



Stewart Island/Rakiura Community Board

OPEN MINUTES

Unconfirmed

Minutes of a meeting of Stewart Island/Rakiura Community Board held in the Stewart Island Pavilion, Ayr St, Oban on Thursday, 14 August 2025 at 9.45am – 12.25pm.

PRESENT

Chairperson	Aaron Conner
Deputy chairperson	Aaron Joy
Members	Mike Douglass
	Daniel Meads
	Cr Jon Spraggon

APOLOGIES

Rakiura Herzhoff
Andrea Young

IN ATTENDANCE

Mayor	Rob Scott
Committee advisor	Kirsten Hicks
Community partnership leader	Karen Purdue
GM Customer and community wellbeing	Sam Marshall
Manager, community facilities	Mark Day
Team leader, monitoring and compliance	Dave Blanks

1 Apologies

Apologies for non-attendance were received from Rakiura Herzhoff and Andrea Young

Resolution

Moved Daniel Meads, seconded Mike Douglass and resolved:

That the Stewart Island/Rakiura Community Board accepts the apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Extraordinary/urgent items

There is a late item for the agenda which is the Ulva Island wharf recommendation

This item was not available for inclusion in the agenda when it was compiled due to technical information not finalised by that time.

It is important that the board considers and recommends this item, in order that it meets the deadline for the Council meeting to be held 27 August 2025.

Resolution

Moved Chairperson Aaron Conner, seconded Deputy Chairperson Aaron Joy and resolved:

that pursuant to section 46(a) of the Local Government Official Information and Meetings Act 1987 that the Stewart Island/Rakiura Community Board agrees to consider the late item being the Ulva Island wharf recommendation

5 Confirmation of minutes

Resolution

Moved Cr Jon Spraggon, seconded Mike Douglass and resolved

That the Stewart Island/Rakiura Community Board confirms the minutes of the meeting held on 12 June 2025 as a true and correct record of that meeting.

6 Public participation

There was no public participation

REPORTS

7.1 COMMUNITY UPDATE

RECORD NO: R/25/7/35873

EMMA SIMPSON-BOYCE, ABIGAIL LOVETT, ULVA GOODWILLIE AND PETER INDER, REPRESENTING SIRCET (STEWART ISLAND RAKIURA COMMUNITY AND ENVIRONMENT TRUST), ADDRESSED THE BOARD ON THE FOLLOWING TOPICS:

- **MILL CREEK PROJECT** – MILL CREEK IS CLOSE TO THE MAIN RESIDENTIAL AND COMMERCIAL AREA AT HALFMOON BAY. DESPITE THE EFFECT OF HUMAN ACTIVITIES, IT STILL MAINTAINS A LEVEL OF DIVERSE WILDLIFE. SIRCET HAVE THE SKILLS TO IMPROVE THIS AREA. TOGETHER WITH INVOLVEMENT FROM THE SCHOOL, DEPARTMENT OF CONSERVATION AND THE WIDER COMMUNITY THEY WOULD LIKE TO ENHANCE AND IMPROVE THIS AREA. THEY ENVISAGE A PROGRAMME OF TRAPLINES FOR PREDATOR CONTROL AND THE PLANTING OF NATIVE TREES AND GRASSES WHICH THEY BELIEVE WILL IMPROVE RESIDENT BIRDLIFE AND OTHER BENEFICIAL CREATURES. THEY ARE HOPING THAT THE WHITEBAIT AND KINGFISHES WOULD FLOURISH IN AN IMPROVED ENVIRONMENT, AND EXPECT THAT THE TRADITIONAL WHITE BAIT SITE WOULD CONTINUE TO BE AVAILABLE TO THE PUBLIC.
THEY WILL UNDERTAKE AN INDEPTH STUDY OF THE CONDITION OF THE CURRENT SITE, AND CONSIDER WHETHER SOME SIGNS OF PREVIOUS SETTLEMENT SHOULD BE REMOVED OR REMAIN AS ARTEFACTS. THE AREA UNDER CONSIDERATION WOULD GO UPSTREAM AS FAR THE WATERFALLS. SIRCET WOULD ENGAGE WITH NEIGHBOURING LAND OWNERS IN THIS PROJECT. THEY WERE INFORMED THAT BOTH BRIDGES ARE DUE FOR REPLACEMENT.
- **TRAILL PARK LEASE** – SIRCET CURRENTLY HOLD A LEASE TO OCCUPY THE SMALL ROOM AT THE TRAILL PARK PAVILION, AND THE NATIVE PLANT NURSERY. THEY STATED THAT THEY WOULD BE AGREEABLE TO RELINQUISHING THE ROOM IF PERMISSION WAS GIVEN FOR THEM TO INSTALL AN ONSITE STORAGE FACILITY E.G. A SHIPPING CONTAINER.

BRITT MATTHIAS (DEPARTMENT OF CONSERVATION) UPDATED THE BOARD ON THE FOLLOWING TOPICS:

- **PREDATOR CONTROL** HAS BEEN UNDERTAKEN ON THE 43K HECTARE BLOCK. THIS INVOLVES A FOUR MONTH CAUTION PERIOD. THE BAIT REQUIRES 200MM OF RAIN TO BREAK DOWN. 300 CAMERAS ARE IN PLACE ON 3000 HECTARES IN THE DOUGHBOY, TIN RANGE, EAST RUGGEDY AND KILBRIDE AREAS. SIX FERAL CATS HAVE BEEN REMOVED.
- **ULVA ISLAND** – IT HAS NOW BEEN SIX MONTHS SINCE THE START OF THE RECENT RAT INCURSION. 12 RATS HAVE BEEN CAUGHT AND ARE BEING DNA TESTED TO DISCOVER ORIGINS.
- **MARINE SAMPLING** – THE LAST ROUND OF SAMPLING HAS JUST BEEN UNDERTAKEN, FOLLOWING THE USE OF BRODIFACOUIN IN 2023
- **WEED CONTROL** (FOCUSSING ON MARRAM GRASS) IS ONGOING
- **PORT WILLIAM** – AN ARBORIST HAS BEEN WORKING IN THIS AREA
- **LITTLE RIVER BRIDGE** – HAS SUFFERED A WASHOUT. NEED TO WORK ON A MORE PERMANENT SOLUTION
- **HUNTING BLOCK BOOKINGS** – THE NEW SYSTEM WILL BE UPDATED SO PEOPLE CAN PAY ONLINE

- DOC SIGNAGE – THE BOARD EXPRESSED THEIR CONCERN THAT SIGNS ARE POPPING UP IN HALFMOON BAY, WITHOUT PERMISSION. IN PARTICULAR, THEY ARE UNHAPPY WITH ONE ATTACHED TO THE WAR MEMORIAL. BRITT WILL FOLLOW UP.

DAVID HANSFORD – ZERO INVASIVE PESTS (ZIP) GAVE THE BOARD HIS VIEWS ON THE NEED TO PLAN TO STIMULATE A MORE PROFITABLE FUTURE FOR STEWART ISLAND/RAKIURA. HE SUGGESTED THAT ONCE RAKIURA BECOMES PREDATOR FREE, THE FOCUS AND NEEDS OF THE COMMUNITY WILL CHANGE.

IT WAS NOTED THAT MUCH OF THIS WORK LIES WITHIN THE SCOPE OF THE SPATIAL PLANNING CURRENTLY BEING UNDERTAKEN.

RESOLUTION

MOVED DEPUTY CHAIRPERSON AARON JOY, SECONDED MIKE DOUGLASS AND RESOLVED THAT THE STEWART ISLAND/RAKIURA COMMUNITY BOARD:

- A) ACKNOWLEDGES THE ATTENDANCE OF REPRESENTATIVES FROM COMMUNITY AGENCIES AT THE MEETING.

7.2 ROADING BYLAW, POLICY AND POLICY PROCEDURES' REVIEW

RECORD NO: R/25/7/35879

KAREN PURDUE (COMMUNITY PARTNERSHIP LEADER) WAS IN ATTENDANCE FOR THIS REPORT

THE BOARD NOTED THE ROADING BYLAW 2008 REVISION 3 2024, ROADING POLICY 2008 REVISION 1 2015 AND ROADING POLICY PROCEDURES 2008 REVISION 1 2015 (COLLECTIVELY REFERRED TO AS THE ROADING DOCUMENTS) ARE CURRENTLY DUE FOR REVIEW.

RESOLUTION

MOVED DEPUTY CHAIRPERSON AARON JOY, SECONDED MIKE DOUGLASS RECOMMENDATIONS A) TO D), WITH A NEW E) (AS INDICATED), AND RESOLVED

THAT THE STEWART ISLAND/RAKIURA COMMUNITY BOARD:

- A) RECEIVES THE REPORT **TITLED “ROADING BYLAW, POLICY AND POLICY PROCEDURES' REVIEW”**.
- B) DETERMINES THAT THIS MATTER OR DECISION BE RECOGNISED AS NOT SIGNIFICANT IN TERMS OF SECTION 76 OF THE LOCAL GOVERNMENT ACT 2002.
- C) DETERMINES THAT IT HAS COMPLIED WITH THE DECISION-MAKING PROVISIONS OF THE LOCAL GOVERNMENT ACT 2002 TO THE EXTENT NECESSARY IN RELATION TO THIS DECISION; AND IN ACCORDANCE WITH SECTION 79 OF THE ACT DETERMINES THAT IT DOES NOT REQUIRE FURTHER INFORMATION, FURTHER ASSESSMENT OF OPTIONS OR FURTHER ANALYSIS OF COSTS AND BENEFITS OR ADVANTAGES AND DISADVANTAGES PRIOR TO MAKING A DECISION ON THIS MATTER.

- D) PROVIDES FEEDBACK FOR THE REVIEW OF THE ROADING BYLAW 2008 (REVISION 3 2024), ROADING POLICY 2008 (REVISION 1 2015) AND ROADING POLICY PROCEDURES 2008 (REVISION 1 2015).
- E) ADVISES ISSUES OF PARTICULAR INTEREST INCLUDE THE TEMPORARY ONE WAY STREET TRIAL, THE BOAT PARKING REVIEW, PARKING RESTRICTIONS, EXISTING CHANGES UNDER THE PREVIOUS BYLAW REVIEW, TEMPORARY YELLOW LINES AT WATERCRESS BOAT RAMP AND GOLDEN BAY WHARF, COMPLIANCE AND CLARIFICATION OF PARKING RESTRICTIONS ON ROADING RESERVE.

7.3 SIESA POWERNET MONTHLY REPORT

RECORD NO: R/25/7/34114

KAREN PURDUE (COMMUNITY PARTNERSHIP LEADER) WAS IN ATTENDANCE FOR THIS REPORT.

THE BOARD NOTED THAT ALTHOUGH THERE HAS BEEN A STAFF CHANGE WITH JOHNNY RABBITT RESIGNING, STAFFING IS A MATTER FOR THE CONTRACTOR.

RESOLUTION

MOVED DEPUTY CHAIRPERSON AARON JOY, SECONDED MIKE DOUGLASS AND RESOLVED THAT THE STEWART ISLAND/RAKIURA COMMUNITY BOARD:

- A) RECEIVES THE REPORT **TITLED “SIESA POWERNET MONTHLY REPORT”.**

7.4 COMMUNITY BOARD REPORTING

RECORD NO: R/25/7/36512

KAREN PURDUE (COMMUNITY PARTNERSHIP LEADER) WAS IN ATTENDANCE FOR THIS REPORT.

MATTER DRAWN TO THE ATTENTION OF THE BOARD INCLUDED:

- RAKIURA ENERGY
- VISITOR LEVY GRANT FOR THE GOLDEN BAY WALKWAY (APPROVED IN PRINCIPAL BUT AWAITING FINANCIAL BREAKDOWN). WORK ALSO IS DEPENDENT ON THE ROAD RESEAL.
- INTERPRETATION PANELS – ALSO A VISITOR LEVY PROJECT. WORK IS UNDERWAY, AND THE DRAFTS WILL COME TO THE BOARD.
- GOLDEN BAY WHARF VISITOR LEVY SIGNAGE – THIS CAN BE REMOVED.
- ACTIVE SOUTHLAND – THE POOL COLLECTIVE WOULD BE BENEFICIAL TO THE MANAGERS OF THE SCHOOL POOL. THE PUMP TRACK WILL NOT COME TO STEWART ISLAND BUT THERE WAS A PLAN TO HAVE THE CHILDREN VISIT IT ON THE MAINLAND
- THE GOLDEN BAY MASTERPLAN HAS BEEN SIGNED OFF BY IWI AND WILL COME BACK TO THE BOARD.

- THE BUTTERFIELD BEACH WALKING TRACK PROJECT HAS JUST RESTARTED.

