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## Oreti Community Board OPEN MINUTES Unconfirmed

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Minutes of a meeting of Oreti Community Board held in the Winton Memorial Hall supper room, Meldrum Street, Winton on Monday, 18 August 2025 at 6:00 – 8:15 pm.

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### PRESENT

Chairperson	Katie Allan
Deputy chairperson	Philip Dobson
Members	Dave Diack
	Chris Herud
	Tracy Kennedy
	Colin Smith

### APOLOGIES

Jamie Winsloe  
Councillor Christine Menzies

### IN ATTENDANCE

Democracy advisor	Mayor Rob Scott
Community partnership leader	Michal Gray
Community leadership manager	Karen Purdue
Group manager customer and community wellbeing	Jared Cappie
Contracts and programme lead	Sam Marshall
Property Advisor	Lance Spencer
Team leader organisation policy	Sara-Jane Fitzgerald
	Chris Rout

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1 Apologies

Apologies were received from Councillor Christine Menzies and Jamie Winsloe.

Resolution

Moved Phil Dobson, seconded Colin Smith

That the Oreti Community Board accepts the apologies received from Councillor Christine Menzies and Jamie Winsloe.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Resolution

Moved Colin Smith, seconded Chairperson Allan

That the Oreti Community Board confirms the minutes of the meeting held on 16 June 2025 as a true and correct record of that meeting.

6 Public forum

There was no public forum.

REPORTS

DURING THE MEETING CHAIRPERSON ALLAN REQUESTED THAT THE REPORTS BE REORDERED AND THE MINUTES REFLECT THE ORDER THAT THE REPORTS WERE PRESENTED.

EXCLUSION OF THE PUBLIC: LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

## RESOLUTION

MOVED CHAIRPERSON ALLAN, SECONDED TRACY KENNEDY

THAT THE PUBLIC BE EXCLUDED FROM THE FOLLOWING PART(S) OF THE PROCEEDINGS OF THIS MEETING.

THE GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED WHILE THE PUBLIC IS EXCLUDED, THE REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND THE SPECIFIC GROUNDS UNDER SECTION 48(1) OF THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 FOR THE PASSING OF THIS RESOLUTION ARE AS FOLLOWS:

### C8.1 REQUEST TO CONSTRUCT ON COUNCIL OWNED PROPERTY - MIDLANDS RUGBY CLUB LIGHT POSTS

GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION
REQUEST TO CONSTRUCT ON COUNCIL OWNED PROPERTY - MIDLANDS RUGBY CLUB LIGHT POSTS	S7(2)(B)(II) - THE WITHHOLDING OF THE INFORMATION IS NECESSARY TO PROTECT INFORMATION WHERE THE MAKING AVAILABLE OF THE INFORMATION WOULD BE LIKELY UNREASONABLY TO PREJUDICE THE COMMERCIAL POSITION OF THE PERSON WHO SUPPLIED OR WHO IS THE SUBJECT OF THE INFORMATION.  POTENTIAL TO AFFECT PROCUREMENT PROCESS FOR RUGBY CLUB - DESIGN SPECS.	THAT THE PUBLIC CONDUCT OF THE WHOLE OR THE RELEVANT PART OF THE PROCEEDINGS OF THE MEETING WOULD BE LIKELY TO RESULT IN THE DISCLOSURE OF INFORMATION FOR WHICH GOOD REASON FOR WITHHOLDING EXISTS.

### C8.2 WALLACETOWN RECREATIONAL PROJECT FINANCIAL UPDATE

GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION
WALLACETOWN RECREATIONAL PROJECT FINANCIAL UPDATE	S7(2)(H) - THE WITHHOLDING OF THE INFORMATION IS NECESSARY TO ENABLE THE LOCAL AUTHORITY TO CARRY OUT, WITHOUT PREJUDICE OR DISADVANTAGE, COMMERCIAL ACTIVITIES.	THAT THE PUBLIC CONDUCT OF THE WHOLE OR THE RELEVANT PART OF THE PROCEEDINGS OF THE MEETING WOULD BE LIKELY TO RESULT IN THE DISCLOSURE OF INFORMATION FOR WHICH GOOD REASON FOR WITHHOLDING EXISTS.

