



Northern Community Board

OPEN MINUTES (Unconfirmed)

Minutes of a meeting of Northern Community Board held in the Mossburn Fire Station, 45 Devon Street, Mossburn on Monday, 9 June 2025 at 6pm (6pm to 7.10pm).

PRESENT

Deputy chairperson	Lance Hellewell
Members	Pam Naylor
	Amanda Reedy
	Carolyn Smith
	Sonya Taylor
	Councillor Tom O'Brien

APOLOGIES

Chairperson Greg Tither

IN ATTENDANCE

Community liaison officer	Kathryn Cowie
Committee advisor/customer support partner	Deborah-Ann Smith-Harding
Community partnership leader	Kelly Tagg

1 Apologies

An apology was received from Chair Tither.

Resolution

Moved Pam Naylor, seconded Carolyn Smith **and resolved:**

That the Northern Community Board accepts the apology from Chair Tither.

2 Leave of absence

There was a request for leave of absence from Amanda Reedy for the next Northern Community Board meeting to be held on 11 August 2025.

Resolution

Moved Carolyn Smith, seconded Pam Naylor **and resolved:**

That the Northern Community Board accepts the request for leave of absence from Amanda Reedy for the next Northern Community Board meeting to be held on 11 August 2025.

3 Conflict of interest

There were no conflicts of interest declared.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Resolution

Moved Pam Naylor, seconded Sonya Taylor **and resolved:**

That the Northern Community Board confirms the minutes of the meeting held on 14 April 2025 as a true and correct record of that meeting with the amendment that Lumsden celebrates 150 years as an established township (and not 200 years as formally minuted).

6 Public participation

There was no public participation.

Reports

7.1 Road naming for the St Thomas Estate development at 49 The Terrace, Garston

Record No: R/25/2/8275

Purpose

The Board considered the road names for the new roads/ streets that serve part of the St Thomas Estate subdivision development at 49 The Terrace, Garston. The question was asked if the "Saint Patrick Road" in Balfour was similar and cause for confusion and Council deemed this was not the case.

Resolution

Moved Pam Naylor, seconded Sonya Taylor **and resolved:**

That the Northern Community Board:

- a) **Receives the report titled "Road naming for the St Thomas Estate development at 49 The Terrace, Garston".**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves the naming of the new roads as Option 1 and Option 4 "Saint Thomas Drive" for Road 1 and "Saint Patrick Drive" for Road 2.**

7.2 Contract renewal agreed levels of service

Record No: R/25/4/14337

At the last workshop held, the Board identified and agreed to the levels of service and areas to be included in the future mowing, toilet cleaning and gardening contracts as the current contracts within the Northern Community Board area will expire 30 June 2026. Using technology for arial accuracy, it was noted the square meterage for Garston increased. The new mowing service contract replaces the word "frequency" with "height requirement".

Mrs Naylor mentioned to include vegetation control in Athol in front of the Athol Hall, the memorial seat and sale yard.

Mrs Taylor noted that mowing was not required outside a resident's peony garden, however, for Council to extend mowing services beyond that property to include the recycling station. Also, Council is to remove vegetation control around the Mossburn Community Centre at the stag/deer garden by the playground.

Resolution

Moved Pam Naylor, seconded Carolyn Smith **and resolved:**

That the Northern Community Board:

- a) **Receives the report titled “Contract renewal agreed levels of service”.**
- b) **Determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **staff request that the Northern Community Board provide the contact details of any contractors who may be interested in the upcoming contract renewal or carrying out general maintenance and improvement works for Council.**
- e) **Agrees to approve the areas and levels of service identified in the attachments to this report:**
 - **Contract renewal map – Northern community board towns**
 - **Northern community board area analysis**
 - **Community Facilities Levels of Service for Contract Renewal 2025**
 - **Contract renewal timeline.**

7.3 Northern Community Board submission on Local Water Done Well

Record No: R/25/5/20942

Resolution

Moved Carolyn Smith, seconded Pam Naylor **and resolved:**

That the Northern Community Board:

- a) **receives the report titled “Northern Community Board submission on Local Water Done Well”.**
- b) **ratifies the submission on the Local Water Done Well, Local Government (Water Services) Bill that was lodged with Council on 19 May 2025.**

7.4 Northern Southland Development Fund allocations - March 2025 funding round

Record No: R/25/5/21803

A total of five applications have been received for the March 2025 round of the Northern Southland Development Fund with requests totalling \$22,500 with \$9,886 available to distribute which is three percent of the fund capital at 1 July each year.

Resolution

Moved Pam Naylor, seconded Amanda Reedy **and resolved a to i with ~~striketrough~~ and underlined:**

That the Northern Community Board:

- a) **receives the report titled “Northern Southland Development Fund allocations - March 2025 funding round”.**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **receives applications from the following:**
 - 1. **Lumsden Bowling Club**
 - 2. **Southern Cancer Society Trust**
 - 3. **Northern Southland Community Resource Centre Charitable Trust**
 - 4. **Northern Southland Reforestation Trust**
 - 5. **Garston Cemetery Trust**
- e) **approves/declines a grant of \$1,000 ~~\$2,000~~ to the Lumsden Bowling Club towards purchasing a defibrillator machine to be housed at the club.**
- f) **approves/declines a grant of \$2,500 ~~\$5,000~~ to the Southern Cancer Society Trust towards operational costs to support those in Northern Southland living with cancer, and support for their families.**
- g) **approves/declines a grant of \$3,500 to the Northern Southland Community Resource Centre Charitable Trust for operational costs.**
- h) **approves/declines a grant of \$1,443 ~~\$10,000~~ to the Northern Southland Reforestation Trust towards operational costs, specifically wages for a nursery manager.**

- i) **approves/declines a grant of ~~\$1,443~~ ~~\$2,000~~ to the Garston Cemetery Trust towards costs to install a new cemetery beam.**

7.5 Update on 2025 triennial election

Record No: R/25/5/23259

The triennial local government election will be held on Saturday 11 October 2025.

