



Notice is hereby given that a meeting of the Oraka Aparima Community Board will be held on:

Date: Tuesday, 10 June 2025
Time: 6.30pm
Meeting room: Riverton Senior Citizens Rooms
Venue: Cnr Bath Road and Princess Street,
Riverton.

Oraka Aparima Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Michael Weusten
Deputy chairperson	Neil Linscott
Members	Alby Buchanan
	Emma Gould
	Troy Holiday
	Eve Welch
	Councillor Don Byars

IN ATTENDANCE

Community partnership leader	Stella O'Connor
Committee advisor	Rachael Poole

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Full agendas are available on Council's website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Health and safety

Toilets – The location of the toilets will be advised at the meeting.

Earthquake – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate the building to a safe location.

Evacuation – Should there be an evacuation for any reason please exit via the exits indicated at the venue.

Phones – Please turn your mobile devices to silent mode.

Recording - These proceedings may be recorded for the purpose of live video, both live streaming and downloading. By remaining in this meeting, you are consenting to being filmed for viewing by the public.

Community board terms of reference

TYPE OF COMMITTEE	Community board (board)
RESPONSIBLE TO	Boards are responsible to Council Each board will also have relationships with Council committees (these committees are outlined in the delegations manual).
SUBCOMMITTEES	Some subcommittees will report to community boards – these are outlined in section 8.5 of the delegations manual.
MEMBERSHIP	Oreti and Waihopai Toetoe boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other boards have six members plus a member appointed by Council. The chairperson is elected by the board. Councillors who are not appointed to boards can only remain for the public section of the board meeting. They cannot stay for the public excluded section unless the board agrees.
FREQUENCY OF MEETINGS	Every second month, but up to 12 ordinary meetings a year with the approval of the chief executive.
QUORUM	Not less than four members
THE ROLE OF COMMUNITY BOARDS	<p>Governance</p> <p>Elected members are responsible for providing leadership, setting direction and for overseeing performance (at a high level).</p> <p>The chief executive and staff are responsible for management activities including the allocation of resources, overseeing the day to day operations of the community board, providing policy advice and implementing governance decisions.</p> <p>Roles outlined in the Local Government Act 2002</p> <ul style="list-style-type: none"> • appoint a chairperson and deputy chairperson • represent, and act as an advocate for, the interests of its community • consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the board • maintain an overview of services provided by the territorial authority within the community • prepare an annual submission to the territorial authority for expenditure within the community • communicate with community organisations and special interest groups within the community • undertake any other responsibilities that are delegated to it by the territorial authority. <p>Additional roles of boards</p> <p>Community wellbeing</p>

	<ul style="list-style-type: none"> a) promote the social, economic, environmental and cultural well-being of local communities b) monitor the overall well-being of local communities. <p>Community leadership</p> <ul style="list-style-type: none"> a) to provide leadership to local communities on the strategic issues and opportunities that they face b) identify key issues and opportunities that will affect the future of the board's community and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities c) promote a shared vision for the board's community and develop and promote ways to work with others to achieve positive outcomes d) provide a local community perspective on Council's long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities e) develop and manage community board plans including keeping these up to date and relevant to community needs and aspirations. <p>Engagement and relationships</p> <ul style="list-style-type: none"> a) to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community. <p>Advocacy</p> <ul style="list-style-type: none"> a) as part of the long term plan or annual plan process, prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest b) as part of the long term plan or annual plan process, outline the relative priorities for the delivery of District services and levels of service within the board area (Council sets the levels of service for District Activities⁽ⁱ⁾ if a board seeks a higher level of service, they need to recommend that to Council, and the higher level of service will need to be funded in an appropriate way (locally). <p>Local activities</p> <p>For local activities⁽ⁱⁱⁱ⁾</p> <ul style="list-style-type: none"> a) recommend to Council levels of service⁽ⁱⁱⁱ⁾ and budgets for local activities, having regard to Council budgets in the long term plan or annual plan process b) recommend to Council rates, user charges and fees to fund local activities
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	<ul style="list-style-type: none"> c) recommend to Council or a relevant committee the approval of project definitions or business cases and procurement plans for capital expenditure over \$300,000 d) recommend to Council or a relevant committee unbudgeted capital expenditure e) monitor the services Council delivers its communities and assess the extent these services meet community needs or the expected level of service f) support the development of local management plans where required by statute or in support of the district plan, or other plans (reserves, harbours, or other community facilities). <p>These plans should then be recommended to Council. There are times when local management plans^(iv) should not be developed</p> <p>Environmental management and spatial planning</p> <ul style="list-style-type: none"> a) provide comment on resource consent applications referred to the community board for comment b) to make recommendations to Council about bylaws and about enforcing bylaws within the community, having regard to the need to maintain consistency across the District c) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol, where statutory ability exists to seek such feedback d) provide input into regulatory activities not otherwise specified above, where process allows e) recommend to Council initiating an appeal to the environment court on decisions relating to resource consent applications that the board has made submissions on f) provide support to the development of community plans for a civil defence emergency and the recovery afterwards.
DELEGATIONS	<p>In exercising the delegated powers, boards will operate within:</p> <ul style="list-style-type: none"> a) policies, plans, standards or guidelines that have been established and approved by Council b) the needs of the local communities c) the approved budgets for the activity. <p>Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers^(v).</p> <p>Community wellbeing</p> <ul style="list-style-type: none"> a) develop local strategies to improve areas of wellbeing (where a need has been identified) b) to develop local community outcomes that reflect the desired goals for their community or place.

	<p>Community board plans</p> <p>a) Regularly review and update the community board plan to keep the plan relevant.</p> <p>Decisions on locally funded assets and services</p> <p>a) accept donations of a local asset (e.g. a gas barbeque, park bench, etc) with a value of less than \$30,000</p> <p>b) approve project definitions or business cases for approved budgeted capital expenditure up to \$300,000.</p> <p>Unbudgeted expenditure</p> <p>a) approve unbudgeted operating expenditure for local activities of up to \$20,000</p> <p>b) approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan or long term plan</p> <p>c) authority to delegate to the chief executive, when approving a project definition or business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the annual plan or long term plan.</p> <p>Leases and licenses</p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, and subject to any relevant legislation and/or policy requirement, on behalf of Council;</p> <p>a) accept the highest tenders for rentals more than \$10,000</p> <p>b) approve the preferential allocation^(vi) of leases and licenses where the rental is \$10,000 or more per annum.</p> <p>Community assistance</p> <p>a) establish a system for prioritising allocations, based on criteria provided by Council</p> <p>b) grant funds from the Community Partnership Fund</p> <p>c) allocate bequests or grants generated locally, consistent with the terms of the bequest or grant fund.</p> <p>Northern Southland development fund</p> <p>a) the Northern board can make decisions regarding funding applications to the Northern Southland development fund.</p>
LIMITS TO DELEGATIONS	<p>Boards have no financial or decision-making delegations other than those specifically delegated by Council.</p> <p>Boards shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its long term plan or annual plan.</p> <p>In accordance with the provisions of section 39(2) of Schedule 7 of the Local Government Act 2022 the board may not incur expenditure in excess of the approved budget.</p>

	<p>Matters that are not delegated</p> <p>Council has not delegated to boards the power to:</p> <ul style="list-style-type: none"> a) make a rate or bylaw b) acquire, hold or dispose of property c) direct, appoint, suspend or remove staff d) engage or enter into contracts and agreements and financial commitments e) institute an action for recovery of any amount f) issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like; g) institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal to the environment court on decisions in respect to resource consent applications on which the board has made submissions.
CONTACT WITH MEDIA	<p>The board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media or outside agencies on behalf of Council on matters outside of the board's delegations.</p> <p>The leadership team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Council.</p>
REPORTING	<p>Boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>Copies of board meeting minutes are retained by Council.</p>

- (i) **District activities include:**
- a) community leadership at a district level (including district community grants)
 - b) wastewater
 - c) waste services
 - d) water supply
 - e) district open spaces (parks and reserves)
 - f) roading
 - g) district community services (library services, cemeteries, community housing and heritage/culture)
 - h) district community facilities (public toilets, library buildings, offices and amenity buildings)
 - i) environmental services (building services, resource management, environmental health, animal services, emergency management)
 - j) stormwater
 - k) corporate support services

- (ii) **Local activities include:**
- a) community leadership at a local board level (including local community grants)
 - b) local community facilities (halls and other amenity buildings within Council's overarching policy for community facilities)
 - c) water facilities (boat ramps, wharves, jetties and harbour facilities)
 - d) local open spaces (parks and reserves, playgrounds and streetscapes)
 - e) parking limits, footpaths and streetlights
 - f) Te Anau/Manapouri Airport (Fiordland board)
 - g) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura board)
 - h) for the above two local activities only
 - recommend levels of service and annual budget to Council or a relevant committee
 - monitor the performance and delivery of the service
 - i) naming reserves, structures and commemorative places
 - j) authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places.
 - k) naming roads
 - l) authority to decide on the naming for public roads, private roads and rights of way
 - m) assisting the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.
- (iii) Levels of service is a term in asset management referring to the quality of a given service. Defining and measuring levels of service is a key activity in developing infrastructure asset management plans. Levels of service may be tied to physical performance of assets or be defined by customer expectation and satisfaction.
- (iv) Local management plans should not be developed where powers:
- a) have been delegated to Council staff
 - b) would have significance beyond the board's area or otherwise involves a matter of national importance (Section 6 Resource Management Act 1991)
 - c) involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.
- (v) Local Government Act 2002, s.53
- (vi) A preferential allocation is when there is a preference that a lease or license is given to a particular person or group, rather than having an open process. For example, a neighbouring land owner or a community group that use a building may be asked if they want to lease the land/building, rather than giving the wider public the opportunity to tender or apply.
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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of interest

Community board members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Extraordinary/urgent items

To consider, and if thought fit, to pass a resolution to permit the community board to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

5 Confirmation of minutes

5.1 Meeting minutes of Oraka Aparima Community Board, 08 April 2025

6 Public participation

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at www.southlanddc.govt.nz or by phoning 0800 732 732.



Oraka Aparima Community Board

OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Oraka Aparima Community Board held in the Riverton Senior Citizens Room, Corner Bath Road and Princess Street, Riverton on 08 April 2025 at 6.30pm. (6.43pm – 8pm)

PRESENT

Chairperson	Michael Weusten
Deputy chairperson	Neil Linscott
Members	Alby Buchanan
	Troy Holiday
	Eve Welch
	Councillor Don Byars

APOLOGIES

Emma Gould

IN ATTENDANCE

Community partnership leader	Stella O'Connor
Committee advisor	Rachael Poole

1 Apologies

An apology for non-attendance was received from Emma Gould.

Moved Troy Holiday, seconded Deputy chairperson Linscott and **resolved:**

That the Oraka Aparima Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Resolution

Moved Troy Holiday, seconded Deputy chairperson Linscott **and resolved:**

That the Oraka Aparima Community Board confirms the minutes of the meeting held on 11 February 2025 as a true and correct record of that meeting.

6 Public participation

Carol Elder gave an update on the fundraising for the Colac Bay Surfer Statue. To date they have raised just over \$20,000 and are targeting \$50,000 by June 2025. Super Quiz is being held on 24 May 2025.

Jaime McCabe and Veronica Wylie reported back on a successful Blues and Jazz by the Sea, despite having to postpone on the Saturday due to the weather and have made a profit of around \$12,000 to assist towards the next event in 2027. They have learned lots, the event ran well on the day and it was over by 7pm. Great to see the influx of people into Riverton for the weekend.

Reports

7.1 Community Update - beautifying Riverton ideas

Record No: R/25/4/14788

Roger Thompson presented his ideas for beautifying poles within Riverton and shared photos of some of his work that has been completed in other communities within New Zealand.

Resolution

Moved Chairperson Weusten, seconded Alby Buchanan **and resolved:**

That the Oraka Aparima Community Board:

- a) **receives the report titled "Community Update - beautifying Riverton ideas".**

7.2 Financial Report for the period ended 28 February 2025

Record No: R/25/3/12038

Community partnership leader, Stella O'Connor presented this report and explained that many of the variances are due to the timing of funding being received or spent. The board have requested more information on the financial and developer contributions and when they expire and/or where they can be spent.

Resolution

Moved Alby Buchanan, seconded Cr Byars **and resolved:**

That the Oraka Aparima Community Board:

- a) **Receives the report titled "Financial Report for the period ended 28 February 2025".**

7.3 Grant to assist costs for the Riverton RSA Thornbury memorial project

Record No: R/25/2/6230

Community partnership leader, Stella O'Connor presented this report and asked the board to consider whether it wishes to approve a grant for the Riverton RSA Thornbury memorial project from the Oraka Aparima Community Board miscellaneous grant budget, for \$3,543.

The budget in the Oraka Aparima Community Board miscellaneous grant for the 2024/2025 financial year is \$5,000 and no funds have been allocated in this financial year.

Resolution

Moved Chairperson Weusten, seconded Deputy chairperson Linscott **and resolved:**

That the Oraka Aparima Community Board:

- a) **receives the report titled "Grant to assist costs for the Riverton RSA Thornbury memorial project"**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **approves a grant of \$3,543 from the Oraka Aparima Community Board miscellaneous grant budget towards the costs for the Riverton RSA Thornbury memorial project.**

7.4 **Rename Colac Bay Foreshore playground in honour of George Tasman Dawson**

Record No: R/25/3/11368

Community partnership lead, Stella O'Connor spoke to this report and requested approval from the Board on whether it wishes to rename the playground known as Colac Bay Foreshore in honour of local hero George Tasman Dawson.

The Colac Bay Progress League (CBPL) has requested renaming the Colac Bay Foreshore playground to honour local hero George Tasman Dawson.

George Tasman Dawson, awarded the Stead Gold Medal for bravery in 1914, saved ten lives after a locomotive accident. His descendants still live near Colac Bay.

The original name of the playground does not hold historical or sentimental value and the CBPL and local residents support the renaming.

Resolution

Moved Eve Welch, seconded Troy Holiday **and resolved:**

That the Oraka Aparima Community Board:

- a) **receives the report titled "Rename Colac Bay Foreshore playground in honour of George Tasman Dawson".**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **approve the proposal to rename Colac Bay Foreshore playground to George Tasman Dawson playground, Colac Bay.**

7.5 Community board reporting

Record No: R/25/3/12888

Community partnership leader, Stella O'Connor spoke to this report and informed the board of the community leadership, operational and Council activities in the board area and across the district.

- Taramea Bay stage two – staff are starting to scope the insights.
- Tunatuna had good use over it's time in Riverton
- Taramea Bay toilets – final costing is \$682,443 and this is within budget
- Thornbury Hall free fees ends in July 2025. To date no noticeable increase in its use.

Resolution

Moved Deputy chairperson Linscott, seconded Alby Buchanan **and resolved:**

That the Oraka Aparima Community Board:

- a) **receives the report titled "Community board reporting".**

7.6 Chairperson's report

Record No: R/25/3/13595

Chair Weusten spoke to his report and spoke about the following:

- New taskforce team are doing a great job, maintain and enhancing where they work
- Lions painted toilets at Howells Point, Council provided the paint
- Riverton Rotary are keen to paint the changing sheds at Mitchells Bay to give them a spruce up
- Great bird watching opportunities with the walk opposite Bupa Longwood care village.

Resolution

Moved Chairperson Weusten, seconded Deputy chairperson Linscott **and resolved:**

That the Oraka Aparima Community Board:

- a) **receives the report titled "Chairperson's report"**

7.7 Councillor update

Record No: R/25/4/14402

Councillor Byars gave an update on what has been happening at Council and Finance and Assurance meetings over the last couple of months.

Resolution

Moved Cr Byars, seconded Troy Holiday **and resolved:**

That the Oraka Aparima Community Board:

- a) receives the report titled “Councillor update”.**

The meeting concluded at 8pm.

Confirmed as a true and correct record at a meeting of the Oraka Aparima Community Board held on 8 April 2025.

DATE:

CHAIRPERSON:

Contract renewal agreed levels of service

Record No: R/25/4/14335

Author: Lance Spencer, Contracts and programme lead

Approved by: Sam Marshall, Group manager customer and community wellbeing

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is to seek approval from the Oraka Aparima Community Board for the levels of service and areas to be included in the future mowing, toilet cleaning and gardening contracts.

Executive summary

- 2 The current contracts for mowing, gardening and toilet cleaning within the Oraka Aparima Community Board area will expire 30 June 2026.
- 3 The primary focus of this report is to receive feedback from community boards and confirm any changes to levels of service and any maintenance areas in the contracts. This is part of reviewing the current maintenance contracts in preparation to going to market.
- 4 The community boards will receive a briefing on the revised contract content and structure proposed for the contract(s) to cover the three work areas, prior to a tender being released to the market.
- 5 Staff have worked with the community board to identify the areas and levels of service associated with the contracts that will be included in the tender documents for the renewal of the contracts.
- 6 Council has indicated that various contractors (including local contractors) should be provided opportunity to be part of contract renewal process.
- 7 Staff are proposing to release the tender to the market in the final quarter of the 2025 calendar year to provide sufficient time to work through this process, and to allow successful contractors time to mobilise to start the new contracts on 1 July 2026

Recommendation

That the Oraka Aparima Community Board:

- a) receives the report titled “Contract renewal agreed levels of service”.
- b) determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) staff request that the Oraka Aparima Community Board provide the contact details of any contractors who may be interested in the upcoming contract renewal or carrying out general maintenance and improvement works for Council.
- e) agrees to approve the areas and levels of service identified in the attachments to this report:
 - Contract renewal map – Oraka Aparima community board towns (Updated)
 - Oraka Aparima community board area analysis
 - Community Facilities Levels of Service for Contract Renewal 2025
 - Contract renewal timeline.

Background

- 8 The mowing, gardening and toilet cleaning contracts for the Oraka Aparima Community Board area were renewed in 2020. These contracts were for a four-year term with the provision for up to a two-year extension.
- 9 The contracts are due to expire 30 June 2026.
- 10 The community board has had the opportunity to review the existing levels of service and areas that the current contracts cover.
- 11 Boards have provided feedback on the changes that they would like to see in the tender documents that go out to market. These changes have been made and the areas updated based on the latest aerial photography that is available and included in the maps attached to this report.
- 12 For the Colac Bay township mowing, the community board have made some minor changes but retained the same levels of service.
- 13 For Riverton, the community board has retained the same areas and levels of service throughout the main township area and along Taramea Bay to Howells Point. They have reduced the levels of service on the secondary streets to allow for a single mower width along the road berm.
- 14 For Thornbury, the community board has decided to retain the same areas and levels of service.
- 15 Staff have had discussions with the community board about what the contract structure could look like in the future. There is a strong preference for these to be by available for local contractors and where possible combine the activities into a single contract.

- 16 In some areas separate mowing, gardening and cleaning contracts may be more practical in terms of the scale of the contract works to be completed within settlements/community board areas to recognise contractor capability and availability.
- 17 This thinking also aligns with the direction that Council has indicated to staff they would like for future contracts.
- 18 It is proposed that when the tender documents are released to the market they will include separable portions. This will provide prospective tenders the ability to tender for all of the work or only portions of the work.
- 19 The indicative timeline for the contract renewal is attached to the report.

Factors to consider

Legal and statutory requirements

- 20 None.

Community views

- 21 Staff have worked with the community board in the preparation of the information that is included in this report.

Costs and funding

- 22 The current contracts have been operational for five years with only Council's CPI rate increase added each year. With the changes that have taken place in the economic environment over the last five years it is expected that the cost of providing these services will increase.
- 23 The budgets that have been allocated have been approved through the 2024-2034 Long Term Plan (LTP).
- 24 Once community board feedback on levels of service and areas is confirmed, staff will review the contract documents, levels of service and the structure of the contracts in preparation for going to market.
- 25 Community boards will be briefed on the contract changes and proposed contracting approach prior to the new maintenance contract(s) being released to the market.
- 26 Once the tenders have been evaluated staff will be in a position to provide the community board with information on the costs associated with the new contracts.

Policy implications

- 27 The tender process will follow Council procurement policy.

Analysis of options

Option 1 - Agrees to approve the areas and levels of service identified in the attachments to this report that will be included in the tender documents.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">the tender documents can be prepared and released to the market.	<ul style="list-style-type: none">none identified.

Option 2 – Does not agree to approve the areas and levels of service identified in the attachments to this report that will be included in the tender documents.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">none identified.	<ul style="list-style-type: none">the contract renewal may not meet the 1 July 2026 timeframe for renewal.

Assessment of significance

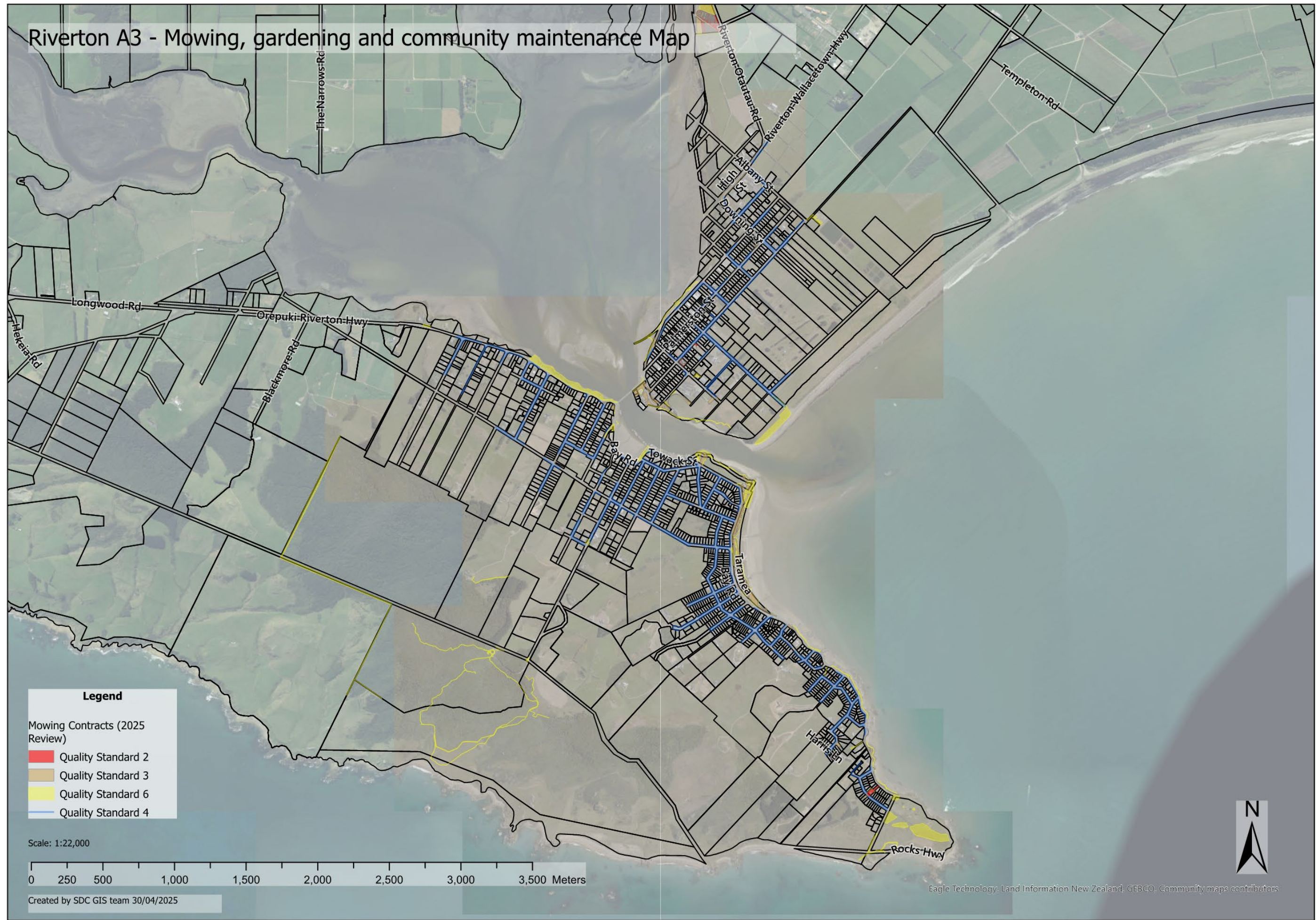
- 28 The assessment of significance needs to be carried out in accordance with Council's Significance and Engagement Policy. The Significance and Engagement Policy requires consideration of the impact on social, economic or cultural wellbeing of the region and consequences for people who are likely to be particularly affected or interested. Community views have been considered throughout this process thus the proposed decision is not considered significant.

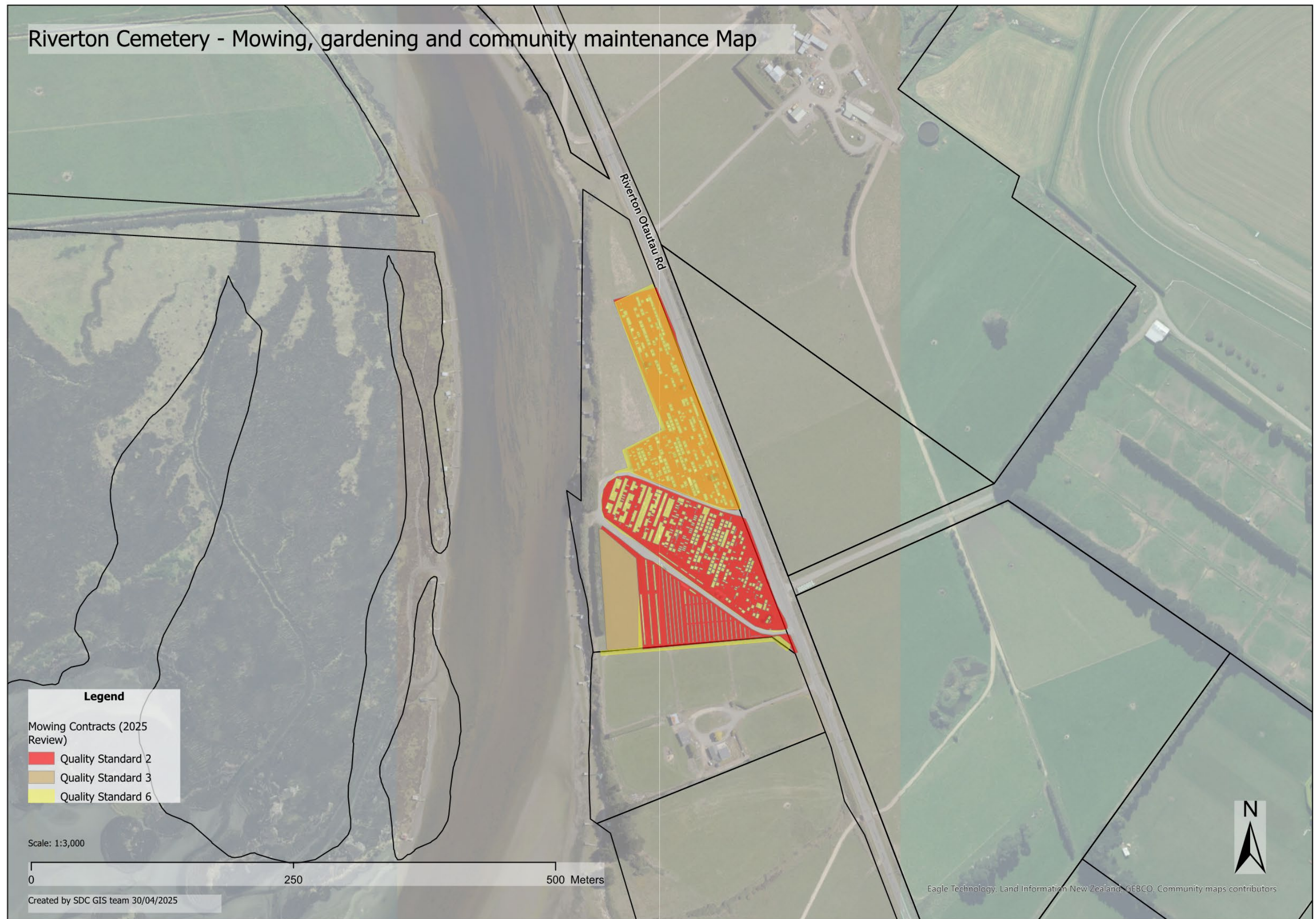
Recommended option

- 29 The staff recommendation is option 1.

Attachments

- A Contract Renewal Map - Oraka Aparima community board towns (Updated)
- B Oraka Aparima Community Board Area Analysis
- C Community Facilities Levels of Service for Contract Renewal 2025
- D Contract Renewal Timeline











Oraka Aparima Community Board Area Analysis

CB	Town	Quality Standard	2025 Review (sqm)	Current (sqm)	Difference (Review - current) sqm	% of reduction or accretion
Oraka Aparima	Riverton	QS1	0.00	1,643.90		
Oraka Aparima	Riverton	QS2	2,040.22	0.00		
Oraka Aparima	Riverton	QS3	68,571.05	123,764.72		
Oraka Aparima	Riverton	QS4	26,709.00	0.00		
	Riverton	TOTAL	97,320.27	125,408.62	-28,088.35	-22%
Oraka Aparima	Riverton Cemetery	QS1	0.00	25371.14		
Oraka Aparima	Riverton Cemetery	QS2	22,049.46	0		
Oraka Aparima	Riverton Cemetery	QS3	3,519.99	0		
	Riverton Cemetery	TOTAL	25,569.45	25,371.14	198.31	1%
Oraka Aparima	Colac Bay	QS2	2,748.48	3,818.82		
Oraka Aparima	Colac Bay	QS3	13,155.06	42,404.25		
	Colac Bay	TOTAL	15,903.54	46,223.07	-30,319.53	-66%
Oraka Aparima	Fairfax	QS3	116.82	4,825.99		
Oraka Aparima	Fairfax	QS4	1,628.35	0.00		
Oraka Aparima	Fairfax	TOTAL	1,745.17	4,825.99	-3,080.82	-64%
Oraka Aparima	Thornbury	QS2	1,634.96	1,891.07		
Oraka Aparima	Thornbury	QS3	14,688.98	23,801.75		
Oraka Aparima	Thornbury	TOTAL	16,323.94	25,692.82	-9368.88	-57%

Community Facilities Levels of Service		
Operations and Maintenance	Task	Quality Standard 1
All Categories	Amenity grass mowing	<ul style="list-style-type: none"> Grass height maintained between 20mm and 40mm Stalks no more than 100mm Clippings to be evenly distributed (no clumps or windrows) and removed from paths and paved areas. Edges are trimmed to the same standard as the turf, or a vegetation free strip is maintained <ul style="list-style-type: none"> Around structures and along hard surfaces no more than 100mm Around trees and along boundary fences no more than 200mm Frequency of mowing is every 5 – 7 days
Operations and Maintenance	Task	Quality Standard 2
All Categories	Amenity grass mowing	<ul style="list-style-type: none"> Grass height maintained between 40mm and 80mm Stalks no more than 150mm Clippings to be evenly distributed (no clumps or windrows) and removed from paths and paved areas. Edges are trimmed to the same standard as the turf, or a vegetation free strip is maintained <ul style="list-style-type: none"> Around structures and along hard surfaces no more than 100mm Around trees and along boundary fences no more than 200mm Frequency of mowing is every 5 – 7 days
Maintenance Operations	Task	Quality Standard 3
All Categories	Amenity grass mowing	<ul style="list-style-type: none"> Grass height maintained between 50mm and 100mm Stalks no more than 300mm Clippings to be evenly distributed (no clumps or windrows) and removed from paths and paved areas. Edges are trimmed to the same standard as the turf, or a vegetation free strip is maintained <ul style="list-style-type: none"> Around structures and along hard surfaces no more than 200mm Around trees and along boundary fences no more than 300mm Frequency of mowing is every 5 – 10 days
Maintenance Operations	Task	Quality Standard 4
All Categories	Amenity grass mowing	<ul style="list-style-type: none"> Grass height maintained between 80mm and 100mm Stalks no more than 300mm Clippings to be evenly distributed (no clumps or windrows) and removed from paths and paved areas. Edges are trimmed to the same standard as the turf, or a vegetation free strip is maintained <ul style="list-style-type: none"> Around structures and along hard surfaces no more than 200mm Around trees and along boundary fences no more than 300mm
Maintenance Operations	Task	Quality Standard 5
All Categories	Amenity grass mowing (Bailage)	<ul style="list-style-type: none"> After bailage has been cut the area is to be maintained at Quality Standard 4
Maintenance Operations	Task	Quality Standard 6

All Categories	Vegetation Control	<ul style="list-style-type: none"> Gorse, broom noxious weed control
Maintenance Operations	Task	Quality Standard 2
All Categories	Garden maintenance	<ul style="list-style-type: none"> Annual beds, perennials and roses <ul style="list-style-type: none"> checked weekly and maintained to a high-quality presentation at all times. weeds are removed manually before they become noticeable. annual application of suitable fertiliser (and mulch for roses). Dead-heading and pruning in accordance with best horticultural practice. Edges are neat and tidy with no overspill For all other gardens <ul style="list-style-type: none"> Top up mulch every three years Annual trim as required to reduce hazards, keep vegetation clear of paths and maintain safe sightlines. Weeds are sprayed or manually removed before they become noticeable. Edges are maintained to same standard as turf with no incremental creep.
Maintenance Operations	Task	Quality Standard 3
All Categories	Garden maintenance	<ul style="list-style-type: none"> Mixed shrubs and ground-covers <ul style="list-style-type: none"> Top up mulch as required to control weed growth Trim as required to reduce hazards, keep vegetation clear of paths and maintain safe sightlines. Weeds are sprayed or manually removed before they become noticeable. Edges are maintained to same standard as turf with no incremental creep.

Contract Timeline



Update on 2025 triennial election

Record no: R/25/5/23260

Author: Jayson Trent, Democracy Advisor

Approved by: Vibhuti Chopra, Group manager strategy and partnerships

☐ Decision

☐ Recommendation

☒ Information

Purpose

- 1 The purpose of this report is to provide an update and general information on the local government 2025 triennial election.

Executive summary

- 2 The triennial local government election will be held on Saturday 11 October 2025.
- 3 Candidate information sessions will be held on 15 July 2025, 6pm at the Otautau SDC Office, 176 Main Street and on 16 July 2025, 6pm at the Lumsden Memorial Hall, 8 Meadow Street.
- 4 Candidate packs that include nomination forms, the candidate handbook, pre-election report and electoral expense forms will be available at all Council area offices/libraries from 4 July 2025.
- 5 Election related documents and resources will be made available on the Council website at www.southlanddc.govt.nz/council/elections.
- 6 The Local Government Commission (LGC) released its determination of SDC's representation arrangements for the 2025 triennial elections on 29 January 2025. The LGC decided to instate the arrangements outlined in Council's final representation proposal. These representation arrangements will take effect at the commencement of the 2025-2028 triennium.
- 7 Elected members of the 2022-2025 triennium will cease to hold office on the day after the official results are declared by public notice. Those elected for the 2025-2028 triennium will take office on that day, but will not be able to act in their capacity as an elected member until they are sworn in.

Recommendation

That the Oraka Aparima Community Board:

- a) receives the report titled “Update on 2025 triennial election”.**
- b) notes the following key dates in relation to the 2025 triennial election:**
 - **4 July 2025 – nominations open**
 - **15 July 2025 – candidate information session**
 - **16 July 2025 – candidate information session**
 - **1 August 2025 – nominations close at 12 noon**
 - **9 to 22 September 2025 – delivery of voting documents**
 - **11 October 2025 – election day (voting closes at 12 noon)**
- c) notes the Local Government Commission determination for the Southland District, released on 29 January 2025, will apply from the commencement of the 2025-2028 triennium.**
- d) notes that, the elected members of the 2022-2025 triennium will cease to hold office on the day after the day the official results of the 2025-2028 election are declared by public notice, unless they are re-elected**

Background

- 8 On 2 August 2023, Council confirmed the first past the post electoral system for the 2025 triennial election and any associated by-election.

Update on the triennial elections 2025

Nominations

- 9 Nominations for all seats will open on Friday 4 July 2025 and close at 12 noon on Friday 1 August 2025.
- 10 Nominations can be sent by mail to 15 Forth Street, Invercargill 9810, email to elections@southlanddc.govt.nz, or delivered to a Council staff member by visiting any Council office or library.
- 11 To ensure timely processing of all candidate nominations, candidates are highly encouraged to submit their nominations and supporting documents as soon as possible.
- 12 If there are less candidates than seats available at the close of nominations, a by election will be triggered to fill the vacancies. If there are the same number of candidates as seats available, candidates will be elected unopposed.

Information for candidates

- 13 Candidate packs that include nomination forms, the candidate handbook, pre-election report and electoral expense forms will be available at all Council area offices/libraries and on the Council website from 4 July 2025.
- 14 The candidate handbook provides information for individuals considering standing in the 2025 election. It contains a comprehensive overview of all aspects of the election, including the seats available and the requirements to become a candidate.
- 15 The pre-election report is a document required under the Local Government Act 2002. The report is the responsibility of the chief executive and must be prepared independently of elected members. It focuses on issues that will need to be considered in the next triennium and provides information on the major projects Council expects to fund over the next three years.
- 16 All election resources will be made available at <https://www.southlanddc.govt.nz/council/elections/elections-2025/> and general information about Council elections, including past elections is available here <https://www.southlanddc.govt.nz/council/elections/>.

Election protocols for elected members

- 17 In the lead-up to local government elections, there are protocols elected members should be aware of to ensure fairness, impartiality, and compliance with legal requirements/restrictions. Election protocols for elected members were distributed in the weekly Kia for elected members on 9 May 2025
- 18 The key principles outlined in the election protocols for elected members to note are:
- council resources cannot be used for campaign purposes (this includes Council run social media accounts - these must remain politically neutral during the election period)
 - leading up to the election, elected members continue to have the right and responsibility to govern and to make decisions, but it is likely there will be an increased level of media and public scrutiny
 - elected members will still have access to the information they need to discharge their roles as incumbents and their Council contact information will still be publicly available. Information requests for electioneering purposes will be managed differently.

Representation arrangements/representation review

- 19 On 30 January 2025, the LGC issued its determination on the representation arrangements for the Southland District that will apply from the 2025 local government elections. The determination puts in place the arrangements adopted by Council as its final representation proposal. The new determination is available here [Southland District Council Determination 2025](#).
- 20 Representation arrangements from the 2025 local government election will be similar to those currently in place, with minor ward/community board boundary changes at Dunearn, Drummond, Taramoa, Otamika Valley and Nokomai Station. There are also corrections to some ward and community board names to include macrons, these are Ōraka, Ōreti and Waihōpai.

Information campaigns

- 21 People will be encouraged to ensure their enrolment details are up to date and an enrolment campaign will be conducted by the Electoral Commission supported by each Council. The number of electors in the Southland District is expected to be approximately 22,000.
- 22 Council's information campaigns will have three key phases including, 'enrolling/encouraging people to check their enrolment status', 'standing for election' and 'voting'. These will include information about Council, what it is like to be an elected member, how to enrol, how to stand, how to find out about candidates, why you should be a voter and how to vote. The campaigns will aim to encourage participation by increasing public knowledge of the elections process for voters and candidates. Where appropriate, staff will work with staff from other councils in the region to provide election information.
- 23 The 'standing for election' phase will include election updates on the website, newspaper stories/ads, social media/Antenno posts, posters around townships, radio advertising and various media informational pieces.
- 24 The Southland District Council website will continue to receive updates on the 2025 triennial election as the election cycle progresses.

Electoral services and electoral officer

- 25 Electionz.com has been contracted by Council to provide electoral services for the 2025 triennial elections.
- 26 Anthony Morton, from Electionz.com, was appointed as Southland District Council's electoral officer on 23 November 2021 and he will continue to hold this position until either party give notice that they want to make a change. The electoral officer will carry out designated duties under the Local Electoral Act 2001, manage the election independently of the elected body and maintain the security of electoral records. The electoral officer will be supported by a deputy electoral officer who is a staff member. The deputy electoral officer for the 2025-2028 triennial election of Southland District Council is Robyn Rout, Governance Legal Manager.

Voting

- 27 The triennial elections will be held on Saturday 11 October 2025.
- 28 The election will be conducted by postal vote and voting documents will be delivered from Tuesday 9 September 2025 to Monday 22 September 2025. Voting closes at 12 noon on Saturday 11 October 2025.
- 29 In addition to Southland District Council election, the voting documents will also include elections for Environment Southland, Maitara Licensing Trust and Gore and Districts Health Incorporated.

Remuneration

- 30 The remuneration of elected members is set by the Remuneration Authority in its annual determination.
- 31 Elected members are entitled to remuneration while they hold office.
- 32 In accordance with s 115(1) of the Local Electoral Act 2001, those elected for the 2025-2028 triennium will take office on the day after the official results are declared by public notice under s86, and their remuneration will start on this day.

- 33 In accordance with s 116(a) of the Local Electoral Act 2001, elected members of the 2022-2025 triennium will cease to hold office when members elected at the next election come into office, and their remuneration will end on this day.

Factors to consider

Legal and statutory requirements

- 34 The key legal requirements and protocols for local government elections are set out in the Local Electoral Act 2001, the Local Electoral Regulations 2001, and the Local Government Act 2002.

Attachments

There are no attachments for this report.

Community board reporting

Record no: R/25/5/23578

Author: Stella O'Connor, Community partnership leader

Approved by: Sam Marshall, Group manager customer and community wellbeing

☐ Decision

☐ Recommendation

☒ Information

Purpose

- 1 The purpose of this report is to inform the board of the community leadership, operational and Council activities in the board area and across the district.

Recommendation

That the Oraka Aparima Community Board:

- a) receives the report titled "Community board reporting".

Attachments

- A Oraka Aparima community leadership report - 10 June 2025
- B Oraka Aparima operational report - 10 June 2025
- C RFS breakdown - March and April 2025



What's happening in your area

Better-off funding projects update

PROJECT	FUNDING	CURRENT STATUS
Taramea Bay development plan – stage one, Riverton and Colac Bay	\$345,000	Stage one, the child/toddler playground at Taramea Bay is complete. Now the invoices are in, there is \$5000 left which can be used to purchase a seesaw for the playground. The Colac Bay steps have been modified to improve access to the beach.

Paua shell update

Many of you will be wondering what is happening with the paua shell in Kohikoi Park in Riverton Aparima.

The shell was painted and moved to the park in 2024. Unfortunately, there were cracks in the shell so water got in and the paint started to bubble and flake.

Since then, staff have been investigating several options and their cost to see if there is an option that will be successful and cost-effective.

A decision will be made in the next few months, but nothing will be done during the winter months.

Thank you for your patience.

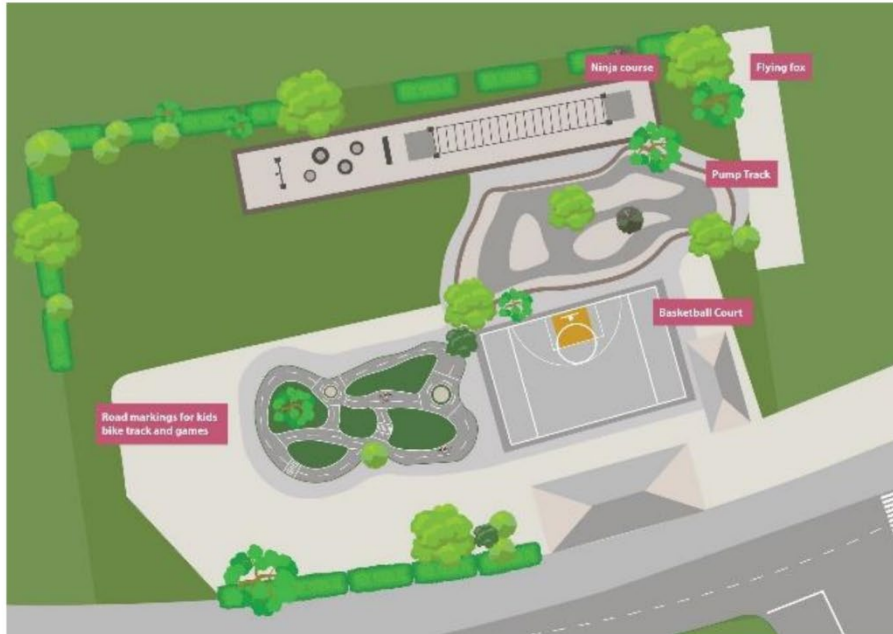
Housing and spatial planning update

The district's spatial planning for the next 30-plus years is under way for Riverton/Colac Bay. Ōraka Aparima Community Board is the second SDC community in the process after Rākiura. Spatial planning will ensure we can plan for growth and development and the infrastructure to support it. This includes consideration of community spaces and the protection of our environment and culture/heritage. The community will also have a say in what they want their communities to look like.

Taramea Bay stage two

Following the SDC survey on stage two of the Taramea Bay playground, we had a stage two draft scope discussion where the board determined the allocation of the approved total budget of \$240,000. This will be allocated to a permanent asphalt pump track, a ninja obstacle course for older children/adults, connecting trail signage (including heritage/cultural information), painting lines for the basketball hoop area and a children's bike track playground, which includes games on the existing concrete area. The design will also include planting and seating, which will be added at a later stage.

Overall consideration was given to the connection/flow into the child/toddler play area, ensuring it is close to amenities and more elevated than some of the other areas. This also allows space for events to still use the area. Additional improvements will be done later, when budget allows. This is looking at including a playground shaded area, along with a solution to the birds perching inside the permanent shelters. Other possible future improvements could be play activities along the track towards Pilots Reserve (fitness stations like pull up bars etc or small bike jumps/obstacles similar to Queens Park, Invercargill).



Governance training workshops

Council has partnered with Community Law South to bring governance training workshops to the district which are aimed at community organisations looking to upskill themselves on a range of governance issues. The next workshop is being held in Riverton on Wednesday 11 June.

The first of five workshops was held in Lumsden on Tuesday 15 April. These workshops are free to attend but we do ask that you register your interest in attending by sending an email to

Kelly.ragg@southlanddc.govt.nz

These workshops are a great way to strengthen skills and help boards work more effectively while making a positive impact on their organisation. Attendees will gain valuable leadership and decision making skills while learning about;

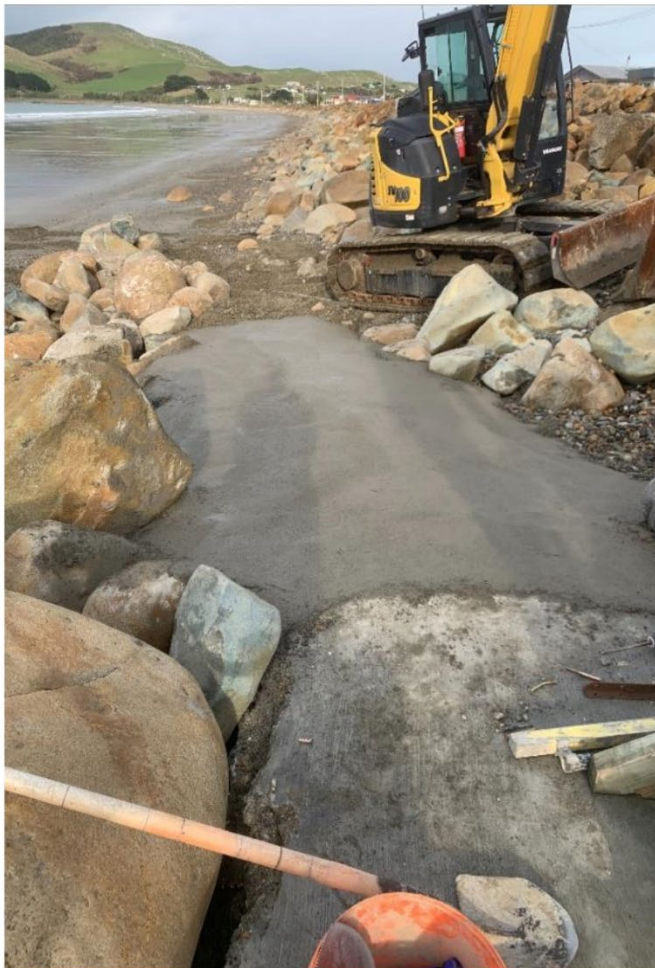
- the role of the Board/Committee
- safe and inclusive culture
- ethical behaviours
- meeting papers
- problem solving
- working together as a group
- key legislation
- registration of interest/conflict of interest management
- health and safety requirements and more.

The dates and locations for the other four workshops are:

- Riverton – 11 June, Senior Citizens Hall
- Winton – 9 July, REAP
- Fiordland – 24 September, Fiordland Community House
- Edendale – 7 October, Edendale Boardroom.

Colac Bay steps

A modification has now been installed to the Colac Bay steps to mitigate the effect of the changing beach height and improve access to the beach.



What's happening across the district

Community Service Award – Jeanna Rodgers

Jeanna Rodgers' tireless voluntary work has made her an integral thread in the Lumsden community over more than two decades.

On Thursday evening her wonderful contributions were recognised with a Southland District Council/Northern Community Board Community Service Award.

Mayor Rob Scott and community board chair Greg Tither spoke about the immense value Ms Rodgers adds to her township.

The Northern Southland college teacher has been a member of many groups and committees supporting children and youth, often serving as the secretary. She has willingly given countless hours of her time to support activities and education for young people. Just one example is driving young members of Lumsden's climbing club to Te Anau and Invercargill so they can use the climbing walls there.

Over the years Ms Rodgers has secured several hundred thousand dollars of funding for many community projects and organisations, including the community swimming pool, the Northern Southland Reforestation Trust, and the toy library, as well as providing play equipment for children in the community under the auspices of the LAAMBS (Lumsden and Areas Activities for Miniature Bodies Society) charitable trust.

She is recognised as the first person to offer a helping hand at community events and projects. Mayor Scott said Ms Rodgers was the kind of person who made her community a better place to live in.

Among the many roles and services she has provided for her community are: founding a music and movement group, Plunket car seats, toy library treasurer and grants officer, Playcentre, Friend of Lumsden School secretary, Bibles in Schools, Anglican Church, Ōreti Community Bike Park committee, Northern Southland Amateur Swimming Club, Duke of Edinburgh supervisor at Northern Southland College, college football teams manager, climbing club, kapa haka, Northern Southland Reforestation Trust, Kidzone volunteer, and Northern Southland College PTA secretary.

As secretary of the Northern Southland Community Pool Trust, she voluntarily opens and closes the pool daily.

Ms Rodgers often assists with private childcare and tutoring, and she was a relief teacher at Lumsden's former Riverstones Early Learning Centre. At Northern Southland College she offers students access to extracurricular activities, while highlighting her community's events and activities as a casual reporter for The Southland App.



Community Service Award – Gay Munro

Conservation and community have been hallmarks of Gay Munro's life.

The Gorge Road resident has dedicated countless hours to both during an involvement spanning decades. Mrs Munro's significant contributions were formally recognised with the presentation of a Community Service Award from Southland District Council and the Waihopai Toetoe Community Board on Saturday. Southland Mayor Rob Scott said it was an honour to bestow the recognition.

"Gay sets the standard when it comes to community involvement. The time and effort she's dedicated to so many organisations and initiatives over the years is impressive, particularly in the conservation space," he said.

"The positive impact she has had not only benefits the community now, but it will also be long-lasting into the future for generations to come.

"She's looking after the past, the present and the future."

Her passion for conservation led to a role as the Southland regional representative on the Queen Elizabeth II National Trust from 1997 to 2009. Travelling all over the district, she was a sound source of advice for landowners committed to protecting biodiversity through a QEII covenant.

A strong advocate, Mrs Munro still volunteers with the Southland Ecological Restoration Network (SERN), organising field trips and helping with various projects.

The Waituna Landcare Group benefited from her extensive involvement from 2001 to 2022, initially as the secretary before she took the helm as chairperson in later years. Initiatives included stream plantings, the development of a sanctuary, replanting the gravel pit and organising informative field days on site.

In her local community of Gorge Road, Mrs Munro's impact has been significant.

After several terms on the former Gorge Road Community Development Area subcommittee, she served one term on the Waihopai Toetoe Community Board. Her previous governance experience included the Gorge Road School board of trustees and local swimming pool committee.

As chair of the Gorge Road and Districts Heritage Society, Mrs Munro organises the annual bus trip to areas of historical interest, was involved in the bell tower project and is now leading the installation of a heritage shed and interpretation panels at the domain.

Capturing the area's tales, Mrs Munro wrote the book *From Oteramika to Gorge Road and Districts*. She shared her love of literature by establishing a book exchange at the Mokotua Hall.

Other feathers in her cap include running table tennis and fish and chip nights at the hall, taking care of the Mokotua Recycling Centre, organising Anzac Day commemorations, and editing and distributing the bimonthly Gorge Road and Districts Gazette newsletter.



Community Service Award – Andre Bekhuis

Andre Bekhuis has never been one to shy away from a challenge – a trait which has seen him embrace many leadership roles in the Otautau community over the years.

Bekhuis' unrivalled contribution was formally recognised with the presentation of a Community Service Award from Southland District Council and the Wallace Takitimu Community Board on Saturday.

Southland Mayor Rob Scott said Bekhuis was thoroughly deserving of the honour.

"His involvement in the local community has been extensive and his contributions have undoubtedly had such a positive impact," he said.

"You won't find anyone more passionate about Otautau than Andre and that's reflected in the many roles he has held over the years."

Bekhuis served four terms on the Wallace Takitimu Community Board from 2010 to 2022, including three at the helm as chairperson.

He has spent the past two terms as president of the Otautau RSA and proved instrumental in the organisation attracting worldwide media attention for the procurement of the WW1 quilt that was made by local residents and sent to New Zealand soldiers convalescing in England during the war.

"That amazing piece of history has since been framed and now hangs proudly in our council office at Otautau for everyone to admire and enjoy," Mayor Scott said.

Immensely proud of the town, Bekhuis has been a long-serving member of Otautau Promotions, including several years as chairperson. His handy skills and community spirit are to the fore during events, tackling a vast range of tasks, and even installing the Christmas lights during the festive season.

The hanging baskets on display in the main street even captured his attention with Bekhuis seen watering them daily from his trusty four-wheeler motorbike.

President of the Otautau Golf Club, Bekhuis has been a driving force in its existence and played a key role in organising the 100-year jubilee.

As a local business owner, he generously makes his equipment available at no cost to help out the community, including maintenance of the bowling club and St John building.

Many hours are spent as a caregiver to elderly residents, ferrying them to appointments and RSA meetings.

And he's not adverse to putting on his kilt and playing the bagpipes for special occasions.

"Andre has a big heart for his community and works quietly away in the background to little fanfare so it is an absolute privilege to shine the spotlight on his efforts," Mayor Scott said.



Community funding

Community Partnership Fund

The next funding round of the Community Partnership Fund closes on 31 August 2025.

Other funding opportunities

The following funding was granted for the March 2025 funding rounds:

Creative Communities Fund

Cathy Irons - Douce Ambiance: Riverton and Te Anau concerts	\$2000
Otautau Patchwork Group: Quilting workshop with Shirley Sparks	\$1,750
The CanInspire Charitable Trust: Beading workshops	\$1,100
Anna van Riel: Voice workshops	\$2,000
TDPI/ Central Western Archive: 100 years of rural women exhibition and workshops	\$2,126
Waimumu Te Tioua Art and Craft: Exhibition and workshop	\$4,700
Nathalie Sterkens: Kidsfest 2 day festival in Otautau	\$2,800
Te Hikoi: Artist challenge exhibition 2025	\$2,660
Te Anau Waitangi Charitable Trust: Te Anau Waitangi festival 2026	\$3,000
Toi Rakiura Arts Trust: Jackie Clarke show	\$1,000

Ohai Railway Fund – Individual Grants

Ben McCorkindale: Media and Design at SIT	\$700
Lachlan McCorkindale: Bachelor of Mechanical Engineering at Canterbury University	\$1,000
Zane Marsh: Bachelor of Engineering at Victoria University	\$1,000
Dominic Morrison: Bachelor of Laws and Commerce at Otago University	\$1,000
Nina McKay: Bachelor of Environmental Science at Canterbury University	\$1,000
Paige Henderson: NZ certificate in Automotive Engineering at SIT	\$1,000

Ben Campbell:
Bachelor of Laws and Commerce at Canterbury University \$1,000

Ohai Railway Fund – Organisation Grants

Takitimu Primary School:
School camps \$6,000

Takitimu District Swimming Pool:
Swimming platform \$2,100

Nightcaps Community Medical Centre Trust
Operating costs \$12,000

The following Southland District Council funds will close on 20 December 2025.

- Centennial Bursary Scholarships for recognised tertiary study
- Valmai Robertson Creative NZ Arts Scholarships
- Eric Hawkes Memorial Outward Bound Scholarship.

Applications can be made on the Southland District Council website via the SmartyGrants link:
<https://www.southlanddc.govt.nz/council/funding-and-grants/>

Council department updates

Governance

Work streams that may be of interest to the board include:

Pecuniary and other interests – the register of elected member pecuniary interests is now publicly available on Council's website.

2025 local government elections – election protocols were provided to all elected members via the Kia Korero on 9 May. These protocols are a good resource to help you navigate if you are going to be both a current elected member and an election candidate. The team are preparing for the local government elections nomination period. Information on this is provided in a separate report on this agenda.

Mileage claims - please remember to send these claims through promptly to Rachael Poole at rachael.poole@southlanddc.govt.nz.

Elected member payments – over the next month the governance team will be arranging the annual communication payment to elected members. This is a non-taxable allowance that recognises elected members are using their own device and services (eg internet connection) to communicate on community board matters. The Remuneration Authority's annual determination also comes out in June each year outlining any changes to elected member pay for the following year. Elected member pay will be altered accordingly from 1 July 2025.

Policy

Consultation on Council's draft Dog Control Policy 2025 and draft Dog Control Bylaw 2025

Consultation on the draft bylaw and policy, including the proposed changes, went live on 12 May 2025.

The public can obtain information about the consultation process and make submissions online at www.makeitstick.nz (this redirects to the SDC website landing page).

The proposed changes in the bylaw and policy include providing definitions of 'effective control' and 'public place'. There are some proposed changes to dog access levels in specific community board areas, which are reflected in revised maps.

All SDC-registered dog owners will receive either an email or letter informing them of the consultation period. We will also be promoting this consultation on Council's Facebook page and via Antenno notifications.

The timeline for the entire review process is included on the consultation page at www.makeitstick.nz.

Submissions

Anyone can make a submission by:

- completing the online submission form at www.makeitstick.nz
- emailing a submission to submissions@southlanddc.govt.nz
- delivering a submission to Southland District Council head office, 15 Forth Street, Invercargill, or any Southland District Council area office
- posting a submission to:

Southland District Council
PO Box 903
Invercargill 9840
ATTN: Draft Dog Control Bylaw and Policy 2025 Submissions

The consultation period runs for **two months**, and submissions close at **5pm on Friday 13 July 2025**.

Questions and feedback

If you receive any feedback or need assistance in answering any questions about the draft policy and bylaw, please contact Ana Bremer ana.bremer@southlanddc.govt.nz

Stakeholder updates

Citizens Advice Bureau – community directory

The Invercargill Citizens Advice Bureau (CAB) recently launched its community directory. This is a directory of local support services, interest groups, and sports clubs etc, all in one place for easy accessibility.

The CAB help people to know and understand their rights and obligations and how to use this information to get the best outcomes, provide people with the confidence and support they need to take action, and work for positive social change within communities and wider society. This independent service is provided free to all.

This community directory is managed and maintained by CAB Invercargill. If you want to add or amend a listing on this directory please contact them on invercargill@cab.org.nz or you can call them directly at [03 218 6648](tel:032186648).



Oraka Aparima Community Board

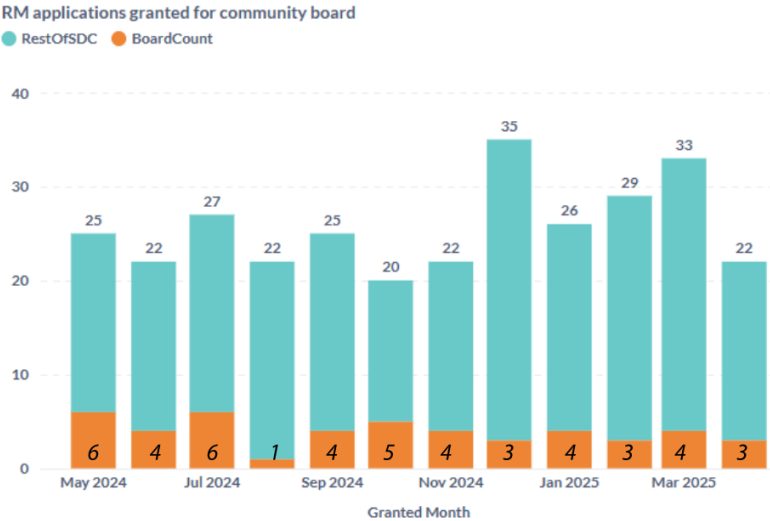
Tracker – ongoing

Pāua shell – surface repairs being investigated
Surfer statue – Progress League fundraising steadily
Thornbury Memorial WW2 plaques– graphics and content being collated

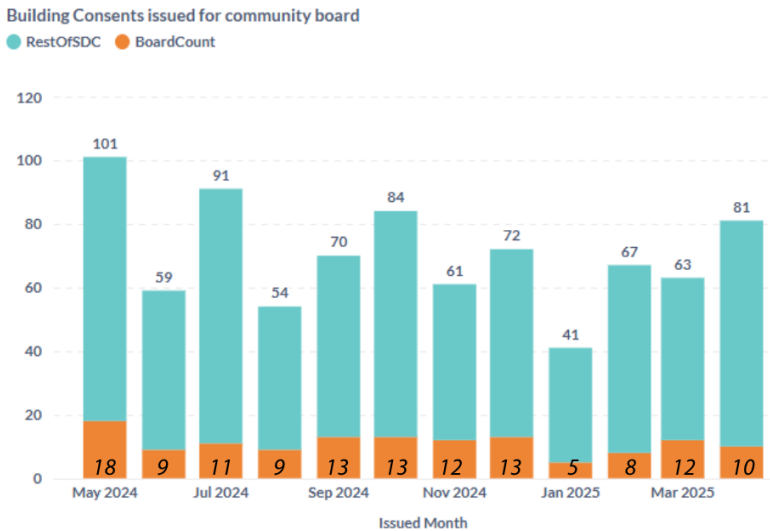
Upcoming priorities

Taramea Bay stage two – scope and tenders being drafted
Pedestrian access to Riverton bridge from Colac Bay under investigation

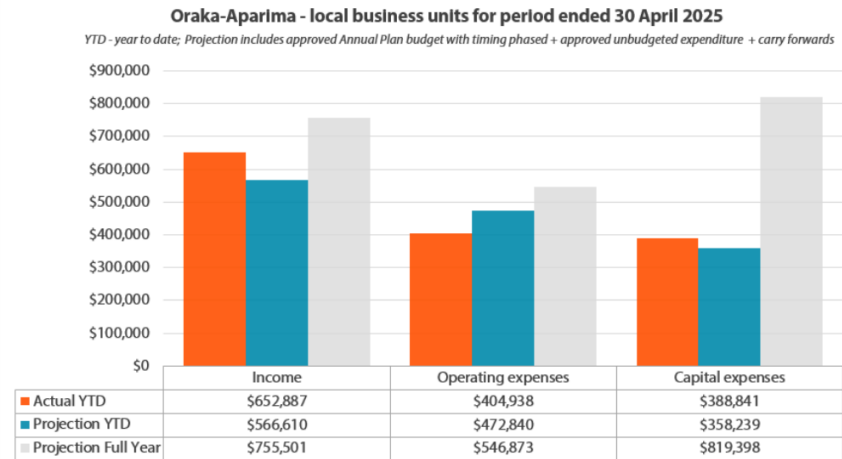
Resource consents granted by month



Building consents issued by month



Local budget information



Budget notes

Income is \$86k (15%) over projection. This largely relates to the timing of Better off Funding for the Taramea Bay playground that has been completed earlier than expected (\$105k). This is offset with the timing of Better off Funding for the Colac Bay access steps (\$10k). The remaining \$8k relates to the timing of NZTA/Waka Kotahi funding for footpaths that has been projected evenly across the year but will be received when the footpath maintenance work is undertaken.

Operating expenses are \$68k (14%) under projection. \$18k relates to tree and hedge maintenance that is underway, staff have met with the contractor and additional work will be completed by the end of financial year. \$16k relates to community leadership miscellaneous grants and donations that were not paid in the period. Footpath maintenance is under projection by \$13k as the maintenance is underway. Maintenance project is under projection by \$10k as no costs have been incurred yet for the viewing platform refurbishment, this is currently in procurement. Maintenance is under projection in the halls (\$6k) as general maintenance is largely reactive and interest is under projection by \$2k due to lower loan drawdowns last year than projected.

Capital expenses are overall \$32k (9%) over projection. The Riverton Taramea Bay playground is \$84k over projection due to the budget being phased until later in the year. The Colac Bay Hall is \$40k under projection due to the timing of the budget for the lighting and heat pump project that is now completed with further costs to come in May. Colac Bay Access Steps have been completed \$10k under projection, the remaining funds may need to be used for further erosion protection. The Thornbury playground equipment renewal is \$3k under projection as the swing was able to be repaired and doesn't need replaced.

Local projects update

Activity	Name	Current Phase	Current Progress	Budget actual ytd
COMMUNITY FACILITIES	Purchase and relocation of pāua shell	Delivery phase	On track	\$39,315 \$38,221 P-11079
	Installation completed. Surface repairs being investigated.			
PARKS AND RESERVES	Colac Bay Foreshore playground - equipment replacement	Delivery phase	On track	\$20,000 \$0 P-10754
	Reinstatement of equipment removed for refurbishment has been completed. Work on the fort structure and flying fox refurbishment should be complete by the end of May.			
PARKS AND RESERVES	Colac Bay Manuka Street playground - equipment replacement	Business case phase	Off track	\$5,150 \$0 P-10755
	This project is on hold until we get direction from the board, the playground isn't on Southland District Council land.			
PARKS AND RESERVES	Riverton Taramea Bay playground - equipment replacement	Delivery phase	Monitor	\$566,429 \$290,032 P-10799
	Stage 1 of the project has been completed. Stage 2 scope to be confirmed with the community board. Physical works will not be done until after the winter.			
PARKS AND RESERVES	Riverton - estuary planting	Delivery phase	Off track	\$20,000 \$0 P-11213
	Staff are talking to another contractor to progress this project. It will be pushed out to next year.			
PARKS AND RESERVES	Riverton - riparian planting	Delivery phase	Off track	\$5,000 \$0 P-11214
	This project has been pushed out to a future year and will now be combined with 2025/2026 and 2026/2027 projects that are the same.			
PARKS AND RESERVES	Riverton Richard Street walking track	Delivery phase	On track	\$56,000 \$1,420 P-11480
	The contract has been awarded and works will start early June to be completed before the end of June.			
WASTEWATER	Riverton - new water treatment plant	Business case phase	Monitor	\$200,000 \$52,323 P-11406
	We are currently working on the concept design and currently getting a design peer review with the objective to go to tender with design, build and (operate for one year). The review is now with Council, and we are considering its findings. This could take time. Tender more likely later in 2025 with construction in 2026/2027.			
WATER STRUCTURES	Riverton harbour – refurbishment of viewing platform	Pre-delivery phase	Off track	\$10,000 \$0 P-10692
	This project has been pushed to the next financial year.			
WATER SUPPLY	District water metered DMA areas	Delivery phase	On track	\$169,000 \$95,972 P-10270
	The design for the district metering for Otautau and Tuatapere is currently taking place, with construction and installation of these units being undertaken in late May/ early June. The Lumsden work is currently underway.			

Service contracts

Water and wastewater services operation and maintenance

The 23/01 operations and maintenance contract is running well across the Oraka Aparima Community Board region. Water and wastewater services across the area have continued to operate well with a higher number of service requests than usual being received by Council and Downer, resources were pushed to respond in a timely manner.

Downer have begun the final items of works to complete the Riverton townside wastewater treatment plant automation upgrade. This will significantly reduce onsite operator time and allow for alarms to be remotely acknowledged and cleared.

Downer have recently compiled a list of stormwater and wastewater mains requiring to be jetted in order to reduce blockages. Council and Downer will collaboratively review this list for works to begin in July.

Mowing contract (Riverton, Colac Bay, Thornbury)

30 June 2025 sees the end of the original contract with DELTA but with the satisfactory work performance, the clause to allow a one year rollover will be implemented.

There have been a few queries since the last report and we are now seeing a slowdown in growth due to the colder weather.

Central Alliance roading contract

The contractor has been getting through the 2025/2026 pre reseal programme. The stabi crew completed 4700m² for central this season and have approximately 1300m² remaining for next season (this includes all faults and pre reseals).

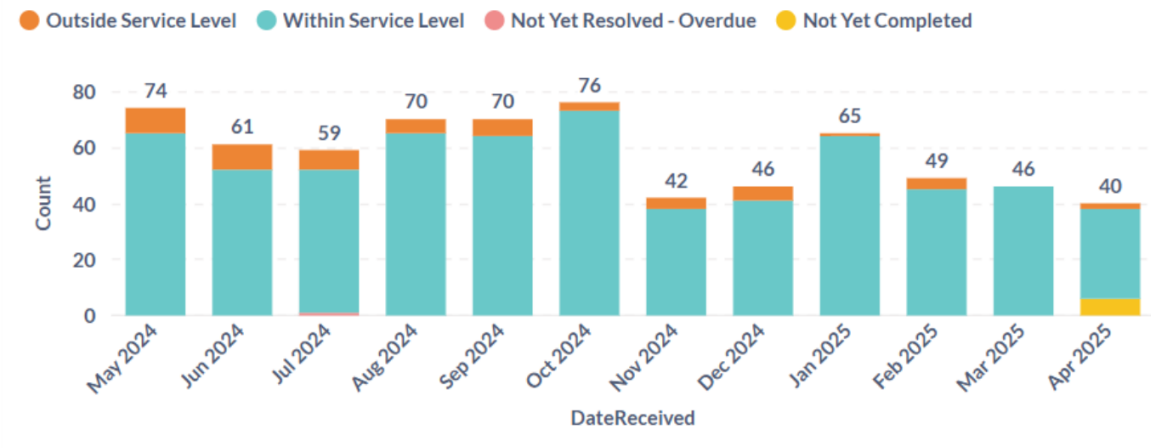
The premix crew are listed for some depressions, but it is scabbing sections which we are going to look to remedy with chip seal.

SouthRoads management reviewed all the water channel cleaning sites where the spray truck has completed a full spray. This has reduced our programmed work by about half. There are eight centre line km to complete as full water channel cleaning sites, with one still having the potential to come off and the remaining will be done with a small digger as high lip in the towns and cleaning bridge decks for reseal.

Drainage crew completed a culvert replacement on Austin Road. Cyclic has been completing their rounds including gravel roads, tidying up signs and vegetation. RFS's have continued to come in and are being dealt with and programmed as required.

Service requests

Across the district there were 863 requests for service lodged during the period March and April 2025, of which 214 were related to three waters. 86 of the total requests belonged to this board area. A full summary of those requests follows overpage.



JANUARY 2025	FEBRUARY 2025	MARCH 2025	APRIL 2025	MAY 2025	JUNE 2025	JULY 2025	AUGUST 2025	SEPTEMBER 2025	OCTOBER 2025	NOVEMBER 2025	DECEMBER 2025
	11 February board meeting	11 March board workshop	8 April board meeting	13 May board workshop	10 June board meeting	8 July board workshop	12 August board meeting	9 September board workshop	TBC October board meeting	11 November board workshop	TBC December board meeting
		District Initiative fund, Creative Communities Fund, Sport New Zealand Rural Travel fund applications close 31 March				1 July 2025 - Local Government Elections nomination period opens	Community partnership fund applications close 31 August	Community service award nominations close on 30 September	11 October 2025 – Local Government Elections election day		Scholarships and bursary applications close 20 December
							1 August 2025 – Local Government Elections nomination period closes	9 September 2025 – voting Local Government elections opens			
								District Initiative fund, Creative Communities Fund, Sport New Zealand Rural Travel fund applications close 30 September			

Requests for service – breakdown by type

REQUEST TYPE	COUNT
<i>Cemeteries/memorials - repairs and maintenance</i>	1
<i>Community facilities - halls - repairs/maintenance</i>	1
<i>Community facilities general</i>	1
<i>Community housing - current tenant enquires</i>	2
<i>Community housing - repairs and maintenance</i>	1
<i>Council property enquiry</i>	2
<i>Footpaths</i>	2
<i>Gravel road faults</i>	8
<i>Hazards</i>	1
<i>Litter matters rural (not state highway)</i>	3
<i>New sign requests (where none existed before)</i>	1
<i>Paper roads</i>	2
<i>Parks and reserves - repairs and maintenance</i>	5
<i>Signs repairs (not stop/give way)</i>	2
<i>Stop/give way signs - repairs (urgent 24hr fix)</i>	2
<i>Streetlights out</i>	3
<i>Streetscape -vegetation</i>	3
<i>Toilets - cleaning, repairs and maintenance</i>	7
<i>Transport - contractor customer complaint</i>	1
<i>Transport general enquiries</i>	8
<i>Urban stormwater (manholes, grates)</i>	2
<i>Vegetation rural (overgrown or visibility issues)</i>	1
<i>Water and waste general</i>	11
<i>Water urban non urgent weeping water</i>	1
<i>Water urban toby leaking or unable to be used non urgent</i>	1
<i>Wheelie bin - cancel/damaged/stolen</i>	5
<i>Wheelie bin - collection complaints</i>	6
<i>Wheelie bin - general enquiry</i>	1
<i>Wheelie bin - new/additional</i>	2
TOTAL	86

Chairperson's report

Record No: R/25/5/24519
Author: Rachael Poole, Committee advisor
Approved by: Vibhuti Chopra, Group manager strategy and partnerships

☒ Decision

☐ Recommendation

☐ Information

Purpose of report

1. The purpose of this report is to provide an update to the Oraka Aparima Community Board (the board) on activities the chairperson has been involved with since the board's April meeting.

Chairperson Weusten reports as follows:

2. I am conscious that this update will cover ground that I have previously commented on before, however, I will restate because often it is being heard for the first time by some of our wider Ōraka Aparima stakeholders. Our boundary is just short of Orepuki, short of Drummond and short of Wallacetown. Basically, OACB covers a large arc drawn around Riverton.
3. Our last public community board meeting was on Tuesday 8 April. Since then, we have had one workshop on Tuesday 13 May, which looked at multiple significant areas concerning Ōraka Aparima. I presented to the Bupa Longwood residents on Thursday 15 May on current local Southland District Council (SDC)/OACB initiatives.

Taramea Bay Playground

4. Following SDC's survey on stage two of the Taramea Bay playground, we had a stage two draft scope discussion where the board discussed the allocation of the approved total budget of \$240,000. Initiatives that have been raised that may be included in the project are a permanent asphalt pump track, a ninja obstacle course for older children/adults, connecting trail signage (including heritage/cultural information), painting lines for the basketball hoop area and a children's bike track playground, which includes games on the existing concrete area. The design may also include planting and seating, which could be added at a later stage.
5. The connection/flow into the child/toddler play area has been considered, ensuring it is close to amenities and more elevated than some of the other areas.
6. Additional improvements could be done later, if budget allows. This could include a playground shaded area, along with a solution to the birds perching inside the permanent shelters.
7. Other possible future improvements could be play activities along the track towards Pilots Reserve (fitness stations like pull up bars etc or small bike jumps/obstacles similar to Queens Park, Invercargill).
8. Community feedback is most welcome.

Housing and Spatial Planning Update

9. The district's spatial planning for the next 30-plus years is under way for Riverton/Colac Bay. Ōraka Aparima Community Board is the second community in the process (to be confirmed) and this is scheduled to be discussed at our July workshop.

Roading Updates

10. A current item of concern to Riverton is the Bay Road intersection with SH99 (Aparima River Bridge) which has had two requests for service regarding the safety of the pedestrians crossing.
11. The board believes this requires immediate redress, and is working with Council staff to look into the option of removing the footpath in the immediate area closest to the bridge intersection. The board also believes that the track going around the WWII memorial that exits further down Bay Road needs upgraded with a new pedestrian crossing, due to the existing footpath along SH99 being too narrow and dangerous, once the camber of the road and heavy traffic are factored in.
12. We contacted Highways South regarding the possibility of the carrying out cleaning and maintenance work on the Aparima River Bridge as part of the shutdown for Strength Testing last week. Fortunately, this was completed, including grounds maintenance on adjacent approaches and the general removal of gravel fines that have built up and prevented adequate drainage. It is looking much better!
13. We have requested that Highways South and NZ Transport Agency - Waka Kotahi move the 50kmh sign to the township edge beyond Thames Street on SH99 (Tuatapere end) and the sign adjacent to Bupa Lifecare be moved out to the Otatau Riverton turnoff. We have also requested an additional pedestrian crossing close to of the SDC library, across to the ATM and Medical Centre.
14. We understand that these requests are currently being reviewed by Waka Kotahi's Safety Manager.

Local Water Done Well Submission

15. The OACB has confirmed its preference for option one (water care to remain in-house). Attached to the chairs report is a copy of the submission that was made on behalf of the board as discussed and due to the submission closing in between our meetings, we will retrospectively approve the submission as part of my report.

Other updates

16. The paua shell is still unfortunately stalled while SDC staff and contractors find the best solution and methodology to repair damage caused by water (minor delamination).
17. The Te Wai Korari Reserve (opposite Bupa-Longwood) is in the final stages of being transferred to the Aparima Pestbusters Society. They have completed significant track clearing and have placed additional signposts on the two estuary entrances, and a Menzshed picnic table just beyond the first bridge from the SH99 entrance. You can now walk the 1.2km loop track in 30 minutes or so. An amazing, awesome, walk!
18. With the Colac Bay Progress League, we are working for the replacement of the Colac Bay Surfer statue. Their group has already raised \$40,000 with OACB's commitment of \$35,000 towards the project cost of \$120,000 or so. Do see their Save The Colac Bay Surfer Facebook page.
19. Last year new beach access steps were added at Colac Bay to give access over the rocky erosion barrier protection wall. However, sea activity had caused the area surrounding the base to be

undercut making passage very unsafe. Council staff, along with a contractor have since extended the concrete ramp and put in additional sea barrier protection which appears to be working.

20. Your community board has just reviewed the levels of service for the parks and reserve areas of OACB. Proportionally, Riverton has a huge area to maintain and we are focused on how we can contain or reduce costs through mowing fewer areas, less frequent mowing and higher cutting heights etc.
21. The board has committed to one new footpath of some 260 metres in dunite, from the corner of Church and Richard Streets to the camping ground, a very high traffic area with no paths. This will occur from 3 to 16 June, with partial road closures.
22. Following Stage Two of Taramea Bay, perhaps financial year 2026-2027, we are keen to see the initial development of Bath Road in the long term long, with barbecues, picnic tables, seating and toilets being introduced. This is an under-appreciated area of Riverton with outstanding views of the Aparima Estuary, the Takitimu mountains, and stunning sunsets!
23. The Howells Point toilets have been repaired, refurbished and repainted by Riverton Lions Club - an awesome effort for our community.
24. A further excellent idea is currently being investigated to shroud some of the power poles with circular cut out tubes similar to Esk Street in Invercargill. Local artist, semi-retired, Roger Thompson presented these ideas to our board at our bi-monthly public meeting on Tuesday 8 April.
25. The OACB has had multiple submissions for CCTV camera placement on the approach roads to Riverton and to oversee our main high value assets, Taramea Bay playground and toilets, the paua shell etc. This demand is Southland wide, and any solutions identified by SDC need to be made in consideration of the bigger picture. We are seeking further feedback from SDC.

Contacting a board member

26. Please at any time, do see me or a community board member with any ideas, feedback, concerns or clarifications. Our OACB consists of deputy chair Neil Linscott, board members Eve Welch, Emma Gould, Alby Buchanan and Troy Holiday with Don Byars, SDC councillor nominee, and myself as chair.
27. We next meet publicly Tuesday, 6.30pm, August 12, 2025 at the Senior Citizens Hall, Riverton. The public are welcome to speak for 5 minutes with a 5 minute question time but must pre-book at least 2 working days prior by contacting our SDC Committee Advisor, Rachael Poole on 0800 732 732.
28. FYI, I regularly update "Facebook - Riverton Haven by the Sea" and the monthly Western Star.

Michael Weusten

Chair, Oraka Aparima Community Board

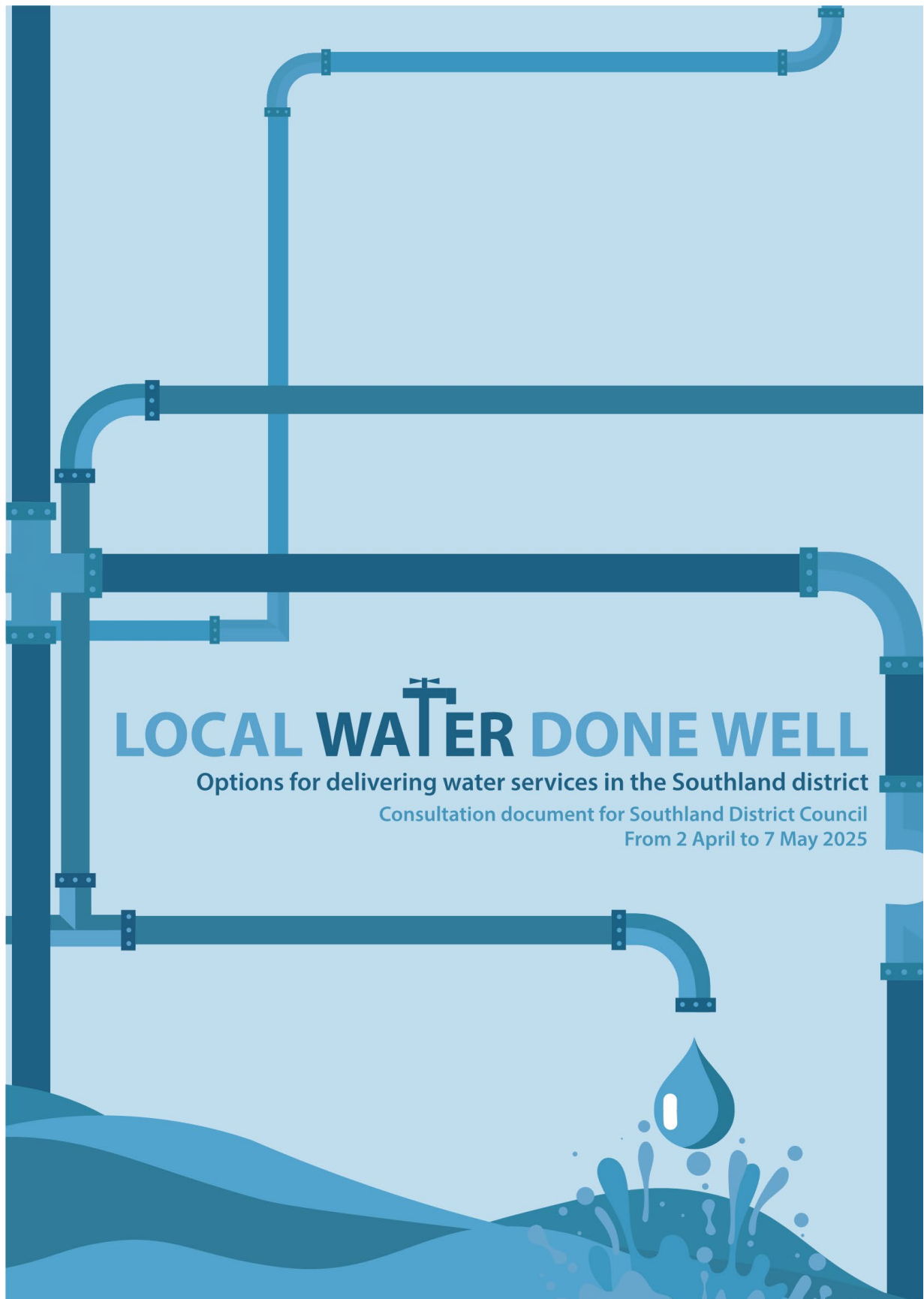
Recommendation

That the Oraka Aparima Community Board:

- a) receives the report titled “Chairperson's report”**
- b) ratifies the submission on the Local Water Done Well, Local Government (Water Services) Bill (included with this report as Attachment A) that was lodged with Council on 7 May 2025.**

