



Executive Committee

OPEN MINUTES

Minutes of a meeting of Executive Committee held in the Office of the Mayor, Southland District Council, Level 1, 15 Forth Street, Invercargill on Tuesday, 15 July 2025 at 8.30am. (8.30am – 11.23am (PE 8.32am – 11.23am)).

PRESENT

Chairperson	Mayor Rob Scott
Councillors	Christine Menzies (Deputy Mayor)
	Mr Bruce Robertson (chair of the Finance and Assurance Committee)

IN ATTENDANCE

Committee Advisor – Fiona Dunlop (until the exclusion of the public)

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

External member – Mr Bruce Robertson declared an interest as he is the independent reviewer for item C6.2 – Complaints. He advised that he would be present for the report but withdraw from debate and voting on the matter.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Mayor Scott advised that he had not alerted the meeting to a late item for the meeting held on 3 April 2025.

The minutes for the 3 April 2025 meeting would need to be amended to include the late item.

The late item was to be considered in public excluded was regarding a complaint. The reason why the item was not on the agenda was that the complaint had been received after the agenda was circulated and it could not wait until a subsequent meeting as an investigation into the complaint was required to be commenced in a timely manner.

Bruce Robertson and Councillor Menzies agreed that the late item would be considered.

[Resolution]

Moved Mr Robertson, seconded Deputy Mayor Menzies **and resolved:**

That the Executive Committee confirms the minutes of the meeting held on 3 April 2025 as a true and correct record of that meeting with the following amendment:

Late item.

There was a late public excluded item for the meeting being “Complaint”. The reason why the item was not on the agenda was that the complaint had been received after the agenda was circulated and it could not wait until a subsequent meeting as an investigation into the complaint was required to be commenced in a timely manner.

It was moved by External member Bruce Robertson and seconded by Councillor Menzies that pursuant section 46(A) of the Local Government and Meetings Act 1987 that the Committee would consider the late item.

The motion was put and declared **CARRIED**.

6 Public participation

There was no public participation.

Public excluded

Exclusion of the public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Chairperson Scott, seconded Deputy Mayor Menzies **and resolved:**

That the public be excluded from the following part(s) of the proceedings of this meeting.

C7.1 2024/2025 Chief Executive final appraisal

C7.2 Complaints

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
2024/2025 Chief Executive final appraisal	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>s7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied.</p> <p>s7(2)(i) - the withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage,</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

	negotiations (including commercial and industrial negotiations).	
Complaints	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

The public were excluded at 8.32am.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

Mr Bruce Robertson left the meeting at 9.59am and returned to the meeting at 10.23am.

The meeting concluded at 11.23am.

CONFIRMED AS A TRUE AND CORRECT RECORD OF A
MEETING OF THE EXECUTIVE COMMITTEE HELD ON
15 JULY 2025.

DATE:.....

CHAIRPERSON:.....