RESOLUTION

MOVED MIKE DOUGLASS, SECONDED DEPUTY CHAIRPERSON AARON JOY AND
RESOLVED:

THAT THE STEWART ISLAND/RAKIURA COMMUNITY BOARD:

- A) RECEIVES THE REPORT **TITLED "COMMUNITY BOARD REPORTING" DATED 31 JULY 2025.**

7.5 COUNCILLOR UPDATE

RECORD NO: R/25/7/36103

COUNCILLOR JON SPRAGGON PRESENTED THIS REPORT.
A DISCUSSION TOOK PLACE REGARDING THE ROLE OF GREAT SOUTH AND IT WAS
SUGGESTED MARK FROOD BE INVITED TO AN UPCOMING WORKSHOP.

RESOLUTION

MOVED CR JON SPRAGGON, SECONDED DANIEL MEADS AND RESOLVED:

THAT THE STEWART ISLAND/RAKIURA COMMUNITY BOARD:

- A) RECEIVES THE **REPORT TITLED "COUNCILLOR UPDATE".**

7.6 CHAIRPERSON'S REPORT

RECORD NO: R/25/7/35865

CHAIRPERSON AARON CONNER DISCUSSED THE FOLLOWING MATTERS WITH THE BOARD:

- ENERGY – THERE HAS BEEN A LOT OF WORK GOING ON IN THE BACKGROUND, AND MORE INFORMATION WILL BE PUBLICLY RELEASED SHORTLY.
- PREDATOR FREE RAKIURA (PRF) UPDATE – ZERO INVASIVE PESTS (ZIP) ARE INTERESTED IN HAVING INPUT INTO THE SPATIAL PLAN.
- TRAILL PARK LEASE – CURRENT LEASEHOLDERS SIRCET (STEWART ISLAND RAKIURA COMMUNITY AND ENVIRONMENT TRUST) ARE AGREEABLE TO RELINQUISHING THE STOREROOM WHICH IS CURRENTLY PART OF THEIR LEASE. THE LEASE RUNS FOR TWO YEARS FROM OCTOBER 2024. THEY WOULD LIKE TO INSTALL A STORAGE CONTAINER (POSSIBLY A SHIPPING CONTAINER?). IT WAS SUGGESTED THAT THIS COULD BE LOCATED BETWEEN THE WATER TANK AND THE NATIVE PLANT NURSERY. THE BOARD WOULD LIKE THE CURRENT LEASE RATE OF \$521.74 (+GST) PA TO CONTINUE, AND THAT THE LEASE PERIOD REMAIN AT TWO YEARS.
- FULTON HOGAN CONTRACTS – ALL CONTRACTS WILL GO TO MARKET SEPTEMBER, BE AWARDED IN DECEMBER AND EFFECTIVE JULY 2026.
- SIGNAGE ENFORCEMENT – THE REMINDER WAS GIVEN THAT IF ANYONE HAD ISSUES, THE BEST RESPONSE IS TO TAKE PHOTOS AND ATTACH THEM TO A REQUEST FOR SERVICE (RFS).

- RUBBISH BAG VOUCHERS – THERE HAS BEEN A LOT OF DISCUSSION IN THE COMMUNITY ABOUT THE EXPIRY DATES ON THESE. ALSO THERE HAS BEEN NO FOLLOW UP TO THE PROPOSED CURB-SIDE BIN REPLACEMENT
- NEXT MEETING – MEMBERS WERE ADVISED THAT THE NEXT MEETING (11 SEPTEMBER) WOULD BE AT THE RAKIURA MUSEUM TE PUKA O TE WAKA, COMMENCING AT 9.45AM

RESOLUTION

MOVED CHAIRPERSON AARON CONNER, SECONDED CR JON SPRAGGON AND RESOLVED THAT THE STEWART ISLAND/RAKIURA COMMUNITY BOARD:

- A) RECEIVES THE REPORT **TITLED “CHAIRPERSON'S REPORT”**.

Mayor Rob Scott took the opportunity to thank members of the board for their hard work and dedication over the triennium.

At 11.45am the board moved into public exclusion, to consider late item CA1 Ulva Island wharf recommendation.

The meeting concluded at 12.25pm

CONFIRMED AS A TRUE AND CORRECT RECORD OF A MEETING OF THE STEWART ISLAND/RAKIURA COMMUNITY BOARD HELD ON THURSDAY 12 AUGUST 2025.

DATE:.....

CHAIRPERSON:.....