Attachments

- A OACB Local Waters Done Well submission**

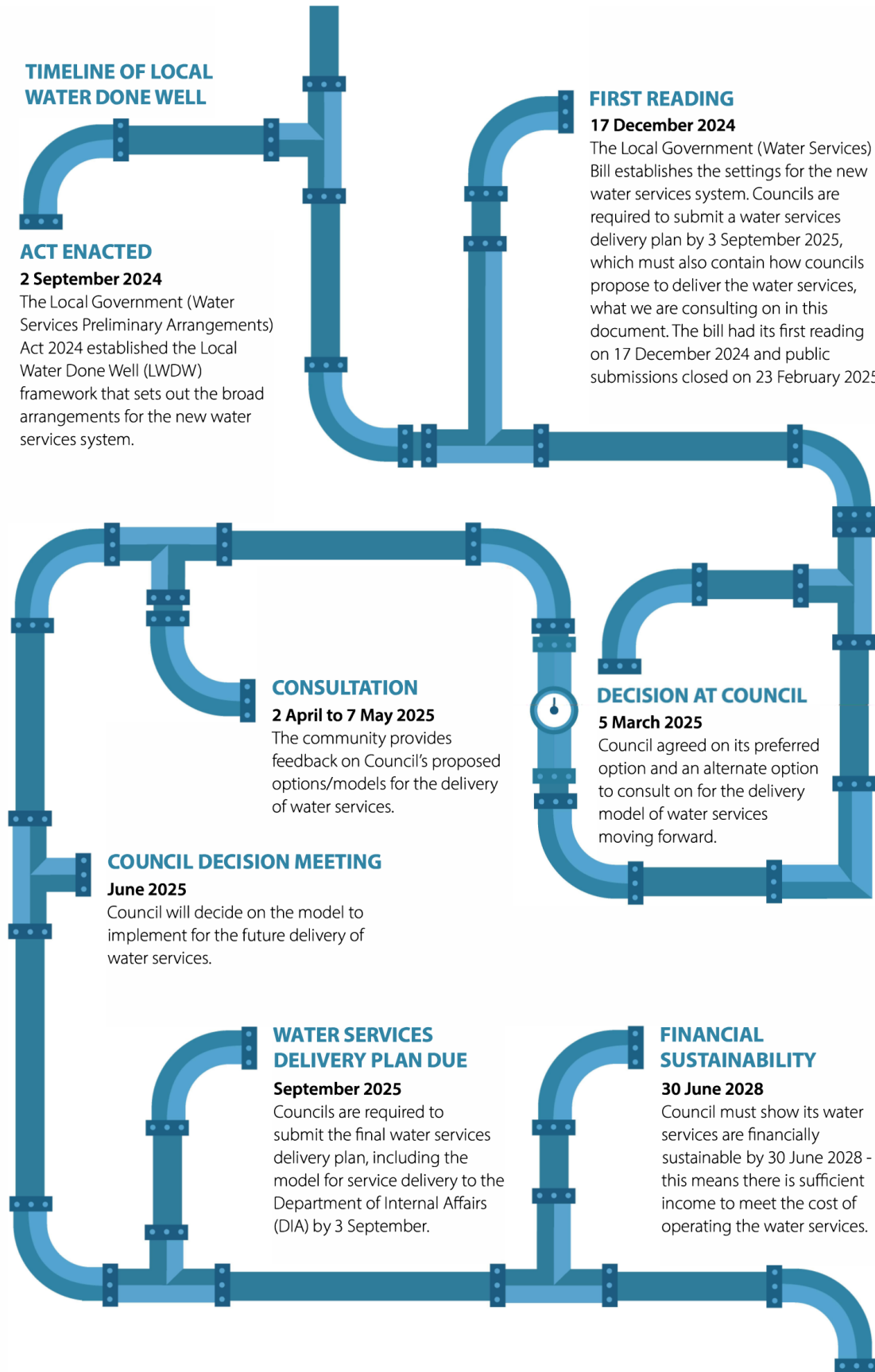


LOCAL WATER DONE WELL

Options for delivering water services in the Southland district

Consultation document for Southland District Council

From 2 April to 7 May 2025



BACKGROUND

As part of the government's Local Water Done Well (LWDW), each council is required to decide on how water services will be delivered and to develop and submit a Water Services Delivery Plan (WSDP) by 3 September 2025

Water services include:

Drinking water - ensuring safe and reliable drinking water is provided to those connected to the schemes

Wastewater - ensuring the collection, treatment and disposal of wastewater protects public health and the environment

Stormwater - managing stormwater drainage to reduce flood risk and run-off in urban areas

This delivery plan needs to include details on how the services will be operated, their physical structures, how much money the services make and spend, along with how Council plans to finance and deliver our preferred delivery model.

A large part of the costs of maintaining and managing water services depend on the regulations set at a national level by Water Services Authority (Taumata Arowai), which councils have an obligation to follow. We are waiting on legislation to be confirmed on the proposed national water standards. These are expected to be finalised later in 2025, and will significantly impact compliance obligations and associated costs for us and our communities.

The five options the government has provided for the future management and delivery of waters are:

- an in-house business unit (our current delivery model)
- a single Council-owned Council-Controlled Organisation (CCO)
- a Council-Controlled Organisation (CCO) owned by multiple councils
- a mixed council /consumer trust – a consumer trust established as the majority shareholder with one or more councils owning a minority of shares
- a consumer trust – council assets would transfer to a consumer-trust owned organisation.

There will be no new government funding provided for any of the changes to water services delivery, including set-up costs.

OUR OPTIONS AND WHY

We have reviewed the different water service delivery models in collaboration with Otago and other Southland councils, and advice from Morrison Low consultants. After assessing all the requirements and needs, we believe there are two options that best suit Southland district at this time.

The government is clear that the status quo for water services is no longer an option, so our preferred option is an adjusted status quo, our in-house model.

Adjusted status quo (in-house business unit) – Council continues to deliver all water services, making changes to meet the legislation (therefore it is different to status quo).

The other option we would like to consult on is a Council standalone Water Services Council Controlled Organisation (WSCCO) to deliver three waters.

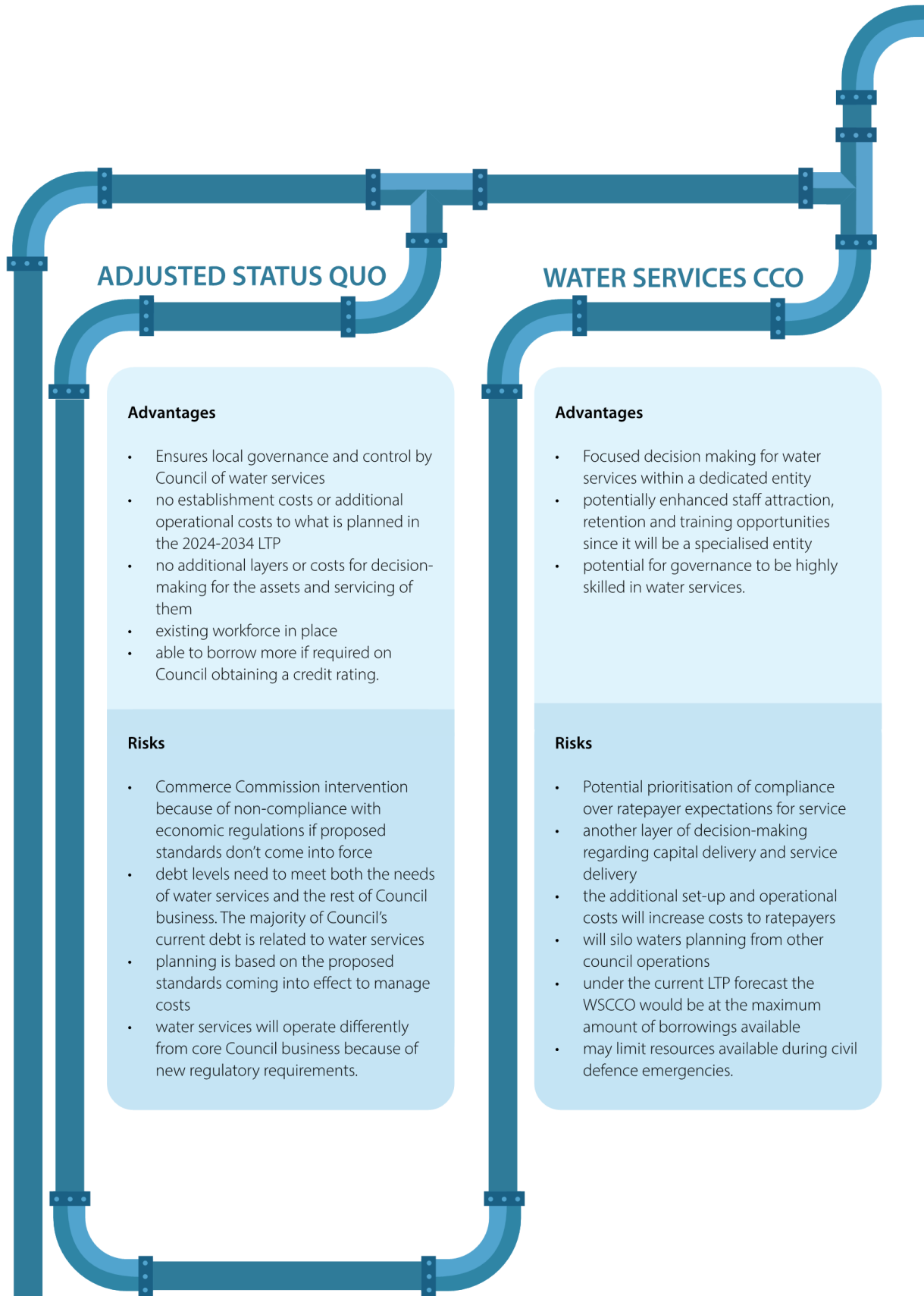
What is a CCO? It is an organisation set up by Council, but then runs independently from Council with its own specialist board structure and management. Council will be the only shareholder.

The adjusted status quo model ensures direct council oversight, while the WSCCO option offers potential benefits in financial independence.



COMPARISON OF THE TWO OPTIONS

	ADJUSTED STATUS QUO	WATER SERVICES CCO
EXPLANATION OF MODEL	Council continues to manage water services, making changes to operations to meet regulations.	A new separate entity runs water services, with its own board and management. Council is the only shareholder. Council decides the level of decision making through the constitution.
WHO MAKES DECISIONS ABOUT WATER SERVICES	Council	The board of the WSCCO
BORROWING CAPACITY	Council currently can borrow up to 175% of total revenue and this can increase to 280% of total Council revenue, with Council obtaining a credit rating	500% of water services revenue
LEVELS OF SERVICE	No change to the LTP	No change to the LTP
DEBT/BORROWING REQUIREMENTS	Modelling is based on the forecasts in the 2024-2034 Long Term Plan (LTP)	Modelling is based on the forecasts in the 2024-2034 LTP
BORROWING STILL AVAILABLE TO USE	Within Council's LTP, there is capacity to borrow a further \$146 million in 2024/2025, dropping to \$40 million in 2033/2034. If Council obtains a credit rating it will be able to borrow 280% of total Council revenue, up to a further \$272 million in 2024/2025 dropping to \$212 million in 2033/2034.	The WSCCO can borrow 500% of water services revenue. Based on water services current borrowing within Council's LTP, there is only room to borrow a further \$22 million in 2024/2025, dropping to \$10 million in 2033/2034.
COST OF OPTIONS	There are no set-up costs. Operating costs are as forecast in the 2024-2034 LTP	There will be set-up costs of \$750,000. Additional operating costs are estimated at \$625,000 per year over the operating costs we currently have.
RATES/ WATER CHARGES	Water services rates will increase yearly inline with the LTP.	On top of the yearly rate increases as forecast in the LTP, those connected to the services will pay an additional \$46 for the set-up of the WSCCO in the first 2 years increasing to \$81 to include additional operating costs and increasing by inflation annually.
LEGAL COMPLIANCE	This will meet the requirements of the new legislation	This will meet the requirements of the new legislation
COMMUNITY AFFORDABILITY	In our LTP, water rates are planned to increase over the 10 years. If the proposed standards are brought in, that number is likely to decrease.	The WSCCO will decide on how it will set its charges, therefore this is unknown at this stage.
ENVIRONMENTAL OUTCOMES	None other than those legislated by new regulations.	None other than those legislated by new regulations.
CULTURAL OUTCOMES	We have continued to work with Te Ao Marama and will do this in the future.	The entity will make its own decisions about engagement and Council will have less control over this



Why we prefer the adjusted status quo option

Council's preference is for the adjusted status quo in-house model mainly because,

Financial oversight – The in-house model is the most financially viable option. When detailed financial analysis was undertaken, the WSCCO option has establishment and higher operational costs, making it less cost-effective for ratepayers. The adjusted status quo in-house model ensures Council retains direct oversight of expenditure, service levels, and investment decisions. Additionally, Council has more borrowing capacity than the WSCCO.

Governance and local decision-making – Under a WSCCO structure, Council's direct control over water service delivery would be significantly reduced. Decisions would be made at a board level rather than at a local (elected) level, which means communities would potentially have less ability to influence priorities or advocate for specific needs. Keeping services in-house ensures elected members remain accountable to their communities.

Community outcomes and responsiveness – The adjusted status quo in-house model allows for more tailored service delivery which reflects the unique needs of Southland communities. A WSCCO could lead to a more separate decision-making process, potentially resulting in siloed priorities which do not align with Council's broader strategic objectives for the district. By maintaining direct control, Council can ensure a more co-ordinated and integrated approach to infrastructure planning and service delivery.

Ultimately, the preference for the in-house model reflects Council's commitment to financial sustainability, community-focused governance, and maintaining local influence over critical infrastructure services.

This impacts our communities in a big way and we want to hear your thoughts.

Council did consider a third option - joining in with other councils in a joint CCO, but at this stage does not believe it is the best option for the Southland district, as costs have not been worked through completely because we don't have finalised legislative requirements.

The selection of our two options for this document does not preclude future collaboration with neighbouring councils or other WSCCOs and Council will continue to look at other arrangements, should they be considered to be the best outcome for our communities.



FINANCIAL INFORMATION

The budgets used to establish cost models for the options are based on Council's adopted LTP 2024-2034, **with levels of service and borrowing levels being the same under either option - the adjusted status quo or the standalone WSCCO.**

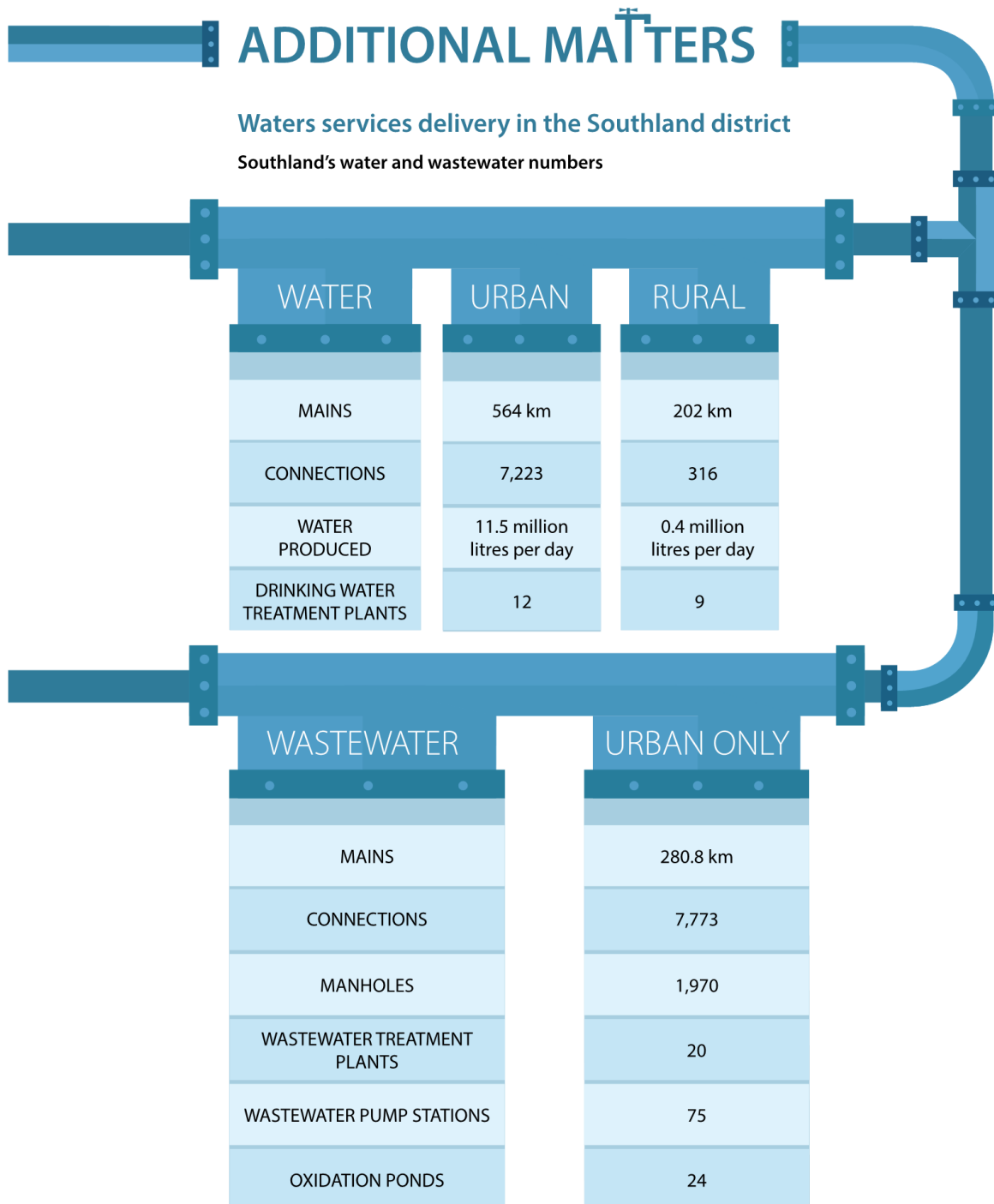
However, additional costs will be incurred in the establishment of a WSCCO. This is estimated to be \$750,000. This cost includes the physical set up of a separate office space along with the cost of transferring contracts to the water entity along with the transfer of titles for the numerous water treatment and waste water treatment plants and easements held. The cost estimates have been based on legal advice and discussions with the Department of Internal Affairs (DIA).

