



Minutes

Fiordland Community Board

4 November 2025 , 10.03am.

Real NZ Fiordland Community Events Centre, Supper Room, 20
Luxmore Drive, Te Anau

PRESENT

Chairperson

Diane Holmes

Members

Nick Robertson

Luke Thomas

Monique Van Rensburg

Councillor Sarah Greaney

APOLOGIES

Members

Julie Burgess

Marilyn Hunter

IN ATTENDANCE

Mayor

Rob Scott

Chief executive

Cameron McIntosh

GM strategy and partnerships

Vibhuti Chopra

Community partnership leader

Stella O'Connor

Committee advisor

Rachael Poole

1 Opening

The chief executive opened the meeting and chaired the meeting until the election of the chairperson.

2 Apologies

Apologies for non attendance were received from Julie Burgess and Marilyn Hunter.

Resolved

Moved Luke Thomas / Nick Robertson

That the Fiordland Community Board accepts the apologies.

Carried

Reports

3.1 Declarations

Record No: R/25/10/52466

The members present made their declarations, then signed their written declarations in the presence of Mayor Rob Scott in accordance with Clause 14, Schedule 7 of the Local Government Act 2002.

Marilyn Hunter and Julie Burgess will complete their declarations at the Northern Community Board meeting on 6 November 2025.

3.2 Explanation of legislation that affects elected members

Record No: R/25/10/52469

Report Presented By Chief executive, Cameron McIntosh

The purpose of the report was to provide elected members with a general explanation of key legislation relevant to their roles, as required by law. The explanation is a requirement of the Local Government Act 2002.

Resolved

Moved Cr Sarah Greaney / Monique Van Rensburg

That the Fiordland Community Board:

- a) notes the information provided by the chief executive.

Carried

3.3 Electing chairperson and deputy chairperson

Record No: R/25/10/52473

Report presented by GM strategy and partnerships – Vibhuti Chopra

The purpose of this report is for the community board to decide on the process it will use to elect its chairperson and deputy chairperson. The board then used that process to undertake the election of their chair and deputy chair.

Resolved

Moved Diane Holmes / Cr Sarah Greaney

That the Fiordland Community Board:

- a) notes the information contained in the report.
- b) resolves that it will use System A to elect a chairperson or deputy chairperson.

Carried

Moved Luke Thomas / Nick Robertson

That the Fiordland Community Board:

- c) agrees that in the event of a tie, the selection will be by way of toss of a coin.

Carried

Moved Cr Sarah Greaney / Nick Robertson

That the Fiordland Community Board:

- d) elects Diane Holmes to be the chairperson and Julie Burgess to be the deputy chairperson of the Fiordland Community Board.

Carried

Diane Holmes assumed the chair.

3.4 Standing Orders and Code of Conduct

Record No: R/25/10/52615

Report presented by GM strategy and partnerships – Vibhuti Chopra.

This purpose of this report was to present the community board with revised Standing Orders for it to consider and adopt. It also provides the board with information on a Code of Conduct that continues to apply to board members.

Resolved

Moved Nick Robertson / Cr Sarah Greaney

That the Fiordland Community Board:

- a) notes the information contained in the report.
- b) notes that the matter or decision in this report is assessed as being administrative based on Council's Significance and Engagement Policy.
- c) adopts the Standing Orders included with this report as Attachment A which includes amendments to allow members attending a meeting virtually to count towards the quorum.

Carried

3.5 Setting first ordinary meeting

Record No: R/25/10/52479

This report sets the time and date for the first ordinary community board meeting of the 2025-2028 triennium.

Resolved

Moved Luke Thomas / Nick Robertson

That the Fiordland Community Board:

- a) resolves that the first ordinary meeting of the Fiordland Community Board for the 2025-2028 triennium be held at 1pm on 15 December 2025 at the Fiordland Community Events Centre, 20/22Luxmore Drive, Te Anau.

Carried

Monique Van Rensburg requested a leave of absence from 1 December 2025 to 15 January 2026.

Resolved

Moved Luke Thomas / Cr Sarah Greaney

That Fiordland Community Board agrees the leave of absence request.

The meeting closed at 10.37am.

Confirmed on