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## Wallace Takitimu Community Board

### OPEN MINUTES

(UNCONFIRMED)

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Minutes of a meeting of Wallace Takitimu Community Board held in the Southland District Council Otautau Office, 176 Main Street, Otautau on 25 September 2025 at 4:30 pm. (4.30pm – 5.08pm)

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#### PRESENT

<b>Chairperson</b>	Tony Philpott
<b>Deputy chairperson</b>	Colin Lawry
<b>Members</b>	Edwin Mabonga
	Bridget Mason
	Gretchen Wilson
	Lester Wilson
	Councillor Jaspreet Boparai

#### APOLOGIES

#### IN ATTENDANCE

<b>Committee advisor</b>	Rachael Poole
<b>Community partnership leader</b>	Kelly Tagg

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**1 Apologies**

There were no apologies.

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of interest**

There were no conflicts of interest declared.

**4 Extraordinary/urgent items**

Chair Philpott advised that there was a late item for the agenda which is Otautau Camping Ground project update.

The reason why the item was not with the agenda when it was compiled was that some of the financial information was still being finalised.

The reason why the item cannot wait until a subsequent meeting is that part of the contract is commencement of stage one of the project as soon as possible so that this stage is completed prior to Christmas.

Moved Chair Philpott, seconded Lester Wilson and: **resolved:**

**That the Wallace Takitimu Community Board pursuant to section 46A of the Local Government Information and Meetings Act 1987, considers the late item Otautau Camping Ground update.**

**5 Confirmation of minutes**

**Resolution**

Moved Cr Boparai, seconded Deputy Chair Lawry **and resolved:**

**That the Wallace Takitimu Community Board confirms the minutes of the meeting held on 7 August 2025 as a true and correct record of that meeting.**

**6 Public participation**

There was no public participation.

**Public excluded**

**Exclusion of the public: Local Government Official Information and Meetings Act 1987**

**Resolution**

Moved Gretchen Wilson, seconded Lester Wilson **and resolved:**

**That the public be excluded from the following part(s) of the proceedings of this meeting.**

**C7.1 Otautau Camping Ground project update**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Otautau Camping Ground project update	s7(2)(i) - the withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

The public were excluded at 4.31pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 5.08pm.

Confirmed as a true and correct record of a meeting of the Wallace Takitimu Community Board held on 25 September 2025.

**DATE:**

**CHAIRPERSON:**