



Minutes

Emergency Oreti Community Board

Wednesday, 29 October 2025, 3pm.
Winton Memorial Hall, Meldrum Street, Winton

PRESENT

Chairperson	Margie Ruddenklau
Deputy chairperson	Blair Irwin
Members	Sue Allison
	Alexis Halder
	Ross Thomson
	Steve Turton
	Jamie Winsloe
	Councillor Brian Somerville

IN ATTENDANCE

Mayor Rob Scott	
Councillor Phil Dobson	
Councillor Christine Menzies	
Chief executive	Cameron McIntosh
GM strategy and partnerships	Vibhuti Chopra
Committee advisor	Fiona Dunlop
Community partnership leader	Karen Purdue

1 Welcome and apologies

Chief executive Cameron McIntosh opened the meeting and welcomed all present. Mayor Scott extended a welcome and congratulated the new board.

There were no apologies.

2 Declarations

Record No: R/25/10/51953

Mayor Rob Scott invited each of the board members forward to make their declaration which was then signed by him.

I, Susan Jayne Allison, Alexis Leigh Halder, Blair Jonathan Irwin, Margaret Isobel Ruddenklau, Ross Gunn Thomson, Stephen James Turton, Jamie Robert Winsloe and Brian Robert Somerville declare that I will faithfully and impartially, and according to the best of my skill and judgment, execute and perform, in the best interests of Ōreti Community, the powers, authorities, and duties vested in, or imposed upon me as a member of the Ōreti Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

3 Explanation of legislation that affects elected members

Record No: R/25/10/51945

Report presented by chief executive, Cameron McIntosh

The purpose of the report was to provide the community board members with a general explanation of key legislation relevant to their roles. The explanation is a requirement of the Local Government Act 2002.

Resolved

Moved Alexis Halder, seconded Margie Ruddenklau

That the Ōreti Community Board:

- a) notes the information provided by the chief executive.

Carried

4 Leave of absence

There were requests for leave of absence as follows:

- Blair Irwin – 31 October 2025 to 23 November 2025
- Jamie Winsloe – 30 October 2025 to 3 November 2025
- Ross Thomson – 6 November 2025 to 12 November 2025

Resolved

Moved Sue Allison, seconded Steve Turton

That the Ōreti Community Board approve the leave of absence requests.

Carried

5 Conflict of interest

There were no conflicts of interest declared.

6 Electing chairperson and deputy chairperson

Record No: R/25/10/51969

Report presented by GM strategy and partnerships – Vibhuti Chopra and democracy advisor Michal Gray.

The purpose of the report was for the community board to decide on the process it would use to elect its chairperson and deputy chairperson. The board would then use that process to undertake the election of chair and deputy chair.

Chief executive – Cameron McIntosh undertook the process to elect the chair and deputy chair.

The voting for the chair and deputy chair is prescribed in the Local Government Act 2002 and systems A and B were explained to the Board.

Resolved

Moved Margie Ruddenklau, seconded Ross Thomson

That the Ōreti Community Board:

- a) notes the information contained in the report.
- b) resolves that it will use **System A** to elect a chairperson or deputy chairperson.

Carried

When voting for a chair or deputy chair and there is a tie in the number of votes each nominee receives, there is the option to determine the outcome of the vote by either a toss of a coin or drawing the name from a hat.

Resolved

Moved Cr Somerville, seconded Steve Turton

That the Ōreti Community Board:

- a) agrees that in the event of a tie, the selection will be by way of **a toss of a coin**.

Carried

Nominations were called for the chair of the board.

Blair Irwin and Margie Ruddenklau were nominated.

There were four votes for Blair Irwin and four votes for Margie Ruddenklau.

As the votes were tied, a coin was tossed and Margie Ruddenklau was declared successful.

Nominations were called for deputy chair of the board. Blair Irwin was the only nomination.

Resolved

Moved Sue Allison, seconded Jamie Winsloe

That the Ōreti Community Board:

- a) elects Margie Ruddenklau to be the chairperson and Blair Irwin to be the deputy chairperson of the Oreti Community Board

Carried

Margie Ruddenklau assumed the chair.

7 Standing Orders and Code of Conduct

Record No: R/25/10/51965

Report presented by GM strategy and partnerships – Vibhuti Chopra and democracy advisor Michal Gray.

This purpose of the report was to present the code of conduct and revised standing orders to the Ōreti Community Board for its consideration and adoption.

Resolved

Moved Deputy chairperson Irwin, seconded Alexis Halder

That the Ōreti Community Board:

- a) notes the information contained in the report.
- b) notes that the matter or decision in this report is assessed as being administrative based on Southland District Council's Significance and Engagement Policy.
- c) notes proposed updates to the Ōreti Community Board's standing orders to allow members attending a meeting virtually to count towards the quorum, and to rename 'public forum' as 'public participation'.
- d) adopts the standing orders included with this report as Attachment A of the officer's report.
- e) adopts the Code of Conduct included with this report as Attachment B of the officer's report.

Carried

8 Setting first ordinary meeting

Record No: R/25/10/51946

Report presented by GM strategy and partnerships – Vibhuti Chopra.

The report sets the time and date for the first ordinary community board meeting of the 2025-2028 triennium.

Resolved

Moved Jamie Winsloe, seconded Sue Allison

That the Ōreti Community Board:

- a) notes the information contained in the report.
- b) resolves that the first ordinary meeting of the Ōreti Community Board for the 2025-2028 triennium be held at 5.30pm on 15 December 2025 at the Winton Memorial Hall, Meldrum Street, Winton.

Carried

The meeting closed at 3.44pm.

Confirmed on

Signed: