



Tuatapere Te Waewae Community Board

OPEN MINUTES

(UNCONFIRMED)

Minutes of a meeting of Tuatapere Te Waewae Community Board held in the Waiau Town and Country Club, 41 King Street, Tuatapere on 3 June 2025 at 3.30pm. (3.30pm – 5.43pm)

PRESENT

Chairperson	Anne Horrell
Deputy chairperson	Blayne De Vries
Councillors	Derek Chamberlain
	Wayne Edgerton (3.35 – 5.43pm)
	Paula McKenzie
	Marilyn Parris
	Jo Sanford

APOLOGIES

IN ATTENDANCE

Community partnership leader	Stella O'Connor
Committee advisor	Rachael Poole
Community liaison officer	Gordon Crombie

1 Apologies

An apology for lateness was received from Wayne Edgerton

Moved Paula McKenzie, seconded Marilyn Parris and **resolved:**

That the Tuatapere Te Waewae Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

Paula McKenzie declared an interest with item 7.1 Community Partnership Funds applications, the application from Tuatapere Promotions and stated that she would not take part in the discussion or decision for this application.

4 Extraordinary/urgent items

There was a late report from Chair Horrell, the Chairpersons report. The reason this was late was due to timing with personal priorities not having the report available at the time the agenda was prioritized, and the reason that the report could not wait until the August meeting was that the information contained within the report would be redundant by August.

Moved Jo Sanford, seconded Deputy chair De Vries and **resolved:**

That the Tuatapere Te Waewae Community Board pursuant to section 46A of the Local Government Information and Meetings Act 1987, considers the late item

5 Confirmation of minutes

Resolution

Moved Deputy chair De Vries, seconded Cr Chamberlain **and resolved:**

That the Tuatapere Te Waewae Community Board confirms the minutes of the meeting held on 1 April 2025 as a true and correct record of that meeting.

Wayne Edgerton arrived at 3.35pm.

In honour of past Chair, Margaret Thomas who recently died, the board observed a minutes silence.

6 Public participation

There was no public participation

Reports

7.1 Community partnership fund applications - March 2025 funding round

Record No: R/25/4/18608

Community liaison officer, Gordon Crombie presented this report which is for the Tuatapere Te Waewae Community Board to allocate funding for the March 2025 round of the Tuatapere Te Waewae Community Partnership Fund.

A total of four applications have been received for the March 2025 funding round of the Tuatapere Te Waewae Community Partnership Fund the the board has \$8,309 available to allocate through the Tuatapere Te Waewae Community Partnership Fund in the 2024/2025 financial year.

There are a total of \$19,820.41 in requests for this round of funding.

Resolution

Moved Paula McKenzie, seconded Jo Sanford

That the Tuatapere Te Waewae Community Board:

- a) **receives the report titled "Community partnership fund applications - March 2025 funding round".**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **receives applications from the following:**
 - 1. **Western Southland Wool and Craft Group**
 - 2. **Orepuki Community Promotions Charitable Trust**
 - 3. **Orepuki Volunteer Fire Brigade**
 - 4. **Tuatapere and Districts Promotions Inc**
- e) **approves a grant of \$500.00 to the Western Southland Wool and Craft Group to assist with the costs of the 'Have a Go Kids Fibre Craft Corner'.**
- f) **approves a grant of \$2,500.00 to the Orepuki Community Promotions Charitable Trust to assist with the costs of the supply and fitting of a defibrillator.**
- g) **approves a grant of \$4,000.00 to the Orepuki Volunteer Fire Brigade to assist with costs to replace three water tanks.**

Carried.

Paula McKenzie and Wayne Edgerton removed themselves from the table and did not take part in the discussion or decision.

Moved Jo Sanford, seconded Deputy chair De Vries:

That the Tuatapere Te Waewae Community Board:

- h) approves a grant of \$1,300.00 to Tuatapere and Districts Promotions Inc to assist with costs for computers and equipment for the Central & Western Archives.**

Carried.

Wayne Edgerton and Paula McKenzie returned to the table.

7.2 Tuatapere community pool - request to uplift rates

Record No: R/25/5/23084

Community liaison officer, Gordon Crombie spoke to this report which was asking the board to decide to approve the request from the Tuatapere Community Baths Society Incorporated to uplift a portion of the rates in the Tuatapere ward pool rate reserve.

They have requested to uplift \$5,014 from the reserve to use on operational costs for the pool. The board have asked that the pool committee give an update to the board during the upcoming season and also request staff clarify the purpose of the Tuatapere Pool Reserve.

Resolution

Moved Paula McKenzie, seconded Wayne Edgerton **and resolved:**

That the Tuatapere Te Waewae Community Board:

- a) receives the report titled "Tuatapere community pool - request to uplift rates".**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) approves the request from the Tuatapere community pool to uplift \$5,014 from the Tuatapere ward pool rate reserve.**

7.3 Update on 2025 triennial election

Record No: R/25/5/22041

Committee advisor, Rachael Poole updated the board on general information on the local government 2025 triennial election.

The triennial local government election will be held on Saturday 11 October 2025.

Candidate information sessions will be held on 15 July 2025, 6pm at the Otautau SDC Office, 176 Main Street and on 16 July 2025, 6pm at the Lumsden Memorial Hall, 8 Meadow Street.

Resolution

Moved Paula McKenzie, seconded Marilyn Parris **and resolved:**

That the Tuatapere Te Waewae Community Board:

- a) receives the report titled “Update on 2025 triennial election”.**
- b) notes the following key dates in relation to the 2025 triennial election:**
 - **4 July 2025 – nominations open**
 - **15 July 2025 – candidate information session**
 - **16 July 2025 – candidate information session**
 - **1 August 2025 – nominations close at 12 noon**
 - **9 to 22 September 2025 – delivery of voting documents**
 - **11 October 2025 – election day (voting closes at 12 noon)**
- c) notes the Local Government Commission determination for the Southland District, released on 29 January 2025, will apply from the commencement of the 2025-2028 triennium.**
- d) notes that, the elected members of the 2022-2025 triennium will cease to hold office on the day after the day the official results of the 2025-2028 election are declared by public notice, unless they are re-elected**

7.4 Community board reporting

Record No: R/25/5/23282

Community partnership lead, Stella O'Connor informed the board of the community leadership, operational and Council activities in the board area and across the district.

Resolution

Moved Deputy chair De Vries, seconded Jo Sanford **and resolved:**

That the Tuatapere Te Waewae Community Board:

- a) receives the report titled “Community board reporting”.**

7.5 Councillor update

Record No: R/25/5/23831

Cr Chamberlain updated the board on what has been happening at Council and Finance and Assurance meetings over the last two months.

Resolution

Moved Cr Chamberlain, seconded Deputy chair De Vries **and resolved:**

That the Tuatapere Te Waewae Community Board:

- a) receives the report titled “Councillor update”.**

A.1 Chairperson's report

Record No: R/25/5/23830

Chair Horrell spoke to her report where she updated the board members on the activities that she has been involved with over the past two months.

Chair Horrell also requested that staff look to prepare a report on the disposal of the Clifden Hall and also on the removal of the douglas fir trees within the Greenheart Reserve.

Members gave updates on the different groups and activities that they have been involved with over the last two months.

Resolution

Moved Chairperson Horrell, seconded Deputy chair De Vries **and resolved.**

That the Tuatapere Te Waewae Community Board:

- a) receives the report titled “Chairperson's report”**
- b) ratifies the submission on the Local Water Done Well, Local Government (Water Services) Bill (included with this report as Attachment A) that was lodged with Council on 7 May 2025.**

The meeting concluded at 5.43pm.

Confirmed as a true and correct record at a meeting of the Tuatapere Te Waewae Community Board held on 3 June 2025.

DATE:

CHAIRPERSON: