



# Agenda

## Northern Community Board

Monday, 13 April 2026, 6pm  
Lumsden Memorial Hall, 8 Meadow Street, Lumsden



Chairperson  
Deputy chairperson  
Members

Greg Tither  
Lance Hellewell  
Ian Clark  
Councillor Tom O'Brien  
Amanda Reedy  
Carolyn Smith  
Megan Vande Sandt

# What is important to us?

Our strategic framework is a big picture of what Council is planning to achieve for our communities in the next three years.

## Council vision

Together, with our people, for our future. It's our Southland!

## Council mission

Working together for a better Southland.

## Our focus is

### Strategic priorities



**Connected and resilient communities** - we collaboratively engage with our partners and communities, along with investing in agile and sustainable practices, to support a vibrant and thriving Southland.



**Ease of doing business** - we transform the customer experience through partnership, technology and continuous improvement.



**Providing equity** - we enable all residents to be able to access the same services and tools as part of a fair society.



**Robust infrastructure** - we deliver innovative and sustainable community focused infrastructure and facilities for the future



**Thinking strategically and innovatively** - we look for solutions outside of the norm and are not afraid to do something that we have not done before, and we think long-term about the solutions we are providing, while having the flexibility and agility to change direction as necessary.

## Our goals for the LTP 2024-2034 are

### Outcomes



**Social** - communities that are connected and have an affordable and attractive lifestyle.



**Cultural** - communities with a sense of belonging for all.



**Environmental** - communities committed to the protection of our land and water.



**Economic** - communities with the infrastructure to grow.



## Community board terms of reference

TYPE OF COMMITTEE	Community board (board)
RESPONSIBLE TO	Boards are responsible to Council  Each board will also have relationships with Council committees (these committees are outlined in the delegations manual).
SUBCOMMITTEES	Some subcommittees will report to community boards – these are outlined in section 8.5 of the delegations manual.
MEMBERSHIP	Ōreti and Waihōpai Toetoe boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other boards have six members plus a member appointed by Council.  The chairperson is elected by the board. Councillors who are not appointed to boards can only remain for the public section of the board meeting. They cannot stay for the public excluded section unless the board agrees.
FREQUENCY OF MEETINGS	Every second month, but up to 12 ordinary meetings a year with the approval of the chief executive.
QUORUM	Not less than four members
THE ROLE OF COMMUNITY BOARDS	Governance  Elected members are responsible for providing leadership, setting direction and for overseeing performance (at a high level).  The chief executive and staff are responsible for management activities including the allocation of resources, overseeing the day to day operations of the community board, providing policy advice and implementing governance decisions.  Roles outlined in the Local Government Act 2002 <ul style="list-style-type: none"> <li>• appoint a chairperson and deputy chairperson</li> <li>• represent, and act as an advocate for, the interests of its community</li> <li>• consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the board</li> <li>• maintain an overview of services provided by the territorial authority within the community</li> <li>• prepare an annual submission to the territorial authority for expenditure within the community</li> <li>• communicate with community organisations and special interest groups within the community</li> <li>• undertake any other responsibilities that are delegated to it by the territorial authority.</li> </ul>

Additional roles of boards

**Community wellbeing**

- a) promote the social, economic, environmental and cultural well-being of local communities
- b) monitor the overall well-being of local communities.

**Community leadership**

- a) to provide leadership to local communities on the strategic issues and opportunities that they face
- b) identify key issues and opportunities that will affect the future of the board's community and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities
- c) promote a shared vision for the board's community and develop and promote ways to work with others to achieve positive outcomes
- d) provide a local community perspective on Council's long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities
- e) develop and manage community board plans including keeping these up to date and relevant to community needs and aspirations.

**Engagement and relationships**

- a) to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community.

**Advocacy**

- a) as part of the long term plan or annual plan process, prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest
- b) as part of the long term plan or annual plan process, outline the relative priorities for the delivery of District services and levels of service within the board area (Council sets the levels of service for District Activities if a board seeks a higher level of service, they need to recommend that to Council, and the higher level of service will need to be funded in an appropriate way (locally).
- c) Providing comment (through the chairperson) to assist the chief executive on making a decision on any objections received on temporary road closures or temporary prohibition of traffic.

