



Notice is hereby given that an Ordinary meeting of Southland District Tuatapere Te Waewae Community Board will be held on:

Date: Tuesday, 3 June 2025
Time: 3.30pm
Meeting room: Waiau Town and Country Club
Venue: 41 King Street
Tuatapere

Tuatapere Te Waewae Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Anne Horrell
Deputy chairperson	Blayne De Vries
	Wayne Edgerton
	Paula McKenzie
	Marilyn Parris
	Jo Sanford
	Councillor Derek Chamberlain

IN ATTENDANCE

Committee advisor	Rachael Poole
Community partnership leader	Stella O'Connor

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Full agendas are available on Council's website
www.southlanddc.govt.nz

Health and safety

Toilets – The location of the toilets will be advised at the meeting.

Earthquake – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate the building to a safe location.

Evacuation – Should there be an evacuation for any reason please exit via the exits indicated at the venue.

Phones – Please turn your mobile devices to silent mode.

Community board terms of reference

TYPE OF COMMITTEE	Community board (board)
RESPONSIBLE TO	Boards are responsible to Council Each board will also have relationships with Council committees (these committees are outlined in the delegations manual).
SUBCOMMITTEES	Some subcommittees will report to community boards – these are outlined in section 8.5 of the delegations manual.
MEMBERSHIP	Oreti and Waihopai Toetoe boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other boards have six members plus a member appointed by Council. The chairperson is elected by the board. Councillors who are not appointed to boards can only remain for the public section of the board meeting. They cannot stay for the public excluded section unless the board agrees.
FREQUENCY OF MEETINGS	Every second month, but up to 12 ordinary meetings a year with the approval of the chief executive.
QUORUM	Not less than four members
THE ROLE OF COMMUNITY BOARDS	<p>Governance</p> <p>Elected members are responsible for providing leadership, setting direction and for overseeing performance (at a high level).</p> <p>The chief executive and staff are responsible for management activities including the allocation of resources, overseeing the day to day operations of the community board, providing policy advice and implementing governance decisions.</p> <p>Roles outlined in the Local Government Act 2002</p> <ul style="list-style-type: none"> • appoint a chairperson and deputy chairperson • represent, and act as an advocate for, the interests of its community • consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the board • maintain an overview of services provided by the territorial authority within the community • prepare an annual submission to the territorial authority for expenditure within the community • communicate with community organisations and special interest groups within the community • undertake any other responsibilities that are delegated to it by the territorial authority. <p>Additional roles of boards</p>

	<p>Community wellbeing</p> <ul style="list-style-type: none"> a) promote the social, economic, environmental and cultural well-being of local communities b) monitor the overall well-being of local communities. <p>Community leadership</p> <ul style="list-style-type: none"> a) to provide leadership to local communities on the strategic issues and opportunities that they face b) identify key issues and opportunities that will affect the future of the board's community and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities c) promote a shared vision for the board's community and develop and promote ways to work with others to achieve positive outcomes d) provide a local community perspective on Council's long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities e) develop and manage community board plans including keeping these up to date and relevant to community needs and aspirations. <p>Engagement and relationships</p> <ul style="list-style-type: none"> a) to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community. <p>Advocacy</p> <ul style="list-style-type: none"> a) as part of the long term plan or annual plan process, prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest b) as part of the long term plan or annual plan process, outline the relative priorities for the delivery of District services and levels of service within the board area (Council sets the levels of service for District Activities⁽ⁱ⁾ if a board seeks a higher level of service, they need to recommend that to Council, and the higher level of service will need to be funded in an appropriate way (locally). <p>Local activities</p> <p>For local activities⁽ⁱⁱ⁾</p> <ul style="list-style-type: none"> a) recommend to Council levels of service⁽ⁱⁱⁱ⁾ and budgets for local activities, having regard to Council budgets in the long term plan or annual plan process b) recommend to Council rates, user charges and fees to fund local activities
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	<ul style="list-style-type: none"> c) recommend to Council or a relevant committee the approval of project definitions or business cases and procurement plans for capital expenditure over \$300,000 d) recommend to Council or a relevant committee unbudgeted capital expenditure e) monitor the services Council delivers its communities and assess the extent these services meet community needs or the expected level of service f) support the development of local management plans where required by statute or in support of the district plan, or other plans (reserves, harbours, or other community facilities). <p>These plans should then be recommended to Council. There are times when local management plans^(iv) should not be developed</p> <p>Environmental management and spatial planning</p> <ul style="list-style-type: none"> a) provide comment on resource consent applications referred to the community board for comment b) to make recommendations to Council about bylaws and about enforcing bylaws within the community, having regard to the need to maintain consistency across the District c) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol, where statutory ability exists to seek such feedback d) provide input into regulatory activities not otherwise specified above, where process allows e) recommend to Council initiating an appeal to the environment court on decisions relating to resource consent applications that the board has made submissions on f) provide support to the development of community plans for a civil defence emergency and the recovery afterwards.
DELEGATIONS	<p>In exercising the delegated powers, boards will operate within:</p> <ul style="list-style-type: none"> a) policies, plans, standards or guidelines that have been established and approved by Council b) the needs of the local communities c) the approved budgets for the activity. <p>Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers^(v).</p> <p>Community wellbeing</p> <ul style="list-style-type: none"> a) develop local strategies to improve areas of wellbeing (where a need has been identified)

	<p>b) to develop local community outcomes that reflect the desired goals for their community or place.</p> <p>Community board plans</p> <p>a) Regularly review and update the community board plan to keep the plan relevant.</p> <p>Decisions on locally funded assets and services</p> <p>a) accept donations of a local asset (e.g. a gas barbeque, park bench, etc) with a value of less than \$30,000</p> <p>b) approve project definitions or business cases for approved budgeted capital expenditure up to \$300,000.</p> <p>Unbudgeted expenditure</p> <p>a) approve unbudgeted operating expenditure for local activities of up to \$20,000</p> <p>b) approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan or long term plan</p> <p>c) authority to delegate to the chief executive, when approving a project definition or business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the annual plan or long term plan.</p> <p>Leases and licenses</p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, and subject to any relevant legislation and/or policy requirement, on behalf of Council;</p> <p>a) accept the highest tenders for rentals more than \$10,000</p> <p>b) approve the preferential allocation^(vi) of leases and licenses where the rental is \$10,000 or more per annum.</p> <p>Community assistance</p> <p>a) establish a system for prioritising allocations, based on criteria provided by Council</p> <p>b) grant funds from the Community Partnership Fund</p> <p>c) allocate bequests or grants generated locally, consistent with the terms of the bequest or grant fund.</p> <p>Northern Southland development fund</p> <p>a) the Northern board can make decisions regarding funding applications to the Northern Southland development fund.</p>
LIMITS TO DELEGATIONS	<p>Boards have no financial or decision-making delegations other than those specifically delegated by Council.</p> <p>Boards shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its long term plan or annual plan.</p>

	<p>In accordance with the provisions of section 39(2) of Schedule 7 of the Local Government Act 2022 the board may not incur expenditure in excess of the approved budget.</p> <p>Matters that are not delegated</p> <p>Council has not delegated to boards the power to:</p> <ul style="list-style-type: none"> a) make a rate or bylaw b) acquire, hold or dispose of property c) direct, appoint, suspend or remove staff d) engage or enter into contracts and agreements and financial commitments e) institute an action for recovery of any amount f) issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like; g) institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal to the environment court on decisions in respect to resource consent applications on which the board has made submissions.
CONTACT WITH MEDIA	<p>The board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media or outside agencies on behalf of Council on matters outside of the board's delegations.</p> <p>The leadership team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Council.</p>
REPORTING	<p>Boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>Copies of board meeting minutes are retained by Council.</p>

- (i) **District activities include:**
- a) community leadership at a district level (including district community grants)
 - b) wastewater
 - c) waste services
 - d) water supply
 - e) district open spaces (parks and reserves)
 - f) roading
 - g) district community services (library services, cemeteries, community housing and heritage/culture)
 - h) district community facilities (public toilets, library buildings, offices and amenity buildings)
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- i) environmental services (building services, resource management, environmental health, animal services, emergency management)
 - j) stormwater
 - k) corporate support services
- (ii) **Local activities include:**
 - a) community leadership at a local board level (including local community grants)
 - b) local community facilities (halls and other amenity buildings within Council's overarching policy for community facilities)
 - c) water facilities (boat ramps, wharves, jetties and harbour facilities)
 - d) local open spaces (parks and reserves, playgrounds and streetscapes)
 - e) parking limits, footpaths and streetlights
 - f) Te Anau/Manapouri Airport (Fiordland board)
 - g) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura board)
 - h) for the above two local activities only
 - recommend levels of service and annual budget to Council or a relevant committee
 - monitor the performance and delivery of the service
 - i) naming reserves, structures and commemorative places
 - j) authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places.
 - k) naming roads
 - l) authority to decide on the naming for public roads, private roads and rights of way
 - m) assisting the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.
- (iii) Levels of service is a term in asset management referring to the quality of a given service. Defining and measuring levels of service is a key activity in developing infrastructure asset management plans. Levels of service may be tied to physical performance of assets or be defined by customer expectation and satisfaction.
- (iv) Local management plans should not be developed where powers:
 - a) have been delegated to Council staff
 - b) would have significance beyond the board's area or otherwise involves a matter of national importance (Section 6 Resource Management Act 1991)
 - c) involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.
- (v) Local Government Act 2002, s.53
- (vi) A preferential allocation is when there is a preference that a lease or license is given to a particular person or group, rather than having an open process. For example, a neighbouring land owner or a community group that use a building may be asked if they want to lease the land/building, rather than giving the wider public the opportunity to tender or apply.

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of interest

Community board members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Extraordinary/urgent items

To consider, and if thought fit, to pass a resolution to permit the community board to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

5 Confirmation of minutes

5.1 Meeting minutes of Tuatapere Te Waewae Community Board, 01 April 2025

6 Public participation

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at www.southlanddc.govt.nz or by phoning 0800 732 732.



Tuatapere Te Waewae Community Board

OPEN MINUTES

(UNCONFIRMED)

Minutes of a meeting of Tuatapere Te Waewae Community Board held in the Waiau Town and Country Club, 41 King Street, Tuatapere on 01 April 2025 at 3.30pm. (3.32pm – 5.34pm)

PRESENT

Chairperson
Deputy chairperson
Councillors

Anne Horrell
Blayne De Vries
Wayne Edgerton
Paula McKenzie
Marilyn Parris
Jo Sanford
Councillor Derek Chamberlain

APOLOGIES

IN ATTENDANCE

Community partnership leader
Committee advisor

Stella O'Connor
Rachael Poole

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Resolution

Moved Marilyn Parris, seconded Paula McKenzie **and resolved:**

That the Tuatapere Te Waewae Community Board confirms the minutes of the meeting held on 4 February 2025 as a true and correct record of that meeting.

6 Public participation

There was no public participation.

Reports

7.1 Financial Report for the period ended 28 February 2025

Record No: R/25/3/12035

Community partnership lead, Stella O'Connor spoke to this report. Staff to clarify the two reserves relating to Orawia Hall and if they can be combined and to confirm that the income for the Tuatapere Hall is correct.

Income and capital expenses were lower than projected mainly due to the timing and these should be back on track by the end of the financial year.

Resolution

Moved Jo Sanford, seconded Cr Chamberlain **and resolved:**

That the Tuatapere Te Waewae Community Board:

- a) **receives the report titled "Financial Report for the period ended 28 February 2025".**

7.2 Contract renewal agreed levels of service

Record No: R/25/3/10320

Contracts and programme lead, Lance Spencer and GIS technician, Monique Corderiro Tavares spoke to this report and sought approval from the Tuatapere Te Waewae Community Board for the levels of service and areas to be included in the future mowing, toilet cleaning and gardening contracts.

The board asked for the section on McVicar Street to be included at mowing level 4 as it was not included on the map.

Staff are proposing to release the tender to the market in the final quarter of the 2025 calendar year to provide sufficient time to work through this process, and to allow successful contractors time to mobilise to start the new contracts on 1 July 2026.

Resolution

Moved Cr Chamberlain, seconded Deputy chair De Vries **and resolved:**

That the Tuatapere Te Waewae Community Board:

- a) **receives the report titled "Contract renewal agreed levels of service" dated 27 March 2025**
- b) **determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis**

of costs and benefits or advantages and disadvantages prior to making a decision on this matter

- d) agrees to approve the areas and levels of service identified in the attachments to this report:
- Contract renewal map – Tuatapere
 - Contract renewal maps - Orepuki, Monkey Island, Clifden and Monowai
 - Community facilities levels of service
 - Contract renewal timeline.

7.3 Unbudgeted expenditure request for a grant to Orepuki Community Promotions Charitable Trust - Historic railway water tower repair project brought forward

Record No: R/25/3/10615

Community partnership lead, Stella O'Connor spoke to this report and asked the Board to consider unbudgeted expenditure towards a grant to the Orepuki Community Promotions Charitable Trust (OCPCT) to restore the historical Orepuki railway water tower project brought forward.

Resolution

Moved Marilyn Parris, seconded Jo Sanford **and resolved:**

That the Tuatapere Te Waewae Community Board:

- a) receives the report titled "Unbudgeted expenditure request for a grant to Orepuki Community Promotions Charitable Trust - Historic railway water tower repair project brought forward"**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002**
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter**
- d) recommends to Council to approve unbudgeted expenditure of up to \$28,927 to be funded from the Hirstfield reserve towards a grant to the Orepuki Community Promotions Charitable Trust for the restoration work on the historical Orepuki railway water tower.**

7.4 Community board reporting

Record No: R/25/3/11032

Community partnership lead, Stella O'Connor updated the board of the community leadership, operational and Council activities in the board area and across the district.

Active Southland will gather insights from playgroup and local schools on what they would like to see in the Jack and Mattie Memorial Park playground, as some of the play equipment is nearing its' end of life.

Monkey Island project is looking to gather local voice and feedback on what they would like this to look like. The board have requested an update to the Orawia Hall Committee on the progress of the insurance claim, so that they are aware of what is happening in this space.

The board asked staff to progress an unbudgeted expenditure report for Elder Park around spraying and planting in trees.

Resolution

Moved Deputy chair De Vries, seconded Wayne Edgerton **and resolved:**

That the Tuatapere Te Waewae Community Board:

- a) **receives the report titled "Community board reporting".**

7.5 Chairperson's report

Record No: R/25/3/13022

Chair Horrell tabled her report, which is attached to these minutes.

Updates from the board:

- Tuatapere swimming pool have been successful in recruiting some new members to their committee, but are still looking for some more
- swimming club have held their swimming championships
- school athletics have been held at Waiau Area School, with a number of students representing their respective schools at zone
- Hauroko Primary School are attending the Agrikids challenge being held on Winton
- Central Western archives have been successful with their application for operational expenses to Lotteries NZ
- Tuatapere Toy library duck race was again a success this year
- HumpRidge Track has an increase of around 1000 walkers this season and the Trust is going through the process of setting up an enhanced community grant scheme
- Railway station upgrade is going well – outside nearly completed and around five months of work to complete the inside
- RSA hall bookings starting to get busy, line dancing and smallbore rifling have started
- Orepuki are holding a quiz night on Tuesday
- SPOT and Clifden Domain have been quiet
- Waiau Star preseason games done, three home games for the team over the next month

- netball and squash competitions are about to start
- golf club has a successful celebration and two new life members were inducted – Wayne Laurie and Nigel Fowle
- community housing – board to speak with staff around finding a solution access during an emergency as the spare keys are held in Riverton.

Resolution

Moved Wayne Edgerton, seconded Paula McKenzie **and resolved:**

That the Tuatapere Te Waewae Community Board:

- a) **receives the report titled “Chairperson's report”.**

7.6 Councillor update

Record No: R/25/3/13023

Councillor Chamberlain spoke to this report. In addition to the report, Cr Chamberlain let the board know that the Tuatapere water treatment plant has had an upgrade, with a new UV filter added.

Resolution

Moved Paula McKenzie, seconded Jo Sanford **and resolved:**

That the Tuatapere Te Waewae Community Board:

- a) **receives the report titled “Councillor update”.**

Group manager strategy and partnerships, Vibhuti Chopra introduced herself , spoke about her local government background and shared that she has been in this role now for around nine months.

The meeting concluded at 5.34pm.

Confirmed as a true and correct record of a meeting of the Tuatapere Te Waewae Community Board held on 1 April 2025.

DATE:

CHAIRPERSON:

Community partnership fund applications - March 2025 funding round

Record no: R/25/4/18608

Author: Gordon Crombie, Community liaison officer

Approved by: Sam Marshall, Group manager customer and community wellbeing

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is for the Tuatapere Te Waewae Community Board to allocate funding for the March 2025 round of the Tuatapere Te Waewae Community Partnership Fund.

Executive summary

- 2 A total of four applications have been received for the March 2025 funding round of the Tuatapere Te Waewae Community Partnership Fund. The applications are included as an attachment to this report. Please note that the attachments to the applications (including financials) are not attached to this report as they contain information sensitive to applicants' privacy. These attachments were provided to the community board with the applications for their perusal prior to the meeting.
- 3 The Tuatapere Te Waewae Community Board has \$8,309 available to allocate through the Tuatapere Te Waewae Community Partnership Fund in the 2024/2025 financial year. This is the second of two funding rounds in the 2024/2025 financial year.
- 4 There is a total of \$19,820.41 in requests for this round of funding.

Recommendation

That the Tuatapere Te Waewae Community Board:

- a) receives the report titled “Community partnership fund applications - March 2025 funding round”.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) receives applications from the following:**
 - 1. Western Southland Wool and Craft Group**
 - 2. Orepuki Community Promotions Charitable Trust**
 - 3. Orepuki Volunteer Fire Brigade**
 - 4. Tuatapere and Districts Promotions Inc**
- e) approves/declines a grant of \$1,684 to the Western Southland Wool and Craft Group to assist with the costs of the ‘Have a Go Kids Fibre Craft Corner’.**
- f) approves/declines a grant of \$3,136.41 to the Orepuki Community Promotions Charitable Trust to assist with the costs of the supply and fitting of a defibrillator.**
- g) approves/declines a grant of \$7,500 to the Orepuki Volunteer Fire Brigade to assist with costs to replace three water tanks.**
- h) approves/declines a grant of \$7,500 to Tuatapere and Districts Promotions Inc to assist with costs for computers and equipment for the Central & Western Archives.**

Background

- 5 Southland District Council’s community assistance activity seeks to contribute to a District of ‘proud, connected communities that have an attractive and affordable lifestyle’ by enabling Southland’s communities to be desirable places to live, grow up, work, run a business, raise a family and enjoy a safe and satisfying life. Through providing financial assistance by way of grant funding, community groups and individuals are supported to undertake their desired activities.
- 6 A review of the community assistance activity was completed in early 2019. The purpose of this review was to ensure that Council is providing assistance in a considered and prudent manner to ensure efficient and effective outcomes for the communities they support. It was recommended that there should be a significant change in the way that Council administers the Community Initiatives Fund. Subsequently, in July 2019 Council resolved to disestablish the Community Initiatives Fund and

Tuatapere Te Waewae Community Board

3 June 2025

to establish the Community Partnership Fund whereby the nine community boards in the district will allocate funding directly to their communities.

- 7 It was recommended that there should be a significant change in the way that Council administers the Community Initiatives Fund. Subsequently, in July 2019 Council resolved to disestablish the Community Initiatives Fund and to establish the Community Partnership Fund whereby the nine community boards in the district will allocate funding directly to their communities.
- 8 The Tuatapere Te Waewae Community Board set the following criteria for their Community Partnership Fund:
 - funding requests must be for not-for-profit purposes
 - community groups do not have to be a legal entity to apply, and individuals will be considered on a case by case basis
 - preference will be given to projects that directly benefit the community board area and its residents
 - there is no cap on the amount applicants can request
 - applicants should be able to demonstrate some degree of self-fundraising towards their project, this will be assessed on a case by case basis
 - for projects involving capital works, it is expected that the applicant provides two quotes for the works, but if it is not possible to get more than one quote it will be expected that there is an explanation for this
 - applicants will be invited to speak to the board about their funding request and project
 - this criteria may be reviewed by the Board as and when required.

Applicants meeting criteria

Criteria	Western Southland Wool and Craft Group	Orepuki Community Promotions	Orepuki Volunteer Fire Brigade	Tuatapere and Districts Promotions Inc
Not-for-profit	yes	yes	yes	yes
Benefit the community	yes	yes	yes	yes
Co-funding	yes	yes	yes	yes
More than one quote	n/a	n/a	n/a	n/a

Applications received

Applications received	4
Total amount requested	\$19,820.41
Funds available	\$8,309

1 Western Southland Wool and Craft Group

Request assistance towards the costs of the 'Have a Go Kids Fibre Craft Corner'.

Total project cost **\$2,162**

Amount requested – 78% **\$1,684**

2 Orepuki Community Promotions Charitable Trust

Request assistance with the costs of the supply and fitting of a defibrillator.

Total project cost **\$4,136.41**

Amount requested – 76% **\$3,136.41**

3 Orepuki Volunteer Fire Brigade

Request assistance towards the costs of replacing three water tanks.

Total project cost **\$27,439**

Amount requested – 27% **\$7,500**

4 Tuatapere and Districts Promotions Inc

Request assistance towards the costs of computers and equipment for the Central and Western Archive.

Total project cost **\$7,603.12**

Amount requested – 98% **\$7,500**

Previous funding received from applicants

Tuatapere Te Waewae Community Board

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Applicant name	Previous funding	Accountabilities received
Western Southland Wool and Craft Group	n/a	n/a
Orepuki Community Promotions Charitable Trust	Aug 2022 - \$550 – website development Aug 2021- \$1,000 – heritage brochure	yes yes
Orepuki Volunteer Fire Brigade	n/a	n/a
Tuatapere and Districts Promotions Inc	Aug 2023 – \$1,000 – computer equipment (CWA) March 2023 – \$1,438 – computer equipment (CWA) Aug 2022 - \$1,500 – computer equipment (applied under CWA) Aug 2020 - \$20,000 – installation of flagtrax	yes yes yes

Issues

- 9 There are no issues to consider.

Factors to consider

Legal and statutory requirements

- 10 There are no legal or statutory requirements to consider.

Community views

- 11 The board, as representatives of the Tuatapere Te Waewae Community Board area will consider each application and how it benefits their communities and aligns with the community board's vision and community outcomes.

Vision – Tuatapere Te Waewae is an attractive, vibrant, and involved community.

Community outcomes –

- a community that attracts businesses, people and visitors resulting in economic growth (outcome 1)
- a healthy, safe and connected community with access to quality services and facilities (outcome 2)
- a community that celebrates and protects its history and heritage (outcome 3)

Tuatapere Te Waewae Community Board

3 June 2025

Applicant	Application purpose	Community plan outcomes
Western Southland Wool and Craft Group	Request assistance towards the costs of 'Have a Go Kids Fibre Craft Corner'.	Meets outcomes 1, 2 & 3
Orepuki Community Promotions Charitable Trust	Request assistance towards the costs of the supply and fitting of a defibrillator.	Meets outcome 2
Orepuki Volunteer Fire Brigade	Request assistance towards the costs of three water tanks.	Meets outcome 2
Tuatapere and Districts Promotions Inc	Requests assistance towards the costs of computers and equipment.	Meets outcomes 1, 2 & 3

Costs and funding

- 12 The Tuatapere Te Waewae Community Board has \$8,309 available to allocate in the 2024/2025 financial year.
- 13 There is a total of \$19,820.41 in requests for this round of funding.

Policy implications

- 14 There are no policy implications.

