
Oreti Community Board

OPEN MINUTES

Unconfirmed

Minutes of a meeting of Oreti Community Board held in the Wallacetown Community Centre, 57 Dunlop Street, Wallacetown on Monday, 16 June 2025 at 6:02pm - 9:33pm.

PRESENT

Chairperson	Katie Allan
Deputy chairperson	Philip Dobson
Members	Dave Diack
	Tracy Kennedy
	Colin Smith
	Jamie Winsloe
	Councillor Christine Menzies

APOLOGIES

Chris Herud

IN ATTENDANCE

Democracy advisor	Michal Gray
Community leadership manager	Jared Cappie
Group manager customer and community wellbeing	Sam Marshall
Community leadership manager	Jared Cappie
Community facilities manager	Mark Day
Contracts and programme lead	Lance Spencer
Community liaison officer	Gordon Crombie
Sara-Jane Fitzgerald	Property Advisor

1 Apologies

An apology was received from Chris Herud.

Moved Chairperson Allan, seconded Colin Smith and **resolved:**

That the Oreti Community Board accept the apology.

2 Leave of absence

Councillor Menzies requested a leave of absence from 7 – 19 August.

Moved Chairperson Allan, seconded Colin Smith and **resolved:**

That the Oreti Community Board approve the leave of absence.

3 Conflict of interest

Councillor Menzies declared a conflict in relation agenda item 7.9 Community partnership fund due to being a member of Winton Walk Group and being chairperson of Central Southland Charitable Trust. Councillor Menzies advised that she would not vote on the item.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Resolution

Moved Chairperson Allan, seconded Dave Diack **and resolved:**

That the Oreti Community Board confirms the minutes of the meeting held on 14 April 2025 as a true and correct record of that meeting.

6 Public forum

Neville Stirling and David Cain spoke to the Oreti Community Board on drainage and other matters relating to Centre Bush and Limehills.

Reports

7.1 Chairperson's report

Record No: R/25/6/27306

Chairperson Allan presented her report.

Moved Chairperson Allan, seconded Colin Smith recommendation a)

That the Oreti Community Board:

- a) **receives the report titled "Chairperson's report".**

Carried

Moved Chairperson Allan, seconded Deputy Chairperson Dobson the following motion:

That the Oreti Community Board:

- b) **agrees the Winton RSA to exclusively use the Committee Room free of charge to display their memorabilia indefinitely and recommends Council seeking a Memorandum of Understanding with the Winton RSA, highlighting that the set-up and maintenance of the displays/exhibitions is the responsibility of the Winton RSA and that it is the expectation of the Oreti Community Board that exhibitions will be open to the public whenever possible.**

Carried

Moved Chairperson Allan, seconded Colin Smith the following motion:

That the Oreti Community Board:

- c) **agrees to submitting that the board recommends to Council to:**
- **include definitions of the words 'Working Dog' and 'Guide Dog'**
 - **include exemption for 'Guide Dogs' for all 'Dogs are Prohibited' areas**
 - **reduce the 'Dogs are Prohibited' area to the playground only in Dipton**
 - **remove the school as 'Dogs are Prohibited' area in Wallacetown as this land is not Council owned/controlled**
 - **remove the playground on Eglington St in Winton as 'Dogs are Prohibited' area as this land is not Council owned/controlled**
 - **remove 'Dogs are Prohibited' area in Winton from Bute St to George St (leave Anzac Oval)**

Carried

Moved Chairperson Allan, seconded Jamie Winsloe the following motion:

That the Oreti Community Board:

- d) **that the board requests staff prepare an unbudgeted expenditure report for the next meeting to bring the budget for P-11436 Wallacetown Tree Removal Western Boundary forward from 2026/27 to 2025/26 and to provide a revised estimate.**

Carried

Moved Chairperson Allan, seconded Deputy Chairperson Dobson the following motion:

That the Oreti Community Board:

- e) **agrees to add the installation of a pump track to the scope of Wallacetown Recreation Project P-10829 subject to the design and costs being approved by the board. And requests staff to provide a report with estimates and actuals to date of the project to the 18 August 2025 meeting of the board.**

Carried

7.2 Dipton hall - unbudgeted expenditure request

Record No: R/25/5/25316

Community facilities manager, Mark Day presented this report.

The purpose of the report was to seek approval for unbudgeted expenditure for the cost overrun in the Dipton hall business unit of up to \$9,500 and for the board to decide on the funding sources.

Resolution

Moved Colin Smith, seconded Deputy Chairperson Dobson **and resolved:**

That the Oreti Community Board:

- a) **receives the report titled "Dipton hall - unbudgeted expenditure request".**
- b) **determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **agrees to approve unbudgeted expenditure of up to \$9,500 for the operational cost overrun in the Dipton Hall business unit to be funded from the Dipton Community Centre reserve with the remainder being funded from the interest component of the Dipton General Reserve.**

Carried

The meeting adjourned at 7:36 pm and reconvened at 7:46 pm.

7.3 Dipton hall roof - unbudgeted expenditure request

Record No: R/25/5/25272

Community facilities manager, Mark Day presented this report.

The purpose of the report was to seek approval for unbudgeted expenditure for the cost overrun on the replacement of the hall roof.

Resolution

Moved Chairperson Allan, seconded Colin Smith **and resolved:**

That the Oreti Community Board:

- a) **receives the report titled "Dipton hall roof - unbudgeted expenditure request".**
- b) **determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.**

- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **agrees to approve unbudgeted expenditure of up to \$16,000 for the cost increases associated with the roof replacement at the Dipton hall to be funded from the interest from the Dipton General Reserve and the remainder from the Dipton Hall Reserve.**

Carried

Chairperson Allan returned the board to agenda item 7.1 to allow the board member to provide updates on areas of interest in the community.

7.4 Winton Maternity Centre - unbudgeted expenditure request

Record No: R/25/6/25497

Community facilities manager, Mark Day presented this report.

The purpose of this report was to seek approval for unbudgeted expenditure for operational costs at the Winton maternity centre.

Councillor Menzies declared a conflict of interest in relation to this item because she is director of the lessee, Winton Medical Services Limited and did not vote on this item.

Resolution

Moved Chairperson Allan, seconded Deputy Chairperson Dobson **and resolved:**

That the Oreti Community Board:

- a) **receives the report titled "Winton Maternity Centre - unbudgeted expenditure request".**
- b) **determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **agrees to approve unbudgeted expenditure of up to \$5,500 for the cost overrun in the Winton Maternity Centre business unit to be funded from the Winton Medical Centre Reserve.**

Carried

7.5 Contract renewal agreed levels of service

Record No: R/25/4/14346

Purpose

The purpose of this report is to seek approval from the Oreti Community Board for the levels of service and areas to be included in the future mowing, toilet cleaning and gardening contracts.

Resolution

Moved Chairperson Allan, seconded Jamie Winsloe **and resolved:**

That the Oreti Community Board:

- a) **Receives the report titled “Contract renewal agreed levels of service”.**
- b) **Determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) ~~**staff request that the Oreti Community Board provide the contact details of any contractors who may be interested in the upcoming contract renewal or carrying out general maintenance and improvement works for Council.**~~
requests staff to release separate tender documents for each service and the board notes its preference to accept separate contracts for the mapped areas as contained in Attachment A.
- e) **Agrees to approve the areas and levels of service identified in the attachments to this report:**
 - **Contract renewal map – Oreti community board towns 2025**
 - **Oreti community board area analysis**
 - **Community Facilities Levels of Service for Contract Renewal 2025**
 - **Contract renewal timeline.**

Carried

7.6 Community board reporting

Record No: R/25/5/24740

Community leadership manager, Jared Cappie presented this report that informed the board of the community leadership, operational and Council activities in the board area and across the district.

Resolution

Moved Chairperson Allan, seconded Deputy Chairperson Dobson **and resolved:**

That the Oreti Community Board:

- a) receives the report titled “Community board reporting”.

Carried

7.7 Councillor update

Record No: R/25/6/25578

Councillor Menzies presented the Councillor update.

Resolution

Moved Colin Smith, seconded Deputy Chairperson Dobson **and resolved:**

That the Oreti Community Board:

- a) receives the report titled “Councillor update”.

Carried

7.8 Update on 2025 triennial election

Record No: R/25/5/23263

Democracy advisor, Michal Gray presented this report which provided an update and general information on the local government 2025 triennial election.

Resolution

Moved Chairperson Allan, seconded Jamie Winsloe **and resolved:**

That the Oreti Community Board:

- a) receives the report titled “Update on 2025 triennial election”.
- b) notes the following key dates in relation to the 2025 triennial election:
- 4 July 2025 – nominations open
 - 15 July 2025 – candidate information session
 - 16 July 2025 – candidate information session
 - 1 August 2025 – nominations close at 12 noon
 - 9 to 22 September 2025 – delivery of voting documents
 - 11 October 2025 – election day (voting closes at 12 noon)
- c) notes the Local Government Commission determination for the Southland District, released on 29 January 2025, will apply from the commencement of the 2025-2028 triennium.
- d) notes that, the elected members of the 2022-2025 triennium will cease to hold office on the day after the day the official results of the 2025-2028 election are declared by public notice, unless they are re-elected

Carried

7.9 Community partnership fund - funding applications March 2025 funding round.

Record No: R/25/4/18772

Community liaison officer, Gordon Crombie presented this report. The purpose of this report was for the Oreti Community Board to allocate funding for the March 2025 round of the Oreti Community Partnership Fund.

Mr Crombie advised that the Oreti Community Board has \$13,548 available to allocate through the Oreti Community Partnership Fund in the 2024/2025 financial year, and a total of \$26,159 was received in requests.

Resolution

Moved Chairperson Allan, seconded Jamie Winsloe **and resolved:**

That the Oreti Community Board:

- a) **receives the report titled "Community partnership fund - funding applications March 2025 funding round."**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **receives applications from the following:**
 - 1. Winton Walk Group**
 - 2. Central Southland Toy Library**
 - 3. Southern Cancer Society Trust**
 - 4. Winton Business Association**
 - 5. Central Southland Junior Hockey Club**
 - 6. Central Southland Netball Centre**
 - 7. Winton School**
 - 8. Central Southland Hospital Charitable Trust**
- e) **approves a grant of \$1,166 to the Winton Walk Group for assistance towards the cost of bus travel.**
- f) **approves a grant of \$993 to the Central Southland Toy Library for assistance towards the cost of toys and resources.**
- g) **declines a grant of \$500 to the Southern Cancer Society Trust for assistance towards the cost of vouchers.**

- h) declines a grant of \$4,000 to the Winton Business Association for assistance towards the costs of the monthly community newsletter.
- i) approves a grant of \$1,583 to the Central Southland Junior Hockey Club for assistance towards the costs of goalkeeper equipment.
- j) approves a grant of \$6,223 to the Central Southland Netball Centre for assistance towards the costs of repairs and maintenance.
- k) declines a grant of \$2,000 to Winton School (and partnering schools) for assistance towards the costs to run the 'True in Nature' programme.
- l) approves a grant of \$3,583 to the Central Southland Hospital Charitable Trust for assistance towards the operational costs for the Winton Community Support Worker.

Councillor Menzies did not vote on this resolution

Carried

7.10 Oreti Community Board criteria for community partnership fund

Record No: R/25/5/24528

Community liaison officer, Gordon Crombie presented this report. The purpose of this report was to seek endorsement and confirmation from the Oreti Community Board for the criteria of the Community Partnership Fund as a result of correspondence and discussion with board members.

Resolution

Moved Chairperson Allan, seconded Deputy Chairperson Dobson **and resolved:**

That the Oreti Community Board:

- a) receives the report titled "Oreti Community Board criteria for community partnership fund".
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) confirms the criteria for the distribution of the Community Partnership Fund for the Oreti Community Board:
 - applications must directly benefit the Oreti Community Board area
 - there is no cap on the amount applicants can request
 - co-funding is preferable, but not essential
 - more than one quote is preferable, but if not possible an explanation why will be sufficient

- applicants may be invited to speak to the board
- applicants do not have to be a legal entity to apply

The following will not be considered:

- applications for fundraising events or activities intended to generate a profit
- applications relating to improvements to council-owned facilities and assets
- applications for room hire and catering

Carried

Public excluded

Exclusion of the public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Deputy Chairperson Dobson, seconded Chairperson Allan **and resolved:**

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

C8.1 Rental valuation for Council owned property

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Rental valuation for Council owned property	<p>s7(2)(i) - the withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>To enable staff to negotiate a deed of lease with Active Southland without prejudice or disadvantage.</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

The public were excluded at 9:05 pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded in public excluded at 9:33 pm

Confirmed as a true and correct record of a meeting of the Oreti Community Board held on 16 June 2025

DATE:.....

CHAIRPERSON:.....