**Local activities**

For local activities

- a) recommend to Council levels of service and budgets for local activities, having regard to Council budgets in the long term plan or annual plan process
- b) recommend to Council rates, user charges and fees to fund local activities
- c) recommend to Council or a relevant committee the approval of project definitions or business cases and procurement plans for capital expenditure over \$300,000
- d) recommend to Council or a relevant committee unbudgeted capital expenditure
- e) monitor the services Council delivers its communities and assess the extent these services meet community needs or the expected level of service
- f) support the development of local management plans (for subsequent recommendation to Council) where required by statute or in support of the district plan, or other plans for reserves, harbours, or other community facilities, except where these powers:
  - a) have been delegated to Council staff
  - b) would have significance beyond the board's area or otherwise involves a matter of national importance (Section 6 Resource Management Act 1991)
  - c) involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.
- g) for the Fiordland Community Board in relation to Te Anau Airport and for the Stewart Island/Rakiura Community board in relation to Stewart Island Electricity Supply Authority (SIESA) these board's role is to:
  - recommend levels of service and annual budget to Council or relevant committee
  - monitor the performance and delivery of the service.

**Environmental management and spatial planning**

- a) provide comment on resource consent applications referred to the community board for comment
- b) to make recommendations to Council about bylaws and about enforcing bylaws within the community, having regard to the need to maintain consistency across the District
- c) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol, where statutory ability exists to seek such feedback
- d) provide input into regulatory activities not otherwise specified above, where process allows

	<ul style="list-style-type: none"> <li>e) recommend to Council initiating an appeal to the environment court on decisions relating to resource consent applications that the board has made submissions on</li> <li>f) provide support to the development of community plans for a civil defence emergency and the recovery afterwards.</li> </ul>
DELEGATIONS	<p>In exercising the delegations the boards will operate within:</p> <ul style="list-style-type: none"> <li>a) policies, plans, standards or guidelines that have been established and approved by Council</li> <li>b) the needs of the local communities</li> <li>c) the approved budgets for the activity.</li> </ul> <p>Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers (Local Government Act 2002 section 53).</p> <p><b>Community wellbeing</b></p> <ul style="list-style-type: none"> <li>a) develop local strategies to improve areas of wellbeing (where a need has been identified)</li> <li>b) to develop local community outcomes that reflect the desired goals for their community or place.</li> </ul> <p><b>Community board plans</b></p> <ul style="list-style-type: none"> <li>a) Regularly review and update the community board plan to keep the plan relevant.</li> </ul> <p><b>Decisions on locally funded assets and services</b></p> <ul style="list-style-type: none"> <li>a) accept donations of a local asset (e.g. a gas barbeque, park bench, etc) with a value of less than \$30,000</li> <li>b) approve project definitions or business cases for approved budgeted capital expenditure up to \$300,000.</li> </ul> <p><b>Unbudgeted expenditure</b></p> <ul style="list-style-type: none"> <li>a) approve unbudgeted operating expenditure for local activities of up to \$20,000</li> <li>b) approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan or long term plan</li> <li>c) authority to delegate to the chief executive, when approving a project definition or business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the annual plan or long term plan.</li> </ul> <p><b>Leases and licenses</b></p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, and subject to any relevant legislation and/or policy requirement, on behalf of Council;</p> <ul style="list-style-type: none"> <li>a) accept the highest tenders for rentals more than \$10,000</li> <li>b) approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum.</li> </ul> <p><b>Community spaces and roads</b></p>