Candidate information sessions will be held on 15 July 2025, 6pm at the Otautau SDC Office, 176 Main Street and on 16 July 2025, 6pm at the Lumsden Memorial Hall, 8 Meadow Street.

Candidate packs that include nomination forms, the candidate handbook, pre-election report and electoral expense forms will be available at all Council area offices/libraries from 4 July 2025.

Election related documents and resources will be made available on the Council website at www.southlanddc.govt.nz/council/elections.

Resolution

Moved Carolyn Smith, seconded Pam Naylor **and resolved:**

That the Northern Community Board:

- a) **receives the report titled “Update on 2025 triennial election”.**
- b) **notes the following key dates in relation to the 2025 triennial election:**
 - **4 July 2025 – nominations open**
 - **15 July 2025 – candidate information session**
 - **16 July 2025 – candidate information session**
 - **1 August 2025 – nominations close at 12 noon**
 - **9 to 22 September 2025 – delivery of voting documents**
 - **11 October 2025 – election day (voting closes at 12 noon)**
- c) **notes the Local Government Commission determination for the Southland District, released on 29 January 2025, will apply from the commencement of the 2025-2028 triennium.**
- d) **notes that, the elected members of the 2022-2025 triennium will cease to hold office on the day after the day the official results of the 2025-2028 election are declared by public notice, unless they are re-elected**

7.6 Community board reporting

Record No: R/25/5/24432

Community partnership leader – Kelly Tagg spoke to her report advising the Board of community service wards, operational and Council activities in the board area and across the district.

For the dog bylaws and control policy, Mrs Tagg offered to supply the Board with maps and how this will affect particular areas.

Mrs Tagg mentioned funding grants are available for the Community Partnership fund at the end of August 2025.

The museum for Lumsden was discussed and an option to house the stage coach in a Perspex fronted container instead of inside the railway building was an option to consider as it may be more cost effective than to retrofit the building.

The Mossburn playground and tennis court with new footpaths have been completed and the basketball hoop has been erected with new swings to replace the old tire swings.

The installation of a new barbeque facility for Garston has been extended to retain funding.

Resolution

Moved Pam Naylor, seconded Sonya Taylor **and resolved:**

That the Northern Community Board:

- a) receives the report titled “Community board reporting” dated 27 May 2025.**

7.7 Councillor update

Record No: R/25/5/25457

Councillor O'Brien spoke to Local Water Done Well arising from the Council's consultation with ratepayers which includes the unique rural context for the district.

Key notes highlighted were the following:

- Council operates 19 water treatment plants within the district
- of the 193 submissions received (and I have read them) 97% of respondents supported the adjusted status quo model
- submitters expressed the importance of local control, cost efficiency, simplicity and the desire to keep the entity inhouse
- there was concern from a number of people about the costs and reorganisation of establishing a separate, standalone Council Controlled Organisation
- Council will have to decide how to meet its statutory obligations and to implement a sustainable model for the delivery of drinking, waste and stormwater services to the Department of Internal Affairs (DIA) by the deadline of 3 September 2025
- the water service delivery plan (WSDP) must prove how Council will ensure regulatory compliance and maintain or improve levels of service by 30 June 2028.

Resolution

Moved Carolyn Smith, seconded Sonya Taylor **and resolved:**

That the Northern Community Board:

- a) **receives the report titled “Councillor update”.**

7.8 Chairperson's report

Record No: R/25/6/25663

Chair Tither mentioned the following:

- he has been presented by the Balfour Lions Club for an option of mini golf in Lumsden. I support this initiative
- the ANZAC flags have been taken down and the Matariki flags have gone up
- Rob McIntyre from Around the Mountain Cycle Track has made contact regarding options for improving the track by getting the cyclists off the road between Centre Hill and Mavora Lakes
- a thank you to Deputy Chair, Lance Hellewell, for chairing the meeting in my absence.

Board member updates

Mrs Taylor asked staff about the course of action to replace the dying memorial tress in Mossburn and staff suggested that when new trees are planted, they should be drip water feed and surrounded by mulch.

Mrs Naylor mentioned Tarryn Copeland from the Garston Playgroup will move the into the new school build next term. The Board discussed the fate of the old post office building on Council land and questioned if it would be sold or repurposed. Mrs Reedy commented that this small building is old, cold and has plumbing issues. The Board suggests consulting Garston’s community for the determination of the building through meetings with the Garston promotion group.

Mrs Reedy attended the community services award ceremony held for Jeanna Rodgers and also attended the Governance training held on 15 April 2025 at the Lumsden Memorial Hall facilitated by Southland Community Law.

Resolution

Moved Pam Naylor, seconded Sonya Taylor **and resolved:**

That the Northern Community Board:

- a) **receives the report titled “Chairpersons report” dated 3 June 2025.**

7.9 Next meeting

Record No: R/25/5/24587

Resolution

Moved Sonya Taylor, seconded Carolyn Smith **and resolved:**

That the Northern Community Board:

- a) **confirms that the next meeting of the Board is at 6pm on Monday 11 August 2025 to be held at the Lumsden Memorial Hall, 8 Meadow Street, Lumsden.**

The meeting concluded at 7.10pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE NORTHERN COMMUNITY BOARD
HELD ON 9 JUNE 2025.

DATE:.....

CHAIRPERSON:.....