



Minutes

Executive Committee

Thursday, 26 March 2026, 8.30am.
Office of the Mayor, Southland District Council, Level 1, 15 Forth Street,
Invercargill

PRESENT

Chairperson Mayor Rob Scott
 Councillor Christine Menzies
 Mr Bruce Robertson (Chair of the Finance and Assurance Committee)

IN ATTENDANCE

Councillor Matt Wilson (via video link)
Committee advisor – Fiona Dunlop (up to the exclusion of the public and for items 8.1 and 8.2)
GM People and Culture – Jo Davidson (up to the exclusion of the public and for items 8.1 and 8.2)

1 Opening

The Chairperson opened the meeting.

2 Apologies

There were no apologies.

3 Leave of absence

There were no requests for leave of absence.

4 Conflict of interest

There were no conflicts of interest declared.

5 Additional Agenda items

Mayor Scott advised that there were two public excluded late items. These were a presentation from Councillor Matt Wilson on Milford Sound Tourism and an update from Mr Bruce Robertson (external member and Chair of the Finance and Assurance Committee) on the investigation that he has been undertaking for the Committee.

The items were not included with the agenda as the information was not available at the time the agenda was compiled and the items cannot wait until a subsequent meeting as they are required to be dealt with in a timely manner.

Moved Mayor Scott, seconded Councillor Menzies, the motion that the Executive Committee consider the late public excluded items.

The motion was put and declared carried.

6 Confirmation of minutes

There were no minutes to confirm as this was the first meeting of the Committee for the 2025-2028 triennium.

7 Public participation

There was no public participation.

Public excluded

Exclusion of the public: Local Government Official Information and Meetings Act 1987

Resolved

Moved Mr Robertson/Chairperson Scott

That the public be excluded from the following part(s) of the proceedings of this meeting.

8.1 Chief Executive review process - draft guidelines

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Chief Executive review process - draft guidelines	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>s7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied.</p> <p>s7(2)(i) - the withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Formulation of Key Performance Indicators	s7(2)(a) - the withholding of the information is necessary to	That the public conduct of the whole or the relevant part of the

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
	<p>protect the privacy of natural persons, including that of a deceased person.</p> <p>s7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied.</p> <p>s7(2)(i) - the withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.</p>
<p>Late item 1 – presentation from Councillor Matt Wilson on Milford Sound Tourism</p>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>S7(2)(f)(ii) the withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment</p>	<p>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.</p>
<p>Late item 2 – Update from Mr Bruce Robertson (external member and Chair of the Finance and Assurance Committee) on the investigation</p>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p>	<p>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.</p>

Carried

The public were excluded at 8.32am.

Councillor Wilson left the meeting at 9.15am.

The meeting closed at 10.11am.

Confirmed on:

Signed: