



# Minutes

## Ardlussa Community Board

Wednesday, 11 February 2026, 7pm.  
Balfour Community Centre, 68 Queen Street, Balfour

### PRESENT

Chairperson	Richard Clarkson
Deputy chairperson	Ray Dickson
Members	Chris Dillon
	Raewyn Lindsay
	Grant McFelin
	Councillor Matt Wilson

### APOLOGIES

Clarke Horrell

### IN ATTENDANCE

Committee advisor/customer support partner	Deborah-Ann Smith-Harding
Community partnership leader	Kelly Tagg

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1 Opening

The Chairperson opened the meeting.

Richard Clarkson completed his declaration in accordance with Clause 14, Schedule 7 of the Local Government Act 2002.

2 Apologies

Resolved

Moved Deputy chairperson Ray Dickson/Raewyn Lindsay

That the Ardlussa Community Board accepts the apology received from Clarke Horrell.

Carried

3 Leave of absence

There were no requests for leave of absence.

4 Conflict of interest

There were no conflicts of interest declared.

5 Additional Agenda items

There were no additional agenda items.

6 Confirmation of minutes

Resolved

Moved Chair Richard Clarkson/Grant McFelin

That the Ardlussa Community Board confirms the minutes of the meeting held on 17 December 2025 as a true and correct record of that meeting to include the amended wording "Mr McLeod advised that a formal offer in writing would need to be made by the adjacent landowner before the matter could be considered further".

Carried

7 Public participation

There was no public participation.

## Reports

### 8.1 Community board reporting

Record No: R/26/1/3521

Report presented by Community partnership leader, Kelly Tagg

Mrs Tagg informed the board of the community leadership, operational and Council activities in the board area and across the district.

Mrs Tagg advised that the Community Service Award ceremony held for Pauline Herron was well attended.

The Board requested an update on 58 Kruger Street, Balfour. It was agreed that this would be given in public excluded by Group Manager Customer and Community Wellbeing Sam Marshall and Community projects planning manager Alex Macleod.

## Public Excluded

Exclusion of the public: Local Government Official Information and Meetings Act 1987

## Resolved

Moved Ray Dickson/Raewyn Lindsay

That the public be excluded from the following part(s) of the proceedings of this meeting.

### 8.1 Community board reporting – update on 58 Kruger Street, Balfour

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Community board reporting - Update on 58 Kruger Street, Balfour	s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

Carried

The public were excluded at 7.05pm.

The meeting returned to open meeting at 7.48pm.

8.1 Community board reporting (continued)

Record No: R/26/1/3521

Report presented by Community partnership leader, Kelly Tagg.

Resolved

Moved Ray Dickson/Grant McFelin

That the Ardlussa Community Board:

- a) notes the information contained in the report.

Carried

8.2 Councillor update

Record No: R/26/1/3002

Report presented by Councillor Matt Wilson

The following submissions to Central Government on legislative reforms were signed off at Council today and Cr Wilson acknowledged that there had been a lot of work in that.

- i) Submission to Governance and Administration Committee - Emergency Management Bill, by Friday 13 February
- ii) Submission to Environment Committee - Planning Bill, by Friday 13 February
- iii) Submission to Finance and Expenditure Committee - Infrastructure Funding and Financing Amendment Bill, by Friday 20 February
- iv) Submission to Department of Internal Affairs - Local Government (Infrastructure funding) Amendment Bill (Development Levies System), by Friday 20 February
- v) Submission to Department of Internal Affairs - Simplifying Local Government proposal, by Friday 20 February.

These are available to read online at :

[https://southland.infocouncil.biz/Open/2026/02/CO\\_20260211\\_AGN\\_2428\\_AT.PDF](https://southland.infocouncil.biz/Open/2026/02/CO_20260211_AGN_2428_AT.PDF)

Resolved

Moved Grant McFelin/Ray Dickson

That the Ardlussa Community Board:

- a) notes the information contained in the report.

Carried

8.3 Chairperson's Report

Record No: R/26/1/1224

Report presented by Chair Richard Clarkson

Chair Richard Clarkson updated the board on the recent tender process for the Ardlussa Mowing Contract that had just closed. The board commented that the process appeared to be very complicated to the extent that external assistance was required to complete the necessary paperwork. Deputy Chair Dickson also expressed his frustration around the tender process for the mowing contracts commenting that the process was extremely convoluted. He noted that he had passed his feedback onto the Mayor and Cr Wilson as well.

SDC staff met with representatives from the Riversdale Progress League to discuss the cleaning of the public toilets in Riversdale and it was agreed that the cleaning would be included in with the Council contract for other toilets in the area.

Issues with a lack at toilet facilities at Taylor Park were discussed and staff have requested that the site be considered for a public toilet in the future. This will remain an item on the board's tracker until it is resolved.

Resolved

Moved Chair Richard Clarkson/Raewyn Lindsay

That the Ardlussa Community Board:

- a) notes the information discussed with this report.

Carried

The meeting closed at 7.55pm

Confirmed on: 15 April 2026

Signed:

