



Notice is hereby given that a meeting of the Oreti Community Board will be held on:

Date: Monday, 18 August 2025  
Time: 6pm  
Meeting room: Winton memorial hall supper room  
Venue: Meldrum Street  
Winton

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## Oreti Community Board Agenda OPEN

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### MEMBERSHIP

Chairperson	Katie Allan
Deputy chairperson	Philip Dobson
Members	Dave Diack
	Chris Herud
	Tracy Kennedy
	Christine Menzies
	Colin Smith
	Jamie Winsloe

### IN ATTENDANCE

Democracy advisor	Michal Gray
Community partnership leader	Karen Purdue

Contact telephone: 0800 732 732  
Postal address: PO Box 903, Invercargill 9840  
Email: [emailsdc@southlanddc.govt.nz](mailto:emailsdc@southlanddc.govt.nz)  
Website: [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz)  
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.



## Health and safety

Toilets – The location of the toilets will be advised at the meeting.

Earthquake – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate the building to a safe location.

Evacuation – Should there be an evacuation for any reason please exit via the exits indicated at the venue.

Phones – Please turn your mobile devices to silent mode.

Recording - These proceedings may be recorded for the purpose of live video, both live streaming and downloading. By remaining in this meeting, you are consenting to being filmed for viewing by the public.

## Community board terms of reference

TYPE OF COMMITTEE	Community board (board)
RESPONSIBLE TO	Boards are responsible to Council  Each board will also have relationships with Council committees (these committees are outlined in the delegations manual).
SUBCOMMITTEES	Some subcommittees will report to community boards – these are outlined in section 8.5 of the delegations manual.
MEMBERSHIP	Oreti and Waihopai Toetoe boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other boards have six members plus a member appointed by Council.  The chairperson is elected by the board. Councillors who are not appointed to boards can only remain for the public section of the board meeting. They cannot stay for the public excluded section unless the board agrees.
FREQUENCY OF MEETINGS	Every second month, but up to 12 ordinary meetings a year with the approval of the chief executive.
QUORUM	Not less than four members
THE ROLE OF COMMUNITY BOARDS	<p><b>Governance</b></p> <p>Elected members are responsible for providing leadership, setting direction and for overseeing performance (at a high level).</p> <p>The chief executive and staff are responsible for management activities including the allocation of resources, overseeing the day to day operations of the community board, providing policy advice and implementing governance decisions.</p> <p><b>Roles outlined in the Local Government Act 2002</b></p> <ul style="list-style-type: none"> <li>• appoint a chairperson and deputy chairperson</li> <li>• represent, and act as an advocate for, the interests of its community</li> <li>• consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the board</li> <li>• maintain an overview of services provided by the territorial authority within the community</li> <li>• prepare an annual submission to the territorial authority for expenditure within the community</li> <li>• communicate with community organisations and special interest groups within the community</li> <li>• undertake any other responsibilities that are delegated to it by the territorial authority.</li> </ul> <p><b>Additional roles of boards</b></p> <p><b>Community wellbeing</b></p>

	<ul style="list-style-type: none"> <li>a) promote the social, economic, environmental and cultural well-being of local communities</li> <li>b) monitor the overall well-being of local communities.</li> </ul> <p><b>Community leadership</b></p> <ul style="list-style-type: none"> <li>a) to provide leadership to local communities on the strategic issues and opportunities that they face</li> <li>b) identify key issues and opportunities that will affect the future of the board's community and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities</li> <li>c) promote a shared vision for the board's community and develop and promote ways to work with others to achieve positive outcomes</li> <li>d) provide a local community perspective on Council's long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities</li> <li>e) develop and manage community board plans including keeping these up to date and relevant to community needs and aspirations.</li> </ul> <p><b>Engagement and relationships</b></p> <ul style="list-style-type: none"> <li>a) to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community.</li> </ul> <p>Advocacy</p> <ul style="list-style-type: none"> <li>a) as part of the long term plan or annual plan process, prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest</li> <li>b) as part of the long term plan or annual plan process, outline the relative priorities for the delivery of District services and levels of service within the board area (Council sets the levels of service for <b>District Activities</b><sup>(i)</sup> if a board seeks a higher level of service, they need to recommend that to Council, and the higher level of service will need to be funded in an appropriate way (locally).</li> </ul> <p><b>Local activities</b></p> <p><b>For local activities<sup>(iii)</sup></b></p> <ul style="list-style-type: none"> <li>a) recommend to Council levels of service<sup>(iii)</sup> and budgets for local activities, having regard to Council budgets in the long term plan or annual plan process</li> <li>b) recommend to Council rates, user charges and fees to fund local activities</li> </ul>
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	<ul style="list-style-type: none"> <li>c) recommend to Council or a relevant committee the approval of project definitions or business cases and procurement plans for capital expenditure over \$300,000</li> <li>d) recommend to Council or a relevant committee unbudgeted capital expenditure</li> <li>e) monitor the services Council delivers its communities and assess the extent these services meet community needs or the expected level of service</li> <li>f) support the development of local management plans where required by statute or in support of the district plan, or other plans (reserves, harbours, or other community facilities).</li> </ul> <p>These plans should then be recommended to Council. There are times when local management plans<sup>(iv)</sup> should not be developed</p> <p><b>Environmental management and spatial planning</b></p> <ul style="list-style-type: none"> <li>a) provide comment on resource consent applications referred to the community board for comment</li> <li>b) to make recommendations to Council about bylaws and about enforcing bylaws within the community, having regard to the need to maintain consistency across the District</li> <li>c) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol, where statutory ability exists to seek such feedback</li> <li>d) provide input into regulatory activities not otherwise specified above, where process allows</li> <li>e) recommend to Council initiating an appeal to the environment court on decisions relating to resource consent applications that the board has made submissions on</li> <li>f) provide support to the development of community plans for a civil defence emergency and the recovery afterwards.</li> </ul>
DELEGATIONS	<p><b>In exercising the delegated powers, boards will operate within:</b></p> <ul style="list-style-type: none"> <li>a) policies, plans, standards or guidelines that have been established and approved by Council</li> <li>b) the needs of the local communities</li> <li>c) the approved budgets for the activity.</li> </ul> <p><b>Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers<sup>(v)</sup>.</b></p> <p><b>Community wellbeing</b></p> <ul style="list-style-type: none"> <li>a) develop local strategies to improve areas of wellbeing (where a need has been identified)</li> <li>b) to develop local community outcomes that reflect the desired goals for their community or place.</li> </ul>

	<p><b>Community board plans</b></p> <p>a) Regularly review and update the community board plan to keep the plan relevant.</p> <p><b>Decisions on locally funded assets and services</b></p> <p>a) accept donations of a local asset (e.g. a gas barbeque, park bench, etc) with a value of less than \$30,000</p> <p>b) approve project definitions or business cases for approved budgeted capital expenditure up to \$300,000.</p> <p>Unbudgeted expenditure</p> <p>a) approve unbudgeted operating expenditure for local activities of up to \$20,000</p> <p>b) approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan or long term plan</p> <p>c) authority to delegate to the chief executive, when approving a project definition or business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the annual plan or long term plan.</p> <p><b>Leases and licenses</b></p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, and subject to any relevant legislation and/or policy requirement, on behalf of Council;</p> <p>a) accept the highest tenders for rentals more than \$10,000</p> <p>b) approve the preferential allocation<sup>(vi)</sup> of leases and licenses where the rental is \$10,000 or more per annum.</p> <p><b>Community assistance</b></p> <p>a) establish a system for prioritising allocations, based on criteria provided by Council</p> <p>b) grant funds from the Community Partnership Fund</p> <p>c) allocate bequests or grants generated locally, consistent with the terms of the bequest or grant fund.</p> <p><b>Northern Southland development fund</b></p> <p>a) the Northern board can make decisions regarding funding applications to the Northern Southland development fund.</p>
LIMITS TO DELEGATIONS	<p>Boards have no financial or decision-making delegations other than those specifically delegated by Council.</p> <p>Boards shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its long term plan or annual plan.</p> <p>In accordance with the provisions of section 39(2) of Schedule 7 of the Local Government Act 2022 the board may not incur expenditure in excess of the approved budget.</p>

	<p><b>Matters that are not delegated</b></p> <p>Council has not delegated to boards the power to:</p> <ul style="list-style-type: none"> <li>a) make a rate or bylaw</li> <li>b) acquire, hold or dispose of property</li> <li>c) direct, appoint, suspend or remove staff</li> <li>d) engage or enter into contracts and agreements and financial commitments</li> <li>e) institute an action for recovery of any amount</li> <li>f) issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like;</li> <li>g) institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal to the environment court on decisions in respect to resource consent applications on which the board has made submissions.</li> </ul>
CONTACT WITH MEDIA	<p>The board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media or outside agencies on behalf of Council on matters outside of the board's delegations.</p> <p>The leadership team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Council.</p>
REPORTING	<p>Boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>Copies of board meeting minutes are retained by Council.</p>

- (i) **District activities include:**
- a) community leadership at a district level (including district community grants)
  - b) wastewater
  - c) waste services
  - d) water supply
  - e) district open spaces (parks and reserves)
  - f) roading
  - g) district community services (library services, cemeteries, community housing and heritage/culture)
  - h) district community facilities (public toilets, library buildings, offices and amenity buildings)
  - i) environmental services (building services, resource management, environmental health, animal services, emergency management)
  - j) stormwater
  - k) corporate support services



- (ii) **Local activities include:**
- a) community leadership at a local board level (including local community grants)
  - b) local community facilities (halls and other amenity buildings within Council's overarching policy for community facilities)
  - c) water facilities (boat ramps, wharves, jetties and harbour facilities)
  - d) local open spaces (parks and reserves, playgrounds and streetscapes)
  - e) parking limits, footpaths and streetlights
  - f) Te Anau/Manapouri Airport (Fiordland board)
  - g) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura board)
  - h) for the above two local activities only
    - recommend levels of service and annual budget to Council or a relevant committee
    - monitor the performance and delivery of the service
  - i) naming reserves, structures and commemorative places
  - j) authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places.
  - k) naming roads
  - l) authority to decide on the naming for public roads, private roads and rights of way
  - m) assisting the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.
- (iii) Levels of service is a term in asset management referring to the quality of a given service. Defining and measuring levels of service is a key activity in developing infrastructure asset management plans. Levels of service may be tied to physical performance of assets or be defined by customer expectation and satisfaction.
- (iv) Local management plans should not be developed where powers:
- a) have been delegated to Council staff
  - b) would have significance beyond the board's area or otherwise involves a matter of national importance (Section 6 Resource Management Act 1991)
  - c) involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.
- (v) Local Government Act 2002, s.53
- (vi) A preferential allocation is when there is a preference that a lease or license is given to a particular person or group, rather than having an open process. For example, a neighbouring land owner or a community group that use a building may be asked if they want to lease the land/building, rather than giving the wider public the opportunity to tender or apply.
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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of interest

Community board members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Extraordinary/urgent items

To consider, and if thought fit, to pass a resolution to permit the community board to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

**“Where an item is not on the agenda for a meeting,-**

- (a) that item may be discussed at that meeting if-
  - (i) that item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further **discussion.”**

5 Confirmation of minutes

5.1 Meeting minutes of Oreti Community Board, 16 June 2025

6 Public participation

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or by phoning 0800 732 732.



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## Oreti Community Board

### OPEN MINUTES

Unconfirmed

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Minutes of a meeting of Oreti Community Board held in the Wallacetown Community Centre, 57 Dunlop Street, Wallacetown on Monday, 16 June 2025 at 6:02pm - 9:33pm.

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#### PRESENT

Chairperson	Katie Allan
Deputy chairperson	Philip Dobson
Members	Dave Diack
	Tracy Kennedy
	Colin Smith
	Jamie Winsloe
	Councillor Christine Menzies

#### APOLOGIES

Chris Herud

#### IN ATTENDANCE

Democracy advisor	Michal Gray
Community leadership manager	Jared Cappie
Group manager customer and community wellbeing	Sam Marshall
Community leadership manager	Jared Cappie
Community facilities manager	Mark Day
Contracts and programme lead	Lance Spencer
Community liaison officer	Gordon Crombie
Sara-Jane Fitzgerald	Property Advisor

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1 Apologies

An apology was received from Chris Herud.

Moved Chairperson Allan, seconded Colin Smith and resolved:

That the Oreti Community Board accept the apology.

2 Leave of absence

Councillor Menzies requested a leave of absence from 7 – 19 August.

Moved Chairperson Allan, seconded Colin Smith and resolved:

That the Oreti Community Board approve the leave of absence.

3 Conflict of interest

Councillor Menzies declared a conflict in relation agenda item 7.9 Community partnership fund due to being a member of Winton Walk Group and being chairperson of Central Southland Charitable Trust. Councillor Menzies advised that she would not vote on the item.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Resolution

Moved Chairperson Allan, seconded Dave Diack and resolved:

That the Oreti Community Board confirms the minutes of the meeting held on 14 April 2025 as a true and correct record of that meeting.

6 Public forum

Neville Stirling and David Kean spoke to the Oreti Community Board on drainage and other matters relating to Centre Bush and Limehills.

REPORTS

7.1 CHAIRPERSON'S REPORT

RECORD NO: R/25/6/27306

CHAIRPERSON ALLAN PRESENTED HER REPORT.

MOVED CHAIRPERSON ALLAN, SECONDED COLIN SMITH RECOMMENDATION A)  
THAT THE ORETI COMMUNITY BOARD:

- A) RECEIVES THE REPORT **TITLED "CHAIRPERSON'S REPORT"**.

CARRIED

MOVED CHAIRPERSON ALLAN, SECONDED DEPUTY CHAIRPERSON DOBSON THE  
FOLLOWING MOTION:

THAT THE ORETI COMMUNITY BOARD:

- B) AGREES THE WINTON RSA TO EXCLUSIVELY USE THE COMMITTEE ROOM FREE OF CHARGE TO DISPLAY THEIR MEMORABILIA INDEFINITELY AND RECOMMENDS COUNCIL SEEKING A MEMORANDUM OF UNDERSTANDING WITH THE WINTON RSA, HIGHLIGHTING THAT THE SET-UP AND MAINTENANCE OF THE DISPLAYS/EXHIBITIONS IS THE RESPONSIBILITY OF THE WINTON RSA AND THAT IT IS THE EXPECTATION OF THE ORETI COMMUNITY BOARD THAT EXHIBITIONS WILL BE OPEN TO THE PUBLIC WHENEVER POSSIBLE.

CARRIED

MOVED CHAIRPERSON ALLAN, SECONDED COLIN SMITH THE FOLLOWING MOTION:

THAT THE ORETI COMMUNITY BOARD:

- C) AGREES TO SUBMITTING THAT THE BOARD RECOMMENDS TO COUNCIL TO:
- INCLUDE DEFINITIONS **OF THE WORDS 'WORKING DOG' AND 'GUIDE DOG'**
  - INCLUDE EXEMPTION FOR **'GUIDE DOGS' FOR ALL 'DOGS ARE PROHIBITED' AREAS**
  - REDUCE THE **'DOGS ARE PROHIBITED' AREA TO THE PLAYGROUND ONLY IN DIPTON**
  - REMOVE THE SCHOOL AS **'DOGS ARE PROHIBITED' AREA IN WALLACETOWN AS THIS LAND IS NOT COUNCIL OWNED/CONTROLLED**
  - REMOVE THE PLAYGROUND ON EGLINGTON ST IN **WINTON AS 'DOGS ARE PROHIBITED' AREA AS THIS LAND IS NOT COUNCIL OWNED/CONTROLLED**
  - **REMOVE 'DOGS ARE PROHIBITED' AREA IN WINTON FROM BUTE ST TO GEORGE ST (LEAVE ANZAC OVAL)**

CARRIED

MOVED CHAIRPERSON ALLAN, SECONDED JAMIE WINSLOE THE FOLLOWING MOTION:

THAT THE ORETI COMMUNITY BOARD:

- D) THAT THE BOARD REQUESTS STAFF PREPARE AN UNBUDGETED EXPENDITURE REPORT FOR THE NEXT MEETING TO BRING THE BUDGET FOR P-11436 WALLACETOWN TREE REMOVAL WESTERN BOUNDARY FORWARD FROM 2026/27 TO 2025/26 AND TO PROVIDE A REVISED ESTIMATE.

CARRIED

MOVED CHAIRPERSON ALLAN, SECONDED DEPUTY CHAIRPERSON DOBSON THE  
FOLLOWING MOTION:

THAT THE ORETI COMMUNITY BOARD:

- E) AGREES TO ADD THE INSTALLATION OF A PUMP TRACK TO THE SCOPE OF WALLACETOWN RECREATION PROJECT P-10829 SUBJECT TO THE DESIGN AND COSTS BEING APPROVED BY THE BOARD. AND REQUESTS STAFF TO PROVIDE A

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REPORT WITH ESTIMATES AND ACTUALS TO DATE OF THE PROJECT TO THE 18  
AUGUST 2025 MEETING OF THE BOARD.

CARRIED

7.2 DIPTON HALL - UNBUDGETED EXPENDITURE REQUEST

RECORD NO: R/25/5/25316

COMMUNITY FACILITIES MANAGER, MARK DAY PRESENTED THIS REPORT.

THE PURPOSE OF THE REPORT WAS TO SEEK APPROVAL FOR UNBUDGETED EXPENDITURE FOR THE COST OVERRUN IN THE DIPTON HALL BUSINESS UNIT OF UP TO \$9,500 AND FOR THE BOARD TO DECIDE ON THE FUNDING SOURCES.

RESOLUTION

MOVED COLIN SMITH, SECONDED DEPUTY CHAIRPERSON DOBSON AND RESOLVED:  
THAT THE ORETI COMMUNITY BOARD:

- A) RECEIVES THE REPORT TITLED **"DIPTON HALL - UNBUDGETED EXPENDITURE REQUEST"**.
- B) DETERMINES THAT THIS MATTER OR DECISION BE RECOGNISED AS NOT SIGNIFICANT IN TERMS OF SECTION 76 OF THE LOCAL GOVERNMENT ACT 2002.
- C) DETERMINES THAT IT HAS COMPLIED WITH THE DECISION-MAKING PROVISIONS OF THE LOCAL GOVERNMENT ACT 2002 TO THE EXTENT NECESSARY IN RELATION TO THIS DECISION; AND IN ACCORDANCE WITH SECTION 79 OF THE ACT DETERMINES THAT IT DOES NOT REQUIRE FURTHER INFORMATION, FURTHER ASSESSMENT OF OPTIONS OR FURTHER ANALYSIS OF COSTS AND BENEFITS OR ADVANTAGES AND DISADVANTAGES PRIOR TO MAKING A DECISION ON THIS MATTER.
- D) AGREES TO APPROVE UNBUDGETED EXPENDITURE OF UP TO \$9,500 FOR THE OPERATIONAL COST OVERRUN IN THE DIPTON HALL BUSINESS UNIT TO BE FUNDED FROM THE DIPTON COMMUNITY CENTRE RESERVE WITH THE REMAINDER BEING FUNDED FROM THE INTEREST COMPONENT OF THE DIPTON GENERAL RESERVE.

