



Fiordland Community Board

OPEN MINUTES

(UNCONFIRMED)

Minutes of a meeting of Fiordland Community Board held in the Fiordland Community Events Centre, 20/22 Luxmore Drive, Te Anau on 25 August 2025 at 1pm. (1.02pm – 2.50pm)

PRESENT

Chairperson	Diane Holmes
Deputy chairperson	Julie Burgess
Members	Marilyn Hunter
	Kate Norris
	Luke Thomas

APOLOGIES

Nick Robertson
Sarah Greaney

IN ATTENDANCE

Community partnership leader	Stella O'Connor via MS Teams
Committee advisor	Rachael Poole
Mayor	Rob Scott

1 Apologies

Apologies for non attendance were received from Councillor Sarah Greaney and Nick Robertson.

Moved Luke Thomas, seconded Marilyn Hunter and **resolved:**

That the Fiordland Community Board accept the apologies.

2 Leave of absence

A leave of absence was received from Marilyn Hunter from 28 September to 7 November 2025.

Moved Chairperson Holmes, seconded Deputy chairperson Burgess and **resolved:**

That Fiordland Community Board agrees the leave of absence request.

3 Conflict of interest

There were no conflicts of interest declared.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Resolution

Moved Luke Thomas, seconded Kate Norris **and resolved:**

That the Fiordland Community Board confirms the minutes of the meeting held on 23 June 2025 as a true and correct record of that meeting.

6 Public participation

There was no public participation

Reports

7.1 Unbudgeted expenditure for a grant for South Sea Spray Te Anau

Record No: R/25/7/31006

Community partnership lead, Stella O'Connor spoke to this report as asked the board to consider whether it wishes to approve unbudgeted expenditure of \$20,000 from the Te Anau general reserve for a grant to the South Sea Spray Trust as a contribution towards the mural and street art festival scheduled in Te Anau 16 – 21 December 2025.

The balance of the Te Anau general reserve at 30/6/24 was \$1,137,683 and is forecasted to be \$447,663 at 30/6/25.

Resolution

Moved Deputy chairperson Burgess, seconded Luke Thomas **and resolved:**

That the Fiordland Community Board:

- a) **receives the report titled “Unbudgeted expenditure for a grant for South Sea Spray Te Anau”.**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **approve unbudgeted expenditure of \$20,000 from the Te Anau general reserve for a grant to the South Seas Spray Trust.**
- e) **suggest to the South Seas Spray Trust that the wall at the skate park and school children from Te Anau Primary School are included as part of the festival.**

7.2 Approval to scope a project to enhance the recreational potential of Water Park, Te Anau

Record No: R/25/7/33679

Community partnership lead, Stella O'Connor sought approval to scope a project aimed at enhancing Water Park in Te Anau, a designated recreational reserve, by improving its recreational value and investigating the potential removal of mature Douglas fir trees.

The unbudgeted expenditure for this project is expected to be funded by the recovery of the sale of the fir trees.

oard have requested that what can be done to enhance the Trout Observatory is included within the scope of the project.

Resolution

Moved Deputy chairperson Burgess, seconded Luke Thomas **and resolved:**

That the Fiordland Community Board:

- a) **receives the report titled "Approval to scope a project to enhance the recreational potential of Water Park, Te Anau".**
- b) **determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **approve a project to be scoped to enhance the recreational potential of Water Park, Te Anau through improvements, including the investigation of removing mature Douglas fir trees.**

7.3 Fiordland Community Board submission on Dog Control Bylaw and Dog Control Policy Review 2025

Record No: R/25/7/34052

Community partnership lead, Stella O'Connor spoke to this report, which was to ratify the submission that was lodged on behalf of the board. The board had previously discussed the information that they wanted to be included in the submission via email.

Resolution

Moved Chairperson Holmes, seconded Deputy chairperson Burgess **and resolved:**

That the Fiordland Community Board:

- a) receives the report titled "Fiordland Community Board submission on Dog Control Bylaw and Dog Control Policy Review 2025".**
- b) ratifies the submission on the Dog Control Bylaw and Dog Control Policy Review 2025 (included with this report as Attachment A) that was lodged with Council on 14 July 2025.**

Marilyn Hunter requested that her dissenting vote was recorded.

7.4 Roothing bylaw, policy and policy procedures' review

Record No: R/25/7/35875

Team leader organisation policy, Chris Rout spoke to this report via MS teams and explained that this was an opportunity for the board to give feedback on the roading documents which will assist staff to identify issues and propose options for Council before undertaking public consultation.

The board spoke about potential to remove oversize vehicles from parking in the Main Street and increasing the number of drop off zones around the schools and business areas.

Mr Rout explained that any crossover with the Te Anau development plan around parking and speed will also be taken into consideration. Additional feedback can be sent direct to Mr Rout, or via Ms O'Connor and/or Chair Holmes.

Resolution

Moved Luke Thomas, seconded Marilyn Hunter **and resolved:**

That the Fiordland Community Board:

- a) receives the report titled "Roading bylaw, policy and policy procedures' review".**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision;**

and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) provides feedback for the review of the Roding Bylaw 2008 (Revision 3 2024), Roding Policy 2008 (Revision 1 2015) and Roding Policy Procedures 2008 (Revision 1 2015).

7.5 Councillor update

Record No: R/25/7/36099

Councillor Greaney was absent for this report and Mayor Scott gave an update to the Board on what has been happening at Council.

- Approved and endorsed the Water Service Delivery Plan
- Manapouri water treatment plant opening
- Council meeting held in Tuatapere
- Dog bylaw up this week at Council
- Stewart Island/Rakiura energy suspensory loan granted

Resolution

Moved Luke Thomas, seconded Kate Norris **and resolved:**

That the Fiordland Community Board:

- a) receives the report titled “Councillor update”.

7.6 Community board reporting

Record No: R/25/8/36923

Community partnership lead, Stella O'Connor spoke to this report and update the board on the community leadership, operational and Council activities in the board area and across the district.

- Lions Park playground is completed and the official opening will happen in the new triennium.
- Henry St Playground has some new equipment in and waiting on a couple of pieces to arrive.
- Henry St orchard has a plan moving forward, 2m boundary between trees and fence and a good meeting was held with stakeholders onsite
- Community noticeboard is about to be shipped.

Resolution

Moved Luke Thomas, seconded Deputy chairperson Burgess **and resolved:**

That the Fiordland Community Board:

- a) receives the report titled "Community board reporting".**

7.7 Chairperson's report

Record No: R/25/7/35862

Chair Holmes updated the Fiordland Community Board on activities that she had been involved in since the meeting in June 2025.

Meetings and events

26/06/2025 Te Anau Airport Manapouri Governance meeting
27/06/2025 Manapouri water treatment plant opening
27/06/2025 Te Anau Bird Park update meeting hosted by Great South
17/07/2025 Rotary Club Guest speaker
31/07/2025 Te Anau Airport Manapouri Governance meeting
12/08/2027 Dark Sky Project, public update – good attendance and positive feedback from the public.

Correspondence sent on behalf of the Board as attached

05/07/2025 Email to NZTA request for lower speed limit Manapouri
07/07/2025 Letter of support for Norman Kirk Memorial
05/08/2025 Letter of support for Fiordland Dark Sky Project
09/08/2025 Letter of support for petition to lower speed limit
12/08/2025 Email to Department of Conservation re Te Anau Bird Park

Additional discussion on the Te Anau Bird Park and board chair is to request a delegation holder from Department of Conservation (DOC) attends a public meeting and allow the public to ask questions and hear what DOC's plans are for the bird park.

Mayor Scott also spoke and thanked the board for their hard work, which can at times be frustrating but assured the board that Council value their local voice and input into Council decisions.

Mayor Scott shared that all community boards are the conduit between Council and their communities and that over the last triennium they have achieved a lot, especially the work that went into the Te Anau Airport Manapouri campaign.

Fiordland is a real treasure and that is one of the faster growing town within the district, which brings with it opportunities and challenges, which the board navigate well.

Resolution

Moved Chairperson Holmes, seconded Marilyn Hunter **and resolved:**

That the Fiordland Community Board:

- a) Receives the report titled "Chairperson's report".**

7.8 Valedictory speeches

Record No: R/25/7/30988

Chair Holmes asked Kate Morris if she would like to say a few words, Kate acknowledged the work that the board has done, wished those re-standing all the best and looks forward to new triennium.

Chair Holmes thanked Ms Morris for her passion, tenacity and drive and always bringing the environment as a consideration to the boards decision-making and she hopes that Ms Morris will keep the new board on their toes and keep in touch, sharing her thoughts where and when needed. Chair Holmes also thanked staff for their hard work and Mayor scott for they way he supports community boards as a whole, empowers them and includes them into Council meetings.

Resolution

Moved Chairperson Holmes, seconded Deputy chairperson Burgess

That the Fiordland Community Board:

- a) receives the report titled "Valedictory speeches ".**
- b) thanks Kate Morris for the service she gave to the Fiordland community.**

The meeting concluded at 2.50pm

Confirmed as a true and correct record of a meeting of the Fiordland Community Board held on 25 August 2025.

DATE:

CHAIRPERSON: