 5 – Support the proposed name of Hayes Crescent for the local road.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">the proposed name of the developer is acceptedthe name Hayes is listed on the pre-approved road name list held by the community boardthe street can be formally recognised, and properties addressed accordingly.	<ul style="list-style-type: none">the developers first preference is not usedno significant disadvantages.

Option 6 – Support the proposed name of Cardno Drive/ Crescent for the local road.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">the proposed name of the developer is accepted.the name Cardno is listed on the pre-approved road name list held by the community boardthe street can be formally recognised, and properties addressed accordingly.	<ul style="list-style-type: none">the developers first preference is not usedno significant disadvantages.

Option 7 – Not support the proposed and endorse names of the community board's choosing or request further alternatives from the developer for consideration.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">the community board can recommend a name of their choosingan alternative name option can be requested of the developer if the proposed is not to the board's liking.	<ul style="list-style-type: none">the developer's requested names are not accepted going against the long-standing Council naming procedurethe naming process is drawn out for a longer period and the properties cannot be addressed accordingly until such naming process is concluded.

Assessment of significance

- 29 Not considered significant.

Recommended option

- 30 Approve **Option 1**, the naming of the new cul-de-sac as **Willetts Way**, and **Option 4**, the new local road as **Sir Richard Hayes Drive**.

Next steps

- 31 Notify the developer of the outcome of this decision, followed by LINZ through the acceptance of the subdivision development process.

Attachments

- A Luxmore Residential Development 75 Govan Drive
B Proposed road names for Te Anau - Updated August 2019

LAND DISTRICT: SOUTHLAND
COMPRISED IN: RT 1129404
TOTAL RT AREA: 8.4321ha (MORE OR LESS)
LOCAL AUTHORITY: SOUTHLAND DISTRICT COUNCIL
LEGAL DESCRIPTION: LOT 3 DP 590508

- NOTES:
- ALL AREAS AND DIMENSIONS ARE SUBJECT TO FINAL SURVEY.
 - BOUNDARY DATA IS SOURCED FROM LAND INFORMATION NEW ZEALAND LONDONLINE GIS AND IS INDICATIVE ONLY.
 - AERIAL IMAGERY HAS BEEN SOURCED FROM THE LINZ DATA SERVICE AND LICENSED BY LANDPRO LTD, 13 PINOT NOIR DRIVE, CROMWELL 9310, NEW ZEALAND FOR RE-USE UNDER THE CREATIVE COMMONS ATTRIBUTION 4.0 INTERNATIONAL LICENCE.
 - AERIAL IMAGERY IS INDICATIVE ONLY.
 - LOTS 300 & 301 ARE TO BE VESTED AS LOCAL PURPOSE RESERVE - STORMWATER PURPOSES.
 - LOTS 302-304 ARE TO BE VESTED AS RECREATION RESERVE
 - LOTS 100-103 ARE TO BE VESTED AS ROAD.
 - EASEMENTS IN GROSS D, G AND X WILL SURRENDER AUTOMATICALLY AS ROADS ARE VESTED.

AMALGAMATION CONDITIONS:

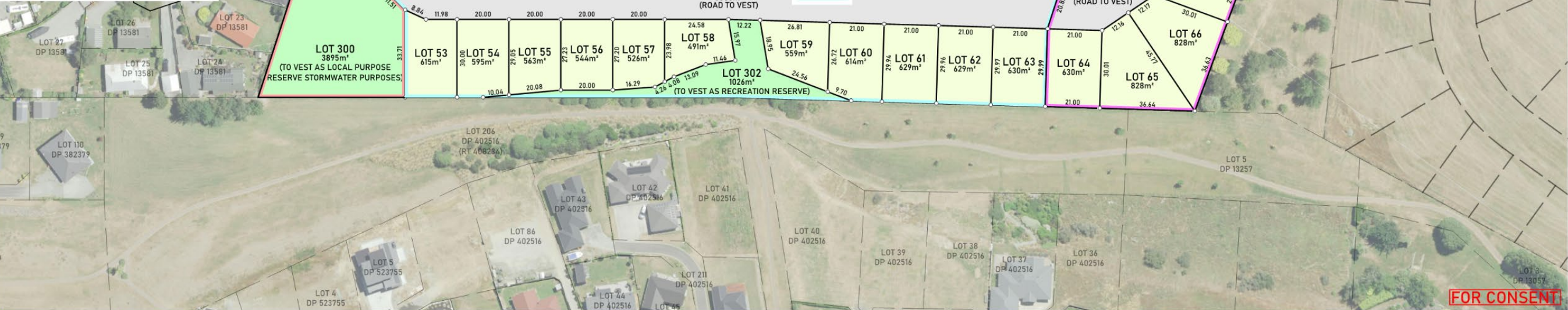
THAT LOT 200 HEREON (LEGAL ACCESS) BE HELD AS TO FIVE UNDIVIDED ONE-FIFTH SHARES BY THE OWNERS OF LOTS 7-11 HEREON AS TENANTS IN COMMON IN THE SAID SHARE AND THAT INDIVIDUAL RECORD OF TITLES BE ISSUED IN ACCORDANCE THEREWITH.

THAT LOT 201 HEREON (LEGAL ACCESS) BE HELD AS TO FIVE UNDIVIDED ONE-FIFTH SHARES BY THE OWNERS OF LOTS 15-16 & 18-20 HEREON AS TENANTS IN COMMON IN THE SAID SHARE AND THAT INDIVIDUAL RECORD OF TITLES BE ISSUED IN ACCORDANCE THEREWITH.

THAT LOT 302 HEREON (RECREATION RESERVE) BE TRANSFERRED TO THE OWNERS OF LOT 204 DP 402516 (RT 408234) AND ONE RECORD OF TITLE BE CREATED TO CONTAIN BOTH PARCELS.

MEMORANDUM OF EASEMENTS			
PURPOSE	SHOWN	SERVIENT TENEMENT (BURDENED LAND)	DOMINANT TENEMENT (BENEFITED LAND)
RIGHT OF WAY, RIGHT TO DRAIN SEWAGE & WATER, RIGHT TO CONVEY WATER, ELECTRICITY & TELECOMMUNICATIONS	Ⓢ	LOT 200 HEREON	LOTS 7-11 HEREON
	Ⓢ	LOT 201 HEREON	LOTS 15-16 & 18-20 HEREON

MEMORANDUM OF EASEMENTS IN GROSS			
PURPOSE	SHOWN	SERVIENT TENEMENT (BURDENED LAND)	GRANTEE
RIGHT TO DRAIN WATER & SEWAGE, RIGHT TO CONVEY WATER	Ⓢ	LOT 200 HEREON	SOUTHLAND DISTRICT COUNCIL
	Ⓢ	LOT 201 HEREON	
RIGHT TO CONVEY ELECTRICITY	Ⓢ	LOT 200 HEREON	THE POWER COMPANY LTD
	Ⓢ	LOT 201 HEREON	
RIGHT TO CONVEY TELECOMMUNICATIONS	Ⓢ	LOT 200 HEREON	CHORUS NZ LTD
	Ⓢ	LOT 201 HEREON	



CLIENT: LUXMORE DEVELOPMENTS LIMITED	PROJECT: RESIDENTIAL DEVELOPMENT, GOVAN DRIVE, TE ANAU	SHEET TITLE: SCHEME PLAN (OVERALL)	REV C D E F G	REVISION DETAILS FOR CONSENT - EASEMENTS AMENDED LOTS 53-58 & 300 AMENDED, LOT 304 ADDED FOR CONSENT - RESERVES AND LOCAL PURPOSE NOTED FOR CONSENT - ROAD 1 WIDENED TO 20m & RESERVE LABELS ADJUSTED STAGING BOUNDARIES AMENDED, LOTS 202 & 203 REMOVED	DATE 10/04/2024 24/04/2024 30/04/2024 23/05/2024 12/06/2024	SURVEYED: DESIGNED: DRAWN: DRAWING CHECK: DESIGN CHECK: APPROVED:	JAM CEM BTW	19/09/2023 19/09/2023 19/09/2023 19/09/2023 19/09/2023	JOB NUMBER 7926	SCALE (@ A1) 1:750	REVISION G	SHEET 1 of 1	REVISION DATE 12/06/2024
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Last Edited by Brad on 10/06/2024 3:27:47 pm

C:\BONISCH\Bonisch Consultants\Bonisch Consultants Team Site - J08\7926 - 7999\7926 Sundry Drwns Rd Development, Te Anau\06 AutoCAD\02 RESERVE\7926 - SP1 RES (OVERALL) dwg (A1, D1)

PROPOSED ROAD NAMES FOR TE ANAU

UPDATED AUGUST 2018

CARRAN	Chris and Helen came to Te Anau in the 60s. They started Carran Contracting and Fiordland Laundry. They own several deer farming properties and Chris was a member of the Te Anau Community Board for many years.
DAGG	Graham and Elaine Dagg built Te Anau Four Square Store, first Supermarket in Te Anau, in the late 60s.
DENIZE	Clive and Deniece came to Te Anau in 60s. Clive was an agricultural contractor and bridge builder. He was also a long time secretary for the Deer Farmers group. Both very involved in the Te Anau Bowling Club.
DENNY	Phil is the manager of a Landcorp farm block and Marg worked many years in the DOC office.
DONALDSON	John and Isobel built Te Anau Pharmacy, selling this in 1997. John was one of the people who started the Fiordland Volunteer Ambulance and was an instructor and active member for many years. Both Isobel and John were responsible for the ambulance emergency phone for about 25 years. John is also a Justice of the Peace and the local Coroner. John initiated setting up the Rotary Club of Fiordland.
ELLIS	Tony Ellis was a guide for many years on the Milford Track and involved in the venison business.
EXCELL	There are many Excell families who live, and have lived, in Te Anau since the 50s. They were all builders, fishermen and moteliers' and their family has carried on those occupations. They have all been involved in community activities and fundraising ventures.
FERRIS	Brian and Eunice Ferris came to Te Anau in 60s. They owned the Four Seasons restaurant and Ferris Motor & Cycle Services.
FRANA CARDNO	Frana arrive in the early 1960's to marry her husband Murray. Frana started her own private kindergarten and was eventually instrumental in starting the Fiordland Kindergarten. Frana became a member of the Te Anau Community Council October 1980 deputy Chair October 1983 and Chairperson November 1986 then elected to Southland District Council as Councillor 1989-1992 before being elected Mayor in 1992 through to 2013.
GALLAND	A family who have farmed under the Takitimu Mountains for many years.

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GILLIGAN	Terence (Terry) & Kathlyn are family members of the Govan and Baker families. Terry came to Te Anau in the late 1930's and has spent most of his life in Te Anau. Started the Te Anau Transport business and was elected onto the first Te Anau Community Board where he served 4 terms.
HALL-JONES	The Hall-Jones family have had a very long time association with Te Anau, owning lakefront properties and with John's long involvement in writing the history of Fiordland.
HOLLOWS	The Hollows family has been involved in the helicopter and deer recovery industry since the 70s and Kim is now also a property developer.
HAYES	Richard owns Southern Lakes Helicopters and is very involved with Search and Rescue and the deer industry.
HUGHES	Father came to Te Anau in the early 60s as a Lands and Survey Farm Manager. Sons still here, farmers and contractors. Involved in the deer industry.
JENNINGS	Murray and Isobel have lived in Te Anau since the 70s. Murray was the foreman of Carran Contracting for many years and a long time member of the Marakura Yacht Club. Eleanor has been the secretary at Te Anau Primary School for many years and was, for many years, the hall custodian.
JULIET	A boat that used to ply the waters of Lake Te Anau, I believe.
KEOWN	Wallace Keown has lived in Te Anau since the 60s, was a volunteer ambulance driver for many years and is an artist of some renown.
MOORE	John Moore was the first resident doctor in Te Anau. He served on the Te Anau Town Council and was the Ward Councillor on the Wallace County Council.
MCGUIRE	Steve was a plumber in Te Anau for many years, a "character" well known to all and, for many years was the Fire Chief of the Te Anau Volunteer Fire Brigade.
NEILSEN	Bill and Beverley Neilsen came to Te Anau in late 70s. Bill was manager of the Te Anau Tourist Hotel Milford Track Guided Walks and served on the Te Anau Community Board, two terms as Chairman. Bev is involved in the Anglican Church and the Fiordland Arts Society.
O'LOUGHLIN	Family has been in Te Anau since the 60s. Had several businesses, including carting live crayfish in refrigerated trucks to Christchurch. Terry was involved in the formation of the Te Anau Club Inc.
POLLARD	Landcorp Farm Manager.

r/2017/09/20761

RADFORD	George and Alma Radford owned the first shop in Te Anau, on the waterfront. George later worked for Lands and Survey, developing farm water supplies and was a Fire Chief of the Te Anau Fire Brigade.
RUSSELL VICTOR	<p>RUSSELL VICTOR Russell Victor Baker had a long history associated with the aviation industry, search and rescue, the return services and the Waimatuku Pipe Band in the Te Anau area.</p> <p>The name Baker is also associated to Sylvia Baker Place in Te Anau and is unlikely to be used again due to the potential of a miss use for emergency services.</p>
SPROULL	Long time identities from early 60s. Graham was a painter and Dorothy a long time member of the Te Anau Golf Club.
VON TUNZELMAN	John was a ranger with DOC for many years, is a member of the Te Anau Fire Brigade and of the Search and Rescue team.
WILLETT	Helen and Ray are well known for their community involvement. Ray worked for many years as a guide on the Milford Track. They were both involved in the Fiordland Volunteer Ambulance and the Fiordland Players.
WELSH	Derek was the postmaster in Te Anau for many years, very involved with the Te Anau Bowling Club and always out cutting wood or assisting the elderly and infirm.
YOUTHED	Owned the Mobil Service Station in Te Anau for many years.

r/2017/09/20761

Henry Street heritage orchard - licence to occupy

Record no: R/25/5/25442

Author: Sara-Jane Fitzgerald, Property advisor

Approved by: Sam Marshall, Group manager customer and community wellbeing

☐ Decision

☒ Recommendation

☐ Information

Purpose

- 1 For the Fiordland Community Board to consider and recommend to staff on entering into a new licence to occupy (LTO) with the Fiordland Community Garden Charitable Trust (FCG) over their occupation of a portion of the Henry Street recreation reserve, located at 22 Henry Street, Te Anau for a community heritage tree orchard.

Executive summary

- 2 FCG hold a LTO over part of 22 Henry Street, Te Anau for the permitted use of a community heritage orchard. The current LTO is for a term of five years and is due to expire on 30 November 2025.
- 3 The LTO held by FCG has a current rental of \$1.00 plus GST per annum (if demanded).
- 4 FCG have advised staff they wish to enter into a new LTO over a larger area than permitted under the current LTO.
- 5 A request has also been made by FCG to allow for companion planting to be permitted alongside the heritage fruit trees.

Recommendation

That the Fiordland Community Board:

- a) **receives the report titled “Henry Street heritage orchard - licence to occupy”.**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **recommends to staff to enter into a licence to occupy with Fiordland Community Garden Charitable Trust over a portion of 22 Henry Street, Te Anau as proposed by staff, for use as a community heritage tree orchard at an annual rental of \$1.00 plus GST (if demanded).**
- e) **recommends to staff to permit or not to permit companion garlic planting and the retention of the existing berry plants as part of the permitted use of the new licence to occupy for 22 Henry Street, Te Anau as recommended in d).**

Background

- 6 FCG has held a LTO for a community heritage orchard over a portion of the Henry Street playground recreation reserve at 22 Henry Street, Te Anau since 1 December 2020. The area permitted in 2020 under the existing LTO with FCG is shown and defined in attachment ‘A’.
- 7 22 Henry Street, Te Anau is described as Section 859 Block I Manapouri SD and was classified a recreation reserve in 1985 and vested in the Southland District Council in 1989.
- 8 The LTO held by FCG has a current rental of \$1 plus GST per annum (if demanded), which has been in place since 2020, and is due for review upon the expiry on 30 November 2025.
- 9 A report was presented to the Fiordland Community Board in December 2024 seeking a recommendation on requested changes to the terms and conditions of the LTO received from FCG. The requested changes were to enable them to sell the produce they grow at both the orchard and the community garden on Mokoroa Street, for an advertised price to ensure they can cover their operating costs and maintain sustainability.
- 10 Part of the December 2024 report also sought a recommendation to increase the number of heritage trees within the designated LTO area at Henry Street, and to be permitted to grow garlic between the heritage trees as a form of weed control.
- 11 The board’s recommendations included a recommendation to ‘staff, that the Fiordland Community Garden Charitable Trust be permitted, following the approval of the community facilities team, to plant further heritage trees and a garlic crop within the existing designated licence area at the Henry Street playground, under the new 2025 Licence to Occupy.’

- 12 Subsequent correspondence with FCG, following the board's recommendation, resulted in an amended request from FCG for a larger more defined LTO area to be permitted in a new LTO with a request for companion planting and crop cultivation in addition to the heritage fruit trees and garlic, as shown in attachment 'B'. The redacted portions relate to other activities and discussions on the Henry Street property, not related to the heritage orchard.
- 13 Since the commencement of the current LTO in 2020, four rows of heritage trees and a row of berry plants have been planted at the Henry Street playground. These plantings are shown in the photos in attachment 'C'. A portion of the current planting is outside the designated area of the existing LTO.
- 14 Staff are proposing that the designated area within the new proposed LTO be depicted on an aerial map, marked as a portion of the reserve as requested by FCG. The LTO will specify that only four rows of heritage trees, with companion garlic planted between the heritage trees and the existing berry plants (subject to adjoining landowners' consent, to the plants remaining) are permitted within this area. A space of 1.4m will be kept clear between the trees and mulching to enable Council contractors to continue to mow the grass and the area must not be fenced off. The proposed new LTO designated area is shown in attachment 'D'.
- 15 The recommended changes from the board's report, regarding the request to change to the terms and conditions around the sale of produce will be implemented as part of the new LTO.

Issues

- 16 The defined designated area of the 2025 LTO needs to be confirmed and recommended, along with defining the number of permitted rows, and/or the number of permitted trees or other companion plantings within the defined area.

Factors to consider

Legal and statutory requirements

- 17 As the Henry Street playground is a recreational reserve under the Reserves Act 1977, before granting a new LTO, Council will need to publicly notify its intention to do so in order to adhere to section 74(3), in accordance with section 119 of the same act. This will occur once the terms and conditions of the LTO are agreed upon with FCG.
- 18 The definition of a recreation reserve under the Reserves Act 1977 needs to be retained as part of the recommendation for issuing a new LTO – 'for the purpose of providing areas for the recreation and sporting activities and the physical welfare and enjoyment of the public, and for the protection of the natural environment and beauty of the countryside, with emphasis on the retention of open spaces and on outdoor recreation activities...'

Community views

- 19 The recommendation of the board will be taken as the view of the community.
- 20 The local community will have the ability to submit any submissions to the LTO during the public notification period, as required under the Reserves Act 1977.

Costs and funding

- 21 The operating costs of the heritage orchard will be the sole responsibility of FCG.

Policy implications

- 22 Under Council's manual of delegations, community boards have the authority to accept leases and licences for rentals of \$10,00 or more per annum for land and buildings for local activities within their area. Below that value, the decision making delegation sits at a staff level. Given the LTO is within the Fiordland Community Board area and the property is a recreation reserve, staff are seeking comment from the Fiordland Community Board prior to entering into a new LTO.
- 23 A community orchard is not referenced in Council's 2003 district wide reserve management plan (RMP). The RMP for the Henry Street playground lists a playground, seating, concrete wall and pad, tyre structure and wooden structure as the facilities on the reserve and part of the general policy is to continue to maintain and develop the Henry Street playground as an open space for casual recreation and children's playground.
- 24 The Fiordland 2021–2024 Community Board plan references the environment and states that Fiordland wishes to become more environmentally sustainable, including the statement 'support and enable the development of community composting schemes and the community garden.'

Analysis

Options considered

- 25 The options are to recommend to staff that a new licence to occupy be issued to Fiordland Community Garden Charitable Trust over a portion of 22 Henry Street, Te Anau as shown on the staff proposed designated area map or to not recommend a new licence to occupy be issued to Fiordland Community Garden Charitable Trust.

Analysis of options

Option 1 – Recommend to staff that a new licence to occupy for a heritage tree orchard be issued to Fiordland Community Garden Charitable Trust over a portion of 22 Henry Street, Te Anau as proposed by staff at an annual rental of \$1.00 plus GST (if demanded).

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• local community continue to have access to the heritage orchard• this portion of the Henry Street playground will be maintained by the Fiordland Community Garden Trust• the defined LTO area is used for the previously permitted activity of a heritage orchard only.	<ul style="list-style-type: none">• area is unable to be used as an open space for recreation• limited access to grass area by lawn mowing contractor.

Option 2 – Recommend to staff that a new licence to occupy for a heritage tree orchard be issued to Fiordland Community Garden Charitable Trust over a portion of 22 Henry Street, Te Anau as proposed by staff, including permission for companion garlic planting and the retention of the existing berry plants, at an annual rental of \$1.00 plus GST (if demanded).

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> local community continue to have access to the heritage orchard this portion of the Henry Street playground will be maintained by the Fiordland Community Garden Trust. 	<ul style="list-style-type: none"> area is unable to be used as an open space for recreation limited access to grass area by lawn mowing contractor companion planting may make the orchard become overgrown and untidy.

Option 3 – Do not recommend issuing a new licence to occupy to Fiordland Community Garden Charitable Trust over a portion of 22 Henry Street, Te Anau.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> area can be used as an open space for recreation grass area of Henry Street playground can be easily mowed and maintained. 	<ul style="list-style-type: none"> existing planting may not be removed by the Fiordland Community Garden Trust and a cost to do this may fall on Council.

Assessment of significance

- 26 Not considered significant.

Recommended option

- 27 Option 2 – recommend to staff that a new licence to occupy for a heritage tree orchard be issued to Fiordland Community Garden Charitable Trust over a portion of 22 Henry Street, Te Anau as proposed by staff, including permission for companion garlic planting and the retention of the existing berry plants, at an annual rental of \$1.00 plus GST (if demanded).

Next steps

- 28 Provide Fiordland Community Garden Charitable Trust with a draft LTO for review. Following acceptance of the draft LTO by FCG, staff are to publicly notify the LTO as required under the Reserves Act 1977, if no objections are received. then enter into new LTO.

Attachments

- A Attachment A - 2020 permitted planting area FCG 22 Henry Street, Te Anau
- B Attachment B - FCG 2025 request for additional planting and proposed LTO area
- C Attachment C - Photos of 22 Henry Street May 2025
- D Attachment D - 2025 proposed new LTO area FCG 22 Henry Street
- E DRAFT Licene to Occupy 2025 to 2030 - Fiordland Community Orchard - 22 Henry Street, Te Anau

Attachment A



From: Vanessa [REDACTED]
 Sent: Monday, 31 March 2025 11:12 pm
 To: Stella O'Connor [REDACTED]
 Subject: Henry Street Reserve

This message is from an external sender

Kia ora [REDACTED]

I just wanted to say thank you for coming out to meet today in Henry Street Reserve. I really appreciated you all taking the time to do that. It was great to be able to show you the progress made on the Orchard. We are keeping it maintained, and the growth of the trees has been great. We are looking forward to some more fruitful years ahead!