CARRIED

THE MEETING ADJOURNED AT 7:36 PM AND RECONVENED AT 7:46 PM.

7.3 DIPTON HALL ROOF - UNBUDGETED EXPENDITURE REQUEST

RECORD NO: R/25/5/25272

COMMUNITY FACILITIES MANAGER, MARK DAY PRESENTED THIS REPORT.

THE PURPOSE OF THE REPORT WAS TO SEEK APPROVAL FOR UNBUDGETED EXPENDITURE FOR THE COST OVERRUN ON THE REPLACEMENT OF THE HALL ROOF.

RESOLUTION

MOVED CHAIRPERSON ALLAN, SECONDED COLIN SMITH AND RESOLVED:  
THAT THE ORETI COMMUNITY BOARD:

- A) RECEIVES THE REPORT TITLED **"DIPTON HALL ROOF - UNBUDGETED EXPENDITURE REQUEST"**.
  - B) DETERMINES THAT THIS MATTER OR DECISION BE RECOGNISED AS NOT SIGNIFICANT IN TERMS OF SECTION 76 OF THE LOCAL GOVERNMENT ACT 2002.
  - C) DETERMINES THAT IT HAS COMPLIED WITH THE DECISION-MAKING PROVISIONS OF THE LOCAL GOVERNMENT ACT 2002 TO THE EXTENT NECESSARY IN RELATION TO THIS DECISION; AND IN ACCORDANCE WITH SECTION 79 OF THE ACT DETERMINES THAT IT DOES NOT REQUIRE FURTHER INFORMATION, FURTHER ASSESSMENT OF OPTIONS OR FURTHER ANALYSIS OF COSTS AND BENEFITS OR ADVANTAGES AND DISADVANTAGES PRIOR TO MAKING A DECISION ON THIS MATTER.
  - D) AGREES TO APPROVE UNBUDGETED EXPENDITURE OF UP TO \$16,000 FOR THE COST INCREASES ASSOCIATED WITH THE ROOF REPLACEMENT AT THE DIPTON HALL TO BE FUNDED FROM THE INTEREST FROM THE DIPTON GENERAL RESERVE AND THE REMAINDER FROM THE DIPTON HALL RESERVE.
- CARRIED

CHAIRPERSON ALLAN RETURNED THE BOARD TO AGENDA ITEM 7.1 TO ALLOW THE BOARD MEMBER TO PROVIDE UPDATES ON AREAS OF INTEREST IN THE COMMUNITY.

7.4 WINTON MATERNITY CENTRE - UNBUDGETED EXPENDITURE REQUEST

RECORD NO: R/25/6/25497

COMMUNITY FACILITIES MANAGER, MARK DAY PRESENTED THIS REPORT.

THE PURPOSE OF THIS REPORT WAS TO SEEK APPROVAL FOR UNBUDGETED EXPENDITURE FOR OPERATIONAL COSTS AT THE WINTON MATERNITY CENTRE.

COUNCILLOR MENZIES DECLARED A CONFLICT OF INTEREST IN RELATION TO THIS ITEM BECAUSE SHE IS DIRECTOR OF THE LESSEE, WINTON MEDICAL SERVICES LIMITED AND DID NOT VOTE ON THIS ITEM.

RESOLUTION

MOVED CHAIRPERSON ALLAN, SECONDED DEPUTY CHAIRPERSON DOBSON AND RESOLVED:

THAT THE ORETI COMMUNITY BOARD:

- A) RECEIVES THE REPORT TITLED **"WINTON MATERNITY CENTRE - UNBUDGETED EXPENDITURE REQUEST"**.



- B) DETERMINES THAT THIS MATTER OR DECISION BE RECOGNISED AS NOT SIGNIFICANT IN TERMS OF SECTION 76 OF THE LOCAL GOVERNMENT ACT 2002.
- C) DETERMINES THAT IT HAS COMPLIED WITH THE DECISION-MAKING PROVISIONS OF THE LOCAL GOVERNMENT ACT 2002 TO THE EXTENT NECESSARY IN RELATION TO THIS DECISION; AND IN ACCORDANCE WITH SECTION 79 OF THE ACT DETERMINES THAT IT DOES NOT REQUIRE FURTHER INFORMATION, FURTHER ASSESSMENT OF OPTIONS OR FURTHER ANALYSIS OF COSTS AND BENEFITS OR ADVANTAGES AND DISADVANTAGES PRIOR TO MAKING A DECISION ON THIS MATTER.
- D) AGREES TO APPROVE UNBUDGETED EXPENDITURE OF UP TO \$5,500 FOR THE COST OVERRUN IN THE WINTON MATERNITY CENTRE BUSINESS UNIT TO BE FUNDED FROM THE WINTON MEDICAL CENTRE RESERVE.

CARRIED

#### 7.5 CONTRACT RENEWAL AGREED LEVELS OF SERVICE

RECORD NO: R/25/4/14346

##### PURPOSE

THE PURPOSE OF THIS REPORT IS TO SEEK APPROVAL FROM THE ORETI COMMUNITY BOARD FOR THE LEVELS OF SERVICE AND AREAS TO BE INCLUDED IN THE FUTURE MOWING, TOILET CLEANING AND GARDENING CONTRACTS.

##### RESOLUTION

MOVED CHAIRPERSON ALLAN, SECONDED JAMIE WINSLOE AND RESOLVED:

THAT THE ORETI COMMUNITY BOARD:

- A) RECEIVES THE REPORT **TITLED “CONTRACT RENEWAL AGREED LEVELS OF SERVICE”**.
- B) DETERMINES THAT THIS MATTER OR DECISION BE RECOGNISED AS NOT SIGNIFICANT IN TERMS OF SECTION 76 OF THE LOCAL GOVERNMENT ACT 2002.
- C) DETERMINES THAT IT HAS COMPLIED WITH THE DECISION-MAKING PROVISIONS OF THE LOCAL GOVERNMENT ACT 2002 TO THE EXTENT NECESSARY IN RELATION TO THIS DECISION; AND IN ACCORDANCE WITH SECTION 79 OF THE ACT DETERMINES THAT IT DOES NOT REQUIRE FURTHER INFORMATION, FURTHER ASSESSMENT OF OPTIONS OR FURTHER ANALYSIS OF COSTS AND BENEFITS OR ADVANTAGES AND DISADVANTAGES PRIOR TO MAKING A DECISION ON THIS MATTER.
- D) ~~STAFF REQUEST THAT THE ORETI COMMUNITY BOARD PROVIDE THE CONTACT DETAILS OF ANY CONTRACTORS WHO MAY BE INTERESTED IN THE UPCOMING CONTRACT RENEWAL OR CARRYING OUT GENERAL MAINTENANCE AND IMPROVEMENT WORKS FOR COUNCIL.~~

REQUESTS STAFF TO RELEASE SEPARATE TENDER DOCUMENTS FOR EACH SERVICE AND THE BOARD NOTES ITS PREFERENCE TO ACCEPT SEPARATE CONTRACTS FOR THE MAPPED AREAS AS CONTAINED IN ATTACHMENT A.

- E) AGREES TO APPROVE THE AREAS AND LEVELS OF SERVICE IDENTIFIED IN THE ATTACHMENTS TO THIS REPORT:
- CONTRACT RENEWAL MAP – ORETI COMMUNITY BOARD TOWNS 2025
  - ORETI COMMUNITY BOARD AREA ANALYSIS
  - COMMUNITY FACILITIES LEVELS OF SERVICE FOR CONTRACT RENEWAL 2025
  - CONTRACT RENEWAL TIMELINE.

CARRIED

#### 7.6 COMMUNITY BOARD REPORTING

RECORD NO: R/25/5/24740

COMMUNITY LEADERSHIP MANAGER, JARED CAPPIE PRESENTED THIS REPORT THAT INFORMED THE BOARD OF THE COMMUNITY LEADERSHIP, OPERATIONAL AND COUNCIL ACTIVITIES IN THE BOARD AREA AND ACROSS THE DISTRICT.

##### RESOLUTION

MOVED CHAIRPERSON ALLAN, SECONDED DEPUTY CHAIRPERSON DOBSON AND RESOLVED:

THAT THE ORETI COMMUNITY BOARD:

- A) RECEIVES THE REPORT **TITLED “COMMUNITY BOARD REPORTING”**.

CARRIED

#### 7.7 COUNCILLOR UPDATE

RECORD NO: R/25/6/25578

COUNCILLOR MENZIES PRESENTED THE COUNCILLOR UPDATE.

##### RESOLUTION

MOVED COLIN SMITH, SECONDED DEPUTY CHAIRPERSON DOBSON AND RESOLVED:

THAT THE ORETI COMMUNITY BOARD:

- A) RECEIVES THE REPORT **TITLED “COUNCILLOR UPDATE”**.

CARRIED

#### 7.8 UPDATE ON 2025 TRIENNIAL ELECTION

RECORD NO: R/25/5/23263

DEMOCRACY ADVISOR, MICHAL GRAY PRESENTED THIS REPORT WHICH PROVIDED AN UPDATE AND GENERAL INFORMATION ON THE LOCAL GOVERNMENT 2025 TRIENNIAL ELECTION.

RESOLUTION

MOVED CHAIRPERSON ALLAN, SECONDED JAMIE WINSLOE AND RESOLVED:  
THAT THE ORETI COMMUNITY BOARD:

- A) RECEIVES THE REPORT **TITLED “UPDATE ON 2025 TRIENNIAL ELECTION”**.
- B) NOTES THE FOLLOWING KEY DATES IN RELATION TO THE 2025 TRIENNIAL ELECTION:
  - 4 JULY 2025 – NOMINATIONS OPEN
  - 15 JULY 2025 – CANDIDATE INFORMATION SESSION
  - 16 JULY 2025 – CANDIDATE INFORMATION SESSION
  - 1 AUGUST 2025 – NOMINATIONS CLOSE AT 12 NOON
  - 9 TO 22 SEPTEMBER 2025 – DELIVERY OF VOTING DOCUMENTS
  - 11 OCTOBER 2025 – ELECTION DAY (VOTING CLOSING AT 12 NOON)
- C) NOTES THE LOCAL GOVERNMENT COMMISSION DETERMINATION FOR THE SOUTHLAND DISTRICT, RELEASED ON 29 JANUARY 2025, WILL APPLY FROM THE COMMENCEMENT OF THE 2025-2028 TRIENNIUM.
- D) NOTES THAT, THE ELECTED MEMBERS OF THE 2022-2025 TRIENNIUM WILL CEASE TO HOLD OFFICE ON THE DAY AFTER THE DAY THE OFFICIAL RESULTS OF THE 2025-2028 ELECTION ARE DECLARED BY PUBLIC NOTICE, UNLESS THEY ARE RE-ELECTED

CARRIED

7.9 COMMUNITY PARTNERSHIP FUND - FUNDING APPLICATIONS MARCH 2025 FUNDING ROUND.

RECORD NO: R/25/4/18772

COMMUNITY LIAISON OFFICER, GORDON CROMBIE PRESENTED THIS REPORT. THE PURPOSE OF THIS REPORT WAS FOR THE ORETI COMMUNITY BOARD TO ALLOCATE FUNDING FOR THE MARCH 2025 ROUND OF THE ORETI COMMUNITY PARTNERSHIP FUND.

MR CROMBIE ADVISED THAT THE ORETI COMMUNITY BOARD HAS \$13,548 AVAILABLE TO ALLOCATE THROUGH THE ORETI COMMUNITY PARTNERSHIP FUND IN THE 2024/2025 FINANCIAL YEAR, AND A TOTAL OF \$26,159 WAS RECEIVED IN REQUESTS.

RESOLUTION

MOVED CHAIRPERSON ALLAN, SECONDED JAMIE WINSLOE AND RESOLVED:  
THAT THE ORETI COMMUNITY BOARD:

- A) RECEIVES THE REPORT **TITLED “COMMUNITY PARTNERSHIP FUND - FUNDING APPLICATIONS MARCH 2025 FUNDING ROUND.”**.

- B) DETERMINES THAT THIS MATTER OR DECISION BE RECOGNISED AS NOT SIGNIFICANT IN TERMS OF SECTION 76 OF THE LOCAL GOVERNMENT ACT 2002.
- C) DETERMINES THAT IT HAS COMPLIED WITH THE DECISION-MAKING PROVISIONS OF THE LOCAL GOVERNMENT ACT 2002 TO THE EXTENT NECESSARY IN RELATION TO THIS DECISION; AND IN ACCORDANCE WITH SECTION 79 OF THE ACT DETERMINES THAT IT DOES NOT REQUIRE FURTHER INFORMATION, FURTHER ASSESSMENT OF OPTIONS OR FURTHER ANALYSIS OF COSTS AND BENEFITS OR ADVANTAGES AND DISADVANTAGES PRIOR TO MAKING A DECISION ON THIS MATTER.
- D) RECEIVES APPLICATIONS FROM THE FOLLOWING:
  - 1. WINTON WALK GROUP
  - 2. CENTRAL SOUTHLAND TOY LIBRARY
  - 3. SOUTHERN CANCER SOCIETY TRUST
  - 4. WINTON BUSINESS ASSOCIATION
  - 5. CENTRAL SOUTHLAND JUNIOR HOCKEY CLUB
  - 6. CENTRAL SOUTHLAND NETBALL CENTRE
  - 7. WINTON SCHOOL
  - 8. CENTRAL SOUTHLAND HOSPITAL CHARITABLE TRUST
- E) APPROVES A GRANT OF \$1,166 TO THE WINTON WALK GROUP FOR ASSISTANCE TOWARDS THE COST OF BUS TRAVEL.
- F) APPROVES A GRANT OF \$993 TO THE CENTRAL SOUTHLAND TOY LIBRARY FOR ASSISTANCE TOWARDS THE COST OF TOYS AND RESOURCES.
- G) DECLINES A GRANT OF \$500 TO THE SOUTHERN CANCER SOCIETY TRUST FOR ASSISTANCE TOWARDS THE COST OF VOUCHERS.
- H) DECLINES A GRANT OF \$4,000 TO THE WINTON BUSINESS ASSOCIATION FOR ASSISTANCE TOWARDS THE COSTS OF THE MONTHLY COMMUNITY NEWSLETTER.
- I) APPROVES A GRANT OF \$1,583 TO THE CENTRAL SOUTHLAND JUNIOR HOCKEY CLUB FOR ASSISTANCE TOWARDS THE COSTS OF GOALKEEPER EQUIPMENT.
- J) APPROVES A GRANT OF \$6,223 TO THE CENTRAL SOUTHLAND NETBALL CENTRE FOR ASSISTANCE TOWARDS THE COSTS OF REPAIRS AND MAINTENANCE.
- K) DECLINES A GRANT OF \$2,000 TO WINTON SCHOOL (AND PARTNERING SCHOOLS) FOR ASSISTANCE TOWARDS THE COSTS TO RUN **THE 'TRUE IN NATURE' PROGRAMME.**
- L) APPROVES A GRANT OF \$3,583 TO THE CENTRAL SOUTHLAND HOSPITAL CHARITABLE TRUST FOR ASSISTANCE TOWARDS THE OPERATIONAL COSTS FOR THE WINTON COMMUNITY SUPPORT WORKER.

---

COUNCILLOR MENZIES DID NOT VOTE ON THIS RESOLUTION  
CARRIED

7.10 ORETI COMMUNITY BOARD CRITERIA FOR COMMUNITY PARTNERSHIP FUND

RECORD NO: R/25/5/24528

COMMUNITY LIAISON OFFICER, GORDON CROMBIE PRESENTED THIS REPORT. THE PURPOSE OF THIS REPORT WAS TO SEEK ENDORSEMENT AND CONFIRMATION FROM THE ORETI COMMUNITY BOARD FOR THE CRITERIA OF THE COMMUNITY PARTNERSHIP FUND AS A RESULT OF CORRESPONDENCE AND DISCUSSION WITH BOARD MEMBERS.

RESOLUTION

MOVED CHAIRPERSON ALLAN, SECONDED DEPUTY CHAIRPERSON DOBSON AND  
RESOLVED:

THAT THE ORETI COMMUNITY BOARD:

- A) RECEIVES THE REPORT **TITLED “ORETI COMMUNITY BOARD CRITERIA FOR COMMUNITY PARTNERSHIP FUND”**.
- B) DETERMINES THAT THIS MATTER OR DECISION BE RECOGNISED AS NOT SIGNIFICANT IN TERMS OF SECTION 76 OF THE LOCAL GOVERNMENT ACT 2002.
- C) DETERMINES THAT IT HAS COMPLIED WITH THE DECISION-MAKING PROVISIONS OF THE LOCAL GOVERNMENT ACT 2002 TO THE EXTENT NECESSARY IN RELATION TO THIS DECISION; AND IN ACCORDANCE WITH SECTION 79 OF THE ACT DETERMINES THAT IT DOES NOT REQUIRE FURTHER INFORMATION, FURTHER ASSESSMENT OF OPTIONS OR FURTHER ANALYSIS OF COSTS AND BENEFITS OR ADVANTAGES AND DISADVANTAGES PRIOR TO MAKING A DECISION ON THIS MATTER.
- D) CONFIRMS THE CRITERIA FOR THE DISTRIBUTION OF THE COMMUNITY PARTNERSHIP FUND FOR THE ORETI COMMUNITY BOARD:
  - APPLICATIONS MUST DIRECTLY BENEFIT THE ORETI COMMUNITY BOARD AREA
  - THERE IS NO CAP ON THE AMOUNT APPLICANTS CAN REQUEST
  - CO-FUNDING IS PREFERABLE, BUT NOT ESSENTIAL
  - MORE THAN ONE QUOTE IS PREFERABLE, BUT IF NOT POSSIBLE AN EXPLANATION WHY WILL BE SUFFICIENT
  - APPLICANTS MAY BE INVITED TO SPEAK TO THE BOARD
  - APPLICANTS DO NOT HAVE TO BE A LEGAL ENTITY TO APPLY

THE FOLLOWING WILL NOT BE CONSIDERED:

- APPLICATIONS FOR FUNDRAISING EVENTS OR ACTIVITIES INTENDED TO GENERATE A PROFIT
- APPLICATIONS RELATING TO IMPROVEMENTS TO COUNCIL-OWNED FACILITIES AND ASSETS

- APPLICATIONS FOR ROOM HIRE AND CATERING

CARRIED

Public excluded

Exclusion of the public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Deputy Chairperson Dobson, seconded Chairperson Allan and resolved:

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

C8.1 Rental valuation for Council owned property

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Rental valuation for Council owned property	s7(2)(i) - the withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).  To enable staff to negotiate a deed of lease with Active Southland without prejudice or disadvantage.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

The public were excluded at 9:05 pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded in public excluded at 9:33 pm

Confirmed as a true and correct record of a meeting  
of the Oreti Community Board held on 16 June 2025

DATE:.....

CHAIRPERSON:.....

## Wallacetown recreational project update

Record No: R/25/7/35156  
Author: Mark Day, Community facilities manager  
Approved by: Sam Marshall, Group manager customer and community wellbeing

☒ Decision ☐ Recommendation ☐ Information

### Purpose

- 1 The purpose of this report is to provide the Oreti Community Board an update on the Wallacetown recreational project.

### Executive summary

- 2 The Oreti Community Board has requested an update on the progress of the Wallacetown recreational project, once staff have received the concept design for the upgrade of the jump track.
- 3 Staff have received the concept designs (as attached) and the estimated cost to undertake the work from both the designer and in-house project delivery staff. The actual cost will not be known until it goes to market, should the Oreti community board agree to do this.

### Recommendation

That the Oreti Community Board:

- a) receives **the report titled "Wallacetown recreational project update"**.
- b) determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) agree to proceed with the proposed jump track upgrade and the installation of the pump track on Ellerslie Square Reserve, Wallacetown.

### Background

- 4 Staff, community board members and Active Southland met on site at Ellerslie square with the designer to discuss the upgrade of the existing jump track and the potential to incorporate a pump track.
- 5 The designer was asked to prepare a design concept and provide an estimate of cost for the delivery of the upgrade to jump track and installation of the pump track.
- 6 Staff have now received this information and are looking to proceed with the proposed design.

- 7 The removal of the trees along the southern and eastern boundaries has been completed. The installation of the stormwater sumps and connection has been completed.

Factors to consider

Legal and statutory requirements

- 8 The site on which the facility sits is a reserve and is subject to the Reserves Act 1977.
- 9 The 2003 Southland District Council Reserve Management Plan includes a management plan for Ellerslie Square.

Community views

- 10 The project is in line with the views of the Wallacetown community and the project is generally supported by the Oreti Community Board.
- 11 However, it should be noted that as with many public community projects, there are likely to be some differing views from members of the community.
- 12 The concept plan has been shared with the Oreti community board, and at the time of writing some members have provided feedback to staff which has been positive. This report provides the Board with a collective opportunity to formally consider the concept plan and confirm the next steps with the project.
- 13 The Board may wish to carry out further consultation prior to implementing the upgrades proposed within the attached concept plan.

Costs and funding

- 14 The budget allocated to the project was \$100,000 for the 2024/2025 financial year, with a total budget of \$270,711.
- 15 The project is primarily funded through an external grant obtained previously through the Government Better Off Funding programme.
- 16 The costs incurred against the project to date and expected in the new financial year are listed below.

	Actual (YTD) 2024/2025	Actual (YTD) 2025/2026	Total
Tree removal	\$27,068		
Temporary fencing	\$292		
Consultant	\$2,065		
Concept plan		\$4,000	
Stormwater installation		\$30,683	
Total budget	\$29,425	\$34,683	\$64,108
Remaining budget			\$270,711
			\$206,603

- 17 Cost estimates for the proposed work have been attached in a separate public excluded report to the board to minimise the risk to the procurement process that will follow (should the Board approve the recommendations in this report).



- 18 The actual cost will be until the work goes out to market, however at this stage both estimates (from the track designer and quantity surveyor) come in under the total project budget.
- 19 If the Board agree to proceed, staff will request a detailed design from the contractor and use this to prepare the procurement documents to go out to the market to seek prices to carry out the upgrades.

Policy implications

- 20 **The reserve management plan allows for this activity to occur in this reserve. "Continue to develop and maintain Ellerslie Square as an area of open space for casual and organised recreational activities"**

Analysis of options

Option 1 - agrees to proceed with the proposed jump track upgrade and the installation of the pump track.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> <li>the project can be completed.</li> <li>an improved recreational asset is created for the benefit of users.</li> </ul>	<ul style="list-style-type: none"> <li>expenditure is incurred that is not able to be used for other components of the project.</li> <li>some members of the community may not support the upgrade of the track.</li> <li>ongoing maintenance will be required</li> </ul>

Option 2 – does not agree to proceed with the proposed jump track upgrade and the installation of the pump track.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> <li>funding is potentially available for other aspects of the project subject to being in alignment with the approved use for the funds.</li> </ul>	<ul style="list-style-type: none"> <li>the project will be delayed, with the potential to incur additional costs.</li> <li>the proposed improvements to the recreational facility are not achieved.</li> </ul>


Assessment of significance

- 21 The assessment of **significance needs to be carried out in accordance with Council's Significance and Engagement Policy**. The Significance and Engagement Policy requires consideration of the impact on social, economic or cultural wellbeing of the region and consequences for people who are likely to be particularly affected or interested. Community views have been considered throughout this process thus the proposed decision is not considered significant.

Recommended option

- 22 The staff recommendation is option 1, agrees to proceed with the proposed jump track upgrade and the installation of the pump track

## Attachments

A      Wallacetown Ellerslie Square jump track concept plan [↓](#) 

# Wallacetown Bike Park



CLIENT  
Southland DC

PROJECT  
Wallacetown

PROJECT NO.  
157

ISSUE  
11/07/25

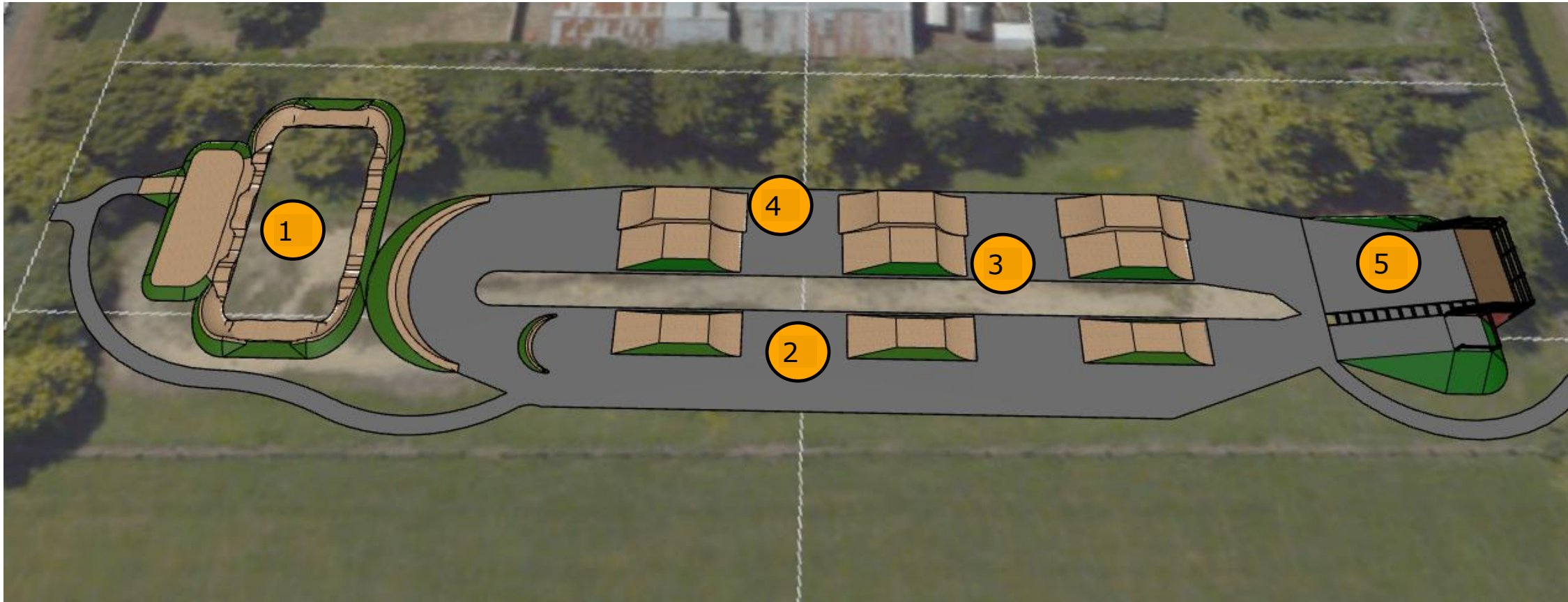
DRAWN BY  
CB

DESCRIPTION  
Bike Park



**BIKE PARK LAYOUT.**

These drawings are just initial designs and are open to modifications if desired.



- 1 Small Kids Pump Track- page 2
- 2 Novice Jump Line- page 3
- 3 Intermediate Jump Line- page 3
- 4 Advanced Jump Line- page 4
- 5 Jump Line Run In- page 5



CLIENT

Southland DC

ISSUE

11/07/25

RE-ISSUE

9/02/25

PROJECT NO.

157

PROJECT

Bike Park

DRAWN BY

CB

DESCRIPTION

Wallacetown



01



# Small Kids Pump Track



A small pump track with a clay base and crusher dust finish to allow it to be used after rain.

The Pump Track will also be functional for more advanced users, but still accommodate kids on balance bikes.

Lower roller heights will not be intimidating, and slightly longer frequencies of rollers will allow balance bikes to roll down into the trough and back up the next roller with out to much effort.



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ISSUE

11/07/25

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9/02/25

PROJECT NO.

157

PROJECT

Bike Park

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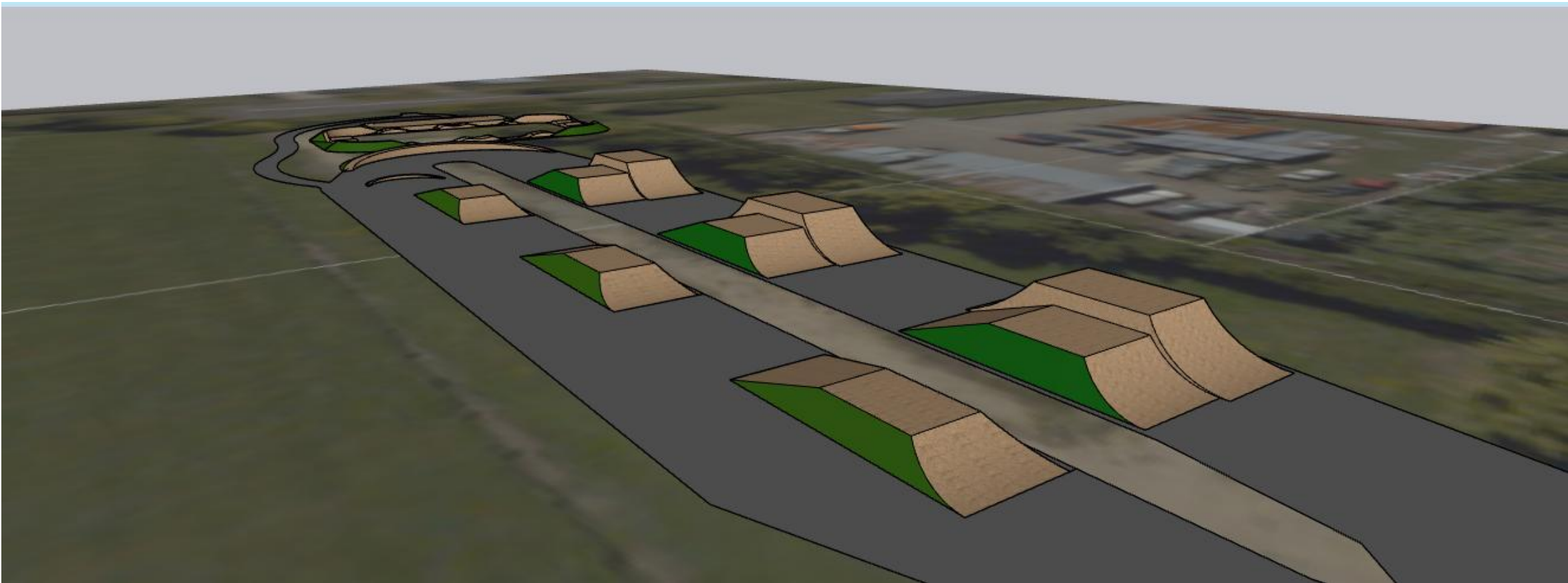
DESCRIPTION

Wallacetown



02

# Novice and Intermediate Jumps



Progressive jumps will allow riders to progress at their own rate with little risk as they will be fully rollable (no gaps to jump).

The lower angles of the kicker (jumping face) and transitions (landing face) will make for a predicable and less intimidating jump. This will also make them lower maintenance.

The jumps will be made of a clay base and finished with crusher dust to give them an all weather finish.

A separate novice line beside the return track to the ramp will minimise user collisions with younger riders less likely to stray between the jumps.



CLIENT

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11/07/25

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9/02/25

PROJECT NO.

157

PROJECT

Bike Park

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DESCRIPTION

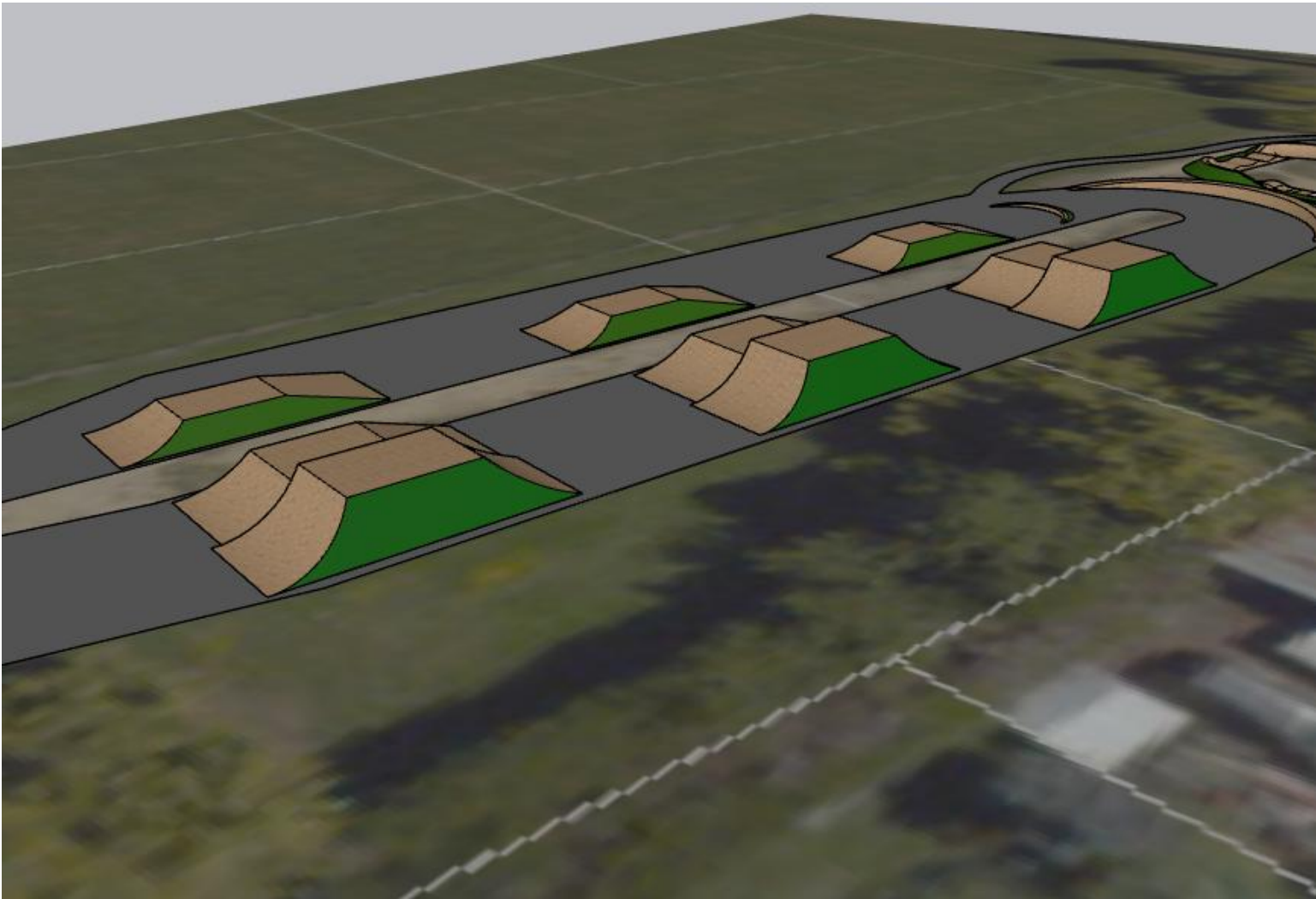
Wallacetown



03



# Advanced Jump Line



The Advanced line will allow riders to progress to a proficient level safely, and allow for many hours of riding without getting bored.

Optional, but highly recommended timber kickers would allow for a lower maintenance and safer jump as the they would stay the same shape, making for a more predictable jump, this combined with a crusher dust transition will significantly cut back on maintenance.



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Southland DC

ISSUE  
11/07/25  
RE-ISSUE  
9/02/25

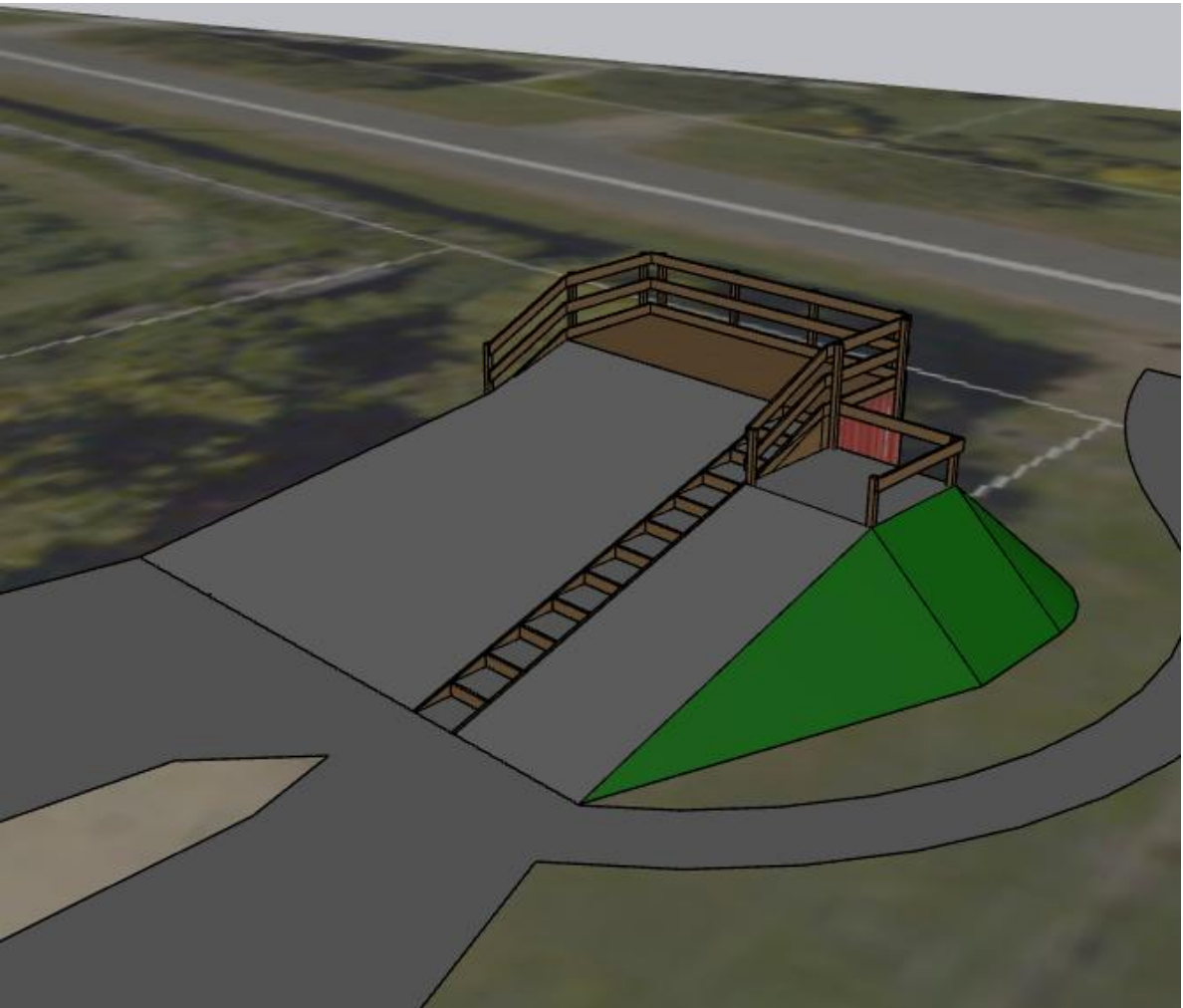
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PROJECT  
Bike Park

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DESCRIPTION  
Wallacetown

a

04

Start Ramp



A 20ft shipping container would allow for a more compact an efficient way of attaining enough height to gain speed for the jump lines. A hand rail around the top of the container, and some steps for safety and ease of access.

A split level between advanced/ intermediate and novice would regulate speeds appropriately for the size of the jump.

A clay or stone base could be used for the ramp, topped with crusher dust for an all weather finish.

CLIENT

Southland DC

ISSUE

11/07/25

RE-ISSUE

9/02/25

PROJECT NO.

157

PROJECT

Bike Park

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CB

DESCRIPTION

Wallacetown

05



## Roading bylaw, policy and policy procedures' review

Record no: R/25/7/35878

Author: Chris Rout, Team leader, organisational policy

Approved by: Hartley Hare, Strategic Manager Transport/Acting GM Infrastructure and Capital Delivery

☐ Decision

☐ Recommendation

☒ Information

### Purpose

1 The purpose of this report is to provide:

- information to the Oreti Community Board (the board) on the review of the Rounding Bylaw 2008 (Revision 3 2024), Rounding Policy 2008 (Revision 1 2015) and Rounding Policy Procedures 2008 (Revision 1 2015); and
- opportunity for the board to give feedback on the rounding documents which will assist staff to identify issues and propose options for Council before undertaking public consultation.

### Executive summary

- 2 The Rounding Bylaw 2008 Revision 3 2024, Rounding Policy 2008 Revision 1 2015 and Rounding Policy Procedures 2008 Revision 1 2015 (collectively referred to as the rounding documents) are currently due for review.
- 3 **Each document has a distinct purpose to control and enforce prohibited activities, set Council's management approach, or set the criteria for permitted activities in the road environment.**
- 4 As part of the review staff have identified matters for consideration by Council to be addressed in each document and are seeking feedback from the board on both these matters and the rounding documents themselves.
- 5 If the board chooses to provide feedback, staff will include this for consideration as part of the issues and options to be presented to Council for public consultation.

## Recommendation

That the Oreti Community Board:

- a) receives the report titled **“Roothing bylaw, policy and policy procedures' review”**.
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) provides feedback for the review of the Roothing Bylaw 2008 (Revision 3 2024), Roothing Policy 2008 (Revision 1 2015) and Roothing Policy Procedures 2008 (Revision 1 2015).

## Background

- 6 **The roading documents are suite of documents which collectively outline Council's approach to the management and use of roads within Southland district.**
- 7 The review frequency for the roading documents is drawn from the approach applied to the Roothing Bylaw 2008 Revision 3 2024 (the bylaw), and although bylaws under the Land Transport Act 1998 do not have a set review timeframe, it is good practice for Council's review approach to be consistent with the 10-year review cycle other bylaws follow under the Local Government Act 2002.
- 8 In accordance with the above approach, review of the roading documents is now due, with the last full review undertaken by Council in April 2015, and only targeted amendments made to the roading bylaw since under Revision 2 in 2018 and Revision 3 in 2024, both to address parking issues on Rakiura/Stewart Island.

## Roothing bylaw

- 9 The bylaw is considered secondary legislation which is established by Council in accordance with authorities granted under the Land Transport Act 1998 to control activities that are of a nuisance to the general public in use of or within the roading environment.
- 10 The bylaw focuses on management of:
  - stock on roads including droving, grazing, debris on the road, gates and damage;
  - parking restrictions including mobility parking and electric vehicle charging, restriction times, locations, etc;
  - one-way roadways;
  - heavy traffic prohibitions; and
  - vehicular accessways.
- 11 The bylaw has not been attached to this report, but can be **accessed online from Council's website:** <https://www.southlanddc.govt.nz/council/bylaws-and-policies/bylaws/>.

## Roading policy

- 12 The Roothing Policy 2008 (Revision 1 2015) (the Policy) **confirms Council's role for managing its roading network confirming Council's policy position** in relation to matters of:
- road safety;
  - accessibility;
  - road management;
  - levels of service;
  - environmental effects; and
  - community effects.
- 13 The policy also applies **the goals, objectives and levels of service set in Council's Long Term Plan** and maintains consistency with roading strategies and objectives set at a regional and national level.
- 14 The policy has not been attached to this **report but can be accessed online from Council's website:** <https://www.southlanddc.govt.nz/council/bylaws-and-policies/policies/>.

## Roothing policy procedure

- 15 **Council's** Roothing Policy Procedures 2008 (Revision 1 2015) (policy procedures) is an operational management document which enacts the roading policy and roading bylaw.
- 16 The policy procedures set out the administration and process requirements for specified activities within the road environment. These provide procedural details in relation to permits and applications, compliance, bonds and insurances and include processes to be followed relating to the following activities on district roads or within the road reserve:

Stock crossings at grade	Signs on roads	Structures on the road margin
Stock races	Grazing the road margin	Whitebait huts
Stock underpasses	Road margin planting	Trees on roads
Debris on the road	Cultivation of road margin	Permanent fencing in the road margin
Operating on the road	Use of roads and road licences	RAPID numbering
Lower a road culvert	Gates across roads	Road naming
Drainage on roadsides	Requests to physically form roads	i centre signs
Public utilities and services on roads	Stopping of roads	Changes to road types
Private utilities and services on roads	Temporary closure of roads for public events	Stock droving

Vehicle accessways	Temporary closure of roads for roading purposes	Property numbering
Dust suppression on roads	Storage on the road margin	Rural accessway, (commercial)

- 17 The policy procedures have not been attached to this report but can be accessed online from Council's website: <https://www.southlanddc.govt.nz/council/bylaws-and-policies/policies/>.

#### Issues

- 18 Staff have identified a number of key matters within the roading documents where changes may need to be considered for each document in the tables below. These changes are being considered in addition to any changes or issues raised in feedback from community boards.

#### Roading bylaw

- 19 The following matters are proposed to be within the scope of review of the bylaw.

Topic	Issues
Parking	<ul style="list-style-type: none"> <li>alignment between bylaw and physical signage and markings present in the road environment</li> <li>introducing electric vehicle parking</li> <li>reviewing mobility parking coverage</li> <li>introducing permit parking framework for boat trailer parking on Rakiura/Stewart Island.</li> </ul>
Stock on roads	<ul style="list-style-type: none"> <li>reviewing permit thresholds and requirements for droving.</li> </ul>
One-way roadways	<ul style="list-style-type: none"> <li>reviewing status of any temporary one-way roads.</li> </ul>
Fines	<ul style="list-style-type: none"> <li>alignment to fine provisions of Land Transport Act 1998</li> </ul>
Unformed legal roads access	<ul style="list-style-type: none"> <li>folding in Ashton Flats Roding Bylaw under a new section prohibiting vehicle access to specified unformed legal roads</li> <li>additional restriction for vehicle access to the riverside unformed legal road beside the Oreti River at Wallacetown.</li> </ul>
Drafting	<ul style="list-style-type: none"> <li>exploring options to be more responsive to requests for changes to application of restrictions between reviews</li> <li>drafting tidy ups and corrections.</li> </ul>

- 20 The Ashton Flats Roding Bylaw has not been attached to this report, but can be accessed online from Council's website: <https://www.southlanddc.govt.nz/council/bylaws-and-policies/bylaws/>.

#### Roading Policy

- 21 The following areas are proposed to be within the scope of review of the policy.

Topic	Issues
-------	--------

Alignment to LTP	<ul style="list-style-type: none"> <li>update to policy to maintain alignment with the 2024-2034 Long Term Plan.</li> </ul>
Alignment with other documents	<ul style="list-style-type: none"> <li>review policy against regional and national roading strategies and objectives and update where required.</li> </ul>
Drafting	<ul style="list-style-type: none"> <li>drafting tidy ups and corrections.</li> </ul>

#### Roading policy procedures

- 22 The following areas are proposed to be within the scope of review of the policy procedures.

Topic	Issues
Out of date references	<ul style="list-style-type: none"> <li>updates to replace references which are now out of date.</li> </ul>
Alignment to current practice	<ul style="list-style-type: none"> <li>update to policy procedures where operational practice has moved on since previously reviewed.</li> </ul>
Drafting	<ul style="list-style-type: none"> <li>drafting tidy ups and corrections.</li> </ul>

#### Feedback sought

- 23 Staff would like to receive feedback from the board for the review of the roading documents including the key matters raised above. Are there any areas where changes are required? For instance, under the bylaw are there any locations, times or restrictions which need to be expanded, reduced or amended, particularly within your board area? Are new restrictions required? Do policy or policy procedures need to be changed? Do we need to alter our scope?

#### Factors to consider

##### Legal and statutory requirements

- 24 Section 22AB of the Land Transport Act 1998 provides Council authority to establish bylaws as it thinks fit for specified purposes to restrict or control activities in the road environment.
- 25 Council has general authority under Section 12 of the Local Government Act 2002 to adopt the policy and policy procedures.
- 26 Although Council is not legally required to have either the bylaw, policy or policy procedure, these have been put in place for the purposes set out above.

##### Community views

- 27 As part of its decision-making process, Council must give consideration to the views and preferences of those people affected, or likely to have an interest in, the matter.
- 28 Staff are currently in the process of conducting pre-engagement with stakeholders, community boards (under this report) and the wider community to help identify and analyse issues, propose solutions and prepare drafts of the roading documents for consideration by Council.
- 29 **There will also be a formal consultation process based on Council's preferred approach to further understand community views on this issue prior to Council making its final decision.**

#### Costs and funding

- 30 Costs associated with reviewing the roading documents will be met within current Council budgets. Costs will include staff time and advertising to meet the legal requirements of review and undertake public consultation.
- 31 Any additional costs to implement and manage changes made to the roading documents are yet to be identified and have funding sources determined.

#### Policy implications

- 32 Council may not be able to support enforcement of more significant changes to the bylaw due to **limitations in Council's enforcement activities under Enforcement Policy, or enforcement may only** be achievable at the cost of other enforcement activities, or at additional cost to Council.
- 33 Some changes to the roading documents which go beyond existing operational practice will likely require supporting administration changes to implement and remain in place which may incur additional costs for Council.

#### Analysis

##### Options considered

- 34 Staff have identified two ways the board could proceed:
- Option 1 - Provide feedback to Staff for the review of the roading documents
  - Option 2 - Provide no feedback for the review of the roading documents at this stage.

#### Analysis of options

Option 1 – Provide feedback to staff for the review of the roading documents.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>• the overall view of the board will be known by Council</li><li>• board feedback is able be considered and included at an early stage</li><li>• significant feedback will not require additional consultation to be considered</li></ul>	<ul style="list-style-type: none"><li>• the board may want more time to liaise with its community.</li></ul>

Option 2 – Provide no feedback for the review of the roading documents at this stage.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>• the board has more time to liaise with its community.</li></ul>	<ul style="list-style-type: none"><li>• Council will not know the overall view of the board</li><li>• board feedback is not able to be considered and included at an early stage</li><li>• more significant feedback provided at a later date may not be able to be</li></ul>

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	considered without additional community consultation.
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#### Assessment of significance

- 35 The Local Government Act 2002 (the LGA) requires Council to consider the significance (or the degree of importance) of all decisions in order to determine the required level of engagement with the community.
- 36 Staff have assessed this matter as being 'not significant' **in relation to Council's Significance and Engagement Policy** and the LGA, primarily due to staff only seeking feedback from the board at this stage, with no decision yet required.
- 37 Any feedback provided by the board in connection with this report will help inform community views presented to Council for its later decision purposes in relation to this matter, which will have a separate, and likely higher, assessment of significance.

#### Recommended option

- 38 Council staff recommend that the board proceed with Option 1, and provide feedback to Council staff for the review of the roading documents.

#### Next steps

- 39 Staff will compile feedback from community boards on the roading documents and consider this as part of issues and options developed for proposal to Council prior to public consultation.

#### Attachments

There are no attachments for this report.





## Winton Business Association - request for funding - Winton Open Day 2025

Record no: R/25/7/36505

Author: Gordon Crombie, Community liaison officer

Approved by: Sam Marshall, Group manager customer and community wellbeing

☒ Decision

☐ Recommendation

☐ Information

### Purpose

- 1 The purpose of this report is for the Oreti Community Board to consider a request from the Winton Business Association which is seeking support towards the cost of running the annual Winton Open Day on Saturday 15 November 2025.

### Executive summary

- 2 The Winton Business Association is again hosting the Winton Open Day, an annual event held in Winton which involves local businesses and members of the public.
- 3 The Winton Business Association has written to the Oreti Community Board seeking financial support to assist with the costs of running the open day.
- 4 The community board has supported this event by contributing toward the costs associated with this event for a number of years.

### Recommendation

That the Oreti Community Board:

- a) **receives the report titled "Winton Business Association - request for funding - Winton Open Day 2025".**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) approves the request for support from the Winton Business Association by way of a donation of \$600 from the Oreti miscellaneous grant business unit to assist with the costs of running Winton Open Day on Saturday 15 November 2025.

### Background

- 5 The Winton Business Association is again hosting the Winton Open Day, an annual event held in Winton which involves local businesses and the wider community.
- 6 The Winton Business Association has written to the Oreti Community Board seeking financial support to assist with the costs of running the open day. The community board has contributed toward the costs of running the Winton Open Day for several years.
- 7 There is \$600 tagged for the Winton Open Day in the Oreti miscellaneous grant business unit.

### Issues

- 8 There are no issues identified.

### Factors to consider

#### Legal and statutory requirements

- 9 There are no legal or statutory requirements.

### Community views

- 10 The Winton Open Day is an annual community event which is well attended by the local community and brings visitors to Winton.
- 11 The board, as representatives of the Oreti Community Board area will consider the application and **how it benefits their communities, aligns with the community board's vision and community outcomes**, and will allocate funds as they see fit:
- Oreti Community Board Vision – a strong unified community creating plentiful opportunities and embracing innovative ideas to ensure an exciting future.
  - Community outcomes:
    - a progressive and thriving economy creating opportunities for growth and development
    - a healthy, safe community with access to quality facilities, amenities and services
    - our infrastructure is efficient, cost effective and meets current and future needs
    - our natural and built environment is clean, healthy and attractive.

### Costs and funding

- 12 There is \$600 tagged for the Winton Open Day in the Oreti miscellaneous grant business unit.
- 13 The miscellaneous grant is included in the Long Term Plan 2024-2034.

### Policy implications

- 14 There are no policy implications.

## Analysis

### Options considered

- 15 The options are to approve the request from the Winton Business Association for funding toward the costs of running the Winton Open Day, or to not approve it.

### Analysis of Options

Option 1 – Approve the request from the Winton Business Association for funding towards the costs of running the Winton Open Day.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>the Oreti Community Board continues to support a local community event which it has supported for a number of years</li><li>the Winton Business Association will be able to use the funds to pay for costs associated with running the event.</li></ul>	<ul style="list-style-type: none"><li>there are no disadvantages.</li></ul>

Option 2 – Decline the request from the Winton Business Association for funding towards the costs of running the Winton Open Day.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>the money remains in the donations business unit.</li></ul>	<ul style="list-style-type: none"><li>the Oreti Community Board could potentially be seen as not supportive of the Winton Open Day</li><li>as funds have been tagged for the Winton Open Day in the Oreti miscellaneous grant business unit there may be a negative perception from the community.</li></ul>

### Assessment of significance

- 16 This is not considered significant.

### Recommended option

- 17 Option 1 - Approve the request from the Winton Business Association for funding toward the costs of running the Winton Open Day.

### Next steps

- 18 The Winton Business Association will be notified of the outcome of their request.

## Attachments

A Email - Winton Open Day 2025 [↓](#) 

**From:** [With Grace](#)  
**To:** [Gordon Crombie](#)  
**Subject:** Winton Open Day 2025  
**Date:** Monday, 28 July 2025 11:16:35 am

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**This message is from an external sender**

Dear Gordon

We are writing seeking your support this year to help with the costs of running our annual Winton Open Day to be held on Saturday 15th November 2025. Thank you for your support last year, the event was well supported by the wider Community.

We would also like to make arrangements with you again for extra rubbish bins to be delivered before the event and for extra rubbish collection after the event. Also if the Existing bins on the main street could be emptied the day before as these were already half full by the Saturday last year.

Also if we could please Organise an extra cleaning of the Public toilets the night before.

Promoting our town through this event is only done by the generosity of the community and businesses in Winton and your contribution is always greatly appreciated.

If you would like any more information let me know,

Kind Regards

Ashleigh Graham  
Winton Business Association  
Secretary  
0279370326



## Chairperson's report

Record No: R/25/8/37860

Author: Michal Gray, Democracy advisor

Approved by: Vibhuti Chopra, Group manager strategy and partnerships

☐ Decision

☐ Recommendation

☒ Information

1. The purpose of the report is to provide an update to the Oreti Community Board on activities and issues that the chairperson has been involved with since June 2025.

2. Chairperson, Katie Allan reports as follows:

### Wallacetown Recreation Project P-10829

3. Correction of my report from June 2025 in which I stated the following:

- 1 ***'The total budget for this project is \$270,711, funded by \$43,771 from the Wallacetown General Reserve and \$227,000 Better off Funding grant.'***

4. **Correct is ...funded by \$13,771 from the Wallacetown General Reserve and \$257,000 from Better off Funding Grant.**

### Area behind Anzac Oval

5. A business owner approached me on behalf of a number of businesses regarding issues around rubbish at the area behind Anzac Oval.
6. I approached Council Staff and by the end of the week a rubbish bin was installed at the camper waste disposal site.
7. The business owner thanked me on behalf of the concerned Winton businesses. Staff noticed the bad state of the grounds behind Anzac Oval and arranged for a grader to tidy up the area and for potholes to be filled. Due to parked trucks being in the way and the grounds being quite wet the result is not perfect but it has made a good improvement. Staff will also schedule for the next financial year the installation of a concrete kerb going down to the area from Great North Road to make it look tidier.
8. I like to praise Staff Jaquie L for arranging the delivery of the bin so promptly and applying a pragmatic and proactive attitude in tidying up the grounds.

### Fees and Charges – Consultation

9. No changes were made to the fee schedule regarding our suggestion to waive or discount consent fees for heritage buildings.
10. Staff gave the following reasons and information:
  - This is because section 281C of the Building Act 2004 already allows for the waiving of fees, and Council's Delegation Manual grants the Manager of Building Solutions the discretion to waive or refund all or part of building consent fees.
  - As outlined in the fee deliberation report dated 28 May 2025, staff are cautious about using their delegated authority to waive consent fees for heritage buildings

without further guidance and direction from Council about the objectives and when/how such waivers should be applied.

- As such staff recommended that a prudent approach would be to first identify the specific issues and barriers faced by heritage building owners and then explore appropriate solutions.
- It was also noted that fee waivers may not necessarily be the most effective option to achieve the desired outcomes.
- Council supported this approach and encouraged staff to consider the timing and process for further investigation. Additionally, staff are awaiting further clarification **on the government's national** approach to heritage under the Resource Management Act, expected later this year.

#### Rates for 2025/26

11. The Board's resolutions made on 16 December 2024, were adopted by Council on 25 June 2025. The new rates in the Oreti Community Board area are as follows.

2

<i>Rate Type</i>	<i>Was in yr 24/25</i>	<i>Proposed for yr 25/26</i>	<i>Adopted for yr 25/26</i>	<i>Variance to yr 24/25</i>
Rural	\$56.65	\$58.01	\$53.08	\$3.57 less
Semi Urban	\$116.29	\$116.05	\$106.17	\$10.12 less
Urban	\$226.58	\$232.04	\$212.33	\$14.25 less
Browns Hall	\$36.00	\$48.26	\$48.99	\$12.99 more
Dipton Hall	\$118.44	\$143.31	\$144.67	\$26.23 more
Limehills Hall	\$82.24	\$82.24	\$82.66	\$0.42 more
Oreti Plains Hall	\$110.54	\$110.54	\$127.36	\$16.82 more
Ryal Bush Hall	\$110.39	\$119.15	\$110.39	No change
Tussock Creek Hall	\$101.59	\$101.59	\$24.75	\$65.84 less
Winton Halls	\$31.04	\$32.31	\$31.57	\$0.53 more

- All Oreti Community Board rates have been reduced.
- Three Halls had minimal or no change.
- Dipton Hall has the second highest rate in the district due to the numerous projects that were carried out in recently.
- Tussock Creek has the lowest rate in the district due to reduction of maintenance budgets based on previous actuals, and the use of their reserve instead of rates. This was based on the assumption that the Community Centre has little to no use.



However, this has changed when a community group approached Council Staff in early 2025 expressing their desire to use this facility more often.

- Oreti Plains Hall is topping up their reserve to fund an upcoming maintenance project instead of funding coming fully from a loan.
- Browns Hall had an increased maintenance budget based on actual previous spending.

#### Dog Control Bylaw and Policy Review – Consultation

12. I lodged the **Board's submission as per last meeting's resolution**. Council received a report on 30 July 2025 with a submission summary.
13. It is intended that staff will present analysis of issues identified following consultation feedback and present options to Council for consideration on 13 August 2025.
14. Following Council feedback from deliberation, staff will present a final/draft policy/bylaw to Council for adoption. It is intended this will take place on 27 August 2025.

#### Ryal Bush Community Centre

15. I met with the Centre Group and discussed their priorities for the current roof project and the use of the remaining Better Off Funding grant. Now that the roof replacement has been completed, the next step is the concrete repairs. Staff suspect the vinyl in the toilets is contaminated with asbestos. Staff proposed arranging a test costing approximately \$1,500 - \$2,500.
16. I declined their proposal to avoid further delays and extra cost, because the contractor will carry out an asbestos test anyway. I asked Staff to obtain quotes for the vinyl replacement.
17. This is the Centre groups top priority, besides the concrete paths repairs.
18. Once final costs for the concrete and vinyl replacement are in, the remaining budget should cover the cost for the exterior painting of the bench, windowsills and doors to match better to the new roof. The gladding on the north side also needs some repair and re-painting.

#### RSA Hall

19. Interior Refurbishment Project – P-11440: Unfortunately little progress has been made with this project, as Staff did not receive sufficient quotes to contract the work. Staff have gone out to the market again.
20. Committee Room: Staff have provided the Winton RSA with a draft of a MoU for consideration. Staff are awaiting their feedback before finalizing.
21. Active Southland: Staff have provided Active South with a draft of a new Lease Agreement for consideration. Staff are awaiting their feedback before finalizing.

#### CCTV Cameras

22. Unfortunately, there is a hold up due to the sign off of the Memorandum of Understanding with Southern Police District. The issue was about determining the duration of data being stored on

Police devices. I have been advised by Staff this is now close to be resolved and signed off by Southland District Council and Southern Police District. As this detail needed clarifying and included in the proposal request, Staff have yet to go out to the market.

23. I have urged Staff to present the report before the end of term and as per our resolution made in April 2025 saying:
- 3     ***"The board approves a three-stage approach to the tender process and note that staff will request that the suppliers price each stage separately. The preferred solution obtained through the tender process will be presented to the board for feedback and further decision regarding next steps before any contract will be awarded."***
24. Our Board has been working through many different aspects regarding this project over the last two years. It would cause a further setback if this would not come to a final decision by the existing board. I have been advised that an extraordinary meeting could be scheduled before the end of term if tenders are received in time.

#### Limehills Community Centre/Centre Bush

25. Freedom Camping: I met with Staff and a local community member on 11 Aug 2025 to discuss issues around freedom camping. Staff agreed to work on erecting signage around the area to clearly mark the dedicated freedom camping site. There has been no issue with freedom campers as such, the issue always comes back to no public toilet being in Centre Bush.
26. Toilet Issue: Staff will seek approval from NZTA to erect signage advising travellers of the nearest public toilets in both directions. Staff confirmed that the cost for the signs must be carried by the Board. I advised Staff funding to come from the Limehills General Reserve.
27. Community Centre: At our last meeting we learnt that the roof at the Centre has a leak.
28. I lodged a request for service the next day, and Staff arranged for an inspection of the roof and temporary patch up work was carried out on 24th June. It was recommended to replace the roof nails with washers and roof screws, which was completed on 24th July.
29. **Staff's quick response avoided further damage and any downtime for the Centre's operation.** I met with the Centre group to discuss project priorities and they said they are very happy about their new fridge and towel dispensers, and that the new heat-pumps have made such an improvement.
30. Staff have taken measurements of the curtain rails and has requested quotes. The carpet will be cleaned shortly, now that the rugby season is finish.
31. Unfortunately, the state of the ranch-slider has worsened and cannot be opened anymore. This now causes H&S concerns as it is an emergency exit and the ranch-slider is not sitting securely in its frame anymore. The Rugby Club has its 100th anniversary in April 2026 and celebrations are in the planning. The Centre has asked to have the ranch-slider replaced before then.
32. I therefore propose the following motion:
- 4     Mowing project P-11122 from 2027/28 to 2025/26 and changing the budget from \$21,141 to \$35,000 funded by loan and the scope from 'Replace Ranch-Slider & Cladding' to 'Replace Ranch-Slider & door, paint cladding, install guard rail' detailed as follows on the north side (back) of the building:
- replace ranch-slider (like for like or one fixed panel next to door, white, double glazed)

- replace door next to ranch-slider (white alloy)
- repair and re-paint weatherboards in same colour with UV stable paint
- install guard rail with middle bar along steps/platform/ramp (green like front of Centre)

Notes that the work to be completed before April 2026, the Rugby Club's 100<sup>th</sup> Anniversary.

## Dipton

33. Staff found the existing bridge across the ditch from the fire station toward the main road had no building consent and was installed by the fire brigade. The bridge would need to be removed, and an engineer engaged to design a new bridge. The alternative would be to place a culvert.
34. Both options require resources and building consent and would exceed the existing budget of \$10,000.
35. Staff have informed the Fire Brigade about the issues.
36. Looking at the purpose that the bridge was installed for, so the firemen could get from the hall to the fire station quickly and the number of times it actually gets used you would have to question its replacement. There is approximately 60m difference between using the bridge and going around the road. The fire brigade needs to remove the bridge for H&S reasons.
37. As this is not a Council owned asset and was erected without consent by the fire brigade it is their responsibility to remove the bridge.
38. I therefore propose the following motion:
  - 5 Removes project FPARK001 'Dipton Bridge Repair or replacement across ditch at reserve and level street' from the LTP year 2025/26.

## Board member updates

39. This is an opportunity for community board members to update on areas of interest.

6

7

## Recommendation

That the Oreti Community Board:

- a) **receives the report titled "Chairperson's report"**.

## Attachments

There are no attachments for this report.



## Limehills community centre roof - unbudgeted expenditure request

Record No: R/25/7/34326

Author: Mark Day, Community facilities manager

Approved by: Sam Marshall, Group manager customer and community wellbeing

☒ Decision

☐ Recommendation

☐ Information

### Purpose

- 1 The purpose of this report is to seek approval for unbudgeted expenditure for the replacement of the roof nails. This is to be funded from interest from reserves.

### Executive summary

- 2 At the meeting of the Oreti Community Board on 16 June 2025 a member of the Limehills community informed the board that there was a leak in the roof of the Limehills community centre.
- 3 When staff arranged to have the leak investigated and repaired, the contractor also found the roof nails were lifting and suggested it would be wise to remove the nails and replace them with screws to avoid further leaks.
- 4 There are two options to fund this work. Option one is through any operational underspend in 2025/2026 and the Limehills Community Centre Reserve. Option two is through the interest component of the Limehills general reserve.

## Recommendation

That the Oreti Community Board:

- a) **receives the report titled "Limehills community centre roof - unbudgeted expenditure request"**.
- b) determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) agrees to approve unbudgeted expenditure of up to \$5,500 for the cost increases associated with the roof nail replacement at the Limehills community centre to be funded from operational underspend at the end of the 2025/2026 financial year and the remainder from the Limehills community centre reserve OR
- e) agrees to approve unbudgeted expenditure of up to \$5,500 for the cost increases associated with the roof nail replacement at the Limehills community centre to be funded from the interest from the Limehills General Reserve.

## Background

- 5 While work was being carried out on the roof of the Limehills community centre, the roofing contractor found that the nails on the roof were lifting. This could lead to further leaks in other parts of the roof.
- 6 The cost to fix the leak was \$507.73, that was funded from the 2024/2025 general maintenance budget.
- 7 The roofing contractor suggested that it would be wise to remove the nails and replace them with roofing screws and provided a quote to carry out the work. Screws do not work loose and provide easier access if the iron needs to be removed in the future.
- 8 The quote to replace the nails is \$5,479.94 plus GST.
- 9 **The maintenance budget for the community centre is \$5,100, this isn't enough to cover the cost of the work and would leave no funding in the budget for any other maintenance work that may need to be completed throughout the year.**
- 10 It is proposed that the work be funded from the interest component of Limehills general reserve.

## Factors to consider

Legal and statutory requirements

- 11 None.

## Community views

- 12 The Limehills community hall group have been included in the scoping of the work and kept up to date throughout the project.

## Costs and funding

- 13 The operation budget for the Limehills community centre for the 2025/2026 financial year is:

- Maint – General \$1,350
  - Maint – Planned \$2,550
  - Internal – CMT Maintenance \$1,200
- \$5,100

The Limehills community centre reserve had a balance of \$15,265.62 as at 30 June 2024, however this is budgeted to be used in the 2024/2025 year leaving a projected balance of approximately \$2,207 as of 30 June 2025.

The Limehills general reserve had a balance of \$61,929.77 as at 30 June 2024, this is projected to be \$63,165 as at 30 June 2025. The interest included in this, that is allowable to be used on the hall is \$5,669.95.

## Policy implications

- 14 The community board has delegated authority to approve unbudgeted expenditure up to \$20,000.

## Analysis of options

Option 1 - agrees to approve unbudgeted expenditure of up to \$5,500 for the cost increases associated with the roof nail replacement at the Limehills community centre to be funded from operational underspend at the end of the 2025/2026 financial year and the remainder from the Limehills community centre reserve.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> <li>• there will be no impact on rates</li> <li>• the maintenance budget will not be available to cover any further work required throughout the year.</li> </ul>	<ul style="list-style-type: none"> <li>• the reserve funds will not be available for other work at the community centre</li> </ul>

Option 2 - agrees to approve unbudgeted expenditure of up to \$5,500 for the cost increases associated with the roof nail replacement at the Limehills community centre to be funded from the interest from the Limehills General Reserve.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> <li>• there will be no impact on rates</li> <li>• the maintenance budget will still be available to cost any further work required throughout the year</li> </ul>	<ul style="list-style-type: none"> <li>• the funds will not be available for other Limehills general projects.</li> </ul>

#### Assessment of significance

- 15 The assessment of significance needs to be carried out in accordance **with Council's Significance** and Engagement Policy. The Significance and Engagement Policy requires consideration of the impact on social, economic or cultural wellbeing of the region and consequences for people who are likely to be particularly affected or interested. Community views have been considered throughout this process thus the proposed decision is not considered significant.

#### Recommended option

- 16 The staff recommendation is option 1.

#### Attachments

There are no attachments for this report.



## Winton Great North road update

Record No: R/25/7/36194  
Author: Mark Day, Community facilities manager  
Approved by: Sam Marshall, Group manager customer and community wellbeing

☐ Decision ☐ Recommendation ☒ Information

### Purpose

- 1 The purpose of this report is to provide the Oreti Community Board an update on the Winton Great North road project.

### Executive summary

- 2 The Oreti Community Board has requested an update on the progress of the Winton Great North road project.
- 3 Funding has been set aside to install some beautification on the road verge, on the western side of Great North road from De Joux road to the intersection of Clyde street and Great North road after the removal of the trees.

### Recommendation

That the Oreti Community Board:

- a) **receives the report titled "Winton Great North road update"**.

### Background

- 4 Over a period of three years, the trees on the western side of Great North road from De Joux road to the intersection of Clyde street and Great North road were removed.
- 5 This piece of work created mixed feedback from the community, but a subsequent door to door survey of the affected residents indicated that they were happy to see the trees removed.
- 6 At the time, there was no approved plan for what was going to replace the trees that had been removed, as the community board wanted to see what the area would look like prior to making decisions about the development of the area.
- 7 Subsequently, the board requested staff to commission a contractor to provide two concepts for the development of the area. These were developed and shared with the community for feedback.
- 8 The feedback from the community board and the community indicated that although the concept designs had potential, the cost associated with the work could not be justified.
- 9 The board then agreed to engage with the Winton Garden club to provide suggestions about what could be planted in place of the trees. The engagement with the club was undertaken by a board member and the response back to the board was inconclusive.
- 10 Staff were then requested to look at some tree options that could be planted as replacements for the trees that have been removed. The tree species that could potentially be planted are

- Evergreen Ash (*Fraxinus griffithii*) Grows to 6.0m and 4.0m wide
- Maidenhair (*Ginkgo Biloba Fastigiata male*) Grows to 12.0m and 7.0m wide
- Magnolia (*Grandiflora Blachard*) Grows to 6.0m and 4.0m wide
- Freemans Maple (*Jeffersred*) Grows to 10.0m and 5.0m wide

- 11 Staff sought advice from a nurseryman as to the suitability of the tree species and they indicated that the Fraxinus could be untidy, the Ginkgo would be too slow growing, the Magnolia may be okay, depending on the type, and the Maple was probably the best option.
- 12 Staff suggest that based on the height that these trees grow to they should not be planted under power lines.
- 13 Staff now have better information about the trees that are underneath powerlines and over top of underground utilities. The ongoing cost of tree maintenance across the town will only increase if some decisions on tree removal in these situations are not made.
- 14 As an example, the pollarding of the trees at the north end of the town will be in the order of \$20,000 to \$25,000 every 12 to 18 months. This would be a significant proportion of the tree and hedge budget for the town and would not leave much for any of the other work that will still be required.
- 15 With the number of trees that are in Winton and the issues that they are already causing, staff suggest that before any future planting is undertaken, wider tree management within the Winton township is reviewed with the board after the forthcoming elections.
- 16 The review should also include where and what will be planted in the future.
- 17 This piece of work will need to be well socialised with the community through both the reserve management and spatial planning processes that will be out for community consultation in the coming months.
- 18 A picture and description of each of the tree species is shown in Attachment A.
- 19 The current tree guidelines from PowerNet are shown in Attachment B.

#### Factors to consider

##### Legal and statutory requirements

- 20 Any planting within the road corridor would need to meet the Waka Kotahi guidelines.

##### Community views

- 21 There has been extensive consultation with the community over the removal and replacement of the trees on Great North road. There are some strong opinions within the community in relation to not only the removal but what should be planted now that the trees have been removed.
- 22 The future of the green assets and their ongoing management needs to be well socialised with the community and a plan developed so that they are aware what will happen prior to trees being removed in the future.

##### Costs and funding

- 23 The budget allocated to the project is \$20,000 and will be carried forward to the 2025/2026 financial year. No costs have been incurred against the budget to date.



##### Policy implications

24 None.

#### Assessment of significance

25 **The assessment of significance needs to be carried out in accordance with Council's Significance and Engagement Policy.** The Significance and Engagement Policy requires consideration of the impact on social, economic or cultural wellbeing of the region and consequences for people who are likely to be particularly affected or interested. Community views have been considered throughout this process thus the proposed decision is not considered significant.

#### Attachments

- A Winton Great North Road Tree Species Options [↓](#) 
- B PowerNet Tree Information Sheet [↓](#) 

## Tree Species Options

Evergreen Ash (*Fraxinus griffithii*)



This fast-growing tree features shiny, green, pinnate leaves and a rounded head, which can be shaped into any desired size and form. In the summer, *Fraxinus griffithii* is covered in large panicles of white flowers, providing a beautiful display. It prefers hot and well-drained conditions but can defoliate in the winter in cold climates. *Fraxinus griffithii* is an excellent choice as a street tree, providing both shade and beauty to the surrounding area. *Fraxinus griffithii* is evergreen.



Maidenhair (*Ginkgo Biloba Fastigiata male*)



Upright or Columnar Maidenhair Tree. A narrow, upright tree with dark green foliage that turn's golden yellow in autumn. A hardy, deciduous conifer that grow's to approximately 7m x 3m. Suitable for lining driveway's or as a feature/specimen tree. Prefer's full sun and fertile, free-draining soil.

Magnolia (*Grandiflora Blachard*)



A broadleaf evergreen known for its wonderfully large and glossy dark green leaves with a rusty brown underside, this is one of the more popular and hardy Magnolia varieties. The large, creamy white flowers arriving in late summer have an intense yet lightly fruity scent. Ideal for avenue, group and formal plantings.

Freemans Maple (*Jeffer's Red*)



An upright, fast-growing, deciduous tree with ascending branching and a dense, broad-oval crown. Rich mid green summer foliage turns brilliant red in autumn. Prefers moist well drained soils but will tolerate clay, wet or dry, poor soils etc and more tolerant of windy sites than other maples. Beautiful specimen or avenue tree.





### Trees and Safety

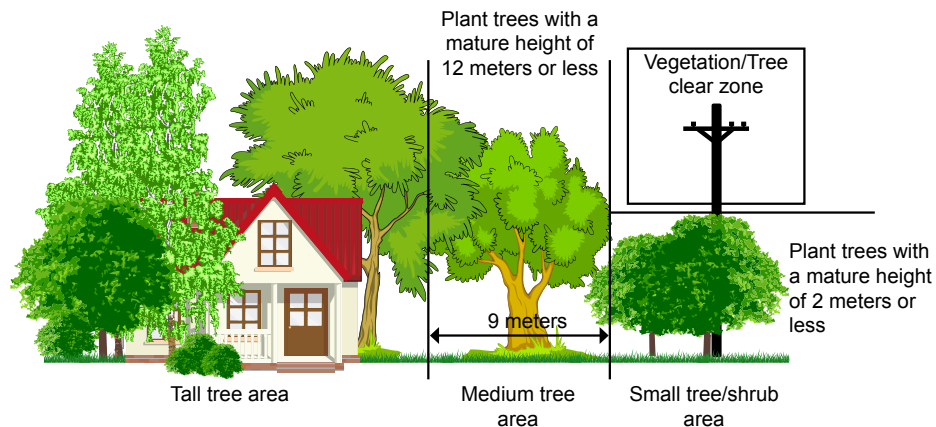
- If a tree branch breaks off and lands on a power line, call us immediately on 0800 808 587. Do not touch the branch or wire
- Don't cut down trees or branches near power lines or within falling distance of power lines and structures.
- Stay clear of power lines when removing any object caught in a tree
- Never let your ladder touch a power line
- Power lines are not insulated. If you touch a power line, you will be severely injured or killed. Always assume a power line is energised (live) and dangerous
- Make sure children do not climb trees that are anywhere near overhead power lines

### Trees - Think before you plant - Look up

- Before you plant a tree, look up to see if it will grow too close to overhead power lines as it matures

#### Ask questions when you are purchasing a tree:

- What is the height when fully grown?
- What is the spread when fully grown?
- What is the growth rate – trees have different growth rates depending on their geographic location and weather conditions





## Examples of trees:-

### Trees – Small to 5 metres

- Dog Wood varieties
- Callistemon – Bottle Brush
- Rhododendron
- Japanese Maple
- Flaxes
- Magnolia trees
- Picea Formosa
- Hebes
- Fraxinus Suspense

### Trees – Medium – up to 10 metres

- Manuka or Kanuka
- Pitosporum
- Pseudopanax – 5 Finger –
- Lancewoods
- Kowhai
- Acacia – trees
- Pinus - Monophylla /or Mugo

### Trees – Large over 15 metres

- Totara
- Native Pines – Rimu/Miro/ Kahikatea/Matai
- Macrocarpa
- Oaks
- Beech – Native or European
- Elm
- Pines – various

If you plan to plant near power lines, consider low-growing species (up to 4m maximum height).

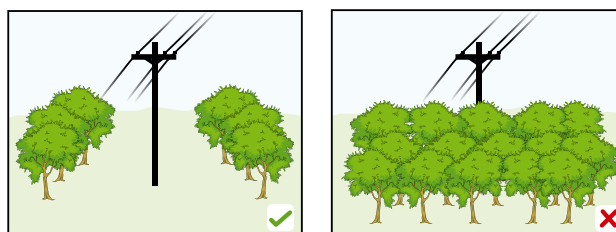
Trees planted directly under lines should not exceed 2m in height.

If establishing commercial forestry near lines, PowerNet can help calculate practical planting distances from the line. Early planning will avoid trees having to be trimmed or removed prior to maturity later on.

Where trees have been removed, you can stop regrowth or sprouting by applying environmentally-friendly herbicides to the stumps. It may then be possible to plant other 'power line-friendly' shrubs in their place.

We recommend you contact your local nursery for advice.

**In all cases, it is very important to check the mature growth height of trees and shrubs before planting.**



## Distances for spans less than and equal to 150 metres in length

Voltage of conductors other than aerial bundled conductors or conductors insulated by other means	Distance in any direction from any point on conductor (metres)
66kV or greater	4
50kV or 66kV	3
33kV	2.5
11kV	1.6
400/230 v	0.5
Any voltage where the conductor is an aerial bundled conductor (HBC) or is otherwise insulated	0.5
Key: kV = kilovolts v = volts	

## Distances for spans greater than 150m

Span Length	150-300m	300-500m	500-750m	Over 750m
Vertical clearance (metres)	3.5	4	4	4
Horizontal clearance (metres) first 15% from structure	4	7.5	15	25
Horizontal clearance (metres) centre 70% mid span	8	15	30	50

For further information on vegetation visit our website [www.powernet.co.nz](http://www.powernet.co.nz) and click on Tree Regulations



251 Racecourse Road, PO Box 1642, Invercargill 9840, P: 03 211 1899



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## Community board reporting

Record no: R/25/7/36430  
Author: Karen Purdue, Community partnership leader  
Approved by: Sam Marshall, Group manager customer and community wellbeing

☐ Decision ☐ Recommendation ☒ Information

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### Purpose

- 1 The purpose of this report is to inform the board of the community leadership, operational and Council activities in the board area and across the district.

### Recommendation

That the Oreti Community Board:

- a) **receives the report titled "Community board reporting"**.

### Attachments

- A Oreti Community Leadership Report - 18 August 2025 [↓](#)   
B Oreti Operational Report - 18 August 2025 [↓](#)   
C Oreti Community Board Projects Report - August 2025 [↓](#)   
D Active Southland Report - August 25 [↓](#) 



## What's happening in your area

### Community Partnership Fund

The final funding round for the 2024/25 financial year closed on 31 March 2025. Eight applications were received and the following funds were granted:

- |  |         |
|--|---------|
| • Winton Walk Group – travel costs                                       | \$1,166 |
| • Central Southland Toy Library – toys and resources                     | \$993   |
| • Central Southland Junior Hockey Club – goalkeeper equipment            | \$1,583 |
| • Central Southland Hospital Ch. Trust – Winton community support worker | \$3,583 |
| • Central Southland Netball Centre – repairs and maintenance             | \$6,223 |

The next round of funding for the Oreti Community Partnership Fund closes on 30 September 2025.

### Community Service Award Nominations

Nominations for the 2026 round of Community Service Awards are open and will close on 30 September. Nomination forms are available on the SDC website and from local area offices.

## What's happening across the district

### Stewart Island/Rakiura energy solution

Southland District Mayor Rob Scott is thrilled that a solution has been found to provide cheaper, renewable electricity to consumers on Stewart Island/Rakiura.

Associate Minister of Regional Development Mark Patterson announced a suspensory loan of \$15.35 million to the Rakiura Energy Solutions project at a public meeting on the island on 23 June 2025. About 90 people were in the Stewart Island Community Centre to hear the announcement.

The suspensory loan, from the Regional Infrastructure Fund, will enable the construction of a 2 megawatt solar farm and a 4 megawatt battery, as well as upgrades to the electricity supply network.

Mayor Scott said: “Stewart Island is a big jewel in New Zealand's crown, and electricity prices at 85 cents have got to the point where it is impacting the small resilient community that lives there. This announcement is huge and will have a significantly positive impact, not just on the island but for New Zealand.

“I’m rapt that the government has recognised this and chosen to invest in Rakiura. The community is long overdue for a solution, and I am looking forward to seeing it all unfold.”

The Rakiura Energy Solutions project has been exploring options since 2023 to reduce Stewart Island's reliance on diesel generators to produce electricity. The project is being run by Southland District Council and the Stewart Island/Rakiura Community Board, working alongside the Stewart Island Electrical Supply Authority (SIESA) and PowerNet.

Island consumers currently pay 85 cents per kilowatt hour, around 240% more than mainland New Zealanders pay for electricity.

Procurement will take place immediately, with contracts in place by the end of 2025. It is anticipated that construction and upgrades will begin at the start of 2026, with the project completed and the network integration fully commissioned by the end of 2027.



### Community Service Award – Michael McLees

You can bet Michael McLees wouldn't be a fan of all the fuss, but it's definitely warranted.

Regarded as a 'quiet achiever', the Blackmount man, who passed away last year, had continued a long-standing family legacy of service. The McLees family have farmed their Dunluce property for over 125 years, with each generation respected for its dedication to the community.

Mr McLees' substantial contributions were formally recognised with the presentation of a posthumous Community Service Award from Southland District Council and the Tuatapere Te Waewae Community Board on 19 June 2025.

Southland Mayor Rob Scott said he was proud to recognise Mr McLees' tireless commitment.

"We are here not only to present a Community Service Award, but to honour someone who truly embodied the spirit of service," he said.

"Michael sounds like he wasn't the kind of person who sought the spotlight, in fact, he probably would've preferred we skipped the speeches and got straight to the working bee. But today is about remembering and celebrating his contributions."

Mr McLees served with the Blackmount Fire Group for an incredible 38 years, including roles as deputy fire chief and secretary. While previous records were lost, he attended 84 callouts and 390 training sessions since 2009 – an impressive 97.5% attendance rate – and received numerous honours, including the Gold Star Award and Long Service and Good Conduct medals.

He was instrumental in the Blackmount Pool Committee, helping bring a valuable community asset to life, and was involved in governance on the Blackmount School Board of Trustees.

Following in his mother's footsteps, he served on the Blackmount Chapel Committee.

Contributing to a positive morale, he managed the very popular Friday Night Club from 1998 to 2015, a much-needed social hub for local farmers.

“Michael was described as a ‘quiet achiever’, someone who leads by example, says very little, but when he does it’s worth listening to, and always shows up when needed,” Mayor Scott said.

“His presence at working bees, fundraisers, and community events has been a constant source of support to the Blackmount community.

“Michael’s legacy isn’t just in the buildings he helped build or the fires he helped fight, it’s in the community he helped build through his willingness to help. May his example continue to inspire us all to serve, to show up, and to care.”



### Community Service Award – Mairi Dickson

The fact it would be impossible to count the hours Mairi Dickson has dedicated to the Waikaia community speaks volumes.

Her involvement spans over five decades and stems across all facets of life.

Mrs Dickson’s significant contributions were formally recognised with the presentation of a Community Service Award from Southland District Council and the Ardlussa Community Board last on 18 June 2025.

Southland Mayor Rob Scott said he was incredibly proud to bestow the honour.

“People often ask me if the mayoral chains are heavy and I tell them they weigh hardly anything because of the work done in communities by people like Mairi,” he told the big crowd at the Waikaia Hotel on Wednesday night.

“She has been a tireless advocate for both Waikaia and the wider Southland community. The time she’s dedicated to so many organisations and initiatives over the years is absolutely inspiring.

“Her efforts have had a remarkable impact for the community, particularly given the vital role she played in the establishment of the Switzers Waikaia Museum.”

From conception to reality, Mrs Dickson was a key figure in the creation of the museum – a project she embarked on with her mother. Her countless hours of planning, fundraising and project management were

crucial to seeing the remarkable asset come to life and she continues to ensure the museum's success as its current chairperson.

Her service extends across many community spheres where she has taken on pivotal roles such as secretary, treasurer and president in organisations such as the Waikaia Hall Committee, Waikaia Districts Progress League, Waikaia/Riversdale RSA, Waikaia Cemetery Committee and, since 2001, the town's Red Cross.

In addition, Mrs Dickson has been a first responder for St John since 2008.

Highly respected for her compassionate nature, she has been known to drop everything to drive elderly residents to appointments and, at the opposite end of the generational spectrum, spent many years as school secretary, camp helper and even bus driver for Waikaia School.

In the arts space, Mrs Dickson has been an enthusiastic volunteer with the operatic societies in Gore and Balfour.

A Justice of the Peace, her extensive community involvement has been previously recognised with a Queen's Service Medal (QSM) and Woman of the Year at the Gore District Community Awards in 2020.

Whether supporting small local events or co-ordinating centennials and large-scale community functions, Mrs Dickson's willingness to help in any capacity has made her an invaluable stalwart of the region.



### Community Service Award – John Miller

You'd be hard pressed to find a local organisation Riversdale's JD (John) Miller hasn't been involved in.

His extensive contributions were formally recognised with the presentation of a Community Service Award from Southland District Council and the Ardlussa Community Board 3 July 2025.

Southland Mayor Rob Scott said he was honoured to recognise Mr Miller's incredible dedication.

"This community wouldn't be the same without people like JD who take real ownership of it and lead by example," he said.

"These community service awards carry a lot of mana with them. When you look at the people they are presented to you soon realise that's where the mana comes from.

"Looking at the work JD has done across every single facet of the Riversdale community, he certainly is a deserving recipient of this award."

Having lived in the Riversdale area his entire life, Mr Miller's involvement extends from the sports field to a range of key community organisations.

Most notably, the Riversdale Cemetery Trust benefited from his dedication for over 50 years as sexton – a position he only recently resigned from.

“I want your job next,” Mr Miller quipped to Mayor Scott, who in turn let him wear the mayoral chains – briefly.

Mr Miller, who completed compulsory military training in his teenage years, joined the RSA in 1993 and has held roles including president of the Riversdale branch and parade marshal for 10 years each. He was awarded life membership in 2012.

On the rugby field, his 21-year playing career led to 10 years of refereeing and various coaching roles with Riversdale teams and the Northern Colts. His administration duties included three stints as club secretary and president of the Northern Southland Rugby Union. Life membership was bestowed in 2009.

“It was a terrific time to play rugby,” Mr Miller said. “You got to play with and against All Blacks.”

Mr Miller has been involved with running the grounds for the Riversdale Combined Sports Association for over 30 years.

In operation for 21 years, Mr Miller was the St John medic for the rugby club and was awarded a brother title for his contribution.

“I joined St John with my wife Doreen as it was something we could do together. I used to carry the bag but Doreen did all the thinking,” he said.

His commitment to the day-to-day running of the Riversdale, Waikaia and Wendon Presbyterian churches has been substantial for over 30 years, including 20 years as treasurer.



## Wyndham Museum Demolition

Initial work for the demolition of the Wyndham Museum started on 26 May and involved the establishment of site facilities, fencing, traffic control in front of the building and protection of the overhead power lines before scaffolding was erected.

Demolition of the building started from 3 June and involved a combination of mechanical and manual deconstruction, using both long reach excavators with specialist attachments and, where required, hand tools primarily on boundary walls adjacent to existing buildings.

Total demolition has been completed and some final tidy up work is being undertaken.

The concrete foundation along the front needs to be cut off at ground level and some flashings tidied up where the museum joined into the building to the north.

Southland firm Ryal Bush Transport successfully tendered for the project.



Home to the Wyndham and District Historical Museum, the building was closed in 2017 after it was deemed earthquake prone.

The museum boasted an extensive collection relating to the wider Wyndham area, including family genealogy, sheep and dairy farming, dairy factories, horse racing, household items and histories of local clubs and societies.

Following the building's closure, the collection was digitised with the assistance of Project Ark, a collaboration between the Invercargill City Council, and the Southland and Gore district councils to catalogue every item in the region's 12 museums which started in 2018.

Items are available to view online at [www.chive.com](http://www.chive.com).

Dedicated volunteers continue to actively fundraise with the aim of establishing a new museum on the site in the future.





### **Manapouri** water supply future-proofed

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Water supply in Manapouri is future-proofed following a \$3.6 million investment by Southland District Council.

Southland Mayor Rob Scott was joined by Council chief executive Cameron McIntosh, councillors, Fiordland Community Board members and contractor Fulton Hogan on site for the official opening of the new Manapouri Water Treatment Plant on 27 June 2025.

Mayor Scott said the plant reinforced Council's decision to opt for the adjusted status quo model in Local Water Done Well was the right option, ensuring it retained full responsibility and control for water services while adapting to legislative changes and evolving Southland communities.

"It is always a proud moment when projects of this calibre come to fruition. This showcases we are very capable of delivering infrastructure and water services to Southlanders," he said.

"The ability of the locals to have direct input into what's happening in their own backyard and working in collaboration with Council is incredibly important and we've proven in the Fiordland area through projects like this it is a priority for us.

"While managed by Council, these assets are owned by the communities they serve and, together with the Fiordland Community Board, the residents of Manapouri should be proud of what's been achieved. We are building for the future."