	<ul style="list-style-type: none"> <li>a) authority to decide upon requests from the community, regarding names of open local spaces and the placement of structures and commemorative plaques.</li> <li>b) authority to decide on the name of public roads, private roads and rights of way</li> </ul> <p><b>Community assistance</b></p> <ul style="list-style-type: none"> <li>a) establish a system for prioritising allocations, based on criteria provided by Council</li> <li>b) grant funds from the Community Partnership Fund</li> <li>c) allocate bequests or grants generated locally, consistent with the terms of the bequest or grant fund.</li> </ul> <p><b>Northern Southland development fund</b></p> <ul style="list-style-type: none"> <li>a) the Northern board can make decisions regarding funding applications to the Northern Southland development fund.</li> </ul>
LIMITS TO DELEGATIONS	<p>Boards have no financial or decision-making delegations other than those specifically delegated by Council.</p> <p>Boards shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its long term plan or annual plan.</p> <p>In accordance with the provisions of section 39(2) of Schedule 7 of the Local Government Act 2022 the board may not incur expenditure in excess of the approved budget.</p> <p><b>Matters that are not delegated</b></p> <p>Council has not delegated to boards the power to:</p> <ul style="list-style-type: none"> <li>a) make a rate or bylaw</li> <li>b) acquire, hold or dispose of property</li> <li>c) direct, appoint, suspend or remove staff</li> <li>d) engage or enter into contracts and agreements and financial commitments</li> <li>e) institute an action for recovery of any amount</li> <li>f) issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like;</li> <li>g) institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal to the environment court on decisions in respect to resource consent applications on which the board has made submissions.</li> </ul>
CONTACT WITH MEDIA	<p>The board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media or outside agencies</p>

	<p>on behalf of Council on matters outside of the board's delegations.</p> <p>The executive leadership team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Council.</p>
REPORTING	<p>Boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>Copies of board meeting minutes are retained by Council.</p>
DEFINITIONS	<p><b>District activities include:</b></p> <ul style="list-style-type: none"> <li>a) community leadership at a district level (including district community grants)</li> <li>b) wastewater</li> <li>c) waste services</li> <li>d) water supply</li> <li>e) stormwater</li> <li>f) district <b>funded</b> open spaces (parks and reserves)</li> <li>g) roading</li> <li>h) district community services (library services, cemeteries, community housing and heritage/culture)</li> <li>i) district community facilities (public toilets, library buildings, offices and amenity buildings)</li> <li>j) environmental services (building services, resource management, environmental health, animal services, emergency management)</li> <li>k) corporate support services</li> </ul> <p><b>Local activities include:</b></p> <ul style="list-style-type: none"> <li>a) community leadership at a local board level (including local community grants)</li> <li>b) local community facilities (halls, community centres and other amenity buildings) within Council's activity management plans for community facilities</li> <li>c) water facilities (boat ramps, wharves, jetties and harbour facilities)</li> <li>d) locally <b>funded</b> open spaces (parks and reserves, playgrounds and streetscapes)</li> <li>e) parking limits, footpaths and streetlights</li> <li>f) Te Anau/Manapouri Airport (for the Fiordland Community Board)</li> <li>g) Stewart Island Electricity Supply Authority (SIESA) (for the Stewart Island/Rakiura Community Board)</li> </ul> <p><b>Levels of service</b> is a term in asset management referring to the quality of a given service. Defining and measuring levels of service is a key activity in developing infrastructure asset</p>

management plans. Levels of service may be tied to physical performance of assets or be defined by customer expectation and satisfaction.

**Preferential allocation** is when there is a preference that a lease or license is given to a particular person or group, rather than having an open process. For example, a neighbouring land owner or a community group that use a building may be asked if they want to lease the land/building, rather than giving the wider public the opportunity to tender or apply.

**Approved budget** for the financial year comprises the base budget approved by Council through the Long Term Plan or Annual Plan, along with any adjustments formally approved during the year for unbudgeted expenditure, forecasting changes and carry forwards by those with delegated authority.

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1 Opening

The chair will open the meeting.

2 Apologies

At the close of the agenda no apologies had been received.

3 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

4 Conflict of interest

Community Board members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a board member and any private or other external interest they might have.

5 Additional agenda items

Any additions to the agenda must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

6 Confirmation of minutes

[Minutes](#) of the Northern Community Board Meeting held on 09 February 2026.

7 Public participation

Requests to speak should be made by midday of the day before the meeting. Further information is available on [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or phoning 0800 732 732 .

8 Reports

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8.2 Garston BBQ project update

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8.3 Community board reporting

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8.4 Councillor update

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8.5 Chairperson's Report

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9 Closure

The chair will close the meeting.

