



Minutes

Ōraka Aparima Community Board

4 November 2025, 5.02pm.

Riverton Senior Citizens Rooms, Corner Bath Road and Princess Street, Riverton

PRESENT

Chairperson
Members

Robin
McCall
Emma Gould
Troy Holiday
Carole Elder
Councillor Michael Weusten

APOLOGIES

Member

Neil Linscott

IN ATTENDANCE

Mayor
Chief executive
GM strategy and partnerships
Community partnership
leader Committee advisor

Rob Scott
Cameron McIntosh Vibhuti
Chopra
Stella O'Connor
Rachael Poole

1 Opening

The chief executive opened the meeting and chaired the meeting until the election of the chairperson.

2 Apologies

An apology for non attendance was received form Neil Linscott

Resolved:

Moved Troy Holiday, seconded Chair Robin McCall

That the Ōraka Aparima Community Board accepts the apology.

Carried

Reports

3.1 Declarations

Record No: R/25/10/52464

The members present made their declarations, then signed their written declarations in the presence of Mayor Rob Scott in accordance with Clause 14, Schedule 7 of the Local Government Act 2002.

Neil Linscott will complete his declaration at the Wallace Takitimu Community Board meeting on 6 November 2025.

3.2 Explanation of legislation that affects elected members

Record No: R/25/10/52470

Report Presented By Chief executive, Cameron McIntosh

The purpose of the report was to provide elected members with a general explanation of key legislation relevant to their roles, as required by law. The explanation is a requirement of the Local Government Act 2002.

Resolved

Moved Troy Holiday / Chair Robin McCall

That the Ōraka Aparima Community Board:

- a) notes the information provided by the chief executive.

Carried

3.3 Electing chairperson and deputy chairperson

Record No: R/25/10/52471

Report presented by GM strategy and partnerships – Vibhuti Chopra

The purpose of this report is for the community board to decide on the process it will use to elect its chairperson and deputy chairperson. The board then used that process to undertake the election of their chair and deputy chair.

Resolved

Moved Chair Robin McCall / Emma Gould

That the Ōraka Aparima Community Board:

- a) notes the information contained in the report.
- b) resolves that it will use System A to elect a chairperson or deputy chairperson.

Carried

Moved Emma Gould / Carole Elder

That the Ōraka Aparima Community Board:

- c) agrees that in the event of a tie, the selection will be by way of a toss of a coin.

Carried

Moved Councillor Michael Weusten / Carole Elder

That the Ōraka Aparima Community Board:

- d) elects Robin McCall to be the chairperson and Neil Linscott to be the deputy chairperson of the Ōraka Aparima Community Board.

Carried

Robin McCall assumed the chair.

8.4 Standing Orders and Code of Conduct

Record No: R/25/10/52614

Report presented by GM strategy and partnerships – Vibhuti Chopra.

This purpose of this report was to present the community board with revised Standing Orders for it to consider and adopt. It also provides the board with information on a Code of Conduct that continues to apply to board members.

Resolved

Moved Cr Michael Weusten / Troy Holiday

That the Ōraka Aparima Community Board:

- a) notes the information contained in the report.

- b) notes that the matter or decision in this report is assessed as being administrative based on Council's Significance and Engagement Policy.
- c) adopts the Standing Orders included with this report as Attachment A which includes amendments to allow members attending a meeting virtually to count towards the quorum.

Carried

8.5 Appointments and appointment recommendations

Record No: R/25/10/52392

Report presented by GM strategy and partnerships – Vibhuti Chopra.

The purpose of this report was for the Ōraka Aparima Community Board (the community board) to appoint a member to the Riverton Heritage and Tourist Centre Trust and to make recommendations to Council on the appointment of members to the Taramea (Howell's Point) Management Committee and the Riverton Harbour Subcommittee.

Resolved

Moved Chair Robin McCall / Cr Weusten

That the Ōraka Aparima Community Board:

- a) notes the information contained in the report.
- b) notes that the matter or decision in this report is assessed as being of some importance/administrative based on Southland District Council's Significance and Engagement Policy.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

Carried

Moved Carole Elder / Emma Gould

That the Ōraka Aparima Community Board:

- d) nominates three people, Neil Linscott, Michael Weusten and Donald Byars to be appointed by Council to the Taramea (Howells Point) Management Committee.

Carried

Moved Carole Elder / Troy Holiday

That the Ōraka Aparima Community Board:

- e) nominates four people (one board member, two representatives from berth owners and one representative from either the Riverton rowing club or the coastguard) Emma Gould, Ian Coard, Nic White and Hayley Nelson to Council

for the Riverton Harbour Subcommittee, subject to Mr White and Ms Nelson's agreement.

Carried

Moved Chair McCall / Troy Holiday

That the Ōraka Aparima Community Board:

- f) approves the appointment of Neil Linscott to the Riverton Heritage and Tourist Centre Trust, subject to his agreement.

Carried

8.6 Setting first ordinary meeting

Record No: R/25/10/52478

This report sets the time and date for the first ordinary community board meeting of the 2025-2028 triennium.

Resolved

Moved Emma Gould, seconded Carole Elder

That the Ōraka Aparima Community Board:

- a) resolves that the first ordinary meeting of the Ōraka Aparima Community Board for the 2025-2028 triennium be held at 6.30pm on 10 December 2025 at the Riverton Senior Citizen Rooms, Cnr Bath Road and Princess Street, Riverton.

Carried

The meeting closed at 5.53pm.

Confirmed on

Signed: