



Notice is hereby given that a meeting of the Oreti Community Board will be held on:

Date: Monday, 16 June 2025
Time: 6pm
Meeting room: Wallacetown community centre, 57 Dunlop
Venue: Street, Wallacetown

Oreti Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Katie Allan
Deputy chairperson	Philip Dobson
Members	Dave Diack
	Chris Herud
	Tracy Kennedy
	Colin Smith
	Jamie Winsloe
	Councillor Christine Menzies

IN ATTENDANCE

Democracy advisor	Michal Gray
Community partnership leader	Karen Purdue

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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Health and safety

Toilets – The location of the toilets will be advised at the meeting.

Earthquake – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate the building to a safe location.

Evacuation – Should there be an evacuation for any reason please exit via the exits indicated at the venue.

Phones – Please turn your mobile devices to silent mode.

Recording - These proceedings may be recorded for the purpose of live video, both live streaming and downloading. By remaining in this meeting, you are consenting to being filmed for viewing by the public.

Community board terms of reference

TYPE OF COMMITTEE	Community board (board)
RESPONSIBLE TO	Boards are responsible to Council Each board will also have relationships with Council committees (these committees are outlined in the delegations manual).
SUBCOMMITTEES	Some subcommittees will report to community boards – these are outlined in section 8.5 of the delegations manual.
MEMBERSHIP	Oreti and Waihopai Toetoe boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other boards have six members plus a member appointed by Council. The chairperson is elected by the board. Councillors who are not appointed to boards can only remain for the public section of the board meeting. They cannot stay for the public excluded section unless the board agrees.
FREQUENCY OF MEETINGS	Every second month, but up to 12 ordinary meetings a year with the approval of the chief executive.
QUORUM	Not less than four members
THE ROLE OF COMMUNITY BOARDS	<p>Governance</p> <p>Elected members are responsible for providing leadership, setting direction and for overseeing performance (at a high level).</p> <p>The chief executive and staff are responsible for management activities including the allocation of resources, overseeing the day to day operations of the community board, providing policy advice and implementing governance decisions.</p> <p>Roles outlined in the Local Government Act 2002</p> <ul style="list-style-type: none"> • appoint a chairperson and deputy chairperson • represent, and act as an advocate for, the interests of its community • consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the board • maintain an overview of services provided by the territorial authority within the community • prepare an annual submission to the territorial authority for expenditure within the community • communicate with community organisations and special interest groups within the community • undertake any other responsibilities that are delegated to it by the territorial authority. <p>Additional roles of boards</p> <p>Community wellbeing</p>

	<ul style="list-style-type: none"> a) promote the social, economic, environmental and cultural well-being of local communities b) monitor the overall well-being of local communities. <p>Community leadership</p> <ul style="list-style-type: none"> a) to provide leadership to local communities on the strategic issues and opportunities that they face b) identify key issues and opportunities that will affect the future of the board's community and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities c) promote a shared vision for the board's community and develop and promote ways to work with others to achieve positive outcomes d) provide a local community perspective on Council's long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities e) develop and manage community board plans including keeping these up to date and relevant to community needs and aspirations. <p>Engagement and relationships</p> <ul style="list-style-type: none"> a) to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community. <p>Advocacy</p> <ul style="list-style-type: none"> a) as part of the long term plan or annual plan process, prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest b) as part of the long term plan or annual plan process, outline the relative priorities for the delivery of District services and levels of service within the board area (Council sets the levels of service for District Activities⁽ⁱ⁾ if a board seeks a higher level of service, they need to recommend that to Council, and the higher level of service will need to be funded in an appropriate way (locally). <p>Local activities</p> <p>For local activities⁽ⁱⁱⁱ⁾</p> <ul style="list-style-type: none"> a) recommend to Council levels of service⁽ⁱⁱⁱ⁾ and budgets for local activities, having regard to Council budgets in the long term plan or annual plan process b) recommend to Council rates, user charges and fees to fund local activities
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	<ul style="list-style-type: none"> c) recommend to Council or a relevant committee the approval of project definitions or business cases and procurement plans for capital expenditure over \$300,000 d) recommend to Council or a relevant committee unbudgeted capital expenditure e) monitor the services Council delivers its communities and assess the extent these services meet community needs or the expected level of service f) support the development of local management plans where required by statute or in support of the district plan, or other plans (reserves, harbours, or other community facilities). <p>These plans should then be recommended to Council. There are times when local management plans^(iv) should not be developed</p> <p>Environmental management and spatial planning</p> <ul style="list-style-type: none"> a) provide comment on resource consent applications referred to the community board for comment b) to make recommendations to Council about bylaws and about enforcing bylaws within the community, having regard to the need to maintain consistency across the District c) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol, where statutory ability exists to seek such feedback d) provide input into regulatory activities not otherwise specified above, where process allows e) recommend to Council initiating an appeal to the environment court on decisions relating to resource consent applications that the board has made submissions on f) provide support to the development of community plans for a civil defence emergency and the recovery afterwards.
<p>DELEGATIONS</p>	<p>In exercising the delegated powers, boards will operate within:</p> <ul style="list-style-type: none"> a) policies, plans, standards or guidelines that have been established and approved by Council b) the needs of the local communities c) the approved budgets for the activity. <p>Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers^(v).</p> <p>Community wellbeing</p> <ul style="list-style-type: none"> a) develop local strategies to improve areas of wellbeing (where a need has been identified) b) to develop local community outcomes that reflect the desired goals for their community or place.

	<p>Community board plans</p> <p>a) Regularly review and update the community board plan to keep the plan relevant.</p> <p>Decisions on locally funded assets and services</p> <p>a) accept donations of a local asset (e.g. a gas barbeque, park bench, etc) with a value of less than \$30,000</p> <p>b) approve project definitions or business cases for approved budgeted capital expenditure up to \$300,000.</p> <p>Unbudgeted expenditure</p> <p>a) approve unbudgeted operating expenditure for local activities of up to \$20,000</p> <p>b) approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan or long term plan</p> <p>c) authority to delegate to the chief executive, when approving a project definition or business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the annual plan or long term plan.</p> <p>Leases and licenses</p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, and subject to any relevant legislation and/or policy requirement, on behalf of Council;</p> <p>a) accept the highest tenders for rentals more than \$10,000</p> <p>b) approve the preferential allocation^(vi) of leases and licenses where the rental is \$10,000 or more per annum.</p> <p>Community assistance</p> <p>a) establish a system for prioritising allocations, based on criteria provided by Council</p> <p>b) grant funds from the Community Partnership Fund</p> <p>c) allocate bequests or grants generated locally, consistent with the terms of the bequest or grant fund.</p> <p>Northern Southland development fund</p> <p>a) the Northern board can make decisions regarding funding applications to the Northern Southland development fund.</p>
LIMITS TO DELEGATIONS	<p>Boards have no financial or decision-making delegations other than those specifically delegated by Council.</p> <p>Boards shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its long term plan or annual plan.</p>

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

	<p>In accordance with the provisions of section 39(2) of Schedule 7 of the Local Government Act 2022 the board may not incur expenditure in excess of the approved budget.</p> <p>Matters that are not delegated</p> <p>Council has not delegated to boards the power to:</p> <ul style="list-style-type: none"> a) make a rate or bylaw b) acquire, hold or dispose of property c) direct, appoint, suspend or remove staff d) engage or enter into contracts and agreements and financial commitments e) institute an action for recovery of any amount f) issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like; g) institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal to the environment court on decisions in respect to resource consent applications on which the board has made submissions.
CONTACT WITH MEDIA	<p>The board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media or outside agencies on behalf of Council on matters outside of the board's delegations.</p> <p>The leadership team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Council.</p>
REPORTING	<p>Boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>Copies of board meeting minutes are retained by Council.</p>

- (i) **District activities include:**
- a) community leadership at a district level (including district community grants)
 - b) wastewater
 - c) waste services
 - d) water supply
 - e) district open spaces (parks and reserves)
 - f) roading
 - g) district community services (library services, cemeteries, community housing and heritage/culture)
 - h) district community facilities (public toilets, library buildings, offices and amenity buildings)

- i) environmental services (building services, resource management, environmental health, animal services, emergency management)
 - j) stormwater
 - k) corporate support services
- (ii) **Local activities include:**
- a) community leadership at a local board level (including local community grants)
 - b) local community facilities (halls and other amenity buildings within Council's overarching policy for community facilities)
 - c) water facilities (boat ramps, wharves, jetties and harbour facilities)
 - d) local open spaces (parks and reserves, playgrounds and streetscapes)
 - e) parking limits, footpaths and streetlights
 - f) Te Anau/Manapouri Airport (Fiordland board)
 - g) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura board)
 - h) for the above two local activities only
 - recommend levels of service and annual budget to Council or a relevant committee
 - monitor the performance and delivery of the service
 - i) naming reserves, structures and commemorative places
 - j) authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places.
 - k) naming roads
 - l) authority to decide on the naming for public roads, private roads and rights of way
 - m) assisting the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.
- (iii) Levels of service is a term in asset management referring to the quality of a given service. Defining and measuring levels of service is a key activity in developing infrastructure asset management plans. Levels of service may be tied to physical performance of assets or be defined by customer expectation and satisfaction.
- (iv) Local management plans should not be developed where powers:
- a) have been delegated to Council staff
 - b) would have significance beyond the board's area or otherwise involves a matter of national importance (Section 6 Resource Management Act 1991)
 - c) involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.
- (v) Local Government Act 2002, s.53
- (vi) A preferential allocation is when there is a preference that a lease or license is given to a particular person or group, rather than having an open process. For example, a neighbouring land owner or a community group that use a building may be asked if they want to lease the land/building, rather than giving the wider public the opportunity to tender or apply.

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of interest

Community board members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Extraordinary/urgent items

To consider, and if thought fit, to pass a resolution to permit the community board to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

5 Confirmation of minutes

5.1 Meeting minutes of Oreti Community Board, 14 April 2025

6 Public participation

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at www.southlanddc.govt.nz or by phoning 0800 732 732.



Oreti Community Board

OPEN MINUTES

Unconfirmed

Minutes of a meeting of Oreti Community Board held in the Winton Memorial Hall supper room, Meldrum Street, Winton on 14 April 2025 at 6pm. (6.02pm – 8.33pm)

PRESENT

Chairperson	Katie Allan
Deputy chairperson	Philip Dobson
Members	Dave Diack
	Chris Herud
	Tracy Kennedy
	Colin Smith
	Councillor Christine Menzies

APOLOGIES

Jamie Winsloe

IN ATTENDANCE

Committee advisor	Rachael Poole
Community partnership leader	Karen Purdue
Group manager strategy and partnerships	Vibhuti Chopra
Group manager customer and community wellbeing	Sam Marshall
Community leadership manager	Jared Cappie
Community facilities manager	Mark Day

1 Apologies

An apology for non attendance was received from Jamie Winsloe.

Moved Colin Smith, seconded Deputy Chairperson Dobson and **resolved:**

That the Oreti Community Board accept the apology.

2 Leave of absence

A leave of absence was requested by Chris Herud from 24 April to 10 May and for the months of June and July 2025.

Moved Chairperson Allan, seconded Deputy Mayor Menzies and **resolved:**

That Oreti Community Board agrees the leave of absence request.

3 Conflict of interest

There were no conflicts of interest declared.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Resolution

Moved Colin Smith, seconded Deputy Chairperson Dobson **and resolved:**

That the Oreti Community Board confirms the minutes of the meeting held on 17 February 2025 as a true and correct record of that meeting.

6 Public forum

There was no public forum.

Reports

7.1 Winton CCTV - project scope and costings - report laid on the table from 17 February 2025 meeting

Record No: R/25/2/7228

Community leadership manager, Jared Cappie spoke to this report. And highlighted the additional information that the board had requested to be included in to enable them to make a decision.

Staff also outlined the tender process and the board have asked that the report to Council is presented at the 30 April meeting if possible, noting that this is a tight timeframe for staff.

Resolution

Moved Dave Diack, seconded Deputy Chairperson Dobson **and resolved:**

That the Oreti Community Board:

- a) **receives the report titled "Winton CCTV - project scope and costings - report laid on the table from 17 February 2025 meeting" and the report presented to the Board at their meeting on 17 February 2025.**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **agrees to approve the high-level scope and specifications (as detailed in attachment F) for the Winton CCTV camera project. This approval includes the necessary works, hardware, and installation of the CCTV cameras and supporting systems.**
- e) **the board recommends that the Council approve an unbudgeted expenditure of up to \$65,000 (excluding GST) from the Winton Property Sales Reserve to cover the costs of works, hardware, and installation of up to six CCTV cameras and the necessary supporting systems.**
- f) **the board approves a three stage approach to the tender process and note that staff will request that the suppliers price each stage separately. The preferred solution obtained through the tender process will be presented to the board for feedback and further decision regarding next steps before any contract will be awarded.**

Carried

7.2 Chairperson's report

Record No: R/25/4/15888

Chairperson Allan presented her report.

Moved Chairperson Allan, seconded Dave Diack recommendation a)

That the Oreti Community Board:

- a) receives the report titled "Chairperson's report".**

Carried

Moved Councillor Menzies, seconded chairperson Allan the following motion:

That the Oreti Community Board:

- b) staff provide a report on planting evergreens ash, plus two to three different species of trees to be considered at their next meeting. The report should include planting up to sixteen trees along the wide grassed area only starting corner Eglington St up to approximately 104 Great North Road :**
- **up to powerline with last tree planted at a minimum distance of 7m to first power pole**
 - **minimum height of tree at time of planting 2m**
 - **in appropriate distance to each other, streets and footpaths (midway between footpath and road)**
 - **use root barriers, stakes, min 12mm river stone stone-set tree surrounds, min 1m concrete tree rings**
 - **carry out appropriate soil preparation and apply suitable slow-release fertilizer.'**

Carried

Moved Chairperson Allan, seconded deputy chairperson Dobson the following motion:

That the Oreti Community Board:

- c) agrees to submit to the Fees and Charges 2025/2026 consultation that there are separate fees and charges for the Memorial Hall Supper Room as follows:**
- **\$30 per hour – minimum two hours**
 - **bond \$200 regular users, \$400 casual users**
 - **discount of 50% not for profit/community group**
 - **excluded from hiring are children's and 21st birthday parties**
 - **bookings for the main hall to take priority and not to be taken for the same dates/times.**

Carried

The meeting adjourned at 7.30pm and reconvened at 7.40pm.

7.3 Correction of minutes of meeting on 16 December 2024

Record No: R/25/4/16002

Purpose

The purpose of this report is to correct an error in the minutes of the meeting of the Oreti Community Board (the board) minutes held on 16 December 2024.

The board chair and staff recall that the board did not intend to make any changes to the RSA hall fees and that the minutes of the meeting of 16 December 2024 should record the fees and bonds for the RSA Hall as listed below, which is no change from the 2024/2025 fees.

Resolution

Moved Chairperson Allan, seconded Deputy Chairperson Dobson **and resolved:**

That the Oreti Community Board:

- a) **receives the report titled "Correction of minutes of meeting on 16 December 2024".**
- b) **revokes the resolution made at the meeting of the Oreti Community Board held on 17 February 2025 that confirmed the minutes of the meeting held on 16 December 2024 as a true and correct record of the meeting.**
- c) **agrees that the minutes of the Oreti Community Board meeting held on 16 December 2024 with the following amendment are confirmed as a true and correct record of the meeting:**

**Amendment of the Winton RSA hall section of resolution j) in report 7.2
Proposed budgets and rates – Annual Plan 2025/2026 to read as follows:**

<u>Winton RSA hall</u>		
Hall hire (minimum booking 4 hours for casual users, no minimum for verified users)	per hour	\$12.50
Hall hire	per day	\$100
Not for profit/community group		50% discount
Bond - regular users – regular users (12 month direction for bond, reviewed and renewed every 12 months)	no GST. These are discretionary and to be advised at time of booking	\$100.00
Bond - casual/one-off users	no GST. These are discretionary and to be advised at time of booking	\$200.00

Carried

7.4 Great North Road Heritage Area

Record No: R/25/3/12254

Strategic planning and policy manager, Gavin McCullagh presented this report to the board and explained that Central Government is proposing to remove historic heritage matters from district plans.

Resolution

Moved Colin Smith, seconded Deputy Chairperson Dobson **and resolved:**

That the Oreti Community Board:

- a) **receives the report titled “Great North Road Heritage Area”**
- b) **determines that this matter or decision be recognised as significant in terms of Section 76 of the Local Government Act 2002**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter**
- d) **recommends Council take no further action on the heritage listing of buildings in the Great North Road Heritage Area consistent with the Government’s proposed removal of historic heritage matters from district plans under the Blueprint for resource management reform**
- e) **agrees that the board submits on the consultation to the fees and charges 2025/26 and recommends to Council to consider waiving or discounting of consent fees for any work on heritage buildings. If adopted by Council, the board recommends that each effected building owner will be notified of this change and include information about funding or other assistance to preserve heritage buildings.**

Carried

7.5 Kauana War Memorial unbudgeted expenditure

Record No: R/25/4/14363

Community facilities manager, Mark Day presented this report.

The funding of \$9,596.92 is included in the Winton Wallacetown Ward Reserve.

Resolution

Moved Chairperson Allan, seconded Deputy Chairperson Dobson **and resolved:**

That the Oreti Community Board:

- a) Receives the report titled “Kauana War Memorial unbudgeted expenditure”.**
- b) Determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Recommends to Council unbudgeted expenditure of up to \$8,000 to be funded from the Winton Wallacetown Ward Reserve.**

Carried

7.6 Financial Report for the period ended 28 February 2025

Record No: R/25/3/12042

Community partnership lead, Karen Purdue spoke to this report.

Resolution

Moved Colin Smith, seconded Chris Herud **and resolved:**

That the Oreti Community Board:

- a) Receives the report titled “Financial Report for the period ended 28 February 2025” dated 4 April 2025.**

Carried

7.7 Community board reporting

Record No: R/25/4/14471

Community partnership lead, Karen Purdue presented this report and explained that the purpose of this report is to inform the board of the community leadership, operational and Council activities in the board area and across the district.

Resolution

Moved Chairperson Allan, seconded Dave Diack **and resolved:**

That the Oreti Community Board:

- a) **receives the report titled "Community board reporting".**

Carried

7.8 Councillor update

Record No: R/25/4/14417

Cr Christine Menzies took her report as read and highlighted the difficulty Council is having with the roading budget and they are now having to consider reverting sealed roads back to gravel roads when they reach the end of their use and also considering the removal of closed bridges, of which there are four in the Oreti ward.

Resolution

Moved Colin Smith, seconded Deputy Chairperson Dobson **and resolved:**

That the Oreti Community Board:

- a) **receives the report titled "Councillor update".**

Carried

The meeting concluded at 8.33pm.

Confirmed as a true and correct record at a meeting of the Oreti Community Board held on 14 April 2025.

DATE:

CHAIRPERSON:

Chairperson's report

Record No: R/25/6/27306

Author: Michal Gray, Democracy advisor

Approved by: Vibhuti Chopra, Group manager strategy and partnerships

☐ Decision

☐ Recommendation

☒ Information

1. The purpose of the report is to provide an update to the Oreti Community Board on activities and issues that the chairperson has been involved with since April 2025.

2. Chairperson, Katie Allan reports as follows:

1 Ryal Bush Community Centre Re-Roof BOF project – P-10577

3. Staff advised the total cost for the re-roofing came in at \$48,466, leaving a remaining budget of \$28,201. The total project budget is \$76,667, funded by the 'Better Off Funding' grant.
4. Staff informed me that due to the weather restrictions, all additional work which is funded by the remaining budget will be carried over to 2025/26. The agreed scope includes: repair of the concrete apron, re-painting the bench and doors/windowsills (from the outside only) and upgrading/adding electrical fittings. Following a request from the Community Centre, I have asked Staff to complete all electrical work asap, as there is no need to wait until better weather to tidy up the loosely hanging wires which the electrician left inside. There are only two outside lights to replace. As per writing of this report I had no confirmation from Staff.
5. Staff advised a toilet upgrade would be too costly to be also funded from the remaining budget. In order to fully utilize the grant, I have requested Staff to provide all quote figures for the agreed additional work as outlined above, to see if at least the original children's hand basin in the only toilet could be replaced to an adult size one.
6. As per writing of this report I was still awaiting this information.

2 Dipton Hall – Re-Roof BOF project P-10559

7. This project has \$76,667 allocated from the 'Better Off Funding' grant and is part of one funding application, which combined three projects for the Dipton Hall, Ryal Bush Community Centre and the Winton Memorial Hall. A grant of \$230,000 was received for this combined application. As the costs were not known at the time, an even split between these three halls was suggested by staff and subsequently approved by the Board.
8. Staff advised the total cost for the Dipton Hall Roof project came in at \$15,893.63 over budget. As per Staff this is due to variations to the original contract that were requested by the hall group. This meeting's agenda includes a report on retrospective unbudgeted expenditure.

3 Limehills Community Centre – Heating Replacement project P-10565

9. Staff confirmed the delivery of the fridge and paper towel dispensers for the toilets purchased from the remaining budget. Staff advised that the delivery of curtain rails will follow in the next financial year due to the full budget being used.
10. It has been agreed with the Community Centre Group to wait with the carpet clean until the end of the rugby season.

4 Centre Bush – Toilet Issue

11. Due to the unlikeliness for Council to plan for a public toilet and the ongoing issues reported by local residents that travellers using the area behind the fuel station as a toilet, I have approached Staff to investigate the possibility of erecting two signs around the McKeown fuel station site to inform the public about the distances to the nearest public toilets (Winton and Dipton).
12. NZTA informed Staff this would be a Council activity and expense. Staff are now looking into pricing and funding options.

5 Freedom Camping Bylaw Consultation

13. I have asked Staff to include into their site assessments they are about to undertake in preparation of the consultation later in the year, the current freedom camping site in Centre Bush, which is located on one end of the rugby ground/Community Centre. Locals have reported issues with non-self-contained vehicles using the site and that areas outside the designated area are being used.
14. The other site I have asked to include in their site assessment and consultation is Dipton - Milligan Park. This site is popular with locals at Christmas time but is not a designated Freedom camping site at the moment.

6 RSA Hall

15. Interior Refurbishment Project – P-11440
- 7 Staff are in the process of evaluating quotes they have received. By now it is clear this project will be carried over to year 2025/26.
16. Committee Room
- 8 As I informed the Board, the Winton RSA has approached me asking if they can use the Committee Room exclusively to permanently display their ANZAC memorabilia. During our workshop Staff informed us that no other Community Groups or Individuals have shown interest in using or hiring this room. This room was previously used by Kip McGrath and has not been used for several years since they left.
17. During our workshop Staff suggested to first finding out if the original agreement includes information regarding the Winton RSA using the RSA Hall when ownership was transferred from the RSA to Council.
18. Staff found a report for the Winton Community Board dated October 1993, which reads:
19. 'By 1969 the RSA had found the costs of maintaining the building were too great for their members. As from March 1970 it was transferred to the ownership of District Council on the condition that the RSA be granted free use of the building. The agreement with the then Winton Borough Council is not specific as to whether this condition is meant to apply in perpetuity, but it would be assumed so or until the RSA initiated a change to the agreement.'
20. I believe this is sufficient information and that no further investigations are needed. I have no doubt that this kind of exhibition benefits the wider Community for many years to come. It will not only remind and educate but also preserve valuable New Zealand and local history.
21. I move:
 - 9 That the Oreti Community Board agrees the Winton RSA to exclusively use the Committee Room free of charge to display their memorabilia indefinitely and recommends Council seeking a Memorandum of Understanding with the Winton RSA, highlighting that the set-up and maintenance of the displays/exhibitions is the responsibility of the Winton RSA and that it is the

expectation of the Oreti Community Board that exhibitions will be open to the public whenever possible.

10 Dog Control Bylaw and Policy Review – Consultation

22. Our Board had discussions around it at our last workshop.

23. I move:

- 11 That the Oreti Community Board agrees to submitting that the board recommends to Council to:
- include definitions of the words 'Working Dog' and 'Guide Dog'
 - include exemption for 'Guide Dogs' for all 'Dogs are Prohibited' areas
 - reduce the 'Dogs are Prohibited' area to the playground only in Dipton
 - remove the school as 'Dogs are Prohibited' area in Wallacetown as this land is not Council owned/controlled
 - remove the playground on Eglington St in Winton as 'Dogs are Prohibited' area as this land is not Council owned/controlled
 - remove 'Dogs are Prohibited' area in Winton from Bute St to George St (leave Anzac Oval)
 - change 'Dogs are Prohibited' at Moores Reserve in Winton to 'Dogs exercise area' when sports fields are not in use. In use means sporting events or training for sporting events by more than one person on the sports fields.

12 Wallacetown – Tree Removal Western Boundary P-11436

24. Staff informed me that a fallen tree needs removal. Staff have suggested the above project to be moved forward from 2026/27 to 2025/26 as the removal of this one tree would also require transporting heavy machinery to the site, which will add unnecessary costs.

25. The LTP project budget is \$104,244, funded by the Wallacetown General Reserve. I have asked Staff to advise if this budget is still realistic. As of writing of my report, I had no reply. Discussion regarding the budget needs to be held during the Board meeting.

26. I move:

- 13 That the Oreti Community Board requests staff prepare an unbudgeted expenditure report for the next meeting to bring the budget for P-11436 Wallacetown Tree Removal Western Boundary forward from 2026/27 to 2025/26 and to change the budget from \$104,244 to \$.....

14 Wallacetown Recreation Project P-10829

27. Together with board members Tracy and Jamie I met with Council Staff and a Jump Track Designer on site to discuss options for establishing a bike park.

28. The table below details the work scopes that the Board already agreed on and new ones as a result of the discussion conducted on site.

15

What	Net Cost	Status
Boundary Surveying	\$1,879,80	completed
Drainage	\$20,899.21	completed
Tree Removal	\$22,830.56	completed
Site Meeting with Track Designer	\$2,065.00	completed

Oreti Community Board

16 June 2025

Temporary Fencing	\$292.50	completed/still placed
TOTAL spent so far as of 6 June 2025	\$47,967.07	
Provide detailed design bike park for contractors	\$4,000.00	quoted
Observation construction, final shaping of jumps	\$6,500.00	quoted
Initial placement of bike park	\$119,500.00	Estimated report 8/24*
Rest area at the top end of pump track	yet unknown	started investigation
Kirkbride St side (fence and grass area)	yet unknown	started investigation
Walking Track connecting Dunlop St and Bike Park	yet unknown	started investigation
TOTAL further quoted/estimated cost	\$130,000.00	

- 16 * Deducted \$10,500 for quoted bike park design and observation phase as above

Total spent so far \$47,967.07

Total further quoted/estimated cost \$130,000.00

TOTAL estimated cost as known on 6 June 2025 \$177,967.07

29. The total budget for this project is \$270,711, funded by \$43,771 from the Wallacetown General Reserve and \$227,000 Better off Funding grant. The total remaining estimated budget as of 6 June 2025 and writing of this report is \$93,243.93.

30. I move:

- 17 That the Oreti Community Board agrees to the following additional scope for Wallacetown Recreation Project P-10829:
- install pump track at far end (school) suitable for smaller children and lower skill levels
 - establish a rest area adjoining the pump track, including picnic tables and park benches placed on concrete slabs, shade trees and other suitable planting
 - establish lawn and erect same style fence along Kirkbride St in place of removed hedge
 - install an unsealed as wide as possible walking track along the hedge adjoining the school, connecting Dunlop St, Community Centre carpark, school, rest area with bike park.

18 Resolutions:

- 19 That the Oreti Community Board
- a) agrees receiving the report Chair's Update.
 - b) agrees the Winton RSA to exclusively use the Committee Room free of charge to display their memorabilia indefinitely and recommends Council seeking a Memorandum of Understanding with the Winton RSA, highlighting that the set-up and maintenance of the displays/exhibitions is the responsibility of the Winton RSA and that it is the expectation of the Oreti Community Board that exhibitions will be open to the public whenever possible.
 - c) agrees to submitting that the board recommends to Council to:
 - include definitions of the words 'Working Dog' and 'Guide Dog'
 - include exemption for 'Guide Dogs' for all 'Dogs are Prohibited' areas
 - reduce the 'Dogs are Prohibited' area to the playground only in Dipton
 - remove the school as 'Dogs are Prohibited' area in Wallacetown as this land is not Council owned/controlled

- remove the playground on Eglington St in Winton as 'Dogs are Prohibited' area as this land is not Council owned/controlled
 - remove 'Dogs are Prohibited' area in Winton from Bute St to George St (leave Anzac Oval)
 - change 'Dogs are Prohibited' at Moores Reserve in Winton to 'Dogs exercise area' when sports fields are not in use. In use means sporting events or training for sporting events by more than one person on the sports fields.
- d) that the board requests staff prepare an unbudgeted expenditure report for the next meeting to bring the budget for P-11436 Wallacetown Tree Removal Western Boundary forward from 2026/27 to 2025/26 and to change the budget from \$104,244 to \$.....
- e) agrees to the following additional scope Wallacetown Recreation Project P-10829:
- install pump track at far end (school) suitable for smaller children and lower skill levels
 - establish a rest area adjoining the pump track, including picnic tables and park benches placed on concrete slabs, shade trees and other suitable planting
 - establish lawn and erect same style fence along Kirkbride St in place of removed hedge
 - install an unsealed as wide as possible walking track along the hedge adjoining the school, connecting Dunlop St, Community Centre carpark, school, rest area with bike park.

Next workshop

31. I herewith cancel the scheduled workshop for July, as nothing has brought to my attention that requires discussion by the board, as time of writing this report.

Board member updates

32. This is an opportunity for community board members to update on areas of interest.

20

Next meeting

33. The next meeting of the board will be held on Monday, 18 August 2025, Winton Memorial Hall, Meldrum Street, Winton.

21

22

Recommendation

That the Oreti Community Board:

- a) **receives the report titled "Chairperson's report".**

Attachments

There are no attachments for this report.

Dipton hall - unbudgeted expenditure request

Record No: R/25/5/25316

Author: Mark Day, Community facilities manager

Approved by: Sam Marshall, Group manager customer and community wellbeing

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is to seek approval for unbudgeted expenditure for the cost overrun in the Dipton hall business unit of up to \$9,500 to be funded \$4,730 from the Dipton Community Centre reserve (being the projected balance as at 30 June 2025) with the remainder being funded from the interest component of the Dipton General Reserve (available balance of \$20,773.59).

Executive summary

- 2 The Dipton hall business unit operating expenditure is over projection by \$7,550.86 as at 30 April 2025 and based on full year projection this is expected to increase to approximately \$8,200.
- 3 This unbudgeted expenditure request is to cover the cost overrun and will be funded \$4,730 from the Dipton Community Centre reserve (being the projected balance as at 30 June 2025) with the remainder being funded by the interest component of the Dipton General reserve with an available balance of \$20,773.59.

Recommendation

That the Oreti Community Board:

- a) **receives the report titled "Dipton hall - unbudgeted expenditure request".**
- b) **determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **agrees to approve unbudgeted expenditure of up to \$9,500 for the operational cost overrun in the Dipton Hall business unit to be funded from the Dipton Community Centre reserve with the remainder being funded from the interest component of the Dipton General Reserve.**

Background

- 4 Operating expenditure in the Dipton hall business unit is over projection by \$7,550.86 as at 30 April 2025 and is expected to increase to approximately \$8,200 by 30 June 2025.

- 5 This unbudgeted expenditure request is to cover the cost overrun and it is recommended this be funded \$4,730 from the Dipton Community Centre reserve as this is the projected balance as at 30 June 2025 with the remainder being funded from the interest component of the Dipton General reserve which has \$20,773.59 available.
- 6 The cost overrun in this business unit are due to the following factors:
- 7 At the meeting of the Oreti Community Board on 16 December 2024 the board agreed to appoint a custodian for the Dipton hall. At the time the intention was to fund the custodian from the planned maintenance budget as there was no specific budget allocated for a custodian.
- 8 To the month ended 30 April 2025 the spend on custodian is \$1,307.67 which is currently covered by an underspend in the planned maintenance budget of \$1,469.16, however there are further caretaker costs still to be incurred for the remaining two months of the year of approximately \$500.00 resulting in an unfunded portion of approximately \$338.
- 9 There have been additional costs of \$3,362.52 associated with the internal refurbishment project undertaken in the 2023/2024 financial year that were invoiced in this financial year.
- 10 The internal community maintenance team/work scheme costs are \$866 which relates to additional gardening maintenance undertaken at the request of the community hall group. This work was agreed to be undertaken by a community group when the gardens were upgraded in 2023, however this has not eventuated.
- 11 There was no general maintenance budget allowed for the hall, however there have been required costs throughout the year totalling \$1,615.19. These were for an annual fire check, borer bombs, a hot water cylinder check and key cutting.
- 12 Electricity is \$240 over projection and interest on loans is over projection by \$1,595.00 due to higher loan drawdown in the prior year.
- 13 There are still additional costs to come in for May and June including electricity, planned maintenance, interest on loans and cleaning.

Factors to consider

Legal and statutory requirements

- 14 None.

Community views

- 15 The Oreti Community Board approved staff engaging a custodian for the hall and are aware that the Dipton community had agreed to maintain the gardens.

Costs and funding

- 16 There are two available options to fund this cost overrun.
- 17 Option one is to use the remaining balance of the Dipton Community Centre reserve that is projected to be \$4,730 as at 30 June 2024 with the remainder being funded from the interest component of the Dipton General reserve. The balance of the Dipton General reserve as at 30 June 2024 is \$25,418.34 and the interest on this reserve that is available to be used for the hall is \$20,773.59.
- 18 Option two is to draw down a three year loan, the yearly loan repayments would be \$3,482.60 with the first-year loan repayment to be funded from the Dipton Community Centre reserve and the remaining two years rate funded from the Dipton hall rate. This would be \$16.58 per rating unit per year for two years.

Policy implications

- 19 The Oreti Community Board has delegated authority to approve unbudgeted expenditure up to \$20,000.

Analysis of options

Option 1 - Agrees to approve unbudgeted expenditure of up to \$9,500 for the operational cost overrun in the Dipton hall business unit to be funded \$4,730 from the Dipton Community Centre reserve with the balance to be funded from the interest component of the Dipton General Reserve of which \$20,773.59 is available.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">there will be no impact on rates.	<ul style="list-style-type: none">the funds from the Dipton general reserve will not be available for other projects in the Dipton area.

Option 2 – Agrees to approve unbudgeted expenditure of up to \$9,500 for the operational cost overrun in the Dipton hall business unit to be funded by way of a three-year loan with first year loan repayments to be funded from the Dipton Community Centre reserve and subsequent loan repayments to be funded via the Dipton hall rate.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">the Dipton General reserve will remain available.	<ul style="list-style-type: none">There will be an impact on rates.

Assessment of significance

- 20 The assessment of significance needs to be carried out in accordance with Council's Significance and Engagement Policy. The Significance and Engagement Policy requires consideration of the impact on social, economic or cultural wellbeing of the region and consequences for people who are likely to be particularly affected or interested. Community views have been considered throughout this process thus the proposed decision is not considered significant.

Recommended option

- 21 The staff recommendation is Option 1.

Attachments

- A Dipton Hall Business Unit Analysis

30 April 2025					Actual	Budget	Projection	Variance
Operational Expenditure	22950	Hall - Dipton	21225	Term Loans - Interest Charge	\$0.00	\$4,090.80	\$0.00	(\$0.00)
			21311	Material Damage Insurance	\$3,617.34	\$5,371.00	\$3,617.00	(\$0.34)
			21312	Public Liability Insurance	\$534.23	\$211.00	\$534.00	(\$0.23)
			31211	Electricity	\$1,656.96	\$1,416.70	\$1,416.70	(\$240.26)
			31514	Caretaker / Attendants	\$1,307.67	\$0.00	\$0.00	(\$1,307.67)
			31517	Cleaning	\$0.00	\$0.00	\$0.00	\$0.00
			35214	Maint - General	\$1,615.19	\$0.00	\$0.00	(\$1,615.19)
			35217	Maint - Planned	\$1,673.10	\$3,083.30	\$3,083.30	\$1,410.20
			35229	Maint - Project	\$3,362.52	\$0.00	\$0.00	(\$3,362.52)
			41112	Depn - Buildings	\$2,208.30	\$2,208.30	\$2,208.30	\$0.00
			41118	Depn - Improvement	\$3,953.30	\$3,953.30	\$3,953.30	\$0.00
			43317	Internal -Interest on Loans	\$5,686.00	\$0.00	\$4,090.80	(\$1,595.20)
			43346	Internal - Work scheme service	\$2,532.99	\$1,666.70	\$1,666.70	(\$866.29)
			43366	Internal Rates expense	\$381.36	\$408.00	\$408.00	\$26.64
	22950 Total				\$28,528.96	\$22,409.10	\$20,978.10	(\$7,550.86)
Operational Expenditure Total					\$28,528.96	\$22,409.10	\$20,978.10	(\$7,550.86)

Dipton hall roof - unbudgeted expenditure request

Record No: R/25/5/25272

Author: Mark Day, Community facilities manager

Approved by: Sam Marshall, Group manager customer and community wellbeing

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is to seek approval for unbudgeted expenditure for the cost overrun on the replacement of the hall roof. This is to be funded from interest from reserves, loan or grants.

Executive summary

- 2 The roof at the Dipton Hall was scheduled to be replaced in the 2021-2031 Long Term Plan (LTP) in the 2028-2029 financial year with a proposed budget of \$84,515 and would be funded by reserves, loans and grants.
- 3 When the government made available funding through the Better Off grants in 2022 the Oreti Community Board were allocated funding for the Oreti Community halls. They were allocated \$230,000.
- 4 This funding was split equally across three halls (\$76,666), Dipton, Ryal Bush and the Winton Memorial Hall.
- 5 At the time the LTP was approved, the budget for the Dipton Hall roof project was \$122,000 with \$76,666 grant funding and the balance of \$45,334 to be loan funded.

Recommendation

That the Oreti Community Board:

- a) receives the report titled “Dipton hall roof - unbudgeted expenditure request”.
- b) determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) agrees to approve unbudgeted expenditure of up to \$16,000 for the cost increases associated with the roof replacement at the Dipton hall to be funded from:
 - I. interest from the Dipton General Reserve; OR
 - II. A ten year loan with first year repayment funded from the interest on the Dipton General Reserve then subsequent repayments funded by the Dipton hall rate; OR
 - III. Better off Funding grant reallocated from the Winton Memorial hall budget 2025/2026.

Background

- 6 The budget allocated to this project by staff from the government grant was \$76,666. This increased at a LTP workshop held with the Oreti Community Board to \$122,000 with the balance to be loan funded and was approved through the LTP process as indicated on page 292 of the plan.
- 7 The budget was then reduced back to the original \$76,666 budget at a meeting held by the Oreti Community Board on 16 December 2024.
- 8 Staff sought three prices from contractors and only received two quotes for the replacement of the roof.
- 9 Staff accepted a tender of \$79,111.92 with an additional \$5,599.03 for establishment costs bringing the total to \$84,710.95. At the time this was done (25 October 2024) the budget for the project was still \$122,000. This would have left a contingency of \$37,289.05.
- 10 Some additional work was required to add metal capping to the barge boards that would provide additional weather protection at a cost of \$2,536.76.
- 11 Prior to the roofing project, staff engaged an engineer to undertake a structural report that indicated that there was some work that needed to be done in the roofing cavity to improve the structural integrity of the framing. This work was completed while the roof cavity was exposed and incurred an additional cost of \$5,312.63.

- 12 This gives a total cost for the project of \$92,560.63 with a shortfall from the revised budget of \$15,893.63.

Factors to consider

Legal and statutory requirements

- 13 None.

Community views

- 14 The Dipton community hall group have been included in the scoping of the work and kept up to date throughout the project.

Costs and funding

- 15 There are three options to fund the cost overrun.
- reduce the Better off Funding budget for the Memorial hall project and use the grant funding
 - use the interest on the Dipton hall General Reserve, the balance of this reserve at 30 June 2024 is \$25,418.34 and the portion of this that is interest and able to be used on the hall is \$20,773.59.
 - take a loan and use the interest on the Dipton General Reserve to fund the first-year loan repayments (2025/2026) and then increase the hall rate to pay the loan repayments from the 2026/2027 year. A loan of \$15,893.63 would have loan repayments per year of \$2,049.31 which equates to \$9.76 per household, per year for ten years.

Policy implications

- 16 The community board has delegated authority to approve unbudgeted expenditure up to \$20,000.

Analysis of options

Option 1 - Agrees to approve unbudgeted expenditure of up to \$16,000 for the cost increases associated with the roof replacement at the Dipton Hall to be funded from interest from the Dipton General Reserve.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• there will be no impact on rates• the budget for the Winton Memorial Hall will not be reduced.	<ul style="list-style-type: none">• the funds will not be available for other Dipton projects.

Option 2 – Agrees to approve unbudgeted expenditure of up to \$16,000 for the cost increases associated with the roof replacement at the Dipton Hall to be funded from: a ten year loan with first year repayment funded from the interest on the Dipton General Reserve then subsequent repayments funded by the Dipton Hall rate.

<i>Advantages</i>	<i>Disadvantages</i>

<ul style="list-style-type: none">the Dipton General Reserve will be impacted to a lower extent than option oneThe budget for the Winton Memorial Hall will not be reduced.	<ul style="list-style-type: none">the repayment of the loan will have an impact on rates as identified in the costing section above.
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Option 3 - Agrees to approve unbudgeted expenditure of up to \$16,000 for the cost increases associated with the roof replacement at the Dipton hall to be funded from a Better off Funding Grant currently allocated to the Winton Memorial hall in 2025/2026.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">the Dipton General Reserve will not be impactedrates will not be impacted.	<ul style="list-style-type: none">the budget for the Winton Memorial hall will be reduced.

Assessment of significance

- 17 The assessment of significance needs to be carried out in accordance with Council's Significance and Engagement Policy. The Significance and Engagement Policy requires consideration of the impact on social, economic or cultural wellbeing of the region and consequences for people who are likely to be particularly affected or interested. Community views have been considered throughout this process thus the proposed decision is not considered significant.

Recommended option

- 18 The staff recommendation is option 1.

Attachments

There are no attachments for this report.

Winton Maternity Centre - unbudgeted expenditure request

Record No: R/25/6/25497

Author: Mark Day, Community facilities manager

Approved by: Sam Marshall, Group manager customer and community wellbeing

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is to seek approval for unbudgeted expenditure for operational costs at the Winton maternity centre. This is to be funded from the Winton Medical Centre reserve.

Executive summary

- 2 The Winton maternity centre business unit operating expenditure is over projection by \$4,112.07 as at 30 April 2025 and based on the projection for the full year this will increase to approximately \$5,200.
- 3 This unbudgeted expenditure request is to cover the cost overrun and will be funded from the Winton Medical Centre Reserve.

Recommendation

That the Oreti Community Board:

- a) receives the report titled "Winton Maternity Centre - unbudgeted expenditure request".
- b) determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) agrees to approve unbudgeted expenditure of up to \$5,500 for the cost overrun in the Winton Maternity Centre business unit to be funded from the Winton Medical Centre Reserve.

Background

- 4 The Winton Maternity Centre business unit operating expenditure is over projection by \$4,112.07 at 30 April 2025.
- 5 This unbudgeted expenditure request is to cover the cost overrun and will be funded from the Winton Medical Centre reserve.

- 6 The cost over runs are in the areas of maintenance and mowing as there were no general maintenance or mowing budgets allowed for in this financial year.
- 7 The general maintenance costs to 30 April 2025 total \$3,680.03, this consist of the replacement of an automatic door closure \$631.43, an annual sprinkler check \$1,437.50, a boiler fault callout \$360.09 and the replacement of the boiler temperature controller \$1,250.99.
- 8 The mowing costs to 30 April 2025 are \$2,107.56, this is expected to be \$2,567.92 by 30 June 2025.
- 9 There is an expected underspend in planned maintenance of \$1,675 at 30 June 2025 that will go towards this over spend resulting in an estimated overall shortfall of \$5,132.

Factors to consider

Legal and statutory requirements

- 10 None.

Community views

- 11 The Oreti Community Board is aware of the costs associated with the repairs at the Winton Maternity Centre and the costs associated with the mowing.

Costs and funding

- 12 The cost overrun will be funded from the Winton Medical Reserve. As at 30 June 2024 it had a balance of \$163,636.

Policy implications

- 13 The Oreti Community Board has delegated authority to approve unbudgeted expenditure up to \$20,000.

Analysis of options

Option 1 - Agrees to approve unbudgeted expenditure of up to \$5,500 for the cost overrun in the Winton Maternity Centre business unit to be funded from the Winton Medical reserve.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">there will be no impact on rates.	<ul style="list-style-type: none">none identified.

Option 2 –Agree to approve unbudgeted expenditure of up to \$5,500 for the cost overrun in the Winton Maternity Centre business unit to be funded by way of a loan.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">none identified.	<ul style="list-style-type: none">A three-year loan would need to be drawn down which would increase rates.

Assessment of significance

- 14 The assessment of significance needs to be carried out in accordance with Council's Significance and Engagement Policy. The Significance and Engagement Policy requires consideration of the impact on social, economic or cultural wellbeing of the region and consequences for people who

are likely to be particularly affected or interested. Community views have been considered throughout this process thus the proposed decision is not considered significant.

Recommended option

- 15 The staff recommendation is Option 1.

Attachments

A Winton Maternity Centre Business Unit Analysis

Winton Maternity Centre Business Unit Analysis

					Actual	Projection	Variance
Operational Expenditure	29481	Winton Maternity Centre	21311	Material Damage Insurance	\$8,990.74	\$8,991.00	\$0.26
			31527	Mowing	\$2,107.56	\$0.00	(\$2,107.56)
			35214	Maint - General	\$3,680.03	\$0.00	(\$3,680.03)
			35217	Maint - Planned	\$5,411.70	\$7,220.00	\$1,808.30
			41112	Depn - Buildings	\$1,345.80	\$1,345.80	\$0.00
			41118	Depn - Improvement	\$4,374.20	\$4,374.20	\$0.00
			43327	Internal - Build Regn Services	\$133.04	\$0.00	(\$133.04)
			43364	Internal - Waste/Kerbside	\$0.00	\$0.00	\$0.00
Operational Expenditure Total					\$26,043.07	\$21,931.00	(\$4,112.07)
					\$26,043.07	\$21,931.00	(\$4,112.07)

Contract renewal agreed levels of service

Record No: R/25/4/14346

Author: Lance Spencer, Contracts and programme lead

Approved by: Sam Marshall, Group manager customer and community wellbeing

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is to seek approval from the Oreti Community Board for the levels of service and areas to be included in the future mowing, toilet cleaning and gardening contracts.

Executive summary

- 2 The current contracts for mowing, gardening and toilet cleaning within the Oreti Community Board area will expire 30 June 2026.
- 3 The primary focus of this report is to receive feedback from community boards and confirm any changes to levels of service and any maintenance areas in the contracts. This is part of reviewing the current maintenance contracts in preparation to going to market.
- 4 The community boards will receive a briefing on the revised contract content and structure proposed for the contract(s) to cover the three work areas, prior to a tender being released to the market.
- 5 Staff have worked with the community board to identify the areas and levels of service associated with the contracts that will be included in the tender documents for the renewal of the contracts.
- 6 Council has indicated that various contractors (including local contractors) should be provided opportunity to be part of contract renewal process.
- 7 Staff are proposing to release the tender to the market in the final quarter of the 2025 calendar year to provide sufficient time to work through this process, and to allow successful contractors time to mobilise to start the new contracts on 1 July 2026

Recommendation

That the Oreti Community Board:

- a) **Receives the report titled “Contract renewal agreed levels of service”.**
- b) **Determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **staff request that the Oreti Community Board provide the contact details of any contractors who may be interested in the upcoming contract renewal or carrying out general maintenance and improvement works for Council.**
- e) **Agrees to approve the areas and levels of service identified in the attachments to this report:**
 - **Contract renewal map – Oreti community board towns 2025**
 - **Oreti community board area analysis**
 - **Community Facilities Levels of Service for Contract Renewal 2025**
 - **Contract renewal timeline.**

Background

- 8 The mowing, gardening and toilet cleaning contracts for the Oreti Community Board area were renewed in 2020. These contracts were for a four-year term with the provision for up to a two-year extension.
- 9 The contracts are due to expire 30 June 2026.
- 10 The community board has had the opportunity to review the existing levels of service and areas that the current contracts cover.
- 11 Boards have provided feedback on the changes that they would like to see in the tender documents that go out to market.
- 12 These changes have been made and the areas updated based on the latest aerial photography. This has allowed staff to refine the contract areas due to the increased resolution of the aerial photography and provides a more accurate definition of the areas than was available when the contracts originally went out for tender. The revised areas are included in the maps and spreadsheet attached to this report.
- 13 The levels of service (Quality Standards) are defined in the document attached to this report and are those that were developed for Council in 2019. These are based on New Zealand Recreation criteria and supported by Recreation Aotearoa.
- 14 For the Browns township mowing, the community board have made some area changes but retained the same levels of service.

- 15 For Dipton, the community board have made some minor area changes but retained the same levels of service.
- 16 For Drummond, the community board has decided to retain the same areas and levels of service.
- 17 For Dunsdale, the community board has decided to retain the same areas and levels of service.
- 18 For Limehills, the community board has decided to retain the same areas and levels of service.
- 19 For Waianiwa, the community board have made some minor area changes but retained the same levels of service.
- 20 For Wallacetown, the community board has decided to retain the same areas and levels of service.
- 21 For Winton, the community board have made some minor area changes but retained the same levels of service.
- 22 Staff have had discussions with the community board about what the contract structure could look like in the future. There is a strong preference for these to be by available for local contractors and where possible combine the activities into a single contract.
- 23 In some areas separate mowing, gardening and cleaning contracts may be more practical in terms of the scale of the contract works to be completed within settlements/community board areas to recognise contractor capability and availability.
- 24 This thinking also aligns with the direction that Council has indicated to staff they would like for future contracts.
- 25 It is proposed that when the tender documents are released to the market they will include separable portions. This will provide prospective tenders the ability to tender for all of the work or only portions of the work.
- 26 The indicative timeline for the contract renewal is attached to the report.

Factors to consider

Legal and statutory requirements

- 27 None.

Community views

- 28 Staff have worked with the community board in the preparation of the information that is included in this report.

Costs and funding

- 29 The current contracts have been operational for five years with only Council's CPI rate increase added each year. With the changes that have taken place in the economic environment over the last five years it is expected that the cost of providing these services will increase.
- 30 The budgets that have been allocated have been approved through the 2024-2034 Long Term Plan (LTP).
- 31 Once community board feedback on levels of service and areas is confirmed, staff will review the contract documents, levels of service and the structure of the contracts in preparation for going to market.
- 32 Community boards will be briefed on the contract changes and proposed contracting approach prior to the new maintenance contract(s) being released to the market.

- 33 Once the tenders have been evaluated staff will be in a position to provide the community board with information on the costs associated with the new contracts.

Policy implications

- 34 The tender process will follow Council procurement policy.

Analysis of options

Option 1 - Agrees to approve the areas and levels of service identified in the attachments to this report that will be included in the tender documents.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">the tender documents can be prepared and released to the market.	<ul style="list-style-type: none">none identified.

Option 2 – Does not agree to approve the areas and levels of service identified in the attachments to this report that will be included in the tender documents.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">none identified.	<ul style="list-style-type: none">the contract renewal may not meet the 1 July 2026 timeframe for renewal.

Assessment of significance

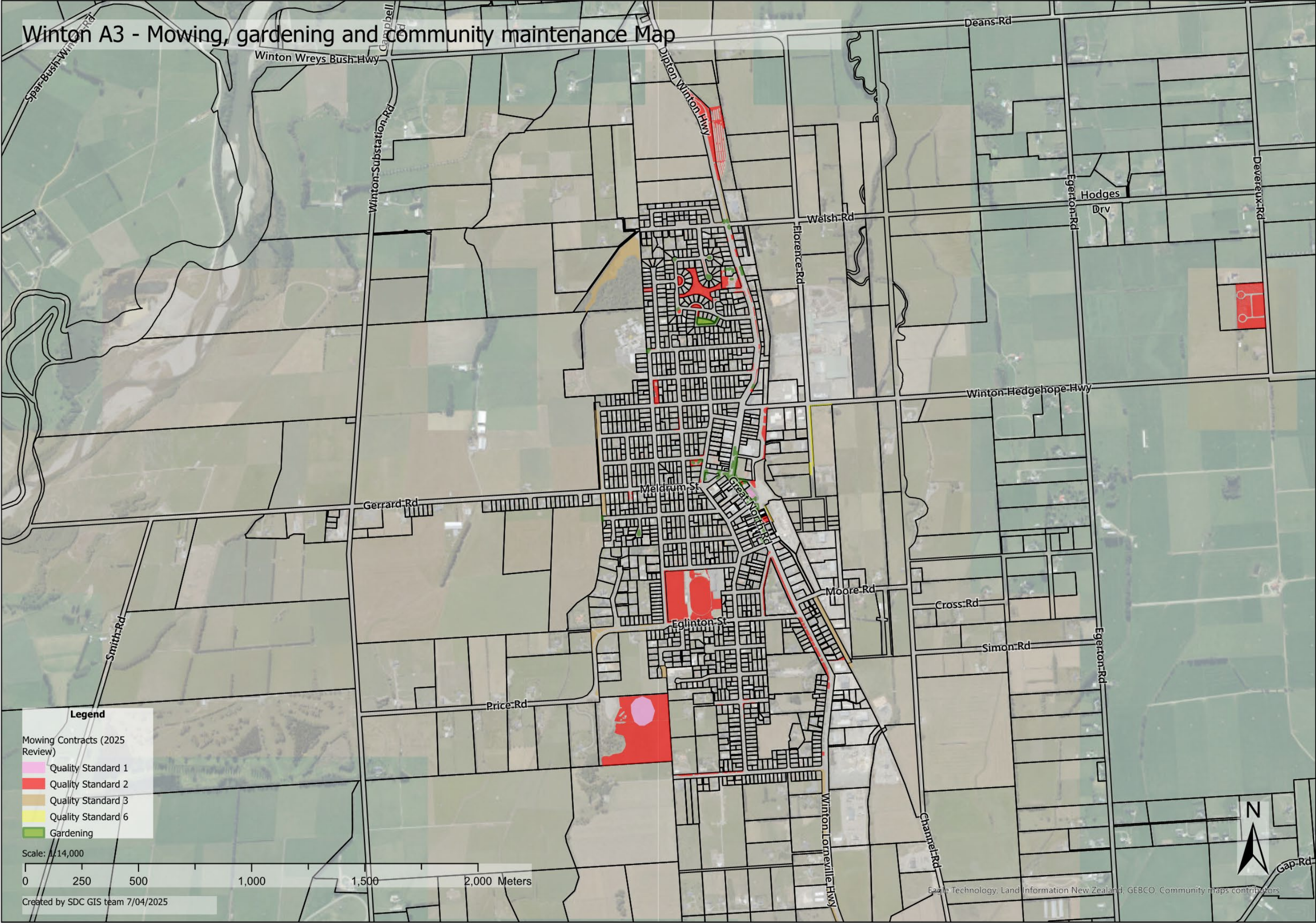
- 35 The assessment of significance needs to be carried out in accordance with Council's Significance and Engagement Policy. The Significance and Engagement Policy requires consideration of the impact on social, economic or cultural wellbeing of the region and consequences for people who are likely to be particularly affected or interested. Community views have been considered throughout this process thus the proposed decision is not considered significant.

Recommended option

- 36 The staff recommendation is option 1.

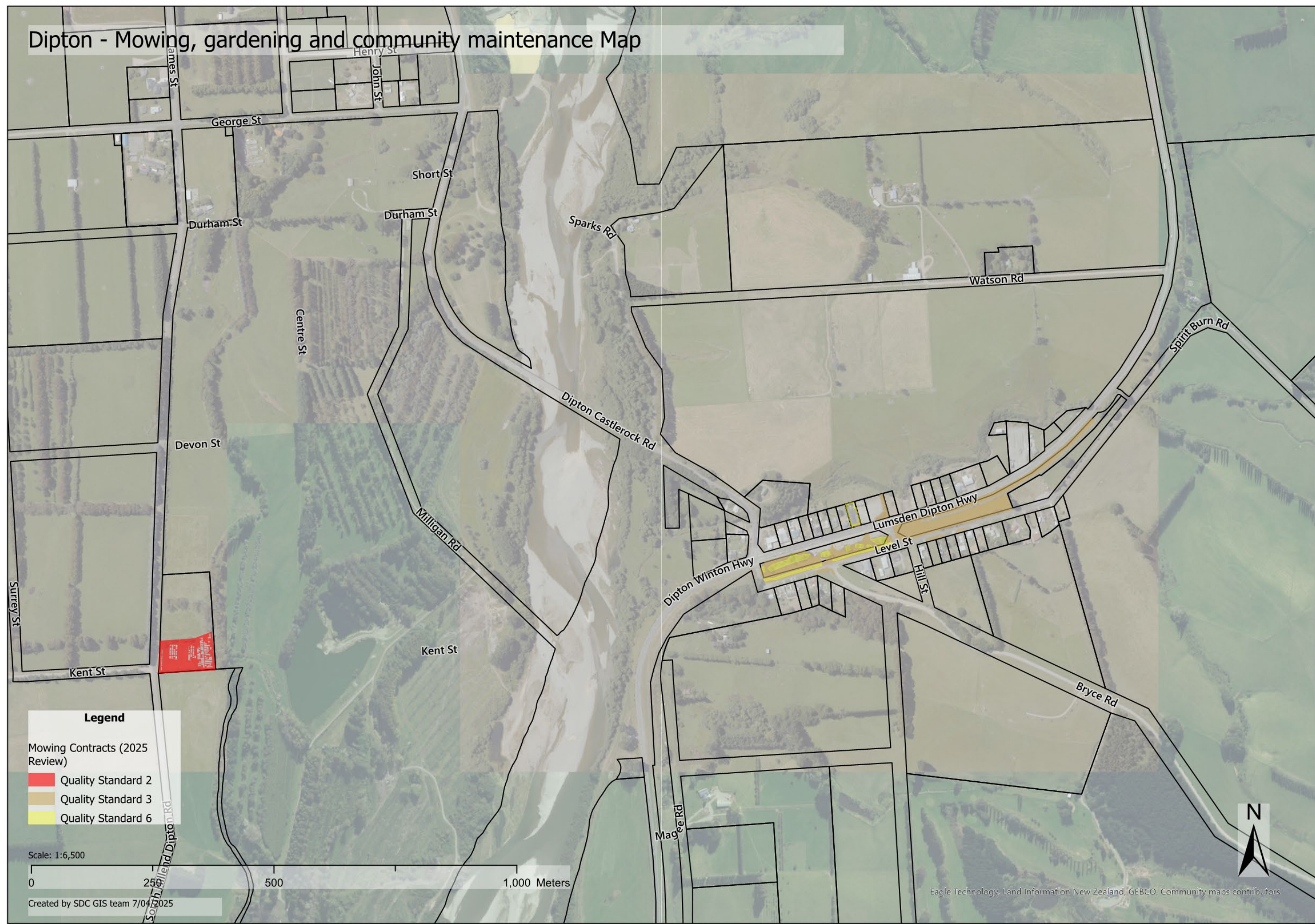
Attachments

- A Contract Renewal Map - Oreti community board towns 2025
- B Oreti Community Board Area Analysis
- C Community Facilities Levels of Service for Contract Renewal 2025
- D Contract Renewal Timeline





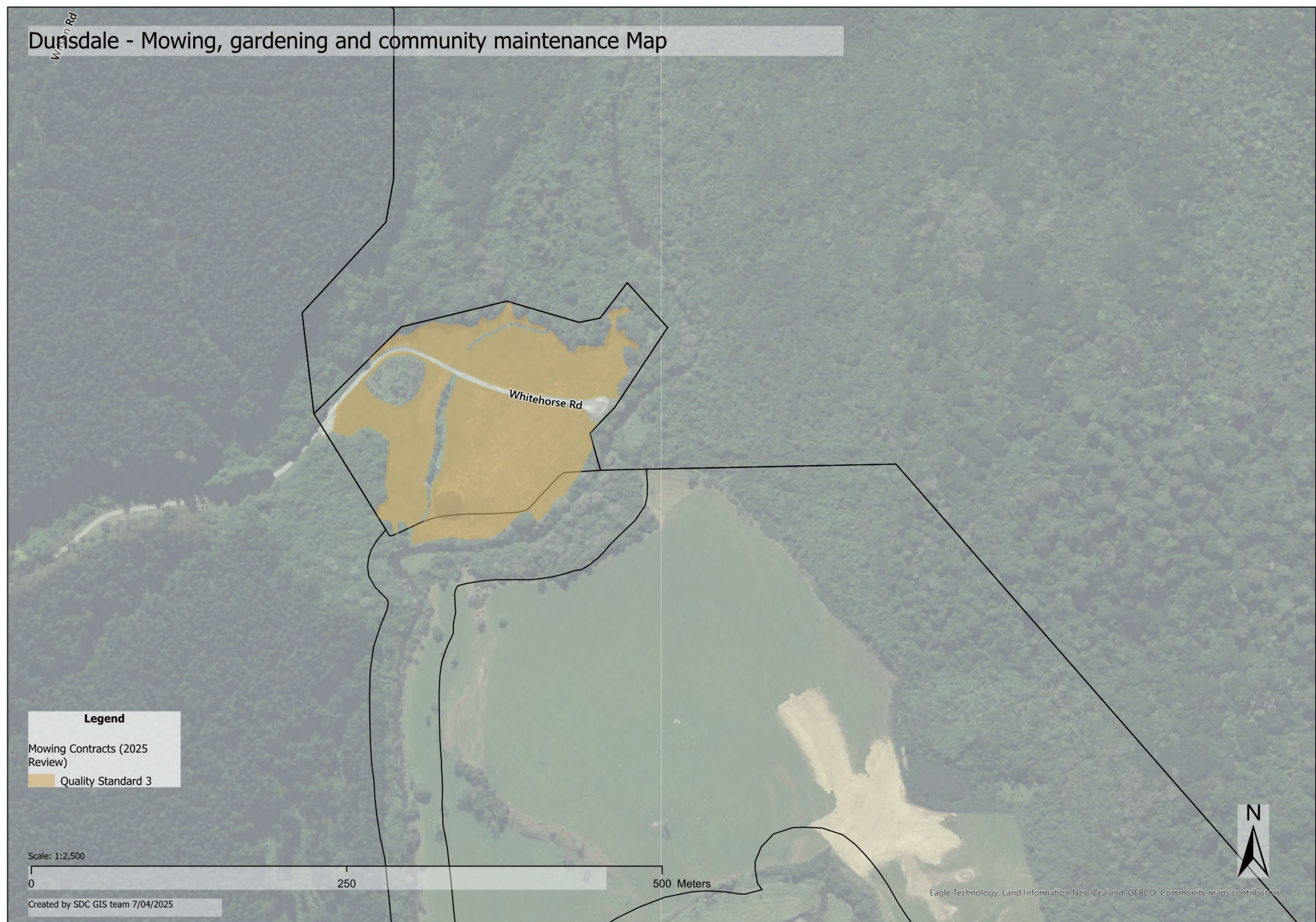














Oreti Community Board Area Analysis

CB	Town	Quality Standard	2025 Review (sqm)	Current (sqm)	Difference (Review - current) sqm	% of reduction or accretion	Comment
Oreti	Browns	QS3	16,432.29	38356.24	-21,923.95	-57%	Browns sport domain removed as it is grazed
Oreti	Dipton	QS2	12,477.17	14349.05			
Oreti	Dipton	QS3	20,890.90	21662.24			
Oreti	Dipton	TOTAL	33,368.07	36,011.29	-2,643.22	-7%	
Oreti	Drummond	QS3	23,730.06	23072.42	657.64	3%	
Oreti	Dunsdale	QS3	25,008.15	24957.22	50.93	0%	
Oreti	Limehills	QS2	1,419.11	1,419.11			
Oreti	Limehills	QS3	16,448.92	16,534.48			
Oreti	Limehills	TOTAL	17,868.03	17,953.59	-85.56	0%	
Oreti	Waianiwa	QS3	14,217.70	15281.99	-1,064.29	-7%	
Oreti	Wallacetown	QS2	19,005.40	13,597.99			Since last contract we've added 49 Dunlop Street, Wallacetown (10160 sqm)
Oreti	Wallacetown	QS3	30,851.74	36,733.72			
Oreti	Wallacetown	TOTAL	49,857.13	50,331.71	-474.58	-1%	
Oreti	Winton	QS1	10,386.54	0			31 Price Road, Winton - Added Oval QS1
Oreti	Winton	QS2	117,493.43	119,520.23			
Oreti	Winton	QS3	95,472.37	116,933.25			
Oreti	Winton	TOTAL	223,352.34	236,453.48	-13,101.14	-6%	

Community Facilities Levels of Service		
Operations and Maintenance	Task	Quality Standard 1
All Categories	Amenity grass mowing	<ul style="list-style-type: none"> Grass height maintained between 20mm and 40mm Stalks no more than 100mm Clippings to be evenly distributed (no clumps or windrows) and removed from paths and paved areas. Edges are trimmed to the same standard as the turf, or a vegetation free strip is maintained <ul style="list-style-type: none"> Around structures and along hard surfaces no more than 100mm Around trees and along boundary fences no more than 200mm Frequency of mowing is every 5 – 7 days
Operations and Maintenance	Task	Quality Standard 2
All Categories	Amenity grass mowing	<ul style="list-style-type: none"> Grass height maintained between 40mm and 80mm Stalks no more than 150mm Clippings to be evenly distributed (no clumps or windrows) and removed from paths and paved areas. Edges are trimmed to the same standard as the turf, or a vegetation free strip is maintained <ul style="list-style-type: none"> Around structures and along hard surfaces no more than 100mm Around trees and along boundary fences no more than 200mm Frequency of mowing is every 5 – 7 days
Maintenance Operations	Task	Quality Standard 3
All Categories	Amenity grass mowing	<ul style="list-style-type: none"> Grass height maintained between 50mm and 100mm Stalks no more than 300mm Clippings to be evenly distributed (no clumps or windrows) and removed from paths and paved areas. Edges are trimmed to the same standard as the turf, or a vegetation free strip is maintained <ul style="list-style-type: none"> Around structures and along hard surfaces no more than 200mm Around trees and along boundary fences no more than 300mm Frequency of mowing is every 5 – 10 days
Maintenance Operations	Task	Quality Standard 4
All Categories	Amenity grass mowing	<ul style="list-style-type: none"> Grass height maintained between 80mm and 100mm Stalks no more than 300mm Clippings to be evenly distributed (no clumps or windrows) and removed from paths and paved areas. Edges are trimmed to the same standard as the turf, or a vegetation free strip is maintained <ul style="list-style-type: none"> Around structures and along hard surfaces no more than 200mm Around trees and along boundary fences no more than 300mm
Maintenance Operations	Task	Quality Standard 5
All Categories	Amenity grass mowing (Bailage)	<ul style="list-style-type: none"> After bailage has been cut the area is to be maintained at Quality Standard 4
Maintenance Operations	Task	Quality Standard 6

All Categories	Vegetation Control	<ul style="list-style-type: none"> Gorse, broom noxious weed control
Maintenance Operations	Task	Quality Standard 2
All Categories	Garden maintenance	<ul style="list-style-type: none"> Annual beds, perennials and roses <ul style="list-style-type: none"> checked weekly and maintained to a high-quality presentation at all times. weeds are removed manually before they become noticeable. annual application of suitable fertiliser (and mulch for roses). Dead-heading and pruning in accordance with best horticultural practice. Edges are neat and tidy with no overspill For all other gardens <ul style="list-style-type: none"> Top up mulch every three years Annual trim as required to reduce hazards, keep vegetation clear of paths and maintain safe sightlines. Weeds are sprayed or manually removed before they become noticeable. Edges are maintained to same standard as turf with no incremental creep.
Maintenance Operations	Task	Quality Standard 3
All Categories	Garden maintenance	<ul style="list-style-type: none"> Mixed shrubs and ground-covers <ul style="list-style-type: none"> Top up mulch as required to control weed growth Trim as required to reduce hazards, keep vegetation clear of paths and maintain safe sightlines. Weeds are sprayed or manually removed before they become noticeable. Edges are maintained to same standard as turf with no incremental creep.

Contract Timeline



Community board reporting

Record no: R/25/5/24740

Author: Karen Purdue, Community partnership leader

Approved by: Sam Marshall, Group manager customer and community wellbeing

☐ Decision

☐ Recommendation

☒ Information

Purpose

- 1 The purpose of this report is to inform the board of the community leadership, operational and Council activities in the board area and across the district.

Recommendation

That the Oreti Community Board:

- a) receives the report titled "Community board reporting".

Attachments

- A Oreti community leadership report - 16 June 2025
- B Oreti operational report - 16 June 2025
- C Oreti Community Board projects report - April 2025



What's happening in your area

Community Partnership Fund

The final funding round for the 2024/25 financial year closed on 31 March 2025. At the time of writing this report six applications had been received.

The next round of funding for the Oreti Community Partnership Fund closes on 30 September 2025.

What's happening across the district

Governance training workshops

Council has partnered with Community Law South to bring governance training workshops to the district which are aimed at community organisations looking to upskill themselves on a range of governance issues. The next workshop is being held in Riverton on 9 July.

The first of five workshops was held in Lumsden on Tuesday 15 April. These workshops are free to attend but we do ask that you register your interest in attending by sending an email to Kelly.tagg@southlanddc.govt.nz

These workshops are a great way to strengthen skills and help boards work more effectively while making a positive impact on their organisation. Attendees will gain valuable leadership and decision-making skills while learning about;

- the role of the Board/Committee
- safe and inclusive culture
- ethical behaviours
- meeting papers
- problem solving
- working together as a group
- key legislation
- registration of interest/conflict of interest management
- health and safety requirements and more.

The dates and locations for the remaining three workshops are:

- Winton – 9 July, REAP
- Fiordland – 24 September, Fiordland Community House
- Edendale – 7 October, Edendale Boardroom.

Community Service Award – Andre Bekhuis

Andre Bekhuis has never been one to shy away from a challenge – a trait which has seen him embrace many leadership roles in the Otautau community over the years.

Bekhuis' unrivalled contribution was formally recognised with the presentation of a Community Service Award from Southland District Council and the Wallace Takitimu Community Board on Saturday.

Southland Mayor Rob Scott said Bekhuis was thoroughly deserving of the honour.

"His involvement in the local community has been extensive and his contributions have undoubtedly had such a positive impact," he said.

"You won't find anyone more passionate about Otautau than Andre and that's reflected in the many roles he has held over the years."

Bekhuis served four terms on the Wallace Takitimu Community Board from 2010 to 2022, including three at the helm as chairperson.

He has spent the past two terms as president of the Otautau RSA and proved instrumental in the organisation attracting worldwide media attention for the procurement of the WW1 quilt that was made by local residents and sent to New Zealand soldiers convalescing in England during the war.

"That amazing piece of history has since been framed and now hangs proudly in our council office at Otautau for everyone to admire and enjoy," Mayor Scott said.

Immensely proud of the town, Bekhuis has been a long-serving member of Otautau Promotions, including several years as chairperson. His handy skills and community spirit are to the fore during events, tackling a vast range of tasks, and even installing the Christmas lights during the festive season.

The hanging baskets on display in the main street even captured his attention with Bekhuis seen watering them daily from his trusty four-wheeler motorbike.

President of the Otautau Golf Club, Bekhuis has been a driving force in its existence and played a key role in organising the 100-year jubilee.

As a local business owner, he generously makes his equipment available at no cost to help out the community, including maintenance of the bowling club and St John building.

Many hours are spent as a caregiver to elderly residents, ferrying them to appointments and RSA meetings.

And he's not adverse to putting on his kilt and playing the bagpipes for special occasions.

"Andre has a big heart for his community and works quietly away in the background to little fanfare so it is an absolute privilege to shine the spotlight on his efforts," Mayor Scott said.



Community Service Award – Jeanna Rodgers

Jeanna Rodgers' tireless voluntary work has made her an integral thread in the Lumsden community over more than two decades.

On Thursday evening her wonderful contributions were recognised with a Southland District Council/Northern Community Board Community Service Award.

Mayor Rob Scott and community board chair Greg Tither spoke about the immense value Ms Rodgers adds to her township.

The Northern Southland college teacher has been a member of many groups and committees supporting children and youth, often serving as the secretary. She has willingly given countless hours of her time to support activities and education for young people. Just one example is driving young members of Lumsden's climbing club to Te Anau and Invercargill so they can use the climbing walls there.

Over the years Ms Rodgers has secured several hundred thousand dollars of funding for many community projects and organisations, including the community swimming pool, the Northern Southland Reforestation Trust, and the toy library, as well as providing play equipment for children in the community under the auspices of the LAAMBS (Lumsden and Areas Activities for Miniature Bodies Society) charitable trust.

She is recognised as the first person to offer a helping hand at community events and projects. Mayor Scott said Ms Rodgers was the kind of person who made her community a better place to live in.

Among the many roles and services she has provided for her community are: founding a music and movement group, Plunket car seats, toy library treasurer and grants officer, Playcentre, Friend of Lumsden School secretary, Bibles in Schools, Anglican Church, Ōreti Community Bike Park committee, Northern

Southland Amateur Swimming Club, Duke of Edinburgh supervisor at Northern Southland College, college football teams manager, climbing club, kapa haka, Northern Southland Reforestation Trust, Kidzone volunteer, and Northern Southland College PTA secretary.

As secretary of the Northern Southland Community Pool Trust, she voluntarily opens and closes the pool daily.

Ms Rodgers often assists with private childcare and tutoring, and she was a relief teacher at Lumsden's former Riverstones Early Learning Centre. At Northern Southland College she offers students access to extracurricular activities, while highlighting her community's events and activities as a casual reporter for The Southland App.



Community Service Award – Gay Munro

Conservation and community have been hallmarks of Gay Munro's life.

The Gorge Road resident has dedicated countless hours to both during an involvement spanning decades.

Mrs Munro's significant contributions were formally recognised with the presentation of a Community Service Award from Southland District Council and the Waihopai Toetoe Community Board on Saturday.

Southland Mayor Rob Scott said it was an honour to bestow the recognition.

"Gay sets the standard when it comes to community involvement. The time and effort she's dedicated to so many organisations and initiatives over the years is impressive, particularly in the conservation space," he said.

"The positive impact she has had not only benefits the community now, but it will also be long-lasting into the future for generations to come.

"She's looking after the past, the present and the future."

Her passion for conservation led to a role as the Southland regional representative on the Queen Elizabeth II National Trust from 1997 to 2009. Travelling all over the district, she was a sound source of advice for landowners committed to protecting biodiversity through a QEII covenant.

A strong advocate, Mrs Munro still volunteers with the Southland Ecological Restoration Network (SERN), organising field trips and helping with various projects.

The Waituna Landcare Group benefited from her extensive involvement from 2001 to 2022, initially as the secretary before she took the helm as chairperson in later years. Initiatives included stream plantings, the development of a sanctuary, replanting the gravel pit and organising informative field days on site.

In her local community of Gorge Road, Mrs Munro's impact has been significant.

After several terms on the former Gorge Road Community Development Area subcommittee, she served one term on the Waihopai Toetoe Community Board. Her previous governance experience included the Gorge Road School board of trustees and local swimming pool committee.

As chair of the Gorge Road and Districts Heritage Society, Mrs Munro organises the annual bus trip to areas of historical interest, was involved in the bell tower project and is now leading the installation of a heritage shed and interpretation panels at the domain.

Capturing the area's tales, Mrs Munro wrote the book *From Oteramika to Gorge Road and Districts*. She shared her love of literature by establishing a book exchange at the Mokotua Hall.

Other feathers in her cap include running table tennis and fish and chip nights at the hall, taking care of the Mokotua Recycling Centre, organising Anzac Day commemorations, and editing and distributing the bimonthly Gorge Road and Districts Gazette newsletter.



Community funding

Funding opportunities

The following funding was granted for the March 2025 funding rounds:

Creative Communities Fund

Cathy Irons - Douce Ambiance: Riverton and Te Anau concerts	\$2000
Otautau Patchwork Group: Quilting workshop with Shirley Sparks	\$1,750
The CanInspire Charitable Trust: Beading workshops	\$1,100
Anna van Riel: Voice workshops	\$2,000
TDPI/ Central Western Archive: 100 years of rural women exhibition and workshops	\$2,126

Waimumu Te Tioua Art and Craft: Exhibition and workshop	\$4,700
Nathalie Sterkens: Kidsfest 2 day festival in Otautau	\$2,800
Te Hikoi: Artist challenge exhibition 2025	\$2,660
Te Anau Waitangi Charitable Trust: Te Anau Waitangi festival 2026	\$3,000
Toi Rakiura Arts Trust: Jackie Clarke show	\$1,000

Ohai Railway Fund**The following individuals received tertiary grants;**

Ben McCorkindale: Media and Design at SIT	\$700
Lachlan McCorkindale: Bachelor of Mechanical Engineering at Canterbury University	\$1,000
Zane Marsh: Bachelor of Engineering at Victoria University	\$1,000
Dominic Morrison: Bachelor of Laws and Commerce at Otago University	\$1,000
Nina McKay: Bachelor of Environmental Science at Canterbury University	\$1,000
Paige Henderson: NZ certificate in Automotive Engineering at SIT	\$1,000
Ben Campbell: Bachelor of Laws and Commerce at Canterbury University	\$1,000

The following organisations received grants;

Takitimu Primary School: School Camp	\$6,000
Takitimu District Swimming Pool: Swimming platform	\$2,100
Nightcaps Community Medical Centre Trust: Operating costs	\$12,000

The following Southland District Council funds close on 20 December 2025.

- Centennial Bursary Scholarships for recognised tertiary study
- Valmai Robertson Creative NZ Arts Scholarships
- Eric Hawkes Memorial Outward Bound Scholarship.

Applications can be made on the Southland District Council website via the SmartyGrants link:

<https://www.southlanddc.govt.nz/council/funding-and-grants/>

Council department updates

Governance

Work streams that may be of interest to the board include:

Pecuniary and other interests – the register of elected member pecuniary interests is now publicly available on Council's website.

2025 local government elections – election protocols were provided to all elected members via the Kia Korero on 9 May. These protocols are a good resource to help you navigate if you are going to be both a current elected member and an election candidate. The team are preparing for the local government elections nomination period. Information on this is provided in a separate report on this agenda.

Mileage claims - please remember to send these claims through promptly to Rachael Poole at rachael.poole@southlanddc.govt.nz.

Elected member payments – over the next month the governance team will be arranging the annual communication payment to elected members. This is a non-taxable allowance that recognises elected members are using their own device and services (eg internet connection) to communicate on community board matters. The Remuneration Authority's annual determination also comes out in June each year outlining any changes to elected member pay for the following year. Elected member pay will be altered accordingly from 1 July 2025.

Policy

Consultation on Council's draft Dog Control Policy 2025 and draft Dog Control Bylaw 2025

Consultation on the draft bylaw and policy, including the proposed changes, went live on 12 May 2025.

The public can obtain information about the consultation process and make submissions online at www.makeitstick.nz (this redirects to the SDC website landing page).

The proposed changes in the bylaw and policy include providing definitions of 'effective control' and 'public place'. There are some proposed changes to dog access levels in specific community board areas, which are reflected in revised maps.

All SDC-registered dog owners will receive either an email or letter informing them of the consultation period. We will also be promoting this consultation on Council's Facebook page and via Antenno notifications.

The timeline for the entire review process is included on the consultation page at www.makeitstick.nz.

Submissions

Anyone can make a submission by:

- completing the online submission form at www.makeitstick.nz
- emailing a submission to submissions@southlanddc.govt.nz
- delivering a submission to Southland District Council head office, 15 Forth Street, Invercargill, or any Southland District Council area office
- posting a submission to:

Southland District Council
PO Box 903
Invercargill 9840
ATTN: Draft Dog Control Bylaw and Policy 2025 Submissions

The consultation period runs for **two months**, and submissions close at **5pm on Friday 13 July 2025**.

Questions and feedback

If you receive any feedback or need assistance in answering any questions about the draft policy and bylaw, please contact Ana Bremer ana.bremer@southlanddc.govt.nz

Stakeholder updates

Citizens Advice Bureau – community directory

The Invercargill Citizens Advice Bureau (CAB) recently launched its community directory. This is a directory of local support services, interest groups, and sports clubs etc, all in one place for easy accessibility. This is located online at <https://invercargill.cab.org.nz/>

The CAB help people to know and understand their rights and obligations and how to use this information to get the best outcomes, provide people with the confidence and support they need to take action, and work for positive social change within communities and wider society. This independent service is provided free to all.

This community directory is managed and maintained by CAB Invercargill. If you want to add or amend a listing on this directory please contact them on invercargill@cab.org.nz or you can call them directly at [03 218 6648](tel:032186648).



Oreti Community Board

Tracker - ongoing

Better off Funding project for Memorial Hall project has been reallocated to the 25/26 financial year.

Wallacetown recreational project – removal of trees has been completed and drainage work to be scheduled depending on contractor availability.

Track designer has met community board members and staff on site and is proceeding with design options.

Completion of ANZAC Oval planting

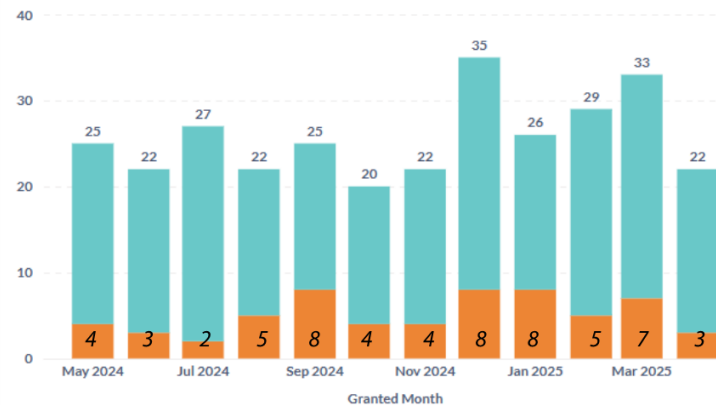
Upcoming priorities

RSA Hall project

Resource consents granted

RM applications granted for community board

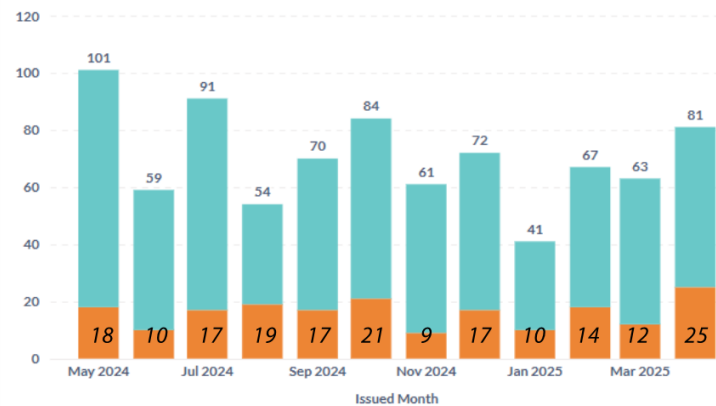
RestOfSDC BoardCount



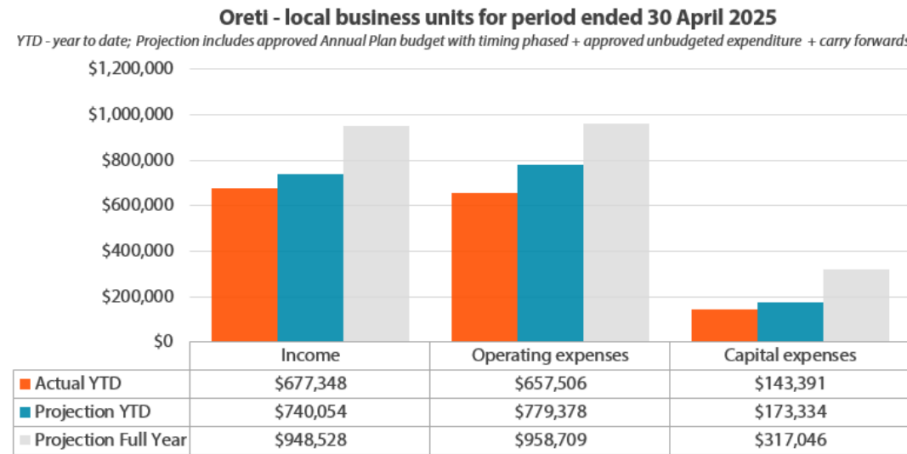
Building consents issued

Building Consents issued for community board

RestOfSDC BoardCount



Local budget information



Budget notes

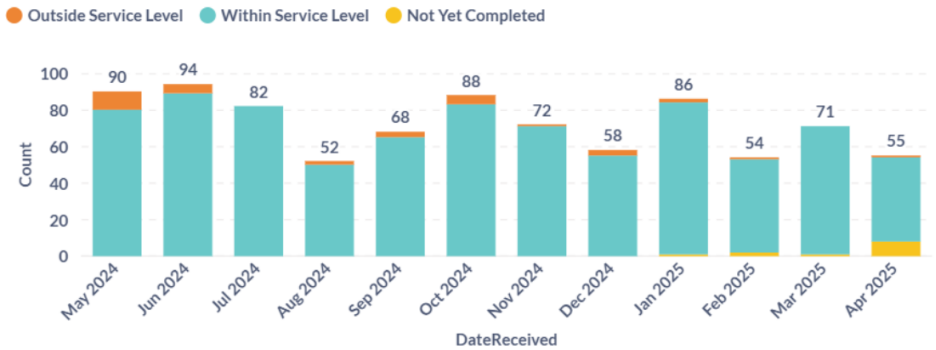
Income is \$63k (8%) under projection largely due to grant income that will be received as work is done. This is Better off Funding for the Ryal Bush roofing project (\$28k), the Wallacetown Recreational Project (\$25k) and NZTA Waka Kotahi grant income for footpath maintenance of \$13k. Rentals are over projection (\$6k) largely due to the Winton Medical Centre.

Operating expenses are \$122k (16%) under projection. This largely relates to general maintenance in the parks and reserves across the community board area (\$35k) as general maintenance is largely reactive. Tree and hedge maintenance is under projection due to the timing of the budget (\$35k) staff have met with the contractor and this is expected to be on track for year end. The footpath maintenance budget is under projection (\$23k) due to the timing of the budget. There is a lower spend in general maintenance across halls across the community board area totaling \$11k, this budget is also largely reactive. Interest is under projection by \$8k due to lower loan drawdowns in the prior year and electricity is \$3k under projection. General maintenance at the Maternity Centre is over projection by \$4k, this relates to repairs that were required to the boiler and automatic door and a report for unbudgeted expenditure will be presented to the board.

Capital expenses are \$30k (17%) under projection. This largely relates to the timing of the budget for the Ryal Bush (\$28k) roofing project that is in progress. There is also an under projection for the Winton Maternity Centre structural report/chimney removal (\$12k) that is in progress and the Dipton Hall roofing project that is \$11k over projection and a report for unbudgeted expenditure will come to the board.

Service requests

Across the district there were 863 requests for service lodged during the period March and April 2025, of which 214 were related to 3 waters. 126 of the total requests belonged to this board area. A full summary of those requests follows.



Service requests – breakdown by type

REQUEST TYPE	COUNT
Bridge repairs	1
Cemeteries/memorials - repairs and maintenance	4
Community facilities - halls - repairs/maintenance	1
Community facilities general	1
Crash data only	1
Culverts blocked - rural	6
Footpaths	1
Gravel road faults	6
Hazards	5
Litter matters rural (not state highway)	1
Paper roads	1
Parks and reserves - repairs and maintenance	3
Roadside spraying - noxious weeds	1
Rural verge mowing	1
Sealed road faults	2
Signs repairs (not stop/give way)	3
Stop/give way signs - repairs (urgent 24hr fix)	1
Streetscape -vegetation	13
Toilets - cleaning, repairs and maintenance	4
Transport - contractor customer complaint	2
Transport general enquiries	14
Urban stormwater (manholes, grates)	2
Vegetation rural (overgrown or visibility issues)	4
Water and waste general	16
Wheelie bin - cancel/damaged/stolen	10
Wheelie bin - collection complaints	5
Wheelie bin - general enquiry	5
Wheelie bin - inspection complaints	1
Wheelie bin - new/additional	11
TOTAL	126

Service contracts

Water and wastewater services operation and maintenance

The 23/01 operations and maintenance contract is running smoothly across the Oreti Community Board region. Water and wastewater services across the area have continued to operate well within what would be considered a normal number of service requests being received by Council and Downer since the previous report.

Clearing of ditches at Limehill’s has been delayed following poor weather, our operator is continuously checking conditions.

Council lead auditing of wastewater and water sites generated a number of day to day items for Downer to action. Nothing critical was observed.

Locating and raising a previously buried valve at the corner of Mary and Park Streets, Winton. It was previously thought that PowerNet had covered over. Close quarters evacuation was needed by Downer operators.

Mowing contract

We are now seeing a slowdown in growth due to the change in weather conditions now that we are in autumn. Grass maintenance is as per the agreed levels of service.

Gardening

The local gardener is continuing to maintain the gardens as weather permits and keeping the weed growth to a minimum.

Staff have been meeting with the community boards to review the levels of service for the mowing and gardening contracts, as part of the renewal process currently being undertaken. It is intended to release the tenders to the market in September and community boards have been encouraged to let local operators know that the contracts are being renewed.

Central Alliance roading contract

The contractor has been getting through the 2025/2026 pre reseal programme. The stabi crew completed 4700m² for central this season and have approximately 1300m² remaining for next season (this includes all faults and pre reseals).

The premix crew are listed for some depressions, but it is scabbing sections which we are going to look to remedy with chip seal.

SouthRoads management reviewed all the water channel cleaning sites where the spray truck has completed a full spray. This has reduced our programmed work by about half. There are eight centre line km to complete as full water channel cleaning sites, with one still having the potential to come off and the remaining will be done with a small digger as high lip in the towns and cleaning bridge decks for reseal.

Drainage crew completed a culvert replacement on Austin Road. Cyclic has been completing their rounds including gravel roads, tidying up signs and vegetation. RFS's have continued to come in and are being dealt with and programmed as required.

JANUARY 2025	FEBRUARY 2025	MARCH 2025	APRIL 2025	MAY 2025	JUNE 2025	JULY 2025	AUGUST 2025	SEPTEMBER 2025	OCTOBER 2025	NOVEMBER 2025	DECEMBER 2025
	17 Feb - Board meeting	17 March - Board workshop	14 April - Board meeting	Board workshop	16 June - Board meeting	Board workshop	18 August - Board meeting	Board workshop			TBC - Board meeting
								Community service award nominations close 30 September			
		District Initiative fund, Community partnership fund, Creative Communities Fund, Sport New Zealand Rural Travel fund applications close 31 March				1 July 2025 - Local Government Elections nomination period opens	1 August 2025 – Local Government Elections nomination period closes	9 September 2025 – voting Local Government elections opens Community partnership fund applications close 30 September	11 October 2025 – Local Government Elections election day		Scholarships and bursary applications close 20 December
								District Initiative fund, Community partnership fund, Creative Communities Fund, Sport New Zealand Rural Travel fund applications close 30 September			

Project updates

ACTIVITY	NAME	CURRENT PHASE	CURRENT PROGRESS	BUDGET ACTUAL YTD
COMMUNITY FACILITIES	Winton RSA hall - interior refurbishment	Delivery phase	Monitor	\$40,000 \$0 P-11440
In procurement. Works likely to require carry forward for completion.				
PARKS AND RESERVES	Wallacetown recreational project	Delivery phase	On track	\$100,711 \$0 P-10829
The trees have been removed. Temporary fencing has been put up. An onsite meeting with the track designer has happened and the drainage request for quote has closed and is in evaluation period. Design for the track will be done June/July and the physical works will be completed next financial year.				
PARKS AND RESERVES	Winton - Great North Road development	Pre-delivery phase	Off track	\$20,000 \$0 P-11205
The community board are looking at other options for this project. It will be pushed out until decisions are made.				
PARKS AND RESERVES	Dipton - repair or replace bridge across ditch at reserve and level street	Pre-delivery phase	Off track	\$10,000 \$0 P-11454
Contractors have been approached but won't commit, trying to find a contractor willing to undertake the work.				
STORMWATER	Limehills stormwater - cleaning of open drains.	Pre-delivery phase	Off track	\$26,641 \$0 P-10432
Due to the wet weather conditions experienced in spring, and a recent Southland District Council road works project that ran into May, we have unfortunately missed the opportunity for the work to happen this year. It will now carry over until 2025/2026. We have further funds for 2030/2031.				
STORMWATER	Winton stormwater - reticulation mains replacement	Delivery phase	On track	\$500,000 \$512,657 P-10445
Works for 2023/2024 and 2024/2025 programme are completed. This project has a yearly budget through to 2033/2034 with the stormwater consent due to be started in 2031/2032. We are developing the 2025/2026 programme currently to go to tender in two stages. Stage 1 - Waterford Drive. Stage 2 - Eglington Street.				
WASTEWATER	Winton wastewater - treatment plant upgrade	Pre-delivery phase	On track	\$11,600,000 \$11,596,212 P-10486
The land purchase was completed on 6 September 2024, Council will establish the procurement process for the final design in 2025/2026, with construction likely to start at the very earliest in 2027 going through to 2031.				

Councillor update

Record no: R/25/6/25578
Author: Rachael Poole, Committee advisor
Approved by: Vibhuti Chopra, Group manager strategy and partnerships

☐ Decision ☐ Recommendation ☒ Information

Purpose of report

- 1 This report is to provide the board an overview of the matters that have been considered at Council and Finance and Assurance Committee meetings from 2 April 2025 to 14 May 2025.
- 2 To watch any of the previous Council or Finance and Assurance Committee meetings select this link: [SDC youtube](#)
- 3 An overview of the reports presented is given in the table below.
- 4 This report is also to provide an opportunity for Councillor Menzies to highlight particular matters or update the board on any other issues that have arisen around the Council table.

2 April 2025 – Council meeting	
Report	Overview
Public participation	Wendy Joy Baker addressed Council about a 2023/2024 dog report, Make it stick surveys, District plan, Code of Conduct for elected members, follow-up of complaints through texts (more compassion towards ratepayers), more appreciation of sports in community and more respect, upkeep of honorable war memorials all year around Dave Diack addressed the meeting in relation to the use of volcanic ash as a cement for footpaths in the Oreti ward and the District in general. Boyd Wilson addressed the meeting in relation to section 73 of the Building Act 2004.
2024 Rule Speed Limits Rule - Required Speed Limit Amendments	This report provided information on the speed limit changes required to be implemented by Council and set those new speed limits to comply with the Land Transport Rule: Setting of Speed Limits 2024. Fifteen locations were identified where speed limits around schools were required to transition to variable speed limits before 1 July 2025. This report was left on the table to be considered with NZTA present at a later meeting.
Forecasted Financial Position for the year ending 30 June 2025	This report provided information on the expected year-end financial result compared to the Long Term Plan 2024/2025 and sought approval of the resulting forecasted position. The report also sought Council's approval for unbudgeted

	expenditure requests, and the deletion and deferral of a number of projects.
Financial Report for the period ended 28 February 2025	Council was provided with an overview of the draft financial results for the eight months to 28 February 2025 by Council's seven activity groups, as well as the financial position and the statement of cashflows as at 28 February 2025.
Adoption of statement of proposal for changes to fees and charges 2025/2026 for consultation	Council approved the statement of proposal outlining the proposed changes to fees and charges 2025/2026, which formed the basis of public consultation. Public consultation ran from 4 April 2025 to 3 May 2025. The final Schedule of Fees and Charges 2025/2026 will be adopted as part of the Annual Plan 2025/2026 in June 2025.
Unbudgeted expenditure request for a grant to Orepuki Community Promotions Charitable Trust - Historic railway water tower repair project brought forward	Council approved unbudgeted expenditure of up to \$28,927 to the Orepuki Community Promotions Charitable Trust, to be funded from the Hirstfield Reserve for the restoration work on the historical Orepuki railway water tower.
Public Notification of Plan Change 3	<p>Council gave approval for the public notification of Private Plan Change 3 requested by Blue Sky Meats (NZ) Limited to rezone land at 729 Woodlands Morton Mains Road, recognising an established industrial activity and providing appropriate precinct provisions for environmental management.</p> <p>Council noted that Blue Sky Meats had submitted a private plan change request to rezone their property from rural to industrial, with specific precinct provisions. The plan change has been accepted for processing under Clause 25 of Schedule 1 of the Resource Management Act 1991.</p>
16 April 2025 – Council Meeting	
Report	Overview
Progress Plan Change 2	Council reapproved the Southland District Council and Invercargill Subdivision, Land Use and Development Code of Practice 2023, approved the public notification of their decision that establishes that the Operative Southland District Plan is deemed to have been amended and revoked the Subdivision, Land Use and Development Bylaw 2012.
Management report April 2025	<p>Staff updated Council on what has been happening in the following operational areas:</p> <ul style="list-style-type: none"> • Consultation • Communications and engagement • Information services

	<ul style="list-style-type: none"> • Strategic planning and policy • Governance • Spatial planning
30 April 2025 – Council Meeting	
Report	Overview
Around the Mountains Cycle Trail Trust Update	Nicola Willis (Chair of the Trust) and Susan Mackenzie presented an update on the past 12 months of data for Around the Mountains Cycle Trail.
Mayor's report	Mayor Scott reported on the meetings and events that he has attending during February through to late April 2025. Anne Horrell, Chair of Tuatapere Te Waewae Community Board gave an update of activities that have been happening in her community board area.
Review of Dog Control Bylaw 2015 and Dog Control Policy 2015	Council approved the Draft Dog Control Policy 2025 and the Draft Dog Control Bylaw 2025 for consultation. Public consultation will take place from 12 May 2025 through to 13 July 2025.
Use of Hokonui Hall reserve	Council approved unbudgeted expenditure of \$8,340 to be funded from the Hokonui Hall reserve towards a sign recording the location of Hokonui and approved the transfer of the remaining balance of the Hokonui Hall reserve to the Browns Community Centre reserve.
Waikaia speed limit reduction proposal update and next steps	Council requested staff to revise the Waikaia speed limit reduction proposal to meet the new requirements of the Setting of Speed Limits Rule for consultation.
Waikaia speed limit reduction signs - Unbudgeted expenditure request	Council approved unbudgeted expenditure of up to \$10,000 plus GST for the supply and installation of new signage in anticipation of the speed limit being reduced at the intersections of Wellington Street, Riversdale-Waikaia Road and Piano Flat Road in Waikaia, to be funded by a 15 year loan to be repaid from the Ardlussa Community Board rate. It was noted that this expenditure will be dependent on the decision being received from the Director of Land Transport and that if the speed limit reduction is not approved, then the funding may not be required.
Winton CCTV camera project - unbudgeted expenditure request	Council approved unbudgeted expenditure of up to \$65,000 (excluding GST) from the Winton Property Sales Reserve to cover the costs of works, hardware and installation of up to six CCTV cameras and the necessary supporting systems within the Winton township.
2024 Rule Speed Limits Rule - Required Speed Limit Amendments - Report laid on the table from 2 April 2025 Meeting	Council reconsidered the speed limit changes required to be implemented by Council and set those new speed limits to comply with the Land Transport Rule: Setting of Speed Limits 2024. They agreed to change a number of permanent speed limits and to install updated signage between 1 May 2025 and

	1 July 2025. Council also agreed for Mayor Scott to write to the Minister of Transport to express Councils frustration on having to agree to a rule that is not fit for purpose and is an extra expense to Council.
14 May 2025 –Council Meeting	
Report	Overview
Changes to fees and charges 2025/2026 - submissions and hearings	Council received all the written submissions received on the changes to fees and charges and noted that there was one submitter, Federated Farmers who requested to speak to Council on their submission. Due to sickness on the day of the meeting, Federated Farmers were unable to attend and apologised for their non-attendance.
14 May 2025 – Finance and Assurance Committee Meeting	
Report	Overview
Finance and Assurance Committee workplan for the year ended 30 June 2025.	The Committee received the report and noted the addition of three new reports being the Procurement policy review, FMIS project timetable and the Back Together Build project update. The Insurance Policy review report was moved from the May meeting to the 11 June 2025 meeting.
Interim performance report – period two – 1 July 2024 to 28 February 2025.	The Committee received the report and asked staff for more information on two of the results and thanked staff for what they have been able to achieve to date. They also gave credit to the staff who spoke on the day for their knowledge of their areas and where the results were not met they were able to give detailed reasons why and what the next steps are.
FMIS project timeline update.	Staff updated the Committee on the proposed timeline with the major phases as follows: <ul style="list-style-type: none"> • Discovery and Planning, now to June 2025 • Design and Foundation, July – Dec 2025 • Build and Configure, July 2025 – January 2026 • Test and Train, February – June 2026 • Operational Onboarding, March – June 2026, • Go-Live on 1 July 2026, and stabilisation and hyper care ongoing after this.
Annual report 2024/2025 timetable.	The Committee received the report showing the key dates for the annual report 2024/2025. <ul style="list-style-type: none"> • 27 August 2025 draft annual report presented to Council • 25 August to 19 September 2025 audit of annual report • 29 September final draft of the annual report

	<ul style="list-style-type: none">• 8 October 2025 adoption of annual report.
Draft procurement and Contract Management Policy	The committee considered and gave feedback on the draft Procurement and Contract Management policy and have asked staff to incorporate their feedback into a revised draft document.
B2B project update	<p>The committee received the back together build update and noted that four working groups are now confirmed, one of which – the Communications and Engagement Group - is already underway and has provided the project name B2B. The PSG has endorsed the communications strategy and engagement principles recommended by the Group.</p> <p>Key risks currently identified include budget pressures, structural challenges, procurement complexity, and stakeholder expectations.</p>

Recommendation

That the Oreti Community Board:

- a) receives the report titled “Councillor update”.**

Attachments

There are no attachments for this report.

Update on 2025 triennial election

Record no: R/25/5/23263

Author: Jayson Trent, Democracy Advisor

Approved by: Vibhuti Chopra, Group manager strategy and partnerships

☐ Decision

☐ Recommendation

☒ Information

Purpose

- 1 The purpose of this report is to provide an update and general information on the local government 2025 triennial election.

Executive summary

- 2 The triennial local government election will be held on Saturday 11 October 2025.
- 3 Candidate information sessions will be held on 15 July 2025, 6pm at the Otautau SDC Office, 176 Main Street and on 16 July 2025, 6pm at the Lumsden Memorial Hall, 8 Meadow Street.
- 4 Candidate packs that include nomination forms, the candidate handbook, pre-election report and electoral expense forms will be available at all Council area offices/libraries from 4 July 2025.
- 5 Election related documents and resources will be made available on the Council website at www.southlanddc.govt.nz/council/elections.
- 6 The Local Government Commission (LGC) released its determination of SDC's representation arrangements for the 2025 triennial elections on 29 January 2025. The LGC decided to instate the arrangements outlined in Council's final representation proposal. These representation arrangements will take effect at the commencement of the 2025-2028 triennium.
- 7 Elected members of the 2022-2025 triennium will cease to hold office on the day after the official results are declared by public notice. Those elected for the 2025-2028 triennium will take office on that day, but will not be able to act in their capacity as an elected member until they are sworn in.

Recommendation

That the Oreti Community Board:

- a) receives the report titled “Update on 2025 triennial election”.
- b) notes the following key dates in relation to the 2025 triennial election:
 - 4 July 2025 – nominations open
 - 15 July 2025 – candidate information session
 - 16 July 2025 – candidate information session
 - 1 August 2025 – nominations close at 12 noon
 - 9 to 22 September 2025 – delivery of voting documents
 - 11 October 2025 – election day (voting closes at 12 noon)
- c) notes the Local Government Commission determination for the Southland District, released on 29 January 2025, will apply from the commencement of the 2025-2028 triennium.
- d) notes that, the elected members of the 2022-2025 triennium will cease to hold office on the day after the day the official results of the 2025-2028 election are declared by public notice, unless they are re-elected

Background

- 8 On 2 August 2023, Council confirmed the first past the post electoral system for the 2025 triennial election and any associated by-election.

Update on the triennial elections 2025

Nominations

- 9 Nominations for all seats will open on Friday 4 July 2025 and close at 12 noon on Friday 1 August 2025.
- 10 Nominations can be sent by mail to 15 Forth Street, Invercargill 9810, email to elections@southlanddc.govt.nz, or delivered to a Council staff member by visiting any Council office or library.
- 11 To ensure timely processing of all candidate nominations, candidates are highly encouraged to submit their nominations and supporting documents as soon as possible.
- 12 If there are less candidates than seats available at the close of nominations, a by election will be triggered to fill the vacancies. If there are the same number of candidates as seats available, candidates will be elected unopposed.

Information for candidates

- 13 Candidate packs that include nomination forms, the candidate handbook, pre-election report and electoral expense forms will be available at all Council area offices/libraries and on the Council website from 4 July 2025.

- 14 The candidate handbook provides information for individuals considering standing in the 2025 election. It contains a comprehensive overview of all aspects of the election, including the seats available and the requirements to become a candidate.
- 15 The pre-election report is a document required under the Local Government Act 2002. The report is the responsibility of the chief executive and must be prepared independently of elected members. It focuses on issues that will need to be considered in the next triennium and provides information on the major projects Council expects to fund over the next three years.
- 16 All election resources will be made available at <https://www.southlanddc.govt.nz/council/elections/elections-2025/> and general information about Council elections, including past elections is available here <https://www.southlanddc.govt.nz/council/elections/>.

Election protocols for elected members

- 17 In the lead-up to local government elections, there are protocols elected members should be aware of to ensure fairness, impartiality, and compliance with legal requirements/restrictions. Election protocols for elected members were distributed in the weekly Kia for elected members on 9 May 2025
- 18 The key principles outlined in the election protocols for elected members to note are:
- council resources cannot be used for campaign purposes (this includes Council run social media accounts - these must remain politically neutral during the election period)
 - leading up to the election, elected members continue to have the right and responsibility to govern and to make decisions, but it is likely there will be an increased level of media and public scrutiny
 - elected members will still have access to the information they need to discharge their roles as incumbents and their Council contact information will still be publicly available. Information requests for electioneering purposes will be managed differently.

Representation arrangements/representation review

- 19 On 30 January 2025, the LGC issued its determination on the representation arrangements for the Southland District that will apply from the 2025 local government elections. The determination puts in place the arrangements adopted by Council as its final representation proposal. The new determination is available here [Southland District Council Determination 2025](#).
- 20 Representation arrangements from the 2025 local government election will be similar to those currently in place, with minor ward/community board boundary changes at Dunearn, Drummond, Taramoa, Otamika Valley and Nokomai Station. There are also corrections to some ward and community board names to include macrons, these are Ōraka, Ōreti and Waihōpai.

Information campaigns

- 21 People will be encouraged to ensure their enrolment details are up to date and an enrolment campaign will be conducted by the Electoral Commission supported by each Council. The number of electors in the Southland District is expected to be approximately 22,000.
- 22 Council's information campaigns will have three key phases including, 'enrolling/encouraging people to check their enrolment status', 'standing for election' and 'voting'. These will include information about Council, what it is like to be an elected member, how to enrol, how to stand, how to find out about candidates, why you should be a voter and how to vote. The campaigns will

aim to encourage participation by increasing public knowledge of the elections process for voters and candidates. Where appropriate, staff will work with staff from other councils in the region to provide election information.

- 23 The 'standing for election' phase will include election updates on the website, newspaper stories/ads, social media/Antenno posts, posters around townships, radio advertising and various media informational pieces.
- 24 The Southland District Council website will continue to receive updates on the 2025 triennial election as the election cycle progresses.

Electoral services and electoral officer

- 25 Electionz.com has been contracted by Council to provide electoral services for the 2025 triennial elections.
- 26 Anthony Morton, from Electionz.com, was appointed as Southland District Council's electoral officer on 23 November 2021 and he will continue to hold this position until either party give notice that they want to make a change. The electoral officer will carry out designated duties under the Local Electoral Act 2001, manage the election independently of the elected body and maintain the security of electoral records. The electoral officer will be supported by a deputy electoral officer who is a staff member. The deputy electoral officer for the 2025-2028 triennial election of Southland District Council is Robyn Rout, Governance Legal Manager.

Voting

- 27 The triennial elections will be held on Saturday 11 October 2025.
- 28 The election will be conducted by postal vote and voting documents will be delivered from Tuesday 9 September 2025 to Monday 22 September 2025. Voting closes at 12 noon on Saturday 11 October 2025.
- 29 In addition to Southland District Council election, the voting documents will also include elections for Environment Southland, Mātaura Licensing Trust and Gore and Districts Health Incorporated.

Remuneration

- 30 The remuneration of elected members is set by the Remuneration Authority in its annual determination.
- 31 Elected members are entitled to remuneration while they hold office.
- 32 In accordance with s 115(1) of the Local Electoral Act 2001, those elected for the 2025-2028 triennium will take office on the day after the official results are declared by public notice under s86, and their remuneration will start on this day.
- 33 In accordance with s 116(a) of the Local Electoral Act 2001, elected members of the 2022-2025 triennium will cease to hold office when members elected at the next election come into office, and their remuneration will end on this day.

Factors to consider

Legal and statutory requirements

- 34 The key legal requirements and protocols for local government elections are set out in the Local Electoral Act 2001, the Local Electoral Regulations 2001, and the Local Government Act 2002.

Attachments

There are no attachments for this report.

Community partnership fund - funding applications March 2025 funding round.

Record no: R/25/4/18772

Author: Gordon Crombie, Community liaison officer

Approved by: Sam Marshall, Group manager customer and community wellbeing

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is for the Oreti Community Board to allocate funding for the March 2025 round of the Oreti Community Partnership Fund.

Executive summary

- 2 A total of eight applications have been received for the March 2025 funding round of the Oreti Community Partnership Fund. The applications are included as an attachment to this report. Please note that the attachments to the applications (including financials) are not attached to this report as they contain information sensitive to the applicant's privacy. These attachments were provided to the community board with the applications for their perusal prior to the meeting.
- 3 The Oreti Community Board has \$13,548 available to allocate through the Oreti Community Partnership Fund in the 2024/2025 financial year. This round is the second of two rounds in the 2024/2025 financial year.
- 4 A total of \$26,159 has been received in requests.

Recommendation

That the Oreti Community Board:

- a) receives the report titled “Community partnership fund - funding applications March 2025 funding round.”.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) receives applications from the following:**
 - 1. Winton Walk Group**
 - 2. Central Southland Toy Library**
 - 3. Southern Cancer Society Trust**
 - 4. Winton Business Association**
 - 5. Central Southland Junior Hockey Club**
 - 6. Central Southland Netball Centre**
 - 7. Winton School**
 - 8. Central Southland Hospital Charitable Trust**
- e) approves/declines a grant of \$1,166 to the Winton Walk Group for assistance towards the cost of bus travel.**
- f) approves/declines a grant of \$993 to the Central Southland Toy Library for assistance towards the cost of toys and resources.**
- g) approves/declines a grant of \$500 to the Southern Cancer Society Trust for assistance towards the cost of vouchers.**
- h) approves/declines a grant of \$4,000 to the Winton Business Association for assistance towards the costs of the monthly community newsletter.**
- i) approves/declines a grant of \$2,000 to the Central Southland Junior Hockey Club for assistance towards the costs of goalkeeper equipment.**
- j) approves/declines a grant of \$10,500 to the Central Southland Netball Centre for assistance towards the costs of repairs and maintenance.**
- k) approves/declines a grant of \$2,000 to Winton School (and partnering schools) for assistance towards the costs to run the ‘True in Nature’ programme.**
- l) approves/declines a grant of \$5,000 to the Central Southland Hospital Charitable Trust for assistance towards the operational costs for the Winton Community Support Worker.**

Background

- 5 Southland District Council's community assistance activity seeks to contribute to a District of 'proud, connected communities that have an attractive and affordable lifestyle' by enabling Southland's communities to be desirable places to live, grow up, work, run a business, raise a family and enjoy a safe and satisfying life. Through providing financial assistance by way of grant funding, community groups and individuals are supported to undertake their desired activities.
- 6 A review of community assistance was completed in early 2019, which resulted in the establishment of the Community Partnership Fund whereby the nine community boards in the district allocate funding directly to their communities.
- 7 The Oreti Community Board set the following criteria for their Community Partnership Fund:
- consideration will be given to all funding requests on a case-by-case basis
 - the board will give preference to applications that directly benefit the community board area and link to the community board plan outcomes
 - there is no cap on the amount applicants can request
 - co-funding is preferable, but not essential
 - more than one quote is preferable, but if not possible to get more than one quote an explanation why will be sufficient
 - applicants may be invited to speak to the board about their funding request
 - applicants do not have to be a legal entity to apply
 - applications from individuals will be considered on a case-by-case basis
 - applications relating to improvements to council-owned facilities are not eligible for funding.

Applicants meeting criteria

	Community benefit	Co-funding	Quotes
Winton Walk Group	yes	yes	Not applicable
Central Southland Toy Library	yes	no	n/a
Southern Cancer Society Trust	yes	yes	n/a
Winton Business Association	yes	yes	n/a

Central Southland Junior Hockey Club	yes	yes	yes
Central Southland Netball Centre	yes	yes	yes
Winton School et al	yes	yes	n/a
Central Southland Hospital Charitable Trust	yes	yes	n/a

Applications received **8**

Total amount requested **\$26,159**

Total amount available for distribution (second funding round of 2024/2025 financial year) **\$13,548**

1 Winton Walk Group

Request assistance towards the cost of bus travel.

Total project cost **\$8,516**

Amount requested **\$1,166**

2 Central Southland Toy Library

Request assistance towards the costs of toys and resources.

Total project cost **\$993**

Amount requested **\$993**

3 Southern Cancer Society Trust

Request assistance towards the costs of vouchers.

Total project cost **\$5,000**

Amount requested **\$500**

4 Winton Business Association

Request assistance towards the costs of the monthly community newsletter.

Total project cost **\$4,482**

Amount requested **\$4,000**

5 Central Southland Junior Hockey Club

Request assistance towards the costs of goalkeeper equipment

	Total project cost	\$2,590
	Amount requested	\$2,000
6	Central Southland Netball Centre	
	Request assistance towards the costs of repairs and maintenance.	
	Total project cost	\$32,963
	Amount requested	\$10,500
7	Winton School	
	Request assistance towards the costs to run the True in Nature programme.	
	Total project cost	\$5,025
	Amount requested	\$2,000
8	Central Southland Hospital Charitable Trust	
	Request assistance towards the operational costs of the Winton Community Support Worker.	
	Total project cost	\$44,810
	Amount requested	\$5,000

Previous funding received from applicants

Applicant name	Previous funding	Accountabilities received
Winton Walk Group	Sept 2023 – transport costs - \$1,047	yes
Central Southland Toy Library	Sept 2023 – soft play set - \$540 March 2021 – toys - \$636	yes yes
Southern Cancer Society Trust	n/a	
Winton Business Association	September 2024 – monthly community newsletter - \$1,500 September 2023 – monthly community newsletter - \$2,000 September 2022 – monthly community newsletter - \$4,800 September 2021 – monthly community newsletter - \$2,000	yes yes yes
Central Southland Junior Hockey Club	n/a	
Central Southland Netball Centre	March 2024 – maintenance and repairs - \$8,476 March 2021 – court repairs - \$2,224	yes
Winton School	n/a	
Central Southland Hospital Charitable Trust	September 2024 – community support worker - \$6,000	yes

	September 2023 – community support worker - \$5,000	yes
	March 2023 – community support worker - \$6,700	yes
	March 2022 – community support worker - \$6,000	yes
	March 2021 – community support worker - \$7,000	yes

Issues

- 8 There are no issues identified.

Factors to consider

Legal and statutory requirements

- 9 There are no legal and statutory requirements to consider.

Community views

- 10 The board, as representatives of the Oreti area will consider each application and how it benefits their communities and aligns with the community board's vision and community outcomes.

Vision – a strong unified community creating plentiful opportunities and enhancing innovative ideas to ensure an exciting future.

Community outcomes –

- a progressive and thriving economy creating opportunities for growth and development (outcome 1)
- a healthy and safe community with access to quality facilities, amenities and services (outcome 2)
- our infrastructure is efficient, cost-effective and meets current and future needs (outcome 3)
- our natural and built environment is clean, healthy and attractive (outcome 4)

Applicant	Application purpose	Community plan outcomes
Winton Walk Group	Request assistance towards the cost of bus travel.	Meets outcome 2
Central Southland Toy Library	Request assistance towards the cost of toys and resources.	Meets outcomes 2 and 3
Southern Cancer Society Trust	Request assistance towards the cost of vouchers.	Meets outcome 2
Winton Business Association	Request assistance towards the costs of the monthly community newsletter	Meets outcomes 1, 2 and 3

Applicant	Application purpose	Community plan outcomes
Central Southland Junior Hockey Club	Request assistance towards the costs of goalkeepers equipment	Meets outcomes 2 and 3
Central Southland Netball Centre	Request assistance towards the costs of repairs and maintenance	Meets outcomes 2 and 3
Winton School	Request assistance towards the costs of the True in Nature programme	Meets outcome 2
Central Southland Hospital Charitable Trust	Request assistance towards the operational costs of the Winton Community Support Worker	Meets outcome 2

Costs and funding

- 11 The Oreti Community Board has \$30,648 to be allocated through the Oreti Community Partnership Fund in the 2024/2025 financial year with a balance available for distribution of \$13,548. The March funding round is the second round of this financial year. A total of \$26,159 has been received in requests.

Policy implications

- 12 There are no policy implications.

Analysis**Options considered**

- 13 The options for consideration are to allocate funding pursuant to the funding criteria set by the community board or decline the applications.

Analysis of Options

Option 1 – Approves and allocates funding pursuant to the funding criteria set by the community board

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">support community groups to achieve local initiatives.	<ul style="list-style-type: none">there are no disadvantages.

Option 2 – Declines the applications

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">there are no advantages.	<ul style="list-style-type: none">no funds awarded could hinder the progress of community led development due to lack of financial supportas funds come from rates there may be a negative perception from the community.

Assessment of significance

- 14 This is not considered significant.

Recommended option

- 15 The recommended option is 'option 1 – approves and allocates funding pursuant to the funding criteria set by the community board'.

Next steps

- 16 Inform the applicants of the allocation decisions.

Attachments

- A CPF Application - Winton Walk Group - March 2025 - redacted
- B CPF Application - Central Southland Toy Library - March 2025 - redacted
- C CPF Application - Southern Cancer Society Trust - March 2025 - redacted
- D CPF Application - Winton Business Association - March 2025 - redacted
- E CPF Application - Central Southland Junior Hockey Club - March 2025 - redacted
- F CPF Application - Central Southland Netball Centre - March 2025 - redacted
- G CPF Application - Winton School - March 2025 - redacted
- H CPF Application - Central Southland Hospital Charitable Trust - March 2025 - redacted

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF002MAR25 From Sally Law
Form Submitted 22 Mar 2025, 8:31AM NZDT

Applicant details**Applicant details**

Applicant name
Sally Law

Street Address



Postal Address (if different from above)



Phone Number

Must be a New Zealand phone number.

Email

Must be an email address.

Purpose/main activity of your organisation?

Walk Group for older women

How many members belong to your club/organisation?

45

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Form Submitted 22 Mar 2025, 8:31AM NZDT

Must be a number.

Contact details for this application

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out this form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name 1

Sally Law

Phone Number

Must be a New Zealand phone number.

Email

tomsallylaw@gmail.com

Must be an email address.

Name 2

Helen Newcombe

Phone Number

Must be a New Zealand phone number.

Email

Must be an email address.

Application details

* indicates a required field

Project details

Please assume that we know nothing about your project. Give as much information as possible.

What are you applying for? (pick one)

- ☐ The development of community facilities or amenities
- ☐ Sport & recreational opportunities
- ☐ Community programmes, activities or events
- ☒ Operational costs
- ☐ Other

Please provide a short title for your project:

Winton Walk Group

What does your organisation want funding for? (please describe fully)

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Oreti Community Partnership Fund - March 2025 round
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Subsidise bus costs

What is your project? What specific purpose will the funding be used for?

How will your project benefit the Oreti community? *

See attached

i.e. improvements/events that will enable the community to be more connected, or improvements to a facility that will enable it to run more efficiently etc

Project start date

Must be a date.

Project end date

Must be a date.

Community Board plan alignment

The Oreti Community Board plan document can be found [here](#). The Oreti Community Board outcomes can be found on page 8. Please indicate below if you think your project aligns with any of these outcomes.

Do you think your project aligns with any of the Oreti Community Board's community board plan outcomes? (please tick all that apply)

- ☐ a progressive and thriving economy creating opportunities for growth and development
- ☒ a healthy, safe community with access to quality facilities, amenities and services
- ☒ our infrastructure is efficient, cost effective and meets current and future needs
- ☒ our natural and built environment is clean, healthy and attractive
- ☐ N/A

What is the difference you expect to make through your work or project?

Please describe up to **two** outcomes (i.e. changes or differences) you would like your work or project to achieve.

Outcome 1 *

Fitness

Outcome 2

Connectivity

How will you know you are achieving the above outcome(s)?

Participation and feedback

What data/information will you collect that shows your progress?

Are there any similar projects or services in your area?

- ☐ yes
- ☒ no

Oreti Community Partnership Fund - March 2025 round
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Application No. OretiCPF002MAR25 From Sally Law
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Community benefits

This section enables us to gather useful data on the different groups of people in our communities that will benefit from our grants.

Approximately how many people in the Oreti Community Board area will benefit directly from your project? *

45

Must be a number.

Additional comments on numbers benefiting:

What age group will predominantly benefit?

☐ All ☐ Early years (pre-natal - 4yrs) ☐ Children (5-13yrs) ☐ Youth (14-24yrs) ☐ Adults (25-64yrs) ☒ Older persons (65+yrs)

Does your project focus on any of the following:

☐ Parents/families ☐ People with a disability ☒ Rural communities ☐ At risk families ☒ People who are not currently participating and those experiencing barriers to participation ☐ Volunteers ☐ At risk youth ☐ New migrants ☐ Refugees ☒ High needs populations

The following are the main ethnic groups in our region - please indicate who will predominantly benefit?

☐ All ☒ NZ European ☒ Maori ☐ Pacific peoples ☐ Asian ☐ Middle Eastern/Latin American/African ☐ Other

Building & facility information

Does your application relate to a building or facility?

☐ Yes
☒ No

If yes, who owns the building?

Council owned buildings are not eligible for funding

Does the facility have a long-term maintenance plan?

☐ Yes
☐ No

How often is the building used and by what organisations?

Has your project received all the necessary statutory approvals such as resource consent or building consent?

☐ Yes
☐ No
☐ not applicable

Is your facility accessible to the elderly and disabled?

Oreti Community Partnership Fund - March 2025 round
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- ☐ Yes
☐ No

Project Budget & Financial Details

* indicates a required field

Financial details

Bank Account

Account Name: Winton Walk Group
Account Number:
Must be a valid New Zealand bank account format.

Please upload verification of your organisation's bank account details

No files have been uploaded
i.e. a bank coded deposit slip or bank verified account details

Are you registered for GST? *

- ☐ Yes
☒ No

If yes, GST number:

Must be a number.

Please upload your organisation's latest financial statements

No files have been uploaded

Please upload a current bank statement from your organisation

No files have been uploaded

Total project cost

8516
Must be a number.

Amount you are requesting from the Oreti Community Partnership Fund?

1166
Must be a number.

Please indicate your current level of reserves: *

Must be a dollar amount.
At the time of this application

Please comment on your level of reserves and if they cannot be used towards this project, explain why:

Other costs include use of amenities and travel costs Estimates of costs only Alao depend on participation

Oreti Community Partnership Fund - March 2025 round
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 Form Submitted 22 Mar 2025, 8:31AM NZDT

Budget

List all the income you plan to get towards your project e.g. grants/donations, your own funds, fundraising. **Also include the grant amount you are requesting for this application (income and expenditure totals must match).**

If you are GST registered please provide figures that EXCLUDE GST. If you are NOT GST registered please provide figures that INCLUDE GST.

Income	\$	Expenditure	\$
Walk Fees	\$7,350.00	Bus Hire	\$8,516.00

Budget Totals

The income and expenditure totals should balance/match.

Total Income Amount	Total Expenditure Amount	Income - Expenditure
\$7,350.00	\$8,516.00	-\$1,166.00
This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated.

Quotes

You should obtain two quotes where practical. If this is not possible, please just explain why below.

Have you sought at least two quotes?

- ☐ yes
☒ no

If not, please explain why:

Availability

Please upload quote(s)

No files have been uploaded

Briefly describe any voluntary effort or donated materials provided for this project:

Oreti Community Partnership Fund - March 2025 round
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All group management is voluntary

How do you envisage paying for any future operational costs for this project?
Manage and reduce travel costs

Supporting documentation

Supporting documentation

Attach any other relevant information, e.g. covering letter, letters of support, or other documents.

Attach documents here
No files have been uploaded

Feedback

Feedback

How did you find out about the Oreti Community Partnership Fund?
☒ Have applied previously ☐ Southland District Council website ☐ Council or
Community Board Facebook page ☐ Radio ☐ Newspaper ☐ Online ☐ Referred by
another funder ☐ Word of mouth ☐ Council staff ☐ Other

Please rate the following statements

The time required to prepare and complete the application was reasonable
☐ Strongly agree ☒ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

The application process is very straightforward
☐ Strongly agree ☒ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

Please provide us with any suggestions about any improvements we could make to the application process
Difficult for me to download and attach documents

Declaration

Declaration

I consent to the Southland District Council collecting personal details provided on this form.
The consent is given in accordance with the Privacy Act 1993.

Oreti Community Partnership Fund - March 2025 round
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 Form Submitted 22 Mar 2025, 8:31AM NZDT

This declaration and authorisation relates to information in this application and attachments that the Southland District Council may hold about your organisation/group now or in the future.

In making this declaration I declare that:

- this application has been submitted with the full knowledge and agreement of the management/governance of my organisation/group;
- the information supplied in this application and any attachments is true and factual;
- any grant received will be used for the purpose for which it was approved.

I authorise Southland District Council to:

- use the information supplied as part of this application and any attachments for the purposes of administration and consideration of this application;
- make any enquiries of third parties, (which may involve discussing information contained in this application);
- advertise or publish the name of our organisation/group and the amount of any grant approved if this application is successful, including disclosure of this information to other funding agencies.

I acknowledge that:

- any decision made is final
- Southland District Council has the right to withdraw any grant approved or demand the return of funds already paid if it is discovered that any statement made in this application is incorrect, incomplete or misleading, in a way that may have affected the funding decision.

I am authorised to complete this application and I have read and understood this declaration and privacy statement:

Name

SALLY IAW

Position in organisation
TREASURER

Date

18/03/2025

Must be a date.

Submitting your form

There is a review and submit button at the bottom of the navigation box to the right of the screen.

You need to review your form before you submit it - you won't be able to submit your form until all required questions (marked with an *) are completed.

Once reviewed you can submit your form by clicking on 'submit' at the top of the screen or on the navigation box.

Once submitted, you will receive an email from SmartyGrants acknowledging receipt of the form. If you do not receive this email please check you have clicked the submit button at the top of the form. No further editing of your form or uploading of support material is possible once submitted.

If you have any queries or experience any problems please phone 0800 732 732 or email funding@southlanddc.govt.nz.

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF001MAR25 From Central Southland Toy Library
Form Submitted 24 Mar 2025, 9:52PM NZDT

Applicant details

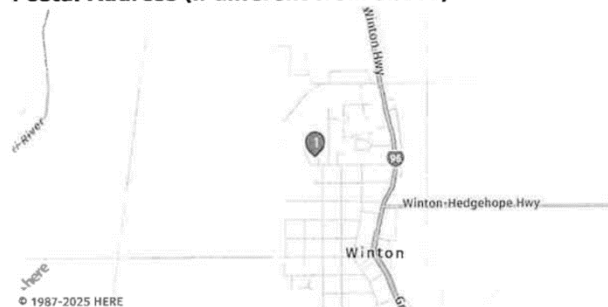
Applicant details

Applicant name

Central Southland Toy Library

Street Address

206 Park St
Winton Winton 9720 New Zealand

**Postal Address (if different from above)****Phone Number**

MUST be a New Zealand phone number.

Email

cstlwinton@gmail.com

Must be an email address.

Purpose/main activity of your organisation?

Toy library - a community resource for families to borrow toys to support play based learning, sustainability, community connection

How many members belong to your club/organisation?

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47

Must be a number.

Contact details for this application

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out this form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name 1

Katie Sellwood

Phone Number

Must be a New Zealand phone number.

Email

Must be an email address.

Name 2

Melinda Emery

Phone Number

Must be a New Zealand phone number.

Email

Must be an email address.

Application details*** indicates a required field****Project details**

Please assume that we know nothing about your project. Give as much information as possible.

What are you applying for? (pick one)

- ☐ The development of community facilities or amenities
- ☐ Sport & recreational opportunities
- ☐ Community programmes, activities or events
- ☐ Operational costs
- ☒ Other

Please provide a short title for your project:
Replenishing toys and resources for our toy library

Oreti Community Partnership Fund - March 2025 round
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What does your organisation want funding for? (please describe fully)

To replenish and replace toys. To attract and maintain our members, especially families with infant children. We currently replenish our toys as funds allow. Our operational costs are covered by members fees, grants (COGS, Lotteries etc). This allows us to purchase a couple of new toys. We hope to select some toys to replenish our hires and allow us to attract new members. We are affiliated with the Toy Library Federation of New Zealand and have been operating for 30 years. We have a range of members that include farming and town families. We have a paid librarian and currently 14 duty members who volunteer to support our Toy Library operations. We feel that our service allows families to connect with their local community and eliminates that financial burden of having to purchase toys for their tamariki.

What is your project? What specific purpose will the funding be used for?

How will your project benefit the Oreti community? *

Our service allows families to access a wide range of play and learning toys without financial burden and increasing flexibility of play. Also reducing waste and encouraging sustainability. Families feel supported and have a reason to engage with our library community

i.e. improvements/events that will enable the community to be more connected, or improvements to a facility that will enable it to run more efficiently etc

Project start date

01/04/2025

Must be a date.

Project end date

01/08/2025

Must be a date.

Community Board plan alignment

The Oreti Community Board plan document can be found [here](#). The Oreti Community Board outcomes can be found on page 8. Please indicate below if you think your project aligns with any of these outcomes.

Do you think your project aligns with any of the Oreti Community Board's community board plan outcomes? (please tick all that apply)

- ☒ a progressive and thriving economy creating opportunities for growth and development
- ☒ a healthy, safe community with access to quality facilities, amenities and services
- ☐ our infrastructure is efficient, cost effective and meets current and future needs
- ☒ our natural and built environment is clean, healthy and attractive
- ☐ N/A

What is the difference you expect to make through your work or project?

Please describe up to **two** outcomes (i.e. changes or differences) you would like your work or project to achieve.

Outcome 1 *

Supporting and encouraging families to choose sustainable options when it comes to their child's learning - borrowing toys from a toy library eliminates environmental waste.

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Outcome 2

Enhancing our supply of toys offering a wider variety for families - encouraging more families to join our Toy Library.

How will you know you are achieving the above outcome(s)?

We will see toys being borrowed and returned frequently allowing a large amount of tamariki to be able to benefit from them.

Our number of members will be retained and / or increase

What data/information will you collect that shows your progress?

Are there any similar projects or services in your area?

☐ yes

☒ no

Community benefits

This section enables us to gather useful data on the different groups of people in our communities that will benefit from our grants.

Approximately how many people in the Oreti Community Board area will benefit directly from your project? *

47

Must be a number.

Additional comments on numbers benefiting:

this is 47 families - the number of children benefiting would be far greater as many families have more than one child

What age group will predominantly benefit?

☐ All ☒ Early years (pre-natal - 4yrs) ☒ Children (5-13yrs) ☐ Youth (14-24yrs) ☐ Adults (25-64yrs) ☐ Older persons (65+yrs)

Does your project focus on any of the following:

☒ Parents/families ☐ People with a disability ☐ Rural communities ☐ At risk families ☐ People who are not currently participating and those experiencing barriers to participation ☒ Volunteers ☐ At risk youth ☐ New migrants ☐ Refugees ☐ High needs populations

The following are the main ethnic groups in our region - please indicate who will predominantly benefit?

☒ All ☐ NZ European ☐ Maori ☐ Pacific peoples ☐ Asian ☐ Middle Eastern/Latin American/African ☐ Other

Building & facility information**Does your application relate to a building or facility?**

☐ Yes

☒ No

If yes, who owns the building?

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Council owned buildings are not eligible for funding

Does the facility have a long-term maintenance plan?

- ☒ Yes
☐ No

How often is the building used and by what organisations?

Our Toy Library is operational two days a week, Friday 11am - 1 pm and Saturdays 10 am - 12 pm. We also open on request for support groups around the community ie SPACE. Additionally, we hold meetings there once a month for the Committee.

Has your project received all the necessary statutory approvals such as resource consent or building consent?

- ☐ Yes
☐ No
☒ not applicable

Is your facility accessible to the elderly and disabled?

- ☒ Yes
☐ No

Project Budget & Financial Details

* indicates a required field

Financial details

Bank Account

Account Name: Central Southland Toy Library

Account Number:
Must be a valid New Zealand bank account format.

Please upload verification of your organisation's bank account details

Filename: 2-3-25 Westpac account balances.pdf
File size: 51.8 kB
i.e. a bank coded deposit slip or bank verified account details

Are you registered for GST? *

- ☐ Yes
☒ No

If yes, GST number:

Must be a number.

Please upload your organisation's latest financial statements

Filename: 2-3-25 YTD Profit and loss.pdf
File size: 96.3 kB

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 Form Submitted 24 Mar 2025, 9:52PM NZDT

Please upload a current bank statement from your organisation

Filename: 2-3-25 Westpac account balances.pdf
 File size: 51.8 kB

Total project cost

993

Must be a number.

Amount you are requesting from the Oreti Community Partnership Fund?

993

Must be a number.

Please indicate your current level of reserves: *

Must be a dollar amount.
 At the time of this application

Please comment on your level of reserves and if they cannot be used towards this project, explain why:

Currently saving for a new roof so money needs to be put aside for that. Additionally, we have our librarian wages, rates, internet, power, insurances, SETLS operational costs, maintenance on building etc to consider. On the application form our project shows no other income contributing to it as this is the additional toy purchase project for this year to refresh our selection. We fundraise, use bouncy castle hire fees and apply for grants to cover our normal annual costs.

Budget

List all the income you plan to get towards your project e.g. grants/donations, your own funds, fundraising. **Also include the grant amount you are requesting for this application (income and expenditure totals must match).**

If you are GST registered please provide figures that EXCLUDE GST. If you are NOT GST registered please provide figures that INCLUDE GST.

Income	\$	Expenditure	\$
this grant	\$992.45	Little Tikes Slide	\$149.00
		My Stylish Vanity Set	\$110.50
		Try bike	\$290.00
		Water table	\$249.95
		Airport Siko Set	\$59.00
		Princess Castle Set	\$75.00
		Doll set	\$59.00

Budget Totals

The income and expenditure totals should balance/match.

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Total Income Amount

\$992.45

This number/amount is calculated.

Total Expenditure Amount

\$992.45

This number/amount is calculated.

Income - Expenditure

\$0.00

This number/amount is calculated.

Quotes

You should obtain two quotes where practical. If this is not possible, please just explain why below.

Have you sought at least two quotes?☐ yes☒ no**If not, please explain why:**

Many of the toys are only available at certain shops.

Please upload quote(s)

Filename: CSTL - 5 year summary Profit and Loss Budget 2025-26.pdf

File size: 883.1 kB

Filename: Toy Library toys .pdf

File size: 1.1 MB

Briefly describe any voluntary effort or donated materials provided for this project:

if funding is provided volunteers will order or purchase toys in store. Our librarian will enter them into our SETLS online system for borrowing. They will be set up ready for borrowing i.e. labelled, protective packaging etc

How do you envisage paying for any future operational costs for this project?

As funds allow replenish toys.

Supporting documentation**Supporting documentation**

Attach any other relevant information, e.g. covering letter, letters of support, or other documents.

Attach documents here

No files have been uploaded

Feedback

Oreti Community Partnership Fund - March 2025 round
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Feedback

How did you find out about the Oreti Community Partnership Fund?

☒ Have applied previously ☐ Southland District Council website ☒ Council or
Community Board Facebook page ☐ Radio ☐ Newspaper ☐ Online ☐ Referred by
another funder ☐ Word of mouth ☐ Council staff ☐ Other

Please rate the following statements

The time required to prepare and complete the application was reasonable

☐ Strongly agree ☒ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

The application process is very straightforward

☐ Strongly agree ☒ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

Please provide us with any suggestions about any improvements we could make to the application process

Declaration

Declaration

I consent to the Southland District Council collecting personal details provided on this form. The consent is given in accordance with the Privacy Act 1993.

This declaration and authorisation relates to information in this application and attachments that the Southland District Council may hold about your organisation/group now or in the future.

In making this declaration I declare that:

- this application has been submitted with the full knowledge and agreement of the management/governance of my organisation/group;
- the information supplied in this application and any attachments is true and factual;
- any grant received will be used for the purpose for which it was approved.

I authorise Southland District Council to:

- use the information supplied as part of this application and any attachments for the purposes of administration and consideration of this application;
- make any enquiries of third parties, (which may involve discussing information contained in this application);
- advertise or publish the name of our organisation/group and the amount of any grant approved if this application is successful, including disclosure of this information to other funding agencies.

I acknowledge that:

- any decision made is final
- Southland District Council has the right to withdraw any grant approved or demand the return of funds already paid if it is discovered that any statement made in this application is incorrect, incomplete or misleading, in a way that may have affected the funding decision.

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Form Submitted 24 Mar 2025, 9:52PM NZDT

I am authorised to complete this application and I have read and understood this declaration and privacy statement:

Name

Katie Sellwood

Position in organisation

Grants

Date

24/03/2025

Must be a date.

Submitting your form

There is a review and submit button at the bottom of the navigation box to the right of the screen.

You need to review your form before you submit it - you won't be able to submit your form until all required questions (marked with an *) are completed.

Once reviewed you can submit your form by clicking on 'submit' at the top of the screen or on the navigation box.

Once submitted, you will receive an email from SmartyGrants acknowledging receipt of the form. If you do not receive this email please check you have clicked the submit button at the top of the form. No further editing of your form or uploading of support material is possible once submitted.

If you have any queries or experience any problems please phone 0800 732 732 or email funding@southlanddc.govt.nz.

27/03/2025, 13:05

REAP - Space Winton - Google Docs

REAP - Space Winton

Central Southland Toy Library
Park Street
Winton

26 March 2025

To the Central Southland Toy Library

I wish to write to show our appreciation of the service you provide to Winton and the rural families around Winton. Winton is a small town but has a large catchment of rural families who travel in from farms in Southland. We have been welcomed into your lovely warm and welcoming facility and most appreciate the service you provide.

Not only does the toy library save us money it also saves so much plastic waste going into landfill. Babies often bore of toys and only use certain equipment for short periods of time. You have a huge range of ride on toys, educational toys from infancy right up to school age children.

We thank your lovely volunteers for all the hard work and giving up their time to provide the community with this wonderful service.

Thank you

Shanna Hoogeveen
Southern REAP
Space Southland

https://docs.google.com/document/d/1-c-b0SEXo0twpGtItaZED_rgcs7tJAvm3HCfmW0eU0/edit?tab=t.0

1/1

Alexis Wadworth

RD2
WintonGordon Crombie
Community Liaison Officer
Southland District Council26th March 2025

Dear Gordon,

I am writing with support of the central Southland toy library grant application. Our family have been active members of the toy library for over two years, regularly hiring toys for our daughter. We have been impressed by the well-run library and awesome range of toys available to hire.

The toy library provides us with a selection of toys that we would otherwise not have in our home, a great opportunity to match the growing learning needs and changing interests of our daughter week to week. The resources of the toy library are also a great support for our correspondence pre-school enrolment.

The volunteer committee continue to do a fabulous job running the toy library and supporting the needs of the young families in our area through the toy library resource as well as supporting other initiatives in and around Winton. I have recently experienced this first hand through my involvement with establishing a small rural playgroup where we were fortunate to have the CSTL support our group with old toys and promotion to its members.

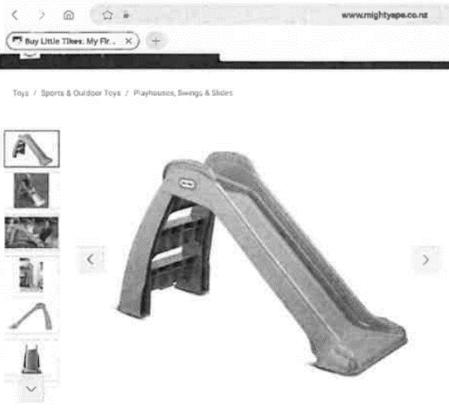

The Central Southland Toy Library is an essential part of our community especially for young families.

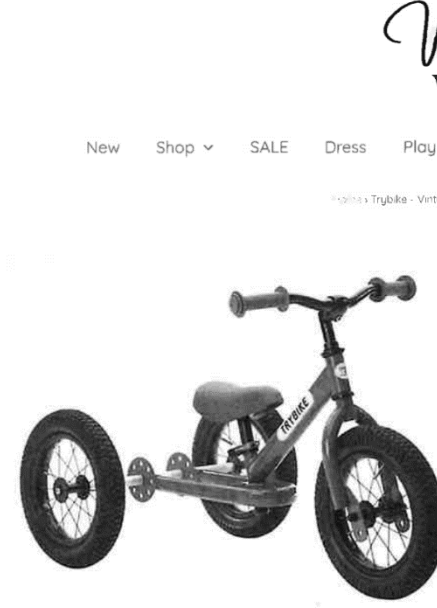

Should you wish to discuss anything further, please do not hesitate to contact me.




Kind regards,



Alexis Wadworth

	<p>Little Tikes My first Slide</p> <p>From Mighty ape \$149 including shipping</p>
	<p>My stylish Vanity Set</p> <p>Mighty ape</p> <p>\$110.50 with shipping</p>

	<p>Try bike - can work as a trike and also as a 2 wheel balance bike.</p> <p>From Whisper and Wild - we can collect instore.</p> <p>\$290</p>
	<p>Water Table</p> <p>Baby Factory - can collect in store</p> <p>\$249.95</p>

	<p>Aiport Siko set Toy World - can pick up in store</p> <p>\$59</p>
	<p>Princess castle set The Warehouse - can collect instore</p> <p>\$75</p>
	<p>Doll Set The warehouse - can collect in store</p> <p>\$59</p>

Total cost:- \$ 992.45

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF006MAR25 From Heather Locke
Form Submitted 26 Mar 2025, 2:22PM NZDT

Applicant details

Applicant details

Applicant name

Heather Locke

Street Address

149 Spey St
Invercargill Southland 9810 New Zealand

**Postal Address (if different from above)****Phone Number**

Must be a New Zealand phone number.

Email

heather.locke@southerncancer.org.nz

Must be an email address.

Purpose/main activity of your organisation?

Any person, any cancer. The Cancer Society is the lead NGO dedicated to reducing the impact and incidence of cancer and advocating for the best cancer care for everyone in New Zealand. The Cancer Society is committed to working with our community by providing our core services of Patient Support, Cancer Prevention, and Research.

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF006MAR25 From Heather Locke
Form Submitted 26 Mar 2025, 2:22PM NZDT

How many members belong to your club/organisation?

700

Must be a number.

Contact details for this application

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out this form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name 1

Heather Locke

Phone Number

Must be a New Zealand phone number.

Email

heather.locke@southerncancer.org.nz

Must be an email address.

Name 2

Jonet Warhurst

Phone Number

Must be a New Zealand phone number.

Email

jonet.warhurst@southerncancer.org.nz

Must be an email address.

Application details*** indicates a required field****Project details**

Please assume that we know nothing about your project. Give as much information as possible.

What are you applying for? (pick one)

- ☐ The development of community facilities or amenities
- ☐ Sport & recreational opportunities
- ☒ Community programmes, activities or events
- ☐ Operational costs
- ☐ Other

Please provide a short title for your project:

Voucher Assistance for Oreti Cancer Patients

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF006MAR25 From Heather Locke
 Form Submitted 26 Mar 2025, 2:22PM NZDT

What does your organisation want funding for? (please describe fully)

We would like to purchase grocery and petrol vouchers, which we distribute to local cancer patients who need a bit of financial support, often due to lost wages from illness or getting treatment in Dunedin Hospital. Many of our patients describe their heartbreaking decision between stopping work to get treatment, or paying bills. Often they choose paying bills. This is a critical time for their financial and mental wellbeing, and this temporary assistance with food for their family and petrol for their drives to and from appointments is a vital component of our service.

What is your project? What specific purpose will the funding be used for?

How will your project benefit the Oreti community? *

Cancer is the #1 killer in New Zealand and looking out for resident patients in our primary concern. When they either call or come see us in our Southland office, patients are helped from Day One. Cancer Society offers them expert advice on the healthcare sector, what to expect, information on their specific cancer, free counselling, free drives to appointments, free accommodation in Dunedin while in hospital.... and grocery and petrol vouchers to help make ends meet.

i.e. improvements/events that will enable the community to be more connected, or improvements to a facility that will enable it to run more efficiently etc

Project start date

Must be a date.

Project end date

Must be a date.

Community Board plan alignment

The Oreti Community Board plan document can be found [here](#). The Oreti Community Board outcomes can be found on page 8. Please indicate below if you think your project aligns with any of these outcomes.

Do you think your project aligns with any of the Oreti Community Board's community board plan outcomes? (please tick all that apply)

- ☐ a progressive and thriving economy creating opportunities for growth and development
- ☒ a healthy, safe community with access to quality facilities, amenities and services
- ☐ our infrastructure is efficient, cost effective and meets current and future needs
- ☐ our natural and built environment is clean, healthy and attractive
- ☐ N/A

What is the difference you expect to make through your work or project?

Please describe up to **two** outcomes (i.e. changes or differences) you would like your work or project to achieve.

Outcome 1 *

Our patients do not suffer financial stress due to their diagnosis and subsequent illness.

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF006MAR25 From Heather Locke
Form Submitted 26 Mar 2025, 2:22PM NZDT

Outcome 2

Our patients do not end their treatment prematurely due to financial hardship.

How will you know you are achieving the above outcome(s)?

- 1) Patients receiving this financial aid
- 2) Patients reporting less stress
- 3) Patients reporting that their treatment is going well and/or complete
- 4) Patients giving feedback that the vouchers made a difference.

What data/information will you collect that shows your progress?

Are there any similar projects or services in your area?

- ☐ yes
☒ no

Community benefits

This section enables us to gather useful data on the different groups of people in our communities that will benefit from our grants.

Approximately how many people in the Oreti Community Board area will benefit directly from your project? *

50

Must be a number.

Additional comments on numbers benefiting:

This number reflects patients and their families for 2025/2026.

What age group will predominantly benefit?

- ☒ All ☐ Early years (pre-natal - 4yrs) ☐ Children (5-13yrs) ☐ Youth (14-24yrs) ☐ Adults (25-64yrs) ☐ Older persons (65+yrs)

Does your project focus on any of the following:

- ☐ Parents/families ☐ People with a disability ☒ Rural communities ☐ At risk families ☐ People who are not currently participating and those experiencing barriers to participation ☐ Volunteers ☐ At risk youth ☐ New migrants ☐ Refugees ☐ High needs populations

The following are the main ethnic groups in our region - please indicate who will predominantly benefit?

- ☒ All ☐ NZ European ☐ Maori ☐ Pacific peoples ☐ Asian ☐ Middle Eastern/Latin American/African ☐ Other

Building & facility information**Does your application relate to a building or facility?**

- ☐ Yes
☒ No

If yes, who owns the building?

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF006MAR25 From Heather Locke
Form Submitted 26 Mar 2025, 2:22PM NZDT

Council owned buildings are not eligible for funding

Does the facility have a long-term maintenance plan?

- ☐ Yes
☐ No

How often is the building used and by what organisations?

Has your project received all the necessary statutory approvals such as resource consent or building consent?

- ☐ Yes
☐ No
☒ not applicable

Is your facility accessible to the elderly and disabled?

- ☐ Yes
☐ No

Project Budget & Financial Details

* indicates a required field

Financial details

Bank Account

Account Name: Southern Cancer
Society Trust

Account Number:
Must be a valid New Zealand bank account format.

Please upload verification of your organisation's bank account details

Filename: ANZ - Confirmation of Bank account details.pdf
File size: 254.3 kB
i.e. a bank coded deposit slip or bank verified account details

Are you registered for GST? *

- ☒ Yes
☐ No

If yes, GST number:

Must be a number.

Please upload your organisation's latest financial statements

Filename: Cancer Society of NZ Otago Southland Financial Statements 2024.pdf
File size: 742.8 kB

Filename: Notification of Amalgamation.pdf
File size: 136.4 kB

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF006MAR25 From Heather Locke
 Form Submitted 26 Mar 2025, 2:22PM NZDT

Please upload a current bank statement from your organisation

Filename: ANZ Bank Deposit slip-JP 2021.pdf

File size: 15.1 kB

Filename: OS Bank Statement 25.03.2025_Redacted.pdf

File size: 44.8 kB

Total project cost

5000

Must be a number.

Amount you are requesting from the Oreti Community Partnership Fund?

500

Must be a number.

Please indicate your current level of reserves: *

Must be a dollar amount.

At the time of this application

Please comment on your level of reserves and if they cannot be used towards this project, explain why:

As an essential service, we are required to keep 6 months' worth of reserves for 3 reasons: another pandemic-like event that hinders our fundraising abilities, keeping enough payroll should the charity need to wind down, and if our owned buildings require emergency maintenance.

Budget

List all the income you plan to get towards your project e.g. grants/donations, your own funds, fundraising. **Also include the grant amount you are requesting for this application (income and expenditure totals must match).**

If you are GST registered please provide figures that EXCLUDE GST. If you are NOT GST registered please provide figures that INCLUDE GST.

Income	\$	Expenditure	\$
Donations	\$4,500.00	5000	
This grant	\$500.00		

Budget Totals

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF006MAR25 From Heather Locke
Form Submitted 26 Mar 2025, 2:22PM NZDT

The income and expenditure totals should balance/match.

Total Income Amount	Total Expenditure Amount	Income - Expenditure
\$5,000.00 This number/amount is calculated.	\$0.00 This number/amount is calculated.	\$5,000.00 This number/amount is calculated.

Quotes

You should obtain two quotes where practical. If this is not possible, please just explain why below.

Have you sought at least two quotes?

- ☐ yes
☒ no

If not, please explain why:

Vouchers are sold as is, no quotes are given.

Please upload quote(s)

No files have been uploaded

Briefly describe any voluntary effort or donated materials provided for this project:

We have hundreds of volunteers who donate baking, patient appointment drives, and event coordination.

How do you envisage paying for any future operational costs for this project?

Yes

Supporting documentation

Supporting documentation

Attach any other relevant information, e.g. covering letter, letters of support, or other documents.

Attach documents here

Filename: Patient Testimonials- Grocery Vouchers.pdf
File size: 113.2 kB

Feedback

Feedback

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF006MAR25 From Heather Locke
 Form Submitted 26 Mar 2025, 2:22PM NZDT

How did you find out about the Oreti Community Partnership Fund?

☐ Have applied previously ☐ Southland District Council website ☐ Council or Community Board Facebook page ☐ Radio ☐ Newspaper ☐ Online ☐ Referred by another funder ☐ Word of mouth ☒ Council staff ☐ Other

Please rate the following statements

The time required to prepare and complete the application was reasonable

☒ Strongly agree ☐ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

The application process is very straightforward

☒ Strongly agree ☐ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

Please provide us with any suggestions about any improvements we could make to the application process

This process was simple and clear, thank you. And thank you for the opportunity to support the Oreti cancer community!

Declaration

Declaration

I consent to the Southland District Council collecting personal details provided on this form. The consent is given in accordance with the Privacy Act 1993.

This declaration and authorisation relates to information in this application and attachments that the Southland District Council may hold about your organisation/group now or in the future.

In making this declaration I declare that:

- this application has been submitted with the full knowledge and agreement of the management/governance of my organisation/group;
- the information supplied in this application and any attachments is true and factual;
- any grant received will be used for the purpose for which it was approved.

I authorise Southland District Council to:

- use the information supplied as part of this application and any attachments for the purposes of administration and consideration of this application;
- make any enquiries of third parties, (which may involve discussing information contained in this application);
- advertise or publish the name of our organisation/group and the amount of any grant approved if this application is successful, including disclosure of this information to other funding agencies.

I acknowledge that:

- any decision made is final
- Southland District Council has the right to withdraw any grant approved or demand the return of funds already paid if it is discovered that any statement made in this application is incorrect, incomplete or misleading, in a way that may have affected the funding decision.

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF006MAR25 From Heather Locke
Form Submitted 26 Mar 2025, 2:22PM NZDT

I am authorised to complete this application and I have read and understood this declaration and privacy statement:

Name

Heather Locke

Position in organisation

Grant and Bequest Specialist

Date

26/03/2025

Must be a date.

Submitting your form

There is a review and submit button at the bottom of the navigation box to the right of the screen.

You need to review your form before you submit it - you won't be able to submit your form until all required questions (marked with an *) are completed.

Once reviewed you can submit your form by clicking on 'submit' at the top of the screen or on the navigation box.

Once submitted, you will receive an email from SmartyGrants acknowledging receipt of the form. If you do not receive this email please check you have clicked the submit button at the top of the form. No further editing of your form or uploading of support material is possible once submitted.

If you have any queries or experience any problems please phone 0800 732 732 or email funding@southlanddc.govt.nz.

**Our mission | Tāhuhu**

Reducing the incidence and impact of cancer in Aotearoa, New Zealand.

Our promise | Ngā Pou

Every person every cancer.

Our Foundation | Tūāpapa

We are Te Tiriti o Waitangi led and equity-focused.

Patient Testimonials About Cancer Society Grocery Voucher Assistance

Naomi – “The vouchers have been such a big help. I’m a solo mum and I had to give up work after my diagnosis. It happened really fast. Basically, I was sent to hospital by my GP and was told the next day I was terminal.”

A week after Naomi was diagnosed, her father had a stroke. The chemotherapy, though prolonging her life, makes Naomi very ill.

“I feel nauseated, and I don’t really have an appetite a lot of the time. Then sometimes I feel hungry, but I don’t know what I want. The things I crave, I can’t afford – like grapes, orange juice, or the odd glass of wine.

“There’s little to no support in this country for people going through their cancer journey – I have \$40 a week left over after bills. I was given nine weeks to live back in March. The vouchers have been a huge help, allowing me to buy the essentials but also a treat every now and then.

“I can’t tell you how much this generosity has meant to me. I’m so grateful. This kindness just shows there’s people out there who do care.”

Amanda – “I am writing to say thanks to the Cancer Society for helping me and my kids. I have breast cancer and have to give up work while I have chemo because it’s making me so sick. It’s hard to get up every day, pay the bills and buy food. I’m now on a benefit with three kids. I never thought I’d be in a place where I’d have to ask for help. The vouchers I was given brought me to tears. That night, instead of the kids having a tin of spaghetti for the third night in a row, I could make us all a cottage pie filled with veges. I know this seems small, but it was the happiest night we’d had for a long time. Thank you with all my heart.”

Jill – the main earner for her family, was unable to work for about nine months while undergoing cancer treatment. “Some months, having an extra \$50 towards the grocery bill helps to offset other costs such as school fees or activities for children.”

James – “We were able to give the children a treat and a special birthday dinner that we wouldn’t have been able to.”

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF004MAR25 From Winton Business Association
Form Submitted 26 Mar 2025, 3:04PM NZDT

Applicant details

Applicant details

Applicant name

Winton Business Association

Street Address

Winton Southland 9720 New Zealand



Postal Address (if different from above)

Winton Southland 9720 New Zealand



Phone Number

Must be a New Zealand phone number.

Email

winton.nz@outlook.com

Must be an email address.

Purpose/main activity of your organisation?

To network with the businesses & community to enhance the Winton & Districts Area

How many members belong to your club/organisation?

80

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF004MAR25 From Winton Business Association
Form Submitted 26 Mar 2025, 3:04PM NZDT

Must be a number.

Contact details for this application

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out this form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name 1

Maria Scammell

Phone Number

Must be a New Zealand phone number.

Email

maria@brentscammellhonda.co.nz

Must be an email address.

Name 2

Daphne Fairbairn

Phone Number

Must be a New Zealand phone number.

Email

Must be an email address.

Application details

* indicates a required field

Project details

Please assume that we know nothing about your project. Give as much information as possible.

What are you applying for? (pick one)

- ☐ The development of community facilities or amenities
- ☐ Sport & recreational opportunities
- ☒ Community programmes, activities or events
- ☒ Operational costs
- ☐ Other

Please provide a short title for your project:

Winton Outlook Community Newsletter

What does your organisation want funding for? (please describe fully)

Page 2 of 9

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF004MAR25 From Winton Business Association
Form Submitted 26 Mar 2025, 3:04PM NZDT

To help with costs of the monthly newsletter which connects the local people and community in the Oreti District.

What is your project? What specific purpose will the funding be used for?

How will your project benefit the Oreti community? *

It highlights Southland events and showcases club, schools, and sporting organisations. It also lists contacts for local amenities and services. It is people driven congratulating locals, giving to communities telling their stories and achievements. Some copies are printed and distributed to those without internet capabilities. We seek a subsidy from the Community Partnership Fund to continue the newsletter in this format and to ensure its future. This project has been undertaken for the community. At present we have 1100 people signed up to this newsletter.

i.e. improvements/events that will enable the community to be more connected, or improvements to a facility that will enable it to run more efficiently etc

Project start date

01/05/2025

Must be a date.

Project end date

30/04/2026

Must be a date.

Community Board plan alignment

The Oreti Community Board plan document can be found [here](#). The Oreti Community Board outcomes can be found on page 8. Please indicate below if you think your project aligns with any of these outcomes.

Do you think your project aligns with any of the Oreti Community Board's community board plan outcomes? (please tick all that apply)

- ☐ a progressive and thriving economy creating opportunities for growth and development
- ☐ a healthy, safe community with access to quality facilities, amenities and services
- ☐ our infrastructure is efficient, cost effective and meets current and future needs
- ☐ our natural and built environment is clean, healthy and attractive
- ☒ N/A

What is the difference you expect to make through your work or project?

Please describe up to **two** outcomes (i.e. changes or differences) you would like your work or project to achieve.

Outcome 1 *

We believe the newsletter is connecting our communities and making them stronger, involving locals in their district and bringing them together.

Outcome 2

It is connecting new people to the district and inform them of local events and organisations and in turn benefit the social wellbeing of all our communities and wider areas.

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF004MAR25 From Winton Business Association
Form Submitted 26 Mar 2025, 3:04PM NZDT

How will you know you are achieving the above outcome(s)?

Feedback for the subscribers and correspondence that we receive. We have a lot of local groups that take advantage of informing the community of events and services.

What data/information will you collect that shows your progress?

Are there any similar projects or services in your area?

- ☐ yes
☒ no

Community benefits

This section enables us to gather useful data on the different groups of people in our communities that will benefit from our grants.

Approximately how many people in the Oreti Community Board area will benefit directly from your project? *

1100

Must be a number.

Additional comments on numbers benefiting:

There is printed copies available throughout Winton Business for these without internet access.

What age group will predominantly benefit?

- ☒ All ☐ Early years (pre-natal - 4yrs) ☐ Children (5-13yrs) ☐ Youth (14-24yrs) ☐ Adults (25-64yrs) ☐ Older persons (65+yrs)

Does your project focus on any of the following:

- ☒ Parents/families ☒ People with a disability ☒ Rural communities ☐ At risk families ☐ People who are not currently participating and those experiencing barriers to participation ☐ Volunteers ☐ At risk youth ☐ New migrants ☐ Refugees ☐ High needs populations

The following are the main ethnic groups in our region - please indicate who will predominantly benefit?

- ☒ All ☐ NZ European ☐ Maori ☐ Pacific peoples ☐ Asian ☐ Middle Eastern/Latin American/African ☐ Other

Building & facility information

Does your application relate to a building or facility?

- ☐ Yes
☒ No

If yes, who owns the building?

Council owned buildings are not eligible for funding

Does the facility have a long-term maintenance plan?

- ☐ Yes
☐ No

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF004MAR25 From Winton Business Association
Form Submitted 26 Mar 2025, 3:04PM NZDT

How often is the building used and by what organisations?

Has your project received all the necessary statutory approvals such as resource consent or building consent?

- ☐ Yes
☐ No
☐ not applicable

Is your facility accessible to the elderly and disabled?

- ☐ Yes
☐ No

Project Budget & Financial Details

*** indicates a required field**

Financial details

Bank Account

Account Name: Winton Business Association

Account Number:
Must be a valid New Zealand bank account format.

Please upload verification of your organisation's bank account details

Filename: Bank Statement Cheque_Account-2025-02-28.pdf

File size: 32.8 kB

i.e. a bank coded deposit slip or bank verified account details

Are you registered for GST? *

- ☐ Yes
☒ No

If yes, GST number:

Must be a number.

Please upload your organisation's latest financial statements

Filename: WBA 2024 accounts - Balance Sheet.pdf

File size: 245.2 kB

Please upload a current bank statement from your organisation

Filename: BNZ Cheque_Account-2025-02-28.pdf

File size: 32.8 kB

Total project cost

4000

Must be a number.

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF004MAR25 From Winton Business Association
 Form Submitted 26 Mar 2025, 3:04PM NZDT

Amount you are requesting from the Oreti Community Partnership Fund?

4000

Must be a number.

Please indicate your current level of reserves: *

Must be a dollar amount.

At the time of this application

Please comment on your level of reserves and if they cannot be used towards this project, explain why:

Our reserves are for the operation of events such as Winton Open Day

Budget

List all the income you plan to get towards your project e.g. grants/donations, your own funds, fundraising. **Also include the grant amount you are requesting for this application (income and expenditure totals must match).**

If you are GST registered please provide figures that EXCLUDE GST. If you are NOT GST registered please provide figures that INCLUDE GST.

Income	\$	Expenditure	\$
Partnership Fund	\$4,000.00	Collator of Newsletter	\$3,347.82
Advertising received	\$482.49	Printing	\$550.00
		GST	\$584.67

Budget Totals

The income and expenditure totals should balance/match.

Total Income Amount

\$4,482.49

This number/amount is calculated.

Total Expenditure Amount

\$4,482.49

This number/amount is calculated.

Income - Expenditure

\$0.00

This number/amount is calculated.

Quotes

You should obtain two quotes where practical. If this is not possible, please just explain why below.

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF004MAR25 From Winton Business Association
Form Submitted 26 Mar 2025, 3:04PM NZDT

Have you sought at least two quotes?

- ☐ yes
☒ no

If not, please explain why:

We pay a designer her cost is \$350 monthly & Goodtech discounted the printing for a free advertisement

Please upload quote(s)

Filename: J Valli Quote for Services.pdf
File size: 43.8 kB

Briefly describe any voluntary effort or donated materials provided for this project:

600 hours per annum – Voluntary effort from Business Association in set up, sourcing advertising and funding, and ongoing sourcing and researching material and distribution. This is all done through Winton Website www.winton.co.nz so people can register and receive this free newsletter. We currently receive 15 plus emails per day with people seeking information and newsletter info, these are dealt with by voluntary hours.

How do you envisage paying for any future operational costs for this project?

Grant Applications & Advertising.

Supporting documentation

Supporting documentation

Attach any other relevant information, e.g. covering letter, letters of support, or other documents.

Attach documents here

No files have been uploaded

Feedback

Feedback

How did you find out about the Oreti Community Partnership Fund?

- ☒ Have applied previously ☐ Southland District Council website ☐ Council or Community Board Facebook page ☐ Radio ☐ Newspaper ☐ Online ☐ Referred by another funder ☐ Word of mouth ☐ Council staff ☐ Other

Please rate the following statements

The time required to prepare and complete the application was reasonable

- ☐ Strongly agree ☒ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF004MAR25 From Winton Business Association
Form Submitted 26 Mar 2025, 3:04PM NZDT

The application process is very straightforward

☐ Strongly agree ☒ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

Please provide us with any suggestions about any improvements we could make to the application process

Declaration

Declaration

I consent to the Southland District Council collecting personal details provided on this form. The consent is given in accordance with the Privacy Act 1993.

This declaration and authorisation relates to information in this application and attachments that the Southland District Council may hold about your organisation/group now or in the future.

In making this declaration I declare that:

- this application has been submitted with the full knowledge and agreement of the management/governance of my organisation/group;
- the information supplied in this application and any attachments is true and factual;
- any grant received will be used for the purpose for which it was approved.

I authorise Southland District Council to:

- use the information supplied as part of this application and any attachments for the purposes of administration and consideration of this application;
- make any enquiries of third parties, (which may involve discussing information contained in this application);
- advertise or publish the name of our organisation/group and the amount of any grant approved if this application is successful, including disclosure of this information to other funding agencies.

I acknowledge that:

- any decision made is final
- Southland District Council has the right to withdraw any grant approved or demand the return of funds already paid if it is discovered that any statement made in this application is incorrect, incomplete or misleading, in a way that may have affected the funding decision.

I am authorised to complete this application and I have read and understood this declaration and privacy statement:

Name

Maria Scammell

Position in organisation

Winton Business Association

Date

26/03/2025

Must be a date.

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF005MAR25 From Central Southland Junior Hockey Club

Form Submitted 27 Mar 2025, 11:38PM NZDT

Applicant details

Applicant details

Applicant name

Central Southland Junior Hockey Club

Street Address



Postal Address (if different from above)



Phone Number

Must be a NEW Zealand phone number.

Email

centralsouthlandhockey@gmail.com

Must be an email address.

Purpose/main activity of your organisation?

Promote the love of and skills in hockey for our tamakriki aged 5 - 13

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF005MAR25 From Central Southland Junior Hockey Club

Form Submitted 27 Mar 2025, 11:38PM NZDT

How many members belong to your club/organisation?

163

Must be a number.

Contact details for this application

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out this form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name 1

Angela English

Phone Number

Must be a New Zealand phone number.

Email

Must be an email address.

Name 2

Belinda Brown

Phone Number

Must be a New Zealand phone number.

Email

Must be an email address.

Application details

* indicates a required field

Project details

Please assume that we know nothing about your project. Give as much information as possible.

What are you applying for? (pick one)

- ☐ The development of community facilities or amenities
- ☒ Sport & recreational opportunities
- ☐ Community programmes, activities or events
- ☐ Operational costs
- ☐ Other

Please provide a short title for your project:

Goalie Equipment, Year 6-8 students

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF005MAR25 From Central Southland Junior Hockey Club

Form Submitted 27 Mar 2025, 11:38PM NZDT

What does your organisation want funding for? (please describe fully)

Central Southland Junior Hockey Club has a wonderful problem!! We have more students who would like to play hockey for our senior teams, then we have equipment for them to safely play turf hockey in Invercargill. We are asking for funds to support us in the purchase of two new goalie sets.

Our current registrations indicate that we will be able to enter four teams in the Invercargill Competition. Currently we have two worn, but still safe and suitable kits and one Frankenstein-esque kit. This kit has been cobbled together from discarded items from other teams. This means one team wears a mens chest plate, one child and one mens shinpads, the kickers are held together with duct tape and the adult helmet's face guard is held in place with strapping tape. This kit, whilst comical to watch the children be carried out because they cannot walk in the kit, is not safe and not functional for purpose.

We would like to replace the third kit, and purchase a fourth kit to cover for our fourth team, as they currently have nothing in terms of goalie kit.

What is your project? What specific purpose will the funding be used for?

How will your project benefit the Oreti community? *

Central Southland Hockey Club draws from the 11 schools in "Central" school zone - Dipton, Limehills, St Thomas, Winton, Lochiel, Drummond, Heddon Bush, Hedgehope, Hillside, Wainawa and Wallacetown.

As a club we facilitate two separate competitions.

We have a Yr 0-4 competition which runs in Winton for six weeks in Term 2, then we head to the Invercargill Turf for the pinnacle tournament day. Last year we had 123 players registered to play under their school banners, utilising the John Street Courts for the Year 3-4s and the Drill Hall for the Year 0-2s. This competition is not only well supported by whanau, but older students in Year 6 above also give back to the competition by coaching and umpiring.

Our Year 5 - 8 students then move onto the turf competition in Invercargill, which runs for around 10 - 12 weeks each year. The numbers registering to play are continually growing for these students, of which our junior competition is the primary feeder.

We love the idea that we are able to provide sporting opportunities for our children. As we all know, the amenities and sporting opportunities for our rural tamariki can be limited, and that financial cost has been well documented as a primary barrier to sport participation as children get older. We acknowledge the significant investment parents make in ensuring their children are able to continue in their hockey journey and participate in the Invercargill competition. We know that parents sacrifice paid and unpaid time to transport children to games and practices. We acknowledge the substantial cost in transporting children to games and practices. Because of this we keep our subs to the bare minimum to pay affiliation costs and we would prefer not to increase the subs any further. Further, by keeping the number of children in each team low, we ensure that children are not traveling all the way to Invercargill to spend half the game on the sideline. We want to maximise the turf time for each member of our club.

We have indicated an "end date" on this application, but we would like to make a note here that the goalie gear will be stored and looked after correctly, ensuring the equipment can be used safely for many, many hockey seasons.

i.e. improvements/events that will enable the community to be more connected, or improvements to a facility that will enable it to run more efficiently etc

Project start date

16/04/2025

Must be a date.

Oreti Community Partnership Fund - March 2025 round
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Application No. OretiCPF005MAR25 From Central Southland Junior Hockey Club

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Project end date

30/08/2024

Must be a date.

Community Board plan alignment

The Oreti Community Board plan document can be found [here](#). The Oreti Community Board outcomes can be found on page 8. Please indicate below if you think your project aligns with any of these outcomes.

Do you think your project aligns with any of the Oreti Community Board's community board plan outcomes? (please tick all that apply)

- ☒ a progressive and thriving economy creating opportunities for growth and development
- ☒ a healthy, safe community with access to quality facilities, amenities and services
- ☐ our infrastructure is efficient, cost effective and meets current and future needs
- ☐ our natural and built environment is clean, healthy and attractive
- ☐ N/A

What is the difference you expect to make through your work or project?

Please describe up to **two** outcomes (i.e. changes or differences) you would like your work or project to achieve.

Outcome 1 *

Provide our fit, healthy, active tamariki and rangitahi with appropriately sized safety equipment to continue their participation in sport.

Outcome 2

Ensure that CSJHC subs remain at the bare minimum to reduce the financial burden of participation.

How will you know you are achieving the above outcome(s)?

- Maintaining and increasing the numbers of students participating in our competitions.
- Seeing happy, smiling children each week as they romp around the pitch.
- No injuries to goalies.
- Goalies who are able to move in goal!

What data/information will you collect that shows your progress?

Are there any similar projects or services in your area?

- ☐ yes
- ☒ no

Community benefits

This section enables us to gather useful data on the different groups of people in our communities that will benefit from our grants.

Approximately how many people in the Oreti Community Board area will benefit directly from your project? *

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Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF005MAR25 From Central Southland Junior Hockey Club

Form Submitted 27 Mar 2025, 11:38PM NZDT

163

Must be a number.

Additional comments on numbers benefiting:

This was the number of students who played hockey under the Central Southland Hockey banner this year.

What age group will predominantly benefit?

☐ All ☐ Early years (pre-natal - 4yrs) ☒ Children (5-13yrs) ☐ Youth (14-24yrs) ☐ Adults (25-64yrs) ☐ Older persons (65+yrs)

Does your project focus on any of the following:

☒ Parents/families ☐ People with a disability ☒ Rural communities ☐ At risk families ☒ People who are not currently participating and those experiencing barriers to participation ☒ Volunteers ☐ At risk youth ☐ New migrants ☐ Refugees ☐ High needs populations

The following are the main ethnic groups in our region - please indicate who will predominantly benefit?

☒ All ☐ NZ European ☐ Maori ☐ Pacific peoples ☐ Asian ☐ Middle Eastern/Latin American/African ☐ Other

Building & facility information

Does your application relate to a building or facility?

☐ Yes
☒ No

If yes, who owns the building?

Council owned buildings are not eligible for funding

Does the facility have a long-term maintenance plan?

☐ Yes
☐ No

How often is the building used and by what organisations?

Has your project received all the necessary statutory approvals such as resource consent or building consent?

☐ Yes
☐ No
☐ not applicable

Is your facility accessible to the elderly and disabled?

☐ Yes
☐ No

Project Budget & Financial Details

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF005MAR25 From Central Southland Junior Hockey Club

Form Submitted 27 Mar 2025, 11:38PM NZDT

* indicates a required field

Financial details

Bank Account

Account Name: Central Southland
Junior Hockey Club

Account Number:
Must be a valid New Zealand bank account format.

Please upload verification of your organisation's bank account details

Filename: bank verification.jpg
File size: 320.5 kB
i.e. a bank coded deposit slip or bank verified account details

Are you registered for GST? *

☐ Yes
☒ No

If yes, GST number:

Must be a number.

Please upload your organisation's latest financial statements

No files have been uploaded

Please upload a current bank statement from your organisation

Filename: transaction non profit.png
File size: 912.0 kB

Total project cost

2590
Must be a number.

Amount you are requesting from the Oreti Community Partnership Fund?

2000
Must be a number.

Please indicate your current level of reserves: *

Must be a dollar amount.
At the time of this application

Please comment on your level of reserves and if they cannot be used towards this project, explain why:

Budget

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
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Form Submitted 27 Mar 2025, 11:38PM NZDT

List all the income you plan to get towards your project e.g. grants/donations, your own funds, fundraising. **Also include the grant amount you are requesting for this application (income and expenditure totals must match).**

If you are GST registered please provide figures that EXCLUDE GST. If you are NOT GST registered please provide figures that INCLUDE GST.

Income	\$	Expenditure	\$
Grant Application - SDC	\$2,000.00	2000	\$2,000.00
Club funds	\$590.00	590	\$590.00

Budget Totals

The income and expenditure totals should balance/match.

Total Income Amount	Total Expenditure Amount	Income - Expenditure
\$2,590.00	\$2,590.00	\$0.00
This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated.

Quotes

You should obtain two quotes where practical. If this is not possible, please just explain why below.

Have you sought at least two quotes?

- ☒ yes
☐ no

If not, please explain why:

Please upload quote(s)

Filename: Go Hockey Quote.pdf
 File size: 86.7 kB

Filename: Quote 3459.pdf
 File size: 128.7 kB

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF005MAR25 From Central Southland Junior Hockey Club

Form Submitted 27 Mar 2025, 11:38PM NZDT

Briefly describe any voluntary effort or donated materials provided for this project:

The club, coaches and umpires volunteer for the club each week.

How do you envisage paying for any future operational costs for this project?

Subs are charged annually to sustain the future of the club.

Supporting documentation

Supporting documentation

Attach any other relevant information, e.g. covering letter, letters of support, or other documents.

Attach documents here

Filename: 20250307125035231.pdf

File size: 2.3 MB

Feedback

Feedback

How did you find out about the Oreti Community Partnership Fund?

☒ Have applied previously ☐ Southland District Council website ☒ Council or Community Board Facebook page ☐ Radio ☐ Newspaper ☐ Online ☐ Referred by another funder ☒ Word of mouth ☐ Council staff ☐ Other

Please rate the following statements

The time required to prepare and complete the application was reasonable

☒ Strongly agree ☐ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

The application process is very straightforward

☒ Strongly agree ☐ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

Please provide us with any suggestions about any improvements we could make to the application process

Declaration

Declaration

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF005MAR25 From Central Southland Junior Hockey Club

Form Submitted 27 Mar 2025, 11:38PM NZDT

I consent to the Southland District Council collecting personal details provided on this form. The consent is given in accordance with the Privacy Act 1993.

This declaration and authorisation relates to information in this application and attachments that the Southland District Council may hold about your organisation/group now or in the future.

In making this declaration I declare that:

- this application has been submitted with the full knowledge and agreement of the management/governance of my organisation/group;
- the information supplied in this application and any attachments is true and factual;
- any grant received will be used for the purpose for which it was approved.

I authorise Southland District Council to:

- use the information supplied as part of this application and any attachments for the purposes of administration and consideration of this application;
- make any enquiries of third parties, (which may involve discussing information contained in this application);
- advertise or publish the name of our organisation/group and the amount of any grant approved if this application is successful, including disclosure of this information to other funding agencies.

I acknowledge that:

- any decision made is final
- Southland District Council has the right to withdraw any grant approved or demand the return of funds already paid if it is discovered that any statement made in this application is incorrect, incomplete or misleading, in a way that may have affected the funding decision.

I am authorised to complete this application and I have read and understood this declaration and privacy statement:

Name

Angela English

Position in organisation

Committee Member

Date

27/03/2025

Must be a date.

Submitting your form

There is a review and submit button at the bottom of the navigation box to the right of the screen.

You need to review your form before you submit it - you won't be able to submit your form until all required questions (marked with an *) are completed.

Once reviewed you can submit your form by clicking on 'submit' at the top of the screen or on the navigation box.

Once submitted, you will receive an email from SmartyGrants acknowledging receipt of the form. If you do not receive this email please check you have clicked the submit button at the top of the form. No further editing of your form or uploading of support material is possible once submitted.



Select Sports NZ Pty Ltd
110-133-677
38B Tawa Street, Mt Maunganui Tauranga 3116
Ph: 07 575 2005, Email: ar@gohockey.co.nz

QUOTE 25-00003615

Sales Person: Brent E
Date: 25 Mar 2025

CUSTOMER DETAILS			
Billing		Delivery	
Central Southland Junior Hockey Club	Account#: ZV-084150	PR Law	

Order Comments
Quote as requested by Angela English.

DESCRIPTION:	QTY:	UNIT PRICE: (INC TAX)	TOTAL: (EX TAX)	TOTAL: (INC TAX)
WEB STORE - OBO OGO GK Kit Small (ID: 132327, 132327, OBO-OGOGKT) Size: Small	2	\$1,270.00	\$2,208.70	\$2,540.00
Freight:			\$43.48	\$50.00
OUR DIRECT DEPOSIT DETAILS:	TOTAL ITEMS: 2	GRAND TOTAL:	\$2,252.18	\$2,590.00
ACC Name: Select Sports NZ Pty Ltd t/as Go Hockey	TOTAL PAID:		\$0.00	
BSB:	ROUNDING:		\$0.00	
ACC: 02-1244-0087418-025	TOTAL GST:		\$337.82	
	BALANCE DUE:		\$2,590.00	

CRICKET & HOCKEY HOLDINGS LTD	
P.O. Box 302-222 North Harbour Auckland 0751	<u>Branch Locations</u> Mt Eden 09 623 1048 Christchurch 03 377 3069

QUOTATION

CENTRAL SOUTHLAND JUNIOR HOCKEY

Quotation Number 003459
 Date 26/03/2025
 Customer Code CENSOJU
 Salesperson Gareth
 Reference GK Equipment

Page 1

GST #: 56-477-667

Product Code	Description	Quantity	Unit Price	Disc %	Line Total
HOKIOBYAHOO Peron Blue Sml	OBO YAHOO Kickers Peron Blue Sml	1	\$217.30	15.00%	\$184.71
HOKIOBYAHOO Peron Blue Med	OBO YAHOO Kickers Peron Blue Med	1	\$217.30	15.00%	\$184.71
HOKIOBYAHOO Peron Blue Lrg	OBO YAHOO Kickers Peron Blue Lrg	1	\$217.30	15.00%	\$184.71
HOPAobyAHOO Peron Blue Sml	OBO YAHOO Leg Guards Peron Blue Sml	1	\$321.65	15.00%	\$273.40
HOPAobyAHOO Peron Blue Med	OBO YAHOO Leg Guards Peron Blue Med	1	\$321.65	15.00%	\$273.40
HOHPOBYAPLUS	OBO YAHOO PLUS Hand Protectors - Pair	2	\$260.78	15.00%	\$443.33
HOHEOBABS Black Sml	OBO ABS Helmet Black Sml	2	\$304.26	15.00%	\$517.24
HOTGOBYAWR	OBO YAHOO Throat Guard (Blue)	2	\$26.09	15.00%	\$44.35
HOBSOBYAHOO - Sml	OBO YAHOO Body Armour - Sml	1	\$173.83	15.00%	\$147.75
HOBSOBYAHOO - Med	OBO YAHOO Body Armour - Med	1	\$173.83	15.00%	\$147.75
HOPPOBBORED - Sml	OBO YAHOO Bored Shorts - Sml	1	\$130.35	15.00%	\$110.80
HOPPOBBORED - Med	OBO YAHOO Bored Shorts - Med	1	\$130.35	15.00%	\$110.80
HOABOBYAHOOGROI - Sml	OBO YAHOO Groin Guard - Sml	1	\$34.78	15.00%	\$29.57
HOABOBYAHOOGROI - Med	OBO YAHOO Groin Guard - Med	1	\$34.78	15.00%	\$29.57
HOBAOBCARRY Green Med	OBO Carry Bag (24) Green Med	1	\$78.17	15.00%	\$66.45
HOBAOBCARRY Pink Med	OBO Carry Bag (24) Pink Med	1	\$78.17	15.00%	\$66.45
HOSMGYPHON3 Pink XS-S	Gryphon G Smock Pink XS-S	1	\$52.09	15.00%	\$44.27
HOSMGYPHON3 Pink Med/Lrg	Gryphon G Smock Pink Med/Lrg	1	\$52.09	15.00%	\$44.27

Freight Free

CRICKET & HOCKEY HOLDINGS LTD

PO Box 302-222
North Harbour
Auckland 0751

Branch Locations

Mt Eden 09 623 1048
Christchurch 03 377 3069

QUOTATION

CENTRAL SOUTHLAND JUNIOR HOCKEY

Quotation Number 003459
Date 26/03/2025
Customer Code CENSOJU
Salesperson Gareth
Reference GK Equipment

Page 2

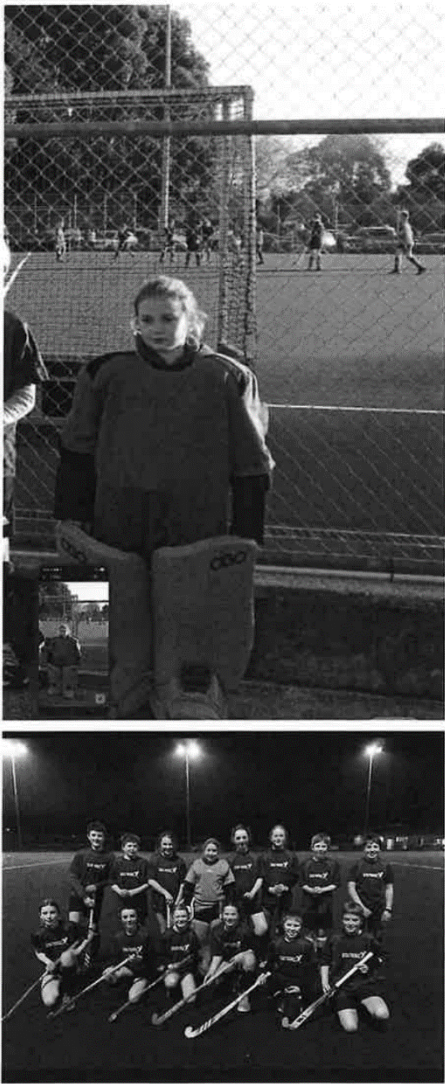
GST #: 56-477-667

Bank Account Details: 12-3109-0108633-00

Please quote your invoice number when making your payment.

Sub-Total	\$2,903.53
GST	\$435.53
Total	\$3,339.06

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Some photos of the gorgeous children who play for the Central Southland Hockey Club.
Our wee Yr5&6 goalie, Heidi, in her oversized kit (she, like most players in that team needed to be carried on and off the field).
Our Year 7&8 team turf team under lights. (An aside - we didn't add this in the application, as it has only just been confirmed, but we have 6 Yr 6-8 children learning how to umpire this year to support the Yr 3-4 Winton competition).
The Yr 3-4 winning tournament team, Dipton.
Our Yr 0-2 children who play at the Drill Hall every Monday.
One of the Yr 0-2 teams enjoying/enduring the winter tournament, with our older club members giving back to the club by coaching
Will, our biggest player, modelling the damaged helmet, well-used kickers and man sized chest plates.

Also, one final note for the application. We have 8 other Yr 6 players (boys) who are so passionate about hockey they have gone across this year to play in the Eastern competition (as the Invercargill Yr 5&6 competition clashes with Limehills Rugby Practice) rather than miss out on hockey for a season. We anticipate, with those children coming back to the Invercargill competition next year we will be up to five teams in total in our senior competition, which highlights the growth of our club, and the genuine need for our goalie gear. We do not want to turn children away due to lack of equipment.

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF007MAR25 From Central Southland Netball Centre
Form Submitted 1 Apr 2025, 9:28AM NZDT

Applicant details

Applicant details

Applicant name

Central Southland Netball Centre

Street Address

John St
Winton Southland 9720 New Zealand

**Postal Address (if different from above)****Phone Number**

Must be a new Zealand phone number.

Email

Must be an email address.

Purpose/main activity of your organisation?

Sport Facility for netball, tennis, hockey

How many members belong to your club/organisation?

1000

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF007MAR25 From Central Southland Netball Centre
Form Submitted 1 Apr 2025, 9:28AM NZDT

Must be a number.

Contact details for this application

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out this form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name 1

Sarah Illsley

Phone Number

Must be a New Zealand phone number.

Email

Must be an email address.

Name 2

Joanne Mcilwrick

Phone Number

Must be a New Zealand phone number.

Email

Must be an email address.

Application details

* indicates a required field

Project details

Please assume that we know nothing about your project. Give as much information as possible.

What are you applying for? (pick one)

- ☐ The development of community facilities or amenities
- ☒ Sport & recreational opportunities
- ☒ Community programmes, activities or events
- ☒ Operational costs
- ☒ Other

Please provide a short title for your project:

Repairs and Maintenance

What does your organisation want funding for? (please describe fully)

Page 2 of 9

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF007MAR25 From Central Southland Netball Centre
Form Submitted 1 Apr 2025, 9:28AM NZDT

R&M, last year we were very grateful to receive help from SDC partnership fund as our facility had not had any maintenance done since it was built, this year stage 2 to be completed.

What is your project? What specific purpose will the funding be used for?

How will your project benefit the Oreti community? *

A safe environment for all ages, gender and cultures to participate in sport. This is a community asset that needs to be maintained for future generations.

i.e. improvements/events that will enable the community to be more connected, or improvements to a facility that will enable it to run more efficiently etc

Project start date

01/04/2025

Must be a date.

Project end date

30/09/2025

Must be a date.

Community Board plan alignment

The Oreti Community Board plan document can be found [here](#). The Oreti Community Board outcomes can be found on page 8. Please indicate below if you think your project aligns with any of these outcomes.

Do you think your project aligns with any of the Oreti Community Board's community board plan outcomes? (please tick all that apply)

- ☒ a progressive and thriving economy creating opportunities for growth and development
- ☒ a healthy, safe community with access to quality facilities, amenities and services
- ☒ our infrastructure is efficient, cost effective and meets current and future needs
- ☒ our natural and built environment is clean, healthy and attractive
- ☐ N/A

What is the difference you expect to make through your work or project?

Please describe up to **two** outcomes (i.e. changes or differences) you would like your work or project to achieve.

Outcome 1 *

A safe and healthy environment for food to be served in.

Outcome 2

Longevity of the facility.

How will you know you are achieving the above outcome(s)?

We can already see how the much-needed upgrades last year have paid off, the facility is busier than normal, it is very hard to get court space at the moment. Out of town teams want to come here now and participate, last year teams from Gore and just in the weekend been the Invercargill Mixed netball team going to nationals came out to participate in our local tournament.

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF007MAR25 From Central Southland Netball Centre
Form Submitted 1 Apr 2025, 9:28AM NZDT

What data/information will you collect that shows your progress?

Are there any similar projects or services in your area?

- ☐ yes
☒ no

Community benefits

This section enables us to gather useful data on the different groups of people in our communities that will benefit from our grants.

Approximately how many people in the Oreti Community Board area will benefit directly from your project? *

1000

Must be a number.

Additional comments on numbers benefiting:

Netball, tennis, hockey, multi sports complex.

What age group will predominantly benefit?

- ☒ All ☐ Early years (pre-natal - 4yrs) ☐ Children (5-13yrs) ☐ Youth (14-24yrs) ☐ Adults (25-64yrs) ☐ Older persons (65+yrs)

Does your project focus on any of the following:

- ☒ Parents/families ☒ People with a disability ☒ Rural communities ☒ At risk families ☐ People who are not currently participating and those experiencing barriers to participation ☒ Volunteers ☒ At risk youth ☒ New migrants ☒ Refugees ☒ High needs populations

The following are the main ethnic groups in our region - please indicate who will predominantly benefit?

- ☒ All ☐ NZ European ☐ Maori ☐ Pacific peoples ☐ Asian ☐ Middle Eastern/Latin American/African ☐ Other

Building & facility information

Does your application relate to a building or facility?

- ☒ Yes
☐ No

If yes, who owns the building?

Central Southland Netball Centre owns it but its a community asset, great debate over if it should be owned by SDC

Council owned buildings are not eligible for funding

Does the facility have a long-term maintenance plan?

- ☒ Yes
☐ No

How often is the building used and by what organisations?

Used most days by various clubs, schools and centers. Netball South the Steel hold development days here too.

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF007MAR25 From Central Southland Netball Centre
Form Submitted 1 Apr 2025, 9:28AM NZDT

Has your project received all the necessary statutory approvals such as resource consent or building consent?

- ☒ Yes
☐ No
☐ not applicable

Is your facility accessible to the elderly and disabled?

- ☒ Yes
☐ No

Project Budget & Financial Details

* indicates a required field

Financial details

Bank Account

Account Name: Central Southland
Netball Centre

Account Number:
Must be a valid New Zealand bank account format.

Please upload verification of your organisation's bank account details

Filename: BNZ 000 CSNC 24.pdf
File size: 26.7 kB
i.e. a bank coded deposit slip or bank verified account details

Are you registered for GST? *

- ☒ Yes
☐ No

If yes, GST number:

Must be a number.

Please upload your organisation's latest financial statements

Filename: CSNC Special Purpose Financial Report 30 Sept 2024.pdf
File size: 48.6 kB

Please upload a current bank statement from your organisation

No files have been uploaded

Total project cost

32963.89
Must be a number.

Amount you are requesting from the Oreti Community Partnership Fund?

10500

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF007MAR25 From Central Southland Netball Centre
 Form Submitted 1 Apr 2025, 9:28AM NZDT

Must be a number.

Please indicate your current level of reserves: *

Must be a dollar amount.
 At the time of this application

Please comment on your level of reserves and if they cannot be used towards this project, explain why:

Flagged for the upgrade of the outside courts that are urgently needing to be dug up and drainage sorted

Budget

List all the income you plan to get towards your project e.g. grants/donations, your own funds, fundraising. **Also include the grant amount you are requesting for this application (income and expenditure totals must match).**

If you are GST registered please provide figures that EXCLUDE GST. If you are NOT GST registered please provide figures that INCLUDE GST.

Income	\$	Expenditure	\$
Advertising Boards	\$22,463.89	Repairs & Maite-nance	\$22,463.89
SDC Partnership Fund	\$10,500.00	Repairs & Maitenace	\$10,500.00

Budget Totals

The income and expenditure totals should balance/match.

Total Income Amount

\$32,963.89

This number/amount is calculated.

Total Expenditure Amount

\$32,963.89

This number/amount is calculated.

Income - Expenditure

\$0.00

This number/amount is calculated.

Quotes

You should obtain two quotes where practical. If this is not possible, please just explain why below.

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF007MAR25 From Central Southland Netball Centre
Form Submitted 1 Apr 2025, 9:28AM NZDT

Have you sought at least two quotes?

- ☒ yes
☐ no

If not, please explain why:

Yes we have sought, at this point waiting on quotes for the carpet & builders, issue is no one wants to touch the fire door as it could be a can of worms bigger job than it actually looks like

Please upload quote(s)

No files have been uploaded

Briefly describe any voluntary effort or donated materials provided for this project:

Many Many hours of voluntary work already painting, organizing, this is a fully run sports facility run by volunteers some spend more than 20+ hours a week its a job for some of us

How do you envisage paying for any future operational costs for this project?

Grants for major upgrades, not enough income from sport fees to cover the operating costs like insurance etc

Supporting documentation

Supporting documentation

Attach any other relevant information, e.g. covering letter, letters of support, or other documents.

Attach documents here

Filename: R&M budget.pdf
File size: 288.9 kB

Feedback

Feedback

How did you find out about the Oreti Community Partnership Fund?

- ☒ Have applied previously ☐ Southland District Council website ☐ Council or Community Board Facebook page ☐ Radio ☐ Newspaper ☐ Online ☐ Referred by another funder ☐ Word of mouth ☐ Council staff ☐ Other

Please rate the following statements

The time required to prepare and complete the application was reasonable

- ☒ Strongly agree ☐ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

Oreti Community Partnership Fund - March 2025 round
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Form Submitted 1 Apr 2025, 9:28AM NZDT

The application process is very straightforward

☒ Strongly agree ☐ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

Please provide us with any suggestions about any improvements we could make to the application process

Declaration

Declaration

I consent to the Southland District Council collecting personal details provided on this form. The consent is given in accordance with the Privacy Act 1993.

This declaration and authorisation relates to information in this application and attachments that the Southland District Council may hold about your organisation/group now or in the future.

In making this declaration I declare that:

- this application has been submitted with the full knowledge and agreement of the management/governance of my organisation/group;
- the information supplied in this application and any attachments is true and factual;
- any grant received will be used for the purpose for which it was approved.

I authorise Southland District Council to:

- use the information supplied as part of this application and any attachments for the purposes of administration and consideration of this application;
- make any enquiries of third parties, (which may involve discussing information contained in this application);
- advertise or publish the name of our organisation/group and the amount of any grant approved if this application is successful, including disclosure of this information to other funding agencies.

I acknowledge that:

- any decision made is final
- Southland District Council has the right to withdraw any grant approved or demand the return of funds already paid if it is discovered that any statement made in this application is incorrect, incomplete or misleading, in a way that may have affected the funding decision.

I am authorised to complete this application and I have read and understood this declaration and privacy statement:

Name

Sarah Illsley

Position in organisation

Grants & Funding, R&M sub committee

Date

31/03/2024

Must be a date.

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF009MAR25 From Amber Mitchell
Form Submitted 2 Apr 2025, 1:18PM NZDT

Applicant details

Applicant details

Applicant name

Amber Mitchell

Street Address

Eglinton St
Winton Southland 9720 New Zealand

**Postal Address (if different from above)**

Winton Southland 9720 New Zealand

**Phone Number**

Must be a New Zealand phone number.

Email

Must be an email address.

Purpose/main activity of your organisation?

State School

How many members belong to your club/organisation?

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Application No. OretiCPF009MAR25 From Amber Mitchell
Form Submitted 2 Apr 2025, 1:18PM NZDT

700

Must be a number.

Contact details for this application

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out this form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name 1

Amber Mitchell

Phone Number

Must be a New Zealand phone number.

Email

amberm@csc.school.nz

Must be an email address.

Name 2

Steve Wadsworth

Phone Number

Must be a New Zealand phone number.

Email

principal@winton.school.nz

Must be an email address.

Application details

* indicates a required field

Project details

Please assume that we know nothing about your project. Give as much information as possible.

What are you applying for? (pick one)

- ☐ The development of community facilities or amenities
- ☐ Sport & recreational opportunities
- ☐ Community programmes, activities or events
- ☐ Operational costs
- ☒ Other

Please provide a short title for your project:

Bush School -Central Southland Primary School Students

Oreti Community Partnership Fund - March 2025 round
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What does your organisation want funding for? (please describe fully)

Bush School, facilitated by True in Nature | Learning Outdoors, focuses on immersive, nature-based education, fostering resilience, confidence, and hands-on learning in an outdoor setting. More details about the program can be found at True in Nature.

What is your project? What specific purpose will the funding be used for?

How will your project benefit the Oreti community? *

Central Southland primary schools that feed into Central Southland College have been invited to identify students who would benefit from a unique learning opportunity next term. The Bush School program, run by True in Nature | Learning Outdoors, offers a hands-on, nature-based experience over five days across five weeks.

Principals and learning support teams from these schools have been asked to nominate students who would thrive in an outdoor learning environment. Bush School focuses on building resilience, confidence, and engagement through experiential education in natural settings. Benefit families in our communities.

i.e. improvements/events that will enable the community to be more connected, or improvements to a facility that will enable it to run more efficiently etc.

Project start date

02/05/2025

Must be a date.

Project end date

30/05/2025

Must be a date.

Community Board plan alignment

The Oreti Community Board plan document can be found [here](#). The Oreti Community Board outcomes can be found on page 8. Please indicate below if you think your project aligns with any of these outcomes.

Do you think your project aligns with any of the Oreti Community Board's community board plan outcomes? (please tick all that apply)

- ☒ a progressive and thriving economy creating opportunities for growth and development
- ☒ a healthy, safe community with access to quality facilities, amenities and services
- ☐ our infrastructure is efficient, cost effective and meets current and future needs
- ☒ our natural and built environment is clean, healthy and attractive
- ☐ N/A

What is the difference you expect to make through your work or project?

Please describe up to **two** outcomes (i.e. changes or differences) you would like your work or project to achieve.

Outcome 1 *

Enhanced Social Connection and Wellbeing Through Nature

Bush School will provide students with an opportunity to develop stronger social connections with peers and mentors in a supportive, outdoor environment. Through teamwork, collaboration, and shared experiences in nature, students will build relationships, improve

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communication skills, and feel a sense of belonging. Being outdoors will also support their emotional well-being, helping them to feel calm, connected, and engaged in their learning journey.

Outcome 2

Increased Engagement and Confidence in Learning

By participating in Bush School, students who need extra support in their learning will develop confidence through hands-on, nature-based experiences. Engaging in outdoor activities will enhance their problem-solving skills, encourage curiosity, and foster a deeper connection to their learning in a non-traditional setting. This experience will help them build resilience, perseverance, and a sense of achievement as they try new challenges in the outdoors.

How will you know you are achieving the above outcome(s)?

Teacher & Facilitator Observations (checklists, anecdotal notes)

Student Self-Reflections (verbal, written, or visual documentation)

Parent & Teacher Feedback (before-and-after comparisons)

Pre/Post Participation Surveys (confidence, engagement levels) Measure: Student comfort levels in outdoor settings, interactions with peers and mentors, and ability to navigate natural spaces.

Indicators of Success: Increased independence, improved teamwork, and positive social interactions.

Engagement

Measure: Observations of student involvement in activities, willingness to participate, and sustained attention.

Indicators of Success: Increased enthusiasm, active participation in group tasks, and demonstration of curiosity in learning.

What data/information will you collect that shows your progress?

Are there any similar projects or services in your area?

☐ yes

☒ no

Community benefits

This section enables us to gather useful data on the different groups of people in our communities that will benefit from our grants.

Approximately how many people in the Oreti Community Board area will benefit directly from your project? *

15

Must be a number.

Additional comments on numbers benefiting:

15 students over a 5 week period, addition to this will be the learning support, teaching staff and community of families.

What age group will predominantly benefit?

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☐ All ☐ Early years (pre-natal - 4yrs) ☒ Children (5-13yrs) ☐ Youth (14-24yrs) ☐
Adults (25-64yrs) ☐ Older persons (65+yrs)

Does your project focus on any of the following:

☒ Parents/families ☐ People with a disability ☒ Rural communities ☒ At risk
families ☐ People who are not currently participating and those experiencing barriers to
participation ☒ Volunteers ☒ At risk youth ☒ New migrants ☐ Refugees ☒ High
needs populations

**The following are the main ethnic groups in our region - please indicate who will
predominantly benefit?**

☐ All ☒ NZ European ☒ Maori ☒ Pacific peoples ☒ Asian ☐ Middle Eastern/Latin
American/African ☒ Other

Building & facility information

Does your application relate to a building or facility?

☐ Yes
☒ No

If yes, who owns the building?

Council owned buildings are not eligible for funding

Does the facility have a long-term maintenance plan?

☐ Yes
☒ No

How often is the building used and by what organisations?

**Has your project received all the necessary statutory approvals such as resource
consent or building consent?**

☒ Yes
☐ No
☐ not applicable

Is your facility accessible to the elderly and disabled?

☒ Yes
☐ No

Project Budget & Financial Details

* indicates a required field

Financial details

Bank Account

Account Name: WINTON BOARD OF
TRUSTEES

Account Number:

Page 5 of 9

Oreti Community Partnership Fund - March 2025 round
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Application No. OretiCPF009MAR25 From Amber Mitchell
 Form Submitted 2 Apr 2025, 1:18PM NZDT

Must be a valid New Zealand bank account format.

Please upload verification of your organisation's bank account details

Filename: Deposit Slip Winton School.pdf

File size: 267.1 kB

i.e. a bank coded deposit slip or bank verified account details

Are you registered for GST? *

☒ Yes

☐ No

If yes, GST number:

Must be a number.

Please upload your organisation's latest financial statements

Filename: Winton SOFP Feb 2025.pdf

File size: 125.6 kB

Please upload a current bank statement from your organisation

Filename: Winton SOFP Feb 2025.pdf

File size: 125.6 kB

Total project cost

5025

Must be a number.

Amount you are requesting from the Oreti Community Partnership Fund?

2000

Must be a number.

Please indicate your current level of reserves: *

Must be a dollar amount.

At the time of this application

Please comment on your level of reserves and if they cannot be used towards this project, explain why:

Our reserves currently sit at and this is from the MOE to go toward this project. These will be used.

Budget

List all the income you plan to get towards your project e.g. grants/donations, your own funds, fundraising. **Also include the grant amount you are requesting for this application (income and expenditure totals must match).**

If you are GST registered please provide figures that EXCLUDE GST. If you are NOT GST registered please provide figures that INCLUDE GST.

Income	\$	Expenditure	\$
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 Form Submitted 2 Apr 2025, 1:18PM NZDT

Budget Totals

The income and expenditure totals should balance/match.

Total Income Amount

\$0.00

This number/amount is calculated.

Total Expenditure Amount

\$0.00

This number/amount is calculated.

Income - Expenditure

\$0.00

This number/amount is calculated.

Quotes

You should obtain two quotes where practical. If this is not possible, please just explain why below.

Have you sought at least two quotes?

- ☐ yes
☒ no

If not, please explain why:

We have one quote from the organisation Bush School 'True in Nature' It works out at 67 dollars per child and this is per day, 5 days each in total over 5 weeks.

Please upload quote(s)

No files have been uploaded

Briefly describe any voluntary effort or donated materials provided for this project:

This will be any extra adults who would offer their time to support during these days, or provide transport to the location.

How do you envisage paying for any future operational costs for this project?

This project is a one off as a trial for a selected 15 children.

Supporting documentation

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Form Submitted 2 Apr 2025, 1:18PM NZDT

Supporting documentation

Attach any other relevant information, e.g. covering letter, letters of support, or other documents.

Attach documents here

Filename: BUSH SCHOOL 'True In Nature' .pdf
File size: 131.2 kB

Feedback

Feedback

How did you find out about the Oreti Community Partnership Fund?

☐ Have applied previously ☐ Southland District Council website ☒ Council or Community Board Facebook page ☐ Radio ☐ Newspaper ☐ Online ☒ Referred by another funder ☒ Word of mouth ☐ Council staff ☒ Other

Please rate the following statements

The time required to prepare and complete the application was reasonable

☐ Strongly agree ☒ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

The application process is very straightforward

☐ Strongly agree ☒ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

Please provide us with any suggestions about any improvements we could make to the application process

Declaration

Declaration

I consent to the Southland District Council collecting personal details provided on this form. The consent is given in accordance with the Privacy Act 1993.

This declaration and authorisation relates to information in this application and attachments that the Southland District Council may hold about your organisation/group now or in the future.

In making this declaration I declare that:

- this application has been submitted with the full knowledge and agreement of the management/governance of my organisation/group;
- the information supplied in this application and any attachments is true and factual;
- any grant received will be used for the purpose for which it was approved.

I authorise Southland District Council to:

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF009MAR25 From Amber Mitchell
Form Submitted 2 Apr 2025, 1:18PM NZDT

- use the information supplied as part of this application and any attachments for the purposes of administration and consideration of this application;
- make any enquiries of third parties, (which may involve discussing information contained in this application);
- advertise or publish the name of our organisation/group and the amount of any grant approved if this application is successful, including disclosure of this information to other funding agencies.

I acknowledge that:

- any decision made is final
- Southland District Council has the right to withdraw any grant approved or demand the return of funds already paid if it is discovered that any statement made in this application is incorrect, incomplete or misleading, in a way that may have affected the funding decision.

I am authorised to complete this application and I have read and understood this declaration and privacy statement:

Name

Amber Mitchell

Position in organisation

Learning Support Coordinator - Covering Central Southland Schools

Date

02/04/2025

Must be a date.

Submitting your form

There is a review and submit button at the bottom of the navigation box to the right of the screen.

You need to review your form before you submit it - you won't be able to submit your form until all required questions (marked with an *) are completed.

Once reviewed you can submit your form by clicking on 'submit' at the top of the screen or on the navigation box.

Once submitted, you will receive an email from SmartyGrants acknowledging receipt of the form. If you do not receive this email please check you have clicked the submit button at the top of the form. No further editing of your form or uploading of support material is possible once submitted.

If you have any queries or experience any problems please phone 0800 732 732 or email funding@southlanddc.govt.nz.

CONNECTION | WONDER | DISCOVERY - LOCAL

<https://www.trueinnature.com/>

We see children as capable and masters of their own learning, they are curious, exploratory beings that naturally know what their gifts and strengths are.

When the environment is right, they intuitively enable themselves to grow and develop these.

Nature provides a calming environment that allows for optimal learning and growth.

"Failure is a much more faithful teacher than immediate success" David Duchemin

We also believe that it is important to facilitate a healthy balanced perspective of limitations and strengths.

These will be acknowledged in a non-competitive and free from assessment environment.

There will be plentiful reflection and discussion opportunities around the campfire.

"The true sign of intelligence is not knowledge but imagination" Albert Einstein

Learning Opportunities in Nature for Children and Families

What will our primary school children learn and experience?

Our programmes offer **stimulating learning opportunities** that promote **self-responsibility**, collaboration, **cooperation**, effective **communication skills**, **problem solving**, self challenge and **managing risks**.

You can enjoy watching how your children grow in confidence through a VARIETY of activities:

Bushcraft skills including working with *fire*, *hut building*, safe use of *knives as tools*, **survival** skills, and foraging.

Tree climbing, forest exploration and navigating.

Whittling and knife work

Crafting and **building** with natural resources

Imaginative free play

Team games and **challenges**

Story telling

Cooking and more...

These of course will be tailored to suit the group and mother nature will be our guide.

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF008MAR25 From Central Southland Hospital
Charitable Trust

Form Submitted 2 Apr 2025, 10:28PM NZDT

Applicant details

Applicant details

Applicant name

Central Southland Hospital Charitable Trust

Street Address

384 Great North Rd
Winton Southland 9720 New Zealand



Postal Address (if different from above)

PO Box 28
Winton 9741 New Zealand



Phone Number

Must be a New Zealand phone number.

Email

Must be an email address.

Purpose/main activity of your organisation?

Employs a Community Support Worker to assist and support those "at risk" in the Winton and Central Southland Community

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF008MAR25 From Central Southland Hospital
Charitable Trust

Form Submitted 2 Apr 2025, 10:28PM NZDT

How many members belong to your club/organisation?

8

Must be a number.

Contact details for this application

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out this form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name 1

Sharyn Goodman

Phone Number

Must be a New Zealand phone number.

Email

Must be an email address.

Name 2

Kirsten Smith

Phone Number

Must be a New Zealand phone number.

Email

Must be an email address.

Application details

* indicates a required field

Project details

Please assume that we know nothing about your project. Give as much information as possible.

What are you applying for? (pick one)

- ☐ The development of community facilities or amenities
- ☐ Sport & recreational opportunities
- ☐ Community programmes, activities or events
- ☒ Operational costs
- ☐ Other

Please provide a short title for your project:

Winton Community Support Worker Committee

Oreti Community Partnership Fund - March 2025 round
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Application No. OretiCPF008MAR25 From Central Southland Hospital
Charitable Trust

Form Submitted 2 Apr 2025, 10:28PM NZDT

What does your organisation want funding for? (please describe fully)

Help with funding the Community Worker wages

What is your project? What specific purpose will the funding be used for?

How will your project benefit the Oreti community? *

Provide assistance and support to those "at risk" in the Winton and Central Southland Community. Develop initiatives for social, cultural, health and educational activities and services to enhance the well-being of the community. Guide referrals and are an information resource point, fostering and using networks to meet the community's needs.

i.e. improvements/events that will enable the community to be more connected, or improvements to a facility that will enable it to run more efficiently etc

Project start date

01/04/2025

Must be a date.

Project end date

31/03/2026

Must be a date.

Community Board plan alignment

The Oreti Community Board plan document can be found [here](#). The Oreti Community Board outcomes can be found on page 8. Please indicate below if you think your project aligns with any of these outcomes.

Do you think your project aligns with any of the Oreti Community Board's community board plan outcomes? (please tick all that apply)

- ☐ a progressive and thriving economy creating opportunities for growth and development
- ☒ a healthy, safe community with access to quality facilities, amenities and services
- ☐ our infrastructure is efficient, cost effective and meets current and future needs
- ☐ our natural and built environment is clean, healthy and attractive
- ☐ N/A

What is the difference you expect to make through your work or project?

Please describe up to **two** outcomes (i.e. changes or differences) you would like your work or project to achieve.

Outcome 1 *

Continuing to assist families, and individuals, particularly the elderly, in the Central Southland area providing information and advocacy to improve their well being. There are a number of people in the community that have complex needs that our community worker helps them with or makes referrals. As well as providing regular food parcels and distributing Kiwi Harvest packages.

Outcome 2

How will you know you are achieving the above outcome(s)?

Louise our community worker gives a detailed report to the committee at our monthly

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Application No. OretiCPF008MAR25 From Central Southland Hospital
Charitable Trust

Form Submitted 2 Apr 2025, 10:28PM NZDT

meeting which includes numbers for contacts made for referrals and help through the office, home visits, food parcels etc.

What data/information will you collect that shows your progress?

Are there any similar projects or services in your area?

- ☒ yes
☐ no

Community benefits

This section enables us to gather useful data on the different groups of people in our communities that will benefit from our grants.

Approximately how many people in the Oreti Community Board area will benefit directly from your project? *

1000

Must be a number.

Additional comments on numbers benefiting:

Just over 1000 contacts were made during the year, by phone, home visits, office visits. The rising cost of living and various anxieties in the community have continued to keep Louise busier than ever providing support to our community

What age group will predominantly benefit?

- ☒ All ☐ Early years (pre-natal - 4yrs) ☐ Children (5-13yrs) ☐ Youth (14-24yrs) ☐ Adults (25-64yrs) ☒ Older persons (65+yrs)

Does your project focus on any of the following:

- ☒ Parents/families ☒ People with a disability ☒ Rural communities ☒ At risk families ☒ People who are not currently participating and those experiencing barriers to participation ☐ Volunteers ☒ At risk youth ☒ New migrants ☐ Refugees ☒ High needs populations

The following are the main ethnic groups in our region - please indicate who will predominantly benefit?

- ☒ All ☐ NZ European ☐ Maori ☐ Pacific peoples ☐ Asian ☐ Middle Eastern/Latin American/African ☐ Other

Building & facility information

Does your application relate to a building or facility?

- ☐ Yes
☒ No

If yes, who owns the building?

Council owned buildings are not eligible for funding

Does the facility have a long-term maintenance plan?

- ☐ Yes
☐ No

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Charitable Trust

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How often is the building used and by what organisations?

Has your project received all the necessary statutory approvals such as resource consent or building consent?

- ☐ Yes
☐ No
☒ not applicable

Is your facility accessible to the elderly and disabled?

- ☒ Yes
☐ No

Project Budget & Financial Details

* indicates a required field

Financial details

Bank Account

Account Name: Central Southland
Hospital Charitable
Trust

Account Number:
Must be a valid New Zealand bank account format.

Please upload verification of your organisation's bank account details

Filename: CSHCT - deposit slip.pdf
File size: 180.5 kB
i.e. a bank coded deposit slip or bank verified account details

Are you registered for GST? *

- ☒ Yes
☐ No

If yes, GST number:

Must be a number.

Please upload your organisation's latest financial statements

Filename: 2025 Community Worker Financial Report.pdf
File size: 102.2 kB

Please upload a current bank statement from your organisation

Filename: Community Worker Bank Statement Feb 25.pdf
File size: 55.0 kB

Total project cost

44810

Oreti Community Partnership Fund - March 2025 round
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Application No. OretiCPF008MAR25 From Central Southland Hospital
Charitable Trust

Form Submitted 2 Apr 2025, 10:28PM NZDT

Must be a number.

Amount you are requesting from the Oreti Community Partnership Fund?

5000

Must be a number.

Please indicate your current level of reserves: *

Must be a dollar amount.

At the time of this application

Please comment on your level of reserves and if they cannot be used towards this project, explain why:

These reserves are being held in case we need them to top up wages or pay for any other costs.

Budget

List all the income you plan to get towards your project e.g. grants/donations, your own funds, fundraising. **Also include the grant amount you are requesting for this application (income and expenditure totals must match).**

If you are GST registered please provide figures that EXCLUDE GST. If you are NOT GST registered please provide figures that INCLUDE GST.

Income	\$	Expenditure	\$
Community Trust Operational	\$10,000.00	Wages	\$41,000.00
Lotteries Commission	\$20,000.00	Mileage	\$1,960.00
Oreti Community Partnership Fund	\$5,000.00	Office exps	\$500.00
Reserves or fundraising	\$5,000.00	Supervision/Training	\$1,000.00
Other funding	\$5,000.00	Resources	\$250.00
		General	\$100.00

Budget Totals

The income and expenditure totals should balance/match.

Total Income Amount

\$45,000.00

This number/amount is calculated.

Total Expenditure Amount

\$44,810.00

This number/amount is calculated.

Income - Expenditure

\$190.00

This number/amount is calculated.

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF008MAR25 From Central Southland Hospital
Charitable Trust
Form Submitted 2 Apr 2025, 10:28PM NZDT

Quotes

You should obtain two quotes where practical. If this is not possible, please just explain why below.

Have you sought at least two quotes?

- ☐ yes
☒ no

If not, please explain why:

Is for wages and operational expenses

Please upload quote(s)

No files have been uploaded

Briefly describe any voluntary effort or donated materials provided for this project:

How do you envisage paying for any future operational costs for this project?

This is a non earning position. We will continue to apply for funding from appropriate agencies and funding bodies.

Supporting documentation

Supporting documentation

Attach any other relevant information, e.g. covering letter, letters of support, or other documents.

Attach documents here

Filename: CSHCT Community Worker relationship.pdf
File size: 125.5 kB

Filename: Let's Link letter of support.pdf
File size: 232.1 kB

Feedback

Feedback

How did you find out about the Oreti Community Partnership Fund?

- ☒ Have applied previously ☐ Southland District Council website ☐ Council or Community Board Facebook page ☐ Radio ☐ Newspaper ☐ Online ☐ Referred by another funder ☐ Word of mouth ☐ Council staff ☐ Other

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF008MAR25 From Central Southland Hospital
Charitable Trust

Form Submitted 2 Apr 2025, 10:28PM NZDT

Please rate the following statements

The time required to prepare and complete the application was reasonable

☐ Strongly agree ☒ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

The application process is very straightforward

☐ Strongly agree ☒ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

Please provide us with any suggestions about any improvements we could make to the application process

Please make sure there is no maintenance being done on the system just prior to a funding cut off.

Declaration

Declaration

I consent to the Southland District Council collecting personal details provided on this form. The consent is given in accordance with the Privacy Act 1993.

This declaration and authorisation relates to information in this application and attachments that the Southland District Council may hold about your organisation/group now or in the future.

In making this declaration I declare that:

- this application has been submitted with the full knowledge and agreement of the management/governance of my organisation/group;
- the information supplied in this application and any attachments is true and factual;
- any grant received will be used for the purpose for which it was approved.

I authorise Southland District Council to:

- use the information supplied as part of this application and any attachments for the purposes of administration and consideration of this application;
- make any enquiries of third parties, (which may involve discussing information contained in this application);
- advertise or publish the name of our organisation/group and the amount of any grant approved if this application is successful, including disclosure of this information to other funding agencies.

I acknowledge that:

- any decision made is final
- Southland District Council has the right to withdraw any grant approved or demand the return of funds already paid if it is discovered that any statement made in this application is incorrect, incomplete or misleading, in a way that may have affected the funding decision.

I am authorised to complete this application and I have read and understood this declaration and privacy statement:

Name

Sharyn Goodman

Oreti Community Partnership Fund - March 2025 round
Oreti Community Partnership Fund application form
Application No. OretiCPF008MAR25 From Central Southland Hospital
Charitable Trust

Form Submitted 2 Apr 2025, 10:28PM NZDT

Position in organisation

Chair of Winton Community Support Worker Committee and Trustee of Central Southland Hospital Charitable Trust

Date

02/04/2025

Must be a date.

Submitting your form

There is a review and submit button at the bottom of the navigation box to the right of the screen.

You need to review your form before you submit it - you won't be able to submit your form until all required questions (marked with an *) are completed.

Once reviewed you can submit your form by clicking on 'submit' at the top of the screen or on the navigation box.

Once submitted, you will receive an email from SmartyGrants acknowledging receipt of the form. If you do not receive this email please check you have clicked the submit button at the top of the form. No further editing of your form or uploading of support material is possible once submitted.

If you have any queries or experience any problems please phone 0800 732 732 or email funding@southlanddc.govt.nz.

This application for funding for the Winton Community Support Worker is submitted by the Central Southland Hospital Charitable Trust as the umbrella group for this position.

The position was established many years ago when a need was identified in our community. The Winton Community Support Worker Committee operates under the CSHCT umbrella and consists of 8 – 10 members. It is the WCSWC that oversees the role of the Winton Community Support Worker. This funding is to cover the running costs of the position. It is separate from the other operations of the Central Southland Hospital Charitable Trust.

Regards



Sharyn Goodman

WCSWC Chairperson



Let's Link

To Whom It May Concern,

The Winton Community Support person works alongside our Let's Link group and also refers people to our variety of services. She is pivotal in providing support and goods to vulnerable and needy families and individuals in the Central Southland community.

The Community Support worker is also vital in connecting and referring these people to other services outside of the community with the view of improving their situations. The role is one of trust and advocacy and she is able to build good relationships which is important in the role of providing help and support.

We value her input with our Let's Link group and also her role within our community.

Kind Regards,

*Ken Galt
Let's Link*

Oreti Community Board criteria for community partnership fund

Record no: R/25/5/24528

Author: Gordon Crombie, Community liaison officer

Approved by: Sam Marshall, Group manager customer and community wellbeing

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is to seek endorsement and confirmation from the Oreti Community Board for the current criteria of the Community Partnership Fund as a result of correspondence and discussion with board members.

Executive summary

- 2 Guiding principles for the distribution and administration of this fund have been created and endorsed by Council.
- 3 The community leadership team have been working alongside the community board to develop updated criteria for distributing this fund.
- 4 This report confirms the criteria for the Oreti Community Board.

Recommendation

That the Oreti Community Board:

- a) **receives the report titled “Oreti Community Board criteria for community partnership fund”.**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **confirms the criteria for the distribution of the Community Partnership Fund for the Oreti Community Board:**
 - **applications must directly benefit the Oreti Community Board area**
 - **there is no cap on the amount applicants can request**
 - **co-funding is preferable, but not essential**
 - **more than one quote is preferable, but if not possible an explanation why will be sufficient**
 - **applicants may be invited to speak to the board**
 - **applicants do not have to be a legal entity to apply**
 - **applications from individuals will be considered on a case by case basis**

The following will not be considered:

- **applications for fundraising events or activities intended to generate a profit**
- **applications relating to improvements to council-owned facilities and assets**
- **applications for salaries, operating costs, room hire and catering**

Background

- 5 Southland District Council’s community assistance activity seeks to contribute to a District of ‘proud, connected communities that have an attractive and affordable lifestyle’ by enabling Southland’s communities to be desirable places to live, grow up, work, run a business, raise a family and enjoy a safe and satisfying life. Through providing financial assistance by way of grant funding, community groups and individuals are supported to undertake their desired activities.
- 6 A review of community assistance was completed in early 2019, which resulted in the establishment of the Community Partnership Fund whereby the nine community boards in the district allocate funding directly to their communities.

- 7 The Oreti Community Board set the following criteria for their Community Partnership Fund at an Oreti Community Board meeting held in June 2020:
- consideration will be given to all funding requests on a case-by-case basis
 - the board will give preference to applications that directly benefit the community board area and link to the community board plan outcomes
 - there is no cap on the amount applicants can request
 - co-funding is preferable, but not essential
 - more than one quote is preferable, but if not possible to get more than one quote an explanation why will be sufficient
 - applicants may be invited to speak to the board about their funding request
 - applicants do not have to be a legal entity to apply
 - applications from individuals will be considered on a case-by-case basis
 - applications relating to improvements to council-owned facilities are not eligible for funding
 - funding distributed from the Community Partnership Fund is to align with the outcomes of the Oreti Community Board Plan where possible. These being:
 - a progressive and thriving economy creating opportunities for growth and development
 - a healthy and safe community with access to quality facilities, amenities and services
 - our infrastructure is efficient, cost-effective and meets current and future needs
 - our natural and built environment is clean, healthy and attractive.

Criteria

- 8 The following are criteria for distribution of the Community Partnership Fund as discussed at the Oreti Community Board workshop held 19 May 2025:
- applications must directly benefit the Oreti Community Board area
 - there is no cap on the amount applicants can request
 - co-funding is preferable, but not essential
 - more than one quote is preferable, but if not possible an explanation why will be sufficient
 - applicants may be invited to speak to the board
 - applicants do not have to be a legal entity to apply
 - applications from individuals will be considered on a case by case basis

The following will not be considered:

- applications for fundraising events or activities intended to generate a profit
- applications relating to improvements to council-owned facilities and assets
- applications for salaries, operating costs, room hire and catering

Issues

- 9 There are no issues with the setting of this criteria.

Factors to consider

Legal and statutory requirements

- 10 There are no legal and statutory requirements to consider.

Community views

- 11 No community views were sought in the development of this criteria. Community board members are representatives of the community.

Costs and funding

- 12 No additional costs associated with the endorsement and confirmation for the criteria for the Community Partnership Fund.

Policy implications

- 13 There are no policy implications.

Analysis

Options considered

- 14 The options are to endorse and confirm the criteria for distribution or to not endorse the criteria for distribution.

Analysis of Options

Option 1 – endorse and confirm the criteria for distribution of the Community Partnership Fund

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">criteria is set and distribution of the fund can commence	<ul style="list-style-type: none">community may not feel engaged in the process

Option 2 – do not endorse and confirm the criteria for the distribution of the Community Partnership Fund

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">no advantages	<ul style="list-style-type: none">the board will need to reconsider their criteria

Assessment of significance

- 15 This is not considered significant.

Recommended option

- 16 That the Oreti Community Board endorse and confirm the criteria for distribution of the Community Partnership Fund.

Next steps

- 17 If the criteria is confirmed by the community board, the next step is to communicate the new criteria to the community.

Attachments

- A Community Partnership Fund - guiding principles



Community Partnership Fund

Guiding Principles

Southland District Council
Te Rohe Pōtae o Murihiku

PO Box 903
15 Forth Street
Invercargill 9840

0800 732 732
@ sdc@southlanddc.govt.nz
southlanddc.govt.nz

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i. Background

Southland District Council's community assistance activity seeks to contribute to a district of 'proud, connected communities that have an attractive and affordable lifestyle' by enabling Southland's communities to be desirable places to live, grow up, work, run a business, raise a family and enjoy a safe and satisfying life. Through providing financial assistance by way of grant funding, community groups and individuals are supported to undertake their desired activities.

A review of the community assistance activity was completed in early 2019. The purpose of this review was to ensure that Council is providing assistance in a considered and prudent manner to ensure efficient and effective outcomes for the communities they support.

It was recommended that there should be a significant change in the way that Council administers the Community Initiatives Fund. Subsequently, in July 2019 Council resolved to disestablish the Community Initiatives Fund and to establish the Community Partnership Fund.

As a part of this resolution, it was decided that the Community Partnership Fund would be allocated in two parts. The first part being district applications which will be heard through the Community and Strategy Committee. While the second part being distributed by community boards who have the authority to grant funds for local applications. In order to do this, community boards have been delegated the authority to establish prioritisation criteria based on the guiding principles set by council.

Additionally, community boards will also have the discretion to recommend a local grants rate that allows them to increase the amount available to allocate to local community groups, agencies, projects or events as the community boards deem appropriate.

This new method of funding allocation supports Council's community-led development approach by providing community boards with greater autonomy to fulfil the needs specific to their local communities.

ii. Purpose

The purpose of the Community Partnership Fund is to enable local decision-making by providing community boards with the opportunity to distribute funding to enable communities to provide for their own local needs, aspirations, and goals in line with the principles of community-led development.

Community-led development is a citizen-centric approach that is underpinned by a philosophy of empowerment. It is integral to the wellbeing of communities and good local government practice. Council has placed an intentional focus on community-led development and is supporting communities to be leaders in this space.

Community-led development is based on five core principles:

1. Shared local visions drive action and change
2. Using existing strengths and assets
3. Many people, groups and sectors working together
4. Building diverse and collaborative local leadership
5. Working adaptively, learning informs planning and action

iii. Key outcomes

The Community Partnership Fund seeks to achieve the following key outcomes:

1. Increased communication and relationship-building between community boards and their communities.
2. Community boards have a heightened knowledge and awareness of community needs, aspirations, and goals.
3. Increased alignment between community board strategic plans and community visions.
4. Funding decisions are devolved and made at a grass-roots level.
5. Community boards are role models for collaborative decision making through consensus building when making funding decisions.
6. Community boards take ownership and are accountable to their local communities for all funding decisions.
7. Community boards have increased means to carry out their “community well-being” and “community leadership” delegations.

iv. Guiding principles for funding allocation

Equity – All community organisations will have an equitable opportunity to be considered for funding. Community boards will ensure applicants are treated fairly and are provided with any support they may reasonably require in order to apply for funding. The legal status of a community organisation will not be a barrier to funding so long as the organisation can demonstrate that it is established and operating as a not-for-profit and can provide final accountability.

Avoidance of conflicts of interest – It's not uncommon for community board members to be a part of various community organisations and projects. Community board members are required to declare a conflict of interest if a community group they belong to is applying for funding. Any community board member with a conflict of interest must abstain from voting on the funding request.

Transparency – The Community Partnership Fund will be operated transparently in all stages of the process while protecting applicant confidentiality where required. Clear information on funding opportunities, dates, and criteria will be provided to communities in a timely manner. The community board will provide feedback to unsuccessful applicants.

Strategic alignment – Priority shall be given to funding applications that align with the outcomes of the community board plan for that area.

The four well-beings – Decisions on funding should consider how the funding request promotes the social, economic, environmental, and cultural well-being of the community in the present or in the future (Local Government (Community Well-being) Amendment Act 2019).

The four well-beings are reflected in council's proposed community outcomes for the 2021-2031 long term plan. These are as follows:

- Environment – kaitiakitanga for future generations
- Culture – inclusive, connected communities
- Economic – a diverse economy creating healthy and affordable lifestyles
- Social – empowered communities with the right tools to deliver the best outcomes

Consensus building – Community boards will seek to achieve consensus on all funding decisions in order to achieve and role-model collaboration.

Accountability – Community boards will be accountable to their communities for all funding decisions made. It is important for community boards to deliver good value for residents by supporting initiatives that are effective and which can produce clear benefits. All funding recipients will be required to account for how they have spent funds and report on what they have achieved.

v. Common approach to administration and accountability

- All community boards will be required to develop criteria for the distribution of funds. This criteria must align with the guiding principles for the fund and also with the outcomes of the community board plan for the area. Criteria must be available to potential applicants.
- This criteria should be reviewed upon the swearing in of a new community board and may be reviewed more frequently.
- There will be a standardised funding application and accountability form across all community boards to enable administrative consistency.
- Application information will be included in the community boards meeting agenda.
- Each applicant will be given an opportunity to speak to their application if they choose to.
- When making decisions, community boards will use their criteria to assess applications.
- Unspent money from the Community Partnership Fund cannot be carried over to the next year.
- Each community board has the delegated authority to consider a rate to increase the amount available for distribution – this needs to be recommended to Council.
- When consensus cannot be reached and all attempts to reach consensus have been exhausted, a decision may be made by a simple majority.
- Total funding amounts for the 2020/21 financial year for each Community Board can be found in Appendix A.

vi. Timeline

11 February 2020 – A draft of the Community Partnership Fund Guiding Principles is presented to the Community and Strategy Committee for endorsement.

March/April 2020 – Workshops are held with community boards to develop their funding criteria for the Community Partnership Fund.

6 May 2020 – Funding criteria for each community board is presented to the Community and Strategy Committee for endorsement.

1 July 2020 – Community Partnership Fund comes into effect.

Appendix A

The following table illustrates the 2020/2021 allocation of the Community Partnership Fund for each of the Community Boards.

Council agreed at its July 2019 meeting to change the way they allocate funding to community groups.

As of 1 July 2020, each community board has a one-off allocation of \$25,473 to be spent in the 2020/2021 year from the Community Initiatives Fund reserve (refer to column B in the table below). Additionally, each community board will receive an annual amount calculated on an equal share of 50% of the funds, and the remaining 50% allocated on population base (refer to column A in the table below).

The money is rated from the District, any amount not utilised at the end of the financial year will be retained in a district reserve for allocation by Council to district-wide projects and initiatives.

The community board may wish to consider adding additional local rates funding to further support their local initiatives and increase the amount available to allocate by way of the Community Partnership Fund. This will require the community board to determine an extra amount it wishes to allocate and locally rate accordingly.

Community Board	50% pa population and 50% pa equal distribution (A)	One-off contribution to boards from community initiatives reserve (B)	Total funding available for 2020/2021 (C)
Ardlussa	\$6,338	\$25,473	\$31,811
Fiordland	\$7,988	\$25,473	\$33,461
Northern	\$6,069	\$25,473	\$31,542
Oraka Aparima	\$7,136	\$25,473	\$32,609
Oreti	\$13,672	\$25,473	\$39,145
Stewart Island/Rakiura	\$4,387	\$25,473	\$29,860
Tuatapere Te Waewae	\$5,898	\$25,473	\$31,371
Wallace Takitimu	\$8,020	\$25,473	\$33,493
Waihopai Toetoe	\$11,213	\$25,473	\$36,686

Exclusion of the public: Local Government Official Information and Meetings Act 1987

Recommendation

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

C8.1 Rental valuation for Council owned property

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Rental valuation for Council owned property	<p>s7(2)(i) - the withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>To enable staff to negotiate a deed of lease with Active Southland without prejudice or disadvantage.</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.