There will also be additional costs for operating under the WSCCO model, that are estimated to be \$625,000 a year. The estimate includes a governance board of five, a chief executive and administration roles, audit fees and costs associated

with separate billing. Based on those assumptions, the additional cost of service delivery through a WSCCO would start for an estimated \$46 (incl GST) in 2025/2026, increasing to \$81 (incl GST) in 2027/2028 and thereafter an increase of inflation to an expected \$92 (incl GST) in 2033/2034 for those currently paying a full charge for all three water services.

As part of the modelling, it has been assumed that the WSCCO would be established over the two years beginning 1 July 2025, with operations being undertaken by the WSCCO from 1 July 2027. This would align with the next LTP cycle and is within the timeframe set by legislation.





Our unique challenges

We provide reticulated drinking water to 12 communities and wastewater disposal to 20 communities. Only two of these communities have populations over 1,000 people and opportunities to connect schemes together are very limited due to the distances between them.

We also have several rural water supplies, some of which provide only stock water while the rest provide drinking water for residents.

Half of our existing resource consents across our drinking water, wastewater and stormwater are expiring within 10 years, including 13 consents relating to wastewater treatment. This is why changes to standards and regulations will have significant consequences for us.

Water Services Delivery Plan

The Water Services Delivery Plan needs to outline how our water services will be managed sustainably to meet future health, economic and environmental regulations. It needs to include details of Council's water services delivery and how Council plans to finance and deliver the delivery model.

It must also demonstrate how our water services will be financially sustainable by June 2028. Financial sustainability means water services revenue is sufficient to meet the costs of delivering the services.

One of the key legislative requirements is to ring-fence the financials of water services from the wider financial operations of councils. Southland District Council already does this.

Cost recovery for water services regulation

Government is proposing the water services regulator, Taumata Arowai, will recover most of its costs from public water services providers through a new levy from 1 July this year.

It will be up to water services providers to determine how to recover this cost from customers. When considering the implementation of this levy, the DIA has assumed 90%+ of people in a district are connected and in places like Auckland, Wellington and Christchurch this is correct. However, in Southland and other similar rural councils, that's not the case as more people are not connected.

We are working closely with the DIA about how the levy is going to work and will let you know what's decided.

Additionally, under the new legislation, the Commerce Commission will have a role in monitoring water services providers' performance. Government is proposing to fund this activity by levying the water services providers. We don't know many of the details yet and will let you know when we do.

HAVE YOUR SAY

Help shape the future of Southland district's water services by telling us your opinion about our options for managing water services.

Do you prefer Council continues with an adjusted status quo of an in-house water delivery model, noting the new legislation will require some changes?

Or do you prefer the second option of moving our drinking water, wastewater assets and services and stormwater to a new WSCCO?

We'd like your feedback on the future of water services in the Southland district. Submissions can be made from Wednesday 2 April 2025 to Wednesday 7 May 2025.

How can I make a submission?

- Online through southlanddc.govt.nz/make-it-stick/
- email: sdcc@southlanddc.govt.nz
- fill out a submission form at your nearest library or area office
- post a submission to Local Water Done Well Submissions, Southland District Council, PO Box 903, Invercargill 9840
- deliver to our head office 15 Forth Street, Invercargill or to your local area office or library.

Submissions are public information and as part of your submission, we require your name and contact details (email and phone number). Your feedback, name and contact details will be provided to decision makers. Your feedback, including your name, will also be published on our website. We do not normally publish your contact details. However, if requested under the Local Government Official Information and Meetings Act 1987, we may make your contact details publicly available. If you feel there are reasons your submission should be kept confidential, or that your contact details should not be released if requested under the Local Government Official Information and Meetings Act 1987, please contact our governance manager on 0800 732 732.

SUBMISSION FORM

Full name (required) Oraka Aparima Community Board

Email (required) michael.weusten@xtra.co.nz

Phone number 0272309418

What area of Southland do you live in? Oraka Aparima

Which option do you prefer?

Adjusted status quo -
in-house management
with some changes as
required by legislation (our
preferred option)



Creating a new Water Services
Council Controlled Organisation
and moving our drinking water,
wastewater assets and services
and stormwater to it?



Why do you prefer your option?

The community board preference is Councils preferred option because the inhouse model
is the most finacially viable and the current governance and operation management is
working for our communities.

Councillor update

Record no: R/25/5/25452
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☐ Decision ☐ Recommendation ☒ Information

Purpose of report

- 1 This report is to provide the board an overview of the matters that have been considered at Council and Finance and Assurance Committee meetings from 2 April 2025 to 14 May 2025.
- 2 To watch any of the previous Council or Finance and Assurance Committee meetings select this link: [SDC youtube](#)
- 3 An overview of the reports presented is given in the table below.
- 4 This report is also to provide an opportunity for Councillor Byars to highlight particular matters or update the board on any other issues that have arisen around the Council table.

2 April 2025 – Council meeting	
Report	Overview
Public participation	<p>Wendy Joy Baker addressed Council about a 2023/2024 dog report, Make it stick surveys, District plan, Code of Conduct for elected members, follow-up of complaints through texts (more compassion towards ratepayers), more appreciation of sports in community and more respect, upkeep of honorable war memorials all year around</p> <p>Dave Diack addressed the meeting in relation to the use of volcanic ash as a cement for footpaths in the Oreti ward and the District in general.</p> <p>Boyd Wilson addressed the meeting in relation to section 73 of the Building Act 2004.</p>
2024 Rule Speed Limits Rule - Required Speed Limit Amendments	<p>This report provided information on the speed limit changes required to be implemented by Council and set those new speed limits to comply with the Land Transport Rule: Setting of Speed Limits 2024.</p> <p>Fifteen locations were identified where speed limits around schools were required to transition to variable speed limits before 1 July 2025.</p> <p>This report was left on the table to be considered with NZTA present at a later meeting.</p>
Forecasted Financial Position for the year ending 30 June 2025	<p>This report provided information on the expected year-end financial result compared to the Long Term Plan 2024/2025 and sought approval of the resulting forecasted position. The report also sought</p>

	Council's approval for unbudgeted expenditure requests, and the deletion and deferral of a number of projects.
Financial Report for the period ended 28 February 2025	Council was provided with an overview of the draft financial results for the eight months to 28 February 2025 by Council's seven activity groups, as well as the financial position and the statement of cashflows as at 28 February 2025.
Adoption of statement of proposal for changes to fees and charges 2025/2026 for consultation	Council approved the statement of proposal outlining the proposed changes to fees and charges 2025/2026, which formed the basis of public consultation. Public consultation ran from 4 April 2025 to 3 May 2025. The final Schedule of Fees and Charges 2025/2026 will be adopted as part of the Annual Plan 2025/2026 in June 2025.
Unbudgeted expenditure request for a grant to Orepuki Community Promotions Charitable Trust - Historic railway water tower repair project brought forward	Council approved unbudgeted expenditure of up to \$28,927 to the Orepuki Community Promotions Charitable Trust, to be funded from the Hirstfield Reserve for the restoration work on the historical Orepuki railway water tower.
Public Notification of Plan Change 3	<p>Council gave approval for the public notification of Private Plan Change 3 requested by Blue Sky Meats (NZ) Limited to rezone land at 729 Woodlands Morton Mains Road, recognising an established industrial activity and providing appropriate precinct provisions for environmental management.</p> <p>Council noted that Blue Sky Meats had submitted a private plan change request to rezone their property from rural to industrial, with specific precinct provisions. The plan change has been accepted for processing under Clause 25 of Schedule 1 of the Resource Management Act 1991.</p>
16 April 2025 – Council Meeting	
Report	Overview
Progress Plan Change 2	Council reapproved the Southland District Council and Invercargill Subdivision, Land Use and Development Code of Practice 2023, approved the public notification of their decision that establishes that the Operative Southland District Plan is deemed to have been amended and revoked the Subdivision, Land Use and Development Bylaw 2012.
Management report April 2025	<p>Staff updated Council on what has been happening in the following operational areas:</p> <ul style="list-style-type: none"> • Consultation • Communications and engagement • Information services • Strategic planning and policy • Governance • Spatial planning

30 April 2025 – Council Meeting

Report	Overview
Around the Mountains Cycle Trail Trust Update	Nicola Willis (Chair of the Trust) and Susan Mackenzie presented an update on the past 12 months of data for Around the Mountains Cycle Trail.
Mayor's report	Mayor Scott reported on the meetings and events that he has attending during February through to late April 2025. Anne Horrell, Chair of Tuatapere Te Waewae Community Board gave an update of activities that have been happening in her community board area.
Review of Dog Control Bylaw 2015 and Dog Control Policy 2015	Council approved the Draft Dog Control Policy 2025 and the Draft Dog Control Bylaw 2025 for consultation. Public consultation will take place from 12 May 2025 through to 13 July 2025.
Use of Hokonui Hall reserve	Council approved unbudgeted expenditure of \$8,340 to be funded from the Hokonui Hall reserve towards a sign recording the location of Hokonui and approved the transfer of the remaining balance of the Hokonui Hall reserve to the Browns Community Centre reserve.
Waikaia speed limit reduction proposal update and next steps	Council requested staff to revise the Waikaia speed limit reduction proposal to meet the new requirements of the Setting of Speed Limits Rule for consultation.
Waikaia speed limit reduction signs - Unbudgeted expenditure request	Council approved unbudgeted expenditure of up to \$10,000 plus GST for the supply and installation of new signage in anticipation of the speed limit being reduced at the intersections of Wellington Street, Riversdale-Waikaia Road and Piano Flat Road in Waikaia, to be funded by a 15 year loan to be repaid from the Ardlussa Community Board rate. It was noted that this expenditure will be dependent on the decision being received from the Director of Land Transport and that if the speed limit reduction is not approved, then the funding may not be required.
Winton CCTV camera project - unbudgeted expenditure request	Council approved unbudgeted expenditure of up to \$65,000 (excluding GST) from the Winton Property Sales Reserve to cover the costs of works, hardware and installation of up to six CCTV cameras and the necessary supporting systems within the Winton township.
2024 Rule Speed Limits Rule - Required Speed Limit Amendments - Report laid on the table from 2 April 2025 Meeting	Council reconsidered the speed limit changes required to be implemented by Council and set those new speed limits to comply with the Land Transport Rule: Setting of Speed Limits 2024. They agreed to change a number of permanent speed limits and to install updated signage between 1 May 2025 and 1 July 2025. Council also agreed for Mayor Scott to write to the Minister of Transport to express Councils frustration on having to agree to a rule that is not fit for purpose and is an extra expense to Council.

14 May 2025 –Council Meeting

Report	Overview
Changes to fees and charges 2025/2026 - submissions and hearings	Council received all the written submissions received on the changes to fees and charges and noted that there was one submitter, Federated Farmers who requested to speak to Council on

	their submission. Due to sickness on the day of the meeting, Federated Farmers were unable to attend and apologised for their non-attendance.
14 May 2025 – Finance and Assurance Committee Meeting	
Report	Overview
Finance and Assurance Committee workplan for the year ended 30 June 2025.	The Committee received the report and noted the addition of three new reports being the Procurement policy review, FMIS project timetable and the Back Together Build project update. The Insurance Policy review report was moved from the May meeting to the 11 June 2025 meeting.
Interim performance report – period two – 1 July 2024 to 28 February 2025.	The Committee received the report and asked staff for more information on two of the results and thanked staff for what they have been able to achieve to date. They also gave credit to the staff who spoke on the day for their knowledge of their areas and where the results were not met they were able to give detailed reasons why and what the next steps are.
FMIS project timeline update.	Staff updated the Committee on the proposed timeline with the major phases as follows: <ul style="list-style-type: none"> • Discovery and Planning, now to June 2025 • Design and Foundation, July – Dec 2025 • Build and Configure, July 2025 – January 2025 • Test and Train, February – June 2026 • Operational Onboarding, March – June 2026, • Go-Live on 1 July 2026, and stabilisation and hyper care ongoing after this.
Annual report 2024/2025 timetable.	The Committee received the report showing the key dates for the annual report 2024/2025. <ul style="list-style-type: none"> • 27 August 2025 draft annual report presented to Council • 25 August to 19 September 2025 audit of annual report • 29 September final draft of the annual report • 8 October 2025 adoption of annual report.
Draft procurement and Contract Management Policy	The committee considered and gave feedback on the draft Procurement and Contract Management policy and have asked staff to incorporate their feedback into a revised draft document.
B2B project update	The committee received the back together build update and noted that four working groups are now confirmed, one of which – the Communications and Engagement Group - is already underway and has provided the project name B2B. The PSG has endorsed the

	<p>communications strategy and engagement principles recommended by the Group.</p> <p>Key risks currently identified include budget pressures, structural challenges, procurement complexity, and stakeholder expectations.</p>
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Recommendation

That the Oraka Aparima Community Board:

- a) receives the report titled “Councillor update”.**

Attachments

There are no attachments for this report.