Lead contractor Fulton Hogan, together with Murray Wallace Electrical, started construction of the upgraded asset last year, with the plant commissioned as fully operational in March. It replaces the previous one built in 1969, which was approaching end of life, including the steel water tower.

The new plant features filtration and pH correction to ensure compliance with the latest drinking water legislation. Firefighting capacity has been improved with larger pumps and a generator for backup power.

Space has been set aside to accommodate town growth and further water quality enhancements if required in the future.



### Local Government Commission to investigate reorganisations of Southland councils

The Local Government Commission will investigate a reorganisation of councils in the Southland region.

Southland District Mayor Rob Scott made the proposal in August last year to reorganise local government in Southland into two unitary authorities – one rural based and one for Invercargill city. Southland District Council then decided to progress the suggestion by lodging a formal proposal with the Local Government Commission (LGC).

The commission consulted with Gore District Council, Invercargill City Council, Southland District Council and Southland Regional Council (Environment Southland), as the local authorities that would be affected by the reorganisation initiative, before deciding whether to undertake an investigation.

LGC also engaged with Te Ao Mārama Incorporated, on behalf of Ngāi Tahu ki Murihiku.

The commission announced today that it had agreed to undertake an investigation in relation to Southland District Council's reorganisation initiative, noting that it met the aims of the Local Government Act by aiming to improve democratic local decision-making, increase efficiency and effectiveness in service delivery, and strengthen regional collaboration and representation.

Mayor Scott said he was pleased the Local Government Commission had seen merit in the proposal.

"There's definitely a need for change in local government in Southland," he said. "The people of Southland deserve relevant representation that is connected to their communities and is efficient and affordable.

"I'm looking forward to working with the commission over the coming months."

The commission said in its announcement today the initiative sets out potential benefits for the Southland region, and some concerns of the other affected councils may be able to be addressed in design of an investigation process.

"Each council and Ngāi Tahu ki Murihiku will have the opportunity to feed into development of the investigation process document, which may assist in allaying some concerns," the LGC decision said.

"On balance, there is sufficient potential to improve local government in the Southland region to justify the commission deciding to undertake a reorganisation investigation."

## Community funding

### District Initiatives Fund

Grants were distributed to the following organisations for the March funding round of the District Initiatives Fund:

• Southland Oral History Project/ Heritage South – volunteer travel	\$1,000
• Shepherdess – Muster Vibrant Communities event	\$8,497
• Winton Men’s Friendship Club – travel costs for choir visits	\$1,500
• Ladies Club of Winton – travel costs for choir visits	\$1,500
• South Coast Environment Society – weekend workshops	\$3,000
• Tuatapere District Promotions – digihub training	\$1,500
• Fiordland Trails Trust – Leg 3 Te Anau Downs trail	\$10,000

Applications for the next funding round of the District Initiative Fund close on 20 September 2025.

### Other funding opportunities

Applications for the next funding round of the Sport NZ Rural Travel Fund close on 30 September.

The following Southland District Council funds close on 20 December 2025

- Centennial Bursary Scholarships for recognised tertiary study
- Valmai Robertson Creative NZ Arts Scholarships
- Eric Hawkes Memorial Outward Bound Scholarship.

Applications can be made on the Southland District Council website via the SmartyGrants link:

<https://www.southlanddc.govt.nz/council/funding-and-grants/>

## Council department updates

### Governance

Work streams that may be of interest to the board include:

**2025 local government elections** – the governance team will have now processed all the nominations for mayoral, councillor and board positions. The team will be busy preparing voting papers, a candidate profile booklet and preparing to issue special votes. Just a reminder that voting papers will be delivered from 9 to 22 September, and voting closes at noon on 11 October 2025. In September the governance team will be putting out orange bins as local receptors for voting papers (people can return their voting papers to these receptors or by using the provided return postal envelope).

**Preparation for the new triennium** – the team will be preparing for meetings, workshops and providing induction information to elected members in the new triennium. The governance team present a number of reports to Council and community boards after the election.

**Elected member remuneration** – the annual elected members determination has been made, which makes minor amendments/increases to elected member pay. The new rates can be viewed here:

<https://www.legislation.govt.nz/regulation/public/2025/0140/latest/LMS1450657.html>

**Mileage claims** - Please remember to send these claims through promptly to Rachael Poole at [rachael.poole@southlanddc.govt.nz](mailto:rachael.poole@southlanddc.govt.nz).

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## Local Alcohol Policy Review

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Council staff are undertaking a review of the local alcohol policy LAP

(<https://www.southlanddc.govt.nz/assets/Bylaws-policies-and-strategies/policies/Local-Alcohol-Policy-2019.PDF>)

Staff have been working with ICC and GDC staff at this early stage to engage with key stakeholders (such as Police, Public Health officers, Ministry of Health, Hospitality NZ) to obtain their views on the current LAP.

SDC and ICC are currently in a combined policy, but due to the specific concerns that ICC face, we decided on an issues-based approach to developing our policies separately. This means that SDC can focus more acutely on a community level where any issues may be raised about the regulation of alcohol sales.

Organisational Policy staff would really like to hear from community boards on how they feel the current LAP is working at a community level. Ana Bremer is the lead on this review and information can be provided to her. Likewise, any questions can be directed to Ana.

## Stakeholder updates

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### Active Southland - update

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An update from Active Southland is attached.

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### Highways South – update

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Drainage and earthworks for the new construction season will be beginning in August, with road renewals starting in September/October. The renewals in SDC area are listed below (note that the order and list may change). Residents and businesses will be kept informed, and all information will be available on our Facebook page – [www.facebook.com/HighwaysSouthNZ](https://www.facebook.com/HighwaysSouthNZ)

- SH93 Old Coach Road from Slopedown School Road to Hurst Road
- SH94 Te Anau-Mosburn highway from The Key south
- SH96 Winton-Hedgehope highway at Zwies Road, Browns
- SH96 Winton-Wreys Bush highway between Dunearn and Bayswater Road
- SH96 Nightcaps-Ohai highway approach to Ohai
- SH97 Mosburn-Five Rivers Road at intersection with SH6 - Five Rivers
- SH97 Mosburn-Five Rivers Road east of Ellis Road
- SH99 Wallacetown-Lorneville highway from town centre east

SH94 Te Anau-Milford highway near Sinclair Rd – pavement renewal

There are also two quite long chipseal sites this season:

- SH94 Lumsden-Riversdale highway west of Riversdale
- SH99 near Orepuki

Community board support would be appreciated to push the message out to our communities that the temporary speed limits are there for a reason. These temporary speeds ensure that our workers on the site are safe in their workplace, road users are safe travelling through these work sites, vehicles are not damaged by any road works taking place, and the roads themselves are not damaged by speeding vehicles while under construction. If they are damaged, then we need to come back and do the job all over again – increasing the disruption to motorists.

Winter has been a mixed bag so far, teams continue to monitor road and weather temperatures until the end of September to enable snow and ice preventative treatments (CMA and grit) when necessary.

A call for anyone wanting to be added to the 'No-Spray' register will be going out shortly. Any properties who would like to be included in the register need to contact [snocadmin@southroads.co.nz](mailto:snocadmin@southroads.co.nz) by the end of August. Inclusion on this register means that teams will not spray the verge outside the property, and the onus is on the property owner to control the road reserve in front of their property to a noxious weed-free state in a rural area and ensure footpaths and kerblines are vegetation-free in an urban setting. No Spray signs must be installed - these are available from our office if required.

Feedback and questions from any of the boards is always appreciated.





Oreti Community Board

Tracker - ongoing

Better off Funding for Memorial Hall project has been reallocated to the 25/26 financial year and the project is due to commence.

Wallacetown recreational project – the trees have been removed, and temporary fencing has been put up. The onsite meeting with the track designer has taken place. The drainage work is completed and concept design for the track has been done and waiting for community board feedback.

Completion of ANZAC Oval planting – planned for after winter

Ryal Bush Hall - reroofing is now complete. The unspent budget has been carried forward into 2025/2026 and put towards community board priority works - things like concrete pavement repairs and toilet refurbishments if budget allows.

Winton Great North Road project – carried forward to 25/26 financial year

Dipton – repair or replace bridge across ditch at reserve

Winton CCTV – agreement between council and Police to be reviewed by legal advisors

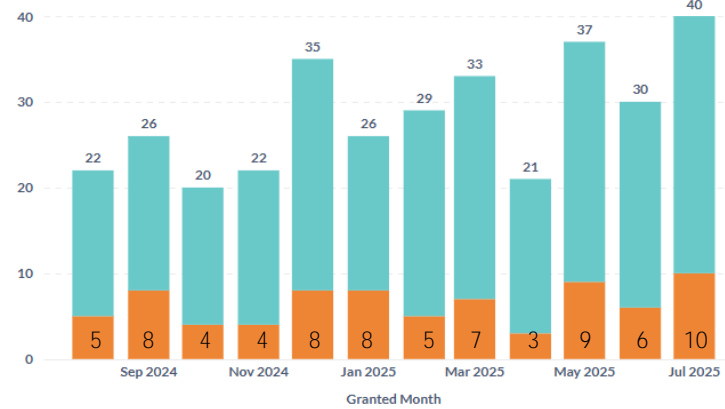
Upcoming priorities

RSA Hall project – in procurement

Resource consents granted

RM applications granted for community board

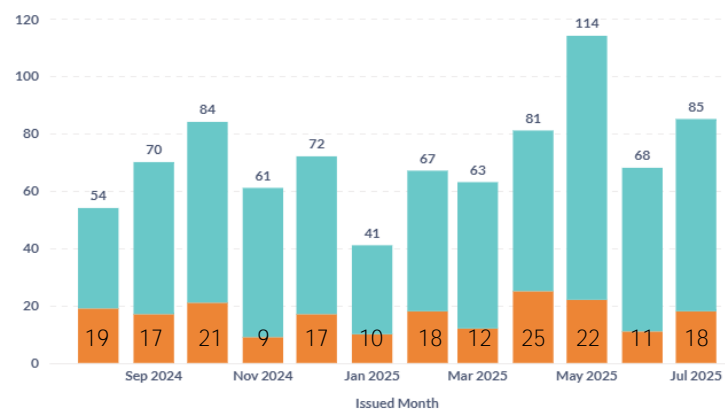
RestOfSDC BoardCount



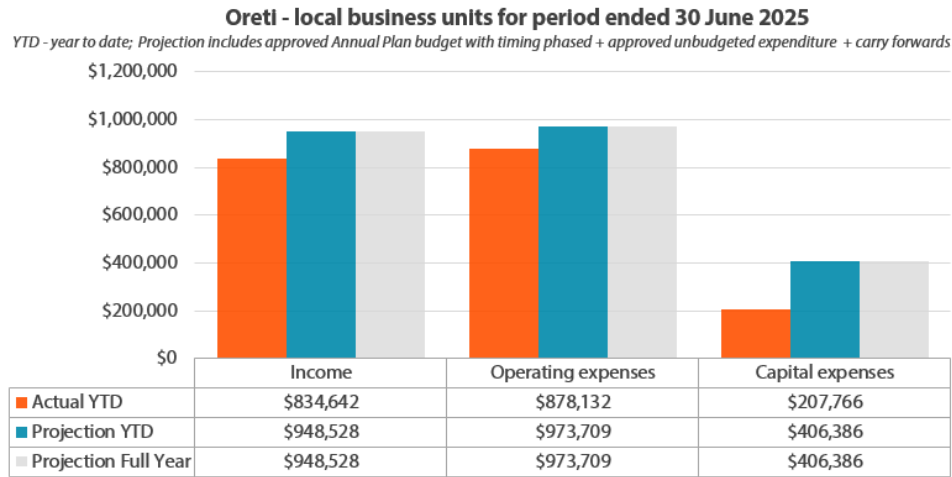
Building consents issued

Building Consents issued for community board

RestOfSDC BoardCount



Local budget information



Budget notes

Income is \$114k (12%) under projection largely due to grant income that will be received as work is done. This is Better off Funding for the Ryal Bush roofing project (\$27k) and the Wallacetown recreational project (\$60k). Interest on reserves is under projection by \$20k as is community assistance grants by \$14k, both will be processed as part of year end. Rentals are over projection by \$8k largely due to the Winton Medical Centre.

Operating expenses are \$96k (10%) under projection. \$40k of this relates to the maintenance project at the RSA Hall that will be carried forward. General maintenance in the parks and reserves is under projection across the community board area by \$22k and halls under projection by \$19k as general maintenance is largely reactive. Interest is under projection by \$10k due to lower loan drawdowns in the prior year. Miscellaneous grants are \$9k under projection due to the sale of the Otapiri/Lora Gorge Hall therefore the budgeted grant was not required.

Capital expenses are \$199k (49%) under projection. \$74k relates to the Wallacetown recreational project that is underway. \$65k relates to the CCTV project that is underway and hasn't incurred any costs yet. \$20k relates to the Great North Road development project and a report is being prepared for the Community Board. \$27k relates to the Ryal Bush roofing project that was completed under budget and \$10k relates to the Anzac Oval project that has been coded to operating expenses.

NB: Please note these are based on draft end of June accounts and will change with year-end adjustments including final invoices and adjustments for purchase orders not required.

Service requests

Across the district there were 856 requests for service lodged during the period May and June 2025, of which 165 were related to 3 waters. 114 of the total requests belonged to this board area. A full summary of those requests follows.

Within Service Level Outside Service Level



Service requests – breakdown by type

REQUEST TYPE	COUNT
Abandoned vehicles	1
Community facilities - halls - repairs/maintenance	1
Community housing - repairs and maintenance	4
Culverts blocked - rural	7
Flooding roads	5
Footpaths	1
Gravel road faults	6
Hazards	10
Litter matters rural (not state highway)	1
New sign requests (where none existed before)	2
Paper roads	1
Parks and reserves - repairs and maintenance	3
Rapid numbers - repairs and maintenance	1
Sealed road faults	3
Signs repairs (not stop/give way)	3
Stop/give way signs - repairs (urgent 24hr fix)	2
Streetlights out	2
Streetscape - vegetation	6
Toilets - cleaning, repairs and maintenance	2
Transport - contractor customer complaint	1
Transport general enquiries	18
Urban stormwater (manholes, grates)	2
Vegetation rural (overgrown or visibility issues)	3
Water and waste general	7
Wheelie bin - cancel/damaged/stolen	5
Wheelie bin - collection complaints	5
Wheelie bin - general enquiry	2
Wheelie bin - new/additional	10
TOTAL	114

Service contracts

Water and wastewater services operation and maintenance

The 23/01 operations and maintenance contract is running smoothly across the Oreti Community Board region. Water and wastewater services across the area have continued to operate well with what would be considered a normal number of service requests being received by Council and Downer since the previous report.

Council and Downer staff are investigating methods to carry out proactive inspections on the Winton Reservoir interior.

Winton Springford Street repair site has been reinstated. Discussions are being held between Council and Downer staff to upgrade the secondary main to build additional resilience into the Winton water network.

Internal flooding at the Winton wastewater treatment ponds has been effectively dealt to, excess water was pumped into the treatment ponds and Downer have water blasted internal drainage lines. SouthRoads have also dug a new soak hole on site to aid with relief of the water tables along Gap Road.

Mowing contract

We are now seeing a slowdown in growth due to the change in weather conditions now that we are in autumn. Grass maintenance is as per the agreed levels of service.

Gardening

The local gardener is continuing to maintain the gardens as weather permits and keeping the weed growth to a minimum.

Staff have been meeting with the community boards to review the levels of service for the mowing and gardening contracts, as part of the renewal process currently being undertaken. It is intended to release the tenders to the market in September and community boards have been encouraged to let local operators know that the contracts are being renewed.

Central Alliance roading contract

**June 2026 was notable for long periods of light winds. At no time did winds reach gales (although close, twice) and little 'stormy' weather. There were two periods of frosts, 6 – 10 (when daytime temperatures didn't rise above single figures) and 13 – 19 when highs ranged from 10 – 12°C. None of these frosts were particularly severe but did bring some icy road conditions. And there was snow down to road levels on Saturday 28 June.**

The month of June kept everyone busy. We had six bulk haulage trucks on completing the 2024/2025 gravel programme. We continued to get through the list of township street works before the end of the month, completing some gravel footpath top ups, lichen spraying, footpath edging and a footpath and kerb and channel repair.

The drainage team have been completing some of the sign night inspections, as time allows with the short daylight hours. We have also completed some minor drainage jobs. Clear Drain South is helping where and when required to unblock culverts. We and the subcontractors have been ice gritting when required.

The spray truck completed the final sealed road spray, and the swale drains that we cleaned out in Ohai and Nightcaps. We have been around and reviewed the water channel cleaning programme before we lock in any work with the programme for reseals, reducing the programme to 8540m, this reduction is due to full spraying being completed in prior months. The wooden culverts have been reviewed, and pipes have been purchased to replace the pipes that are in poor condition.

JANUARY 2025	FEBRUARY 2025	MARCH 2025	APRIL 2025	MAY 2025	JUNE 2025	JULY 2025	AUGUST 2025	SEPTEMBER 2025	OCTOBER 2025	NOVEMBER 2025	DECEMBER 2025
	17 Feb - Board meeting	17 March - Board workshop	14 April - Board meeting	Board workshop	16 June - Board meeting	Board workshop	18 August - Board meeting	Board workshop			TBC - Board meeting
								Community service award nominations close 30 September			
		District Initiative fund, Community partnership fund, Creative Communities Fund, Sport New Zealand Rural Travel fund applications close 31 March				1 July 2025 - Local Government Elections nomination period opens	1 August 2025 – Local Government Elections nomination period closes	9 September 2025 – voting Local Government elections opens Community partnership fund applications close 30 September	11 October 2025 – Local Government Elections election day		Scholarships and bursary applications close 20 December
								District Initiative fund, Community partnership fund, Creative Communities Fund, Sport New Zealand Rural Travel fund applications close 30 September			



## Project updates

ACTIVITY	NAME	CURRENT PHASE	CURRENT PROGRESS	BUDGET YTD	ACTUAL
COMMUNITY FACILITIES	Ryal Bush hall – replace roof	Delivery phase	On track	\$76,667 \$49,925 P-10577	
The reroofing is now complete with around \$25k left in the budget. The unspent budget will be carried forward into 2025/2026 and put towards community board priority works - things like concrete pavement repairs and toilet refurbishments if budget allows.					
COMMUNITY FACILITIES	Winton RSA hall - interior refurbishment	Delivery phase	Off track	\$40,000 \$0 P-11440	
In procurement. Works likely to require carry forward for completion.					
COMMUNITY FACILITIES	Winton install CCTV	Business case phase	On track	\$65,000 \$0 P-11482	
The request for proposals is being reviewed before going to market for pricing. Staff will be presenting the agreement between Southland District Council and the police to our legal advisers for review soon.					
PARKS AND RESERVES	Wallacetown recreational project	Delivery phase	On track	\$100,711 \$27,068 P-10829	
The trees have been removed, and temporary fencing has been put up. The onsite meeting with the track designer has taken place. The drainage work is completed and concept design for the track has been done and waiting for community board feedback. The physical works will be done after winter.					
PARKS AND RESERVES	Winton - Great North Road development	Pre-delivery phase	Off track	\$20,000 \$0 P-11205	
A report will go to the Oreti Community Board at their August meeting to discuss the future of this project. The project will be carried forward to the 2025/2026 financial year.					
PARKS AND RESERVES	Dipton - repair or replace bridge across ditch at reserve and level street	Pre-delivery phase	Off track	\$10,000 \$0 P-11454	
Contractors have been approached but won't commit, trying to find a contractor willing to undertake the work and give us a price.					

ACTIVITY	NAME	CURRENT PHASE	CURRENT PROGRESS	BUDGET ACTUAL YTD
STORMWATER	Limehills stormwater - cleaning of open drains.	Pre-delivery phase	Off track	\$26,641 \$986 P-10432
Due to the wet weather conditions experienced in spring, and a recent Southland District Council road works project that ran into May, we have unfortunately missed the opportunity for the work to happen this year. It will now carry over until 2025/2026. We have further funds for 2030/2031.				
STORMWATER	Winton stormwater - reticulation mains replacement	Delivery phase	On track	\$500,000 \$517,865 P-10445
Works for 2023/2024 and 2024/2025 programme are completed. This project has a yearly budget through to 2033/2034 with the stormwater consent due to be started in 2031/2032. We are developing the 2025/2026 programme currently to go to tender in two stages. Stage1 - Waterford Drive. Stage 2 - Eglington Street.				
WASTEWATER	Winton wastewater-treatment plant upgrade	Pre- delivery phase	On track	\$11,600,000 \$11,650,400 P-10486
The land purchase was completed on 6 September 2024, Council will establish the procurement process for the final design in 2025/2026, with construction likely to start at the very earliest in 2027 going through to 2031.				



## Community Leadership Report – August 25

Welcome to the Winter Season!! As we settle into the winter months, we hope everyone is staying warm and keeping well, especially as winter illnesses continue to circulate throughout our communities. Here is a quick update on what Active Southland has been doing in our Southland District communities.

### Healthy Active Learning

Active Southland continues to deliver successful Healthy Active Learning (HAL) initiatives across Southland District schools, supporting the wellbeing of tamariki through healthy eating, drinking, and quality physical activity. These practices are being embedded into everyday teaching to ensure sustainable, long-term impact.

Recognising the many demands placed on teachers, HAL provides practical strategies to integrate physical activity into classroom learning. This support helps maintain a balance between core curriculum delivery and the promotion of active, healthy lifestyles.

Last year, HAL collaborated with schools to build capability around Ki o Rahi, a traditional Māori ball game that holds deep cultural significance. Successful tournaments were held in Otautau (Western Southland) and Tokanui (Southern Southland). Building on this momentum, conversations are underway to host a similar event in Riversdale for the Northern Southland community. Ki o Rahi is more than just a sport, it's a culturally rich activity rooted in the story of the warrior Rahitūtakahina (Rahi), highlighting values such as resilience, teamwork, and peaceful conflict resolution.

Given the geographical spread and rural isolation of many Southland schools, collaboration is a key focus for the HAL team. Heron Futter, representing Healthy Active Learning, has played a pivotal role in supporting *Country Kids Connect* – a collaborative group of Year 7 and 8 students from small rural schools such as Garston, Waikaka, Waikaia, Otama, Te Tipua, and Knapdale. Many of these schools only have one or two students in these year levels, making connection and support crucial for social development and transition to secondary school.

The group recently participated in a camp that featured a wide range of activities, including shooting, orienteering, outdoor cooking, basic first aid, spotlight, and night-time BlazePod sessions. Students also shared ideas for future events, with interests including mountain biking, fishing, and additional outdoor adventures to build community and connection.



### Spaces & Places – Pool Collective

Community pools across Southland continue to meet bi-annually to collaborate on shared challenges, successes, and operational improvements. These meetings have become a vital platform for information sharing and peer support, especially for isolated facilities facing common issues such as volunteer shortages and ongoing operational pressures.

To further enhance sustainability, the Pool Collective has engaged Southern Consulting Partnership (Christchurch) to support the development of maintenance plans for community pools. The key focus areas include condition assessments, pool heating systems, and water treatment/filtration design. Pools can opt into the area's most relevant to their current needs.

Currently, 12 Southland District Council (SDC) pools have expressed interest in working as a collective to seek funding for this initiative. The preliminary stages of information gathering for funding and planning are now underway. This process will provide each pool with a clear 10-year maintenance and upgrade plan, outlining what assets require renewal, when updates will be necessary, and helping pool committees strategically plan for future funding applications and fundraising efforts. Having this forward-looking plan in place will enable more proactive, efficient, and sustainable management of these valuable community facilities

If you have any questions regarding the report, please feel free to contact me

Nga mihi nui

**Jenna Shepherd**

SOUTHLAND DISTRICT REGIONAL ACTIVATOR

p. 03 211 2150 m. 022 158 4166

[activesouthland.co.nz](mailto:info@activesouthland.co.nz)



ILT Stadium Southland, Surrey Park Rd, Invercargill

POSTAL: Active Southland, PO Box 224, Invercargill 9840

## Councillor update

Record no: R/25/7/36102  
Author: Deborah-Ann Smith-Harding, Committee advisor/customer support partner  
Approved by: Deborah-Ann Smith-Harding, Committee advisor/customer support partner

☐ Decision ☐ Recommendation ☒ Information

### Purpose of report

- 1 This report is to provide the board an overview of the matters that have been considered at Council and Finance and Assurance Committee meetings from 15 May 2025 to 25 June 2025.
- 2 To watch any of the previous Council or Finance and Assurance Committee meetings select this link: [SDC youtube](#)
- 3 An overview of the reports presented is given in the table below.
- 4 This report is also to provide an opportunity for Councillor Menzies to highlight particular matters or to update the board on any other issues that have arisen around the Council table.

28 May 2025 – Council meeting	
Report	Overview
Mayor's Taskforce for jobs – update from Great South	Southland Youth Futures team manager – Renata Gill and Mayors Taskforce for Jobs coordinator Elizabeth Wyatt presented to Council <b>on the Mayor's Taskforce for Jobs (MTFJ) 2024/2025 contract year.</b> For employers, it offers matched job seekers, access to grants and subsidies, training and pastoral support for new hires, and provision of workwear and equipment. They have connected with 212 young people and have 34 placed into fulltime employment.
SDC holiday programme update - January 2025	Jenna Shepherd and Wendy Finlay from Active Southland updated Council on the successful January holiday programme delivered on behalf of Council.
<b>WasteNet's submission</b> – proposed waste legislation	Council received and reviewed a draft submission prepared by WasteNet on the proposals to amend the Waste Minimisation Act 2008 (before the draft submission was submitted to the Ministry for the Environment).
District Initiatives Fund applications - March 2025 round	Council received and approved seven applications for the allocation of funds from the District Initiatives Fund as follows: <ul style="list-style-type: none"> <li>• Southland Oral History Project/Heritage South \$1,000</li> <li>• Shepherdess/Muster Vibrant Communities \$8,497</li> <li>• <b>Winton Men's Friendship Choir</b> \$1,500</li> <li>• Ladies Club of Winton \$1,500</li> <li>• South Coast Environment Centre \$3,000</li> </ul>

	<ul style="list-style-type: none"> <li>• Tuatapere District Promotions Inc./Central Western Archive \$1,500</li> <li>• Fiordland Trails Trust \$10,000</li> </ul>
Sport NZ Rural Travel Fund applications - March 2025 round	<p>Council received and approved 12 applications for the Sport NZ Rural Travel Fund as follows:</p> <ul style="list-style-type: none"> <li>• Central Southland College \$1,050</li> <li>• Riverton Rugby Club \$1,500</li> <li>• Mossburn School – Hockey \$1,050</li> <li>• Menzies College Netball Club \$1,500</li> <li>• Mossburn School – Netball \$1,050</li> <li>• Fiordland College \$1,050</li> <li>• Riverton Athletic Club \$800</li> <li>• Winton Football Club \$800</li> <li>• Takitimu Primary School \$800</li> <li>• Fiordland Swimming Club \$800</li> <li>• Northern Southland College \$1,250</li> <li>• Tokanui Netball Club \$450</li> </ul>
Bridge weight restriction postings 2025/2026	<p>Council complied with the Transport Act 1962 and Heavy Motor Vehicle Regulations 1974 by advertising any posting weight limit necessary for bridges on the roading network and to revoke any restrictions that no longer apply.</p> <p>The number of posted bridges inspected within the Southland district has reduced this year due to an ongoing bridge replacement programme with two posted bridges replaced since July 2024.</p>
Changes to fees and charges 2025/2026 - deliberations	<p>Council received and acknowledged the submission they received, considered the feedback received and confirmed the fees and charges for inclusion in the Annual Plan 2025/2026.</p>
Financial Report for the period ended 31 March 2025	<p>Council received a financial report for the nine months to 31 March 2025. Both income and expenditure were slightly below budgeted projections.</p>
Seaward Downs recreation reserve - potential disposal	<p>Council received the report and agreed staff are to initiate the disposal process for the property and to take the appropriate actions as required by the Crown.</p> <p>Council agreed that any potential net sale proceeds are to be transferred to the Waihopai Toetoe Community Board to be used for capital expenditure or projects on reserves, parks and open spaces.</p>
Milford Community Trust	<p>Council received this report and reappointed Rosco Gaudin and appointed Cr Sarah Greaney as a trustee of the Milford</p>

	<p>Community Trust for the remainder of this local government triennium.</p> <p>Council directed staff to advertise the remaining four trustee positions, one of the positions being the role of the independent chair.</p>
Technical staff submission on proposed changes to the emission trading scheme	<p>Council was updated by staff on the technical submission made on behalf of Council on the “Proposed changes to forestry in the New Zealand Emissions Trading Scheme”. Included in the submission was:</p> <ul style="list-style-type: none"> <li>• to delay the update to the Pinus radiata default carbon tables</li> <li>• to suggest the ETS system use regional sequestration tables for all species to better reflect the regional variation in carbon sequestration capability and not overly inflate Pinus Radiata</li> <li>• that all high wilding species are excluded from the ETS system and current high wilding species are aged out of the program</li> <li>• to prioritise research into transitional forestry and coppicing species.</li> </ul>
<b>11 June 2025 – Council Meeting</b>	
Report	Overview
Public participation	Johan Groters spoke about Great South - that he felt smaller tourism operators are not getting much value for money or benefit from the money being invested in Great South.
Local Water Done Well – Decision on Preferred Water Services Delivery Model	<p>Council received 193 submissions (and an additional seven late submissions). Ninety seven percent of respondents supported the adjusted status quo model (an in-house business unit).</p> <p>Council adopted the adjusted status quo model as Southland <b>District Council’s preferred water services delivery model to be included in the Water Services Delivery Plan.</b></p>
Management report June 2025 (information only)	<p>Cameron McIntosh updated Council on what has been happening in the following operational areas:</p> <ul style="list-style-type: none"> <li>• Government legislative agenda</li> <li>• Governance</li> <li>• Rakiura Energy project</li> <li>• Communications and engagement</li> <li>• Information services</li> <li>• Strategic planning</li> <li>• Spatial planning</li> </ul> <p>Mr. McIntosh also discussed legislation publicly released the night before the meeting.</p>
Mayor’s report	Mayor Scott took the Councillors through his report which highlighted meetings and events that he had attended. Mayor <b>Scott, Cr O’Brien and Cr Wilson</b> spoke about the onsite

	meeting they attended with the Mid Dome Trust, Cr Keast spoke about the Citizen Advice Bureau's launch of their community directory and Cr Greaney gave an update on Connected Murihiku.
Nightcaps hall, installation of new diesel tank - retrospective unbudgeted expenditure request	Council approved retrospective unbudgeted expenditure of \$3,316.56 plus GST for the transport and installation of the replacement diesel tank at the Nightcaps hall. This project is to be funded as any operational underspends in 2024/2025 with the remainder to be funded via the Nightcaps Community Centre Reserve.
Unbudgeted expenditure report - Ohai Railway Fund - March 2025 funding round	Council approved the unbudgeted expenditure of \$11,747 in Ohai Railway Fund grant allocations from the Ohai Railway Fund interest income.
<b>25 June 2025 – Council Meeting</b>	
Report	Overview
Public participation	Wendy Joy Baker addressed the meeting regarding her submission to the Local Water Done Well consultation. She also spoke about the rates increase being too high, First Edition costing too much and that volunteering needs to be recognised.
Annual Plan 2025/2026 adoption	Council agreed to adopt the Annual Plan 2025/2026 and delegated to the chief executive the authority to make the minor editorial changes that arise as part of the publication process.
Rates Resolution - Setting of Rates for the Financial Year 1 July 2025 to 30 June 2026	Council set the rates for the year commencing 1 July 2025 and ending 30 June 2026 with four instalment dates as follows: <ul style="list-style-type: none"> <li>• Instalment One – 29 August 2025</li> <li>• Instalment Two - 28 November 2025</li> <li>• Instalment Three - 27 February 2026</li> <li>• Instalment Four - 29 May 2026</li> </ul>
Transport section 17a review findings report	Council approved the implementation of the recommended <b>"Enhanced Status Quo" model with all new roading contracts</b> moving forward and that the transport team progress to the procurement phase for key road maintenance contracts based on the recommended model.
<b>25 June 2025 – Finance and Assurance Committee Meeting</b>	
Report	Overview
Finance and Assurance Committee work plan for the year ended 30 June 2025	A number of reports were moved to the next financial year to accommodate the additional reports that needed to be added to this agenda. The following reports will be now reported on in the next quarterly meeting in September: <ul style="list-style-type: none"> <li>• People and Culture update</li> <li>• Follow up on audit action points</li> </ul>



	<ul style="list-style-type: none"> <li>• Update on progress of the Environmental Services Business Plan</li> <li>• IANZ re-accreditation report</li> </ul>
B2B project update	The Committee received a progress update on the back together build - the project is on track.
Health and safety update	Staff updated the Committee on health and safety related events and activity from the last quarter.
New Zealand Transport Agency investment audit report for the period 2021/2022 to 2023/2024	As part of the New Zealand Transport Authority Waka Kotahi (NZTA) requirement, an investment audit is undertaken every three years. Staff updated the Committee on the audit findings and how staff have and will address the recommendations (four) from this audit.
New road maintenance contracts	<p>The committee recommended:</p> <ul style="list-style-type: none"> <li>• Council approve that procurement work proceed to the tender stage for the new roading alliance maintenance contract</li> <li>• that the results of the tender evaluation process be reported back to Council for consideration of awarding a contract</li> <li>• that a roading workplan is created to give them a better understanding of the road maintenance contracts.</li> </ul>
Risk management - June 2025 quarterly update	<p>The committee recommended to Council the adoption of the proposed priority strategic risk areas as follows, to become effective 1 August 2025:</p> <ul style="list-style-type: none"> <li>• Adverse event – the risk that Council is unable to appropriately respond to the consequences of a natural or human-induced event impacting the District leading to a loss of critical service continuity</li> <li>• Change – the risk that Council has inadequate adaptability to respond to a continuously changing environment impacting its ability to achieve the best outcomes for the District</li> <li>• Climate response – the risk that Council fails to appropriately adapt to, or mitigate the effects of, a changing climate leading to significant financial, economic, and social impacts</li> <li>• Cyber security – <b>the risk that Council's systems do not</b> have the resilience to protect information assets from cyber-attack and/or error</li> <li>• Decision making – the risk that suboptimal decision making by Council results in misalignment with</li> </ul>

	<p>community needs and/or expectations, or with statutory obligations</p> <ul style="list-style-type: none"> <li>• Finance – the risk that Council fails to manage its financial sustainability impacting its ability to fund essential services and projects now and, in the future,</li> <li>• Health, safety, and wellbeing – the risk that Council is unable to manage the health, safety, and wellbeing of staff, contractors, and the community where reasonably practicable to do so</li> <li>• Social licence – the risk that Council fails to maintain acceptable levels of satisfaction and social licence within the community leading to a loss of mandate to act on its behalf</li> <li>• Strategic relationships – the risk that Council fails to appropriately maintain its local, regional, and national relationships impacting its ability to achieve its objectives</li> </ul>
Annual Plan 2025/2026 recommended adoption	The committee recommended to Council the adoption of the Annual Plan 2025/2026 and endorsed and recommended that Council approve unbudgeted expenditure for the Water Services Authority – Taumata Arowai, levies of \$131,699 (excl GST) to be funded by interest earned on the water and wastewater development contributions.
Financial Report for the period ended 30 April 2025	Council received the financial report for the ten months to 31 March 2025. Both income and expenditure were slightly below budgeted projections. Also included as attachments were the most recent reports from Milford Investments and BTNZ.
Investment and Liability Management Policy review	The Committee endorsed and recommended to Council the draft Investment and Liability Management Policy.

## Recommendation

That the Oreti Community Board:

- receives the report titled “Councillor update”.**

## Attachments

There are no attachments for this report.

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## Valedictory speeches

Record no: R/25/6/26914  
Author: Michal Gray, Democracy advisor  
Approved by: Robyn Rout, Governance legal manager

☐ Decision ☐ Recommendation ☒ Information

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### Executive summary

The purpose of this report is for the:

- Oreti Community Board members who are not standing for re-election to be welcomed to make a valedictory speech
- Community Board to thank those (non-returning) members for the service they gave to the Oreti community.

### Recommendation

That the Oreti Community Board:

- a) **receives the report titled “Valedictory speeches”.**
- b) thanks Colin Smith, Dave Diack, Tracy Kennedy, Phil Dobson, Chris Herud and Katie Allan for the service they to the Oreti community.

### Attachments

There are no attachments for this report.



## Exclusion of the public: Local Government Official Information and Meetings Act 1987

### Recommendation

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

#### C8.1 Request to construct on Council owned property - Midlands Rugby Club light posts

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Request to construct on Council owned property - Midlands Rugby Club light posts	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.  Potential to affect procurement process for Rugby Club - Design Specs.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

#### C8.2 Wallacetown recreational project financial update

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Wallacetown recreational project financial update	s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.