## PUBLIC EXCLUDED

THE PUBLIC WERE EXCLUDED AT 6:05 PM.

RESOLUTIONS IN RELATION TO THE CONFIDENTIAL ITEMS ARE RECORDED IN THE CONFIDENTIAL MINUTES AND ARE NOT PUBLICLY AVAILABLE UNLESS RELEASED HERE.

THE MEETING RETURNED TO OPEN.

### 7.1 WALLACETOWN RECREATIONAL PROJECT UPDATE

RECORD NO: R/25/7/35156

CONTRACTS AND PROGRAMME LEAD, LANCE SPENCER PRESENTED THIS REPORT.

THE PURPOSE OF THIS REPORT IS TO PROVIDE THE ORETI COMMUNITY BOARD AN UPDATE ON THE WALLACETOWN RECREATIONAL PROJECT.

#### RESOLUTION

MOVED TRACY KENNEDY, SECONDED DAVE DIACK STAFF RECOMMENDATIONS WITH MODIFICATIONS AND NEW MOTION D), E) AND G)

THAT THE ORETI COMMUNITY BOARD:

- A) **RECEIVES THE REPORT TITLED "WALLACETOWN RECREATIONAL PROJECT UPDATE".**
- B) DETERMINES THAT THIS MATTER OR DECISION BE RECOGNISED AS NOT SIGNIFICANT IN TERMS OF SECTION 76 OF THE LOCAL GOVERNMENT ACT 2002.
- C) DETERMINES THAT IT HAS COMPLIED WITH THE DECISION-MAKING PROVISIONS OF THE LOCAL GOVERNMENT ACT 2002 TO THE EXTENT NECESSARY IN RELATION TO THIS DECISION; AND IN ACCORDANCE WITH SECTION 79 OF THE ACT DETERMINES THAT IT DOES NOT REQUIRE FURTHER INFORMATION, FURTHER ASSESSMENT OF OPTIONS OR FURTHER ANALYSIS OF COSTS AND BENEFITS OR ADVANTAGES AND DISADVANTAGES PRIOR TO MAKING A DECISION ON THIS MATTER.
- D) AGREES TO REMOVE THE BUDGET OF \$13,771 FROM THE LONG TERM PLAN P-10829 THAT WAS TO BE FUNDED FROM THE WALLACETOWN RESERVE.
- E) AGREES THAT THE FULL AMOUNT OF THE \$257,000 BETTER OFF FUNDING GRANT ALLOCATED TO WALLACETOWN BE APPROVED FOR USE AT ELLERSLIE SQUARE, WALLACETOWN AND FULLY UTILISED BY THE NEW INCOMING ORETI COMMUNITY BOARD IN ACCORDANCE WITH THE BETTER OFF FUNDING CRITERIA, ONCE (F) IS COMPLETED AND THE COSTS ARE KNOWN.
- F) AGREES TO PROCEED WITH THE PROPOSED PLAN FOR THE UPGRADE OF THE EXISTING BMX TRACK TO A JUMPS TRACK ~~JUMP TRACK UPGRADE~~ AND THE INSTALLATION OF THE PUMP TRACK ON THE EASTERN EDGE OF ELLERSLIE SQUARE RESERVE, WALLACETOWN.
- G) REQUESTS THAT STAFF INCLUDE FUTURE MAINTENANCE COSTS IN THE LONG TERM PLAN PARKS AND RESERVES BUDGETS FOR WALLACETOWN.

CARRIED

- 7.3 WINTON BUSINESS ASSOCIATION - REQUEST FOR FUNDING - WINTON OPEN DAY 2025  
RECORD NO: R/25/7/36505

COMMUNITY PARTNERSHIP LEADER, KAREN PURDUE PRESENTED THIS REPORT.

THE PURPOSE OF THIS REPORT IS FOR THE ORETI COMMUNITY BOARD TO CONSIDER A REQUEST FROM THE WINTON BUSINESS ASSOCIATION WHICH IS SEEKING SUPPORT TOWARDS THE COST OF RUNNING THE ANNUAL WINTON OPEN DAY ON SATURDAY 15 NOVEMBER 2025.

RESOLUTION

MOVED TRACY KENNEDY, SECONDED CHRIS HERUD

THAT THE ORETI COMMUNITY BOARD:

- A) **RECEIVES THE REPORT TITLED "WINTON BUSINESS ASSOCIATION - REQUEST FOR FUNDING - WINTON OPEN DAY 2025".**
- B) DETERMINES THAT THIS MATTER OR DECISION BE RECOGNISED AS NOT SIGNIFICANT IN TERMS OF SECTION 76 OF THE LOCAL GOVERNMENT ACT 2002.
- C) DETERMINES THAT IT HAS COMPLIED WITH THE DECISION-MAKING PROVISIONS OF THE LOCAL GOVERNMENT ACT 2002 TO THE EXTENT NECESSARY IN RELATION TO THIS DECISION; AND IN ACCORDANCE WITH SECTION 79 OF THE ACT DETERMINES THAT IT DOES NOT REQUIRE FURTHER INFORMATION, FURTHER ASSESSMENT OF OPTIONS OR FURTHER ANALYSIS OF COSTS AND BENEFITS OR ADVANTAGES AND DISADVANTAGES PRIOR TO MAKING A DECISION ON THIS MATTER.
- D) APPROVES THE REQUEST FOR SUPPORT FROM THE WINTON BUSINESS ASSOCIATION BY WAY OF A DONATION OF \$600 FROM THE ORETI MISCELLANEOUS GRANT BUSINESS UNIT TO ASSIST WITH THE COSTS OF RUNNING WINTON OPEN DAY ON SATURDAY 15 NOVEMBER 2025.

CARRIED

#### 7.8 COUNCILLOR UPDATE

COMMUNITY PARTNERSHIP LEADER, KAREN PURDUE PRESENTED THIS REPORT.

DURING THIS REPORT MAYOR ROB SCOTT UPDATED THE BOARD ON COUNCIL MATTERS.

RESOLUTION

MOVED DAVE DIACK, SECONDED CHRIS HERUD

THAT THE ORETI COMMUNITY BOARD:

- A) **RECEIVES THE REPORT TITLED "COUNCILLOR UPDATE".**

CARRIED

#### 7.2 ROADING BYLAW, POLICY AND POLICY PROCEDURES' REVIEW

RECORD NO: R/25/7/35878

TEAM LEADER ORGANISATIONAL POLICY, CHRIS ROUT PRESENTED THIS REPORT.

THE PURPOSE OF THIS REPORT IS TO PROVIDE INFORMATION TO THE ORETI COMMUNITY BOARD (THE BOARD) ON THE REVIEW OF THE ROADING BYLAW 2008 (REVISION 3 2024), ROADING POLICY 2008 (REVISION 1 2015) AND ROADING POLICY PROCEDURES 2008 (REVISION 1 2015); AND AN OPPORTUNITY FOR THE BOARD TO GIVE FEEDBACK ON THE ROADING DOCUMENTS WHICH WILL ASSIST STAFF TO IDENTIFY ISSUES AND PROPOSE OPTIONS FOR COUNCIL BEFORE UNDERTAKING PUBLIC CONSULTATION.