Summary of reports

	Report name	Purpose	Report type	Page
8.1	Financial review for period ended 28 February 2026	The purpose of this report is to review the Northern Community Board financial information for the period ended 28 February 2026 (contained within attachment A).		19
8.2	Garston BBQ project update	The purpose of this report is for the Northern Community Board to provide feedback on the equipment to be installed as part of the Garston BBQ project.	Information	27
8.3	Community board reporting	The purpose of this report is to inform the board of the community leadership, operational and Council activities in the board area and across the district.	Information	33
8.4	Councillor update	This report is to provide the community board with an overview of the matters that have been considered at Council and Finance and Assurance Committee meetings from 28 January 2026 to 25 March 2026.		45
8.5	Chairperson's Report	<p>The purpose of this report is for the chair to update the board on activities they have been involved with since the previous meeting.</p> <p>Board members are also able to provide an update on any recent events and issues of relevance and interest to the community board.</p>		55





# Minutes

## Northern Community Board

Monday, 9 February 2026, 6pm.  
Athol Hall, 28 Athol-Five Rivers Highway, Athol

### PRESENT

Chairperson	Greg Tither
Members	Ian Clark Amanda Reedy Carolyn Smith Megan Vande Sandt
Councillor	<b>Tom O'Brien</b>

### APOLOGIES

Deputy chairperson	Lance Hellewell
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### IN ATTENDANCE

Committee advisor/customer support partner	Deborah-Ann Smith-Harding
Community partnership leader	Kelly Tagg

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1 Opening

The Chairperson opened the meeting.

2 Apologies

There was an apology received from Deputy chair Lance Hellewell.

Resolved

Moved Carolyn Smith/Amanda Reedy

That the Northern Community Board accepts the apology received from Deputy chair Lance Hellewell.

Carried

3 Leave of absence

There were no requests for leave of absence.

4 Conflict of interest

There were no conflicts of interest declared.

5 Additional Agenda items

There were no additional agenda items.

6 Confirmation of minutes

Resolved

Moved Amanda Reedy/Carolyn Smith

That the Northern Community Board confirms the minutes of the meeting held on 1 December 2025 as a true and correct record of that meeting.

Carried

7 Public participation

There was no public participation.

8.1 Adoption of new schedule of meetings

Record No: R/26/1/903

Report presented by Community partnership leader, Kelly Tagg

The purpose of this report was for the community board to consider adopting a new meeting schedule for the triennium.

Resolved

Moved Chair Greg Tither/Carolyn Smith

That the Northern Community Board:

- a) adopts the following schedule of Northern Community Board meetings for the triennium, the community board will meet at 6pm on the following dates and at the following venues:
- Monday, 13 April 2026 – Lumsden Memorial Hall, 8 Meadow Street, Lumsden
  - Monday, 8 June 2026 – Mossburn Fire Station, 45 Devon Street, Mossburn
  - Monday, 3 August 2026 – Lumsden Memorial Hall, 8 Meadow Street, Lumsden
  - Monday, 5 October 2026 – Mossburn Fire Station, 45 Devon Street, Mossburn
  - Monday, 7 December 2026 – Lumsden Memorial Hall, 8 Meadow Street, Lumsden
  - Monday, 1 February 2027 – Athol Hall, 28 Athol-Five Rivers Highway, Athol
  - Monday, 5 April 2027 – Lumsden Memorial Hall, 8 Meadow Street, Lumsden
  - Monday, 14 June 2027 – Mossburn Fire Station, 45 Devon Street, Mossburn
  - Monday, 2 August 2027 – Lumsden Memorial Hall, 8 Meadow Street, Lumsden
  - Monday, 4 October 2027 – Mossburn Fire Station, 45 Devon Street, Mossburn
  - Monday, 6 December 2027 – Lumsden Memorial Hall, 8 Meadow Street, Lumsden
  - Monday, 14 February 2028 - Athol Hall, 28 Athol-Five Rivers Highway, Athol
  - Monday, 3 April 2028 – Lumsden Memorial Hall, 8 Meadow Street, Lumsden
  - Monday, 12 June 2028 – Mossburn Fire Station, 45 Devon Street, Mossburn
  - Monday, 7 August 2028 - Lumsden Memorial Hall, 8 Meadow Street, Lumsden

Carried

Megan Vande Sandt joined the meeting at 6.15pm

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8.2 Community board reporting

Record No: R/26/1/2027

Report presented by Community partnership leader, Kelly Tagg

The purpose of this report was to inform the board of the community leadership, operational and Council activities in the board area and across the district, including:

- An update on the museum at the Lumsden railway station
- The Community Service Awards ceremony will take place on Saturday, 28 March 2026.