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Orchard Licence to Occupy

Thanks very much for the discussion on the renewal of the license to occupy for the Fiordland Community Orchard, and thanks to the Community Board and Council for supporting our request to be able to sell some produce to recover costs associated with running the community garden (e.g. Water rates). I've attached an amended plan (slightly reduced in size from what was shown at the reserve). This plan shows the extent of the orchard as previously approved in the LTO. I'd be grateful if this plan could replace the previous plan that went to the Community Board in December.

In terms of the proposed wording for the new License to Occupy for the Orchard, can I please see what the revised wording will be in the licence to occupy for the orchard, as we want to have the flexibility to use the area where the orchard is for growing food, not only fruit trees and garlic. We are already growing berries, herbs etc there. It would also be suitable for other long term low maintenance crops, flowers etc that take up space at the community garden.

Can I suggest the following wording:

Use: The licensee shall only be permitted to:

- use the area subject to this licence for community heritage orchard, and associated plantings and activities only.

[REDACTED]

[REDACTED]

Ngā mihi
 Vanessa



Area proposed by Fiordland Community Garden to be included in new 2025 licence to occupy agreement.



Attachment D





Licence to occupy

Agreement made the _____ day of _____ 2025
Between Southland District Council ('the Licensor')
And Fiordland Community Garden Charitable Trust ('the Licensee')

Background

- A. The Licensor is the owner of the land described in the Schedule to this licence ('the Land') and under the provisions of Section 74 of the Reserves Act 1977 authorises a Licence.
- B. The Licensor agrees to grant a Licence to occupy of the Land and the Licensee agrees to take the Land on Licence for the use and term set out in the Schedule on the terms and conditions set out in this licence.

General conditions

1. The Licensor grants to the Licensee a Licence to occupy the Land for the term set out in the Schedule ("Term"), subject to the rights of termination set out in this licence. The Licensee shall only be permitted to use the Land for the use specified in the Schedule.
2. Nothing contained or implied in this licence shall be deemed to confer on the Licensee the right to acquire the fee simple of the Land. Further, the Licensee is not entitled to occupation of the Land to the total exclusion of the Licensor.
3. The Licensee shall not at any time during the Term assign, sublet, mortgage or otherwise dispose of their interest or any part thereof in this licence without the prior consent in writing of the Licensor.
4. The Licensee will not erect any buildings or fences on the Land without the prior consent in writing of the Licensor.
5. The Licensee will at all times during the Term keep all buildings, fences, gates, enclosures and other structures and improvements now erected or made or which may hereinafter be erected or made on the Land or on the boundaries thereof in good repair order and condition and yield up the same at the expiration or sooner determination of the Term.
6. The Licensee will throughout the Term to the satisfaction of the Licensor keep the land clean and clear after the commencement of the Term of this licence. If there is any breach of this covenant the Licensor may do any work necessary to remedy the breach and charge the Licensee the reasonable cost of the work.
7. The Licensee will use and manage the Land in a good and husband like manner and not impoverish or waste the soil thereof.
8. The Licensee will to the satisfaction of the Licensor keep the Land free from gorse, broom, and all other noxious plants.
9. The Licensee will not cut down any trees or brush, without the prior consent in writing of the Licensor.

Southland District Council
Te Rohe Pōtae o Murihiku

PO Box 903
15 Forth Street
Invercargill 9840

0800 732 732
@ sdc@southlanddc.govt.nz
📍 southlanddc.govt.nz



10. The Licensee shall permit any person or persons appointed by the Licensor to inspect the Land and all buildings erections and installations and the Licensee will immediately comply with all directions from the Licensor in regard to any matter whatsoever.
11. The Licensee will not do or permit or suffer anything to be done in or upon the Land and any buildings thereon or any part or parts thereof which may be or become a nuisance or annoyance or cause damage or inconvenience to the Licensor or to the owners or occupiers of any neighbouring land or premises.
12. All or any of the powers and functions exercisable by the Licensor under this licence may from time to time be exercised by the Chief Executive of the Licensor or by any persons authorised in that behalf by the Chief Executive.
13. In the event of the Licensee wishing to surrender this licence during the Term, the Licensee shall give the Licensor three months' notice in writing of its wish to surrender this licence. Such surrender may be accepted by the Licensor on such conditions as the Licensor may deem appropriate.
14. In the event of a breach of any of the conditions of this licence, this licence may be determined at any time by the Licensor in respect of the whole or any portion of the Land upon the Licensor giving to the Licensee one calendar months' notice in writing of their intention so to determine this licence.
15. Should the Licensee go into recess or be wound up for any reason other than for its re-construction this licence shall be deemed to be determined effective from the date of such recess or winding up.
16. At the end or earlier termination of the Term of this licence for any reason, the Land together with any improvements thereon, unless the Licensor directs that all or any improvements be removed by the Licensee, reverts to the Licensor without compensation. Where the Licensee is required by the Licensor to remove any improvements, the Licensee must remove those improvements and make good any damage caused by the removal by the end or earlier termination of the Term. The Licensee shall leave the Land in a clean and tidy condition at the end or earlier termination of the Term.
17. If the licence fee is in arrears for more than 30 days or if the Licensee has breached or not performed any condition of this licence and has failed to make payment, remedy the breach or perform the condition within the time specified by the Licensor in writing (being not less than 1 month) it shall be lawful for the Licensor to enter upon the Land and determine this licence. In those circumstances the licence shall be deemed to be at an end at the end of the Licensor's notice period but without prejudice to the Licensor's rights against the Licensee in respect of any antecedent breach.
18. If any difference or dispute arises about this licence, its construction or the respective powers and obligations of the parties under it the following procedure shall apply:
 - (a) Within 10 working days of either party notifying the other of such difference or dispute, authorised representatives of the parties shall meet with the purpose of resolving that difference or dispute. Each party shall act in good faith to endeavour to resolve the difference or dispute at this level.
 - (b) If the parties are unable to resolve the difference or dispute either party may give the other notice in writing of the requirement to refer the matter to the arbitration of an independent arbitrator if one can be agreed upon. Failing agreement within 15 working days the



arbitrator shall be nominated by the President for the time being of the Arbitrators and Mediators Institute or nominee. Any reference to arbitration shall be deemed to be a submission to arbitration under the Arbitration Act 1996 and shall, subject to the provisions of this licence, be conducted and take effect accordingly.

Special conditions

The Licensee shall ensure that:

19. The grounds are kept in a neat and tidy condition with regular removal of green waste and any other waste/rubbish.
20. Property and equipment located on the land and belonging to the licensee shall be insured and there shall be no claim against the Licensor for any destruction of, or damage to any such property and equipment.
21. Public liability insurance of no less than \$500,000 is held at all times.
22. Written consent/support has been received from the neighbouring owner of 20 Cleddau Street, Te Anau for the berry plants to remain in close proximity to the boundary fence. If consent is not granted the berry plants will need to be removed from site immediately.
23. A clear space of at least 1.4m shall be retained between each row of heritage fruit trees and mulch to allow Council's contractors to mow and maintain the grass.

The Licensee acknowledges and agrees that:

24. The \$1.00 licence fee has been set up by the Licensor on the basis that no commercial operation is undertaken on the land and any profit made through the sale of produce from the Fiordland Community Garden or Orchard is used to meet operating costs and / or is reinvested back into the gardens. The use of the land for commercial operations is strictly prohibited. In the event that the licensee breaches this requirement, the Licensor shall be entitled to terminate this licence in accordance with clause 14.
25. Every year the Licensee will provide the Fiordland Community Board with a copy of their annual financial report.
26. Any services required by the Licensee in relation to its use of the land shall be at the sole costs of the Licensee.

The Licensee and Licensor agree that:

27. At least six months prior to the expiry of this licence to occupy, both parties agree to discuss whether a renewal is feasible and desirable and commence negotiations should an extension be agreed upon.
28. The Licensee in carrying out the Permitted Use shall comply with Council's Smoke/Vape Free Open Spaces Policy 2023 ("Policy") as it relates to Licensee's use of the Land. The Policy is available on Council's website. In particular, the Licensee agrees:
 - (a) It will permit Council to install smoke and vape free signs on the Land in such places as Council determines (acting reasonably).
 - (b) To promote all public events, it holds on the Land as smoke and vape free.



Council will provide a link to the Policy to the Licensee or its event coordinator to include in promotional material for any public events.

DRAFT



IN WITNESS WHEREOF this agreement has been executed by the parties hereto the day and year hereinbefore first written.

SIGNED for the
SOUTHLAND DISTRICT COUNCIL
under delegated authority by **Kevin McNaught**
Manager Property Services in the presence of:

Kevin McNaught, Manager of property services

In the presence of:

Witness name
Witness signature
Occupation
Address

SIGNED for and on behalf of the Licensee

Name

Position

SIGNED for and on behalf of the Licensee

Name

Position

In the presence of:

Witness name
Witness signature
Occupation
Address

Southland District Council
Te Rohe Pōtae o Murihiku

PO Box 903
15 Forth Street
Invercargill 9840

0800 732 732
@ sdc@southlanddc.govt.nz
🏠 southlanddc.govt.nz



Schedule

Land	22 Henry Street, Te Anau
Legal Description	Part of Section 859 Block I Manapouri SD 0.0500 ha approx., being part of Henry Street Reserve more specifically as shown outlined in red on the attached plan.
Term	Five (5) years commencing 1 December 2025
Licence Fee	\$1.00 + GST per annum payable annually in advance.
Use	The Licensee shall only be permitted to: <ul style="list-style-type: none"> - use the area subject to this licence for community heritage orchard only - only 4 rows of heritage fruit trees, the existing berry plants (if consent from neighbour is granted) and garlic between the heritage fruit trees may be planted in the orchard - No new, additional plant species other than those mentioned and permitted above shall be planted on the land
Review	N/A
Renewal	N/A
Licensors Communication Points	15 Forth Street, Invercargill Attn: Property Advisor contactproperty@southlanddc.govt.nz
Licensees Communication Points	Address: Email: fiordlandcommunityorchard@gmail.com Phone Number:



Plan



Community partnership fund applications - May 2025 funding round

Record no: R/25/6/26781

Author: Gordon Crombie, Community liaison officer

Approved by: Sam Marshall, Group manager customer and community wellbeing

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is for the Fiordland Community Board to allocate funding for the May 2025 round of the Fiordland Community Partnership Fund.

Executive summary

- 2 A total of four applications have been received for the May 2025 funding round of the Fiordland Community Partnership Fund. The applications are included as an attachment to this report. Please note that the attachments to the applications (including financials) are not attached to this report as they contain information sensitive to the applicant's privacy. These attachments were provided to the community board with the applications for their perusal prior to the meeting.
- 3 The Fiordland Community Board has \$45,000 available to allocate through the Fiordland Community Partnership Fund in the 2024/2025 financial year. The available balance is \$20,309.
- 4 There is a total of \$12,200 in requests for this round of funding.

Recommendation

That the Fiordland Community Board:

- a) receives the report titled “Community partnership fund applications - May 2025 funding round”.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) receives applications from the following:**
 - Te Anau Community Toy Library**
 - Te Anau Volunteer Fire Brigade**
 - Te Anau Junior Football Club**
 - Fiordland Community House**
- e) approves/declines a grant of \$3,000 to the Te Anau Community Toy Library to assist with costs associated with revamping the storage system.**
- f) approves/declines a grant of \$5,000 to the Te Anau Volunteer Fire Brigade to assist with costs of a first responder vehicle.**
- g) approves/declines a grant of \$2,200 to Te Anau Junior Football Club to assist with costs of football equipment.**
- h) approves/declines a grant of \$2,000 to Fiordland Community House to assist with costs of the Matariki hampers.**

Background

- 5 Southland District Council’s community assistance activity seeks to contribute to a district of ‘proud, connected communities that have an attractive and affordable lifestyle’ by enabling Southland’s communities to be desirable places to live, grow up, work, run a business, raise a family and enjoy a safe and satisfying life. Through providing financial assistance by way of grant funding, community groups and individuals are supported to undertake their desired activities.

- 6 A review of the community assistance activity was completed in early 2019. The purpose of this review was to ensure that Council is providing assistance in a considered and prudent manner to ensure efficient and effective outcomes for the communities they support.
- 7 It was recommended that there should be a significant change in the way that Council administers the Community Initiatives Fund. Subsequently, in July 2019 Council resolved to disestablish the Community Initiatives Fund and to establish the Community Partnership Fund whereby the nine community boards in the district will allocate funding directly to their communities.
- 8 The Fiordland Community Board set the following criteria for their Community Partnership Fund:
- the fund is available to not-for-profit community organisations. Community organisations may be a legal entity or an informal group. Regardless of their legal status the group must have their own bank account
 - applicants may apply for \$500 - \$5,000
 - applications to the fund must:
 - a) have alignment with the Fiordland Community Futures Plan and/or the four community well-beings (social, economic, environmental, cultural)
 - b) show some degree of self-contribution or fundraising
 - the following will not be considered:
 - a) funding for individuals
 - b) applications for salaries, catering or room hire
 - c) funding for pecuniary gain

	Fiordland Community Futures Plan Four Community Wellbeings	Self-contribution or fundraising	Funding for individuals	Salaries, catering, room hire	Pecuniary gain	Capital works – two quotes
Te Anau Community Toy Library	yes	No – require reserves for operational costs	Not funding individuals	Not for salaries, catering, room hire	Not for pecuniary gain	Not for capital works
Te Anau Volunteer Fire Brigade	yes	yes	Not funding individuals	Not for salaries, catering, room hire	Not for pecuniary gain	Not for capital works
Te Anau Junior Football Club	yes	yes	Not funding individuals	Not for salaries, catering, room hire	Not for pecuniary gain	Not for capital works

Fiordland Community House	yes	yes	Not funding individuals	Not for salaries, catering, room hire	Not for pecuniary gain	Not for capital works
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Applications received **4**

Total amount requested **\$12,200**

Funds available **\$20,309**

1 Te Anau Community Toy Library

Request assistance towards costs associated with revamping the storage system.

Total project cost \$3,000

Amount requested \$3,000

2 Te Anau Volunteer Fire Brigade

Request assistance towards costs of a first responder vehicle.

Total project cost \$105,000

Amount requested \$5,000

3 Te Anau Junior Football Club

Request assistance towards the costs of football equipment.

Total project cost \$2,600

Amount requested \$2,200

4 Fiordland Community House

Request assistance towards the costs of the Matariki hampers.

Total project cost \$5,000

Amount requested \$2,000

Previous funding received by applicants

Applicant name	Previous funding	Accountabilities received
Te Anau Community Toy Library	No previous applications	
Te Anau Volunteer Fire Brigade	Jan 2024 - \$5,000 – upgrade of chiller	yes
Te Anau Junior Football Club	No previous applications	
Fiordland Community House	No previous applications	

Issues

- 9 There are no issues to consider.

Factors to consider**Legal and statutory requirements**

- 10 There are no legal or statutory requirements to consider.

Community views

- 11 The board, as representatives of the Fiordland Community Board area, will consider each application and how it benefits their communities, and aligns with the community board's vision and community outcomes.

Vision – Fiordland is a thriving and connected community of people that welcomes visitors, embraces sustainability and takes care of its natural environment.

Community outcomes –

- a community that attracts business, investment, people, and visitors (1)
- a community that sustainably protects and enhances its natural environment in a regenerative manner (2)
- a community that enriches its lifestyle through cohesive, well thought out planning for growth (3)
- a community that is committed to wellbeing through being connected, functional, safe and healthy, with access to excellent services (4)

Applicant	Application purpose	Community plan outcomes
Te Anau Community Toy Library	Revamping storage system	Meets outcome 4.
Te Anau Volunteer Fire Brigade	First response vehicle	Meets outcomes 4
Te Anau Junior Football Club	Football equipment	Meets outcome 4
Fiordland Community House	Matariki hampers	Meets outcome 4

Costs and funding

- 12 The Fiordland Community Board has \$45,000 available to allocate in the 2024/2025 financial year. This is the third of three funding rounds in this financial year. There is an available balance of \$20,309 in this last round of the financial year.
- 13 There is a total of \$12,200 in requests for this round of funding.

Policy implications

- 14 There are no policy implications.

Analysis

Options considered

- 15 The options for consideration are to allocate funding pursuant to the funding criteria set by the community board or decline the applications.

Analysis of Options

Option 1 – approves and allocates funding pursuant to the funding criteria set by the board

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• support community groups to achieve local initiatives	<ul style="list-style-type: none">• there are no disadvantages

Option 2 – declines the applications

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• there are no advantages	<ul style="list-style-type: none">• no funds awarded could hinder the progress of community-led development due to lack of financial support• as funds come from rates there may be a negative perception from the community

Assessment of significance

- 16 Not considered significant.

Recommended option

- 17 The recommended option is “Option 1 – approves and allocates the funding pursuant to the funding criteria set by the board”.

Next steps

- 18 Inform the applicants of the allocation decisions.

Attachments

- A CPF Application - Te Anau Community Toy Library - May 2025 - redacted
- B CPF Application - Te Anau Volunteer Fire Brigade - May 2025 - redacted
- C CPF Application - Te Anau Junior Football Club - May 2025 - redacted
- D CPF Application - Fiordland Community House - May 2025 - redacted

Fiordland Community Partnership Fund - May 2025 round
Fiordland Community Partnership Fund application form
Application No. FiordCPF001MAY25 From Te Anau Community Toy Library
Form Submitted 13 Apr 2025, 1:38PM NZST

Applicant details

* indicates a required field

Applicant details

Applicant name *
Te Anau Community Toy Library

Street Address
Luxmore Dr
Te Anau Southland 9679 New Zealand



Postal Address (if different from above)
26 Burnby Drive RD1
Te Anau 9679 New Zealand



Phone Number *
Must be a New Zealand phone number.

Email *
teanautoylibrary@gmail.com
Must be an email address.

Purpose/main activity of your organisation?

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Form Submitted 13 Apr 2025, 1:38PM NZST

We are a community run Toy Library, with 7 of us on the committee who volunteer and share the role of opening up the space at the Te Anau Plunket rooms once a week during the term. During this time whanau can come along play, socialise and browse the wide range of toys we have available to hire and take home. We want to support our families and children, giving them the opportunity to explore a wide range of toys/equipment/puzzles/games without having to purchase them new and store at home.

How many members belong to your club/organisation?

7

Must be a number.

Contact details for this application

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out this form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name 1 *

Chloe Masser

Phone Number *

Must be a New Zealand phone number.

Email *

Must be an email address.

Name 2 *

Jayde Jocher

Phone Number *

Must be a New Zealand phone number.

Email *

Must be an email address.

Application details

*** indicates a required field**

Project details

Please assume that we know nothing about your project. Give as much information as possible.

What are you applying for? (pick one) *

☐ The development of community facilities or amenities

Fiordland Community Partnership Fund - May 2025 round
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- ☐ Sport & recreational opportunities
- ☒ Community programmes, activities or events
- ☐ Operational costs
- ☐ Other

Please provide a short title for your project: *

Organisation of our Toy Library toy room

What is the location of your project? *

Te Anau Plunket rooms

What does your organisation want funding for? (please describe fully) *

We are applying for funding to re organise our toy room and have a better method of storing our toys within the small space we have. We would like to change from using plastic bags to store toys in, and move to using containers. In this process we would also need funding for printing and stationary, as we would re label all our containers with the toy/resources details and photos. We will also replace any damaged toys in the process.

What is your project? What specific purpose will the funding be used for?

How will your project benefit the Fiordland community? *

Having our toys re organised and stored on our shelves in containers, will make the small space we have much tidier and allow our opening days to run more efficiently. This will be done by having more space for multiple families browsing, toys will be visible and well labelled.

It will be great to keep improving the small space, operation, and toy selection we have for our community Toy Library that many families use and enjoy.

It will

i.e. improvements/events that will enable the community to be more connected, or improvements to a facility that will enable it to run more efficiently etc

Project start date

30/06/2025

Must be a date.

Project end date

14/07/2025

Must be a date.

Community Board plan alignment

The Fiordland Community Board plan document can be found [here](#). The Fiordland Community Board outcomes can be found on page 8. Please indicate below if you think your project aligns with any of these outcomes.

Do you think your project aligns with any of the Fiordland Community Board's community board plan outcomes? (please tick all that apply) *

- ☒ a community that attracts businesses, investment, people and visitors
- ☐ a community that sustainably protects and enhances its natural environment in a regenerative manner
- ☐ a community that enriches its lifestyle through cohesive, well thought out planning for growth
- ☒ a community that is connected, functional, safe and healthy, with access to excellent

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services

☐ N/A

What is the difference you expect to make through your work or project?

Please describe up to **two** outcomes (i.e. changes or differences) you would like your work or project to achieve.

Outcome 1 *

We would like our toy space to be tidier, and more organised to make our open days run more efficiently for whanau browsing and returning toys.

Outcome 2

Have all toys well labelled and visible on the shelf.

How will you know you are achieving the above outcome(s)?

When we walk into our toy room, it will be inviting, well labelled and tidy.

We will get positive feedback from our Toy Library members.

What data/information will you collect that shows your progress?

Are there any similar projects or services in your area?

☐ yes

☒ no

No more than 1 choice may be selected.

Community benefits

This section enables us to gather useful data on the different groups of people in our communities that will benefit from our grants.

Approximately how many people in the Fiordland Community Board area will benefit directly from your project? *

40

Must be a number.

Additional comments on numbers benefiting:

This is a rough number of families we have signed up within our Toy Library. Many of these families have multiple children.

What age group will predominantly benefit? *

☐ All ☒ Early years (pre-natal - 4yrs) ☐ Children (5-13yrs) ☐ Youth (14-24yrs) ☐ Adults (25-64yrs) ☐ Older persons (65+yrs)

No more than 1 choice may be selected.

Does your project mainly focus on any of the following:

☒ Parents/families ☐ People with a disability ☐ Rural communities ☐ At risk families ☐ People who are not currently participating and those experiencing barriers to participation ☐ Volunteers ☐ At risk youth ☐ New migrants ☐ Refugees ☐ High needs populations

No more than 1 choice may be selected.

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The following are the main ethnic groups in our region - please indicate who will predominantly benefit? *

☒ All ☐ NZ European ☐ Maori ☐ Pacific peoples ☐ Asian ☐ Middle Eastern/Latin American/African ☐ Other

No more than 1 choice may be selected.

Building & facility information

Does your application relate to a building or facility?

☐ Yes

☒ No

No more than 1 choice may be selected.

Project Budget & Financial Details

*** indicates a required field**

Financial details

Bank Account *

Account Name: Te Anau Community
Toy Library

Account Number:

Must be a valid New Zealand bank account format.

Please upload verification of your organisation's bank account details

Filename: 2023 Te Anau Toy Library deposit slip bnz ac.jpg

File size: 282.2 kB

i.e. a bank coded deposit slip or bank verified account details

Are you registered for GST? *

☐ Yes

☒ No

No more than 1 choice may be selected.

If yes, GST number:

Must be a number.

Please upload your organisation's latest financial statements *

Filename: Non_Profit_Org_A_C-2025-03-21.pdf

File size: 33.1 kB

Please upload a current bank statement from your organisation *

Filename: Non_Profit_Org_A_C-2025-03-21.pdf

File size: 33.1 kB

Total project cost *

Fiordland Community Partnership Fund - May 2025 round
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3000

Must be a number.

Amount you are requesting from the Fiordland Community Partnership Fund? *

3000

Must be a number.

Please indicate your current level of reserves: *

\$2,000.00

Must be a dollar amount.

At the time of this application

Please comment on your level of reserves and if they cannot be used towards this project, explain why: *

We need to keep this in our reserves to help pay for ongoing operational costs such as the Toy Library software bills, insurances, repairs etc.

Briefly describe any voluntary effort or donated materials provided for this project:

The Committee will be providing their time to get this project underway, and completed.

How do you envisage paying for any future operational costs for this project?

We will continue to apply for funding if we find we need more containers, printing, and stationary.

Budget

List all the income you plan to get towards your project e.g. grants/donations, your own funds, fundraising. **Also include the grant amount you are requesting for this application (income and expenditure totals must match).**

If you are GST registered please provide figures that EXCLUDE GST. If you are NOT GST registered please provide figures that INCLUDE GST.

Income	\$	Expenditure	\$
Funding	\$2,500.00	Containers/organisation	\$2,500.00
Funding	\$500.00	Printing and Stationary	\$500.00

Budget Totals

Fiordland Community Partnership Fund - May 2025 round
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The income and expenditure totals should balance/match.

Total Income Amount	Total Expenditure Amount	Income - Expenditure
\$3,000.00	\$3,000.00	\$0.00
This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated.

Quotes

You should obtain two quotes where practical. If this is not possible, please just explain why below.

Have you sought at least two quotes?

- ☐ yes
☒ no

No more than 1 choice may be selected.

Please upload quote(s)

No files have been uploaded

Quotes

If you have not provided more than one quote, please explain why:

I have not provided any quotes for this as we will need a wide range of container sizes to suit the toys and resources we have in our library. We will get them on sale, to be more efficient with the funds. Printing we will use our local photo shop, we are yet to go through our library of toys and resources to see how many prints we would need, along with laminating sheets and tape.

Supporting documentation

Supporting documentation

Attach any other relevant information, e.g. covering letter, letters of support, or other documents.

Attach documents here

No files have been uploaded

Feedback

Feedback

How did you find out about the Fiordland Community Partnership Fund?

- ☐ Have applied previously ☐ Southland District Council website ☐ Council or

Fiordland Community Partnership Fund - May 2025 round
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Community Board Facebook page ☐ Radio ☐ Newspaper ☒ Online ☐ Referred by another funder ☐ Word of mouth ☐ Council staff ☐ Other
 No more than 1 choice may be selected.

Please rate the following statements

The time required to prepare and complete the application was reasonable

☐ Strongly agree ☒ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A
 No more than 1 choice may be selected.

The application process is very straightforward

☐ Strongly agree ☒ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A
 No more than 1 choice may be selected.

Please provide us with any suggestions about any improvements we could make to the application process

Declaration

* indicates a required field

Declaration

I consent to the Southland District Council collecting personal details provided on this form. The consent is given in accordance with the Privacy Act 2020.

This declaration and authorisation relates to information in this application and attachments that the Southland District Council may hold about your organisation/group now or in the future.

In making this declaration I declare that:

- this application has been submitted with the full knowledge and agreement of the management/governance of my organisation/group;
- the information supplied in this application and any attachments is true and factual;
- any grant received will be used for the purpose for which it was approved.

I authorise Southland District Council to:

- use the information supplied as part of this application and any attachments for the purposes of administration and consideration of this application;
- make any enquiries of third parties, (which may involve discussing information contained in this application);
- advertise or publish the name of our organisation/group and the amount of any grant approved if this application is successful, including disclosure of this information to other funding agencies.

I acknowledge that:

- any decision made is final
- Southland District Council has the right to withdraw any grant approved or demand the return of funds already paid if it is discovered that any statement made in this application is incorrect, incomplete or misleading, in a way that may have affected the funding decision.

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I am authorised to complete this application and I have read and understood this declaration and privacy statement:

Name *

Chloe Masser

Position in organisation *

Chair person

Date *

13/04/2025

Must be a date.

Submitting your form

There is a review and submit button at the bottom of the navigation box to the right of the screen.

You need to review your form before you submit it - you won't be able to submit your form until all required questions (marked with an *) are completed.

Once reviewed you can submit your form by clicking on 'submit' at the top of the screen or on the navigation box.

Once submitted, you will receive an email from SmartyGrants acknowledging receipt of the form. If you do not receive this email please check you have clicked the submit button at the top of the form. No further editing of your form or uploading of support material is possible once submitted.

If you have any queries or experience any problems please phone 0800 732 732 or email funding@southlanddc.govt.nz.



Fiordland Community Partnership Fund - May 2025 round
Fiordland Community Partnership Fund application form
Application No. FiordCPF004MAY25 From Te Anau Volunteer Fire Brigade
Form Submitted 19 May 2025, 8:48PM NZST

Applicant details

* indicates a required field

Applicant details

Applicant name *

Te Anau Volunteer Fire Brigade

Street Address

30 Luxmore Dr
Te Anau Te Anau 9600 New Zealand



Postal Address (if different from above)



Phone Number *

Must be a New Zealand phone number.

Email *

blair.falconer@fireandemergency.nz
Must be an email address.

Purpose/main activity of your organisation?

Emergency response

Fiordland Community Partnership Fund - May 2025 round
Fiordland Community Partnership Fund application form
Application No. FiordCPF004MAY25 From Te Anau Volunteer Fire Brigade
Form Submitted 19 May 2025, 8:48PM NZST

How many members belong to your club/organisation?

32

Must be a number.

Contact details for this application

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out this form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name 1 *

Blair Falconer

Phone Number *

Must be a New Zealand phone number.

Email *

blair.falconer@fireandemergency.nz

Must be an email address.

Name 2 *

Aaron Webb

Phone Number *

Must be a New Zealand phone number.

Email *

aaron.webb@fireandemergency.nz

Must be an email address.

Application details

*** indicates a required field**

Project details

Please assume that we know nothing about your project. Give as much information as possible.

What are you applying for? (pick one) *

- ☒ The development of community facilities or amenities
- ☐ Sport & recreational opportunities
- ☐ Community programmes, activities or events
- ☐ Operational costs
- ☐ Other

Please provide a short title for your project: *

Operational Support Vehicle

Fiordland Community Partnership Fund - May 2025 round
Fiordland Community Partnership Fund application form
Application No. FiordCPF004MAY25 From Te Anau Volunteer Fire Brigade
Form Submitted 19 May 2025, 8:48PM NZST

What is the location of your project? *

Te Anau the the wider Fiordland area

What does your organisation want funding for? (please describe fully) *

More and more of the incidents that we respond to, are not fire emergencies, they are medical and vehicle incidents. Last year over 50% of calls attended by the brigade were not fires. Sending two fire appliances up Milford Road is often not necessary. The rescue tender, which carries the cutting gear (Jaws of life) and the first-response vehicle would be our go-to response for medicals and vehicle accidents if we had a first-response vehicle available to us. FENZ (Fire and Emergency New Zealand) do not currently have the funding required to supply a first responder vehicle through their vehicle procurement process, so the brigade is currently fundraising for a four-wheel drive vehicle (Ute) such as a Ford Ranger to be our dedicated first-response vehicle.

What is your project? What specific purpose will the funding be used for?

How will your project benefit the Fiordland community? *

Building volunteer capacity in the local community

i.e. improvements/events that will enable the community to be more connected, or improvements to a facility that will enable it to run more efficiently etc

Project start date

01/04/2025

Must be a date.

Project end date

31/10/2025

Must be a date.

Community Board plan alignment

The Fiordland Community Board plan document can be found [here](#). The Fiordland Community Board outcomes can be found on page 8. Please indicate below if you think your project aligns with any of these outcomes.

Do you think your project aligns with any of the Fiordland Community Board's community board plan outcomes? (please tick all that apply) *

- ☐ a community that attracts businesses, investment, people and visitors
- ☐ a community that sustainably protects and enhances its natural environment in a regenerative manner
- ☐ a community that enriches its lifestyle through cohesive, well thought out planning for growth
- ☒ a community that is connected, functional, safe and healthy, with access to excellent services
- ☐ N/A

What is the difference you expect to make through your work or project?

Please describe up to **two** outcomes (i.e. changes or differences) you would like your work or project to achieve.

Fiordland Community Partnership Fund - May 2025 round
Fiordland Community Partnership Fund application form
Application No. FiordCPF004MAY25 From Te Anau Volunteer Fire Brigade
 Form Submitted 19 May 2025, 8:48PM NZST

Outcome 1 *

It will enable us to reach people experiencing medical events and vehicle accidents, many minutes faster – partly because a Ute is more manoeuvrable than a fire appliance, and also being 4WD it will get our people closer to the incident ground.

Outcome 2

Another positive is that it requires only a standard license to drive, not a heavy traffic license, so more of our volunteers will be able to drive to call-outs.

How will you know you are achieving the above outcome(s)?

The number of incidents we attend with the vehicle

What data/information will you collect that shows your progress?

Are there any similar projects or services in your area?

☐ yes

☒ no

No more than 1 choice may be selected.

Community benefits

This section enables us to gather useful data on the different groups of people in our communities that will benefit from our grants.

Approximately how many people in the Fiordland Community Board area will benefit directly from your project? *

10000

Must be a number.

Additional comments on numbers benefiting:

We attend to incidents that involve locals and visitors alike.

What age group will predominantly benefit? *

☒ All ☐ Early years (pre-natal - 4yrs) ☐ Children (5-13yrs) ☐ Youth (14-24yrs) ☐ Adults (25-64yrs) ☐ Older persons (65+yrs)

No more than 1 choice may be selected.

Does your project mainly focus on any of the following:

☐ Parents/families ☐ People with a disability ☒ Rural communities ☐ At risk families ☐ People who are not currently participating and those experiencing barriers to participation ☐ Volunteers ☐ At risk youth ☐ New migrants ☐ Refugees ☐ High needs populations

No more than 1 choice may be selected.

The following are the main ethnic groups in our region - please indicate who will predominantly benefit? *

☒ All ☐ NZ European ☐ Maori ☐ Pacific peoples ☐ Asian ☐ Middle Eastern/Latin American/African ☐ Other

No more than 1 choice may be selected.

Building & facility information

Fiordland Community Partnership Fund - May 2025 round
Fiordland Community Partnership Fund application form
Application No. FiordCPF004MAY25 From Te Anau Volunteer Fire Brigade
Form Submitted 19 May 2025, 8:48PM NZST

Does your application relate to a building or facility?

☐ Yes

☒ No

No more than 1 choice may be selected.

Project Budget & Financial Details

* indicates a required field

Financial details

Bank Account *

Account Name: Te Anau Volunteer
Fire Brigade

Account Number:

Must be a valid New Zealand bank account format.

Please upload verification of your organisation's bank account details

Filename: Bank Account.pdf

File size: 542.4 kB

i.e. a bank coded deposit slip or bank verified account details

Are you registered for GST? *

☐ Yes

☒ No

No more than 1 choice may be selected.

If yes, GST number:

Must be a number.

Please upload your organisation's latest financial statements *

Filename: Annual accounts.pdf

File size: 994.3 kB

Please upload a current bank statement from your organisation *

Filename: Bank Account.pdf

File size: 542.4 kB

Total project cost *

105000

Must be a number.

Amount you are requesting from the Fiordland Community Partnership Fund? *

5000

Must be a number.

Please indicate your current level of reserves: *

0 1 2 3 4 5 6 7 8 9

Fiordland Community Partnership Fund - May 2025 round
Fiordland Community Partnership Fund application form
Application No. FiordCPF004MAY25 From Te Anau Volunteer Fire Brigade
 Form Submitted 19 May 2025, 8:48PM NZST

Must be a dollar amount.
 At the time of this application

Please comment on your level of reserves and if they cannot be used towards this project, explain why: *

We have been busy fundraising for this project and we are going to contribute \$20,000 towards the costs

Briefly describe any voluntary effort or donated materials provided for this project:

We have fundraiseid \$20,000 to date as a brigade and have reached out to community funders

How do you envisage paying for any future operational costs for this project?
 FENZ will pay for the operational cost of the vehicle

Budget

List all the income you plan to get towards your project e.g. grants/donations, your own funds, fundraising. **Also include the grant amount you are requesting for this application (income and expenditure totals must match).**

If you are GST registered please provide figures that EXCLUDE GST. If you are NOT GST registered please provide figures that INCLUDE GST.

Income	\$	Expenditure	\$
Fundraising	\$20,000.00	Ute	\$80,000.00
Meridian Power Up Fund	\$20,000.00	fitout	\$25,000.00
SDC Community Board Fund	\$5,000.00		
Community Trust South	\$50,000.00		
Other funders	\$10,000.00		

Budget Totals

The income and expenditure totals should balance/match.

Total Income Amount	Total Expenditure Amount	Income - Expenditure
\$105,000.00 This number/amount is calculated.	\$105,000.00 This number/amount is calculated.	\$0.00 This number/amount is calculated.

Fiordland Community Partnership Fund - May 2025 round
Fiordland Community Partnership Fund application form
Application No. FiordCPF004MAY25 From Te Anau Volunteer Fire Brigade
Form Submitted 19 May 2025, 8:48PM NZST

Quotes

You should obtain two quotes where practical. If this is not possible, please just explain why below.

Have you sought at least two quotes?

☒ yes

☐ no

No more than 1 choice may be selected.

Please upload quote(s)

Filename: Quote 1.pdf

File size: 342.9 kB

Filename: Quote 2.pdf

File size: 356.4 kB

Supporting documentation

Supporting documentation

Attach any other relevant information, e.g. covering letter, letters of support, or other documents.

Attach documents here

No files have been uploaded

Feedback

Feedback

How did you find out about the Fiordland Community Partnership Fund?

☒ Have applied previously ☐ Southland District Council website ☐ Council or Community Board Facebook page ☐ Radio ☐ Newspaper ☐ Online ☐ Referred by another funder ☐ Word of mouth ☐ Council staff ☐ Other

No more than 1 choice may be selected.

Please rate the following statements

The time required to prepare and complete the application was reasonable

☒ Strongly agree ☐ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

No more than 1 choice may be selected.

The application process is very straightforward

☒ Strongly agree ☐ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

No more than 1 choice may be selected.

Fiordland Community Partnership Fund - May 2025 round
Fiordland Community Partnership Fund application form
Application No. FiordCPF004MAY25 From Te Anau Volunteer Fire Brigade
Form Submitted 19 May 2025, 8:48PM NZST

Please provide us with any suggestions about any improvements we could make to the application process

Declaration

* indicates a required field

Declaration

I consent to the Southland District Council collecting personal details provided on this form. The consent is given in accordance with the Privacy Act 2020.

This declaration and authorisation relates to information in this application and attachments that the Southland District Council may hold about your organisation/group now or in the future.

In making this declaration I declare that:

- this application has been submitted with the full knowledge and agreement of the management/governance of my organisation/group;
- the information supplied in this application and any attachments is true and factual;
- any grant received will be used for the purpose for which it was approved.

I authorise Southland District Council to:

- use the information supplied as part of this application and any attachments for the purposes of administration and consideration of this application;
- make any enquiries of third parties, (which may involve discussing information contained in this application);
- advertise or publish the name of our organisation/group and the amount of any grant approved if this application is successful, including disclosure of this information to other funding agencies.

I acknowledge that:

- any decision made is final
- Southland District Council has the right to withdraw any grant approved or demand the return of funds already paid if it is discovered that any statement made in this application is incorrect, incomplete or misleading, in a way that may have affected the funding decision.

I am authorised to complete this application and I have read and understood this declaration and privacy statement:

Name *

Blair Falconer

Position in organisation *

Fire Fighter

Date *

19/05/2025

Must be a date.

Submitting your form

Gordon Crombie

SDC Community Fund

We are a volunteer station, and all members of our brigade dedicate their own time to serve the community, in which we respond to a variety of emergencies in our local area. These include fires, medical emergencies, motor vehicle accidents, search and rescue, civil defence, and natural disaster responses.

The Te Anau Fire Brigade covers a vast area, including Milford Sound and the 120 km of the Milford Road, and also reaches over to Wilmont Pass and Doubtful Sound, along with the greater Fiordland area.

We have 3 fire appliances (see picture below), a Pump Tender, a Pump Rescue Tender, and a 5000l tanker. These are all heavy vehicles that require drivers to have a class 2 licenses (HT).

More and more of the incidents that we respond to, are not fire emergencies; they are medical and vehicle incidents. Last year over 50% of calls attended by the brigade were not fires. Sending two fire appliances up Milford Road is often not necessary. The rescue tender, which carries the cutting gear (Jaws of life) and the first-response vehicle would be our go-to response for medicals and vehicle accidents if we had a first-response vehicle available to us. FENZ (Fire and Emergency New Zealand) do not currently have the funding required to supply a first responder vehicle through their vehicle procurement process, so the brigade is currently fundraising for a four-wheel drive vehicle (Ute) such as a Toyota Hilux or Ford Ranger to be our dedicated first-response vehicle.

We believe a first-response vehicle will be a great asset for the brigade and the wider Fiordland Community. It will enable us to reach people experiencing medical events and vehicle accidents, many minutes faster – partly because a Ute is more manoeuvrable than a fire appliance, and also being 4WD it will get our people closer to the incident ground. Another positive is that it requires only a standard license to drive, not a heavy traffic license, so more of our volunteers will be able to drive to call-outs.

FENZ has been supplying more and more equipment to our brigade, a lot of this is due to our remoteness and readiness for a major natural disaster, for example, a major earthquake (AF8) would mean our community will likely be cut off to land transport and help may be days away from accessing the town. Our current fire appliances do not have the space to carry all this extra equipment so it will be placed onto the first response vehicle, so it is ready for a response.

We have been speaking to other brigades that have completed a similar process and fundraising, and initial estimates are \$75-85k for the vehicle and \$20-30k for the signwriting, fit-out, lights, sirens, radios, and other equipment needed for it to become part of our fleet.

After the brigade has purchased the first-response vehicle and fitted it out, the day-to-day running and service costs will be covered by FENZ.

We are seeking Community Funders' support for the first response vehicle. We believe this is a great community project for Funders to get behind. It will strengthen our brigade's capability and resilience. We often help people on some of their worst days, so having fit-for-purpose equipment helps us support and assist them and undertake our duties in a safe manner. We would like to get a first responder vehicle up and running as soon as possible. Our goal is to have it ready for the next busy summer tourist season and would appreciate any support to make this happen.

When the project has been completed, we will be reaching out to local publications to help share the story and acknowledge the funders and supporters, there is also the opportunity for branding and signage on the vehicle and at fire station and we will be keeping the community up to date with progress on our Facebook page and will use these opportunities to acknowledge the support received. We will also be hosting an open day, so that we can showcase the vehicle to the community and acknowledge the support we received from funders.

The brigade has already started fundraising, and to date we have \$20,000 raised, of which we recently volunteered at the Te Anau basin trail ride weekend and have been busy cutting and selling firewood over the last few months.

Project milestones:

Jan to August – Funding applications and fundraising

Feb- March – quotes received

April-May – costs and preferred options identified

July-August – Vehicle procurement

August -September – vehicle fit-out

September-October – handover and operation awareness and training for brigade members.



Thanks for your consideration, any support would be greatly welcomed by the brigade for this project.

Te Anau Volunteer Fire Brigade.

Fiordland Community Partnership Fund - May 2025 round
Fiordland Community Partnership Fund application form
Application No. FiordCPF002MAY25 From Te Anau Junior Football
Form Submitted 27 May 2025, 5:06PM NZST

Applicant details

* indicates a required field

Applicant details

Applicant name *

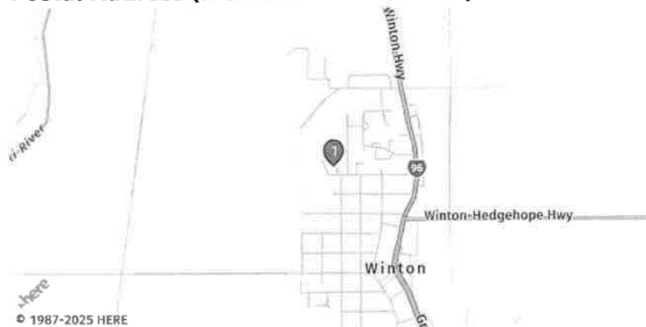
Te Anau Junior Football

Street Address

128 Sinclair Rd
Te Anau Southland 9679 New Zealand



Postal Address (if different from above)



Phone Number *

Must be a new zealand phone number.

Email *

steffbraaksma@gmail.com

Must be an email address.

Purpose/main activity of your organisation?

Te Anau Junior Football Club

Fiordland Community Partnership Fund - May 2025 round
Fiordland Community Partnership Fund application form
Application No. FiordCPF002MAY25 From Te Anau Junior Football
Form Submitted 27 May 2025, 5:06PM NZST

How many members belong to your club/organisation?

100

Must be a number.

Contact details for this application

Please give the names of two people who can be contacted if further information is required.
The first contact must be the person who filled out this form. Under the Privacy Act (1993)
consent from these people must be given before their details are recorded here.

Name 1 *

Stephanie Braaksma

Phone Number *

Must be a New Zealand phone number.

Email *

Must be an email address.

Name 2 *

Joanna Filmer

Phone Number *

Must be a New Zealand phone number.

Email *

Must be an email address.

Application details*** indicates a required field****Project details**

Please assume that we know nothing about your project. Give as much information as possible.

What are you applying for? (pick one) *

- ☒ The development of community facilities or amenities
- ☐ Sport & recreational opportunities
- ☐ Community programmes, activities or events
- ☐ Operational costs
- ☐ Other

Please provide a short title for your project: *

Te Anau Junior Football Purchase of Football Goals

Fiordland Community Partnership Fund - May 2025 round
Fiordland Community Partnership Fund application form
Application No. FiordCPF002MAY25 From Te Anau Junior Football
Form Submitted 27 May 2025, 5:06PM NZST

What is the location of your project? *

Te Anau

What does your organisation want funding for? (please describe fully) *

We would love funding to purchase two sets of goals for our club. We have traveling teams coming to play our club teams and we have been using fold up goals which are not ideal. We'd love two sets of full 5m x 2m goals for our junior teams.

What is your project? What specific purpose will the funding be used for?

How will your project benefit the Fiordland community? *

These goals would be set up at Fiordland College and would be available for the community to use as long as they were taken care of.

i.e. improvements/events that will enable the community to be more connected, or improvements to a facility that will enable it to run more efficiently etc

Project start date

22/06/2025

Must be a date.

Project end date

28/08/2025

Must be a date.

Community Board plan alignment

The Fiordland Community Board plan document can be found [here](#). The Fiordland Community Board outcomes can be found on page 8. Please indicate below if you think your project aligns with any of these outcomes.

Do you think your project aligns with any of the Fiordland Community Board's community board plan outcomes? (please tick all that apply) *

- ☐ a community that attracts businesses, investment, people and visitors
- ☒ a community that sustainably protects and enhances its natural environment in a regenerative manner
- ☒ a community that enriches its lifestyle through cohesive, well thought out planning for growth
- ☒ a community that is connected, functional, safe and healthy, with access to excellent services
- ☐ N/A

What is the difference you expect to make through your work or project?

Please describe up to **two** outcomes (i.e. changes or differences) you would like your work or project to achieve.

Outcome 1 *

Be able to offer the greater Southland region a great place to develop their football skills. Previously we have had to travel to other areas in Southland because we haven't had the football facilities in Te Anau. We'd love to change that.

Fiordland Community Partnership Fund - May 2025 round
Fiordland Community Partnership Fund application form
Application No. FiordCPF002MAY25 From Te Anau Junior Football
Form Submitted 27 May 2025, 5:06PM NZST

Outcome 2

Our local footballers will benefit greatly with the goals - they would be available for the community to use. Previously we've used hockey goals / rugby goal (connecting a net to either end) and use pop up goals which are not ideal for our up-and-coming football players.

How will you know you are achieving the above outcome(s)?

We will see Te Anau Football grow in Te Anau - we will host home games and enjoy having teams playing here in Te Anau. There would be an opportunity to hold football festivals in the future.

We see many local footballers having access to the goals and using them once they are set up at Fiordland College.

What data/information will you collect that shows your progress?

Are there any similar projects or services in your area?

☐ yes

☒ no

No more than 1 choice may be selected.

Community benefits

This section enables us to gather useful data on the different groups of people in our communities that will benefit from our grants.

Approximately how many people in the Fiordland Community Board area will benefit directly from your project? *

200

Must be a number.

Additional comments on numbers benefiting:

Our club has approximately 100 members but this is growing! We see the wider community using the goals as well.

What age group will predominantly benefit? *

☐ All ☐ Early years (pre-natal - 4yrs) ☒ Children (5-13yrs) ☐ Youth (14-24yrs) ☐ Adults (25-64yrs) ☐ Older persons (65+yrs)

No more than 1 choice may be selected.

Does your project mainly focus on any of the following:

☐ Parents/families ☐ People with a disability ☒ Rural communities ☐ At risk families ☐ People who are not currently participating and those experiencing barriers to participation ☐ Volunteers ☐ At risk youth ☐ New migrants ☐ Refugees ☐ High needs populations

No more than 1 choice may be selected.

The following are the main ethnic groups in our region - please indicate who will predominantly benefit? *

☒ All ☐ NZ European ☐ Maori ☐ Pacific peoples ☐ Asian ☐ Middle Eastern/Latin American/African ☐ Other

No more than 1 choice may be selected.

Building & facility information

Fiordland Community Partnership Fund - May 2025 round
Fiordland Community Partnership Fund application form
Application No. FiordCPF002MAY25 From Te Anau Junior Football
 Form Submitted 27 May 2025, 5:06PM NZST

Does your application relate to a building or facility?

☐ Yes

☒ No

No more than 1 choice may be selected.

Project Budget & Financial Details

* indicates a required field

Financial details

Bank Account *

Account Name: Te Anau Football Jnr

Account Number:

Must be a valid New Zealand bank account format.

Please upload verification of your organisation's bank account details

Filename: Screenshot_20250526_091404_BNZ Business.jpg

File size: 225.5 kB

i.e. a bank coded deposit slip or bank verified account details

Are you registered for GST? *

☐ Yes

☒ No

No more than 1 choice may be selected.

If yes, GST number:

Must be a number.

Please upload your organisation's latest financial statements *

Filename: Te Anau Football Financial Account.pdf

File size: 41.5 kB

Please upload a current bank statement from your organisation *

Filename: Screenshot_20250526_091210_OneDrive.jpg

File size: 456.9 kB

Filename: Screenshot_20250526_091224_OneDrive.jpg

File size: 267.2 kB

Total project cost *

2600

Must be a number.

Amount you are requesting from the Fiordland Community Partnership Fund? *

2200

Must be a number.

Fiordland Community Partnership Fund - May 2025 round
Fiordland Community Partnership Fund application form
Application No. FiordCPF002MAY25 From Te Anau Junior Football
 Form Submitted 27 May 2025, 5:06PM NZST

Please indicate your current level of reserves: *

\$500.00

Must be a dollar amount.

At the time of this application

Please comment on your level of reserves and if they cannot be used towards this project, explain why: *

We are needing to spend this on uniforms and other equipment such as cones, whistles, footballs.

Briefly describe any voluntary effort or donated materials provided for this project:

How do you envisage paying for any future operational costs for this project?

We will endeavour to apply for more funding and use some of our subs to go towards it. If we are short still then we will look at fundraising.

Budget

List all the income you plan to get towards your project e.g. grants/donations, your own funds, fundraising. **Also include the grant amount you are requesting for this application (income and expenditure totals must match).**

If you are GST registered please provide figures that EXCLUDE GST. If you are NOT GST registered please provide figures that INCLUDE GST.

Income	\$	Expenditure	\$
Member Fees	\$250.00		
Donated Funds	\$150.00		

Budget Totals

The income and expenditure totals should balance/match.

Total Income Amount

\$400.00

This number/amount is calculated.

Total Expenditure Amount

\$0.00

This number/amount is calculated.

Income - Expenditure

\$400.00

This number/amount is calculated.

Fiordland Community Partnership Fund - May 2025 round
Fiordland Community Partnership Fund application form
Application No. FiordCPF002MAY25 From Te Anau Junior Football
Form Submitted 27 May 2025, 5:06PM NZST

Quotes

You should obtain two quotes where practical. If this is not possible, please just explain why below.

Have you sought at least two quotes?

☒ yes

☐ no

No more than 1 choice may be selected.

Please upload quote(s)

Filename: Quote #39580.pdf

File size: 409.0 kB

Filename: Quote QU6486.pdf

File size: 79.4 kB

Supporting documentation

Supporting documentation

Attach any other relevant information, e.g. covering letter, letters of support, or other documents.

Attach documents here

No files have been uploaded

Feedback

Feedback

How did you find out about the Fiordland Community Partnership Fund?

☒ Have applied previously ☐ Southland District Council website ☐ Council or Community Board Facebook page ☐ Radio ☐ Newspaper ☐ Online ☐ Referred by another funder ☐ Word of mouth ☐ Council staff ☐ Other

No more than 1 choice may be selected.

Please rate the following statements

The time required to prepare and complete the application was reasonable

☐ Strongly agree ☒ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

No more than 1 choice may be selected.

The application process is very straightforward

☐ Strongly agree ☒ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

No more than 1 choice may be selected.

Fiordland Community Partnership Fund - May 2025 round
Fiordland Community Partnership Fund application form
Application No. FiordCPF002MAY25 From Te Anau Junior Football
Form Submitted 27 May 2025, 5:06PM NZST

Please provide us with any suggestions about any improvements we could make to the application process

Declaration

*** indicates a required field**

Declaration

I consent to the Southland District Council collecting personal details provided on this form. The consent is given in accordance with the Privacy Act 2020.

This declaration and authorisation relates to information in this application and attachments that the Southland District Council may hold about your organisation/group now or in the future.

In making this declaration I declare that:

- this application has been submitted with the full knowledge and agreement of the management/governance of my organisation/group;
- the information supplied in this application and any attachments is true and factual;
- any grant received will be used for the purpose for which it was approved.

I authorise Southland District Council to:

- use the information supplied as part of this application and any attachments for the purposes of administration and consideration of this application;
- make any enquiries of third parties, (which may involve discussing information contained in this application);
- advertise or publish the name of our organisation/group and the amount of any grant approved if this application is successful, including disclosure of this information to other funding agencies.

I acknowledge that:

- any decision made is final
- Southland District Council has the right to withdraw any grant approved or demand the return of funds already paid if it is discovered that any statement made in this application is incorrect, incomplete or misleading, in a way that may have affected the funding decision.

I am authorised to complete this application and I have read and understood this declaration and privacy statement:

Name *

Stephanie Braaksma

Position in organisation *

Unofficial Secretary

Date *

27/05/2025

Must be a date.

Submitting your form

QUOTE

Date 30/04/2025

GST Reg. No : 86244365

Quote No: 00039580

PO Box 7735
455 Blenheim Road
Christchurch 8042
03 3666 107

Bill To:

Te Anau Football Club
C/o Fiordland College
4 Howden Street
Te Anau 9600

Ship To:

Te Anau Football Club
C/o Fiordland College
4 Howden Street
Te Anau 9600

QTY	ITEM NO.	DESCRIPTION	PRICE	TOTAL	CODE
2	05-01021404	Alpha Alu Elite Goal - 5m x 2m - Complete Aluminium construction using 68mm round aluminium piping, aluminium internal fixtures and fittings - Equipped with rubber pad on front posts for stability indoor and out - Goals are fitted with a middle-placed tension bar, also made from Aluminium for extra support crossbar support - 2 years part warranty	\$1,042.61	\$2,085.22	S15
1	20-01000000	Freight to Te Anau	\$225.00	\$225.00	S15

Sale Amt.: \$2,310.22

GST: \$346.53

Total Amt.: \$2,656.75

Paid Today: \$0.00

Balance Due: \$2,656.75

This quotation is in New Zealand dollars (NZ\$) and is valid for two months after date of submission.

Thank you for the opportunity to provide this quotation.
Please contact us if you have any questions or wish to proceed with an order.

Phone: 03 3666 107 | Email: info@perennial.co.nz



Page 1 of 1



QUOTE

Fiordland College

Date
22 Apr 2025

Expiry
21 Jul 2025

Quote Number
QU-6486

Reference
S.Braaksma - Football Goals

GST Number
97-584-478

SportWorx 2012 Limited
PO Box 27-137
Marion Square
Wellington 6141
Ph: (04) 805 0010 or
0800 436 689 -
email:
accounts@sportworx.co.nz

Description	Quantity	Unit Price	Amount NZD
World Cup 5m x 2m Portable Football Goal	2.00	1,799.00	3,598.00
Hexagonal 4mm Goal Net (single) - 5m x 2m	2.00	149.00	298.00
Freight - LCL (Te Anau)	1.00	795.00	795.00
		Subtotal	4,691.00
		TOTAL GST 15%	703.65
		TOTAL NZD	5,394.65

Terms

Sportworx 2012 Limited reserves the right to alter the quotation at any time:

1. Because of circumstances beyond its control; and
2. The Customer varies its original requirements.

All quotations are subject to the availability of stock.

This quotation is valid for 90 days from the start and end date stated above.

This quotation is subject to additional freight charges. Unless mentioned, applicable freight charges will be calculated on application.

Fiordland Community Partnership Fund - May 2025 round
Fiordland Community Partnership Fund application form
 Application No. FiordCPF005MAY25 From Anna Beyers - DRAFT

Applicant details

* indicates a required field

Applicant details

Applicant name *

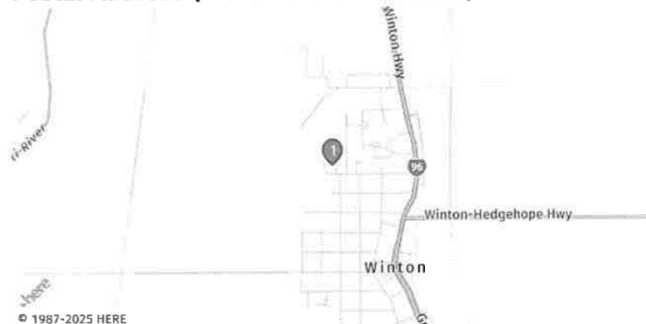
Fiordland Matariki Hampers

Street Address

21 Luxmore Dr
 Te Anau Te Anau 9600 New Zealand



Postal Address (if different from above)



Phone Number *

Must be a New Zealand phone number.

Email *

MUST be an email address.

Purpose/main activity of your organisation?

Preparation and delivery of Matariki Hampers

Fiordland Community Partnership Fund - May 2025 round
Fiordland Community Partnership Fund application form
Application No. FiordCPF005MAY25 From Anna Beyers - DRAFT

How many members belong to your club/organisation?

6

Must be a number.

Contact details for this application

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out this form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name 1 *

Helen Dodson

Phone Number *

Must be a New Zealand phone number.

Email *

Must be an email address.

Name 2 *

Anna Beyers

Phone Number *

f

Must be a New Zealand phone number.

Email *

Must be an email address.

Application details

*** indicates a required field**

Project details

Please assume that we know nothing about your project. Give as much information as possible.

What are you applying for? (pick one) *

- ☐ The development of community facilities or amenities
- ☐ Sport & recreational opportunities
- ☒ Community programmes, activities or events
- ☐ Operational costs
- ☐ Other

Please provide a short title for your project: *

Fiordland Matariki Hampers

Fiordland Community Partnership Fund - May 2025 round

Fiordland Community Partnership Fund application form

Application No. FiordCPF005MAY25 From Anna Beyers - DRAFT

What is the location of your project? *

Te Anau

What does your organisation want funding for? (please describe fully) *

Help purchase ingredients and materials for volunteers to prepare the items for the Matariki Hamper, which will include knitting and craft by local groups, locally made items like soap and chocolates and a meal.

What is your project? What specific purpose will the funding be used for?

How will your project benefit the Fiordland community? *

The project brings together multiple local groups and individuals in a common project of volunteering and giving, in order to support and care for seniors. It is a project which unifies the community, as well as boosting our seniors' wellbeing and connection. We work with a wide range of volunteer groups, both actively in terms of volunteers being involved by contributing various elements of the Hamper, as well as raising the profile of these groups and other hobby interest and service volunteer groups through the senior Gig Guide and information included in the hamper. By connecting our community with these groups, we help increase knowledge and engagement of and with them, which supports their sustainability. We also contribute to lifelong learning opportunities for all through helping to introduce and educate about the Matariki season for seniors. It's also an opportunity for the community to learn about caring for others, specifically Seniors in our community. Our children have an annual cue to reflect on the seniors in our community, who they are, and why it is important to connect, recognise and celebrate them. As a community we are learning about the joy of doing things for others, doing things together, the responsibility of caring for our Elders, and what it means to be a member of a caring community.

i.e. improvements/events that will enable the community to be more connected, or improvements to a facility that will enable it to run more efficiently etc

Project start date

15/05/2025

Must be a date.

Project end date

15/08/2025

Must be a date.

Community Board plan alignment

The Fiordland Community Board plan document can be found [here](#). The Fiordland Community Board outcomes can be found on page 8. Please indicate below if you think your project aligns with any of these outcomes.

Do you think your project aligns with any of the Fiordland Community Board's community board plan outcomes? (please tick all that apply) *

- ☐ a community that attracts businesses, investment, people and visitors
- ☒ a community that sustainably protects and enhances its natural environment in a regenerative manner
- ☐ a community that enriches its lifestyle through cohesive, well thought out planning for growth
- ☒ a community that is connected, functional, safe and healthy, with access to excellent services
- ☐ N/A

Fiordland Community Partnership Fund - May 2025 round
Fiordland Community Partnership Fund application form
Application No. FiordCPF005MAY25 From Anna Beyers - DRAFT

What is the difference you expect to make through your work or project?

Please describe up to **two** outcomes (i.e. changes or differences) you would like your work or project to achieve.

Outcome 1 *

Valuing our natural environment and sustainability, we endeavour to ensure that all items and packaging used in the hampers are either biodegradable or reusable and consequently do not enter the waste stream.

Outcome 2

Whole of community connection is what makes our community a great place to live in. This project helps ensure that all generations from Kindergarten to our Seniors experience a sense of inclusion in our Fiordland community. This project meets all of the five ways to well-being set out by the Mental Health foundation; give, be active, keep learning, connect and take notice.

How will you know you are achieving the above outcome(s)?

Outcome 1 - Matariki Hampers are delivered with only biodegradable or reusable materials. Outcome 2 -that we have included a wide range of volunteers, including the local Early Childhood centres and schools, in the preparation and distribution of the hampers as well as feedback from recipients and participants. This project has been successfully been running for three years, with hampers being distributed to around 200 recipients each year.

What data/information will you collect that shows your progress?

Are there any similar projects or services in your area?

☐ yes

☒ no

No more than 1 choice may be selected.

Community benefits

This section enables us to gather useful data on the different groups of people in our communities that will benefit from our grants.

Approximately how many people in the Fiordland Community Board area will benefit directly from your project? *

400

Must be a number.

Additional comments on numbers benefiting:

Early childhood and schools, volunteers making items, preparing food and distributing to approx 200 recipients.

What age group will predominantly benefit? *

☒ All ☐ Early years (pre-natal - 4yrs) ☐ Children (5-13yrs) ☐ Youth (14-24yrs) ☐ Adults (25-64yrs) ☐ Older persons (65+yrs)

No more than 1 choice may be selected.

Does your project mainly focus on any of the following:

**Fiordland Community Partnership Fund - May 2025 round
Fiordland Community Partnership Fund application form
Application No. FiordCPF005MAY25 From Anna Beyers - DRAFT**

☐ Parents/families ☐ People with a disability ☐ Rural communities ☐ At risk families ☐ People who are not currently participating and those experiencing barriers to participation ☐ Volunteers ☐ At risk youth ☐ New migrants ☐ Refugees ☐ High needs populations

No more than 1 choice may be selected.

The following are the main ethnic groups in our region - please indicate who will predominantly benefit? *

☒ All ☐ NZ European ☐ Maori ☐ Pacific peoples ☐ Asian ☐ Middle Eastern/Latin American/African ☐ Other

No more than 1 choice may be selected.

Building & facility information

Does your application relate to a building or facility?

☐ Yes

☒ No

No more than 1 choice may be selected.

Project Budget & Financial Details

*** indicates a required field**

Financial details

Bank Account *

Account Name: Fiordland Community
House Community
Activities

Account Number:

Must be a valid New Zealand bank account format.

Please upload verification of your organisation's bank account details

Filename: FCH Bank account.pdf

File size: 241.4 kB

i.e. a bank coded deposit slip or bank verified account details

Are you registered for GST? *

☐ Yes

☒ No

No more than 1 choice may be selected.

If yes, GST number:

Must be a number.

Please upload your organisation's latest financial statements *

Filename: Fiordland Matariki Hamper Project Bundle - part 2.zip

File size: 7.1 MB

Fiordland Community Partnership Fund - May 2025 round

Fiordland Community Partnership Fund application form

Application No. FiordCPF005MAY25 From Anna Beyers - DRAFT

Filename: Matarik Hamper 2024 buget summary (5 Aug 24).pdf
File size: 102.3 kB

Please upload a current bank statement from your organisation *

Filename: FCH Bank account.pdf
File size: 241.4 kB

Total project cost *

4500
Must be a number.

Amount you are requesting from the Fiordland Community Partnership Fund? *

2000
Must be a number.

Please indicate your current level of reserves: *

\$2,500.00
Must be a dollar amount.
At the time of this application

Please comment on your level of reserves and if they cannot be used towards this project, explain why: *

The Matariki funds has raised \$2500 for this years hampers these will be deposited in the next 3 weeks. The balance currently in the Fiordland Community House bank account is tagged for other community projects.

Briefly describe any voluntary effort or donated materials provided for this project:

We currently have commitments to donate funds from The Grace Place, Fiordland Community House and Rotary. The organising group are all volunteers and we have volunteers committed to making the hamper products

How do you envisage paying for any future operational costs for this project?

Any Matariki hampers in future years will require fundraising.

Budget

List all the income you plan to get towards your project e.g. grants/donations, your own funds, fundraising. **Also include the grant amount you are requesting for this application (income and expenditure totals must match).**

If you are GST registered please provide figures that EXCLUDE GST. If you are NOT GST registered please provide figures that INCLUDE GST.

Income	\$	Expenditure	\$
The Grace Place	\$1,000.00	Ingredients for treats	\$800.00
The Grace Place		Balm ingredients	\$200.00
Rotary	\$500.00	Yarn for dishcloths	\$500.00
SDC	\$2,000.00	Meal ingredients	\$1,200.00

**Fiordland Community Partnership Fund - May 2025 round
Fiordland Community Partnership Fund application form
Application No. FiordCPF005MAY25 From Anna Beyers - DRAFT**

		Soap ingredients	\$500.00
		Room hire	\$200.00
Fiordland Community House	\$1,000.00	Printing	\$200.00
		Notepads and pens	\$200.00
		Balms	\$200.00
		Food and other Packaging	\$500.00

Budget Totals

The income and expenditure totals should balance/match.

Total Income Amount

\$4,500.00

This number/amount is calculated.

Total Expenditure Amount

\$4,500.00

This number/amount is calculated.

Income - Expenditure

\$0.00

This number/amount is calculated.

Quotes

You should obtain two quotes where practical. If this is not possible, please just explain why below.

Have you sought at least two quotes?

☐ yes

☒ no

No more than 1 choice may be selected.

Please upload quote(s)

No files have been uploaded

Quotes

If you have not provided more than one quote, please explain why:

ingredients estimates are based on last years expenses we are still awaiting some quotes for ingredients when required

Supporting documentation

Supporting documentation

Attach any other relevant information, e.g. covering letter, letters of support, or other documents.

Fiordland Community Partnership Fund - May 2025 round
Fiordland Community Partnership Fund application form
Application No. FiordCPF005MAY25 From Anna Beyers - DRAFT

Attach documents here
No files have been uploaded

Feedback

Feedback

How did you find out about the Fiordland Community Partnership Fund?

☐ Have applied previously ☐ Southland District Council website ☐ Council or Community Board Facebook page ☐ Radio ☐ Newspaper ☐ Online ☐ Referred by another funder ☐ Word of mouth ☐ Council staff ☐ Other

No more than 1 choice may be selected.

Please rate the following statements

The time required to prepare and complete the application was reasonable

☐ Strongly agree ☐ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

No more than 1 choice may be selected.

The application process is very straightforward

☐ Strongly agree ☐ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

No more than 1 choice may be selected.

Please provide us with any suggestions about any improvements we could make to the application process

Declaration

*** indicates a required field**

Declaration

I consent to the Southland District Council collecting personal details provided on this form. The consent is given in accordance with the Privacy Act 2020.

This declaration and authorisation relates to information in this application and attachments that the Southland District Council may hold about your organisation/group now or in the future.

In making this declaration I declare that:

- this application has been submitted with the full knowledge and agreement of the management/governance of my organisation/group;
- the information supplied in this application and any attachments is true and factual;
- any grant received will be used for the purpose for which it was approved.

I authorise Southland District Council to:

- use the information supplied as part of this application and any attachments for the purposes of administration and consideration of this application;

**Fiordland Community Partnership Fund - May 2025 round
Fiordland Community Partnership Fund application form
Application No. FiordCPF005MAY25 From Anna Beyers - DRAFT**

- make any enquiries of third parties, (which may involve discussing information contained in this application);
- advertise or publish the name of our organisation/group and the amount of any grant approved if this application is successful, including disclosure of this information to other funding agencies.

I acknowledge that:

- any decision made is final
- Southland District Council has the right to withdraw any grant approved or demand the return of funds already paid if it is discovered that any statement made in this application is incorrect, incomplete or misleading, in a way that may have affected the funding decision.

I am authorised to complete this application and I have read and understood this declaration and privacy statement:

Name *

Position in organisation *

Date *

Must be a date.

Submitting your form

There is a review and submit button at the bottom of the navigation box to the right of the screen.

You need to review your form before you submit it - you won't be able to submit your form until all required questions (marked with an *) are completed.

Once reviewed you can submit your form by clicking on 'submit' at the top of the screen or on the navigation box.

Once submitted, you will receive an email from SmartyGrants acknowledging receipt of the form. If you do not receive this email please check you have clicked the submit button at the top of the form. No further editing of your form or uploading of support material is possible once submitted.

If you have any queries or experience any problems please phone 0800 732 732 or email funding@southlanddc.govt.nz.

Gordon Crombie

From: Helen Dodson <pbbhad@gmail.com>
Sent: Monday, 2 June 2025 8:32 am
To: Gordon Crombie
Subject: Matariki Hamper Funding Application to Fiordland Community Board Community Fund
Attachments: Covering Letter - Funding application .pdf; Matarik Hamper 2024 buget summary (5 Aug 24).pdf; 2024 Matariki Hamper review sheet-compressed.pdf; Matariki Hampers 2024 - feedback.docx; e.g of school letters 2023.pdf

This message is from an external sender

Good morning Gordon,

Thank you for your time discussing this application about 10 days ago. We have been working on getting an application ready, but as I went back into to complete the application this morning I have discovered that I can no longer alter or submit the application following the Saturday 31st close-off date. You mentioned in our conversation that there was some flexibility on the date of application and I had assumed that getting it completed on the first working day after the funding closed would be okay. If you are able to access the application and update it before submitting I have a couple of changes to make and some supporting documentation to provide.

Changes to budget;

The Grace Place Income - \$1000 Expenditure - Ingredients for treats \$1000

Rotary Income - \$500. - Expenditure - Dish cloth yarn - \$500

SDC - Income \$2500 - Expenditure - Meal ingredients -\$1200, Soaps materials \$500, Roo, hire \$200, Remainder of dish cloth yarn not covered by Rotary funding \$100, Remainder of ingredients for treats not covered by The Grace Place \$500

Fiordland Community House - as per application

Ingredients for treats should be \$1000 under grace place and \$400 under SDC funding and there should be no allocation for balm ingredients under the Grace Place.

Explanation for no quotes;

We are still awaiting quotes, so have based this year's budget on last year's spending with an allowance for increases in costs where we are aware of these. We also acknowledge that some of the ingredients for the meals or other items may end up being donated, but we need to budget for purchasing them.

Supporting documents include ; cover letter, The 2024 budget from which we have based this years budget, a review of last year's Matariki hampers, a word document with examples of feedback received and an example of a letter written by a school pupil and included in a hamper.

Thank you for your help with this,
Kind regards
Helen Dodson

Helen Dodson

pbbhad@gmail.com

Phone: 02041222544

Saturday 31st May 2025

Re: Funding application for the Fiordland Senior's Matariki Hampers, 2025

We are seeking funding of \$2000 toward the 2025 Fiordland Senior's Matariki Hampers. This initiative has been run for the past 3 winters with very positive feedback, and we hope to run it again this season in June/July 2025. It involves putting together a hamper and meal which is delivered to nominated seniors in Fiordland, who are over 65 years of age. Last year we delivered just short of 200 hampers.

The aim of the project is to provide a boost to seniors during the winter months, increase their sense of visibility, belonging and 'being seen' in our community. At the same time, it is an opportunity for younger generations to connect with older generations, an opportunity sharing around Matariki, it also brings community volunteers and organisations together in a common community project.

It is a collaborative community project involving contributions from school children, early childhood centres, community groups such as the Fiordland Community Kai initiative, The Fiordland Community Garden, Fiordland Creative Fibers and other community craft groups and local artisans (e.g. chocolate and soap makers).

Funding has thus far been received from The Grace Place and Rotary. The total project costs are approximately \$5000 and cover the hamper contents (soap, balm, chocolate, hand-knitted dish or face cloth), meal ingredients and containers, hamper bags, printing costs and venue hire (for cooking and packing the hampers). On top of this volunteers contribute time and petrol to compile and deliver hampers. Previously Te Hau Toka have covered the cost of a coordinator for this project, however this is now being undertaken voluntarily by a group of 6 people including the previously employed coordinator, Anna Star.

Thank you for considering this application.

Yours sincerely

Helen Dodson

On behalf of the Matariki Hamper organizing group.

Seniors' Matariki Hampers 2024

A huge thank you to everyone involved in the Fiordland Matariki Hampers this year. A chance to reflect on and celebrate our local seniors - as well as giving them a mid winter boost. It was a massive effort all round, with many groups, organisations and individuals coming together to make it happen, as well as our very generous funders (*Te Hau Toka; Meridian Power Up fund; The Grace Place; The Rotary Club of Fiordland and the Hollyford Cafe*).



- We had 32 individuals volunteering their time over the 2 main days (cooking, packing and delivering hampers - the equivalent of 18 working/8hr days of effort).
- We made meals for 335 people (which included a soup; a cheese scone; an apple & rhubarb crumble and a biscuit).

- We made and gave out 206 hampers to nominated households of over 65's.
- Many more volunteers put their time and efforts into knitting, crafting and creating beautiful locally made content for the hampers.



The hampers contained locally made soap by Antonia Croft, and facecloth/dish cloth - lovingly hand knitted by local volunteers (special shout out to the Creative Fibres group); locally made balms from Fiordland Botanicals or a lip balm from Visit Fiordland; local teas from One Eighty South; a seed of kindness/sunflower seed to plant from the Fiordland Community Garden; Sweet Treats (chocs & biscuits) from Masami's Kitchen; a Matariki letter from a Te Anau School pupil; and either a salt dough star or a star card from Nurture and Bloom and Southern Stars ECE. There was information on the 5 ways to wellbeing and looking after your wellbeing tips, a notepad, a Senior Gig Guide, an invitation to the over 60's coffee group and information on Age Concern's visiting service. The food containers and the hamper bags were sponsored by the Hollyford Cafe, and lovingly decorated by Fiordland Kindergarten children.

The Fiordland Community Kai group & Fiordland Community Garden cooked a meal to include: Vegetable soup, cheese scones, apple and rhubarb crumble and biscuits, as well as sharing the recipes for these creations. The amazing Wilson's Veges generously sponsored all the vegetables for the soup.



Seniors' Matariki Hampers 2024

MATARIKI

SENIORS' HAMPERS 2024

It is such a pleasure to be part of the community creating these hampers. Many thanks to the following groups, organisations, businesses and clubs who helped in ways big and small - as well as the numerous individuals who volunteered their time, energies and ideas.

...(in no particular order)

- Fiordland Community Pharmacy staff
- Fiordland Community House staff
- Fiordland Medical Centre staff
- Te Anau Library staff
- Everyone who nominated a special someone
- Jane Guilder Sewing
- Antonia Croft Soaps
- Fiordland Arts Hub
- Wilson's Veges
- Te Hau Toka
- Meridian Energy
- The Fat Duck Gastropub
- Rotary Fiordland
- Te Anau Photocentre
- The Grace Place
- Packing, Cooking and Delivery volunteers
- Te Anau Events Centre
- Fiordland Kindergarten
- Age Concern Southland
- Southern Stars Early Childhood Centre
- Nurture and Bloom Early Childhood Centre
- Te Anau Primary School
- Helen D, herb balms
- Nga Kete Matauranga Pounamu Charitable Trust
- Fiordland Community Kai
- Katherine M From The Source
- Hollyford Cafe
- One Eighty South teas
- Masami's Kitchen
- Great South / Visit Fiordland team
- Fiordland Community Garden
- Mental Health Foundation
- The many knitters who looped & stitched, and especially the Creative Fibres team
- All our Fiordland Seniors (nominated and otherwise) for the magic you bring to our community through your presence.

Te Hau Toka

SOUTHERN LAKES WELLBEING GROUP

FEEDBACK

"A big Thank You to all involved in Matariki Kai...what a wonderful effort (again!) by so many of you in Te Anau, including our lovely Primary School children. What a bright and encouraging message from them to help us through these cold days we are having. How fortunate we are to be living in this wonderful village. Again, thank you all for your overwhelming kindness and generosity."

"The hamper was amazing. So generous. And Little Chloe sent us a beautiful letter. Thank you all so much."

"It's so lovely to live in a caring community who care about their elderly residents well being. It is very much appreciated. Great effort from all involved. Thanks so much and God bless each one of you who contributed to the lovely parcel I received."

"Such a wonderful expression of a community caring for each other."

"Thank you for the beautiful and generous Matariki parcel that we received yesterday. It is much appreciated and arrived just when I was ultra busy. Thank you. You are doing a wonderful job of keeping the older people connected and comfortable."

"Just wanted to let you know that the Matariki Hampers have gone an absolute treat! It has brightened their day. It was amazing."

"Thankyou everyone it was greatly appreciated by father-in-law Who couldn't believe the generosity of the community. Thank you so very much."



Seniors' Matariki Hampers 2024

Matariki Hampers 2024 – Feedback quotes

“A big Thank You to all involved in Matariki Kai...what a wonderful effort (again!) by so many of you in Te Anau, including our lovely Primary School children. What a bright and encouraging message from them to help us through these cold days we are having. How fortunate we are to be living in this wonderful village. Again, thank you all for your overwhelming kindness and generosity.” Rex F.

Marie Youldon

Thanks y'all! What a great effort from you all for the hamper we live in a wonderful community.

Glenys Goddard

Such a wonderful thing to do and so nice to receive one today. Lovely community to live in. 🍷🍷🍷

Karen Turner

Thank you very much to the community. We enjoyed some of the food last night, a wonderful surprise.

Shirley Black

Such a lovely surprise to receive a hamper today, full of so many goodies, thank you so much to everyone who made this happen. 😊

Ruth Bedingfield

The hamper was amazing..So generous ..And Little Chloe sent us a beautiful letter..Thank you all so much.xx

Bronwyn Eason

Great community to live in, really appreciate my lovely hamper delivered today

Jill McBride

Thank you to all those who worked so hard to put the delightful hamper together including those of school age and to those who took time from their day to deliver We were thrilled to receive our hamper today

Kathy Zagame

What a lovely surprise, especially from people who don't know me.
Thankyou all ❤️

Shirley Smith

It's so lovely to live in a caring community who care about their elderly residents well being. It is very much appreciated. Great effort from all involved. Thanks so much and God bless each one of you who contributed to the lovely parcel I received

Diane Ridley

Many thanks for the lovely surprise we received today and to Noah for the great letter. 🌸

Sandra Harry

Such a wonderful expression of a community caring for each other. Blessings.

Monique Van Rensburg

Anna Fiordland and team, you organized an amazing outreach event! This blessed many of our valued seniors.

Thank you for pulling this together ❤️

Junelle Mcmurtrie

The love that went into making the hampers and the diversity of the contents was amazing. The timing for us was perfect. Thank you so much.

Vivianne Nicholson

Thank you very much for the awesome hamper we arrived home to ,very much appreciated and a special Thank you to caria for her lovely letter .such a great community.

Linda Lambeth

Thankyou every one it was greatly appreciated by father-in-law.

Who couldn't believe the generosity of the community

Thank you so very much

Heather Gay Kovalenko

Thankyou very much my Mother was so excited to receive these wonderful items in her hamper.

Joy Excell:

"Thank you to you and your team for the beautiful and generous Matariki parcel that we received yesterday. It is much appreciated and arrived just when I was ultra busy. Thank you. You are doing a wonderful job of keeping the older people connected and comfortable. You are such a blessing"

Madison Robertson:

"Just wanted to let you and your team know that the Matariki Hampers have gone an absolute treat! It has brightened their day. It was amazing".

Project Budget - Matariki Hampers 2024

Funding IN	Unsuccessful	Successful	Notes	Accountability complete
The Grace Place		\$1,000.00		n
Rotary		\$500.00		n
Meridian Power Up Fund		\$2,382.24		n
Te Hau Toka Connecting Com fund		\$1,000.00	Specifically for meal component	n
Fresh Choice	\$500.00			n/a
TOTAL FUNDING RECEIVED		\$4,882.24		

Spending/Costs	Detail	Costs	Notes	Invoice Numbers
MEAL				
Fiordland Event Centre	Kitchen and Supper Room hire	\$140.00	THT - cc fund	Invoice # INV-2654
Fresh Choice Groceries	Hamper meal	\$712.64	THT - cc fund	Directly on FCH account
Fresh Choice Groceries	Hamper meal, Day 2 top up	\$50.99	THT - cc fund	reimburse Katherine
Wilsons Vegetables Ltd	Hamper meal, apples	\$100.00	THT - cc fund	reimburse Katherine
Mitre 10	Fiordland Kindergarten Painting gift voucher & cooking tea towels	\$144.12		reimburse Anna
Paper Plus, Te Anau	Stationary, glue sticks	\$13.47		reimburse Alexa
Te Anau Trader, Printing	Recipe cards & age concern flyer	\$120.00		SAC #8135
Hollyford Café	Hamper bags & food pottles	\$0.00	donated by café (covers Fresh Choice shortfall)	n/a
VOLUNTEER APPRECIATION				
Te Anau Trader, Printing	Volunteer thank you cards	\$6.00		SAC #8089
Fresh Choice, chocolates	Thank you to Creative Fibres, facecloth knitting group	\$23.10		reimburse Anna
HAMPER ITEMS				
Antonia Croft	Soap	\$440.00		INVOICE # CC2407/03
Jane Gilder Sewing	face cloth yarns - Invoice 1	\$199.80		

Jane Gilder Sewing	face cloth yarns - invoice 2	\$177.60	Invoice #: INV-0274
Jane Gilder Sewing	face cloth yarns - invoice 3 (receipt)	\$149.60	reimburse Anna (#: INV-0276)
Masami's Kitchen	Sweet treats for hampers & volunteers	\$1,520.00	# 10132
One Eighty Degrees	Tea packets for hampers	\$760.00	
Kings Sunflower Seeds	Seeds of Gratitude	\$76.63	reimburse Alexa
Craigs envelopes	Seeds of Gratitude	\$66.03	reimburse Alexa
TOTAL SPENT ON PROJECT		\$4,699.98	
UNSPENT FUNDS		\$182.26	

Update on 2025 triennial election

Record no: R/25/5/23264

Author: Jayson Trent, Democracy Advisor

Approved by: Vibhuti Chopra, Group manager strategy and partnerships

☐ Decision

☐ Recommendation

☒ Information

Purpose

- 1 The purpose of this report is to provide an update and general information on the local government 2025 triennial election.

Executive summary

- 2 The triennial local government election will be held on Saturday 11 October 2025.
- 3 Candidate information sessions will be held on 15 July 2025, 6pm at the Otautau SDC Office, 176 Main Street and on 16 July 2025, 6pm at the Lumsden Memorial Hall, 8 Meadow Street.
- 4 Candidate packs that include nomination forms, the candidate handbook, pre-election report and electoral expense forms will be available at all Council area offices/libraries from 4 July 2025.
- 5 Election related documents and resources will be made available on the Council website at www.southlanddc.govt.nz/council/elections.
- 6 The Local Government Commission (LGC) released its determination of SDC's representation arrangements for the 2025 triennial elections on 29 January 2025. The LGC decided to instate the arrangements outlined in Council's final representation proposal. These representation arrangements will take effect at the commencement of the 2025-2028 triennium.
- 7 Elected members of the 2022-2025 triennium will cease to hold office on the day after the official results are declared by public notice. Those elected for the 2025-2028 triennium will take office on that day, but will not be able to act in their capacity as an elected member until they are sworn in.

Recommendation

That the Fiordland Community Board:

- a) receives the report titled “Update on 2025 triennial election”.**
- b) notes the following key dates in relation to the 2025 triennial election:**
 - **4 July 2025 – nominations open**
 - **15 July 2025 – candidate information session**
 - **16 July 2025 – candidate information session**
 - **1 August 2025 – nominations close at 12 noon**
 - **9 to 22 September 2025 – delivery of voting documents**
 - **11 October 2025 – election day (voting closes at 12 noon)**
- c) notes the Local Government Commission determination for the Southland District, released on 29 January 2025, will apply from the commencement of the 2025-2028 triennium.**
- d) notes that, the elected members of the 2022-2025 triennium will cease to hold office on the day after the day the official results of the 2025-2028 election are declared by public notice, unless they are re-elected**

Background

- 8 On 2 August 2023, Council confirmed the first past the post electoral system for the 2025 triennial election and any associated by-election.

Update on the triennial elections 2025

Nominations

- 9 Nominations for all seats will open on Friday 4 July 2025 and close at 12 noon on Friday 1 August 2025.
- 10 Nominations can be sent by mail to 15 Forth Street, Invercargill 9810, email to elections@southlanddc.govt.nz, or delivered to a Council staff member by visiting any Council office or library.
- 11 To ensure timely processing of all candidate nominations, candidates are highly encouraged to submit their nominations and supporting documents as soon as possible.
- 12 If there are less candidates than seats available at the close of nominations, a by election will be triggered to fill the vacancies. If there are the same number of candidates as seats available, candidates will be elected unopposed.

Information for candidates

- 13 Candidate packs that include nomination forms, the candidate handbook, pre-election report and electoral expense forms will be available at all Council area offices/libraries and on the Council website from 4 July 2025.
- 14 The candidate handbook provides information for individuals considering standing in the 2025 election. It contains a comprehensive overview of all aspects of the election, including the seats available and the requirements to become a candidate.
- 15 The pre-election report is a document required under the Local Government Act 2002. The report is the responsibility of the chief executive and must be prepared independently of elected members. It focuses on issues that will need to be considered in the next triennium and provides information on the major projects Council expects to fund over the next three years.
- 16 All election resources will be made available at <https://www.southlanddc.govt.nz/council/elections/elections-2025/> and general information about Council elections, including past elections is available here <https://www.southlanddc.govt.nz/council/elections/>.

Election protocols for elected members

- 17 In the lead-up to local government elections, there are protocols elected members should be aware of to ensure fairness, impartiality, and compliance with legal requirements/restrictions. Election protocols for elected members were distributed in the weekly Kia for elected members on 9 May 2025
- 18 The key principles outlined in the election protocols for elected members to note are:
- council resources cannot be used for campaign purposes (this includes Council run social media accounts - these must remain politically neutral during the election period)
 - leading up to the election, elected members continue to have the right and responsibility to govern and to make decisions, but it is likely there will be an increased level of media and public scrutiny
 - elected members will still have access to the information they need to discharge their roles as incumbents and their Council contact information will still be publicly available. Information requests for electioneering purposes will be managed differently.

Representation arrangements/representation review

- 19 On 30 January 2025, the LGC issued its determination on the representation arrangements for the Southland District that will apply from the 2025 local government elections. The determination puts in place the arrangements adopted by Council as its final representation proposal. The new determination is available here [Southland District Council Determination 2025](#).
- 20 Representation arrangements from the 2025 local government election will be similar to those currently in place, with minor ward/community board boundary changes at Dunearn, Drummond, Taramoa, Otamika Valley and Nokomai Station. There are also corrections to some ward and community board names to include macrons, these are Ōraka, Ōreti and Waihōpai.

Information campaigns

- 21 People will be encouraged to ensure their enrolment details are up to date and an enrolment campaign will be conducted by the Electoral Commission supported by each Council. The number of electors in the Southland District is expected to be approximately 22,000.
- 22 Council's information campaigns will have three key phases including, 'enrolling/encouraging people to check their enrolment status', 'standing for election' and 'voting'. These will include information about Council, what it is like to be an elected member, how to enrol, how to stand, how to find out about candidates, why you should be a voter and how to vote. The campaigns will aim to encourage participation by increasing public knowledge of the elections process for voters and candidates. Where appropriate, staff will work with staff from other councils in the region to provide election information.
- 23 The 'standing for election' phase will include election updates on the website, newspaper stories/ads, social media/Antenno posts, posters around townships, radio advertising and various media informational pieces.
- 24 The Southland District Council website will continue to receive updates on the 2025 triennial election as the election cycle progresses.

Electoral services and electoral officer

- 25 Electionz.com has been contracted by Council to provide electoral services for the 2025 triennial elections.
- 26 Anthony Morton, from Electionz.com, was appointed as Southland District Council's electoral officer on 23 November 2021 and he will continue to hold this position until either party give notice that they want to make a change. The electoral officer will carry out designated duties under the Local Electoral Act 2001, manage the election independently of the elected body and maintain the security of electoral records. The electoral officer will be supported by a deputy electoral officer who is a staff member. The deputy electoral officer for the 2025-2028 triennial election of Southland District Council is Robyn Rout, Governance Legal Manager.

Voting

- 27 The triennial elections will be held on Saturday 11 October 2025.
- 28 The election will be conducted by postal vote and voting documents will be delivered from Tuesday 9 September 2025 to Monday 22 September 2025. Voting closes at 12 noon on Saturday 11 October 2025.
- 29 In addition to Southland District Council election, the voting documents will also include elections for Environment Southland, Matura Licensing Trust and Gore and Districts Health Incorporated.

Remuneration

- 30 The remuneration of elected members is set by the Remuneration Authority in its annual determination.
- 31 Elected members are entitled to remuneration while they hold office.
- 32 In accordance with s 115(1) of the Local Electoral Act 2001, those elected for the 2025-2028 triennium will take office on the day after the official results are declared by public notice under s86, and their remuneration will start on this day.

- 33 In accordance with s 116(a) of the Local Electoral Act 2001, elected members of the 2022-2025 triennium will cease to hold office when members elected at the next election come into office, and their remuneration will end on this day.

Factors to consider

Legal and statutory requirements

- 34 The key legal requirements and protocols for local government elections are set out in the Local Electoral Act 2001, the Local Electoral Regulations 2001, and the Local Government Act 2002.

Attachments

There are no attachments for this report.

Chairperson's report

Record no: R/25/6/27855
Author: Rachael Poole, Committee advisor
Approved by: Robyn Rout, Governance legal manager

☐ Decision

☐ Recommendation

☒ Information

Purpose

The purpose of the report is to provide an update to the Fiordland Community Board on activities that the chairperson has been involved in since the meeting in February 2025.

Meetings and events

Nil - I had knee replacement surgery at the beginning of May and subsequent complications which have meant I have not attended meetings during this period.

Items for discussion

Requests for SDC reports to August FCB meeting:

1. information on development and financial contributions (including reserve contributions) that relate to the Fiordland Community Board area and recommendations for their use
2. information on residual MOP funds earmarked for Fiordland and recommendations for its use
3. unbudgeted expenditure request for \$20,000 grant to South Sea Spray for the Mural program to be delivered in Te Anau in late 2025
4. managing a project for the felling of the Douglas Fir trees in Water Park and the redevelopment of the area.

Next Meeting

Next meeting is at 1pm on Monday 25 August 2025 to be held at the Fiordland Community Events Centre.

