



Minutes

Waihōpai Toetoe Community Board

Tuesday, 24 February 2026, 7pm.

Memorial Hall Wyndham, 44 Balaclava Street, Wyndham

PRESENT

Chairperson	Pam Yorke
Deputy chairperson	Emily Butters
Members	Denise Fodie
	Fiona McCabe
	Melanie McIntyre
	George Stevenson
	Andrea Straith
	Councillor Julie Keast

IN ATTENDANCE

Councillor Paul Duffy	
Committee advisor	Fiona Dunlop
Community partnership leader	Karen Purdue

1 Opening

Chair Yorke opened the meeting and welcomed those present.

2 Apologies

There were no apologies.

3 Leave of absence

There were no requests for leave of absence.

4 Conflict of interest

There were no conflicts of interest declared.

5 Additional Agenda items

There were no additional agenda items.

6 Confirmation of minutes

Resolved

Moved Cr Julie Keast/ Andrea Straith

That the Waihōpai Toetoe Community Board confirms the minutes of the meeting held on 16 December 2025 as a true and correct record of that meeting.

Carried

7 Public participation

There was no public participation.

Reports

8.1 Wyndham camping ground - unbudgeted expenditure request

Record No: R/26/2/4824

Report presented by Community partnership leader, Karen Purdue.

The purpose of the report was for the board to recommend to Council for unbudgeted expenditure to assist with the cost of reopening the camping ground be approved, and also to approve unbudgeted expenditure for the operational costs of the camping ground for 2025/2026 and 2026/2027 as well as decreasing the project budget for project P-11222 for 2026/2027 from \$75,000 to \$45,000.

Resolved

Moved Andrea Straith/Emily Butters

That the Waihōpai Toetoe Community Board:

- a) notes the information contained in the report.
- b) notes that the matter or decision in this report is assessed as some importance based on Council's Significance and Engagement Policy. The assessed level of significance indicates that the community is kept informed of the decisions made in this report, rather than engaged prior to this decision being made.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) approves unbudgeted expenditure in 2025/2026 for operational expenditure relating to the running of the camping ground of \$4,470 to be funded from any income earned during the year with any shortfall to be funded from the Waihōpai Toetoe Community Board reserve.
- e) recommends to Council to include in the Annual Plan for 2026/2027 operational expenditure relating to the running of the camping ground of \$15,072 to be funded by the additional rental income earned during the year.
- f) recommends to Council to approve unbudgeted expenditure in 2025/2026 for P-11222 (Wyndham Camping Ground – Construction) of \$30,000 to be funded by the Waihōpai Toetoe Parks and Reserves Capital Fund Reserve.
- g) recommends to Council to reduce the project P-11222 Wyndham Camping Ground – Construction in the annual plan for 2026/2027 from \$75,000 to \$45,000.

Carried

8.2 Community board reporting

Record No: R/26/2/4366

Report presented by Community partnership leader, Karen Purdue.

The purpose of the report was to inform the board of the community leadership, operational and Council activities in the board area and across the district.

Resolved

Moved Emily Butters/Fiona McCabe

That the Waihōpai Toetoe Community Board:

- a) notes the information contained in the report.

Carried

8.3 Councillor update

Record No: R/26/1/3008

Councillor Keast presented the councillor update to the Board.

The purpose of the report was to provide the community board with an overview of the matters that have been considered at Council and Finance and Assurance Committee meetings from 13 November 2025 to 28 January 2026.

Resolved

Moved Cr Julie Keast/Emily Butters

That the Waihōpai Toetoe Community Board:

- a) notes the information contained in the report.

Carried

8.4 Chairperson's report

Record No: R/26/1/1237

Chair Yorke spoke to her report and updated the Board on the following:

Wyndham Camping Ground Update – work to get the camping ground operational again is tracking along, albeit slowly. There has been a lot of interest in the camping ground, with Crank Up, Menzies College Reunion and the upcoming Wyndham Rugby Club Centenary

Roundabout State Highway 1 – Edendale - There has been no traction on the weeds in the planting areas at the Edendale State Highway 1 intersection. This is main highway and it isn't the responsibility of any local business or organisation to look after. Chair Yorke advised that she will be writing to the local Members of Parliament (and other members) to investigate funding maintenance as part of long-term planning.

Stormwater work has commenced in Wyndham which is of big dollar value. The site is being controlled by traffic lights for traffic management.

Work is being undertaken on playgrounds around concepts for the Tokanui and Wyndham. There have been site meetings, particularly around reducing the size at Wyndham. Currently chasing up the Pétanque concept.

Chair Yorke shared a thank you email from Gay Munro regarding maintenance work undertaken at the Gorge Road Domain. Mrs Munro asked that thanks be passed onto the Council team for their efforts.

Resolved

Moved Chair Pam Yorke/Andrea Straith

That the Waihōpai Toetoe Community Board:

- a) notes the information contained in the report.
- b) Agrees that the Chair writes to local Members of Parliament Penny Simmonds and Joseph Mooney (including the Minister for the South Island, Member of Parliament for Te Tai Tonga, the Prime Minister, Andy Foster and Minister Mark Patterson) expressing concern at the lack of action relating to the weeds in the Edendale State Highway 1 roundabout.

Carried

Staff recommendations were moved with changes as **indicated**.

The meeting closed at 7.55pm.

Confirmed on:

Signed: