



Minutes

Southland District Council

Wednesday, 28 January 2026, 10am.
Council Chamber, Level 2, 20 Don Street, Invercargill

PRESENT

Mayor	Rob Scott
Deputy mayor	Christine Menzies
Councillors	Jaspreet Boparai
	Don Byars
	Phil Dobson
	Paul Duffy
	Sarah Greaney
	Julie Keast
	Tom O'Brien
	Brian Somerville
	Jon Spraggon
	Michael Weusten
	Matt Wilson

APOLOGIES

Councillor Don Byars (lateness)
Councillor Sarah Greaney (lateness)

IN ATTENDANCE

Committee advisor	Fiona Dunlop
Chief executive	Cameron McIntosh

1 Opening

The Mayor opened the meeting with a karakia.

Acknowledgement of former mayors

Mayor Scott acknowledged the passing of former mayors Jules Radich (Dunedin City Council), Sir Tim Shadbolt (Invercargill City Council) and Jono Hayes (Clutha District Council).

2 Apologies

Apologies for lateness were received from Councillors Byars and Greaney.

Resolved

Moved Cr Boparai/Cr Menzies

That Council receives the apologies.

Carried

3 Leave of absence

Requests for leave of absence were received as follows:

- Councillor O'Brien - 14 and 15 February 2026
- Councillor Menzies – 8 to 15 March 2026
- Councillor Dobson – 15 to 22 March 2026.

Resolved

Moved Mayor Scott/Cr Boparai

That Council approves the requests for leave of absence.

Carried

4 Conflict of interest

Councillor Weusten declared a conflict of interest in relation to item 8.7 Draft Local Alcohol Policy 2026 - hearings information and submissions summary.

5 Additional agenda items

There were no additional agenda items.

6 Confirmation of minutes

Resolved

Moved Cr Somerville/Cr O'Brien

That Council confirms the minutes of the meeting held on 10 December 2025 as a true and correct record of that meeting.

Carried

7 Public participation

There was no public participation.

Reports

8.1 Wyndham camping ground - future management

Record No: R/25/12/61272

Report presented by Community facilities manager, Mark Day.

The purpose of the report was to seek approval for the transfer of the remaining Better Off Funded budget of \$34,020.69 from the Baird-Hewat Square/Doctors Square project to P-11222 Wyndham camping ground construction.

Resolved

Moved Cr Dobson/Cr O'Brien

That Council:

- a) notes the information contained in the report.
- b) notes that the matter or decision in this report is assessed as being of some importance/administrative based on Southland District Council's Significance and Engagement Policy.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) approves the transfer of the remaining budget \$34,020.69 from the Baird - Hewat Square/Doctors Square project to P-11222 Wyndham camping ground – Construction.

Carried

8.2 Limehills community centre - unbudgeted expenditure

Record No: R/25/12/61342

Report presented by Community facilities manager, Mark Day.

The purpose of the report was to seek approval for unbudgeted expenditure to carry out repairs to the Limehills community centre that have been requested through the Ōreti Community Board.

Resolved

Moved Cr Menzies/Cr Keast

That Council:

- a) notes the information contained in the report.
- b) notes that the matter or decision in this report is assessed as being of some importance/administrative based on Southland District Council's Significance and Engagement Policy.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) approves unbudgeted expenditure of up to \$40,000 to carry out maintenance at the Limehills community centre to be funded by a 10 year loan with repayments from the Limehills community centre rate.

Carried

8.3 Brydone recreation reserve grazing income

Record No: R/25/12/61510

Report presented by Property advisor, Sara-Jane Fitzgerald and Manager property services, Kevin McNaught.

The purpose of the report was to seek approval for the continuation of the rental income from the Brydone recreation reserve being available to be spent on the upkeep and running of the neighbouring Brydone hall, which is owned and administered by the Brydone Community Centre Incorporated.

Resolved

Moved Cr Dobson/Cr Spraggon

That Council:

- a) notes the information contained in the report.
- b) notes that the matter or decision in this report is assessed as some importance based on Council's Significance and Engagement Policy.

- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) approves requesting the Minister of Conservation's approval for the rental income from the Brydone recreation reserve to be allowed to be spent on the upkeep and running of the Brydone public hall.

Carried

8.4 Delegations update

Record No: R/26/1/981

Report presented by Democracy advisor, Michal Gray and GM strategy and partnerships, Vibhuti Chopra.

The purpose of the report was to seek Council approval and adoption of an updated Delegations Manual.

(During discussion, Councillor Greaney joined the meeting at 10.24am.)

Resolved

Moved Cr Dobson/Cr Menzies

That Council:

- a) notes the information contained in the report.
- b) notes that the matter or decision in this report is assessed as some importance based on Council's Significance and Engagement Policy. On this basis no engagement will be undertaken.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) approves and adopts the Delegations Manual contained in attachment A that includes the following amendments:
 - i) alterations and further delegations made by the chief executive since the manual was adopted on 13 August 2025
 - ii) changes to the community board terms of reference to remove reference to Council's subcommittees reporting to the community boards
 - iii) removing delegations to the Southland Regional Heritage Joint Committee

- iv) changes to Council's financial and statutory delegations to ensure that they are practical, efficient and aligned with the current staffing structure and practices.
- v) **removing the delegation under Smoke Free Environment Act 1990.**
- e) notes that these delegation changes take effect on the date of this resolution.
- f) **request that staff review the delegation to the Community Boards from \$20,000 to \$50,000 for unbudgeted expenditure and report back to Council.**

Carried

Staff recommendations were moved with changes as **indicated**.

8.5 Housing action plan update - January 2026

Record No: R/26/1/1577

Report presented by Intermediate policy analyst, Theresa Cavanagh and GM strategy and partnerships, Vibhuti Chopra.

The purpose of the report was to provide an update on the Housing Action Plan.

Resolved

Moved Mayor Scott/Cr Weusten

That Council:

- a) notes the information contained in the report **and acknowledge the work undertaken to enable the action plan update.**

Carried

Staff recommendations were moved with changes as **indicated**.

(Councillor Weusten left the meeting at 11.43am.)

8.6 TAB Venues Policy and Gambling Venues Policy review

Record No: R/26/1/188

Report presented by Senior policy analyst, Ana Bremer

The report provided a summary of the review of Council's TAB Venues and Gambling Venues policies and provides options for progressing the review.

(During discussion, Councillor Weusten returned to the meeting at 11.48am.)

Resolved

Moved Cr Wilson/Cr Weusten

That :

- a) notes the information contained in the report.

- b) notes that the matter or decision in this report is assessed as moderate importance based on Council's Significance and Engagement Policy, as Council may resolve to progress policies to public consultation. This will take place using the special consultative procedure as required by both the Gambling Act 2003 and the Racing Industry Act 2020.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) agrees option 1, to conclude the review without requiring public consultation (i.e. roll the policies over with the corrected statement included in the TAB Venues Policy).

Carried

8.8 Winton CCTV camera project - unbudgeted expenditure

Record No: R/25/12/61733

Report presented by Manager community facilities, Mark Day and Programme delivery Manager – David Connell.

The purpose of the report was to seek approval for unbudgeted expenditure to cover the costs of stage three of the Winton CCTV camera project, installing two additional cameras (one at each location) on Great North Road specifically at Night and Day (346 Great North Road, Winton), and Mitre 10 (91 Great North Road, Winton).

Resolved

Moved Cr Dobson/Cr Somerville

That Council:

- a) receives the report titled “Unbudgeted Expenditure-Winton CCTV camera project”, dated 28 January 2026.
- b) notes that the matter or decision in this report is assessed as some importance based on Council's Significance and Engagement Policy in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) approves unbudgeted expenditure of up to \$27,000 (excluding GST) to be funded from the Winton Property Sales Reserve to cover costs of stage three of the Winton CCTV camera project: Add two additional cameras on Great North Road at Night and Day (number 346), and Mitre 10 (number 91).

Carried

Public excluded

Exclusion of the public: Local Government Official Information and Meetings Act 1987

Resolved

Moved Cr Keast/Cr Boparai

That the public be excluded from the following part(s) of the proceedings of this meeting.

9.1 Otautau camping ground project - cabin construction

9.2 B2B project - Henderson House contract

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Otautau camping ground project - cabin construction	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
B2B project - Henderson House contract	s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

Carried

The public were excluded at 12.04pm.

The meeting returned to open at 12.41pm and adjourned for lunch.

The meeting reconvened at 1.13pm.

8.7 Draft Local Alcohol Policy 2026 - hearings information and submissions summary

Record No: R/26/1/110

Report presented by Senior policy analyst, Ana Bremer.

The purpose of the report was to provide submissions received during the public consultation process on the draft Local Alcohol Policy, and details on the next steps of the policy review.

Council heard from the following submitters:

- Dr Michael Butchard – Medical Officer of Health (Te Whatu Ora)
- Darelle Jenkins – Head of Membership, Hospitality New Zealand (via video link)

(During discussion, Councillor Byars joined the meeting at 1.43pm.)

Resolved

Moved Cr Wilson/Cr Boparai

That Council:

- a) notes the information contained in the report.
- b) notes that the matter or decision in this report is assessed as significant based on Council's Significance and Engagement Policy, on the basis that Council has already undertaken community engagement via the special consultative procedure.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) receives all submissions on the draft Local Alcohol Policy and **thanks the submitters for their oral submissions at the meeting.**

Carried

Staff recommendations were moved with changes as **indicated**.

The meeting closed at 1.53pm.

Confirmed on:

Signed: