



Executive Committee

OPEN MINUTES

Minutes of a meeting of Executive Committee held in the Office of the Mayor, Southland District Council, Level 1, 15 Forth Street, Invercargill on Friday, 19 September 2025 at 2.05pm. (2.05pm – (PE 2.06pm – 3.14pm) reconvened – Wednesday 24 September 2025 (8.03am – 9.31am, 3.30pm – 4.09pm)

PRESENT – Friday 19 September 2025

Chairperson Rob Scott
Councillors Christine Menzies
Mr Bruce Robertson (Chair – Finance and Assurance Committee) via video link

IN ATTENDANCE

Committee Advisor - Fiona Dunlop (up to when the public were excluded and then when the Committee voted on recommendations)
GM People and Culture – Jo Davidson (only when the Committee sought advice)

PRESENT – Wednesday 24 September 2025

Chairperson Rob Scott
Councillors Christine Menzies
Mr Bruce Robertson (Chair – Finance and Assurance Committee) via video link

IN ATTENDANCE

Committee Advisor - Fiona Dunlop (up to when the public were excluded and then when the Committee voted on recommendations)
GM People and Culture – Jo Davidson (only when the Committee sought advice)

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Resolution

Moved Chairperson Scott, seconded Deputy Mayor Menzies **and resolved:**

That the Executive Committee confirms the minutes of the meeting held on 15 July 2025 as a true and correct record of that meeting.

6 Public participation

There was no public participation.

Public excluded

Exclusion of the public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Chairperson Scott, seconded Deputy Mayor Menzies **and resolved:**

That the public be excluded from the following part(s) of the proceedings of this meeting.

C7.1 Chief Executive - Performance and Remuneration review process

C7.2 Chief Executive - Draft Key Performance Indicators 2025/2026

C7.3 Chief Executive review process - draft guidelines

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Chief Executive - Performance and Remuneration review process	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. s7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied. s7(2)(i) - the withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Chief Executive - Draft Key Performance Indicators 2025/2026	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. s7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

	interest that such information should continue to be supplied. s7(2)(i) - the withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	
Chief Executive review process - draft guidelines	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. s7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied. s7(2)(i) - the withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

The public were excluded at 2.06pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

(Committee Advisor – Fiona Dunlop left the meeting at 2.06pm.)

(Committee Advisor – Fiona Dunlop returned to the meeting 2.35pm and left at 2.37pm.)

(GM People and Culture – Jo Davidson joined the meeting at 3.06pm and left at 3.12pm.)

Committee Advisor – Fiona Dunlop returned to the meeting at 3.12pm.)

The meeting adjourned at 3.14pm to reconvene on Wednesday 24 September 2025.

Wednesday 24 September 2025

Present

Chairperson Rob Scott
Councillors Christine Menzies
 Mr Bruce Robertson (Chair – Finance and Assurance Committee) via video link

The meeting reconvened at 8.03am.

(Committee Advisor – Fiona Dunlop left the meeting at 8.04am.)

(Chief Executive – Cameron McIntosh joined the meeting at 8.04am.)

(Mr Bruce Robertson left the meeting at 8.30am.)

The meeting adjourned at 9.31am.

The meeting reconvened at 3.30pm with Mayor Scott and Councillor Menzies (via video link) present.

(Committee Advisor – Fiona Dunlop was present when the meeting reconvened and then left at 3.31pm.)

(RDC Group director – Doug Craig joined the meeting via video link at 3.30pm and left the meeting at 3.58pm.)

(Committee Advisor – Fiona Dunlop returned to the meeting at 3.59pm.)

(GM People and Culture – Jo Davidson joined the meeting at 3.59pm.)

The meeting concluded at 4.09pm on
Wednesday 24 September 2025.

CONFIRMED AS A TRUE AND CORRECT RECORD OF A
MEETING OF THE EXECUTIVE COMMITTEE HELD ON
FRIDAY 19 SEPTEMBER 2025.

DATE:.....

CHAIRPERSON:.....

CHIEF EXECUTIVE:.....