Analysis

Options considered

- 15 The options for consideration are to allocate funding pursuant to the funding criteria set by the community board or decline the applications.

Analysis of Options

Option 1 – Approve and allocate funding pursuant to the funding criteria set by the community board.

Advantages	Disadvantages
<ul style="list-style-type: none">support community groups to achieve local initiatives.	<ul style="list-style-type: none">there are no disadvantages.

Option 2 – Declines the applications.

Advantages	Disadvantages
<ul style="list-style-type: none">there are no advantages.	<ul style="list-style-type: none">no funds awarded could hinder the progress of community-led development due to lack of financial supportas funds come from rates there may be a negative perception from the community.

Assessment of significance

- 16 Not considered significant.

Recommended option

- 17 The recommended option is "option 1 - allocates funding pursuant to the funding criteria set by the community board".

Next steps

- 18 Inform the applicants of the allocation decisions.

Attachments

- A CPF Application - Western Southland Wool & Craft Group - March 2025 - redacted
- B CPF Application - Orepuki Community Promotions Charitable Trust - March 2025 - redacted
- C CPF Application - Orepuki Volunteer Fire Brigade - March 2025 - redacted
- D CPF Application - Tuatapere District Promotions Inc - March 2025 - redacted

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

Tuatapere Te Waewae Community Partnership Fund application form

Application No. TTWWCPF002MAR25 From Western Southland Wool & Craft Group

Form Submitted 21 Mar 2025, 4:06PM NZDT

* indicates a required field

Applicant details

Applicant name *

Western Southland Wool & Craft Group

Street Address

The Den
Erskine Street
Tuatapere Tuatapere 9620 New Zealand



Postal Address (if different from above)

Tuatapere Southland 9620 New Zealand



Phone Number *

Must be a New Zealand phone number.

Email *

Must be an email address.

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

Tuatapere Te Waewae Community Partnership Fund application form

Application No. TTWWCPF002MAR25 From Western Southland Wool & Craft Group

Group/main activity of your organisation?

For the 2025 round, we are looking for groups that display, traditional and modern fibre crafts and techniques

How many members belong to your club/organisation?

18

Must be a number.

Contact details for this application

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out this form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name 1 *

Helen Todd

Phone Number *

Must be a New Zealand phone number.

Email *

Must be an email address.

Name 2 *

Ann Sutherland

Phone Number *

Must be a New Zealand phone number.

Email *

Must be an email address.

Application details

* indicates a required field

Project details

Please assume that we know nothing about your project. Give as much information as possible.

What are you applying for? (pick one) *

- ☐ The development of community facilities or amenities
- ☐ Sport & recreational opportunities
- ☒ Community programmes, activities or events
- ☐ Operational costs

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

Tuatapere Te Waewae Community Partnership Fund application form

Application No. TTWWCPF002MAR25 From Western Southland Wool & Craft Group

Form Submitted 21 Mar 2025 4:06 PM NZDT

Please provide a short title for your project: *

Have A Go Kids Fibre Craft Corner

What is the location of your project? *

For Western Southland Wool & Craft Group to go to Gore for this important teaching/learning event

What does your organisation want funding for? (please describe fully) *

To encourage children to engage with handcrafts using a variety of medium

What is your project? What specific purpose will the funding be used for?

How will your project benefit the Tuatapere Te Waewae community? *

Teaching and learning hands on a variety of craft work both by and for voluntary members and helpers. we will set up workshops form our own area during the 45 Fibre Festival, they will be manned by our group

i.e. improvements/events that will enable the community to be more connected, or improvements to a facility that will enable it to run more efficiently etc

Project start date

03/05/2025

Must be a date.

Project end date

03/05/2025

Must be a date.

Community Board plan alignment

The Tuatapere Te Waewae Community Board plan document can be found [here](#). The Tuatapere Te Waewae Community Board outcomes can be found on page 8. Please indicate below if you think your project aligns with any of these outcomes.

Do you think your project aligns with any of the Tuatapere Te Waewae Community Board's community board plan outcomes? (please tick all that apply) *

- ☒ a community that attracts businesses, people and visitors resulting in economic growth
- ☒ a healthy, safe and connected community with access to quality services and facilities
- ☒ a community that celebrates and protects its natural history and heritage
- ☐ N/A

What is the difference you expect to make through your work or project?

Please describe up to **two** outcomes (i.e. changes or differences) you would like your work or project to achieve.

Outcome 1 *

To create opportunities for our community to engage with and participate in local arts and crafts activities with a focus on learning new crafts

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

Tuatapere Te Waewae Community Partnership Fund application form

Application No. TTWWCPF002MAR25 From Western Southland Wool & Craft Group

Form submitted by March 25, 2025 4:08 PM NZDT
 For the children of March 25, 2025 4:08 PM NZDT and participate in arts and crafts which embrace the diverse artistic cultural traditions of our community

How will you know you are achieving the above outcome(s)?

By the children engaging in learning new crafts and having opportunities to engage in traditional craft making and by being able to make something personal to them to take home with them

What data/information will you collect that shows your progress?

Are there any similar projects or services in your area?

☐ yes

☒ no

No more than 1 choice may be selected.

Community benefits

This section enables us to gather useful data on the different groups of people in our communities that will benefit from our grants.

Approximately how many people in the Tuatapere Te Waewae Community Board area will benefit directly from your project? *

500

Must be a number.

Additional comments on numbers benefiting:

We believe our whole community will benefit, as the children learn and engage and share their experiences with others

What age group will predominantly benefit? *

☐ All ☐ Early years (pre-natal - 4yrs) ☒ Children (5-13yrs) ☐ Youth (14-24yrs) ☐ Adults (25-64yrs) ☐ Older persons (65+yrs)

No more than 1 choice may be selected.

Does your project focus on any of the following:

☐ Parents/families ☐ People with a disability ☒ Rural communities ☐ At risk families ☐ People who are not currently participating and those experiencing barriers to participation ☐ Volunteers ☐ At risk youth ☐ New migrants ☐ Refugees ☐ High needs populations

No more than 1 choice may be selected.

The following are the main ethnic groups in our region - please indicate who will predominantly benefit? *

☒ All ☐ NZ European ☐ Maori ☐ Pacific peoples ☐ Asian ☐ Middle Eastern/Latin American/African ☐ Other

No more than 1 choice may be selected.

Building & facility information

Does your application relate to a building or facility?

☐ Yes

☒ No

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

Tuatapere Te Waewae Community Partnership Fund application form

Application No. TTWWCPF002MAR25 From Western Southland Wool & Craft Group

More than 1 choice may be selected.
Form Submitted 21 Mar 2025, 4:06PM NZDT

Project Budget & Financial Details

* indicates a required field

Financial details

Bank Account *

Account Name:

Account Number:

Must be a valid New Zealand bank account format.

Please upload verification of your organisation's bank account details *

Filename: HelenBankAccountDetails.jpg

File size: 929.2 kB

i.e. a bank coded deposit slip or bank verified account details

Are you registered for GST? *

☐ Yes

☒ No

No more than 1 choice may be selected.

If yes, GST number:

Must be a number.

Please upload your organisation's latest financial statements *

Filename: Western Wool & Craft AGM minutes.pdf

File size: 1.0 MB

Please upload a current bank statement from your organisation *

Filename: Helen Funding Scan_20250321.jpg

File size: 152.9 kB

Total project cost *

2162

Must be a number.

Amount you are requesting from the Tuatapere Te Waewae Community Partnership Fund? *

1778

Must be a number.

Please indicate your current level of reserves: *

\$0.00

Must be a dollar amount.

At the time of this application

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

Tuatapere Te Waewae Community Partnership Fund application form

Application No. TTWWCPF002MAR25 From Western Southland Wool & Craft

Group comment on your level of reserves and if they cannot be used towards this project: explain why?

We have already had group members pay to donate items to this event, we only get donations in if required, to make it more affordable for people to join

Briefly describe any voluntary effort or donated materials provided for this project:

All hours by helpers are voluntary, so far members have donated \$384 towards the materials needed

How do you envisage paying for any future operational costs for this project?

We would once again ask for donations and seek funding for the rest of the costs in future

Budget

List all the income you plan to get towards your project e.g. grants/donations, your own funds, fundraising. **Also include the grant amount you are requesting for this application (income and expenditure totals must match).**

If you are GST registered please provide figures that EXCLUDE GST. If you are NOT GST registered please provide figures that INCLUDE GST.

Income	\$	Expenditure	\$
resale of decorated bags	\$94.00	carded wool	\$40.00
grant from Community Partnership	\$1,684.00	cardboard	\$18.00
donations from members	\$384.00	weaving looms	\$90.00
		Felt	\$26.00
		Acrylic yarn	\$73.00
		safety pins/name tags	\$18.00
		Hessian	\$24.00
		plastic & felting needles	\$28.00
		foam blocks for needle felt	\$35.00
		47 carry bags for decoration & resale	\$32.00
		adhesive & glue still needed	\$174.00
		coffee, tea for volunteers & tissues	\$80.00

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

Tuatapere Te Waewae Community Partnership Fund application form

Application No. TTWWCPF002MAR25 From Western Southland Wool & Craft

Group	Form Submitted 21 Mar 2025, 4:06PM NZDT	travel allowance for 6 vehicles to take 18 people from different parts of the district @ ird prescribed rate of \$1.04p/km	\$1,524.00

Budget Totals

The income and expenditure totals should balance/match.

Total Income Amount	Total Expenditure Amount	Income - Expenditure
\$2,162.00 This number/amount is calculated.	\$2,162.00 This number/amount is calculated.	\$0.00 This number/amount is calculated.

Quotes

You should obtain two quotes where practical. If this is not possible, please just explain why below.

Have you sought at least two quotes?

☐ yes

☒ no

No more than 1 choice may be selected.

Please upload quote(s)

Filename: Helen Funding Quote.jpg

File size: 173.6 kB

Quotes

If you have not provided more than one quote, please explain why:

We are a long way from the city where we need to get quotes from, we can only purchase this specific glue from the one store we got the quote from, and for the other items, the warehouse is the cheapest so we only quoted there

Supporting documentation

Supporting documentation

Attach any other relevant information, e.g. covering letter, letters of support, or other documents.

Tuatapere Te Waewae Community Partnership Fund - March 2025 round**Tuatapere Te Waewae Community Partnership Fund application form****Application No. TTWWCPF002MAR25 From Western Southland Wool & Craft Group**

Form Submitted 21 Mar 2025, 4:06PM NZDT

Attach documents here

Filename: Helen_WesternSouthlandWoolAndCraftGroup_HaveAGoDayPoster.docx

File size: 20.1 kB

Filename: HelenFibreFestival2025.pdf

File size: 251.4 kB

Filename: WesternWoolcraftAdvert_Scan_20250321.jpg

File size: 851.7 kB

Feedback**Feedback****How did you find out about the Tuatapere Te Waewae Community Partnership Fund?**

☒ Have applied previously ☐ Southland District Council website ☐ Council or Community Board Facebook page ☐ Radio ☐ Newspaper ☐ Online ☐ Referred by another funder ☐ Word of mouth ☐ Council staff ☐ Other

No more than 1 choice may be selected.

Please rate the following statements**The time required to prepare and complete the application was reasonable**

☐ Strongly agree ☐ Agree ☐ Disagree ☒ Strongly disagree ☐ N/A

No more than 1 choice may be selected.

The application process is very straightforward

☐ Strongly agree ☐ Agree ☐ Disagree ☒ Strongly disagree ☐ N/A

No more than 1 choice may be selected.

Please provide us with any suggestions about any improvements we could make to the application process

Because I am computer illiterate it was hard to get done and we had to ask our local community hub to please do this for us as we are a long way from any other help

Declaration

* indicates a required field

Declaration

I consent to the Southland District Council collecting personal details provided on this form. The consent is given in accordance with the Privacy Act 2020.

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

Tuatapere Te Waewae Community Partnership Fund application form

Application No. TTWWCPF002MAR25 From Western Southland Wool & Craft Group

This declaration and authorisation relates to information in this application and attachments from the Southland District Council, 06/06/2025. I hold about your organisation/group now or in the future.

In making this declaration I declare that:

- this application has been submitted with the full knowledge and agreement of the management/governance of my organisation/group;
- the information supplied in this application and any attachments is true and factual;
- any grant received will be used for the purpose for which it was approved.

I authorise Southland District Council to:

- use the information supplied as part of this application and any attachments for the purposes of administration and consideration of this application;
- make any enquiries of third parties, (which may involve discussing information contained in this application);
- advertise or publish the name of our organisation/group and the amount of any grant approved if this application is successful, including disclosure of this information to other funding agencies.

I acknowledge that:

- any decision made is final
- Southland District Council has the right to withdraw any grant approved or demand the return of funds already paid if it is discovered that any statement made in this application is incorrect, incomplete or misleading, in a way that may have affected the funding decision.

I am authorised to complete this application and I have read and understood this declaration and privacy statement:

Name *

Helen Todd

Position in organisation *

Chairperson/Tutor

Date *

21/03/2025

Must be a date.

Submitting your form

There is a review and submit button at the bottom of the navigation box to the right of the screen.

You need to review your form before you submit it - you won't be able to submit your form until all required questions (marked with an *) are completed.

Once reviewed you can submit your form by clicking on 'submit' at the top of the screen or on the navigation box.

Once submitted, you will receive an email from SmartyGrants acknowledging receipt of the form. If you do not receive this email please check you have clicked the submit button at the top of the form. No further editing of your form or uploading of support material is possible once submitted.

If you have any queries or experience any problems please phone 0800 732 732 or email funding@southlanddc.govt.nz.



45° Fibre Festival
3 May, 10am-3pm
Gore Town & Country

45 °Fibre 2025 Kids Craft

Have a Go

- 1 Head Band – Bracelet**
- 2 Daisy Brooch**
- 3 Cross Stitch**
- 4 Covered container**
- 5 Pom pom animals and Angels**
- 6 Knitting – Crochet- Rats Tail**

\$ 2 Purchase and Name your Bag (to carry your crafts in)

Workshops Please register - at Kids Craft Room
as places are limited

10.30 am Butterfly

11.30am Weave a wall hanging – Decorated with shells

1pm Make a gnome – Needle felt

Western Southland Wool & Craft Group

Have A Go Day

Sat 8th March, 10-3

RSA Hall, Tuatapere

Cost \$5, (Tea & Coffee provided) Bring your lunch or local cafe

Morning Program: Sales Tables & Displays, watch or have a go

Knitting – Crochet – Spinning – Weaving – Needle Felt & More

Lunch 12 noon

1pm Parade of Articles made during the year

1.30pm Guest Speaker, Susan Smith

Display of Creative Fibre, Floral Competition entries

**Helen's Challenge = make a Pair of Slippers to be donated to Children's
Ward, Southland Hospital (Acrylic is best)**

Tuatapere Te Waewae Community Partnership Fund - March 2025 round
Tuatapere Te Waewae Community Partnership Fund application form

Application No. TTWWCPF003MAR25 From Julie Guise

Form Submitted 28 Mar 2025 12:06PM NZDT

Applicant details

* indicates a required field

Applicant details

Applicant name *

Julie Guise

Street Address

Orepuki Southland 9881 New Zealand



Postal Address (if different from above)



Phone Number *

Must be a New Zealand phone number.

Email *

Must be an email address.

Purpose/main activity of your organisation?

Orepuki Community Promotions Charitable Trust Board aims to support their community in various different activities along with fundraising projects for the betterment of their

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

Tuatapere Te Waewae Community Partnership Fund application form

Application No. TTWWCPF003MAR25 From Julie Guise

Form Submitted 28 Mar 2025, 12:06PM NZDT

How many members belong to your club/organisation?

11

Must be a number.

Contact details for this application

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out this form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name 1 *

Julie Guise

Phone Number *

Must be a New Zealand phone number.

Email *

Must be an email address.

Name 2 *

Carmel Barrett

Phone Number *

Must be a New Zealand phone number.

Email *

Must be an email address.

Application details

*** indicates a required field**

Project details

Please assume that we know nothing about your project. Give as much information as possible.

What are you applying for? (pick one) *

- ☒ The development of community facilities or amenities
- ☐ Sport & recreational opportunities
- ☐ Community programmes, activities or events
- ☐ Operational costs
- ☐ Other

No more than 1 choice may be selected.

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

Tuatapere Te Waewae Community Partnership Fund application form

Application No. TTWWCPF003MAR25 From Julie Guise

Page Submitted: 28 Mar 2025 19:06PM NZDT

Please provide a short title for your project: *

Community defibrillator

What is the location of your project? *

Orepuki Southland

What does your organisation want funding for? (please describe fully) *

St John Power Beat X3 Defibrillator along with an Outdoor AED Cabinet -Key Pad Lock

What is your project? What specific purpose will the funding be used for?

How will your project benefit the Tuatapere Te Waewae community? *

There is currently no AED in the community accessible to the whole and wider community. Many of the residents recently attended a St John First Aid course at the local community hall and became apparent the importance of having a AED to support our community in emergencies.

i.e, improvements/events that will enable the community to be more connected, or improvements to a facility that will enable it to run more efficiently etc

Project start date

27/03/2025

Must be a date.

Project end date

30/04/2025

Must be a date.

Community Board plan alignment

The Tuatapere Te Waewae Community Board plan document can be found [here](#). The Tuatapere Te Waewae Community Board outcomes can be found on page 8. Please indicate below if you think your project aligns with any of these outcomes.

Do you think your project aligns with any of the Tuatapere Te Waewae Community Board's community board plan outcomes? (please tick all that apply) *

- ☒ a community that attracts businesses, people and visitors resulting in economic growth
- ☒ a healthy, safe and connected community with access to quality services and facilities
- ☐ a community that celebrates and protects its natural history and heritage
- ☐ N/A

What is the difference you expect to make through your work or project?

Please describe up to **two** outcomes (i.e. changes or differences) you would like your work or project to achieve.

Outcome 1 *

Keeping people safe

Outcome 2

Saving Lives

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

Tuatapere Te Waewae Community Partnership Fund application form

Application No. TTWWCPF003MAR25 From Julie Guise

Form Submitted 28 Mar 2025 12:06PM NZDT

How will you know you are achieving the above outcome(s)?

Engaging our community and educating them that the equipment is available and sharing the knowledge on accessing and using the equipment in emergencies.

What data/information will you collect that shows your progress?

Are there any similar projects or services in your area?

☐ yes

☒ no

No more than 1 choice may be selected.

Community benefits

This section enables us to gather useful data on the different groups of people in our communities that will benefit from our grants.

Approximately how many people in the Tuatapere Te Waewae Community Board area will benefit directly from your project? *

100

Must be a number.

Additional comments on numbers benefiting:

surrounding farming community and many tourists visiting the area.

What age group will predominantly benefit? *

☒ All ☐ Early years (pre-natal - 4yrs) ☐ Children (5-13yrs) ☐ Youth (14-24yrs) ☐ Adults (25-64yrs) ☐ Older persons (65+yrs)

No more than 1 choice may be selected.

Does your project focus on any of the following:

☐ Parents/families ☐ People with a disability ☒ Rural communities ☐ At risk families ☐ People who are not currently participating and those experiencing barriers to participation ☐ Volunteers ☐ At risk youth ☐ New migrants ☐ Refugees ☐ High needs populations

No more than 1 choice may be selected.

The following are the main ethnic groups in our region - please indicate who will predominantly benefit? *

☒ All ☐ NZ European ☐ Maori ☐ Pacific peoples ☐ Asian ☐ Middle Eastern/Latin American/African ☐ Other

No more than 1 choice may be selected.

Building & facility information

Does your application relate to a building or facility?

☒ Yes

☐ No

No more than 1 choice may be selected.

Building & facility information

If yes, who owns the building?

Orepuki Tavern but our second option and most preferred option would be on the outside of

Tuatapere Te Waewae Community Partnership Fund - March 2025 round**Tuatapere Te Waewae Community Partnership Fund application form****Application No. TTWWCPF003MAR25 From Julie Guise**

Form Submitted 28 Mar 2025, 12:06PM NZDT

the local hall

Council owned buildings are not eligible for funding

Does the facility have a long-term maintenance plan?☒ Yes☐ No

No more than 1 choice may be selected.

How often is the building used and by what organisations?

Regularly, as our community hall is used for numerous activities and is a very central building withing the community with childrens playground, public toilet facilities, information boards and the likes surround this area. Our intention is to attach the AED to the outside of the building for easy access and is operated by a code to access 24/7. The Orepuki Tavern is a highly popular spot among locals, holiday makers, visitors etc as well. We would be disapointed to see our application turned down by asking to use the outside of the hall and happy to go with The Tavern if that fills the need.

Has your project received all the necessary statutory approvals such as resource consent or building consent?☐ Yes☐ No☒ not applicable

No more than 1 choice may be selected.

Is your facility accessible to the elderly and disabled?☒ Yes☐ No

No more than 1 choice may be selected.

Project Budget & Financial Details*** indicates a required field****Financial details****Bank Account ***

Account Name: The Orepuki
Community
PROMOTIONS
CHARITABLE Trust
Board

Account Number:

Must be a valid New Zealand bank account format.

Please upload verification of your organisation's bank account details *

Filename: 1_WP03-1750-0503015-000_20250322_018.pdf

File size: 131.4 kB

i.e. a bank coded deposit slip or bank verified account details

Are you registered for GST? *

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

Tuatapere Te Waewae Community Partnership Fund application form

Application No. TTWWCPF003MAR25 From Julie Guise

Form submitted 28 Mar 2025, 12:06PM NZDT

☒ Yes

☐ No
No more than 1 choice may be selected.

If yes, GST number:

Must be a number.

Please upload your organisation's latest financial statements *

Filename: CC59129_AnnualReturnSummary_AR003.pdf

File size: 86.7 kB

Please upload a current bank statement from your organisation *

Filename: 1_WP03-1750-0503015-000_20250322_018.pdf

File size: 131.4 kB

Total project cost *

4136.41

Must be a number.

Amount you are requesting from the Tuatapere Te Waewae Community Partnership Fund? *

3136.41

Must be a number.

Please indicate your current level of reserves: *

Must be a dollar amount.

At the time of this application

Please comment on your level of reserves and if they cannot be used towards this project, explain why: *

We are currently low on reserves and have fundraisers organised for new water tanks for our firebrigade and upgrading our historic wooden tanks in the community garden.

Briefly describe any voluntary effort or donated materials provided for this project:

Local Community members will be installing the AED and any tidying up that goes with that. Also arrange a letter box drop along with social media to inform the community of its presence. Also arranging workshops to demonstrate its use.

How do you envisage paying for any future operational costs for this project?

if and when the battery needs replacement we will fundraise and keep money aside for that senario

Budget

List all the income you plan to get towards your project e.g. grants/donations, your own funds, fundraising. **Also include the grant amount you are requesting for this application (income and expenditure totals must match).**

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

Tuatapere Te Waewae Community Partnership Fund application form

Application No. TTWWCPF003MAR25 From Julie Guise

Form Submitted 28 Mar 2025, 12:06 PM NZDT
If you are GST registered please provide figures that EXCLUDE GST. If you are NOT GST registered please provide figures that INCLUDE GST.

Income	\$	Expenditure	\$
SDC	\$3,136.41		
Riverton Community Op Shop	\$1,000.00		
		St John	\$4,136.41

Budget Totals

The income and expenditure totals should balance/match.

Total Income Amount	Total Expenditure Amount	Income - Expenditure
\$4,136.41	\$4,136.41	\$0.00
This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated.

Quotes

You should obtain two quotes where practical. If this is not possible, please just explain why below.

Have you sought at least two quotes?

☐ yes

☒ no

No more than 1 choice may be selected.

Please upload quote(s)

Filename: d.png
File size: 252.4 kB

Filename: t.png
File size: 446.9 kB

Quotes

If you have not provided more than one quote, please explain why:

After researching AED the community decided this was the right one for them as others

Tuatapere Te Waewae Community Partnership Fund - March 2025 round**Tuatapere Te Waewae Community Partnership Fund application form****Application No. TTWWCPF003MAR25 From Julie Guise**Form Submitted: 28 Mar 2025, 12:06PM NZDT
Have troubles with batteries which can become problematic.**Supporting documentation****Supporting documentation**

Attach any other relevant information, e.g. covering letter, letters of support, or other documents.

Attach documents here

No files have been uploaded

Feedback**Feedback****How did you find out about the Tuatapere Te Waewae Community Partnership Fund?**

☐ Have applied previously ☐ Southland District Council website ☐ Council or Community Board Facebook page ☐ Radio ☐ Newspaper ☐ Online ☒ Referred by another funder ☐ Word of mouth ☐ Council staff ☐ Other

No more than 1 choice may be selected.

Please rate the following statements**The time required to prepare and complete the application was reasonable**

☐ Strongly agree ☒ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

No more than 1 choice may be selected.

The application process is very straightforward

☐ Strongly agree ☒ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

No more than 1 choice may be selected.

Please provide us with any suggestions about any improvements we could make to the application process

We attempted to get a supporting letter from The Riverton Fire Brigade but due to their work load the waiting time was to long, but Jenna was the lady at the brigade who came to teach us how to use this valuable piece of equipment and she is currently away. We are happy to pursue a supporting letter if this is absolutely required.

Declaration

* indicates a required field

Declaration

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

Tuatapere Te Waewae Community Partnership Fund application form

Application No. TTWWCPF003MAR25 From Julie Guise

Form Submitted 28 Mar 2025, 6:06 PM NZDT
 I consent to the Southland District Council collecting personal details provided on this form. The consent is given in accordance with the Privacy Act 2020.

This declaration and authorisation relates to information in this application and attachments that the Southland District Council may hold about your organisation/group now or in the future.

In making this declaration I declare that:

- this application has been submitted with the full knowledge and agreement of the management/governance of my organisation/group;
- the information supplied in this application and any attachments is true and factual;
- any grant received will be used for the purpose for which it was approved.

I authorise Southland District Council to:

- use the information supplied as part of this application and any attachments for the purposes of administration and consideration of this application;
- make any enquiries of third parties, (which may involve discussing information contained in this application);
- advertise or publish the name of our organisation/group and the amount of any grant approved if this application is successful, including disclosure of this information to other funding agencies.

I acknowledge that:

- any decision made is final
- Southland District Council has the right to withdraw any grant approved or demand the return of funds already paid if it is discovered that any statement made in this application is incorrect, incomplete or misleading, in a way that may have affected the funding decision.

I am authorised to complete this application and I have read and understood this declaration and privacy statement:

Name *

Kristen Mckenzie

Position in organisation *

Secretary

Date *

28/03/2025

Must be a date.

Submitting your form

There is a review and submit button at the bottom of the navigation box to the right of the screen.

You need to review your form before you submit it - you won't be able to submit your form until all required questions (marked with an *) are completed.

Once reviewed you can submit your form by clicking on 'submit' at the top of the screen or on the navigation box.

Once submitted, you will receive an email from SmartyGrants acknowledging receipt of the form. If you do not receive this email please check you have clicked the submit button at the top of the form. No further editing of your form or uploading of support material is possible once submitted.

Mike Sanford

Mar 12, 2018 - 1 min read

Last week it was proven that AEDs (automated external defibrillators) save lives when a woman visiting Transport World had a cardiac arrest. One of the AED's on site was used and saved her life.

St Johns say: When accessible within minutes of a cardiac arrest occurring, an AED can vastly improve a person's chance of survival. They do save lives!

The AED on the premises, which was one of three donated by PowerNet in 2016, It's proven that AEDs (automated external defibrillators) save lives and we're grateful to PowerNet for its support in getting AEDs out into the Southland community. Over the weekend, a cardiac arrest happened at Bill Richardson Transport World and the AED on the premises, which was one of three donated by PowerNet in 2016, was used and saved the woman's life. When accessible within minutes of a cardiac arrest occurring, an AED can vastly improve a person's chance of survival. They do save lives!



St John PowerBeat X3 Defibrillator

\$3,393.00 (incl. GST)

Designed for the ordinary person to make a difference and save a life.

The PowerBeat X3 is a portable, lightweight, robust and easy to use. The 5-inch LCD colour screen visually instructs the user on what to do and how to do it while also providing practical real-time guidance with step-by-step voice instructions.

It allows anyone with little or no training to treat the most common cause of suspected sudden cardiac arrest (SCA) by delivering a shock quickly and effectively when every minute counts.

Well suited for workplaces, businesses, homes, and community spaces such as gyms, sports centres, clubs, meeting halls and shopping centres.



Outdoor AED Cabinet - Key Pad Lock

\$743.41 (incl. GST)

St John branded, wall mountable AED cabinet specifically designed for outdoor use.

Door-activated audible alarm alerts everyone the AED has been deployed for rescue.

Made of galvanized steel to keep the weather out and securely store your defibrillator in its case for easy access.

Use the Keypad to provide additional security in public settings.

Register your combination with 111 emergency services so that someone in an emergency can phone for the

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

Tuatapere Te Waewae Community Partnership Fund application form

Application No. TTWWCPF004MAR25 From Orepuki Volunteer Fire Brigade

Form Submitted 31 Mar 2025 8:33PM NZDT

Applicant details

* indicates a required field

Applicant details

Applicant name *

Orepuki Volunteer Fire Brigade

Street Address

41 Oldham St
Orepuki Southland 9881 New Zealand



Postal Address (if different from above)

Ruahine Southland 9881 New Zealand



Phone Number *

Must be a New Zealand phone number.

Email *

Must be an email address.

Purpose/main activity of your organisation?

Page 1 of 9

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

Tuatapere Te Waewae Community Partnership Fund application form

Application No. TTWWCPF004MAR25 From Orepuki Volunteer Fire Brigade

Form Submitted 31 Mar 2025 8:33PM NZDT
The Orepuki Volunteer Fire Brigade provides emergency response services, including firefighting, medical assistance, and special services to Orepuki and surrounding areas.

How many members belong to your club/organisation?

20

Must be a number.

Contact details for this application

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out this form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name 1 *

Karla Evans

Phone Number *

Must be a New Zealand phone number.

Email *

Must be an email address.

Name 2 *

Gavin Paterson

Phone Number *

Must be a New Zealand phone number.

Email *

Must be an email address.

Application details

* indicates a required field

Project details

Please assume that we know nothing about your project. Give as much information as possible.

What are you applying for? (pick one) *

- ☒ The development of community facilities or amenities
- ☐ Sport & recreational opportunities
- ☐ Community programmes, activities or events
- ☐ Operational costs
- ☐ Other

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

Tuatapere Te Waewae Community Partnership Fund application form

Application No. TTWWCPF004MAR25 From Orepuki Volunteer Fire Brigade

Form Submitted 31 Mar 2025, 8:33PM NZDT

Please provide a short title for your project: *

Orepuki Fire Brigade Tank Replacement Fundraiser

What is the location of your project? *

41 Oldham Street, Orepuki

What does your organisation want funding for? (please describe fully) *

We are seeking funding to replace three deteriorated water tanks that are essential for the Orepuki Volunteer Fire Brigade's firefighting efforts. These tanks, which were originally installed by the Wallace County Council, are no longer functional due to age and corrosion. The tanks provide a critical water supply for emergency responses, and their replacement is vital to ensure the Brigade can continue to protect the Orepuki community and surrounding areas in the event of a fire or other emergency. The funds will be used to cover the cost of new tanks, plumbing, and necessary firefighting fittings.

What is your project? What specific purpose will the funding be used for?

How will your project benefit the Tuatapere Te Waewae community? *

The replacement of the water tanks will benefit the Tuatapere Te Waewae community by ensuring the Orepuki Volunteer Fire Brigade has a reliable water source for firefighting. This will enhance emergency response capabilities, improve public safety, and strengthen community resilience during fires or other emergencies.

i.e. improvements/events that will enable the community to be more connected, or improvements to a facility that will enable it to run more efficiently etc

Project start date

03/03/2025

Must be a date.

Project end date

31/12/2025

Must be a date.

Community Board plan alignment

The Tuatapere Te Waewae Community Board plan document can be found [here](#). The Tuatapere Te Waewae Community Board outcomes can be found on page 8. Please indicate below if you think your project aligns with any of these outcomes.

Do you think your project aligns with any of the Tuatapere Te Waewae Community Board's community board plan outcomes? (please tick all that apply) *

- ☐ a community that attracts businesses, people and visitors resulting in economic growth
- ☒ a healthy, safe and connected community with access to quality services and facilities
- ☒ a community that celebrates and protects its natural history and heritage
- ☐ N/A

What is the difference you expect to make through your work or project?

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

Tuatapere Te Waewae Community Partnership Fund application form

Application No. TTWWCPF004MAR25 From Orepuki Volunteer Fire Brigade

Please describe up to two outcomes (i.e. changes or differences) you would like your work or project to achieve.

Outcome 1 *

Improved emergency response capability by ensuring a reliable water supply for firefighting in the Orepuki area.

Outcome 2

Increased community safety and resilience by replacing hazardous, deteriorated tanks with modern, fully functional water storage.

How will you know you are achieving the above outcome(s)?

The new tanks will be installed and operational, providing a consistent and accessible water source for firefighting. Volunteer Firefighters will have a dependable secondary water supply, reducing delays in fire suppression. Community feedback and local support will reflect increased confidence in emergency preparedness.

What data/information will you collect that shows your progress?

Are there any similar projects or services in your area?

☐ yes

☒ no

No more than 1 choice may be selected.

Community benefits

This section enables us to gather useful data on the different groups of people in our communities that will benefit from our grants.

Approximately how many people in the Tuatapere Te Waewae Community Board area will benefit directly from your project? *

250

Must be a number.

Additional comments on numbers benefiting:

This project will benefit the entire Orepuki community, including residents, farmers, businesses, and visitors. Reliable water storage will improve fire response capability, enhancing safety for homes, farms, and public spaces. It will also support emergency water needs during crises, benefiting both locals and those passing through the area.

What age group will predominantly benefit? *

☒ All ☐ Early years (pre-natal - 4yrs) ☐ Children (5-13yrs) ☐ Youth (14-24yrs) ☐ Adults (25-64yrs) ☐ Older persons (65+yrs)

No more than 1 choice may be selected.

Does your project focus on any of the following:

☐ Parents/families ☐ People with a disability ☒ Rural communities ☐ At risk families ☐ People who are not currently participating and those experiencing barriers to participation ☐ Volunteers ☐ At risk youth ☐ New migrants ☐ Refugees ☐ High needs populations

No more than 1 choice may be selected.

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

Tuatapere Te Waewae Community Partnership Fund application form

Application No. TTWWCPF004MAR25 From Orepuki Volunteer Fire Brigade

Form Submitted 31 Mar 2025 8:33PM NZDT

Two following are the main ethnic groups in our region - please indicate who will predominantly benefit? *

☐ All ☒ NZ European ☐ Maori ☐ Pacific peoples ☐ Asian ☐ Middle Eastern/Latin American/African ☐ Other

No more than 1 choice may be selected.

Building & facility information

Does your application relate to a building or facility?

☐ Yes

☒ No

No more than 1 choice may be selected.

Project Budget & Financial Details

* indicates a required field

Financial details

Bank Account *

Account Name: Orepuki Fire Brigade Working Club Account

Account Number:
Must be a valid New Zealand bank account format.

Please upload verification of your organisation's bank account details *

Filename: OVFB Deposit Slip.pdf

File size: 2.0 MB

i.e. a bank coded deposit slip or bank verified account details

Are you registered for GST? *

☐ Yes

☒ No

No more than 1 choice may be selected.

If yes, GST number:

Must be a number.

Please upload your organisation's latest financial statements *

Filename: OVFB Financial Reports.pdf

File size: 2.9 MB

Please upload a current bank statement from your organisation *

Filename: OFB Bank Statement March 2025.pdf

File size: 62.5 kB

Total project cost *

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

Tuatapere Te Waewae Community Partnership Fund application form

Application No. TTWWCPF004MAR25 From Orepuki Volunteer Fire Brigade

594393 Submitted 31 Mar 2025, 8:33PM NZDT

Must be a number.

Amount you are requesting from the Tuatapere Te Waewae Community Partnership Fund? *

7500

Must be a number.

Please indicate your current level of reserves: *

Must be a dollar amount.

At the time of this application

Please comment on your level of reserves and if they cannot be used towards this project, explain why: *

The Orepuki Volunteer Fire Brigade operates with limited financial reserves, as our primary funding comes from Fire and Emergency New Zealand for operational costs. These funds cover training, emergency response needs and awards and honours presentation functions, meaning they cannot be used for this project.

Briefly describe any voluntary effort or donated materials provided for this project:

Local fire brigade and community volunteers will contribute time and effort on-site for tasks such as site preparation and overseeing the demolition of the old tanks. We are also seeking in-kind contributions from local contractors to support the project. Significant time has already been dedicated to fundraising and administration efforts.

How do you envisage paying for any future operational costs for this project?

Ongoing maintenance of the new tanks will be minimal. Future costs will be covered through brigade fundraising efforts, community support, and Fire and Emergency New Zealand's infrastructure funding where applicable.

Budget

List all the income you plan to get towards your project e.g. grants/donations, your own funds, fundraising. **Also include the grant amount you are requesting for this application (income and expenditure totals must match).**

If you are GST registered please provide figures that EXCLUDE GST. If you are NOT GST registered please provide figures that INCLUDE GST.

Income	\$	Expenditure	\$
Community Grant	\$7,500.00	Total Cost as per quote	\$23,439.30
Other grant applications	\$7,000.00	sponsors board	\$1,000.00
Fundraising	\$4,000.00	fencing	\$1,000.00
In kind contributions	\$8,939.30	misc costs & contingency	\$2,000.00

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

Tuatapere Te Waewae Community Partnership Fund application form

Application No. TTWWCPF004MAR25 From Orepuki Volunteer Fire Brigade

Form Submitted 31 Mar 2025, 8:33PM NZDT

Budget Totals

The income and expenditure totals should balance/match.

Total Income Amount

\$27,439.30

This number/amount is calculated.

Total Expenditure Amount

\$27,439.30

This number/amount is calculated.

Income - Expenditure

\$0.00

This number/amount is calculated.

Quotes

You should obtain two quotes where practical. If this is not possible, please just explain why below.

Have you sought at least two quotes?

☒ yes

☐ no

No more than 1 choice may be selected.

Please upload quote(s)

Filename: 20250318163511242.pdf

File size: 135.5 kB

Filename: Quote QU1013.pdf

File size: 79.7 kB

Supporting documentation

Supporting documentation

Attach any other relevant information, e.g. covering letter, letters of support, or other documents.

Attach documents here

Filename: ACB Letter of support.pdf

File size: 111.9 kB

Filename: CCF31032025.pdf

File size: 671.1 kB

Filename: FUnding Cover Letter (1).pdf

File size: 105.9 kB

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

Tuatapere Te Waewae Community Partnership Fund application form

Application No. TTWWCPF004MAR25 From Orepuki Volunteer Fire Brigade

Form Submitted 31 Mar 2025, 8:33PM NZDT

Filename: Letter of support Orepuki Beach Cafe.pdf

File size: 877.2 kB

Filename: Orepuki fire .png

File size: 438.0 kB

Filename: OVFB Information sheet.pdf

File size: 91.1 kB

Feedback

Feedback

How did you find out about the Tuatapere Te Waewae Community Partnership Fund?

☐ Have applied previously ☐ Southland District Council website ☐ Council or Community Board Facebook page ☐ Radio ☐ Newspaper ☐ Online ☐ Referred by another funder ☐ Word of mouth ☒ Council staff ☐ Other
No more than 1 choice may be selected.

Please rate the following statements

The time required to prepare and complete the application was reasonable

☐ Strongly agree ☒ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A
No more than 1 choice may be selected.

The application process is very straightforward

☐ Strongly agree ☒ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A
No more than 1 choice may be selected.

Please provide us with any suggestions about any improvements we could make to the application process

Declaration

* indicates a required field

Declaration

I consent to the Southland District Council collecting personal details provided on this form. The consent is given in accordance with the Privacy Act 2020.

This declaration and authorisation relates to information in this application and attachments that the Southland District Council may hold about your organisation/group now or in the future.

In making this declaration I declare that:

- this application has been submitted with the full knowledge and agreement of the management/governance of my organisation/group;

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

Tuatapere Te Waewae Community Partnership Fund application form

Application No. TTWWCPF004MAR25 From Orepuki Volunteer Fire Brigade

Form Submitted 31 Mar 2025 8:38PM NZDT

- the information supplied in this application and any attachments is true and factual;

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I acknowledge that:

- any decision made is final
- Southland District Council has the right to withdraw any grant approved or demand the return of funds already paid if it is discovered that any statement made in this application is incorrect, incomplete or misleading, in a way that may have affected the funding decision.

I am authorised to complete this application and I have read and understood this declaration and privacy statement:

Name *

Karla Evans

Position in organisation *

Volunteer Fire Fighter

Date *

31/03/2025

Must be a date.

Submitting your form

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If you have any queries or experience any problems please phone 0800 732 732 or email funding@southlanddc.govt.nz.



PGG Wrightson Limited (Retail)
39 Main St
TUATAPERE 9620
New Zealand
T 0800 10 22 76
F

GST Reg Number: 16183849

Cash Charge On - Tuatapere
Summer Smith PGW PO Box 8
Tuatapere 9642
New Zealand

Quotation SQ-037749-2

Quotation Date 18/03/2025
Expiry Date 17/04/2025
Your Reference
Requisition
Payment Following Month - 20th

PAGE 1 of 1

Thank you for the opportunity to quote your water tanks.

Delivery Instructions: All tanks are quoted for delivery onto site.

Additional Comments: Any further questions please do not hesitate to give us a call.
03 226 9360
027 315 3128

Item Number	Description	Quantity	Unit	Requested Ship Date	Unit Price excl GST	Unit Price incl GST	Total Price excl GST	Total Price incl GST
121645	Tank Water Max Mist Green 30000ltr RXP	3.00	ea	18/03/25	3042.61	3499.00	9127.83	10497.00
159568	Tank Connection Kit 100m	1.00	ea	18/03/25	1738.26	1999.00	1738.26	1999.00
159710	Fire Fighting Fitting 100mm	1.00	ea	18/03/25	740.70	851.80	740.70	851.80

Currency	Subtotal Nett amount	Charges	Amount excl. GST	GST	Total incl. GST
NZD	11,606.79	0.00	11,606.79	1,741.01	13,347.80

To ensure delivery by the requested dates, we require this quotation to be signed and returned to us by the expiry date shown above.

Signed By Cash Charge On - Tuatapere:

Date:

Quotation Conditions:

- You accept this quotation by signing it and returning it to us.
- This quotation becomes a binding contract when signed by you and received by us within 14 days of the date of the quotation, unless withdrawn by us prior to receiving it back from you.
- You cannot cancel a contract for Goods that we have accepted, and you are bound to pay the quoted price.
- This quotation and a binding contract is subject to our ability to supply.
- The price quoted may be subject to variation if our suppliers price changes between the quotation and the date of supply.
- This quotation is private and confidential to you. Any breach of confidentiality may terminate this quotation and a binding contract

- PGG Wrightson's Customer Account Terms of Trade apply. These are located at www.pggwrightson.co.nz and are also attached to our monthly account application.
- This quotation and a binding contract is subject to PGG Wrightson's credit criteria.
- This quotation is priced on the basis of the total order being purchased.
- Payment is required on or before the 20th of the month following date of invoice.
- This quotation is valid for 14 days, unless otherwise specified as above.

0800 10 22 76 pggwrightson.co.nz

Helping grow the country

Aaron Cranston Building Ltd
48 Austin Road
RD1
Riverton



15th March 2025

Orepuki Volunteer Fire Brigade
41 Oldham Street
Orepuki

Letter of Support for the Orepuki Volunteer Fire Station Water Tank Replacement Project

Dear Orepuki Volunteer Fire Brigade,

As a local business committed to the safety and well-being of our community, Aaron Cranston Building Ltd is pleased to offer our full support for the Orepuki Volunteer Fire Brigade's initiative to replace its aging water tanks.

Reliable water storage is a fundamental necessity for effective firefighting, and the installation of two new 30,000L tanks will significantly enhance the brigade's ability to respond to emergencies. This project is not only critical for the protection of local homes and businesses but also for the safety of your dedicated volunteers who work tirelessly to keep our community safe.

We recognise the importance of ensuring a secure and sufficient water supply, particularly in rural areas like ours, where immediate access to water can make a crucial difference in an emergency. By improving firefighting capabilities, enhancing community resilience during natural disasters, and ensuring the health and safety of brigade members and community members, this project will provide lasting benefits to Orepuki and the surrounding areas.

Aaron Cranston Building Ltd is proud to support this initiative and commends the brigade for their dedication to protecting our community. We encourage funding bodies and decision-makers to recognise the importance of this project and provide the necessary support to see it through to completion.

If there is any further assistance we can offer, please do not hesitate to reach out.

Kind regards,

Aaron Cranston
Owner/Manager
Aaron Cranston Building Ltd

027 252 7933

Orepuki Tavern
Dover Street
Orepuki

27th March 2025

To Whom it May Concern,

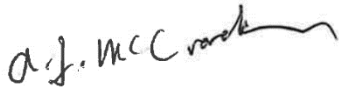
The Orepuki Tavern is pleased to offer our full support for the Orepuki Volunteer Fire Brigade's efforts to replace the community water tanks necessary for firefighting in our area.

As a local business, we recognise the critical role the brigade plays in safeguarding our community, and we understand the importance of having reliable water supplies during emergencies.

The replacement of these tanks is essential to ensure that our fire brigade can effectively respond to fires and other emergencies, protecting both properties and lives in the region. We strongly encourage community support for this project, which will enhance the safety and preparedness of Orepuki and its surrounding areas.

We are proud to back this cause and urge others to contribute in whatever way they can.

Sincerely,



Alastair McCracken
Orepuki Tavern

Orepuki Volunteer Fire Brigade

Gavin Paterson, CFO
477 Pahia Wakapatu Road

Phone: 0276817617

Pahia No 1 RD
Riverton 9881

Email: gbpateron@outlook.co.nz



27th March 2025

Tuatapere Te Waewae Community Partnership Fund
c/- Southland District Council

Funding Support Request – Orepuki Community Firefighting Water Tank Replacement

Dear Committee Members,

The Orepuki Volunteer Fire Brigade is seeking funding assistance to replace three aging, non-functional water tanks with three modern 30,000L tanks at our station. As a volunteer brigade serving a remote rural area, reliable water storage is essential for effective emergency response, particularly given the limited access to natural water sources and the absence of a reticulated supply.

Established in 1959, our brigade consists of 20 dedicated volunteers, including firefighters, operational support members, and medical co-responders. We respond to an average of 10–20 incidents per year, including vegetation and structural fires, medical emergencies, motor vehicle accidents and other callouts. In the past year alone, our brigade attended multiple vegetation fires, motor vehicle accidents, and medical emergencies within our service area, covering Orepuki and surrounding rural properties.

Currently, the existing water tanks are inoperable due to age and corrosion, posing a risk to both emergency response and public safety. Replacing them will enhance our firefighting capabilities, improve health and safety standards, and contribute to the resilience of our community by ensuring a dependable water supply for future emergencies.

We are seeking financial support to help cover the estimated \$27,439.30 cost of this project. While we have dedicated significant time to fundraising and are seeking in-kind contributions, additional funding is crucial to completing this essential upgrade.

Thank you for considering our request. Your support will directly contribute to the safety and well-being of our community. Please don't hesitate to contact me for further information.

Kind regards,

Karla Evans

Funding Co-ordinator
on behalf of the Orepuki Volunteer Fire Brigade & the Orepuki Community

Ph 0274 977 403 | Email karlasces@gmail.com

Orepuki Beach Café
33 Stafford Street
Orepuki 9881

27th March 2025

To Whom It May Concern,

We are writing in support of the Orepuki Volunteer Fire Brigade's efforts to replace the deteriorated community water tanks that are essential for firefighting in Orepuki and the surrounding areas.

As a local business, we understand the importance of having a well-equipped fire brigade to protect our community, homes, businesses and livelihoods in the event of an emergency.

The ability to access reliable water sources is critical for fire response, and without functioning tanks, the brigade's ability to safeguard the area is severely impacted. This project will enhance community safety, improve emergency preparedness, and strengthen resilience during droughts or natural disasters.

We fully support the brigade's fundraising efforts and encourage others to contribute to this vital initiative. Their dedication to protecting our community is invaluable, and we hope to see their goal achieved as soon as possible.

Sincerely



Brian McGrath
Orepuki Beach Café

Southern Sparx Electrical
31 Mullans Road.
Rd1
Riverton. 9881

27/03/25



Letter of Support for the Orepuki Volunteer Fire Station Water Tank Replacement Project.

To whom it may concern,

As a local business owner in the area, I believe it is vital that we have access as a community to water tanks for our Fire Brigade.

As the local electrician and a volunteer firefighter I see a lot of scrim lined dry timber houses, the homes in this area are predominantly older and the construction is highly flammable and they take considerably longer to put out and contain then a new house.

This community is also quite overgrown with long grass on berms, on private properties and along the road edges which all have the potential to become a large scrub fire.

We are in dire need for easily accessible water for our community and surrounding areas. As it stands if our four large community frequented buildings caught on fire we would currently not have the water capacity needed to save the structures.

With the addition of new water tanks, the brigade's water reserves will greatly improve the protection of homes and businesses, while also prioritising the safety of volunteers dedicated to maintaining community safety.

By enhancing firefighting abilities and boosting resilience against disasters, this initiative plays a vital role in safeguarding the health and well-being of brigade members and the wider community.

Kind Regards

Clayton Prime
Registered Electrician.

Orepuki Volunteer Fire Brigade

Gavin Paterson, CFO
477 Pahia Wakapatu Road
Pahia No 1 RD
Riverton 9881

Phone: 0276817617
Email: gbpateron@farmside.co.nz



Orepuki Volunteer Fire Brigade Information

The Orepuki Volunteer Fire Brigade was established by the Wallace County Council in 1959 with the support of local volunteers. This brigade is classified as an urban brigade.

In April 1977, the New Zealand Fire Service was established, taking control of urban brigades throughout New Zealand. In 2017, the New Zealand Fire Service became Fire and Emergency New Zealand.

The Orepuki Brigade is a volunteer-based brigade, currently comprising 20 members, of which six are female. The make-up of the Brigade is as follows:

- Three officers (i.e., Chief Fire Officer, Deputy Chief Fire Officer, and Senior Station Officer)
- Four Senior Firefighters
- Three Qualified Firefighters
- Six Firefighters
- One new recruit
- Two operational support medical co-responders
- One business support

The Brigade covers the area from McCracken's Rest to Roundhill, including the town of Orepuki. The Brigade also responds to support the Tuatapere and Riverton Brigades as required.

Within Orepuki township, significant landmarks include the Community Hall, church, hotel, café, as well as growing residential dwellings and outbuildings. Outside of the town, there is farming infrastructure, including dairy sheds, woolsheds, and various other sheds, as well as dwellings, forestry, and the tourist attractions of Cosy Nook, Monkey Island, and Gemstone Beach.

Our appliance and a tanker (from Tuatapere, Otautau, or Wallacetown) respond to any structural or vegetation fire. Without the availability of tankers, our area's water supply becomes critical. Household water tanks are treated as unreliable, although usable, due to their proximity to the fire, accessibility, and the amount of water that may be available. Access to natural waterways (i.e., creeks and ponds) is a significant challenge due to their location, accessibility, and water capacity. There is a limited number of natural waterways within our area. Reliance on tankers to refill and then supply the appliance from the three tanks located in Orepuki is critical.

The Brigade attended the following incidents within the last twelve months:

- **Within our area:**
 - Vegetation Fire: 2
 - Motor Vehicle Accident: 1
 - Medical: 2
 - PFA (Public First Aid): 1
 - Special Service (power lines down): 1
- **Responding to assist Tuatapere:**
 - Structural Fire: 1
 - PFA: 4
- **Responding to assist Riverton:**
 - Structural Fire: 1

The number of incidents the Brigade is called out to usually ranges between 10 and 20 per year.

The Brigade has a Mitsubishi Type 1 fire appliance with a water-carrying capacity of 1,700 litres. This is a standard Type 1 Fire and Emergency New Zealand appliance. This water supply gives the Brigade up to 10 minutes of external firefighting capability on one delivery at low pressure. The establishment of a secondary water supply is critical, whether by tanker or another source, as no internal firefighting can be done until this secondary source of water is available. With three filled water tanks available in Orepuki, this makes a source of water easily accessible and meets safety standards.

Fire and Emergency New Zealand's recommended response time is four minutes; however, this is difficult to meet as a number of members live and work outside the town and have to travel. The appliance responds once a qualified crew of four, including an officer and qualified driver, are in attendance. The remaining responding members travel by private vehicle to the incident.

Currently, the three existing water tanks in Orepuki are not fit for purpose. They are inoperable due to age and corrosion and no longer hold water. These tanks were sourced and relocated to the present site by the Wallace County Council for the purpose of water supply for firefighting within the town after the proposal for a reticulated water scheme was shelved as too expensive.

Without the local Brigade, the nearest emergency services are 25–30 minutes away.



QUOTE

Orepuki fire station

Date
14 Mar 2025

Expiry
13 Apr 2025

Quote Number
QU-1013

Reference
new fire tanks

GST Number
112247807

Riverton Plumbing &
Drainlaying Ltd
113 Palmerston Street
Riverton 9822
Phone: 03 2348513
Mobile: 0274357422

Description	Quantity	Unit Price	GST	Amount NZD
supply and install 3x new 30,000 water fire tanks				
30,000L fire tank, extra thick plastic	3.00	4,694.00	15%	14,082.00
removal of old tanks	1.00	2,000.00	15%	2,000.00
install of 3 tanks with pipework and new connections	1.00	1,500.00	15%	1,500.00
new 100mm pvc pipe work with new taps and fire valve	1.00	2,800.00	15%	2,800.00
			Subtotal	20,382.00
			TOTAL GST 15%	3,057.30
			TOTAL NZD	23,439.30

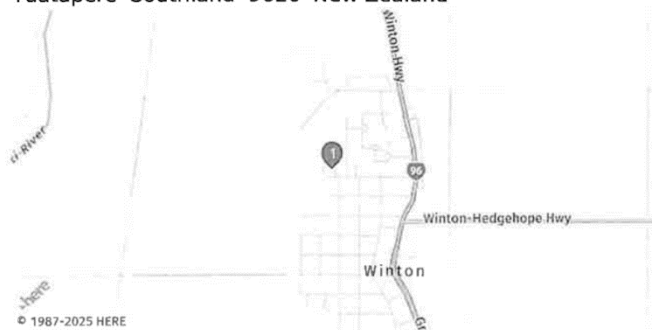
Tuatapere Te Waewae Community Partnership Fund - March 2025 round
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Application No. TTWWCPF001MAR25 From TDPI - Central & Western Archive
Form Submitted 2 Apr 2025 11:33PM NZDT

* indicates a required field

Applicant details

Applicant name *
TDPI - Central & Western Archive

Street Address
48 Main Rd
Tuatapere Southland 9620 New Zealand



Postal Address (if different from above)

Tuatapere Southland 9620 New Zealand



Phone Number *
Must be a New Zealand phone number.

Email *
centralandwesternarchive@gmail.com
Must be an email address.

Purpose/main activity of your organisation?

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

Tuatapere Te Waewae Community Partnership Fund application form

Application No. TTWWCPF001MAR25 From TDPI - Central & Western Archive

Form Submitted 2 Apr 2025, 11:33 PM NZDT
 TDPI - Promoting the town & district, including heritage. CWAarchives - saving, storing & sharing local & district history

How many members belong to your club/organisation?

15

Must be a number.

Contact details for this application

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out this form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name 1 *

Suzie (PSG) Best

Phone Number *

Must be a New Zealand phone number.

Email *

centralandwesternarchive@gmail.com

Must be an email address.

Name 2 *

Wayne Edgerton

Phone Number *

Must be a New Zealand phone number.

Email *

thisistuatapere@gmail.com

Must be an email address.

Application details

* indicates a required field

Project details

Please assume that we know nothing about your project. Give as much information as possible.

What are you applying for? (pick one) *

- ☐ The development of community facilities or amenities
- ☐ Sport & recreational opportunities
- ☒ Community programmes, activities or events
- ☐ Operational costs
- ☐ Other

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

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Form may be selected.

Please provide a short title for your project: *

Preserving Our Past

What is the location of your project? *

48 Main Road, Tūātapere

What does your organisation want funding for? (please describe fully) *

To provide computers and associated equipment to be used by the Central & Western Archive - Murihiku Southland, and their visitors, for the purposes of heritage preservation and community service provision to residents from across the Tūātapere Te Waewae Community Board Districts.

As our first computer was purchased at the end of 2022 with much appreciated help and funds from this same Community Partnership Fund with our extreme gratitude, and it is now the beginning of 2025 and we have used the computer nearly all day every day since then, it is near the end of its life. We also were initially gifted 5x reconditioned second-hand laptops as well, but now only one of them half goes on occasion. The failing computers are a bane for the volunteers especially as they are wasting precious gifted time and causing frustration, when attempting to undertake work on them, to no avail, or for it to be messed up when the computers don't follow instructions anymore, as they are old and/or broken. We owe it to the community we provide services for and the volunteers giving us their time and energy to provide them with workable computers and printers when they come into our CWA Hub. We have also over used our main printer and exceeded its duty cycle of its lifetime and all that wear and tear is showing in the fact it is no longer printing perfectly and either needs a whole new print-head which is the price of a new printer, or it needs replacing, so we can print for ourselves & others. We are also increasingly finding the CWA Hub is used by visitors as well, including many tramping tourists, and as we do not have a library that is open on a daily basis with computers, as most towns do, we have been providing the services to locals and visitors that would be usually covered by this and paid for by the council (SDC), which is further reason why our services should be funded by them.

We started off with the most basic cheap computer and office equipment and now need to replace it all with more commercially usable alternatives, so the equipment can keep up with growing usage. If we had more expensive and longer-lasting equipment, we would not have to replace it so often and we might be able to become more self-sufficient in our ability to put donations for use towards the cost of repurchasing more in the future, when the ones we need to buy right now, eventually also fail. To this end, we have specified a higher class of computer and printing machinery than we did prior. We also need new computers to be what could be termed 'back-up' computers, so that when the main computer and main laptop are both being used by our manager and/or the volunteers, there is still at least one available for other members of the public who come in to use them and our services.

What is your project? What specific purpose will the funding be used for?

How will your project benefit the Tuatapere Te Waewae community? *

Tūātapere Te Waewae Community Board residents will benefit from having continued heritage and community services provided by their CWA Community & Heritage Hub, which they have come to love and rely on. We have had a number of community groups engage in putting on displays of their own history in our space, and this is giving the townspeople and those in the outlying districts a real sense of ownership of their Community Archive and involvement in telling their history stories there.

The sheer number of support letters should show how much we are used and how many people come in to partake of our services in heritage displays, to use research resources

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

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For to make use of the commercial office equipment that we provide for the community to use by koha. In some of our past support letters there is mention of the high standard of services and equipment, but that is over a year ago now, this has slipped in recent times due to the age and stress on our computers and other associated equipment. These days there is abject frustration from our volunteers and visitors at times.

We will be able to reach more people to help them feel more connected to their community due to the heritage stories we are telling and displaying, often involving their families/w hanau. This is already having an effect in the number of visits and wonderful comments we get on the CWA Hub from the community. Many in our isolated rural community are doing it tough financially and mentally, the CWA Hub is a place they can come for support, connection and engagement, which fulfills some of their immediate needs and helps in their lives, by providing access to services they often can't travel for or afford. This has led to a sideways shift in the services we are providing here.

We are increasingly helping people with phone and computer IT services, access to power and email, plus FREE Wi-Fi, and helping people who are studying, on WINZ & ACC, who are isolated, alone, afraid and unable to cope with modern technology demands such as making online applications for life services. We are also Safe Space Alliance members and offer our visitors a comfy couch, chat, camaraderie and inclusion, along with a hot drink and cuppa if needed.

i.e. improvements/events that will enable the community to be more connected, or improvements to a facility that will enable it to run more efficiently etc

Project start date

30/04/2025

Must be a date.

Project end date

31/03/2026

Must be a date.

Community Board plan alignment

The Tuatapere Te Waewae Community Board plan document can be found [here](#). The Tuatapere Te Waewae Community Board outcomes can be found on page 8. Please indicate below if you think your project aligns with any of these outcomes.

Do you think your project aligns with any of the Tuatapere Te Waewae Community Board's community board plan outcomes? (please tick all that apply) *

- ☒ a community that attracts businesses, people and visitors resulting in economic growth
- ☒ a healthy, safe and connected community with access to quality services and facilities
- ☒ a community that celebrates and protects its natural history and heritage
- ☐ N/A

What is the difference you expect to make through your work or project?

Please describe up to **two** outcomes (i.e. changes or differences) you would like your work or project to achieve.

Outcome 1 *

To celebrate and protect the history and heritage, covering the rich and varied past and

Tuatapere Te Waewae Community Partnership Fund - March 2025 round

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Form Submitted 2 Apr 2025 14:33PM NZDT
 Present that is the table of the Tuatapere Te Waewae Community Board Districts, which encompass sawmilling, forestry, goldmining, farming, railway and electricity generation heritage, along with celebrating and protecting the natural history and social stories of the area and those contributing to it over the years. This will be further achieved by being able to digitise and share more of above historical information, photos and records on our online portal, so that members of the wider community can access it all from their devices. They are loving what we are already doing, but we are now being curtailed in a lot of our progress by out of date and breaking down equipment. We have a lot of collections of donated material that we have not been able to process yet as we are unable to do so with our old equipment.

Outcome 2

To extend the ability and reach of the Central & Western Archive - Murihiku Southland and the "CWA Community & Heritage Hub" that this group runs, to provide access to, engagement with, and more knowledge of the various means of technology that are used in modern life, by encouraging activities that allow visitors and volunteers to engage in technology, which will both help our community and also teach those in it, to learn new skills. Facilitating learning of technology to adults who may suffer digital divide, instills confidence, while teaching them skills to thrive and learn something new, which helps increase employment skills and offers the chance to give back to the community as volunteers.

How will you know you are achieving the above outcome(s)?

By our volunteers and community having better access to technology at the CWA Hub, which allows them to add more information and photos to the collections the Central & Western Archive holds and shares with the community and which entice visitors to our region, as many travel to see us, plus for those in the community who use our services, computers and IT training to have modern working equipment will be an achievement and much needed result. Many cannot afford to travel elsewhere.

For more of these history online entries and displays to be made available to the town and wider district, requires a much more up-to-date laptop, as those that were gifted second hand no longer go, so are of no use. We also started with a cheap printer that has done its dash, it is over its lifetime duty cycle. We will know we have achieved the above outcomes when we have access to modern and properly operating equipment for both the CWA Hub volunteers and visitors to do their work on, and for the ones in the community who come and use our services, to be able to learn technology for life.

We will be able to be more engaged with those suffering digital divide in our districts (including Senior Citizens) who are using the Community Archive and its services more. We have recently been asked to run more of our IT learning workshops, on both phones (which attendees provide) and on computers, which we provide. To have our equipment up to date and working to be able to help people to use it, and to have computers and printers that the volunteers can use to improve their skills and also help us to save and share our district history, is the ultimate result, for the CWA Hub and the community. We are continually being asked to share more history, but right now we are unable to.

What data/information will you collect that shows your progress?

Are there any similar projects or services in your area?

☐ yes

☒ no

No more than 1 choice may be selected.

Community benefits

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This section enables us to gather useful data on the different groups of people in our communities that will benefit from our grants.

Approximately how many people in the Tuatapere Te Waewae Community Board area will benefit directly from your project? *

1600

Must be a number.

Additional comments on numbers benefiting:

We believe the services we provide, benefit every single person living in the area either directly or indirectly. And the fact that we have had over 1200 people visit and use the CWA Hub services since opening 18 month ago, shows how much of a reach we have in the communities we cover.

What age group will predominantly benefit? *

☒ All ☐ Early years (pre-natal - 4yrs) ☐ Children (5-13yrs) ☐ Youth (14-24yrs) ☐ Adults (25-64yrs) ☐ Older persons (65+yrs)

No more than 1 choice may be selected.

Does your project focus on any of the following:

☐ Parents/families ☐ People with a disability ☒ Rural communities ☐ At risk families ☐ People who are not currently participating and those experiencing barriers to participation ☐ Volunteers ☐ At risk youth ☐ New migrants ☐ Refugees ☐ High needs populations

No more than 1 choice may be selected.

The following are the main ethnic groups in our region - please indicate who will predominantly benefit? *

☒ All ☐ NZ European ☐ Maori ☐ Pacific peoples ☐ Asian ☐ Middle Eastern/Latin American/African ☐ Other

No more than 1 choice may be selected.

Building & facility information

Does your application relate to a building or facility?

☐ Yes

☒ No

No more than 1 choice may be selected.

Project Budget & Financial Details

* indicates a required field

Financial details

Bank Account *

Account Name: Tuatapere District Promotion Incorporated

Account Number:

Must be a valid New Zealand bank account format.

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Please upload verification of your organisation's bank account details *

Filename: Promotions Proof_of_Account_2023-04-21.pdf

File size: 45.1 kB

i.e. a bank coded deposit slip or bank verified account details

Are you registered for GST? *

☐ Yes

☒ No

No more than 1 choice may be selected.

If yes, GST number:

Must be a number.

Please upload your organisation's latest financial statements *

Filename: Annual_accounts_2024.pdf_Tuatapere_Districts_Promotions.pdf

File size: 134.9 kB

Please upload a current bank statement from your organisation *

Filename: CWA Bank 06-0958-0032895-03_Statement_2025-02-28 2.pdf

File size: 194.4 kB

Total project cost *

7603.12

Must be a number.

Amount you are requesting from the Tuatapere Te Waewae Community Partnership Fund? *

7500

Must be a number.

Please indicate your current level of reserves: *

Must be a dollar amount.

At the time of this application

Please comment on your level of reserves and if they cannot be used towards this project, explain why: *

We only have access to the '03' suffix of the Tuatapere & District Promotion Bank Account, as the group runs various community services and ours is only one of them. Also, the money we currently have in the account has been donated to cover operational expenses and is owed in such things as power and internet bills, rates accounts and various subscriptions like our cloud storage and Microsoft fees.

Briefly describe any voluntary effort or donated materials provided for this project:

We can contribute \$100 out of our current donations towards the cost. Our volunteers do mahi of around 100 hours a week for this project, ongoing, which equates to thousands of hours a year.

How do you envisage paying for any future operational costs for this project?

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 We will need to seek other funding and we also hope to be able to take in more donations for our services by being able to provide a better level of service in the future, with the new modern equipment that works a lot better. This last year has been extremely difficult with the Southland District Council refusing to help us with District Heritage Funding for our operational costs, as we are tapped out completely financially and with the volunteers being physically exhausted from all the extra required of them in trying to raise extra donations and undertake even more work to try and cover our ongoing costs without help until we just this April, finally got some of our operational costs from Lotteries.

Budget

List all the income you plan to get towards your project e.g. grants/donations, your own funds, fundraising. **Also include the grant amount you are requesting for this application (income and expenditure totals must match).**

If you are GST registered please provide figures that EXCLUDE GST. If you are NOT GST registered please provide figures that INCLUDE GST.

Income	\$	Expenditure	\$
Community Partnership	\$7,500.00	PBTech	\$7,603.12
CWA Donations	\$103.12		

Budget Totals

The income and expenditure totals should balance/match.

Total Income Amount	Total Expenditure Amount	Income - Expenditure
\$7,603.12 This number/amount is calculated.	\$7,603.12 This number/amount is calculated.	\$0.00 This number/amount is calculated.

Quotes

You should obtain two quotes where practical. If this is not possible, please just explain why below.

Have you sought at least two quotes?

- ☐ yes
☒ no

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Please upload quote(s)

Filename: CWA_CommunityPartnershipQuote2025Updated_PB_Q4169284.pdf

File size: 32.4 kB

Quotes

If you have not provided more than one quote, please explain why:

We have a discount account with PBTech who are AOG suppliers and always much cheaper than elsewhere, so there seemed no point in wasting everyones time getting more expensive quotes

Supporting documentation

Supporting documentation

Attach any other relevant information, e.g. covering letter, letters of support, or other documents.

Attach documents here

Filename: CelebratingCWA_MilestonesOfSuccessUPDATED.pdf

File size: 97.8 kB

Filename: Community Archive Heritage Hub UPDATE Mar 25.pdf

File size: 140.1 kB

Filename: CWA authority for Suzie funding.pdf

File size: 271.6 kB

Filename: CWA Letter For Suzie - FiordlandCollege Archive Support.pdf

File size: 132.5 kB

Filename: CWA2024_CommunityAndHeritageHubServicesProvidedUPDATED.pdf

File size: 49.0 kB

Filename: CWA_CommunityEngagement_UPDATEDStatsForFunding2025.pdf

File size: 2.1 MB

Filename: CWASupportLetter THCT 2022 Aug 26 CWMS Archive Project.pdf

File size: 156.1 kB

Filename: CWASupportLetter_Heritage South Central & Western Murihiku Archive 9 Sept 2024.pdf

File size: 571.0 kB

Filename: CWASupportLetter_NZSG-20.04.2023.pdf

File size: 108.2 kB

Filename: CWASupportLetterAndreaSextonArtist001.pdf

File size: 227.1 kB

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Filename: CWASupportLetterBoundaryCreek001.pdf

File size: 350.2 kB

Filename: CWASupportLetterDavidDudfield001.pdf

File size: 477.5 kB

Filename: CWASupportLetterRosemaryBaird001.pdf

File size: 381.9 kB

Filename: CWASupportLetterRuralWomen001.pdf

File size: 464.0 kB

Filename: CWASupportLetterWJet001.pdf

File size: 389.6 kB

Feedback

Feedback

How did you find out about the Tuatapere Te Waewae Community Partnership Fund?

☒ Have applied previously ☐ Southland District Council website ☐ Council or Community Board Facebook page ☐ Radio ☐ Newspaper ☐ Online ☐ Referred by another funder ☐ Word of mouth ☐ Council staff ☐ Other

No more than 1 choice may be selected.

Please rate the following statements

The time required to prepare and complete the application was reasonable

☐ Strongly agree ☒ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

No more than 1 choice may be selected.

The application process is very straightforward

☐ Strongly agree ☒ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

No more than 1 choice may be selected.

Please provide us with any suggestions about any improvements we could make to the application process

The files saved in our organization don't seem to be able to be uploaded to our application as needed. Also, it was completely heart-stopping after being told at the beginning of the application that we had until midnight 2 April 2025 to complete it and then just one hour before this, the whole SmartyGrants application shut down, for maintenance the screen message said!! We have already had a very stressful year with no help from the District Heritage Fund after numerous requests, and we didn't need this too.

Declaration

* indicates a required field

Tuatapere Te Waewae Community Partnership Fund - March 2025 round**Tuatapere Te Waewae Community Partnership Fund application form****Application No. TTWWCPF001MAR25 From TDPI - Central & Western Archive**

Form Submitted 2 Apr 2025, 11:33PM NZDT

Declaration

I consent to the Southland District Council collecting personal details provided on this form. The consent is given in accordance with the Privacy Act 2020.

This declaration and authorisation relates to information in this application and attachments that the Southland District Council may hold about your organisation/group now or in the future.

In making this declaration I declare that:

- this application has been submitted with the full knowledge and agreement of the management/governance of my organisation/group;
- the information supplied in this application and any attachments is true and factual;
- any grant received will be used for the purpose for which it was approved.

I authorise Southland District Council to:

- use the information supplied as part of this application and any attachments for the purposes of administration and consideration of this application;
- make any enquiries of third parties, (which may involve discussing information contained in this application);
- advertise or publish the name of our organisation/group and the amount of any grant approved if this application is successful, including disclosure of this information to other funding agencies.

I acknowledge that:

- any decision made is final
- Southland District Council has the right to withdraw any grant approved or demand the return of funds already paid if it is discovered that any statement made in this application is incorrect, incomplete or misleading, in a way that may have affected the funding decision.

I am authorised to complete this application and I have read and understood this declaration and privacy statement:

Name *

Suzie (PSG) Best

Position in organisation *

Manager

Date *

28/03/2025

Must be a date.

Submitting your form

There is a review and submit button at the bottom of the navigation box to the right of the screen.

You need to review your form before you submit it - you won't be able to submit your form until all required questions (marked with an *) are completed.

Once reviewed you can submit your form by clicking on 'submit' at the top of the screen or on the navigation box.

Once submitted, you will receive an email from SmartyGrants acknowledging receipt of the form. If you do not receive this email please check you have clicked the submit button at the

CELEBRATORY MILESTONES FOR CWA – Central & Western Archive, Murihiku Southland
CWA is recognized by local, regional, national & international heritage field audiences:

1 June 2022 – the CWA online Community Archive established with KPI's for 6 month trial
28 July 2022 – first eHive entry for CWA goes live, ahead of the official opening on 1 Aug
23 August 2022 – very first funding by local community for CWA, from Hump Ridge Track
15 September 2022 – CWA initiative meets and exceeds its 6 month KPI's, in just 6 weeks!
7 October 2022 – CWA goes live at DigitalNZ and immediately our eHive views go wild
16 December 2022 – CWA gets its first Heritage Funding, from local Community Board
28 December 2022 – CWA reaches its first 100 entries on eHive, need to fund more space!
5 March 2023 – at CWA “Open Day” at WTCC achieve 3 new volunteers to help ongoing
28 March 2023 – CWA is granted the old Tūātapere Plunket Rooms for a Public Space
30 March 2023 – CWA invited by Vernon Systems, to present at Australasian eHive event
19 April 2023 – TDPI (Tūātapere Promotions) signs agreement with CWA for governance
15 May 2023 – CWA Online Collection in eHive reaches over 10k views for the first time
6 June 2023 – CWA obtains first \$15k of funding for a DigiHub from Meridian Power Up
23 June 2023 – CWA takes over old Tūātapere Plunket Rooms so they can open to public
6 September 2023 - CTS funds the last large chunk of \$7.6k needed for CWA new DigiHub
11 September 2023 – Lotteries Grant to CWA \$21.4k to set up Community & Heritage Hub
2 October 2023 – start of Partnership with DOC Murihiku to share their historical archives
13 Oct 2023 – CWA officially opens to the Public with a large event of Heritage attendees
27 Nov 2023 – CWA takes delivery of DigiHub to professionally preserve district heritage
10 February 2024 – online views of eHive collections now reaches over 22,000 (thousand)!
13 March 2024 – CWA invited by Southland/Otago ARANZ to speak at Heritage Month
14 August 2024 – CWA given task of producing a history of Tūātapere Hump Ridge Track
October 2024 – SRHF granted us funds for NAS of 80TB digital storage, this finally arrived
Nov/Dec 2024 - Our very first Corporate Sponsorship's from local business operations
December 2024 – Now have 10 volunteers, some on ACC, WINZ etc, to learn new skills
February 2025 – total visitors to the Community & Heritage Hub now number over 1,250
March 2025 – We secured 62% of this years operating costs from Lotteries Grants Board
THANK YOU FOR SUPPORTING OUR LOCAL COMMUNITY & HERITAGE OUTREACH CENTRE

CWArchive Community & Heritage Hub - history and update:

At the end of June 2023, the Central & Western Archives Governance umbrella group took ownership of the old Plunket rooms, to repurpose them for the local Community Archives. Not much more than 3 months later on 13th October, the official opening of our new local Heritage Hub building took place with around 50 people present. Mayor Scott officiated and cut the ribbon to the Community Hub and declaring it open. Ōraka Aparima Rūnaka Representative Teoti Jardine performed a mihi ceremony and blessing for the new Archive. Speakers on the importance of preserving local and district heritage followed, which were Anne McCracken of Heritage South, Anne Horrell as Chair of the Tūātapere TeWaewae Community Board, then Wayne Edgerton as Chair of Tūātapere & District Promotion Inc. Archive Manager Suzie Best wrapped up proceedings with thanks to all those involved, and Margaret Thomas was honoured with the position of Patron for our Community Archives.

Our opening was an outstanding success. At times we could barely move in our Community Archive Heritage Hub, due to the large numbers of people visiting the opening exhibition, focusing on the Borland Lodge Pottery School's of 1978-1992, also local Pottery Clubs including Waiau/Te Waewae. Many memories were shared and recorded as visitors pored over the albums on the Heritage Hub tables, full of photos and old exhibit programs. Not only was the Pipe Band Hall next door decked out with massive displays of heritage arts and crafts and demonstrations of old crafts, which enticed a number of visitors to engage in discussions and reminisces of olden days, there was also an opening exhibition at the Heritage Hub too. Our local Rural Women group and other community groups helped or supported this opening event and many of our displays since. To this day, the Community Archive building has displays around the walls consisting of a range of district and township history displays, often replicating the heritage ways of the past, or telling the stories of more recent events. It has taken some creative work to get the Heritage Hub to operate as both an exhibition space and a community archive, but we've struck a great balance according to visitors, who rave about our space. Since opening, we have held 20 different displays in the CWA Hub building, some directed entirely by local families and groups representing their history. Many donors particularly request their material be featured in our online collections too, and these now have over 1,200 images and more than 400 stories for everyone to view.

We had to open the CWA Community & Heritage Hub more days/hours, summer is now:

Tue-Fri from 10am-4pm each week, the 1st Sat from 1-4pm & the 3rd Thursday is Family History or Whakapapa Research Day, and every day is busy, we also have online inquiries. Groups are welcome to book the Heritage Hub at any time, we can seat 16 people. If anyone needs to come in at a time not listed, they can contact our Digitising Archivist & Manager. There is FREE unlimited wifi, with public internet computers and laptops available for doing research or use by those without these resources, we have a laminator, a binding machine, scanners, printers etc, laptop & phone charger stations. People, especially the elderly, often have a cuppa on our comfy couch, along with a cookie and use the historical library. All our history is available for FREE, while any printing/copies or services are by koha or donation. An increasing amount of people are using our IT services to learn phone and computer use. We also help people with online tasks, like accessing funding, emails & government services.

Your Community = Your Archive



2 August 2023

To Whom It May Concern

This is to verify that PSG Best (Suzie) is the Grants Manager for Funding for the Community Archives which has a new 'Hub' Building at 48 Main St, Tūātapere which we are setting up for the Community to use for preserving their Heritage. That is operating as "Central & Western Archive, Murihiku Southland". This is a project which is under the Governance of Tūātapere & District Promotion Incorporated, as below. The other contact person for Financial/Budgeting relating to the project is Karen Lord, Treasurer of Tūātapere Promotions Group. And I will be required to sign off on any Funding Applications as the Governance Chair.

New Zealand Companies Register Information	
NZBN	9429042900092
Entity Name	TUATAPERE & DISTRICT PROMOTION INCORPORATED
Registration Date	
Entity Status	Registered
Entity Type	Incorporated Society
Registered Address	8 Orawia Road Tuatapere NZ 9691
Office Address	
<i>Information retrieved at 11:37am yesterday</i>	

Yours faithfully,
Wayne Edgerton

Chairperson - Tūātapere & District Promotion Inc.
Personal Email: gallery65@hotmail.co.nz
Personal Mobile: 0210 251 1631

Dr. S.J. Peoples
Head of Social Sciences
Fiordland College
Te Anau

March 29, 2025



To Whom It May Concern,

As the teacher in charge of Social Studies and the sole senior History teacher at Fiordland College, I wish to emphasise the critical need for a range of local history resources, such as those provided by the CWArchives Community and Heritage Hub in Tuatapere. The absence of funding for this Hub from the Southland District Council Heritage Fund is a significant oversight. It suggests a lack of awareness among decision-makers regarding both the necessity and the value of the historical archives maintained by the Hub.

The resources curated and organised by this group are substantial. They serve not only those actively researching their past but also future generations seeking to understand their heritage. Unlike museums, which typically provide broad overviews, this Hub's archives contain primary records, documents, and specialised information specifically focused on local people and places.

Furthermore, the Southland District Council must acknowledge the Government's educational mandate, which requires all New Zealand schools to incorporate local history into their curricula. As such, the SDC has an obligation to support the CWArchives Community and Heritage Hub in order to enable educational institutions to meet these requirements. Failing to provide financial and structural support to this Hub equates to neglecting the Council's responsibility to its communities.

The New Zealand Curriculum clearly states:

- Schools are encouraged to use local resources, including archives.
- Students should learn about significant local events, people, and places, including pre-European history, interactions between Māori and settlers, and more recent historical developments.
- Schools should partner with mana whenua to ensure the accurate representation of local Māori history.

To further illustrate the importance of the Hub, my senior History students recently visited the archives to conduct research for an NCEA Internal Assessment. The assistance provided by Suzie at the Hub was exceptional—her deep passion for archival material and extensive knowledge of the resources allowed her to guide students effectively, engaging with them individually to enhance their research experience. Having access to this facility is invaluable to students and the wider communities of the Upper and Lower Waiau areas.

In summary, as an educator and a strong supporter of the CWArchives Community and Heritage Hub, I find it deeply concerning that such a vital learning resource is not financially supported by the SDC. As a ratepayer, I urge the Council to reconsider this decision. At present, I contribute \$128 per year towards the Manapouri Airport—a facility I have used only once and perceive it to be a financial drain. I would far prefer for those funds to be directed towards preserving our region's social and cultural history by supporting crucial institutions like the CWArchives Community and Heritage Hub.

I respectfully request that the Southland District Council re-evaluate its stance and take immediate action to provide financial support for this essential historical resource.

Sincerely,

Dr. S.J. Peoples

2025 Funding Round - Update on Online Collections Outreach & Ongoing Community Engagement:

A huge part of our last few months has been engaging with kura or schools in visiting with students for various research or history display viewing projects, and our visiting them as well, to photograph project they have been involved in. We have had visits and other interactions with three different kura in our local and regional districts now, and we're also seeing their students contacting us and coming in to research for their school projects too. There is a requirement for kura to ensure their taura or students learn about Aotearoa New Zealand's past and to engage with their local heritage. So, the fact that we have not been considered by the Southland District Council for District Heritage Funding and providing important services, when we are being widely used and supported by many of our connected communities and kura, is disappointing. Not just to volunteers giving selflessly of their time and skills, who are also trying their best to cover shortfalls in funding, but also to the local community groups who see the struggles we have are very real, and they ask us why! To that end, our community have rallied together to form and sign a petition to present in favour of our again requesting this funding to help us cover our operating costs. We will give this to our elected SDC representative in April 2025. Below are photos of some kura visits we have undertaken with taura from various areas of our communities;



Kura visit to WAS for Anzac, April 2024

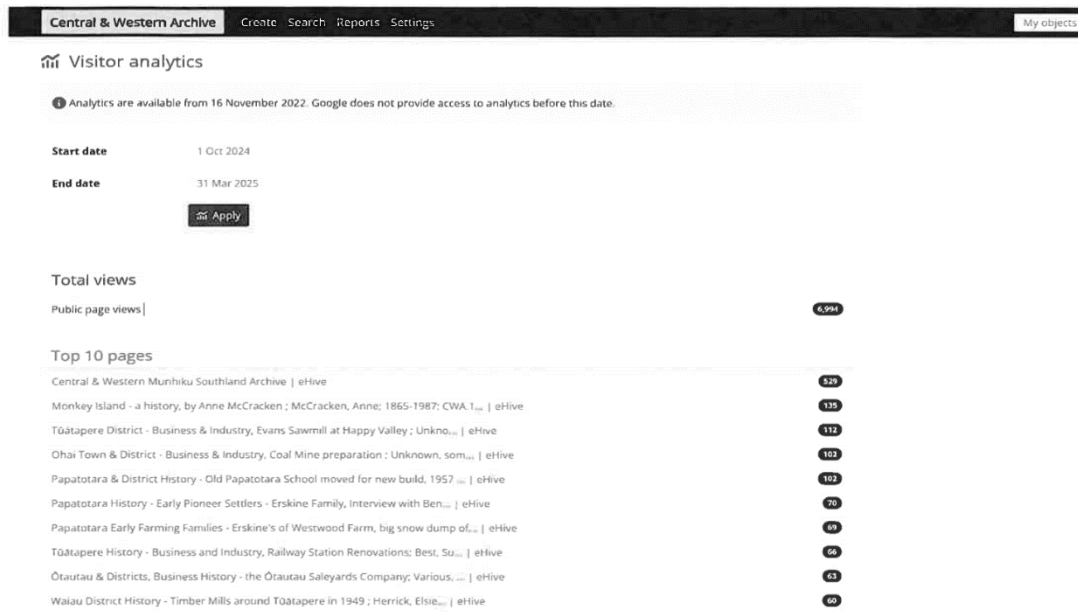


HVP visit to learn the history of the Hump Ridge Track after walking it on a Kura/School Trip, late in 2024

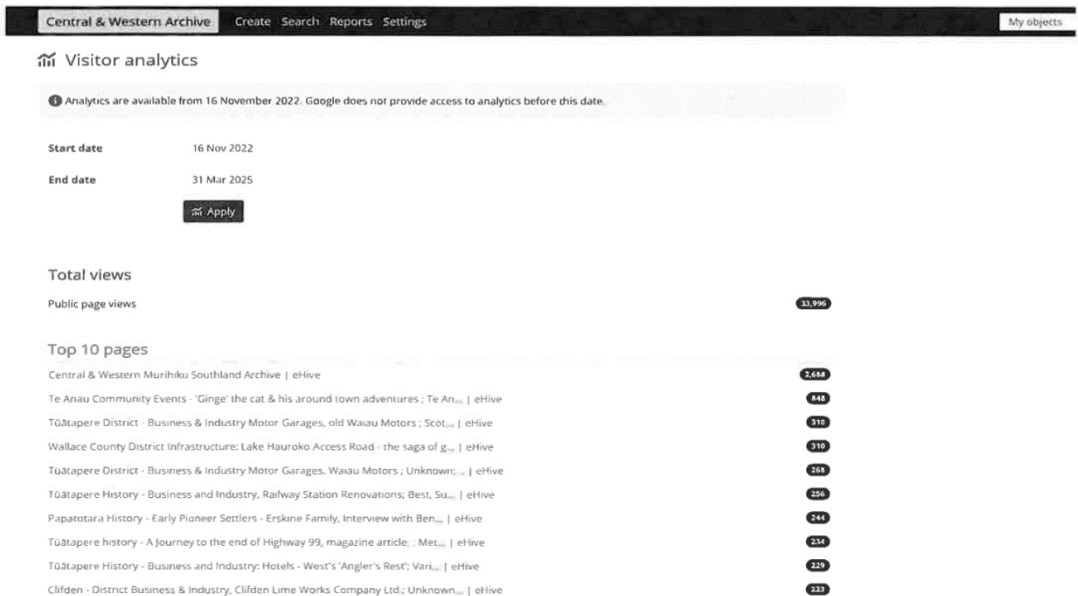


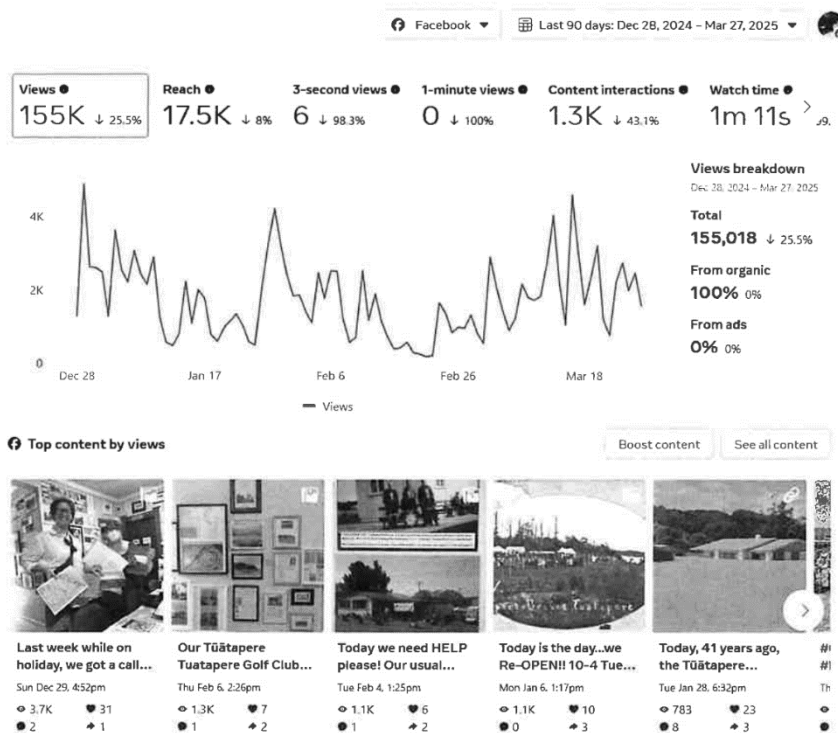
Fiordland College Visit, 2025

We have been extremely busy trying to seek funding after SDC (Southland District Council) refused our requests for District Heritage Funding for our operational costs, when we are a district facility engaging our community in their heritage. This translates to less engagement due to less new entries online. We were told by SDC Community Representatives to approach CTS for funding or just stay digital, but CTS don't fund heritage operational costs, and if we did not open to the public they would miss out on all the vital services we are providing to our isolated rural community in need. This lack of funding has had a huge impact and flow-on effect for our manager, volunteers and whole community.

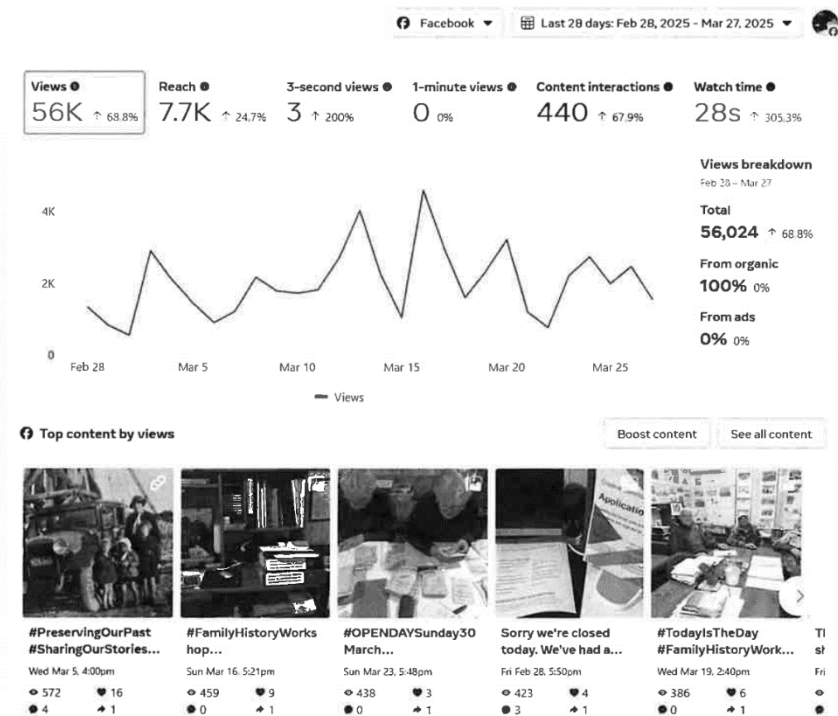


But overall, since the end of the year we started our online collections, our viewing stats are quite incredible, as shown below, and we continue to see how stories that immerse people in their community, are most popular:





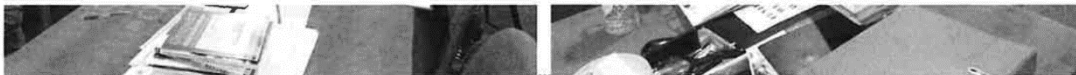
Above Facebook stats for last 90 days against below stats for the last month, are very stable, but still growing. We found it interesting that a post saying we were closed due to sickness, got a lot of support for all our work!



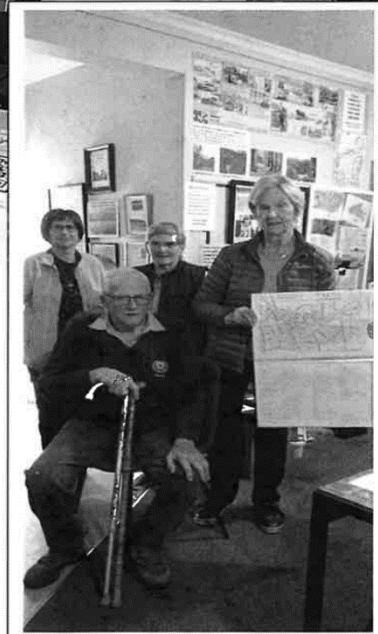
We are also finding there is extensive interest in our Family History/Whakapapa Research workshop and open days, with people attending from across the Southern Region and coming from further afield, many from Invercargill with links from the past to our community, to participate in these and learn more about their ancestors and engage in compiling/sharing our district settlers histories:



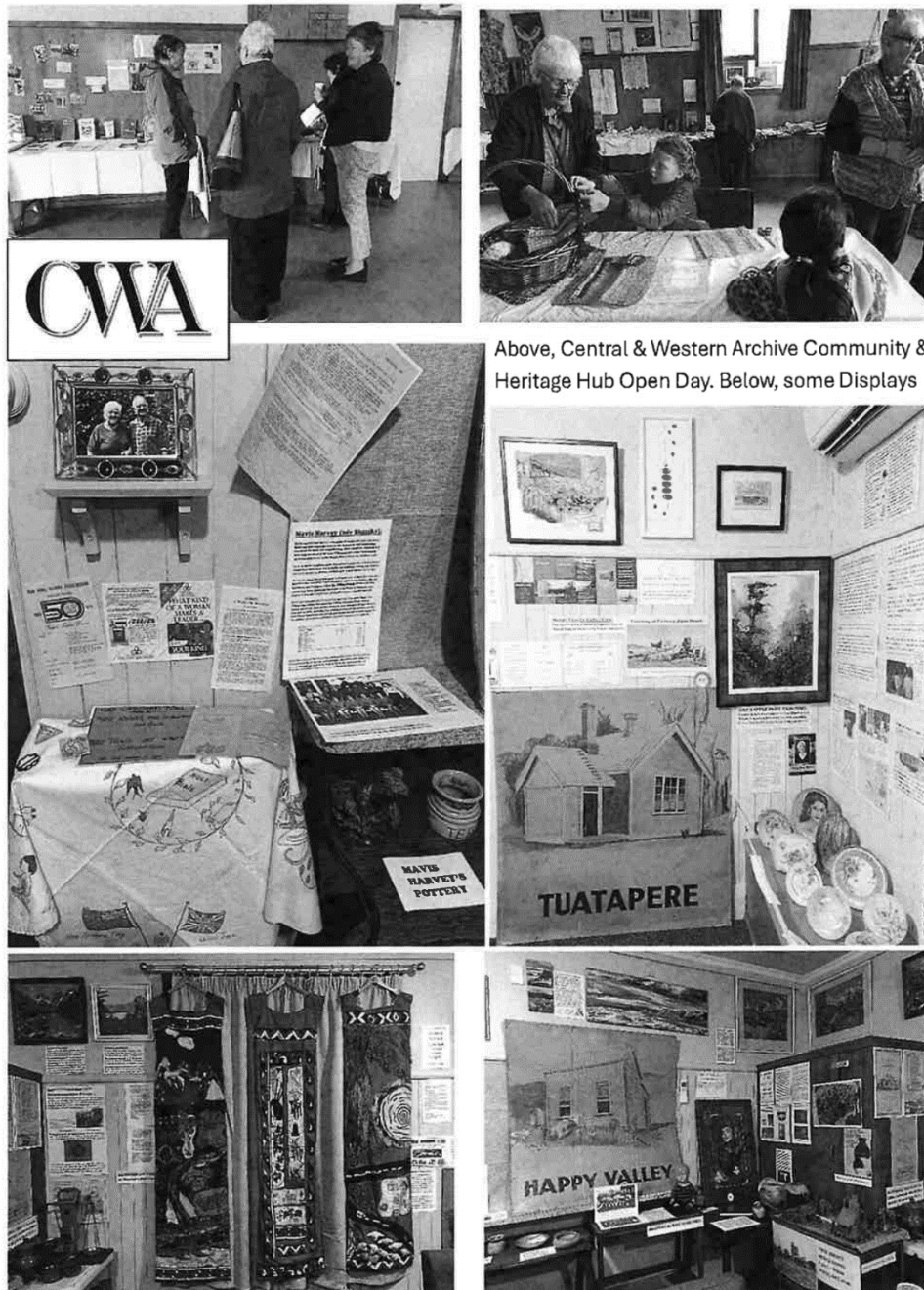
Photos from some of these family history days-events during 8680-80 are also shown both above and below;



We have an average of 2-3 in summer and on occasion, 5 or 6 in winter, for our Family History/Whakapapa Research Day events, and more people book in or drop in to come and research their Families. Recently (2025) we have had up to 50 people a week visiting, many to do research on their ancestors.




We also hold days of learning sessions for Android phones and Microsoft Computers and Laptops, we want to add Apple/Mac to the list, but need to find (pay?) a tutor.



Above, Central & Western Archive Community & Heritage Hub Open Day. Below, some Displays

Displays so far: Historical Art & Craft with Children's 'Have A Go' Day / Waiau District Schools History Past Grocer Stores / Rugby Clubs / Waiau River - Monowai & Manapōuri Hydro Schemes / A&P Show's Tūātapere Hump Ridge Track / Branch Railways / Past Farms & Estates Across the Old Wallace County Borland History / Contractors & Equipment / Settler Families of wider district / Bridge & Road Building Ōrawia, Eastern Bush, Woodlands, Clifden, Pukemāori, Nightcaps & Ohai Settlement History Displays

PB Technologies Ltd 587 Great South Road, Manukau, Auckland, New Zealand Ph: 09 5269200 GST #: 61-280-472		 https://www.pbtech.co.nz/ websales@pbtech.co.nz			
Quote Reference #Q4169284					
To: CWA Hub		Account No: NWB1730442 Quote Reference: Q4169284 Quote Created: 01-04-2025, 09:01:27 Quote Expiry: 08-04-2025, 09:01:27			
Contact Person: Suzie Best Sales Rep: Website					
Item Code	Description	Qty	Each	GST	Total
BDLHDT0001	HP Smart Tank 5105 Ink Tank Colour Multifunction Printer - Bundled with Microsoft 365 Personal for 1...	1	\$421.74	\$63.26	\$485.00
NBKHN161112	HP ZBook Power G11 Mobile Workstation 16" FHD Touch Intel Core Ultra 7 155H - 32GB RAM - 1TB SSD - ...	1	\$3,010.64	\$451.60	\$3,462.24
PTRHPL1086161	HP LaserJet CP5225n A3 Colour Laser Printer	1	\$1,862.23	\$279.33	\$2,141.56
WKAHDT278834	HP 27-cr0000a PC 27" FHD All-in-One PC AMD Ryzen 7 7730U - 16GB RAM - 512GB SSD - WiFi 6 +...	1	\$1,316.80	\$197.52	\$1,514.32
SubTotal					\$6,611.41
GST					\$991.71
Total					\$7,603.12
ⓘ Please note that freight is not included as part of this quote. Thanks for your business!					

As this is an automatically generated quote for your convenience, PB Technologies Ltd reserves all rights of reconsideration. Prices and availability are subject to change without notice. E&OE.
 Please contact your Account Manager/Sales Person if you need a Pro-Forma invoice or you need confirmation on time-length of pricing validity and stock availability.

Quote #4169284 is valid until: 08-04-2025, 09:01:27 Printed at: 01-04-2025, 09:01:27

At the Community & Heritage Hub, we have helped people with the following services:

Providing FREE computer & laptop access
 Putting on Local Events & Family History Displays
 Printing Bookmarks for Community Groups
 Scanning family history photos & records for the public
 Helping potential students sign up with SIT and Studylink
 Indexed the 'Women West of the Longwoods' (a Rural Women's project) encompassing every year
 Teaching people how to use computers and devices (including phones)
 Allowing people travelling (often overseas tourists) to charge their devices and access FREE Wi-Fi
 Providing history information for school visits
 Saving analogue VHS tapes onto Digital format
 Finding family or whānau history in online records we can access
 Scanning & Emailing documents for the public
 Converting Slides to Digital Photographs for people
 Printing emails as required, for members of the public
 Having large groups of special interest groups visit
 Copying hard-drive information on dying computers to new computers
 Providing Family History information to over 600 visitors
 Setting up phones with new apps for the public & Helping people update their apps on the phone
 Supplying maps of the SILNA whenua at Rowallan-Alton
 Fixing peoples printer issues of communication failure with computers/laptops
 Allowed people struggling a place to sit and keep warm (or cool)
 Assisting or even completing online funding applications for local groups without computers/skills
 Workshops to teach how to do family/whānau history research
 Trimming large volumes of card to size
 Printing local history books & providing digital services for others to get theirs printed commercially
 Helping people set up their new phones & computers
 Enhancing & repairing old damaged digital copies of photos
 Copying CD's onto USB Sticks for locals without a CD-ROM drive
 Providing access to power, internet and charging for locals without power or internet
 Designing Christmas Posters for Community Groups
 Putting on displays for Community Groups, often with their help
 Helping set up email accounts for locals who need them
 Providing a Hub email address for those who don't have one
 Packaging and posting items for tourists
 History Book Sales – one of our most successful ongoing fundraisers
 Photocopying and printing forms for the public
 Copying information from our Archive library for descendants
 Providing FREE Research Resources on many topics
 Giving locals a chance to learn new skills by volunteering
 Converting files for the public to PDF and emailing legal documents
 Helping people how to create files and save them on computers/laptops
 Printing files off CD for the public without a CD-ROM drive
 Workshops to show how to preserve historical photos and records correctly
 and last but not least, provided Safe-Space Alliance services to those in need



To Whom It May Concern

The Tuatapere Hump Ridge Trust is delighted to offer support to The Central and Western Murihiku Southland Archive project.

The value of a free community service set up to gather, store, preserve and share our community history cannot be underestimated.

We are looking forward to working with Suzie to archive the History of the Hump Track and other community stories.

Kind regards,

Glen Thomas
Chairperson Hump Track



C/ - Invercargill Public Library
Private Bag 90111
Invercargill
9840

Central & Western Murihiku Archive
48 Main Road
Tuatapere 9620

3 September 2024

Letter of support for Central & Western Murihiku Archive

Heritage South is a charitable trust established in 2013 to foster the bigger picture of heritage in Southland. Its definition of heritage is broad and inclusive:

Heritage is those things inherited from the past that we wish to pass on to future generations and which define the culture and character of the south, its communities and people. It includes objects, places, buildings, structures, archaeological sites, wahi tapu, wahi taonga, stories, traditions, practices, skills, life-ways, documents, images, records, narratives, artistic expressions and more. It embraces the living, tangible and intangible manifestations of past and present culture.

Its vision is to create an environment where groups work together more, share ideas and work collaboratively towards increased public awareness and appreciation of Southland's rich heritage.

In this context, Heritage South supports the Central & Western Murihiku Archive's continuing commitment to operate a Heritage Hub in Tuatapere. In their first year of operation, they have assembled an impressive resource of local and district history, including a large collection of digitally preserved images. They have become known as a helpful centre for research, as well as a place where visitors can enjoy access to local displays and online collections. Heritage South hopes they are able to continue this important heritage preservation mahi, especially as they are the only currently functioning, public-accessible non-profit heritage organisation serving the Tuatapere area.

Yours faithfully,

Cathy Macfie

Cathy Macfie
Chair, Heritage South



**Southland Branch
NZ Society of Genealogists Inc.
C/- 130 Grant Road, Otatara R D 9, Invercargill 9879
Invercargill 9840.**

To whom it may concern,

This letter is in support of an application for funding for the Central & Western Archive, Murihiku Southland project.

I understand some of the goals and objectives of this archival project includes collecting and preserving all aspects of memorabilia and documentation from local families and national records relevant to the families, businesses and organisations this community. These records are intended to be available through local display and digitisation.

As part of an organisation that encourages local and family history research, we also support efforts to preserve historical material for the future as we acknowledge that at times much has been lost in the past. The research services provided by this organisation is exemplary.

Yours sincerely

W Shaw
Southland Branch Convener

20/04 2023



Central&WesternArchive MurihikuSouthland <centralandwesternarchive@gmail.com>

Thank you reference note

1 message

Andrea Sexton <hello@andreaseytonartist.com>

Fri, Oct 4, 2024 at 1:07 PM

To: centralandwesternarchive@gmail.com

Kia ora,

I wish to acknowledge the facilities I am able to use at Central and Western Archive's.

As an artist, living 'off-grid', in Orepuki, I find it a challenge dealing with my wifi/ hotspot facility to my laptop, therefore making a range of both personal and work related admin tasks a challenge.

To be able to drive 15 minutes down the road to sit in the warmth and comfort of your little hub means a lot. A friendly chat, a cup of coffee and help and support to do what I have to do in a safe and supportive environment is just incredible.

I look forward to using the space in the near future to research my own personal family history of this area.

I hope this community focussed taonga in our community continues to cater for all that is required, both now and into the future.

Ngā mihi,

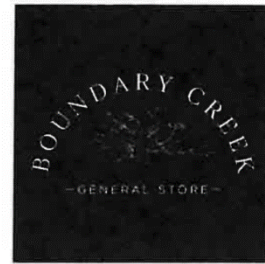
Andrea Sexton

ARTIST

021-992-2203

www.andreaseytonartist.com

@andrea_sexton_artist



Boundary Creek General Store

3a Orawia Road

Tuatapere 9620

Southland

6th September 2024

To whom it may concern,

I am writing in support of Suzie and the work she is doing at the Central & Western Archive, I believe that what she has achieved so far is very valuable.

In my day to day encounters with customers in the store I have met so many visitors who are here researching their family history and I send them straight to Suzie. The feed-back is always positive and with gratitude.

This town and the surrounding area has a rich history and I admire Suzie's passion for preserving and sharing it.

Sincerely,

Wendy Mitchell

David Dudfield
26 Charles Street
Grasmere, Invercargill 9810
021 292 6480
daviddudfield@hotmail.co.nz

28 May 2024

RE: Letter of support

To whom it may concern,

I am writing to express my strong support for the Central & Western Murihiku Southland Archive's application for funding. As an experienced heritage professional deeply committed to preserving and promoting Southland's rich cultural heritage, I have witnessed firsthand this Archive's vital role in our community.

The Central & Western Murihiku Southland Archive is an invaluable resource for researchers, educators, and the general public. It serves as a custodian of our collective memory, safeguarding documents, photographs, and artefacts that tell the special stories of this unique region. The Archive's efforts to digitise collections, enhance accessibility, and engage the community are commendable and align with best practices in heritage management.

Securing funding for the Archive is essential to ensure its continued operation and ability to expand its services. The proposed request for funding will enable the Archive to enhance its preservation capabilities, develop new educational programs, and increase public access to its collections. These advancements will benefit not only current residents but also future generations who will seek to understand and appreciate the history of Central and Western Murihiku Southland.

In conclusion, I wholeheartedly support the Central & Western Murihiku Southland Archive's application for funding. With the necessary financial support, I am confident that the Archive will continue to thrive and serve as a cornerstone of Southland's cultural heritage. Thank you for considering this letter of support.

Please do not hesitate to contact me if you would like to discuss further.

Ngā mihi nui,

David Dudfield

Historian, Writer, Filmmaker
daviddudfield@hotmail.co.nz
021 292 6480

10 April 2024

Suzie Best
Central & Western Murihiku Southland Archive
Street Address: 48 Main Road, Tūātapere, 9620

Dear Suzie,

I'm writing to express my gratitude and support for the Central & Western Murihiku Southland Archive, which I visited on 5 April 2024. Your help in digitisation, copyright advice, and sourcing primary material was invaluable in supporting my research for my social/oral history book on the Manapouri Hydro scheme. I am grateful for your generosity in spending so much time with me. You made me feel very welcome.

The Archive is well equipped and organised, and I especially appreciated the high-quality digitisation facilities and expertise on offer.

I could see the value the archive has for local residents as well as researchers like me. I hope that this wonderful resource and place to preserve and hold local taonga can continue in its good work into the future.

Ngā mihi,

Dr Rosemary Baird

Christchurch 8024.



Mrs Lynley Whyte
President
Clifden Rural Women branch
Orawia R.D.2
Otautau 9682

7 Sept 2024

To whom it may Concern,

Clifden Rural Women are writing in support of the Central Western Archives.

The Archives have been instrumental in showcasing our town on our Historical Arts and Crafts Day last year. This involved Rural Women being able to display how they contributed to the community by way of cooking instruction and craft for the benefit of the community. This was alongside other groups who contributed to the day.

Histories of the local schools, families and businesses have been given another life by being scanned, saved and shown to the wider community in a display format.

At the moment they are preserving the history of all our little towns, including that of ours -Orawia photographing much history that would be forgotten in years to come, eg railway station, train line through Piko Piko, cement works, Old Orawia store, garage etc which is fantastic to see.

Services given to the community by the Archives also involve helping local residents who need help with printing and technology.

Clifden Rural Women have also had materials printed also for display purposes.

Being local saves many a trip to Invercargill and the Archives have become a "go to" for help in this area.

The Archives also provides storage services in a temperature controlled environment and we are in the process of using them to preserve our history and they will help us celebrate 95 years of Rural Women in our community next year. They are a great asset to our community and we are proud to support them.

Yours sincerely,
Lynley Whyte
President
Clifden Rural Women

----- Forwarded message -----

From: **Wairaurahiri Jet** <info@wjet.co.nz>

Date: Fri, Sep 6, 2024 at 5:03 PM

Subject: Re: Support Letters needed urgently please

To: Central&WesternArchive MurihikuSouthland <centralandwesternarchive@gmail.com>

To who it may concern,

We are strongly of the opinion that the CWA Heritage Hub, is of vital importance to our local and wider community. So much of our history is already lost or very difficult to unearth. The History of Western Southland (including nearby Fiordland) has always been dynamic, pioneering and much of historical important has taken place here. Our local population is ageing and without a hub to collect information and stories much will be lost.

A hub with staff with the ability to digitalize stuff for posterity and it can also be retained by the provider.

This is not a waste of money unlike so many projects we see "funded". We offer our fullest suport.

Regards

Johan, Joyce & Kevin

Wairaurahiri Jet (WJet) - Dusky Track Transport - Lake Hauroko Tours - Good Mood Food



Phone: 027 227 7223 | RD 1 Tuatapere, Fiordland, NZ | | wjet.co.nz

WJet, Dusky Track Transport, Lake Hauroko Tours are all trading divisions of Wairaurahiri Jet (1994) Limited

Tuatapere community pool - request to uplift rates

Record no: R/25/5/23084

Author: Gordon Crombie, Community liaison officer

Approved by: Sam Marshall, Group manager customer and community wellbeing

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is for the Tuatapere Te Waewae Community Board to decide whether to approve the request from the Tuatapere Community Baths Society Incorporated to uplift a portion of the rates in the Tuatapere ward pool rate reserve.

Executive summary

- 2 The Tuatapere Community Baths Society Incorporated have made a request to the Tuatapere Te Waewae Community Board to uplift a portion of the rates held in the Tuatapere ward pool rate reserve.
- 3 They have requested to uplift \$5,014 from the reserve to use on operational costs for the pool. Currently there is \$5,014 in the Tuatapere ward pool rate reserve available for distribution in the 2024/2025 financial year.
- 4 A letter from the pool committee requesting the funds is attached to this report, along with their latest financial statement.
- 5 The last time the Tuatapere Community Baths Society Incorporated uplifted funds from this reserve was in October 2024.

Recommendation

That the Tuatapere Te Waewae Community Board:

- a) receives the report titled "Tuatapere community pool - request to uplift rates".
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) approves the request from the Tuatapere community pool to uplift \$5,014 from the Tuatapere ward pool rate reserve.

Background

- 6 The Tuatapere Community Baths Society Incorporated are the entity responsible for the operation and maintenance of the Tuatapere Community Pool, located on Orawia Road, Tuatapere.
- 7 The current amount held in the Tuatapere ward pool rate reserve is \$5,014.
- 8 The last time the pool committee uplifted funds from this reserve was October 2024.
- 9 They have made a request to the Tuatapere Te Waewae Community Board to uplift \$5,014 from the Tuatapere ward pool rate reserve to use on operational costs for the pool. A copy of the letter with this request is attached to this report, along with their latest financial statement.

Issues

- 10 There are no issues to consider.

Factors to consider

Legal and statutory requirements

- 11 There are no legal and statutory requirements.

Community views

- 12 The Tuatapere Community Swimming Pool is a popular and valued asset for the area. The community board members will take this into consideration as representatives of their community board area.

Costs and funding

- 13 There is \$5,014 available in the Tuatapere ward pool rate reserve. Their request is to uplift \$5,014. The Tuatapere Community Baths Society Incorporated are GST registered.

Policy implications

- 14 There are no policy implications.

Analysis

Options considered

- 15 To either approve or not approve the request from the Tuatapere Community Baths Society Incorporated to uplift \$5,014 from the Tuatapere ward pool rate reserve.

Analysis of options

Option 1 – To approve the request from the Tuatapere Community Baths Society Incorporated to uplift \$5,014 from the Tuatapere ward pool rate reserve.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">the pool committee will be able to use the funds for operational costs for the pool, keeping the pool operational for the community and also keeping the cost for keys down.	<ul style="list-style-type: none">none identified.

Option 2 – To not approve the request from the Tuatapere Community Baths Society Incorporated to uplift \$5,014 from the Tuatapere ward pool rate reserve.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">reserve will increase.	<ul style="list-style-type: none">the pool committee may have to use their own reserves to cover operational costs, and this may hamper capital or maintenance work, and could also increase the price of keys for community members.as the funds come from rates there may be a negative perception from the community.

Assessment of significance

- 16 Not considered significant.

Recommended option

- 17 Option 1 – approve the request from the Tuatapere Community Baths Society Incorporated to uplift \$5,014 from the Tuatapere ward pool rate reserve.

Next steps

- 18 The pool committee will be advised of the outcome, and payment made if the board approve their request.

Attachments

- A Tuatapere Ward Pool Rate Reserve - request to uplift rate - May 2025
B Tuatapere Community Baths Financial Statement



Tuatapere Community Baths Society Inc
c/- Kaylene Bennett
cell: 0274327156
kaylene@beachvalley.co.nz

20th May 2025

To members of the Tuatapere Community Board,

Application for funds towards operations of the Tuatapere Community Pool

We are writing to apply for funds of \$5,014 to aid in the operation of our local pool. We have seen significant use of the pool this past season which has been great. We continue to attempt to keep keys at a reasonable cost to make the pool accessible to all users. This is difficult in a time of significantly rising costs which we have seen this past year especially in the costs of chemicals.

The pool continues to be run by a very small but strong committee who work incredibly hard to keep the pool at a great standard. Our up and coming AGM will call for more volunteers including a new secretary and treasurer to help on the committee or it will fail to open until we have the help. The pool is checked for chemical levels at 8am and 3pm every day and then a full clean and chemical check is undertaken at 9:30pm every night. This roster is currently maintained by 2 people sharing the load. We are often commented to about the quality of the pool water and cleanliness of the facility which is great.

The pool is well used by Waiau Area School and Waiau Swimming Club. We then have some hire from Johnston Waters and one week a season from Hauroro Valley Primary School.

We continue to fundraise where we can, this past season we catered held for the 5th time our Out West Tui TRYathlon. The TRYathlon is gaining momentum every year and it was great to form a sub committee of members outside of our main committee to organise it this year. We hope to run the TRYathlon again for 2025 and will look for other ways of fundraising.

Please look favourably at our request, finances are very tight and funds go to the day to day running of the pool including electricity, chemicals and maintenance. Any possible assistance is very much appreciated.

