



Stewart Island/Rakiura Community Board

OPEN MINUTES

Minutes of a meeting of Stewart Island/Rakiura Community Board held in the Stewart Island Pavilion, Ayr St, Oban on Thursday, 12 June 2025 at 9.47am. (9.47am – 11.31am)

PRESENT

Chairperson	Aaron Conner
Deputy chairperson	Aaron Joy
Members	Daniel Meads
	Andrea Young
	Councillor Jon Spraggon

APOLOGIES

Mike Douglass
Rakiura Herzhoff

IN ATTENDANCE

Committee advisor	Fiona Dunlop
Community partnership leader	Karen Purdue

Deputy Chair Aaron Joy opened the meeting in the absence of Chair Conner.

1 Apologies

There were apologies from Michael Douglass and Rakiura Herzhoff, an apology for lateness from Chair Aaron Conner and an apology for an early departure from Andrea Young.

Resolution

Moved Cr Spraggon, seconded Daniel Meads and **resolved:**

That the Stewart Island/Rakiura Community Board accept the apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Resolution

Moved Daniel Meads, seconded Andrea Young and **resolved:**

That the Stewart Island/Rakiura Community Board confirms the minutes of the meeting held on 10 April 2025 as a true and correct record of that meeting.

6 Public participation

There was no public participation.

(Chair Conner joined the meeting at 9.55am.)

Reports

7.1 Community update

Record No: R/25/5/23629

Department of Conservation staff member Britt Matthias updated board members on many topics.

The following were highlighted:

- Ulva Island incursion response is in its 22nd week, with staff meeting with trappers at bait stations one week and then at traps the next week.
- There have been 22 Hoiho rehabilitated and others assessed in the field that did not require assistance.
- Swing bridge re-route complete.
- Winton Rotary Club had assisted with the work undertaken at Fred's Camp.
- Huts are stocked with firewood for the winter.

Stuart Newton representing Future Rakiura addressed the meeting and updated the members and particularly highlighted:

- Sixty people had attended the recent meeting with Mayor Scott
- Mamaku Point orienteering course is in the process of having the marker posts

Senior Constable Stuart Newton (New Zealand Police) addressed the meeting on policing on Stewart Island/Rakiura.

He advised:

- Parking has been good in general with good compliance and that some infringement notices issued.
- His appreciation for the updates received on roadworks being undertaken on the Island.
- That there had recently been an accident on the Island which he had attended and had completed official police paperwork that will feed into NZTA accident reporting data.

Resolution

Moved Cr Spraggon, seconded Deputy Chairperson Joy **and resolved:**

That the Stewart Island/Rakiura Community Board:

- a) Acknowledges the attendance of representatives from community agencies at the meeting.**

7.2 Contract renewal agreed levels of service

Record No: R/25/5/19227

Contracts and Programme Lead – Lance Spencer was in attendance for this item.

The purpose of the report was to seek approval from the Stewart Island/Rakiura Community Board for the levels of service and areas to be included in the future mowing, toilet cleaning and gardening contracts.

During discussing the Board noted that one contractor will do all the mowing on the Island and extra mows can be undertaken by request from the Community Board and be charged at a square metre rate.

Resolution

Moved Cr Spraggon, seconded Chairperson Conner **recommendations a to c, d (with an addition), e and new f (as indicated) and resolved:**

That the Stewart Island/Rakiura Community Board:

- a) receives the report titled "Contract renewal agreed levels of service"
- b) determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter
- d) agrees to the staff request that the Stewart Island/Rakiura Community Board provide the contact details of any contractors who may be interested in the upcoming contract renewal or carrying out general maintenance and improvement works for Council.
- e) agrees to approve the areas and levels of service identified in the attachments to this report:
 - contract renewal mowing areas - Stewart Island
 - Stewart Island Rakiura community board area analysis
 - community facilities levels of service for contract renewal 2025
 - contract renewal timeline.

New f) agrees that one contractor will do all the mowing on the Island and extra mows can be undertaken by request from the Community Board and be charged at a square metre rate.

7.3 SIESA PowerNet Monthly Report

Record No: R/25/6/26175

Community Partnership Leader – Karen Purdue was in attendance for this item.

The purpose of the report was to provide for your information, PowerNet's monthly report for SIESA for March and April 2025.

Resolution

Moved Deputy Chairperson Joy, seconded Andrea Young **and resolved:**

That the Stewart Island/Rakiura Community Board:

- a) receives the report titled “SIESA PowerNet Monthly Report”.

(Andrea Young left the meeting at 10.38am.)

7.4 Update on 2025 triennial election

Record No: R/25/5/23262

Committee advisor – Fiona Dunlop was in attendance for this item.

The purpose of the report was to provide an update and general information on the upcoming local government 2025 elections.

The report highlighted key dates in the process.

Resolution

Moved Cr Spraggon, seconded Daniel Meads **and resolved:**

That the Stewart Island/Rakiura Community Board:

- a) receives the report titled “Update on 2025 triennial election”.
- b) notes the following key dates in relation to the 2025 triennial election:
 - 4 July 2025 – nominations open
 - 15 July 2025 – candidate information session
 - 16 July 2025 – candidate information session
 - 1 August 2025 – nominations close at 12 noon
 - 9 to 22 September 2025 – delivery of voting documents
 - 11 October 2025 – election day (voting closes at 12 noon)
- c) notes the Local Government Commission determination for the Southland District, released on 29 January 2025, will apply from the commencement of the 2025-2028 triennium.
- d) notes that, the elected members of the 2022-2025 triennium will cease to hold office on the day after the day the official results of the 2025-2028 election are declared by public notice, unless they are re-elected

7.5 Community board reporting

Record No: R/25/5/24805

Community Partnership Leader – Karen Purdue was in attendance for this item.

The purpose of the report was to update the board of the community leadership, operational and Council activities in the board area and across the district.

Resolution

Moved Daniel Meads, seconded Deputy Chairperson Joy **and resolved:**

That the Stewart Island/Rakiura Community Board:

- a) receives the report titled “Community board reporting” dated 28 May 2025.

7.6 Councillor update

Record No: R/25/6/25574

Councillor Spraggon took the Board through the which highlighted items that the Finance and Assurance Committee and Council had considered at their meetings from 2 April 2025 to 14 May 2025.

Resolution

Moved Cr Spraggon, seconded Deputy Chairperson Joy **and resolved:**

That the Stewart Island/Rakiura Community Board:

- a) receives the report titled “Councillor update”.

7.7 Chairperson's report

Record No: R/25/5/23736

Chair Conner took the Board through his report and particularly highlighted:

- Stewart Island/Rakiura Energy solution – awaiting further information on where to next and funding
- Ulva Island wharf – awaiting on the engineers to confirm what is happening with the piles and other important components for the wharf
- Ulva Island wharf school visits are difficult to undertake due to wharf issues
- Golden Bay walkway track funding has been received for stage 2
- Predator Free Rakiura – there have been a couple of meetings and had speakers talk to them about 1080 drops in another part of New Zealand
- Recycling and green waste review – no date set yet. Invercargill staff are to meet with the Board in due course
- Emergency Management plan/Traill Park lease agreements – Board discussed that there isn't enough room in the building at Traill Park to hold equipment. A report would need to come to the Board to revisit the lease arrangements
- Dog enforcement – Board are still waiting to find out where the dog pound kennel is on the Island. Staff have been approached to locate the kennel. The Board would also like to know what is happening with a dog control officer.
- Speed bump removal – speed bumps have to be removed for resealing but are likely to be relocated after the reseal. The Board would like other options for traffic calming considered

- Stewart Island News/community updates – Councillor Spraggon will be compiling a Community Board/Council update for the next publication
- Mowing contract review – this was considered by the Board earlier in the meeting.

Chair Conner advised that he had received communication from the Department of Conservation regarding permission to erect sea lion warning signs at Watercress slip ramp, Glory Bay shelter, Half Moon Bay slip ramp, Mill Creek Inlet, Butterfields Beach and Horseshoe Bay.

The Board discussed the request and agreed to not approve the signs and suggested that information be provided to accommodation providers in an A4 information sheet of being aware of sea lions and to be aware of them.

(During discussion on the chairs report, Andrea Young returned to the meeting at 11.12am.)

Resolution

Moved Deputy Chairperson Joy, seconded Daniel Meads **recommendation a and a new b (as indicated) and resolved:**

That the Stewart Island/Rakiura Community Board:

- a) receives the report titled “Chairperson's report”.

New b) sends a letter to the Department of Conservation declining the request for permanent sea lion signs in the locations advised in their email of 13 May 2025 and suggest that information be provided to accommodation providers in an A4 information sheet of being aware of sealions and to be aware of them.

7.8 Next meeting

Record No: R/25/5/23630

Committee advisor – Fiona Dunlop was in attendance for this item.

The Board noted that their next meeting is to be at 9.45am on Thursday 14 August 2025.

Resolution

Moved Cr Spraggon, seconded Chairperson Conner **and resolved:**

That the Stewart Island/Rakiura Community Board:

- a) receives the report titled “Next meeting”.
- b) confirms that the next meeting of the Board is at 9.45am on Thursday 14 August 2025 to be held in The Pavilion, Ayr Street, Oban, Stewart Island/Rakiura.

The meeting concluded at 11.31am.

CONFIRMED AS A TRUE AND CORRECT RECORD OF A
MEETING OF THE STEWART ISLAND/RAKIURA
COMMUNITY BOARD HELD ON THURSDAY 12 JUNE
2025.

DATE:.....

CHAIRPERSON:.....