RESOLUTION

MOVED COLIN SMITH, SECONDED DAVE DIACK

THAT THE ORETI COMMUNITY BOARD:

- A) **RECEIVES THE REPORT TITLED "ROADING BYLAW, POLICY AND POLICY PROCEDURES' REVIEW".**
- B) DETERMINES THAT THIS MATTER OR DECISION BE RECOGNISED AS NOT SIGNIFICANT IN TERMS OF SECTION 76 OF THE LOCAL GOVERNMENT ACT 2002.
- C) DETERMINES THAT IT HAS COMPLIED WITH THE DECISION-MAKING PROVISIONS OF THE LOCAL GOVERNMENT ACT 2002 TO THE EXTENT NECESSARY IN RELATION TO THIS DECISION; AND IN ACCORDANCE WITH SECTION 79 OF THE ACT DETERMINES THAT IT DOES NOT REQUIRE FURTHER INFORMATION, FURTHER ASSESSMENT OF OPTIONS OR FURTHER ANALYSIS OF COSTS AND BENEFITS OR ADVANTAGES AND DISADVANTAGES PRIOR TO MAKING A DECISION ON THIS MATTER.
- D) PROVIDES FEEDBACK FOR THE REVIEW OF THE ROADING BYLAW 2008 (REVISION 3 2024), ROADING POLICY 2008 (REVISION 1 2015) AND ROADING POLICY PROCEDURES 2008 (REVISION 1 2015).

CARRIED

#### 7.4 CHAIRPERSON'S REPORT

RECORD NO: R/25/8/37860

CHAIRPERSON ALLAN TOOK THE BOARD THROUGH HER REPORT. CHAIRPERSON ALLAN ADDED TO HER REPORT:

- THAT STAFF WILL PRESENT THE EXPECTED UNBUDGETED EXPENDITURE REPORT WHICH WAS SCHEDULED FOR TODAY REGARDING THE TREE REMOVAL IN WALLACETOWN CLOSER TO DELIVERY TIME, IN THE INTEREST OF PROVIDING AS ACCURATE AS POSSIBLE ESTIMATES DUE TO FLUCTUATING TIMBER PRICES.
- THAT SHE HAS REQUESTED THE DELIVERY OF GRAVEL FOR THE LIMEHILLS RECREATION RESERVE AND THAT STAFF WILL PRESENT AN UNBUDGETED EXPENDITURE REPORT IN DUE COURSE.

DURING THIS REPORT COMMUNITY LEADERSHIP MANAGER, JARED CAPPIE UPDATED THE BOARD ON THE CCTV CAMERA'S PROJECT.

COLIN SMITH UPDATED THE BOARD ON THE PROGRESS TOWARDS ESTABLISHING A BROWNS HALL COMMITTEE AND PHIL DOBSON UPDATED THE BOARD ON MAINTENANCE AT THE WINTON WATER FILL STATION.

RESOLUTION

MOVED CHAIRPERSON ALLAN, SECONDED COLIN SMITH

THAT THE ORETI COMMUNITY BOARD:

- A) **RECEIVES THE REPORT TITLED "CHAIRPERSON'S REPORT".**
- B) REQUEST AN UNBUDGETED EXPENDITURE REPORT BY SEPTEMBER TO MOVE PROJECT P11122 FROM 27/28 TO 25/26 AND CHANGING THE BUDGET FROM \$21,141 TO \$35,000 FUNDED BY LOAN AND CHANGE THE SCOPE FROM **'REPLACE RANCH-SLIDER & CLADDING' TO 'REPLACE RANCH-SLIDE & DOOR, PAINT CLADDING, INSTALL GUARD RAIL' DETAILED AS FOLLOWS, ON THE NORTH SIDE (BACK OF THE BUILDING:**
- REPLACE RANCH-SLIDER (LIKE FOR LIKE OR ONE FIXED PANEL NEXT TO DOOR, WHITE DOUBLE GLAZED)
  - REPLACE NEXT TO RANCH-SLIDE (WHITE ALLOY)
  - REPAIR AND RE-PAINT WEATHERBOARD IN SAME COLOUR WITH UV STABLE PAINT
  - INSTALL GUARD RAIL WITH MIDDLE BAR ALONG STEPS/PLATFORM/RAMP (GREEN LIKE FRONT OF CENTRE).
  - NOTES THAT THE WORK BE COMPLETED BEFORE APRIL 2026, THE RUGBY CLUBS 100TH ANNIVERSARY.
- C) CHANGES THE BUDGET FOR PROJECT FPARK001 DIPTON BRIDGE REPAIR FROM \$10,000 TO \$2,000 AND CHANGES THE PROJECT SCOPE TO DIPTON BRIDGE REMOVAL.