Kind Regards,

Tuatapere Pool Committee
Kaylene Bennett - treasurer
0274327156
kaylene@beachvalley.co.nz

Tuatapere Community Baths Incorporated Society

Statement of Income and Expenditure for 12 months ended 30th June 2024

Income	2024	2023	2022	2021
Pool Hire	\$ 10,000.00	\$ 11,523.00	\$ 10,904.00	\$ 10,982.50
Grants	\$ -	\$ -	\$ 5,000.00	\$ 20,812.00
Key & Ticket Sales	\$ 9,343.47	\$ 11,559.23	\$ 12,069.30	\$ 10,032.02
Pool Takings	\$ 102.18	\$ 251.04	\$ -	\$ 210.17
Fundraising	\$ 4,407.78	\$ 4,195.93	\$ 1,504.54	\$ 4,138.45
Donation	\$ 5,637.50	\$ 1,130.00	\$ -	\$ -
Interest Received	\$ 285.03	\$ 226.27	\$ 21.59	\$ 20.93
Other Income	\$ -	\$ 210.00	\$ 227.39	\$ -
GST collected	\$ 3,589.39	\$ 6,170.53	\$ 7,390.08	\$ 7,914.45
	\$ 33,365.35	\$ 35,266.00	\$ 37,116.90	\$ 54,110.52
Expenditure				
Cylinder Rental	\$ 825.27	\$ 598.64	\$ 673.17	\$ 631.34
Electricity	\$ 14,234.60	\$ 9,656.70	\$ 9,285.66	\$ 9,989.48
Chemicals	\$ 8,104.30	\$ 12,115.71	\$ 7,476.60	\$ 9,081.03
Maintenance	\$ 6,536.85	\$ 6,688.30	\$ 4,216.58	\$ 6,642.58
GST paid	\$ 6,916.53	\$ 7,952.24	\$ 5,364.79	\$ 10,806.86
Training	\$ -	\$ 143.39	\$ -	\$ -
RWT	\$ 116.62	\$ 101.81	\$ 9.70	\$ 9.40
Rates	\$ 3,099.22	\$ 2,792.16	\$ 2,669.20	\$ 1,902.29
Bank Fees	\$ 124.91	\$ 118.19	\$ 123.39	\$ 112.68
Insurance	\$ 2,231.30	\$ 1,994.77	\$ 1,906.79	\$ 1,514.94
pool toys	\$ -	\$ -	\$ -	\$ 290.00
Asset Purchases	\$ 4,751.21	\$ 1,750.95	\$ -	\$ 29,484.56
Subscriptions	\$ 516.74	\$ -	\$ -	\$ -
General	\$ -	\$ -	\$ 110.00	\$ -
	\$ 47,457.55	\$ 43,912.86	\$ 31,835.88	\$ 70,465.16
Net Income Over Expenditure	-\$ 14,092.20	-\$ 8,646.86	\$ 5,281.02	-\$ 16,354.64
Opening Balance 01/07/2023 - cheque account	\$ 8,542.24	\$ 11,313.56	\$ 1,044.43	\$ 17,409.62
Opening Balance 01/07/2023 - bonus saver	\$ 30,948.80	\$ 36,824.34	\$ 41,812.45	\$ 41,801.90
	\$ 39,491.04	\$ 48,137.90	\$ 42,856.88	\$ 59,211.52
Net Income over Expenditure	-\$ 14,092.20	-\$ 8,646.86	\$ 5,281.02	-\$ 16,354.64
Closing Balance 30/6/2024 - cheque account	\$ 9,281.73	\$ 8,542.24	\$ 11,313.56	\$ 1,044.43
Closing Balance 30/6/2024 - bonus saver	\$ 16,117.21	\$ 30,948.80	\$ 36,824.34	\$ 41,812.45
	\$ 25,398.94	\$ 39,491.04	\$ 48,137.90	\$ 42,856.88

Update on 2025 triennial election

Record no: R/25/5/22041

Author: Jayson Trent, Democracy Advisor

Approved by: Vibhuti Chopra, Group manager strategy and partnerships

☐ Decision

☐ Recommendation

☒ Information

Purpose

- 1 The purpose of this report is to provide an update and general information on the local government 2025 triennial election.

Executive summary

- 2 The triennial local government election will be held on Saturday 11 October 2025.
- 3 Candidate information sessions will be held on 15 July 2025, 6pm at the Otautau SDC Office, 176 Main Street and on 16 July 2025, 6pm at the Lumsden Memorial Hall, 8 Meadow Street.
- 4 Candidate packs that include nomination forms, the candidate handbook, pre-election report and electoral expense forms will be available at all Council area offices/libraries from 4 July 2025.
- 5 Election related documents and resources will be made available on the Council website at www.southlanddc.govt.nz/council/elections.
- 6 The Local Government Commission (LGC) released its determination of SDC's representation arrangements for the 2025 triennial elections on 29 January 2025. The LGC decided to instate the arrangements outlined in Council's final representation proposal. These representation arrangements will take effect at the commencement of the 2025-2028 triennium.
- 7 Elected members of the 2022-2025 triennium will cease to hold office on the day after the official results are declared by public notice. Those elected for the 2025-2028 triennium will take office on that day, but will not be able to act in their capacity as an elected member until they are sworn in.

Recommendation

That the Tuatapere Te Waewae Community Board:

- a) receives the report titled “Update on 2025 triennial election”.**
- b) notes the following key dates in relation to the 2025 triennial election:**
 - **4 July 2025 – nominations open**
 - **15 July 2025 – candidate information session**
 - **16 July 2025 – candidate information session**
 - **1 August 2025 – nominations close at 12 noon**
 - **9 to 22 September 2025 – delivery of voting documents**
 - **11 October 2025 – election day (voting closes at 12 noon)**
- c) notes the Local Government Commission determination for the Southland District, released on 29 January 2025, will apply from the commencement of the 2025-2028 triennium.**
- d) notes that, the elected members of the 2022-2025 triennium will cease to hold office on the day after the day the official results of the 2025-2028 election are declared by public notice, unless they are re-elected**

Background

- 8 On 2 August 2023, Council confirmed the first past the post electoral system for the 2025 triennial election and any associated by-election.

Update on the triennial elections 2025

Nominations

- 9 Nominations for all seats will open on Friday 4 July 2025 and close at 12 noon on Friday 1 August 2025.
- 10 Nominations can be sent by mail to 15 Forth Street, Invercargill 9810, email to elections@southlanddc.govt.nz, or delivered to a Council staff member by visiting any Council office or library.
- 11 To ensure timely processing of all candidate nominations, candidates are highly encouraged to submit their nominations and supporting documents as soon as possible.
- 12 If there are less candidates than seats available at the close of nominations, a by election will be triggered to fill the vacancies. If there are the same number of candidates as seats available, candidates will be elected unopposed.

Information for candidates

- 13 Candidate packs that include nomination forms, the candidate handbook, pre-election report and electoral expense forms will be available at all Council area offices/libraries and on the Council website from 4 July 2025.

- 14 The candidate handbook provides information for individuals considering standing in the 2025 election. It contains a comprehensive overview of all aspects of the election, including the seats available and the requirements to become a candidate.
- 15 The pre-election report is a document required under the Local Government Act 2002. The report is the responsibility of the chief executive and must be prepared independently of elected members. It focuses on issues that will need to be considered in the next triennium and provides information on the major projects Council expects to fund over the next three years.
- 16 All election resources will be made available at <https://www.southlanddc.govt.nz/council/elections/elections-2025/> and general information about Council elections, including past elections is available here <https://www.southlanddc.govt.nz/council/elections/>.

Election protocols for elected members

- 17 In the lead-up to local government elections, there are protocols elected members should be aware of to ensure fairness, impartiality, and compliance with legal requirements/restrictions. Election protocols for elected members were distributed in the weekly Kia for elected members on 9 May 2025
- 18 The key principles outlined in the election protocols for elected members to note are:
- council resources cannot be used for campaign purposes (this includes Council run social media accounts - these must remain politically neutral during the election period)
 - leading up to the election, elected members continue to have the right and responsibility to govern and to make decisions, but it is likely there will be an increased level of media and public scrutiny
 - elected members will still have access to the information they need to discharge their roles as incumbents and their Council contact information will still be publicly available. Information requests for electioneering purposes will be managed differently.

Representation arrangements/representation review

- 19 On 30 January 2025, the LGC issued its determination on the representation arrangements for the Southland District that will apply from the 2025 local government elections. The determination puts in place the arrangements adopted by Council as its final representation proposal. The new determination is available here [Southland District Council Determination 2025](#).
- 20 Representation arrangements from the 2025 local government election will be similar to those currently in place, with minor ward/community board boundary changes at Dunearn, Drummond, Taramoa, Otamika Valley and Nokomai Station. There are also corrections to some ward and community board names to include macrons, these are Ōraka, Ōreti and Waihōpai.

Information campaigns

- 21 People will be encouraged to ensure their enrolment details are up to date and an enrolment campaign will be conducted by the Electoral Commission supported by each Council. The number of electors in the Southland District is expected to be approximately 22,000.
- 22 Council's information campaigns will have three key phases including, 'enrolling/encouraging people to check their enrolment status', 'standing for election' and 'voting'. These will include information about Council, what it is like to be an elected member, how to enrol, how to stand, how to find out about candidates, why you should be a voter and how to vote. The campaigns will

aim to encourage participation by increasing public knowledge of the elections process for voters and candidates. Where appropriate, staff will work with staff from other councils in the region to provide election information.

- 23 The 'standing for election' phase will include election updates on the website, newspaper stories/ads, social media/Antenno posts, posters around townships, radio advertising and various media informational pieces.
- 24 The Southland District Council website will continue to receive updates on the 2025 triennial election as the election cycle progresses.

Electoral services and electoral officer

- 25 Electionz.com has been contracted by Council to provide electoral services for the 2025 triennial elections.
- 26 Anthony Morton, from Electionz.com, was appointed as Southland District Council's electoral officer on 23 November 2021 and he will continue to hold this position until either party give notice that they want to make a change. The electoral officer will carry out designated duties under the Local Electoral Act 2001, manage the election independently of the elected body and maintain the security of electoral records. The electoral officer will be supported by a deputy electoral officer who is a staff member. The deputy electoral officer for the 2025-2028 triennial election of Southland District Council is Robyn Rout, Governance Legal Manager.

Voting

- 27 The triennial elections will be held on Saturday 11 October 2025.
- 28 The election will be conducted by postal vote and voting documents will be delivered from Tuesday 9 September 2025 to Monday 22 September 2025. Voting closes at 12 noon on Saturday 11 October 2025.
- 29 In addition to Southland District Council election, the voting documents will also include elections for Environment Southland, Maitara Licensing Trust and Gore and Districts Health Incorporated.

Remuneration

- 30 The remuneration of elected members is set by the Remuneration Authority in its annual determination.
- 31 Elected members are entitled to remuneration while they hold office.
- 32 In accordance with s 115(1) of the Local Electoral Act 2001, those elected for the 2025-2028 triennium will take office on the day after the official results are declared by public notice under s86, and their remuneration will start on this day.
- 33 In accordance with s 116(a) of the Local Electoral Act 2001, elected members of the 2022-2025 triennium will cease to hold office when members elected at the next election come into office, and their remuneration will end on this day.

Factors to consider

Legal and statutory requirements

- 34 The key legal requirements and protocols for local government elections are set out in the Local Electoral Act 2001, the Local Electoral Regulations 2001, and the Local Government Act 2002.

Attachments

There are no attachments for this report.

Community board reporting

Record no: R/25/5/23282
Author: Stella O'Connor, Community partnership leader
Approved by: Sam Marshall, Group manager customer and community wellbeing

☐ Decision ☐ Recommendation ☒ Information

Purpose

- 1 The purpose of this report is to inform the board of the community leadership, operational and Council activities in the board area and across the district.

Recommendation

That the Tuatapere Te Waewae Community Board:

- a) receives the report titled “Community board reporting”.

Attachments

- A Tuatapere Te Waewae Community Leadership Report - 3 June 2025
- B Tuatapere Te Waewae operational report - 3 June 2025



What's happening in your area

Better off funding projects update

PROJECT	FUNDING	CURRENT STATUS
Tuatapere Railway Station project	\$310,000	The second progress report has been received and the repair works are progressing on target.

Tuatapere Railway Station repairs

The Tuatapere Railway and Heritage Charitable Trust continues to make great strides in restoring the Tuatapere Railway Station. Recent work includes repairing rotten timbers, completing exterior painting, and installing plumbing. Timber has been cleared to the goods shed to allow interior work to begin.

Negotiations with SDC and the landowner for additional land are progressing well. So far 16.2% of the \$225,000 budget has been spent, with \$188,466.50 remaining.

The project is receiving positive community support, and preparations are underway to begin interior refurbishment soon.



Jack and Mattie Bennett Memorial playground

Most of the equipment at the playground has reached the end of its life and needs to be replaced. We've talked to the school children about what they want and also have a online survey on Make it Stick (<https://www.southlanddc.govt.nz/make-it-stick/>) so that locals can tell us what they think would be popular and why. Please take a few minutes to tell us what you'd like in the playground using the online form.




Jack and Mattie Bennett Memorial playground

Your favourite playground is getting a spruce up!

There's going to be new equipment chosen to replace the old and weary. We'd love to know what you'd like to see go in there.

Jump online and have your say, it'll only take a few minutes.

Open now!
Closes 20 June 2025



SCAN ME!

Half mile road toilet

A lovely graphics “wrap” has been designed for the proposed Half Mile Road toilet using inspiration from the Waiau River Care pictures.



Orawia Hall update

Discussions are ongoing with the insurer about the scope of works and the amount the insurer will cover.

What's happening across the district

Community Service Award – Jeanna Rodgers

Jeanna Rodgers’ tireless voluntary work has made her an integral thread in the Lumsden community over more than two decades.

On Thursday evening her wonderful contributions were recognised with a Southland District Council/Northern Community Board Community Service Award.

Mayor Rob Scott and community board chair Greg Tither spoke about the immense value Ms Rodgers adds to her township.

The Northern Southland college teacher has been a member of many groups and committees supporting children and youth, often serving as the secretary. She has willingly given countless hours of her time to support activities and education for young people. Just one example is driving young members of Lumsden’s climbing club to Te Anau and Invercargill so they can use the climbing walls there.

Over the years Ms Rodgers has secured several hundred thousand dollars of funding for many community projects and organisations, including the community swimming pool, the Northern Southland Reforestation Trust, and the toy library, as well as providing play equipment for children in the community under the auspices of the LAAMBS (Lumsden and Areas Activities for Miniature Bodies Society) charitable trust.

She is recognised as the first person to offer a helping hand at community events and projects. Mayor Scott said Ms Rodgers was the kind of person who made her community a better place to live in.

Among the many roles and services she has provided for her community are: founding a music and movement group, Plunket car seats, toy library treasurer and grants officer, Playcentre, Friend of Lumsden School secretary, Bibles in Schools, Anglican Church, Ōreti Community Bike Park committee, Northern Southland Amateur Swimming Club, Duke of Edinburgh supervisor at Northern Southland College,

college football teams manager, climbing club, kapa haka, Northern Southland Reforestation Trust, Kidzone volunteer, and Northern Southland College PTA secretary.

As secretary of the Northern Southland Community Pool Trust, she voluntarily opens and closes the pool daily.

Ms Rodgers often assists with private childcare and tutoring, and she was a relief teacher at Lumsden's former Riverstones Early Learning Centre. At Northern Southland College she offers students access to extracurricular activities, while highlighting her community's events and activities as a casual reporter for The Southland App.



Community Service Award – Andre Bekhuis

Andre Bekhuis has never been one to shy away from a challenge – a trait which has seen him embrace many leadership roles in the Otautau community over the years.

Bekhuis' unrivalled contribution was formally recognised with the presentation of a Community Service Award from Southland District Council and the Wallace Takitimu Community Board on Saturday.

Southland Mayor Rob Scott said Bekhuis was thoroughly deserving of the honour.

"His involvement in the local community has been extensive and his contributions have undoubtedly had such a positive impact," he said.

"You won't find anyone more passionate about Otautau than Andre and that's reflected in the many roles he has held over the years."

Bekhuis served four terms on the Wallace Takitimu Community Board from 2010 to 2022, including three at the helm as chairperson.

He has spent the past two terms as president of the Otautau RSA and proved instrumental in the organisation attracting worldwide media attention for the procurement of the WW1 quilt that was made by local residents and sent to New Zealand soldiers convalescing in England during the war.

"That amazing piece of history has since been framed and now hangs proudly in our council office at Otautau for everyone to admire and enjoy," Mayor Scott said.

Immensely proud of the town, Bekhuis has been a long-serving member of Otautau Promotions, including several years as chairperson. His handy skills and community spirit are to the fore during events, tackling a vast range of tasks, and even installing the Christmas lights during the festive season.

The hanging baskets on display in the main street even captured his attention with Bekhuis seen watering them daily from his trusty four-wheeler motorbike.

President of the Otautau Golf Club, Bekhuis has been a driving force in its existence and played a key role in organising the 100-year jubilee.

As a local business owner, he generously makes his equipment available at no cost to help out the community, including maintenance of the bowling club and St John building.

Many hours are spent as a caregiver to elderly residents, ferrying them to appointments and RSA meetings.

And he's not adverse to putting on his kilt and playing the bagpipes for special occasions.

"Andre has a big heart for his community and works quietly away in the background to little fanfare so it is an absolute privilege to shine the spotlight on his efforts," Mayor Scott said.



Community Service Award – Gay Munro

Conservation and community have been hallmarks of Gay Munro's life.

The Gorge Road resident has dedicated countless hours to both during an involvement spanning decades.

Mrs Munro's significant contributions were formally recognised with the presentation of a Community Service Award from Southland District Council and the Waihopai Toetoe Community Board on Saturday.

Southland Mayor Rob Scott said it was an honour to bestow the recognition.

"Gay sets the standard when it comes to community involvement. The time and effort she's dedicated to so many organisations and initiatives over the years is impressive, particularly in the conservation space," he said.

"The positive impact she has had not only benefits the community now, but it will also be long-lasting into the future for generations to come.

"She's looking after the past, the present and the future."

Her passion for conservation led to a role as the Southland regional representative on the Queen Elizabeth II National Trust from 1997 to 2009. Travelling all over the district, she was a sound source of advice for landowners committed to protecting biodiversity through a QEII covenant.

A strong advocate, Mrs Munro still volunteers with the Southland Ecological Restoration Network (SERN), organising field trips and helping with various projects.

The Waituna Landcare Group benefited from her extensive involvement from 2001 to 2022, initially as the secretary before she took the helm as chairperson in later years. Initiatives included stream plantings, the development of a sanctuary, replanting the gravel pit and organising informative field days on site.

In her local community of Gorge Road, Mrs Munro's impact has been significant.

After several terms on the former Gorge Road Community Development Area subcommittee, she served one term on the Waihopai Toetoe Community Board. Her previous governance experience included the Gorge Road School board of trustees and local swimming pool committee.

As chair of the Gorge Road and Districts Heritage Society, Mrs Munro organises the annual bus trip to areas of historical interest, was involved in the bell tower project and is now leading the installation of a heritage shed and interpretation panels at the domain.

Capturing the area's tales, Mrs Munro wrote the book *From Oteramika to Gorge Road and Districts*. She shared her love of literature by establishing a book exchange at the Mokotua Hall.

Other feathers in her cap include running table tennis and fish and chip nights at the hall, taking care of the Mokotua Recycling Centre, organising Anzac Day commemorations, and editing and distributing the bimonthly Gorge Road and Districts Gazette newsletter.



Governance training workshops

Council has partnered with Community Law South to bring governance training workshops to the district which are aimed at community organisations looking to upskill themselves on a range of governance issues. The next workshop is being held in Riverton on Wednesday 11 June.

The first of five workshops was held in Lumsden on Tuesday 15 April. These workshops are free to attend but we do ask that you register your interest in attending by sending an email to

Kelly.tagg@southlanddc.govt.nz

These workshops are a great way to strengthen skills and help boards work more effectively while making a positive impact on their organisation. Attendees will gain valuable leadership and decision making skills while learning about;

- the role of the Board/Committee
- safe and inclusive culture
- ethical behaviours
- meeting papers
- problem solving
- working together as a group
- key legislation
- registration of interest/conflict of interest management
- health and safety requirements and more.

The dates and locations for the other four workshops are:

- Riverton – 11 June, Senior Citizens Hall
- Winton – 9 July, REAP
- Fiordland – 24 September, Fiordland Community House
- Edendale – 7 October, Edendale Boardroom.

Community funding

Community Partnership Fund

The Tuatapere Community Partnership Fund closed on 31 March 2025. A total of four applications were received and will be considered at the 3 June meeting.

Other funding opportunities

The following funding was granted for the March 2025 funding rounds:

Creative Communities Fund

Cathy Irons - Douce Ambiance: Riverton and Te Anau concerts	\$2000
Otautau Patchwork Group: Quilting workshop with Shirley Sparks	\$1,750
The CanInspire Charitable Trust: Beading workshops	\$1,100
Anna van Riel: Voice workshops	\$2,000
TDPI/ Central Western Archive: 100 years of rural women exhibition and workshops	\$2,126
Waimumu Te Tioua Art and Craft: Exhibition and workshop	\$4,700
Nathalie Sterkens: Kidsfest 2 day festival in Otautau	\$2,800
Te Hikoi: Artist challenge exhibition 2025	\$2,660

Te Anau Waitangi Charitable Trust:	
Te Anau Waitangi festival 2026	\$3,000
Toi Rakiura Arts Trust:	
Jackie Clarke show	\$1,000

Ohai Railway Fund – Individual Grants

Ben McCorkindale:	
Media and Design at SIT	\$700
Lachlan McCorkindale:	
Bachelor of Mechanical Engineering at Canterbury University	\$1,000
Zane Marsh:	
Bachelor of Engineering at Victoria University	\$1,000
Dominic Morrison:	
Bachelor of Laws and Commerce at Otago University	\$1,000
Nina McKay:	
Bachelor of Environmental Science at Canterbury University	\$1,000
Paige Henderson:	
NZ certificate in Automotive Engineering at SIT	\$1,000
Ben Campbell:	
Bachelor of Laws and Commerce at Canterbury University	\$1,000

Ohai Railway Fund – Organisation Grants

Takitimu Primary School:	
School camps	\$6,000
Takitimu District Swimming Pool:	
Swimming platform	\$2,100
Nightcaps Community Medical Centre Trust	
Operating costs	\$12,000

The following Southland District Council funds close on 20 December 2025

- Centennial Bursary Scholarships for recognised tertiary study
- Valmai Robertson Creative NZ Arts Scholarships
- Eric Hawkes Memorial Outward Bound Scholarship.

Applications can be made on the Southland District Council website via the SmartyGrants link:
<https://www.southlanddc.govt.nz/council/funding-and-grants/>

Council department updates

Governance

Work streams that may be of interest to the board include:

Pecuniary and other interests – the register of elected member pecuniary interests is now publicly available on Council's website.

2025 local government elections – election protocols were provided to all elected members via the Kia Korero on 9 May. These protocols are a good resource to help you navigate if you are going to be both a current elected member and an election candidate. The team are preparing for the local government elections nomination period. Information on this is provided in a separate report on this agenda.

Mileage claims - please remember to send these claims through promptly to Rachael Poole at rachael.poole@southlanddc.govt.nz.

Elected member payments – over the next month the governance team will be arranging the annual communication payment to elected members. This is a non-taxable allowance that recognises elected members are using their own device and services (eg internet connection) to communicate on community board matters. The Remuneration Authority's annual determination also comes out in June each year outlining any changes to elected member pay for the following year. Elected member pay will be altered accordingly from 1 July 2025.

Policy

Consultation on Council's draft Dog Control Policy 2025 and draft Dog Control Bylaw 2025

Consultation on the draft bylaw and policy, including the proposed changes, went live on 12 May 2025.

The public can obtain information about the consultation process and make submissions online at www.makeitstick.nz (this redirects to the SDC website landing page).

The proposed changes in the bylaw and policy include providing definitions of 'effective control' and 'public place'. There are some proposed changes to dog access levels in specific community board areas, which are reflected in revised maps.

All SDC-registered dog owners will receive either an email or letter informing them of the consultation period. We will also be promoting this consultation on Council's Facebook page and via Antenno notifications.

The timeline for the entire review process is included on the consultation page at www.makeitstick.nz.

Submissions

Anyone can make a submission by:

- completing the online submission form at www.makeitstick.nz
- emailing a submission to submissions@southlanddc.govt.nz
- delivering a submission to Southland District Council head office, 15 Forth Street, Invercargill, or any Southland District Council area office
- posting a submission to:

Southland District Council
PO Box 903
Invercargill 9840
ATTN: Draft Dog Control Bylaw and Policy 2025 Submissions

The consultation period runs for **two months**, and submissions close at **5pm on Friday 13 July 2025**.

Questions and feedback

If you receive any feedback or need assistance in answering any questions about the draft policy and bylaw, please contact Ana Bremer ana.bremer@southlanddc.govt.nz

Stakeholder updates

Citizens Advice Bureau – community directory

The Invercargill Citizens Advice Bureau (CAB) recently launched its community directory. This is a directory of local support services, interest groups, and sports clubs etc, all in one place for easy accessibility.

The CAB help people to know and understand their rights and obligations and how to use this information to get the best outcomes, provide people with the confidence and support they need to take

action, and work for positive social change within communities and wider society. This independent service is provided free to all.

This community directory is managed and maintained by CAB Invercargill. If you want to add or amend a listing on this directory please contact them on invercargill@cab.org.nz or you can call them directly at [03 218 6648](tel:032186648).



Tuatapere Te Waewae Community Board

Tracker – ongoing

Orepuki water tower – approved grant issued to Orepuki promotions group.

Tuatapere domain barrier – awaiting roading bylaw.

Tuatapere railway station – second report received.

Clifden Hall - option process report being drafted.

Orawia Hall status – insurer appointing independent building consultant and quantity surveyor.

Elder Park and Greenheart Reserve forestry estimates being sought.

Priorities

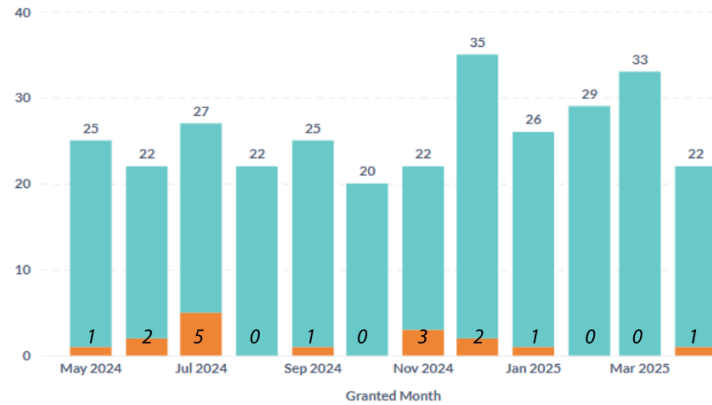
The railway station project.

Orawia Hall repairs.

Resource consents granted by month

RM applications granted for community board

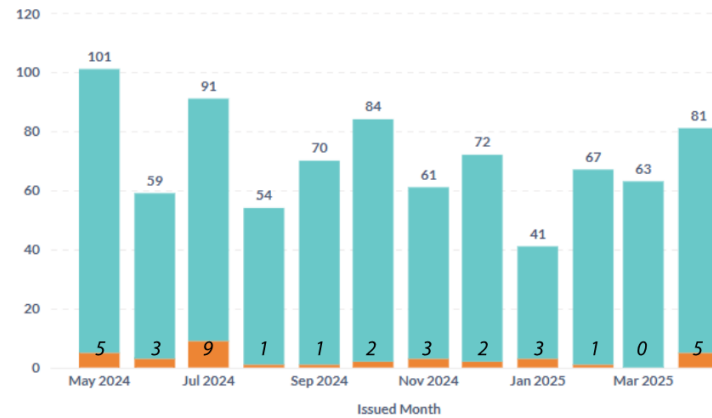
RestOfSDC BoardCount



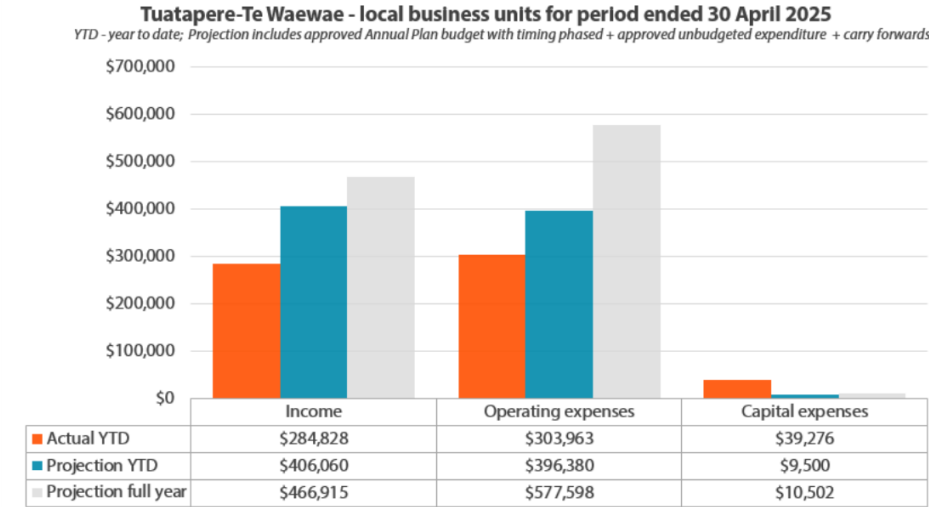
Building consents issued by month

Building Consents issued for community board

RestOfSDC BoardCount



Local Budget Information



Budget notes

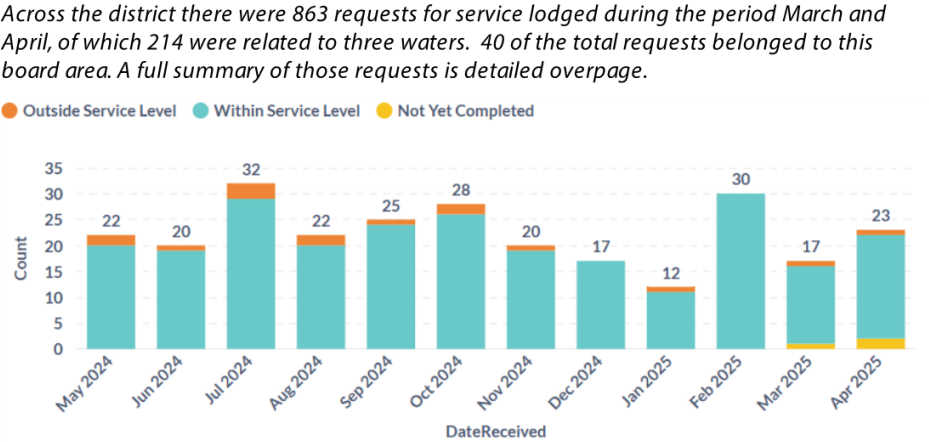
Income is \$121k (30%) under projection. This is largely due to the timing of the Better off Funding grant for the Tuatapere Historic Railway Station being received as work progresses.

Operating expenses are \$92k under projection (23%) This largely relates to an underspend in maintenance areas including general maintenance, mowing and tree and hedge maintenance totaling \$85k. General maintenance is reactive and tree and hedge maintenance projects are not yet completed. Staff have met with the contractor and plan to get additional tree work completed before the end of financial year. The concept plan for Memorial Park is \$11k under budget as no costs have been incurred for this yet. This is now expected to be under budget. Orawia Hall maintenance is over projection by \$11k due to repair costs in relation to the accident and expected to be recovered from insurance. Footpath maintenance is \$4k under projection due to the maintenance not being completed yet. Electricity is \$2k under projection largely due to the Orawia Hall.

Capital expenses are \$30k (313%) over projection. \$20k relates to the Tuatapere Domain Ring Fence project which has been completed on budget however the budget is in the operating expenses section and the actual costs are in the capital expenditure section.

Costs for the Orawia Hall are \$14k over projection and expected to be recouped from insurance. The Domain gate project is \$6k under projection and this project is now on hold pending a decision with the roading bylaw.

Service requests



Local project update

Activity	Name	Current Phase	Current Progress	Budget actual ytd
COMMUNITY FACILITIES	Monkey Island - shelter area development (stage 2)	Pre-delivery phase	Off track	\$100,000 \$9,765 P-10842
	Going back to the community board for a project rescope.			
COMMUNITY FACILITIES	Tuatapere historic railway station	Pre-delivery phase	On track	\$192,592 \$72,592 P-11091
	The project has now been handed over to the Trust who were awarded the contract. The Trust is now responsible for delivering the project. Funding is through a grant to the Trust as per the payment schedule in the contract.			
COMMUNITY FACILITIES	Tuatapere library - exterior repaint	Delivery phase	Monitor	\$20,000 \$0 P-11446
	The work is currently estimated to start in June, there have been delays in the contractors' other commitments.			
COMMUNITY FACILITIES	Tuatapere Domain gate	Pre-delivery phase	Off track	\$8,500 \$2,681 P-11474
	Still on hold until a decision is reached with the roading bylaw.			
PARKS AND RESERVES	Tuatapere - concept design for Memorial Park	Delivery phase	Off track	\$11,100 \$0 P-11459
	The contractor is working with the local community and community board in developing the concept designs.			
PUBLIC TOILETS	Tuatapere Half Mile Road playground – new toilet	Pre-delivery phase	Monitor	\$177,511 \$0 P-10657
	A code of compliance has been issued and the project has stalled in the building consent stage while awaiting information for the request for information.			
WATER SUPPLY	Eastern Bush water supply upgrade - stage 1	Pre-delivery phase	On track	\$138,559 \$105,965 P-10007
	The team is currently working through the design around best water take options, this will progress through 2025/2026. We are still looking to go to tender with construction in the 2026/2027 period.			

<div>Service contracts</div> <div>Water and wastewater services operation and maintenance</div> <div>The 23/01 operations and maintenance contract is running well across the Tuatapere Te Waewae Community Board region. Water and wastewater services across the area have continued to operate well with what would be considered a normal number of service requests being received by Council and Downers since the previous report.</div> <div>Downer’s capital works team have recently completed the repair of a compromised section of the Eastern Bush rising main at the bottom of a gully leading up to the reservoir on the Eastern Bush Otahu Flat water scheme.</div> <div>Downer staff have recently completed water tank GPS’ing and re-restricting on the Eastern Bush Otahu Flat rural water scheme which has saved production of water at the treatment plant as water is not going to waste or being misused.</div> <div>Downers have completed works replacing six water tanks at the Tuatapere reservoir.</div> <div>Mowing contract</div> <div>We are now seeing a slowdown in growth with a change in weather conditions. Grass maintenance is as per the agreed levels of service.</div> <div>Gardening (Tuatapere)</div> <div>The local gardener is continuing to maintain the gardens as weather permits and keep the weed growth to a minimum. A review of the gardens and maintenance of the Greenhart Reserve will be undertaken soon.</div> <div>Staff have been meeting with the community boards to review the levels of service for the mowing and gardening contracts as part of the renewal process currently being undertaken. It is intended to release the tenders to the market in September and community boards have been encouraged to let local operators know that the contracts are being renewed.</div> <div>Waimea Alliance</div> <div>Our drainage crew have completed the culvert replacement programme for Waimea, being on the Otautau Tuatapere Road, Tuatapere and Felton Road, Mossburn and shift into central to finish off their programme. SouthRoads civil team completed some bridge deck repairs on Fenham Road and we have worked with Environment Southland for some rock protection from river erosion on Pyramid Waiparu Road. The maintenance metaling programme only has the Te Anau basin area left for the season.</div> <div>The last of our unsealed shoulder spraying and 2025/2026 reseal site shoulder spraying was completed in April.</div> <div>Cyclic teams have continued and managed some footpath repairs in Monowai Village in advance of the hydro scheme centenary event.</div> <div>Tree trimming and removal has also taken place in various locales of the Waimea area.</div> <div>23 RFSs in April (and 23 RFSs in March), all completed on time. A year to date total of 261 RFSs (reminding that our year is 1 July – 30 June).</div> <div>343km of grading in April and 505km in March, for a year to date of 4096km.</div>	<div>Service contracts continued</div> <div>Waimea Alliance continued...</div> <div>Maintenance metalling across the network area is at 4677m³ for the year.</div> <div>Requests for service summary</div> <table><tr><th>REQUEST TYPE</th><th>COUNT</th></tr><tr><td>Community facilities general</td><td>1</td></tr><tr><td>Community housing - general enquires</td><td>1</td></tr><tr><td>Community housing - repairs and maintenance</td><td>3</td></tr><tr><td>Council acquisitions and disposals</td><td>1</td></tr><tr><td>Council property enquiry</td><td>1</td></tr><tr><td>Culverts blocked - rural</td><td>1</td></tr><tr><td>Disposal of abandoned land</td><td>1</td></tr><tr><td>Gravel road faults</td><td>4</td></tr><tr><td>Litter matters rural (not state highway)</td><td>1</td></tr><tr><td>New sign requests (where none existed before)</td><td>1</td></tr><tr><td>Rapid numbers - new</td><td>1</td></tr><tr><td>Roadside spraying - noxious weeds</td><td>1</td></tr><tr><td>Sealed road faults</td><td>2</td></tr><tr><td>Streetlights out</td><td>2</td></tr><tr><td>Streetscape - vegetation</td><td>1</td></tr><tr><td>Toilets - cleaning, repairs and maintenance</td><td>2</td></tr><tr><td>Transport general enquiries</td><td>3</td></tr><tr><td>Urban stormwater (manholes, grates)</td><td>3</td></tr><tr><td>Water and waste general</td><td>1</td></tr><tr><td>Wheelie bin - cancel/damaged/stolen</td><td>3</td></tr><tr><td>Wheelie bin - collection complaints</td><td>1</td></tr><tr><td>Wheelie bin - general enquiry</td><td>2</td></tr><tr><td>Wheelie bin - new/additional</td><td>3</td></tr><tr><td>TOTAL</td><td>40</td></tr></table>	REQUEST TYPE	COUNT	Community facilities general	1	Community housing - general enquires	1	Community housing - repairs and maintenance	3	Council acquisitions and disposals	1	Council property enquiry	1	Culverts blocked - rural	1	Disposal of abandoned land	1	Gravel road faults	4	Litter matters rural (not state highway)	1	New sign requests (where none existed before)	1	Rapid numbers - new	1	Roadside spraying - noxious weeds	1	Sealed road faults	2	Streetlights out	2	Streetscape - vegetation	1	Toilets - cleaning, repairs and maintenance	2	Transport general enquiries	3	Urban stormwater (manholes, grates)	3	Water and waste general	1	Wheelie bin - cancel/damaged/stolen	3	Wheelie bin - collection complaints	1	Wheelie bin - general enquiry	2	Wheelie bin - new/additional	3	TOTAL	40
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2024 Community Board calendar

JANUARY 2025	FEBRUARY 2025	MARCH 2025	APRIL 2025	MAY 2025	JUNE 2025	JULY 2025	AUGUST 2025	SEPTEMBER 2025	OCTOBER 2025	NOVEMBER 2025	DECEMBER 2025
	4 February - board meeting	11 March - board workshop	1 April - board meeting	13 May - board workshop	3 June - board meeting	8 July - board workshop	5 August -board meeting	9 September board workshop	(TBC) October - board meeting	11 November - board workshop	(TBC) December board meeting - Orepuki
					Community Partnership Fund allocations	1 July 2025 - Local Government Elections nomination period opens	Community Partnership Fund applications close 31 August	Community Service Award nominations close 30 September	11 October 2025 – Local Government Elections election day		Scholarships and bursary applications close 20 December
		Community Partnership Fund, District Initiative fund, Creative Communities Fund, Sport New Zealand Rural Travel Fund applications close 31 March						9 September 2025 – voting Local Government elections opens			
							1 August 2025 – Local Government Elections nomination period closes	Community Partnership Fund, District Initiative fund, Creative Communities Fund, Sport New Zealand Rural Travel Fund applications close 30 September			

Councillor update

Record no: R/25/5/23831
Author: Rachael Poole, Committee advisor
Approved by: Vibhuti Chopra, Group manager strategy and partnerships

☐ Decision ☐ Recommendation ☒ Information

Purpose of report

- 1 This report is to provide the board an overview of the matters that have been considered at Council and Finance and Assurance Committee meetings from 2 April 2025 to 14 May 2025.
- 2 To watch any of the previous Council or Finance and Assurance Committee meetings select this link: [SDC youtube](#)
- 3 An overview of the reports presented is given in the table below.
- 4 This report is also to provide an opportunity for Councillor Chamberlain to highlight particular matters or update the board on any other issues that have arisen around the Council table.

2 April 2025 – Council meeting	
Report	Overview
Public participation	<p>Wendy Joy Baker addressed Council about a 2023/2024 dog report, Make it stick surveys, District plan, Code of Conduct for elected members, follow-up of complaints through texts (more compassion towards ratepayers), more appreciation of sports in community and more respect, upkeep of honorable war memorials all year around</p> <p>Dave Diack addressed the meeting in relation to the use of volcanic ash as a cement for footpaths in the Oreti ward and the District in general.</p> <p>Boyd Wilson addressed the meeting in relation to section 73 of the Building Act 2004.</p>
2024 Rule Speed Limits Rule - Required Speed Limit Amendments	<p>This report provided information on the speed limit changes required to be implemented by Council and set those new speed limits to comply with the Land Transport Rule: Setting of Speed Limits 2024.</p> <p>Fifteen locations were identified where speed limits around schools were required to transition to variable speed limits before 1 July 2025.</p> <p>This report was left on the table to be considered with NZTA present at a later meeting.</p>
Forecasted Financial Position for the year ending 30 June 2025	<p>This report provided information on the expected year-end financial result compared to the Long Term Plan 2024/2025 and sought approval of the resulting forecasted position. The report also sought</p>

Tuatapere Te Waewae Community Board

3 June 2025

	Council's approval for unbudgeted expenditure requests, and the deletion and deferral of a number of projects.
Financial Report for the period ended 28 February 2025	Council was provided with an overview of the draft financial results for the eight months to 28 February 2025 by Council's seven activity groups, as well as the financial position and the statement of cashflows as at 28 February 2025.
Adoption of statement of proposal for changes to fees and charges 2025/2026 for consultation	Council approved the statement of proposal outlining the proposed changes to fees and charges 2025/2026, which formed the basis of public consultation. Public consultation ran from 4 April 2025 to 3 May 2025. The final Schedule of Fees and Charges 2025/2026 will be adopted as part of the Annual Plan 2025/2026 in June 2025.
Unbudgeted expenditure request for a grant to Orepuki Community Promotions Charitable Trust - Historic railway water tower repair project brought forward	Council approved unbudgeted expenditure of up to \$28,927 to the Orepuki Community Promotions Charitable Trust, to be funded from the Hirstfield Reserve for the restoration work on the historical Orepuki railway water tower.
Public Notification of Plan Change 3	<p>Council gave approval for the public notification of Private Plan Change 3 requested by Blue Sky Meats (NZ) Limited to rezone land at 729 Woodlands Morton Mains Road, recognising an established industrial activity and providing appropriate precinct provisions for environmental management.</p> <p>Council noted that Blue Sky Meats had submitted a private plan change request to rezone their property from rural to industrial, with specific precinct provisions. The plan change has been accepted for processing under Clause 25 of Schedule 1 of the Resource Management Act 1991.</p>
16 April 2025 – Council Meeting	
Report	Overview
Progress Plan Change 2	Council reapproved the Southland District Council and Invercargill Subdivision, Land Use and Development Code of Practice 2023, approved the public notification of their decision that establishes that the Operative Southland District Plan is deemed to have been amended and revoked the Subdivision, Land Use and Development Bylaw 2012.
Management report April 2025	<p>Staff updated Council on what has been happening in the following operational areas:</p> <ul style="list-style-type: none"> • Consultation • Communications and engagement • Information services • Strategic planning and policy • Governance • Spatial planning

30 April 2025 – Council Meeting	
Report	Overview
Around the Mountains Cycle Trail Trust Update	Nicola Willis (Chair of the Trust) and Susan Mackenzie presented an update on the past 12 months of data for Around the Mountains Cycle Trail.
Mayor's report	Mayor Scott reported on the meetings and events that he has attending during February through to late April 2025. Anne Horrell, Chair of Tuatapere Te Waewae Community Board gave an update of activities that have been happening in her community board area.
Review of Dog Control Bylaw 2015 and Dog Control Policy 2015	Council approved the Draft Dog Control Policy 2025 and the Draft Dog Control Bylaw 2025 for consultation. Public consultation will take place from 12 May 2025 through to 13 July 2025.
Use of Hokonui Hall reserve	Council approved unbudgeted expenditure of \$8,340 to be funded from the Hokonui Hall reserve towards a sign recording the location of Hokonui and approved the transfer of the remaining balance of the Hokonui Hall reserve to the Browns Community Centre reserve.
Waikaia speed limit reduction proposal update and next steps	Council requested staff to revise the Waikaia speed limit reduction proposal to meet the new requirements of the Setting of Speed Limits Rule for consultation.
Waikaia speed limit reduction signs - Unbudgeted expenditure request	Council approved unbudgeted expenditure of up to \$10,000 plus GST for the supply and installation of new signage in anticipation of the speed limit being reduced at the intersections of Wellington Street, Riversdale-Waikaia Road and Piano Flat Road in Waikaia, to be funded by a 15 year loan to be repaid from the Ardlussa Community Board rate. It was noted that this expenditure will be dependent on the decision being received from the Director of Land Transport and that if the speed limit reduction is not approved, then the funding may not be required.
Winton CCTV camera project - unbudgeted expenditure request	Council approved unbudgeted expenditure of up to \$65,000 (excluding GST) from the Winton Property Sales Reserve to cover the costs of works, hardware and installation of up to six CCTV cameras and the necessary supporting systems within the Winton township.
2024 Rule Speed Limits Rule - Required Speed Limit Amendments - Report laid on the table from 2 April 2025 Meeting	Council reconsidered the speed limit changes required to be implemented by Council and set those new speed limits to comply with the Land Transport Rule: Setting of Speed Limits 2024. They agreed to change a number of permanent speed limits and to install updated signage between 1 May 2025 and 1 July 2025. Council also agreed for Mayor Scott to write to the Minister of Transport to express Councils frustration on having to agree to a rule that is not fit for purpose and is an extra expense to Council.

14 May 2025 –Council Meeting

Report	Overview
Changes to fees and charges 2025/2026 - submissions and hearings	Council received all the written submissions received on the changes to fees and charges and noted that there was one submitter, Federated Farmers who requested to speak to Council on their submission. Due to sickness on the day of the meeting, Federated Farmers were unable to attend and apologised for their non-attendance.

14 May 2025 – Finance and Assurance Committee Meeting

Report	Overview
Finance and Assurance Committee workplan for the year ended 30 June 2025.	The Committee received the report and noted the addition of three new reports being the Procurement policy review, FMIS project timetable and the Back Together Build project update. The Insurance Policy review report was moved from the May meeting to the 11 June 2025 meeting.
Interim performance report – period two – 1 July 2024 to 28 February 2025.	The Committee received the report and asked staff for more information on two of the results and thanked staff for what they have been able to achieve to date. They also gave credit to the staff who spoke on the day for their knowledge of their areas and where the results were not met they were able to give detailed reasons why and what the next steps are.
FMIS project timeline update.	Staff updated the Committee on the proposed timeline with the major phases as follows: <ul style="list-style-type: none"> • Discovery and Planning, now to June 2025 • Design and Foundation, July – Dec 2025 • Build and Configure, July 2025 – January 2025 • Test and Train, February – June 2026 • Operational Onboarding, March – June 2026, • Go-Live on 1 July 2026, and stabilisation and hyper care ongoing after this.
Annual report 2024/2025 timetable.	The Committee received the report showing the key dates for the annual report 2024/2025. <ul style="list-style-type: none"> • 27 August 2025 draft annual report presented to Council • 25 August to 19 September 2025 audit of annual report • 29 September final draft of the annual report • 8 October 2025 adoption of annual report.
Draft procurement and Contract Management Policy	The committee considered and gave feedback on the draft Procurement and Contract Management policy and have asked staff to incorporate their feedback into a revised draft document.

B2B project update	<p>The committee received the back together build update and noted that four working groups are now confirmed, one of which – the Communications and Engagement Group - is already underway and has provided the project name B2B. The PSG has endorsed the communications strategy and engagement principles recommended by the Group.</p> <p>Key risks currently identified include budget pressures, structural challenges, procurement complexity, and stakeholder expectations.</p>
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Recommendation

That the Tuatapere Te Waewae Community Board:

- a) receives the report titled “Councillor update”.**

Attachments

There are no attachments for this report.