Recommendation

That the Fiordland Community Board:

- a) **Receives the report titled "Chairperson's report".**

Attachments

There are no attachments for this report.

Councillor update

Record no: R/25/6/25584
Author: Rachael Poole, Committee advisor
Approved by: Vibhuti Chopra, Group manager strategy and partnerships

☐ Decision ☐ Recommendation ☒ Information

Purpose of report

- 1 This report is to provide the board an overview of the matters that have been considered at Council and Finance and Assurance Committee meetings from 2 April 2025 to 14 May 2025.
- 2 To watch any of the previous Council or Finance and Assurance Committee meetings select this link: [SDC youtube](#)
- 3 An overview of the reports presented is given in the table below.
- 4 This report is also to provide an opportunity for Councillor Greaney to highlight particular matters or update the board on any other issues that have arisen around the Council table.

2 April 2025 – Council meeting	
Report	Overview
Public participation	<p>Wendy Joy Baker addressed Council about a 2023/2024 dog report, Make it stick surveys, District plan, Code of Conduct for elected members, follow-up of complaints through texts (more compassion towards ratepayers), more appreciation of sports in community and more respect, upkeep of honorable war memorials all year around</p> <p>Dave Diack addressed the meeting in relation to the use of volcanic ash as a cement for footpaths in the Oreti ward and the District in general.</p> <p>Boyd Wilson addressed the meeting in relation to section 73 of the Building Act 2004.</p>
2024 Rule Speed Limits Rule - Required Speed Limit Amendments	<p>This report provided information on the speed limit changes required to be implemented by Council and set those new speed limits to comply with the Land Transport Rule: Setting of Speed Limits 2024.</p> <p>Fifteen locations were identified where speed limits around schools were required to transition to variable speed limits before 1 July 2025.</p> <p>This report was left on the table to be considered with NZTA present at a later meeting.</p>
Forecasted Financial Position for the year ending 30 June 2025	<p>This report provided information on the expected year-end financial result compared to the Long Term Plan 2024/2025 and sought approval of the resulting forecasted position. The report also sought Council's approval for unbudgeted expenditure requests, and the deletion and deferral of a number of projects.</p>

Financial Report for the period ended 28 February 2025	Council was provided with an overview of the draft financial results for the eight months to 28 February 2025 by Council's seven activity groups, as well as the financial position and the statement of cashflows as at 28 February 2025.
Adoption of statement of proposal for changes to fees and charges 2025/2026 for consultation	Council approved the statement of proposal outlining the proposed changes to fees and charges 2025/2026, which formed the basis of public consultation. Public consultation ran from 4 April 2025 to 3 May 2025. The final Schedule of Fees and Charges 2025/2026 will be adopted as part of the Annual Plan 2025/2026 in June 2025.
Unbudgeted expenditure request for a grant to Orepuki Community Promotions Charitable Trust - Historic railway water tower repair project brought forward	Council approved unbudgeted expenditure of up to \$28,927 to the Orepuki Community Promotions Charitable Trust, to be funded from the Hirstfield Reserve for the restoration work on the historical Orepuki railway water tower.
Public Notification of Plan Change 3	<p>Council gave approval for the public notification of Private Plan Change 3 requested by Blue Sky Meats (NZ) Limited to rezone land at 729 Woodlands Morton Mains Road, recognising an established industrial activity and providing appropriate precinct provisions for environmental management.</p> <p>Council noted that Blue Sky Meats had submitted a private plan change request to rezone their property from rural to industrial, with specific precinct provisions. The plan change has been accepted for processing under Clause 25 of Schedule 1 of the Resource Management Act 1991.</p>

16 April 2025 – Council Meeting

Report	Overview
Progress Plan Change 2	Council reapproved the Southland District Council and Invercargill Subdivision, Land Use and Development Code of Practice 2023, approved the public notification of their decision that establishes that the Operative Southland District Plan is deemed to have been amended and revoked the Subdivision, Land Use and Development Bylaw 2012.
Management report April 2025	<p>Staff updated Council on what has been happening in the following operational areas:</p> <ul style="list-style-type: none"> • Consultation • Communications and engagement • Information services • Strategic planning and policy • Governance • Spatial planning

30 April 2025 – Council Meeting

Report	Overview
Around the Mountains Cycle Trail Trust Update	Nicola Willis (Chair of the Trust) and Susan Mackenzie presented an update on the past 12 months of data for Around the Mountains Cycle Trail.
Mayor's report	Mayor Scott reported on the meetings and events that he has attending during February through to late April 2025. Anne Horrell, Chair of Tuatapere Te Waewae Community Board gave an update of activities that have been happening in her community board area.
Review of Dog Control Bylaw 2015 and Dog Control Policy 2015	Council approved the Draft Dog Control Policy 2025 and the Draft Dog Control Bylaw 2025 for consultation. Public consultation will take place from 12 May 2025 through to 13 July 2025.
Use of Hokonui Hall reserve	Council approved unbudgeted expenditure of \$8,340 to be funded from the Hokonui Hall reserve towards a sign recording the location of Hokonui and approved the transfer of the remaining balance of the Hokonui Hall reserve to the Browns Community Centre reserve.
Waikaia speed limit reduction proposal update and next steps	Council requested staff to revise the Waikaia speed limit reduction proposal to meet the new requirements of the Setting of Speed Limits Rule for consultation.
Waikaia speed limit reduction signs - Unbudgeted expenditure request	Council approved unbudgeted expenditure of up to \$10,000 plus GST for the supply and installation of new signage in anticipation of the speed limit being reduced at the intersections of Wellington Street, Riversdale-Waikaia Road and Piano Flat Road in Waikaia, to be funded by a 15 year loan to be repaid from the Ardlussa Community Board rate. It was noted that this expenditure will be dependent on the decision being received from the Director of Land Transport and that if the speed limit reduction is not approved, then the funding may not be required.
Winton CCTV camera project - unbudgeted expenditure request	Council approved unbudgeted expenditure of up to \$65,000 (excluding GST) from the Winton Property Sales Reserve to cover the costs of works, hardware and installation of up to six CCTV cameras and the necessary supporting systems within the Winton township.
2024 Rule Speed Limits Rule - Required Speed Limit Amendments - Report laid on the table from 2 April 2025 Meeting	Council reconsidered the speed limit changes required to be implemented by Council and set those new speed limits to comply with the Land Transport Rule: Setting of Speed Limits 2024. They agreed to change a number of permanent speed limits and to install updated signage between 1 May 2025 and 1 July 2025. Council also agreed for Mayor Scott to write to the Minister of Transport to express Councils frustration on having to agree to a rule that is not fit for purpose and is an extra expense to Council.
14 May 2025 –Council Meeting	
Report	Overview
Changes to fees and charges 2025/2026 - submissions and hearings	Council received all the written submissions received on the changes to fees and charges and noted that there was one submitter, Federated Farmers who requested to speak to Council on their submission. Due to sickness on the day of the meeting,

	Federated Farmers were unable to attend and apologised for their non-attendance.
14 May 2025 – Finance and Assurance Committee Meeting	
Report	Overview
Finance and Assurance Committee workplan for the year ended 30 June 2025.	The Committee received the report and noted the addition of three new reports being the Procurement policy review, FMIS project timetable and the Back Together Build project update. The Insurance Policy review report was moved from the May meeting to the 11 June 2025 meeting.
Interim performance report – period two – 1 July 2024 to 28 February 2025.	The Committee received the report and asked staff for more information on two of the results and thanked staff for what they have been able to achieve to date. They also gave credit to the staff who spoke on the day for their knowledge of their areas and where the results were not met they were able to give detailed reasons why and what the next steps are.
FMIS project timeline update.	Staff updated the Committee on the proposed timeline with the major phases as follows: <ul style="list-style-type: none"> • Discovery and Planning, now to June 2025 • Design and Foundation, July – Dec 2025 • Build and Configure, July 2025 – January 2025 • Test and Train, February – June 2026 • Operational Onboarding, March – June 2026, • Go-Live on 1 July 2026, and stabilisation and hyper care ongoing after this.
Annual report 2024/2025 timetable.	The Committee received the report showing the key dates for the annual report 2024/2025. <ul style="list-style-type: none"> • 27 August 2025 draft annual report presented to Council • 25 August to 19 September 2025 audit of annual report • 29 September final draft of the annual report • 8 October 2025 adoption of annual report.
Draft procurement and Contract Management Policy	The committee considered and gave feedback on the draft Procurement and Contract Management policy and have asked staff to incorporate their feedback into a revised draft document.
B2B project update	The committee received the back together build update and noted that four working groups are now confirmed, one of which – the Communications and Engagement Group - is already underway and has provided the project name B2B. The PSG has endorsed the communications strategy and engagement principles recommended by the Group.

	Key risks currently identified include budget pressures, structural challenges, procurement complexity, and stakeholder expectations.
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Recommendation

That the Fiordland Community Board:

- a) receives the report titled “Councillor update”.**

Attachments

There are no attachments for this report.

Community board reporting

Record no: R/25/6/26281
Author: Stella O'Connor, Community partnership leader
Approved by: Sam Marshall, Group manager customer and community wellbeing

☒ Decision

☐ Recommendation

☒ Information

Purpose

- 1 The purpose of this report is to inform the board of the community leadership, operational and Council activities in the board area and across the district.

Recommendation

That the Fiordland Community Board:

- a) **receives the report titled "Community board reporting".**

Attachments

- A Fiordland community leadership report - 23 June 2025
- B Fiordland operational report - 23 June 2025
- C Project updates - June 2025
- D Te Anau Lakefront Survery analysis



What's happening in your area

Playground update

Exciting times for Te Anau's playgrounds. Despite a few weather hiccups, progress is well underway to bring these spaces to life.

At Lions Park playground, contractors are working hard to push forward. The flying fox, five-way swing, and net tower are ready for action, with other fun features like stepping logs, talk tubes, and a four-bay swing now installed. The tower is in place, waiting for its finishing touches, and the much-anticipated caravan is on track to arrive on June 16. While the mokihi seesaw will be the last piece to go in, preparation for tunnels, rocks, and softfalls are already happening. By July's second week, the team hopes to wrap up, with the hedge, windbreak, and fence following soon after.

Over at Henry Street there is still play equipment being made. Once all equipment is in place landscaping will bring the final touches. Meanwhile, at Boat Harbour, there will be woodchip top up for softfall for the main module and standalone slide. The aim is to complete this by June 30, but it could shift slightly into July.

Manapouri Hall update

The Manapouri Hall is open again after all the asbestos on an outside wall has been contained.

Council chief executive Cameron McIntosh said Council used a licensed asbestos removal expert to seal and paint the area where the material was, and to clean up the ground under the area. It has now been inspected and given a clearance certificate. This will be given to Worksafe as well.

Mr McIntosh said the hall was closed for a week as a precautionary measure, while additional air monitoring was done around the hall and the clean-up completed outside.

The air monitoring inside the hall and entrance ways detected no asbestos particles in the air, and a clearance certificate was also given for that.

"We are pleased to get the hall open as fast we could, and that people can feel safe using it," he said.

Fiordland Library outside noticeboard

The Friends of the Library and the Southland District Council are collaborating on a project to install an outdoor freestanding waterproof noticeboard in the green space outside the library. The Southland District Council and Te Anau Library received \$4,000 and \$1,000 respectively from Te Hau Toka for Community Organisations Collaboration to support this project. Additionally, the Friends of the Library are contributing extra funds to ensure the project proceeds.

Alcohol free area

Te Anau's alcohol free areas have had a fresh update thanks to a team effort between the community board and Police. New signage is in place and the final touch, footpath stencils, will serve as a friendly reminder that these public spaces are alcohol free under the local bylaw. Keep an eye out for the refresh as Te Anau continues to foster a safe and welcoming environment for everyone.



Te Anau Basin Development Plan

The Te Anau lakefront survey was very popular, with close to 400 submissions received during the engagement period from April 17 to May 30.

Respondents were asked a series of questions about the lakefront area—what they cherish and don't want changed, how they access the area, and how they use it when they're there. They were also asked to prioritise three different sections of the lakefront for improvement: Te Anau Terrace, Lakefront Drive, and Steamers Beach. Additional questions explored what types of activities or facilities would encourage more time spent at the lakefront, preferred landscaping styles, and how traffic and parking should be managed. Accessibility for all was included, and respondents had multiple opportunities to share their thoughts through free text fields.

It was clear from the beginning that the Te Anau community is highly engaged. As evidenced in the results, there is a strong sense of ownership and deep appreciation for the area. While there is openness to thoughtful improvements—particularly around accessibility and comfort—there is also strong resistance to overdevelopment, visual clutter, and loss of character.

An engaged group of residents is ready to participate in the process of redesigning the lakefront. This participation could lead to better outcomes and stronger community buy-in. Many people who completed hardcopy surveys went beyond the margins, providing additional comments, photographs, and supplementary information. Please see a comprehensive summary document attached to this report.

Community Partnership Fund

The next round of the community partnership fund closed on 31 May 2025 with an available balance to be distributed of \$20,309. This is the final of the three rounds in the 2024-25 financial round. At the time of writing this report four applications had been received and will be considered at on 23 June community board meeting.

What's happening across the district

Governance training workshops

Council has partnered with Community Law South to bring governance training workshops to the district which are aimed at community organisations looking to upskill themselves on a range of governance issues. The next workshop is being held in Riverton on 9 July.

The first of five workshops was held in Lumsden on Tuesday 15 April. These workshops are free to attend but we do ask that you register your interest in attending by sending an email to

Kelly.tagg@southlanddc.govt.nz

These workshops are a great way to strengthen skills and help boards work more effectively while making a positive impact on their organisation. Attendees will gain valuable leadership and decision-making skills while learning about;

- the role of the Board/Committee
- safe and inclusive culture
- ethical behaviours
- meeting papers
- problem solving
- working together as a group
- key legislation
- registration of interest/conflict of interest management
- health and safety requirements and more.

The dates and locations for the remaining three workshops are:

- Winton – 9 July, REAP
- Fiordland – 24 September, Fiordland Community House
- Edendale – 7 October, Edendale Boardroom.

Community Service Award – Andre Bekhuis

Andre Bekhuis has never been one to shy away from a challenge – a trait which has seen him embrace many leadership roles in the Otautau community over the years.

Bekhuis' unrivalled contribution was formally recognised with the presentation of a Community Service Award from Southland District Council and the Wallace Takitimu Community Board on Saturday.

Southland Mayor Rob Scott said Bekhuis was thoroughly deserving of the honour.

"His involvement in the local community has been extensive and his contributions have undoubtedly had such a positive impact," he said.

"You won't find anyone more passionate about Otautau than Andre and that's reflected in the many roles he has held over the years."

Bekhuis served four terms on the Wallace Takitimu Community Board from 2010 to 2022, including three at the helm as chairperson.

He has spent the past two terms as president of the Otautau RSA and proved instrumental in the organisation attracting worldwide media attention for the procurement of the WW1 quilt that was made by local residents and sent to New Zealand soldiers convalescing in England during the war.

"That amazing piece of history has since been framed and now hangs proudly in our council office at Otautau for everyone to admire and enjoy," Mayor Scott said.

Immensely proud of the town, Bekhuis has been a long-serving member of Otautau Promotions, including several years as chairperson. His handy skills and community spirit are to the fore during events, tackling a vast range of tasks, and even installing the Christmas lights during the festive season.

The hanging baskets on display in the main street even captured his attention with Bekhuis seen watering them daily from his trusty four-wheeler motorbike.

President of the Otautau Golf Club, Bekhuis has been a driving force in its existence and played a key role in organising the 100-year jubilee.

As a local business owner, he generously makes his equipment available at no cost to help out the community, including maintenance of the bowling club and St John building.

Many hours are spent as a caregiver to elderly residents, ferrying them to appointments and RSA meetings.

And he's not adverse to putting on his kilt and playing the bagpipes for special occasions.

"Andre has a big heart for his community and works quietly away in the background to little fanfare so it is an absolute privilege to shine the spotlight on his efforts," Mayor Scott said.



Community Service Award – Jeanna Rodgers

Jeanna Rodgers' tireless voluntary work has made her an integral thread in the Lumsden community over more than two decades.

On Thursday evening her wonderful contributions were recognised with a Southland District Council/Northern Community Board Community Service Award.

Mayor Rob Scott and community board chair Greg Tither spoke about the immense value Ms Rodgers adds to her township.

The Northern Southland college teacher has been a member of many groups and committees supporting children and youth, often serving as the secretary. She has willingly given countless hours of her time to support activities and education for young people. Just one example is driving young members of Lumsden's climbing club to Te Anau and Invercargill so they can use the climbing walls there.

Over the years Ms Rodgers has secured several hundred thousand dollars of funding for many community projects and organisations, including the community swimming pool, the Northern Southland Reforestation Trust, and the toy library, as well as providing play equipment for children in the community under the auspices of the LAAMBS (Lumsden and Areas Activities for Miniature Bodies Society) charitable trust.

She is recognised as the first person to offer a helping hand at community events and projects. Mayor Scott said Ms Rodgers was the kind of person who made her community a better place to live in.

Among the many roles and services she has provided for her community are: founding a music and movement group, Plunket car seats, toy library treasurer and grants officer, Playcentre, Friend of Lumsden School secretary, Bibles in Schools, Anglican Church, Ōreti Community Bike Park committee, Northern Southland Amateur Swimming Club, Duke of Edinburgh supervisor at Northern Southland College, college football teams manager, climbing club, kapa haka, Northern Southland Reforestation Trust, Kidzone volunteer, and Northern Southland College PTA secretary.

As secretary of the Northern Southland Community Pool Trust, she voluntarily opens and closes the pool daily.

Ms Rodgers often assists with private childcare and tutoring, and she was a relief teacher at Lumsden's former Riverstones Early Learning Centre. At Northern Southland College she offers students access to extracurricular activities, while highlighting her community's events and activities as a casual reporter for The Southland App.



Community Service Award – Gay Munro

Conservation and community have been hallmarks of Gay Munro's life.

The Gorge Road resident has dedicated countless hours to both during an involvement spanning decades.

Mrs Munro's significant contributions were formally recognised with the presentation of a Community Service Award from Southland District Council and the Waihopai Toetoe Community Board on Saturday.

Southland Mayor Rob Scott said it was an honour to bestow the recognition.

"Gay sets the standard when it comes to community involvement. The time and effort she's dedicated to so many organisations and initiatives over the years is impressive, particularly in the conservation space," he said.

"The positive impact she has had not only benefits the community now, but it will also be long-lasting into the future for generations to come.

"She's looking after the past, the present and the future."

Her passion for conservation led to a role as the Southland regional representative on the Queen Elizabeth II National Trust from 1997 to 2009. Travelling all over the district, she was a sound source of advice for landowners committed to protecting biodiversity through a QEII covenant.

A strong advocate, Mrs Munro still volunteers with the Southland Ecological Restoration Network (SERN), organising field trips and helping with various projects.

The Waituna Landcare Group benefited from her extensive involvement from 2001 to 2022, initially as the secretary before she took the helm as chairperson in later years. Initiatives included stream plantings, the development of a sanctuary, replanting the gravel pit and organising informative field days on site.

In her local community of Gorge Road, Mrs Munro's impact has been significant.

After several terms on the former Gorge Road Community Development Area subcommittee, she served one term on the Waihopai Toetoe Community Board. Her previous governance experience included the Gorge Road School board of trustees and local swimming pool committee.

As chair of the Gorge Road and Districts Heritage Society, Mrs Munro organises the annual bus trip to areas of historical interest, was involved in the bell tower project and is now leading the installation of a heritage shed and interpretation panels at the domain.

Capturing the area's tales, Mrs Munro wrote the book *From Oteramika to Gorge Road and Districts*. She shared her love of literature by establishing a book exchange at the Mokotua Hall.

Other feathers in her cap include running table tennis and fish and chip nights at the hall, taking care of the Mokotua Recycling Centre, organising Anzac Day commemorations, and editing and distributing the bimonthly Gorge Road and Districts Gazette newsletter.



Community funding

Other funding opportunities

The following funding was granted for the March 2025 funding rounds:

Creative Communities Fund

Cathy Irons - Douce Ambiance: Riverton and Te Anau concerts	\$2000
Otautau Patchwork Group: Quilting workshop with Shirley Sparks	\$1,750
The CanInspire Charitable Trust: Beading workshops	\$1,100
Anna van Riel: Voice workshops	\$2,000
TDPI/ Central Western Archive: 100 years of rural women exhibition and workshops	\$2,126
Waimumu Te Tioua Art and Craft: Exhibition and workshop	\$4,700
Nathalie Sterkens: Kidsfest 2 day festival in Otautau	\$2,800
Te Hikoi: Artist challenge exhibition 2025	\$2,660
Te Anau Waitangi Charitable Trust: Te Anau Waitangi festival 2026	\$3,000
Toi Rakiura Arts Trust: Jackie Clarke show	\$1,000

The following Southland District Council funds close on 20 December 2025

- Centennial Bursary Scholarships for recognised tertiary study
- Valmai Robertson Creative NZ Arts Scholarships
- Eric Hawkes Memorial Outward Bound Scholarship.

Applications can be made on the Southland District Council website via the SmartyGrants link:

<https://www.southlanddc.govt.nz/council/funding-and-grants/>

Council department updates

Governance

Work streams that may be of interest to the board include:

Pecuniary and other interests – the register of elected member pecuniary interests is now publicly available on Council's website.

2025 local government elections – election protocols were provided to all elected members via the Kia Korero on 9 May. These protocols are a good resource to help you navigate if you are going to be both a current elected member and an election candidate. The team are preparing for the local government elections nomination period. Information on this is provided in a separate report on this agenda.

Mileage claims - please remember to send these claims through promptly to Rachael Poole at rachael.poole@southlanddc.govt.nz.

Elected member payments – over the next month the governance team will be arranging the annual communication payment to elected members. This is a non-taxable allowance that recognises elected members are using their own device and services (eg internet connection) to communicate on community board matters. The Remuneration Authority's annual determination also comes out in June each year outlining any changes to elected member pay for the following year. Elected member pay will be altered accordingly from 1 July 2025.

Policy

Consultation on Council's draft Dog Control Policy 2025 and draft Dog Control Bylaw 2025

Consultation on the draft bylaw and policy, including the proposed changes, went live on 12 May 2025.

The public can obtain information about the consultation process and make submissions online at www.makeitstick.nz (this redirects to the SDC website landing page).

The proposed changes in the bylaw and policy include providing definitions of 'effective control' and 'public place'. There are some proposed changes to dog access levels in specific community board areas, which are reflected in revised maps.

All SDC-registered dog owners will receive either an email or letter informing them of the consultation period. We will also be promoting this consultation on Council's Facebook page and via Antenna notifications.

The timeline for the entire review process is included on the consultation page at www.makeitstick.nz.

Submissions

Anyone can make a submission by:

- completing the online submission form at www.makeitstick.nz
- emailing a submission to submissions@southlanddc.govt.nz
- delivering a submission to Southland District Council head office, 15 Forth Street, Invercargill, or any Southland District Council area office
- posting a submission to:

Southland District Council
PO Box 903
Invercargill 9840
ATTN: Draft Dog Control Bylaw and Policy 2025 Submissions

The consultation period runs for **two months**, and submissions close at **5pm on Friday 13 July 2025**.

Questions and feedback

If you receive any feedback or need assistance in answering any questions about the draft policy and bylaw, please contact Ana Bremer ana.bremer@southlanddc.govt.nz

Stakeholder updates

Citizens Advice Bureau – community directory

The Invercargill Citizens Advice Bureau (CAB) recently launched its community directory. This is a directory of local support services, interest groups, and sports clubs etc, all in one place for easy accessibility.

The CAB help people to know and understand their rights and obligations and how to use this information to get the best outcomes, provide people with the confidence and support they need to take

action, and work for positive social change within communities and wider society. This independent service is provided free to all.

This community directory is managed and maintained by CAB Invercargill. If you want to add or amend a listing on this directory please contact them on invercargill@cab.org.nz or you can call them directly at [03 218 6648](tel:032186648).



Fiordland Community Board

Tracker - ongoing

Fiordland Active Recreation improvements – once all Henry Street playground equipment installed, we will engage on the landscaping. Lions Park installation scheduled to finish by second week of July.

Manapouri turbine information sign upgrade – final concept being designed.

Fiordland community noticeboard – unit ordered and install quotes being attained.

Upcoming priorities

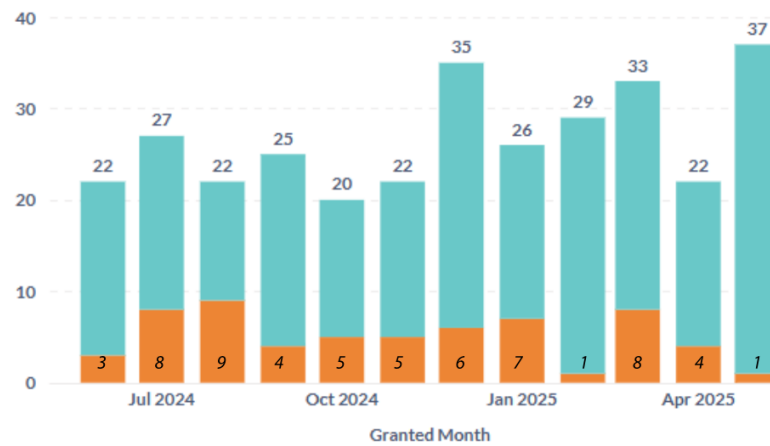
Fiordland Airport - Great South reports cover progress.

Lakefront re-development survey results themed.

Resource consents granted

RM applications granted for community board

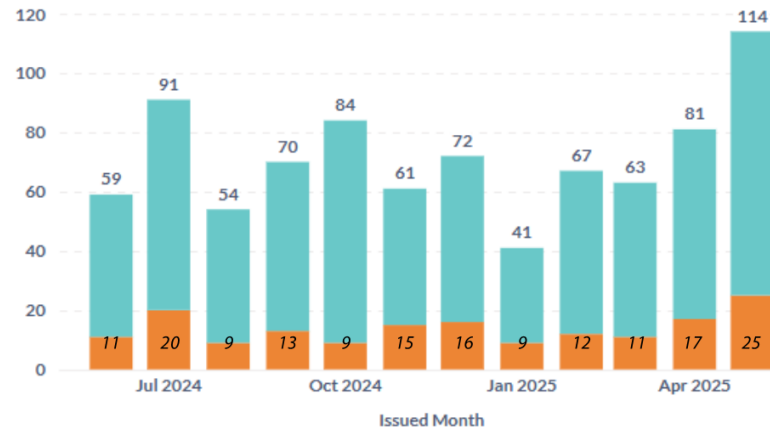
RestOfSDC BoardCount



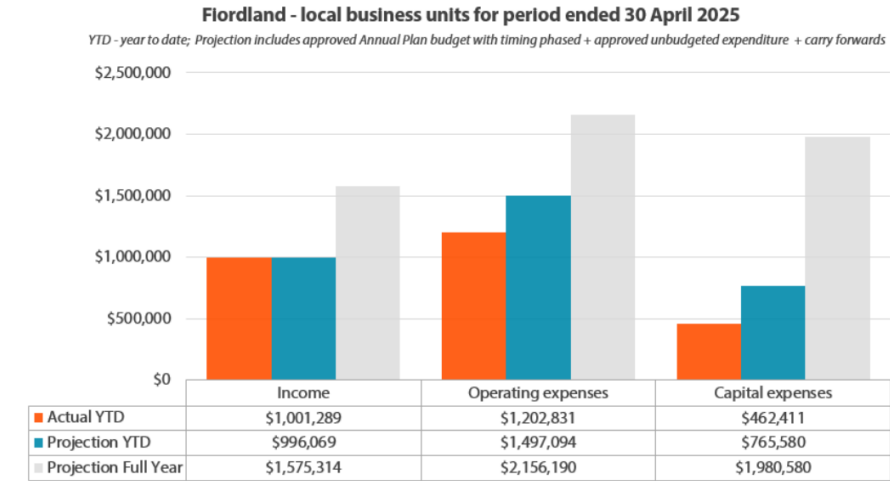
Building consents granted

Building Consents issued for community board

RestOfSDC BoardCount



Local Budget Information



Budget Notes

Income is \$5k (1%) under projection.

Operating expenses are \$294k (20%) under projection. \$100k of this relates to the exterior repaint of the Manapouri Hall that hasn't incurred any costs yet, this project will be carried forward due to weather constraints. There is an underspend in maintenance areas including general maintenance, mowing and gardening totaling \$85k across all business units in Manapouri and Te Anau. Maintenance is generally reactive and due to the new playgrounds on the way less general maintenance has been spent on the playgrounds. \$5k of this maintenance budget has been spent in capital expenses on a new water fountain. Festive decorations are \$13k over projection and will be funded from the underspend in maintenance. Footpath maintenance is \$12k under projection due to a timing difference in relation to footpath maintenance that is underway. Interest is \$10k under projection due to lower loan drawn downs in the prior year than projected. Community Partnership grants are \$7k under projection.

Tree and hedge maintenance is \$27k over projection due to a number of large trees needing removed on the lakefront. This has been completed as part of the Te Anau Basin Development Project budget that sits in capital expenses and is phased until later in the financial year.

\$124k of the under projection relates to the airport, across most budget lines which includes maintenance (\$31k), marketing (\$17k) and consulting (70k) (consulting includes stage two of the airport review) this is offset by over projections for mowing (\$6k) and travel (\$9k).

Capital expenses are \$303k under projection (40%). This largely relates to the Lions Park Playground that is \$180k under projection due to the timing of the budget and is currently underway. \$95k under projection relates to the Sandy Brown footpath project that is at investigation stage. \$9k of the under projection relates to the Te Anau alcohol/lake signage project, the signs are complete with footpath stencils to come. \$4k under projection relates to the Te Anau Downs boat ramp replacement project that was completed under budget in November and \$10k under projection relates to the footpath project in Manapouri that is also completed and is in defects period. The Henry Street playground redevelopment that is underway is \$10k under projection. \$5k over projection relates to a new water fountain at the skate park that was budgeted for in operating expenses.

Projects update

A full copy of the project updates table is attached to this report.

Service requests

Across the district there were 863 requests for service lodged during the period March and April, of which 214 were related to three waters. 82 of the total requests belonged to this board area. A full summary of those requests is below.

Requests for service summary

REQUEST TYPE	COUNT
Abandoned vehicles	2
Community facilities general	1
Culverts blocked - rural	1
Footpaths	1
Gravel road faults	1
Hazards	1
New sign requests (where none existed before)	1
Parks and reserves - playground repairs/maintenance	4
Parks and reserves - repairs and maintenance	6
Sealed road faults	2
Signs repairs (not stop/give way)	2
Streetlights out	1
Streetscape - vegetation	7
Toilets - cleaning, repairs and maintenance	18
Transport general enquiries	6
Urban stormwater (manholes, grates)	2
Vegetation rural (overgrown or visibility issues)	1
Water and waste general	7
Wheelie bin - cancel/damaged/stolen	4
Wheelie bin - collection complaints	1
Wheelie bin - general enquiry	2
Wheelie bin - new/additional	11
TOTAL	82

Service contracts

Water and wastewater services operation and maintenance

The 23/01 operations and maintenance contract is running smoothly across the Fiordland Community Board region. Water and wastewater services across the area have continued to operate well with what would be considered a normal number of service requests being received by Council and Downer since the previous report.

Upgrade works to Te Anau wastewater treatment plant site have recently been completed, great result seen so far, no alarms are coming out of the plant and operating very well.

The new Manapouri water treatment plant is in operation with the old treatment plant being decommissioned.

Works to identify reticulation at Kakapo rural water scheme is ongoing. Numerous leaks and illegal connections have been found and fixed/rectified as works progress.

Fiordland township mowing contract

Winter work is progressing, leaf drop tidy ups are ongoing.

Waimea Alliance

Our drainage crew have completed the culvert replacement programme for Waimea, being on the Otautau Tuatapere Road, Tuatapere and Felton Road, Mossburn and shift into central to finish off their programme. SouthRoads civil team completed some bridge deck repairs on Fenham Road, and we have worked with Environment Southland for some rock protection from river erosion on Pyramid Waiparu Road.

The maintenance metaling programme only has the Te Anau basin area left for the season.

The last of our unsealed shoulder spraying and 2025/2026 reseal site shoulder spraying was completed in April.

Cyclic teams have continued and managed some footpath repairs in Monowai village in advance of the hydro scheme centenary event.

Tree trimming and removal has also taken place in various locales of the Waimea area.

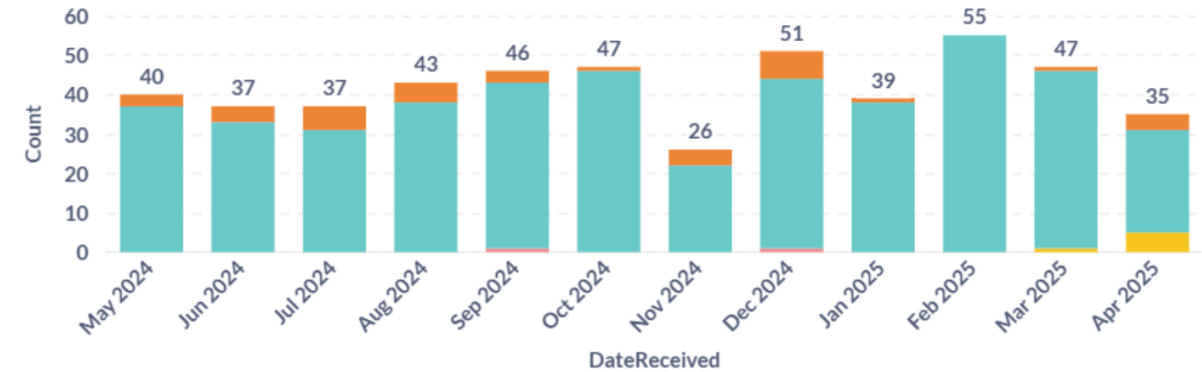
23 RFSs in April (and 23 RFSs in March), all completed on time. A year to date total of 261 RFSs (reminding that our year is 1 July – 30 June).

343km of grading in April and 505km in March, for a year to date of 4096km.

Maintenance metalling across the network area is at 4677m³ for the year.

Service requests - continued

Outside Service Level Within Service Level Not Yet Resolved - Overdue Not Yet Completed



JANUARY 2025	FEBRUARY 2025	MARCH 2025	APRIL 2025	MAY 2025	JUNE 2025	JULY 2025	AUGUST 2025	SEPTEMBER 2025	OCTOBER 2025	NOVEMBER 2025	DECEMBER 2025
	Board meeting – 24 February	Board workshop – 24 March	Board meeting – 28 April	Board workshop – 26 May	Board meeting – 23 June	Board workshop – 28 July	Board meeting – 25 August	Community partnership applications close 30 September	Board meeting – 27 October (TBC)	Board workshop – 24 November	Board meeting – 15 December (TBC)
	Board workshop - 17 February							Board workshop – 22 September			
		District Initiative fund, Creative Communities Fund, Sport New Zealand Rural Travel fund applications close 31 March		Community partnership applications close 31 May		1 July 2025 - Local Government Elections nomination period opens	1 August 2025 – Local Government Elections nomination period closes	9 September 2025 – voting Local Government elections opens	11 October 2025 – Local Government Elections election day		Scholarships and bursary applications close 20 December
								District Initiative fund, Creative Communities Fund, Sport New Zealand Rural Travel fund applications close 30 September			
								Community service award nominations close 30 September			

Project updates

ACTIVITY	NAME	CURRENT PHASE	CURRENT PROGRESS	BUDGET ACTUAL YTD
COMMUNITY FACILITIES	Manapouri hall - exterior repaint	Delivery phase	Monitor	\$100,000 \$0 P-11441
The site was cleared of asbestos contaminants on May 29. Following the clearance, the painting contractor was directed to resume work immediately. At this stage, painting will be limited to the weatherboards only.				
PARKS AND RESERVES	Te Anau Lions Park playground - equipment renewal	Delivery phase	On track	\$400,000 \$480 P-10814
The existing playground has been removed. Timber edging around the net tower, five way swing and the flying fox have been completed. Foundations for the new playground have been completed. Four bay swing, accessible carousel and fish net have been installed. The tower is to be installed this week.				
PARKS AND RESERVES	Te Anau basin development project	Pre-delivery phase	Off track	\$100,000 \$44,537 P-10933
Community board are seeking community feedback on the lake front to kick this project off, other engagement will happen after this is completed.				
PARKS AND RESERVES	Fiordland active recreation improvements	Delivery phase	On track	\$270,124 \$22,478 P-11090
The existing playground has been removed. Timber edging around the net tower, five way swing and the flying fox have been completed. Foundations for the new playground have been completed. Four bay swing, accessible carousel and fish net have been installed. The tower is to be installed this week.				
PUBLIC TOILETS	Te Anau Lions Park toilet - refurbishment	Pre-delivery phase	Monitor	\$454,868 \$14,097 P-10650
Project delivery is expected to start in July 2025 and will run for three months. The remaining budget will be carried forward for the next fiscal year.				
TE ANAU AIRPORT	Runway surfacing	Delivery phase	On track	\$900,000 \$0 P-10664

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ACTIVITY	NAME	CURRENT PHASE	CURRENT PROGRESS	BUDGET ACTUAL YTD
<i>The dig outs as per SP1 have been completed, and the airport is now open.</i>				
WASTEWATER	Manapouri wastewater treatment plant	Pre-delivery phase	On track	\$1,338,225 \$255,285 P-10459
<i>Final design has been completed and this project has gone to tender in two packages. Package 1 for the pipeline and package 2 for the plant construction, they are currently being evaluated.</i>				
WATER SUPPLY	Mount York rural water - consent renewal preparation	Pre-delivery phase	On track	\$51,750 \$0 P-10501
<i>We are going to do this consent in house and work is underway. We will have a peer review by a consultant. We have budget in 2026/2027 for any works required.</i>				
WATER SUPPLY	Te Anau rural - Takitimu - consent renewal	Pre-delivery phase	On track	\$51,750 \$0 P-10515
<i>We are going to do this consent in house, and work is underway. We will have a peer review by a consultant. We have budget in 2026/2027 for any works required.</i>				
WATER SUPPLY	Sandy Brown Road stormwater upgrade	Pre-delivery phase	On track	\$108,758 \$42,129 P-11060
<i>The Sandy Brown design is currently awaiting consent. Due to the September 2023 flooding event, the focus has now shifted to the flooding towards the lake. Stage 1 (Aparima Drive and Pukatahi Drive) stage 2 the retention Mega Pit from Caswell Road. Stage 1 and 2 work is currently under investigation and design. Works will commence in the 2025/2026 year. Sandy Brown, stage 3 will now be a mid to long term proposition.</i>				
WATER SUPPLY	Te Anau rural water scheme audit inspections	Delivery phase	On track	\$500,000 \$206,040 P-11223
<i>Work started in March and is progressing well, about 70% complete and will be completed by the end of June. Downer in conjunction, are doing tank inspections across all schemes and are progressing very well. Any physical works improvements identified for Kakapo will be undertaken in the 2025/2026 season under project P-10422.</i>				

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Page | 2



Te Anau lakefront survey

Survey themes, digital and hardcopy submissions

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Lakefront area

Summary

What do you love most about the current lakefront area?

What wouldn't you want to see changed?

How do you currently use and access the lakefront?

Common themes

The Te Anau lakefront is cherished for its natural beauty, accessibility, and relaxed atmosphere. People commonly access the area by walking, cycling, or driving - especially families, the elderly, and those with limited mobility who rely on vehicle access and nearby parking, for example: *"Mainly by vehicle. Cannot walk far. Once at the lakefront, I can walk and sit, seats bench or grass. Enjoy the peace and quiet."*

Once there, people enjoy taking part in a range of activities including walking, running, swimming (particularly at the pontoon and yacht club), cycling, picnicking, and various water-based recreation like kayaking and boating.

"I use the cycle trail and my family use the beach pontoon for swimming when visiting. We use the marina for boating."

What people love most about the area is the unobstructed views of the lake and surrounding mountains, the peaceful and informal character of the area, and the presence of mature trees and open grassy areas. There is a strong desire to preserve these qualities.

Respondents are particularly protective of the natural "small country town" character of the lakefront, opposing further tree removal, new buildings - especially what they see as "overly commercialised" developments - and any changes that would obstruct views or limit access. *"That it's easily accessible from all parts of the lakefront. That it's not overdeveloped it's relaxing and informal and suits the Te Anau lifestyle."*

"The ease of access to the shore and the minimal commercial footprint. The ability to have unobstructed views across to the forested slopes of the national park."

Maintaining the area's openness, walkability, and inclusivity is seen as essential to its identity and continued enjoyment. *"The open space which allows you to see and view the lake and mountains, plus any activity that's occurring on the lake, for example yacht racing."*

Opposition

There are responses that contrast the common themes. The most common opposing views are related to trees, planting, and vegetation, followed by concerns about vehicle access.

Trees

These views include both strong support for preserving existing trees and opposition to further planting that might obstruct views or change the open character of the lakefront.

Some people also expressed frustration over the removal of iconic trees (like the gums), while others supported their removal but wanted thoughtful replanting.

"The natural beauty. The presence of large gum trees which provide shade and help control erosion."

"The walkway, the views – it was great to get rid of the old eucalyptus trees."

"No more trees to be taken out! Need to retain access to lake and picnic areas for vehicles as not everyone can walk or bike!"

Vehicles

These responses emphasise the importance of maintaining or improving vehicle access, especially for the elderly, disabled, or those using the lakefront for work or with families.

Some also oppose restrictions on where vehicles can park or drive.

"Mainly by vehicle. Cannot walk far. Once at the lakefront, I can walk and sit, seats bench or grass. Enjoy the peace and quiet."

"I drive and walk – Access needs to be available for the elderly, injured or people with disabilities so please do not cut off vehicle access."

"By vehicle mostly as my husband is disabled and cannot walk far. We sit in a carpark and enjoy the view and whatever is going on out in the lake."

Lakefront landscaping

Summary

What materials/themes should be used? For example, natural vs bright vs urban modern?

What kind of features would you like included in the landscaping? Choose from: Views of the lake, Small trees for shade (maturity less than 6m), group planting for shelter, public art, cultural features, or interpretive signage, night lighting

Common themes

The community strongly favours a natural, understated, and locally inspired approach to landscaping. There is clear support for native plantings and low-impact features that reflect Te Anau's identity as a gateway to Fiordland.

"Natural materials and native plantings at all times."

"Natural theme – native trees/shrubs/tussock."

"Get rid of the Bluegums, soft native plantings to blend in with the natural surroundings."

"Natural, focused on native plantings and natural spaces. Maybe some influence of Māori artwork in design."

"Natural – why go urban modern? Is the council aware of where Te Anau is located? On the edge of a national park people travel from all over the world to see/experience?"

"Always natural – Te Anau is all about engaging with nature so the ambience needs to support that."

"Natural, we don't want Te Anau to be like Queenstown or Wanaka. Keep it nice and natural."

"Natural and Organic. Use of local stones and timber."

"Themes should be sympathetic to the Fiordland backdrop."

"Natural to suit Te Anau landscape and national park."

"Keep it as natural as possible. Te Anau is one of the few spectacular natural locations left."

The preference is not just for "natural" in a general sense, but for landscaping that is authentic to place, using local materials, native plantings, and designs that reflect the region's character.

While a few support modern or mixed styles, these are in the minority and often framed as complementary rather than dominant.

"Urban modern – things that are noteworthy to get photos with that are iconically Te Anau."

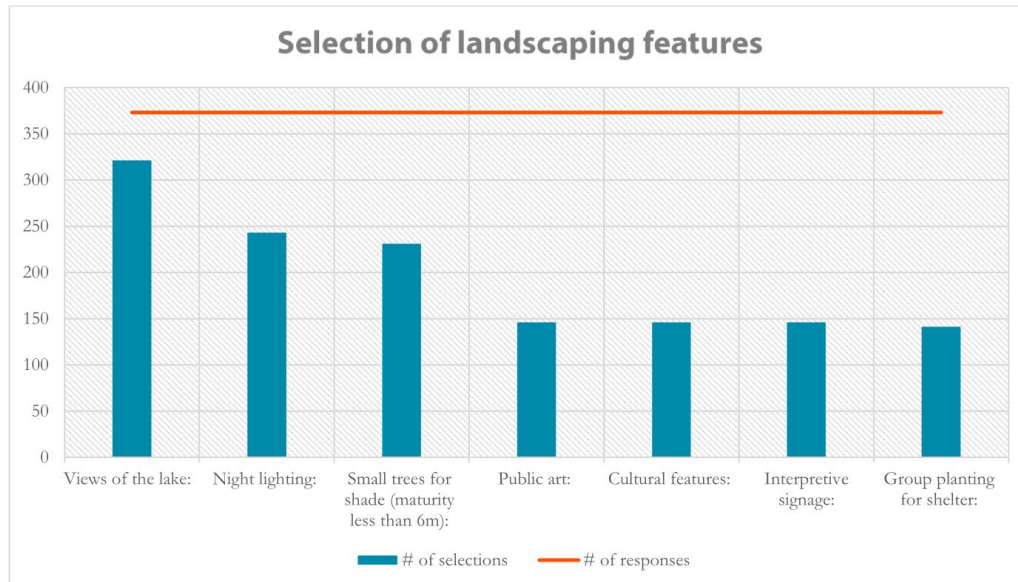
"Natural and urban modern. Using plantings and shrubs for any blocking of sounds/traffic."

Features

What kind of features would you like included in the landscaping? You can pick more than one, if you wish.

We gave people a choice of 7 landscaping features. Out of 373 responses the most frequently mentioned features people want included in landscaping are:

Selection of landscaping features	# of selections out of 373 responses
Views of the lake:	321
Night lighting:	243
Small trees for shade (maturity less than 6m):	231
Public art:	146
Cultural features:	146
Interpretive signage:	146
Group planting for shelter:	141



Lakefront development prioritisation

Summary

Which areas of the lakefront should be prioritised for improvement

Rate each section below the photograph, ranging from 1 highest priority to 3 lowest priority.

Section B Lakefront Drive had the highest number of "1" (highest) ratings, suggesting it was the most preferred section overall.

Section A Te Anau Terrace also received a strong number of "1" ratings, but fewer than Lakefront Drive.

Section C Lakefront Drive to Steamers Beach had the lowest number of "1" ratings and the highest number of "3" (lowest) ratings, indicating it was the least preferred.

The number of "2" responses was relatively balanced across all three sections, with a slight peak in the Steamers Beach area. This suggests a clear preference hierarchy among respondents, with Lakefront Drive being the most favored and Lakefront Drive to Steamers Beach the least.



Section A – Te Anau Terrace	Section B – Lakefront Drive	Section C – Lakefront Drive to Steamers Beach
# responses 369	# responses 368	# responses 367
1 (highest): 143 or 38.75%	1 (highest): 178 or 48.37%	1 (highest): 78 or 21.25%
2: 105 or 28.46%	2: 104 or 28.26%	2: 123 or 33.51%
3 (lowest): 120 or 32.52%	3 (lowest): 85 or 23.10%	3 (lowest): 165 or 44.96%

Activities or facilities on the Lakefront

Summary

What activities or facilities would encourage you to spend more time at the lakefront?

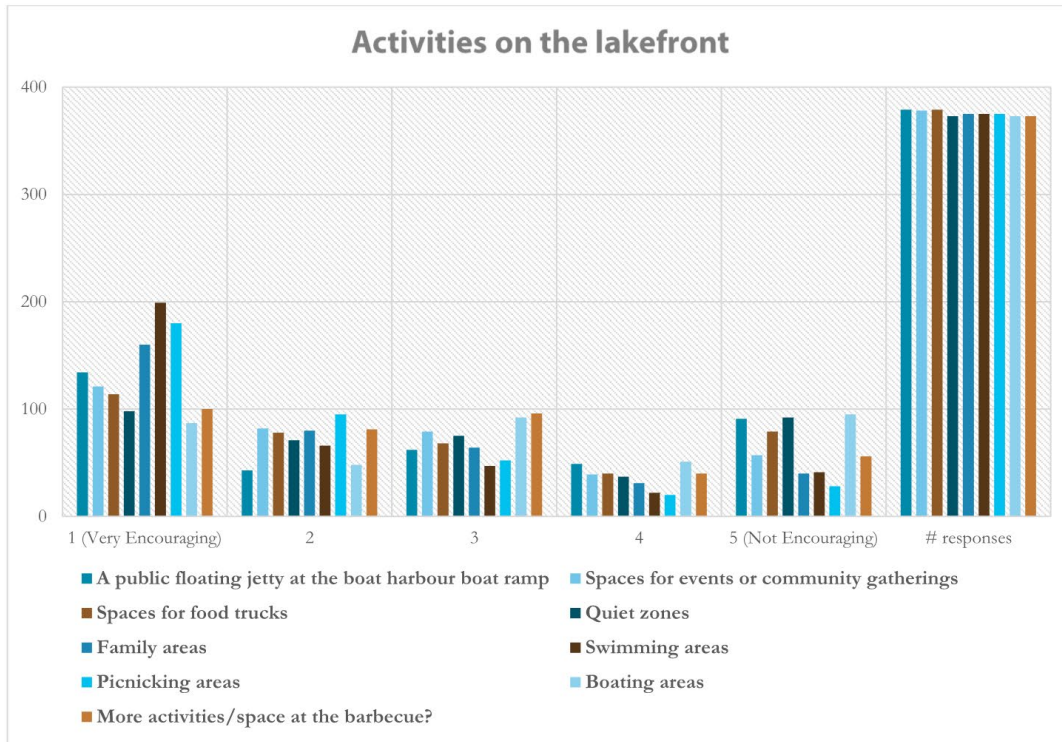
Rate each option, ranging from 1 very encouraging to 5 not encouraging.

We gave people a choice of 9 activities/facilities they might find encourages them to spend time on the lakefront. Out of a range of between 373 and 379 responses for each choice, the most frequently mentioned features people want included in landscaping are:

Swimming areas, family areas, and picnicking areas received the highest number of encouraging ratings (1 and 2), indicating strong public support.

Boating areas and quiet zones received fewer encouraging ratings, suggesting they may be less of a priority for enhancing lakefront engagement. More activities/space at the barbecue also scored well.

Activity	1 (Very Encouraging)	2	3	4	5 (Not Encouraging)	# responses
A public floating jetty at the boat harbour boat ramp	134	43	62	49	91	379
Spaces for events or community gatherings	121	82	79	39	57	378
Spaces for food trucks	114	78	68	40	79	379
Quiet zones	98	71	75	37	92	373
Family areas	160	80	64	31	40	375
Swimming areas	199	66	47	22	41	375
Picnicking areas	180	95	52	20	28	375
Boating areas	87	48	92	51	95	373
More activities/space at the barbecue?	100	81	96	40	56	373



Comments and themes

In a free text field, we asked for other ideas and several themes emerged alongside evidence to support them.

Public toilets

A clear concern was the lack of toilet facilities, especially near popular areas like Steamers Beach and the yacht club.

"You desperately need toilets at the yacht club area, there is none, disgusting really."

"Public toilets near DOC along the lakefront, currently there are not toilets for the public to use."

"Toilets at Steamers Beach. Less poo from geese."

Geese problems

Comments expressed frustration with the geese: health risks, mess, and that they discourage people from using the lakefront.

"Get rid of the geese and their excrement will make a huge difference to people using the Lakefront!"

"Cull the dirty polluting geese."

"Swimming areas to be made in spaces that is deep... not very good swimming areas because of birds poo etc."

More seating, shade, and picnic areas

People want more places to sit, relax, and enjoy the view—especially with shelter from the weather.

"Shade to sit under but equal shade to keep you dry if it was a rainy day."

"More tables and seats designed from old stumps."

Improved walking and cycling infrastructure

There's support for better paths, bike lanes, and shared spaces for pedestrians and cyclists.

"Improved and wider multi-use pathways for cyclists, pedestrians and the disabled."

"A better contiguous trail - especially along section B... a bike lane as well as a wide non-concrete path."

"Places to park your bikes, a designated bike track along the lake front."

Swimming and beach enhancements

People want cleaner, safer, and more accessible swimming areas, and designated zones.

"Outdoor swimming pool lanes along Steamers."

"A springboard (diving board) at the yacht club jetty."

"A dedicated swim lane away from craft would be awesome."

Mixed views on food trucks and commercial development

Some support food trucks and cafes, while others worry about litter, visual pollution, and competition with town businesses.

Supportive: *"Dream big – a wharf with cafés/ eateries along the lakefront."*

"Food truck court would be amazing or an area for a night market or farmers market."

"More opportunities for food trucks and other activities that could be beneficial for the community."

Opposed: *"Food trucks on the lakefront would increase food packaging litter... do not support this effect."*

"Our town has its own charm as it is. We have plenty of cafes, restaurants and service facilities."

"Food trucks on the lakefront would draw retail foot traffic and related economic activity away from Town Centre."

Natural beauty and minimal development

Many want to preserve the natural, peaceful character of the lakefront and avoid overdevelopment.

"Keep Te Anau a quiet, peaceful place that it is."

"Please do not overdevelop. Nature, not artificial beauty."

"Just keep wild and natural... this is Fiordland."

Floating jetty and water access

There's interest in better water access for boats and public use, especially for those with mobility issues.

"Definitely a floating jetty for public use... trying to get elderly and mobility challenged passengers on and off boats is a real hazard."

"Public wharf for boats to tie up to close to town centre."

Parking and traffic management at the lakefront

Summary

How should the parking and traffic be managed around the lakefront?

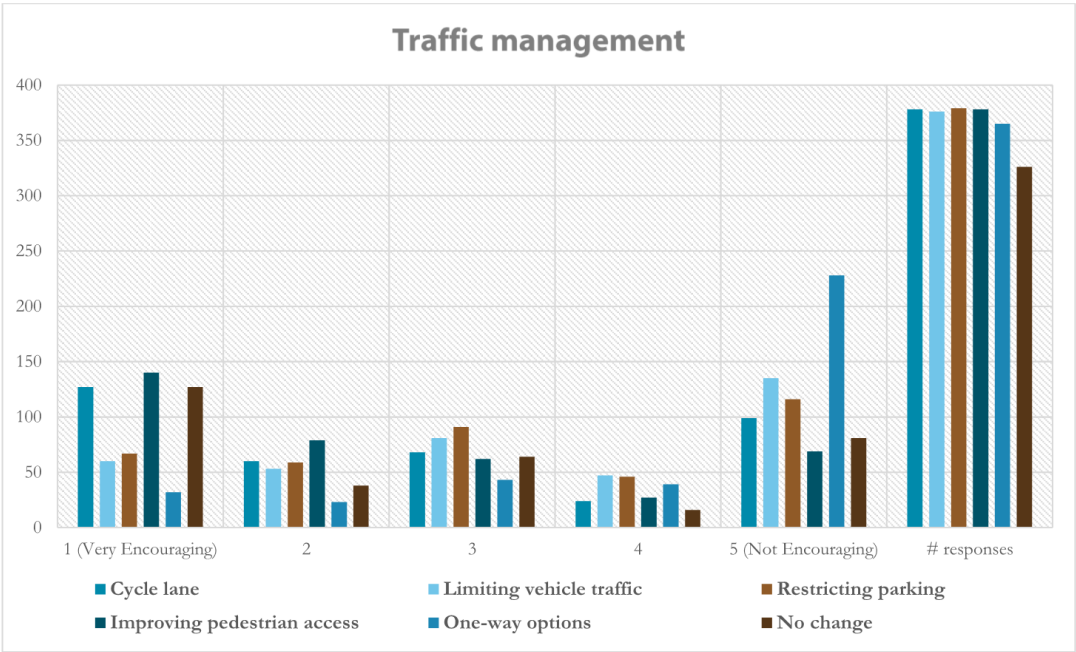
Rate each option, ranging from 1 high priority to 5 low priority.

Improving pedestrian access and cycle lane stand out as the most encouraging activities.

No change also received a high number of encouraging ratings, suggesting a portion of respondents are satisfied with the current setup.

One-way options received the fewest encouraging ratings, indicating it may be the least favoured change.

Activity	1 (Very Encouraging)	2	3	4	5 (Not Encouraging)	# responses
Cycle lane	127	60	68	24	99	378
Limiting vehicle traffic	60	53	81	47	135	376
Restricting parking	67	59	91	46	116	379
Improving pedestrian access	140	79	62	27	69	378
One-way options	32	23	43	39	228	365
No change	127	38	64	16	81	326



Comments and themes

In a free text field, we asked for other ideas and several themes emerged alongside evidence to support them.

Opposition to removing parking or making major changes

People feel the current setup works well and oppose changes that reduce parking or alter traffic flow.

"Leave it alone."

"The area functions perfectly as it is."

"Stop wasting ratepayers' money."

"No change is needed."

Concerns about buses and campervans

There's strong sentiment against buses and campervans parking along the lakefront, especially due to blocked views and pollution.

"Get rid of buses bellowing diesel fumes and parking in prime viewing of our beautiful lake."

"No big campers parking except in designated areas to keep view clear."

"Stop the bus parking. They sit there with their air conditioning units running and totally spoil the foreshore area."

Desire for more or better-managed parking

Some want more parking, especially for boats, trailers, and visitors, but not necessarily along the lakefront.

"More parking options but not at the front row that would impact the experience."

"Trailer parking for public boat ramp users to avoid parking on grass."

"Te Anau needs more parking areas."

Support for pedestrian and cycle access

There's support for improving pedestrian and cycling infrastructure, though some want to keep it separate from vehicles.

"Shared space for pedestrians and vehicles, one way."

"Walking and cycle access are already quite good."

"We already have a cycleway, why was that question asked?"

Preserving views and natural beauty

Many comments emphasise maintaining the lakefront's scenic value and limiting visual obstructions.

"Removing parking on the lakeshore side of the road would be a vast improvement."

"You don't need better views from your car... you can get out and walk."

Cleanliness and aesthetics

Concerns about freedom campers, geese, and general tidiness were also raised.

"No freedom campers."

"Shooting the geese would be a good start."

"Sleepers cars with their washing all over... not a good look."

Accessibility

Summary

How should we manage accessibility for all?

Several clear and recurring themes emerged regarding how to improve or manage accessibility along the lakefront. Here's a summary of the most common themes.

Wider, smoother, and inclusive pathways

Respondents emphasised the need for wide, smooth, and shared-use paths that accommodate pedestrians, wheelchairs, prams, and cyclists.

"Wide paths that all sorts of wheels can roll on and get past each other."

"Make the footpath disability (wheelchair) friendly – it currently has difficult kerbs and angles."

"Having wider paths is number 1 here! Prams, families, bikers etc keep this footpath along the lake very busy."

Wheelchair and mobility access

There is strong support for improving wheelchair access, including ramps, beach access, and designated parking.

"Wheelchair accessible paths to bring people right to the water."

"A wheelchair access down to the lake and a wee jetty for a wheelchair would be great."

"Ensure the lakefront is accessible for wheelchair by building ramps etc."

Safety and separation of users

Suggestions included separating cyclists from pedestrians, reducing traffic, and improving crossings.

"Split walk and cycle ways."

"Pedestrian crossings are in a stupid place too close to the roundabout."

"Reduce vehicle traffic, this can be through shared space."

Parking and vehicle access

Opinions were mixed—some want more parking for accessibility, while others support limiting vehicle access to prioritise pedestrians.

"Lots of car access and much more parking for accessibility for elderly, disabled and campervans."

"Prioritise pedestrianisation and restricted, low and slow vehicle access only for the disabled and emergency."

"Create more carparks on the lakefront."

Lake and beach access

People want easier and safer access to the water, including ramps and jetties.

"Occasional ramps down to the beach."

"Concrete ramps and flat areas on beach."

"Add in a wheelchair accessible matting to the waterfront/shallow water."

Night lighting and safety

Some support subtle lighting for safety, while others want to preserve dark sky visibility.

"Night lighting should be down lighting so not to cause light pollution."

"More night lighting along the full walkway would make it safer for all."

"Not sure about night lighting, we should be encouraging our dark sky opportunities."

Maintenance and cleanliness

Several comments called for better upkeep of paths and facilities, and completion of unfinished projects.

"Stop starting 'improvement projects' until the council is able to properly schedule work area repairs."

"Improve ramps on walkway."

"Maintaining of current pathways. If kept in good condition it is very accessible currently."

Free text field**Summary**

Is there anything else you would like to add?

Public toilets are a top priority

Many respondents emphasised the urgent need for more toilet facilities, especially near Steamers Beach and the yacht club.

"You need toilets, this should be a number 1 priority."

"Biggest bugbear is not having toilet facilities along Steamers Beach."

"There is a serious lack of toilets at the top end of lake leading to yacht club."

Geese are seen as a major problem

The overwhelming majority of comments mentioned geese as a nuisance due to their droppings, health risks, and impact on enjoyment of the lakefront.

"Get rid of the geese, the lake front should not look like a health hazard."

"Cull the filthy geese... increasing cases of duck itch in the lake."

"No one wants to come spend time at the lake front when it's covered in geese shit!"

Desire for more seating, shade, and picnic areas

People want more places to sit, relax, and enjoy the lakefront, especially with shelter from sun and rain.

"More seating areas on the lake side."

"Group of tables in various places to accommodate small gatherings."

"Shade to sit under but equal shade to keep you dry if it was a rainy day."

Support for pedestrian-friendly design

Many want the lakefront to prioritise people over cars, with better walking and cycling infrastructure.

"Promote the lake front as pedestrian friendly."

"Reduce or remove traffic, all traffic. At least for a section around the town."

"The footpath should be wide enough...just the same as Surfers Paradise."

Swimming and beach improvements

There's interest in cleaner, safer, and more accessible swimming areas.

"More sandy beach would be good."

"A dedicated swim lane away from craft would be awesome."

"A decent slide into the lake... maybe even a cafe around Bluegum Point."

Mixed views on commercial development

Again, some support food trucks and cafes, while others fear over-commercialisation and loss of natural charm.

Supportive: *"Food truck court would be amazing... a hub for people to go to."*

Opposed: *"Please don't turn our lakefront into a concrete jungle."*

Tree management and native planting

There's a divide between those who want to preserve or replace trees and those who support removing non-native species.

"Please plant native trees like kōwhai and cabbage trees."

"Remove non-native species... replace with low native plantings."

"Leave the gum trees as is. They are unique to the area."

Maintenance and cleanliness

Calls for better upkeep of existing infrastructure, paths, and green spaces were common.

"Even if the lakefront was tidied up... it would look so much better."

"Keep the lakefront clean and natural."

"Improve maintenance before adding new infrastructure."

Cultural and educational features

Some want more storytelling, history, and Māori cultural elements integrated into the lakefront.

"More signage about interesting facts including Māori storytelling."

"Have some artwork that ties in with our Māori heritage."

"A town pier including cultural and history displays."

Conclusions

The full survey results reveal consistent themes and include representative comments that clearly convey the community's sentiment about the Te Anau lakefront. While the findings are insightful, there is still a wealth of information that can be explored further.

The lakefront's natural beauty and accessibility are deeply valued

People love the lakefront for its open views, peaceful atmosphere, and easy access. There is strong resistance to overdevelopment or changes that would compromise these qualities.

Keywords: Unobstructed views, informal character, mature trees, open grassy areas.

"That it's not overdeveloped – it's relaxing and informal and suits the Te Anau lifestyle."

"The ease of access to the shore and the minimal commercial footprint."

"Keep it as natural as possible. Te Anau is one of the few spectacular natural locations left."

There's a divide on commercial development

Conclusion: While some support food trucks and cafes to activate the lakefront, others fear it will erode the natural charm and create litter or traffic issues. The community is cautious about over-commercialisation.

Keywords: Food trucks, cafes, commercial vs natural.

Supportive: *"Food truck court would be amazing... a hub for people to go to."*

Opposed: *"Please don't turn our lakefront into a concrete jungle."*

"Natural – why go urban modern? Is the council aware of where Te Anau is located?"

People want more seating, shade, and social spaces

There is a strong desire for more places to sit, picnic, and gather—especially with shelter from sun and rain. These features are seen as low-impact ways to enhance enjoyment.

Keywords: Seating, picnic tables, shade, shelter.

"More seating areas on the lake side."

"Shade to sit under but equal shade to keep you dry if it was a rainy day."

"Group of tables in various places to accommodate small gatherings."

Accessibility and walkability must be prioritised

Respondents want wide, smooth, and inclusive paths for all users—especially for wheelchairs, prams, and bikes. There's also support for better crossings and reduced traffic in key areas.

Keywords: Wheelchair access, shared-use paths, ramps, pedestrian safety.

"Wide paths that all sorts of wheels can roll on and get past each other."

"Ensure the lakefront is accessible for wheelchair by building ramps etc."

"Split walk and cycle ways."

Public toilets and cleanliness are urgent priorities

A lack of toilet facilities—especially near Steamers Beach and the yacht club—is a major concern. The geese problem is also seen as a serious barrier to enjoyment and hygiene.

Keywords: Toilets, geese, health risks, cleanliness.

“You need toilets, this should be a number 1 priority.”

“Get rid of the geese, the lake front should not look like a health hazard.”

“No one wants to come spend time at the lake front when it's covered in geese shit!”

Overall sentiment

The community feels a deep connection to the lakefront as a natural, inclusive, and peaceful space. While there is openness to thoughtful improvements, especially around accessibility, hygiene, and comfort, there is strong resistance to overdevelopment, visual clutter, and loss of character.

Other insights

People want to be heard and involved

There's a strong desire for genuine community engagement and transparency in decision-making. People want to feel that their input matters and that plans won't be pushed through without them knowing.

"Inform the public as to what's going on instead of firing ahead then informing... very annoying!"

"Please can the public be consulted on the plans via a proper consultation process."

"Conduct a well-advertised meeting... whereby everyone can speak their concerns."

This suggests that process matters as much as outcome. Trust in the decision-making is something to nurture.

There's a deep emotional connection to place

Many comments reflect a personal, emotional attachment to the lakefront. People describe it as peaceful, restorative, and central to their identity as residents or visitors.

"We just love Te Anau."

"It's small town perfect the way it is."

"The lakefront is the focal point of this beautiful place."

This emotional connection is a powerful asset and a reminder that changes should be made with respect for what already exists.

There's a desire for balance, not extremes

While there are strong opinions, most people aren't calling for "no change" or "total transformation." Instead, they want balanced, thoughtful improvements that enhance what's already working.

"Just accentuate the positive and mitigate the negative."

"Enhance what we already have."

"Overthinking lakefront development can be problematic."

This suggests that incremental changes - especially those that solve real problems - are more likely to gain support.

People are offering smart, specific ideas

The community isn't just reacting - they're proposing creative and practical solutions: floating jetties, sand mats for wheelchair access, native planting, shaded seating, and even Aurora-friendly lighting.

This is an opportunity; **the community is ready to participate in the design.** This could lead to better outcomes and more buy-in. People who completed hardcopy surveys often provided comments outside of the margins, and even provided photographs and supplementary information.

Costs

Cost is mentioned multiple times throughout the survey responses, and it's clear that many people do care about it—particularly in relation to ratepayer burden, value for money, and avoiding unnecessary or overambitious development.

Where cost is mentioned in the data?

Concerns about ratepayer impact

Many respondents explicitly mention not wanting their rates to increase or be used for unnecessary changes.

"Why change something which is not broken... Waste of my money!!!"

"Please don't go mad with cost which in turn raises our rates. We can hardly afford rates as it is."

"Keep it simple – the more detailed, the more expensive it is, and who is going to pay?"

Scepticism toward overdevelopment

There's a strong theme of caution around large-scale or flashy projects that may not align with the town's character or budget.

"Please do not overdevelop. This does NOT need to cost much or do much."

"Not everywhere has to be so-called beautified/ developed."

"Overthinking lakefront development can be problematic."

Preference for low-cost, high-impact improvements

Respondents suggest simple, cost-effective ideas like more seating, better maintenance, or native planting.

"Even if the lakefront was tidied up... it would look so much better."

"Keep it really simple! Prioritise spend on pathways, planting and picnic/ seating type areas."

"Minimal plantings including grass. Low plantings. Miniscule spending. Ratepayers cannot afford to fund grandiose plans."

Calls for fiscal responsibility

Some comments reflect a desire for better planning and transparency around spending.

"Stop starting 'improvement projects' until the council is able to properly schedule work area repairs."

"Inform the public as to what's going on instead of firing ahead then informing... very annoying!"

Conclusion

While cost may not have been the primary focus of the survey, it is a significant underlying concern. People want improvements that are practical, affordable, and respectful of the town's character. There's a clear preference for low-cost, high-value enhancements over large-scale, expensive developments - especially if they risk increasing rates or altering the natural charm of Te Anau.