CARRIED

## 7.5 LIMEHILLS COMMUNITY CENTRE ROOF - UNBUDGETED EXPENDITURE REQUEST

RECORD NO: R/25/7/34326

CONTRACTS AND PROGRAMME LEAD, LANCE SPENCER PRESENTED THIS REPORT.

THE PURPOSE OF THIS REPORT IS TO SEEK APPROVAL FOR UNBUDGETED EXPENDITURE FOR THE REPLACEMENT OF THE ROOF NAILS.

RESOLUTION

MOVED COLIN SMITH, SECONDED CHAIRPERSON ALLAN

THAT THE ORETI COMMUNITY BOARD:

- A) **RECEIVES THE REPORT TITLED "LIMEHILLS COMMUNITY CENTRE ROOF - UNBUDGETED EXPENDITURE REQUEST".**

- B) DETERMINES THAT THIS MATTER OR DECISION BE RECOGNISED AS NOT SIGNIFICANT IN TERMS OF SECTION 76 OF THE LOCAL GOVERNMENT ACT 2002.
- C) DETERMINES THAT IT HAS COMPLIED WITH THE DECISION-MAKING PROVISIONS OF THE LOCAL GOVERNMENT ACT 2002 TO THE EXTENT NECESSARY IN RELATION TO THIS DECISION; AND IN ACCORDANCE WITH SECTION 79 OF THE ACT DETERMINES THAT IT DOES NOT REQUIRE FURTHER INFORMATION, FURTHER ASSESSMENT OF OPTIONS OR FURTHER ANALYSIS OF COSTS AND BENEFITS OR ADVANTAGES AND DISADVANTAGES PRIOR TO MAKING A DECISION ON THIS MATTER.
- D) ~~AGREES TO APPROVE UNBUDGETED EXPENDITURE OF UP TO \$5,500 FOR THE COST INCREASES ASSOCIATED WITH THE ROOF NAIL REPLACEMENT AT THE LIMEHILLS COMMUNITY CENTRE TO BE FUNDED FROM OPERATIONAL UNDERSPEND AT THE END OF THE 2025/2026 FINANCIAL YEAR AND THE REMAINDER FROM THE LIMEHILLS COMMUNITY CENTRE RESERVE OR~~
- E) AGREES TO APPROVE UNBUDGETED EXPENDITURE OF UP TO \$5,500 FOR THE COST INCREASES ASSOCIATED WITH THE ROOF NAIL REPLACEMENT AT THE LIMEHILLS COMMUNITY CENTRE TO BE FUNDED FROM THE INTEREST FROM THE LIMEHILLS GENERAL RESERVE.

CARRIED

#### 7.6 Winton Great North road update

Record No: R/25/7/36194

Contracts and programme lead, Lance Spencer presented this report.

The purpose of this report is to provide the Oreti Community Board with an update on the Winton Great North Road project.

Resolution

Moved Phil Dobson, seconded Chris Herud

That the Oreti Community Board:

- a) **receives the report titled “Winton Great North road update”.**

Carried

#### 7.7 Community board reporting

Record No: R/25/7/36430

Community partnership leader, Karen Purdue presented this report.



Resolution

Moved Phil Dobson, seconded Dave Diack

That the Oreti Community Board:

a) **receives the report titled “Community board reporting”.**

Carried

7.9 Valedictory speeches

The purpose of this report is to provide an opportunity for members who are not standing for re-election to be welcomed to make a valedictory speech and to thank those members for the service they gave to the Oreti Community.

The meeting concluded at 8:15 pm

Confirmed as a true and correct record of a meeting  
of the Oreti Community Board held on 18 August  
2025.

DATE:.....

CHAIRPERSON:.....