



Minutes

Tuatapere Te Waewae Community Board

4 November 2025 , 2.07pm.

Waiau Town and Country Club, 41 King Street, Tuatapere

PRESENT

Chairperson
Members

Anne Horrell
Derek Chamberlain
Lynette Chambers
Wayne Edgerton
Marilyn Parris
Councillor Don Byars

APOLOGIES

Member

Blayne De Vries

IN ATTENDANCE

Mayor
Chief executive
GM strategy and partnerships
Community partnership leader
Committee advisor

Rob Scott
Cameron McIntosh
Vibhuti Chopra
Stella O'Connor
Rachael Poole

1 Opening

The chief executive opened the meeting and chaired the meeting until the election of the chairperson.

2 Apologies

An apology for non attendance was received from Blayne De Vries

resolved:

Moved Anne Horrell / Lynette Chambers

That the Tuatapere Te Waewae Community Board accepts the apology.

Carried

Derek Chamberlain arrived at 2.12pm.

Reports

3.1 Declarations

Record No: R/25/10/52467

The members present made their declarations, then signed their written declarations in the presence of Mayor Rob Scott in accordance with Clause 14, Schedule 7 of the Local Government Act 2002.

Blayne De Vries will complete his declaration at the next Tuatapere Te Waewae Community Board meeting.

3.2 Explanation of legislation that affects elected members

Record No: R/25/10/52468

Report Presented By Chief executive, Cameron McIntosh

The purpose of the report was to provide elected members with a general explanation of key legislation relevant to their roles, as required by law. The explanation is a requirement of the Local Government Act 2002.

Resolved

Moved Marilyn Parris / Wayne Edgerton

That the Tuatapere Te Waewae Community Board:

- a) notes the information provided by the chief executive.

Carried

3.3 Electing chairperson and deputy chairperson

Record No: R/25/10/52472

Report presented by GM strategy and partnerships – Vibhuti Chopra

The purpose of this report is for the community board to decide on the process it will use to elect its chairperson and deputy chairperson. The board then used that process to undertake the election of their chair and deputy chair.

Resolved

Moved Anne Horrell / Derek Chamberlain

That the Tuatapere Te Waewae Community Board:

- a) notes the information contained in the report.
- b) resolves that it will use System A to elect a chairperson or deputy chairperson.

Carried

Moved Lynette Chambers / Derek Chamberlain

That the Tuatapere Te Waewae Community Board:

- c) agrees that in the event of a tie, the selection will be by way of toss of a coin.

Carried

Moved Derek Chamberlain / Lynette Chambers

- d) elects Anne Horrell to be the chairperson and Blayne De Vries to be the deputy chairperson of the Tuatapere Te Waewae Community Board

Carried

Anne Horrell assumed the chair.

3.4 Standing Orders and Code of Conduct

Record No: R/25/10/52613

Report presented by GM strategy and partnerships – Vibhuti Chopra

This purpose of this report was to present the community board with revised Standing Orders for it to consider and adopt. It also provides the board with information on a Code of Conduct that continues to apply to board members.

Resolved

Moved Marilyn Parris / Derek Chamberlain

That the Tuatapere Te Waewae Community Board:

- a) notes the information contained in the report.
- b) notes that the matter or decision in this report is assessed as being administrative based on Council's Significance and Engagement Policy.
- c) adopts the Standing Orders included with this report as Attachment A which includes amendments to allow members attending a meeting virtually to count towards the quorum, and item 19.3 chair has casting vote does not apply to this board.

Carried

3.5 Setting first ordinary meeting

Record No: R/25/10/52480

This report sets the time and date for the first ordinary community board meeting of the 2025-2028 triennium.

Resolved

Moved Wayne Edgerton / Marilyn Parris

That the Tuatapere Te Waewae Community Board:

- a) resolves that the first ordinary meeting of the Tuatapere Te Waewae Community Board for the 2025-2028 triennium be held at 3.30pm on 2 December 2025 at the Waiau Town & Country Club, 41 King Street, Tuatapere.

Carried

The meeting closed at 2.41pm.

Confirmed on