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## Wallace Takitimu Community Board

### OPEN MINUTES

**(Unconfirmed)**

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Minutes of a meeting of Wallace Takitimu Community Board held in the Southland District Council Otautau Office, 176 Main Street, Otautau on 05 June 2025 at 4pm. (4pm – 4.50pm).

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#### PRESENT

<b>Chairperson</b>	Tony Philpott
<b>Deputy chairperson</b>	Colin Lawry
<b>Members</b>	Edwin Mabonga
	Bridget Mason
	Gretchen Wilson
	Lester Wilson
	Councillor Jaspreet Boparai

#### APOLOGIES

#### IN ATTENDANCE

<b>Community partnership leader</b>	Kelly Tagg
<b>Committee advisor</b>	Rachael Poole

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**1 Apologies**

There were no apologies.

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of interest**

There were no conflicts of interest declared.

**4 Extraordinary/urgent items**

There were no extraordinary/urgent items.

**5 Confirmation of minutes**

**Resolution**

Moved Gretchen Wilson, seconded Deputy Chair Lawry **and resolved:**

**That the Wallace Takitimu Community Board confirms the minutes of the meeting held on 1 May 2025 as a true and correct record of that meeting.**

**6 Public participation**

Sue Sampson came to speak to the board about a dog exercise area at the Ohai Recreation Reserve and also made a suggestion to be able to use the gas heaters in the hall.

## Reports

### 7.1 Nightcaps Hall, installation of new diesel tank - retrospective unbudgeted expenditure request

**Record No: R/25/5/23822**

Community partnership leader, Kelly Tagg requested the board to recommend to Council that retrospective unbudgeted expenditure be approved to cover the cost of installing a ne

There was no budget allowance for this work and, as such, the board needs to recommend to Council that retrospective unbudgeted expenditure of \$3,316.56 be approved.

#### **Resolution**

Moved Cr Boparai, seconded Bridget Mason **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **receives the report titled "Nightcaps Hall, installation of new diesel tank - retrospective unbudgeted expenditure request".**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **notes that these costs are capital expenditure and that the board does not have delegation to approve this expenditure.**
- e) **recommends to Council that retrospective unbudgeted expenditure of \$3,316.56 plus GST be approved for the transport and installation of the replacement diesel tank at the Nightcaps Hall.**
- f) **recommends to Council that the project be funded as follows;**
  - **any operational underspends in 2024/2025;**
  - **with the remainder to be funded via the Nightcaps Community Centre Reserve.**

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**7.2 Wallace Takitimu Community Board submission on Local Water Done Well**

**Record No: R/25/5/20714**

Community partnership leader, Kelly Tagg asked the board to approve the submission that was submitted on their behalf outside of a meeting as the submissions opened and closed between meetings.

**Resolution**

Moved Edwin Mabonga, seconded Gretchen Wilson **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) receives the report titled “Wallace Takitimu Community Board submission on Local Water Done Well”.**
- b) ratifies the submission on the Local Water Done Well, Local Government (Water Services) Bill (included with this report as Attachment A) that was lodged with Council on 7 May 2025.**

### **7.3 Update on 2025 triennial election**

**Record No: R/25/5/23256**

Committee advisor Rachael Poole provided an update and general information on the local government 2025 triennial election that is being held on Saturday 11 October 2025.

Candidate information sessions will be held on 15 July 2025, 6pm at the Otautau SDC Office, 176 Main Street and on 16 July 2025, 6pm at the Lumsden Memorial Hall, 8 Meadow Street.

#### **Resolution**

Moved Deputy Chair Lawry, seconded Edwin Mabonga **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **receives the report titled “Update on 2025 triennial election”.**
- b) **notes the following key dates in relation to the 2025 triennial election:**
  - **4 July 2025 – nominations open**
  - **15 July 2025 – candidate information session**
  - **16 July 2025 – candidate information session**
  - **1 August 2025 – nominations close at 12 noon**
  - **9 to 22 September 2025 – delivery of voting documents**
  - **11 October 2025 – election day (voting closes at 12 noon)**
- c) **notes the Local Government Commission determination for the Southland District, released on 29 January 2025, will apply from the commencement of the 2025-2028 triennium.**
- d) **notes that, the elected members of the 2022-2025 triennium will cease to hold office on the day after the day the official results of the 2025-2028 election are declared by public notice, unless they are re-elected**

#### 7.4 Community board reporting

**Record No: R/25/5/23284**

Community partnership leader, Kelly Tagg informed the board of the community leadership, operational and Council activities in the board area and across the district.

Ms Tagg said it was pleasing to receive 58 submissions on the playground and this showed good community engagement.

##### **Resolution**

Moved Deputy Chair Lawry, seconded Lester Wilson **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **receives the report titled "Community board reporting".**

#### 7.5 Chairperson's Report

**Record No: R/25/5/24516**

Chair Philpott updated the board on the following:

- Recycling container has been shifted in Ohai
- SouthRoads are cleaning ditches and Kirkland Street flooding should be resolved shortly
- Invited to speak at an interagency hui next week in Invercargill

##### **Resolution**

Moved Chairperson Philpott, seconded Gretchen Wilson **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **receives the report titled "Chairperson's Report".**

**7.6 Councillor update**

**Record No: R/25/6/25527**

Councillor Boparai updated the board on what has been happening at Council.

**Resolution**

Moved Deputy Chair Lawry, seconded Bridget Mason **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) receives the report titled "Councillor update".**

The meeting concluded at 4.50pm.

Confirmed as a true and correct record at a meeting of the Wallace Takitimu Community Board held on 5 June 2025.

**DATE:**

**CHAIRPERSON:**