Resolved

Moved Amanda Reedy/Megan Vande Sandt

That the Northern Community Board:

- a) notes the information contained in the report.
- b) receives the report titled “Community board reporting”.

Carried

8.3 Councillor update

Record No: R/26/1/3006

Report presented by Councillor O’Brien.

The purpose of this report was to provide the community board an overview of the matters that have been considered at Council and Finance and Assurance Committee meetings from 13 November 2025 to 28 January 2026.

Resolved

Moved Carolyn Smith/Chair Greg Tither

That the Northern Community Board:

- a) notes the information contained in the report.

Carried

Ian Clark joined the meeting at 6.22pm

8.4 Chairperson's Report

Record No: R/26/1/1229

Report presented by Chair Greg Tither

The purpose of this report was for the chair and the board members to update the board on activities and issues of relevance and interest.

Chair Tither updated the board on:

- 
- The upcoming Community Service Awards celebration
  - The Garston Post office
  - The Lumsden Rugby clubhouse

Resolved

Moved Chair Greg Tither/Megan Vande Sandt

That the Northern Community Board:

- a) notes the information contained in the report.

Carried

The meeting closed at 6.35pm

Confirmed on

Signed

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## Financial review for period ended 28 February 2026

Record no: R/26/3/107781  
Author: Nicole Taylor, Finance development co-ordinator  
Approved by: Anne Robson, Group manager finance and assurance  
Report type: Information

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### Purpose

- 1 The purpose of this report is to review the Northern Community Board financial information for the period ended 28 February 2026 (contained within attachment A).

### Staff recommendations

That the Northern Community Board:

- a) notes the information contained in the report.

### Executive summary

- 2 Attachment A details the board's financial information for the period ending 28 February 2026. The information is prepared on the same basis as the local budget graph included in the two-monthly community board operational report and the detailed financial report for the previous year (30 June 2025) with some additional information. The report:
  - compares actual income, operating expenditure and capital expenditure for 2025/2026 year to date against the current projection
  - shows the original full year budget from the 2025/2026 Annual Plan alongside the updated projection budget, reflecting any Council approved changes made since the plan was adopted
  - outlines the projects scheduled for the year and their status
  - shows projected reserve balances to 30 June 2026 and identifies any financial contributions collected within the board area that are available to be used for qualifying projects.
- 3 This year staff are trialling a simplified report format that focuses on the key information most relevant to the board. Items that were included in previous years but are not part of this review are:
  - financial breakdown by activity and business unit type
  - detailed business unit and account code financial information
  - details of loans.
- 4 If board members have any feedback on the new report format, or if they would like to continue to receive the information noted in paragraph 3, please let staff know and this can be provided separately.

### Attachments

- A Financial review for period ended 28 February 2026 - Northern CB [↓](#) 



# Northern Community Board

Financial review for the period ended 28 February 2026

Southland District Council  
Te Rohe Pōtae o Murihiku

PO Box 903  
15 Forth Street  
Invercargill 9840

☎ 0800 732 732  
@ [sdcsouthlanddc.govt.nz](mailto:sdcsouthlanddc.govt.nz)  
🏠 [southlanddc.govt.nz](http://southlanddc.govt.nz)

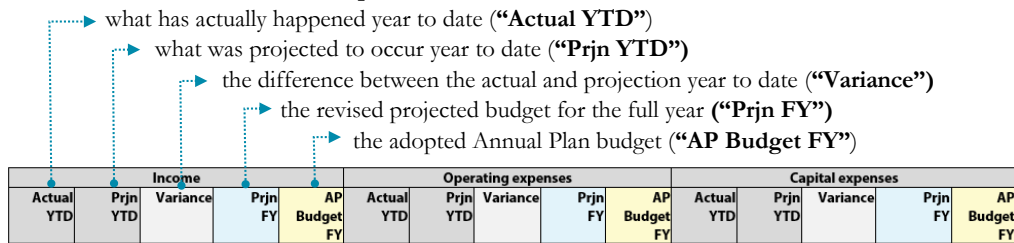
**Introduction**

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This report reviews the community board’s financial information for the period ending 28 February 2026. The information is prepared in the same way as the local budget graph shown in the two-monthly community board operational report, as well as the detailed financial report to 30 June 2025 that was presented at the end of the last financial year.

The report outlines the board’s income, operating and capital spending, and the projected balance of reserves. It also gives an update on the status of board funded projects and lists any financial contributions collected within the board area that are available for qualifying projects.

**The financial statements in this report show:**



**Projection (“Prjn”)** figures include the 2025/2026 Annual Plan budget (“AP Budget FY”) adjusted for:

- expenditure carried forward from the prior year (2024/2025) approved by Council in August 2025
- changes to 2025/2026 budgets approved in December 2025 by community boards as part of the 2026/2027 Annual Plan budget reports and Council as part of the capital programme delivery review
- other unbudgeted expenditure or changes approved by the board or Council during the financial year to the date of the report.

In addition, Council staff are currently preparing an updated forecast of the organisation’s end of year financial results. This forecast will be submitted to Council for approval in April and once approved, will be reflected in the financial information report for the remainder of the year.

**“AP Budget FY”** data shows the adopted Annual Plan budget for 2025/2026 excluding the projection adjustments noted above.

### 1. Financial overview by activity

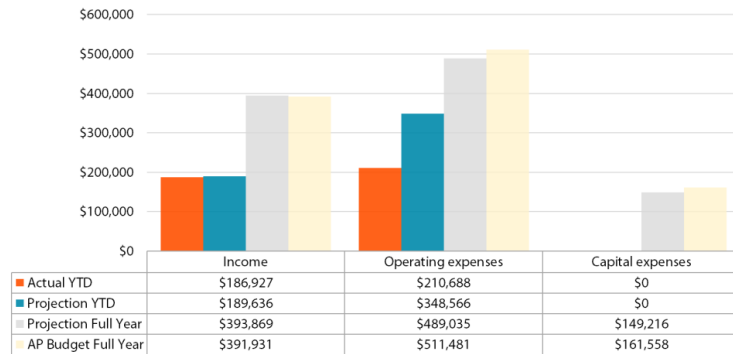
The table and graph provides an overview of the financials for the board by activity – showing income, operating expenses and capital expenses. “Total CB” shows the overall financial results for all board activities along with “Actual v Projection (%)” variance. The key reasons for these variances are also detailed.

Northern - sub activity detail for year ended 28 February 2026															
Sub activity	Income					Operating expenses					Capital expenses				
	Act YTD	Prjn YTD	Variance	Prjn FY	AP Budget FY	Act YTD	Prjn YTD	Variance	Prjn FY	AP Budget FY	Act YTD	Prjn YTD	Variance	Prjn FY	AP Budget FY
Parks & Reserves	\$111,371	\$110,977	\$394	\$220,677	\$218,739	\$109,352	\$150,739	(\$41,387)	\$223,611	\$216,057	-	-	-	\$58,807	\$56,869
Footpaths	\$5,893	\$7,369	(\$1,477)	\$45,111	\$45,111	\$12,801	\$15,481	(\$2,680)	\$23,222	\$23,222	-	-	-	\$90,409	\$90,409
Halls	\$45,980	\$47,621	(\$1,641)	\$71,567	\$71,567	\$52,336	\$61,576	(\$9,240)	\$105,322	\$105,322	-	-	-	-	-
Other Property	\$12,998	\$13,003	(\$5)	\$19,504	\$19,504	\$13,829	\$98,399	(\$84,570)	\$104,535	\$134,535	-	-	-	-	\$14,280
Community Assistance	\$10,685	\$10,667	\$18	\$37,010	\$37,010	\$22,370	\$22,370	-	\$32,345	\$32,345	-	-	-	-	-
<b>Total CB</b>	<b>\$186,927</b>	<b>\$189,636</b>	<b>(\$2,709)</b>	<b>\$393,869</b>	<b>\$391,931</b>	<b>\$210,688</b>	<b>\$348,566</b>	<b>(\$137,878)</b>	<b>\$489,035</b>	<b>\$511,481</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$149,216</b>	<b>\$161,558</b>

(1%)

(40%)

Northern - local business units for period ended 28 February 2026



YTD - year to date; Projection includes approved Annual Plan budget with timeline phased + approved unbudgeted expenditure + carry forwards

#### Summary of financial results – year to date (YTD) actual versus projection

**Income** was 3k (1%) under projection. Hall hire revenue is overall \$2k below projection with no revenue received for both the Athol and Five Rivers halls. While Lumsden hall has received revenue, it is also slightly below projection. NZTA/Waka Kotahi grant funding for footpaths is also \$1k below projection and will be received as the work progresses.

**Operating expenses** were \$138k (40%) under projection. This variance is largely due to the timing of the Lumsden Information Centre project, which is \$81k under projection. Of this, \$30k is proposed to be carried forward to the 2026/2027 year as part of the forecast to be presented to Council for approval in April. General maintenance costs are \$36k under projection as this work is largely reactive and only undertaken as needed. Tree and hedge maintenance is \$11k under projection and footpaths are \$3k under projection, reflecting minimal expenditure to date in these areas. Insurance costs for halls, other property and parks are \$5k under projection due to actual costs being less than budgeted. Interest expenses are \$2k below projection, reflecting lower loan drawdowns than budgeted due to prior year projects coming in under budget (particularly the Lumsden and Athol Hall projects). Storm damage costs have not been included in the figures as discussions with insurers are ongoing, with the board to be updated once more is known.

**Capital expenses** had no variance.

## 2. Projects

The table details the locally funded projects planned to be undertaken by the board in 2025/2026. It does not include any district funded projects in the board area. It consists of projects from the 2025/2026 Annual Plan, prior year projects carried forward and any additional projects or changes to projects approved by the board during the year. The table details the project status for the period ending 28 February 2026 and actual costs incurred compared to projection as well as the original annual plan budget. It also shows any forecasting changes which will be considered by Council in April 2026.

Activity	Business Unit	Type	Project code and name (CAMMS+ Fulcrum)	Status	Actual YTD	AP 25/26 FY	Carry forwards	Unbudgeted expenditure	December changes	Forecast changes (TBC April)	Projection FY
Parks & Reserves	Parks & Reserves - Garston	CAPEX	P-10952A/P-10952: Garston - Village projects	2. Scoping /Consultations	-	56,869	1,938	-	-	-	58,807
Footpaths	Street Works - Lumsden	CAPEX	FFOOT001C: Lumsden - Footpath renewal programme 2024/2025 to 2026/2027	2. Scoping /Consultations	-	36,508	-	-	-	-	36,508
Footpaths	Street Works - Mossburn	CAPEX	FFOOT001D: Mossburn - Footpath renewal programme 2024/2025 to 2026/2027	2. Scoping /Consultations	-	53,901	-	-	-	-	53,901
Other Property	Playcentre Building	CAPEX	P-10734A/P-10734: Garston Old Post Office - Upgrade distribution board, install LED lighting and heat pump	8. Pushed to Future Year	-	14,280	-	-	(14,280)	-	-
Other Property	Information - Centre	OPEX	FBUILD003A/P-11448: Lumsden Information Centre - Exterior paint and repairs	2. Scoping /Consultations	-	30,000	-	-	51,000	(30,000)	51,000
Other Property	Information - Centre	OPEX	FBUILD004A/P-11488: Lumsden Information Centre - Interior repaint and floor piling	2. Scoping /Consultations	-	51,000	-	-	(51,000)	-	-
Other Property	Playcentre Building	OPEX	FBUILD001A/P-11447: Garston Playcentre Building - Exterior repaint and carpentry work	8. Pushed to Future Year	-	30,000	-	-	(30,000)	-	-
Halls	Hall - Athol	OPEX	FHALL001A/P-10551: Athol Hall - Exterior repaint	0. Not Started	4,883	22,440	-	-	-	-	22,440
<b>Total</b>					<b>4,883</b>	<b>294,998</b>	<b>1,938</b>	<b>-</b>	<b>(44,280)</b>	<b>(30,000)</b>	<b>222,656</b>

### 3. Reserves

The table below shows the board reserve balances as at 30 June, including the actual balance for 2025, budgeted Annual Plan balance for 2026, and the updated projection to 30 June 2026 reflecting any budget changes made up to 28 February 2026. The projection does not include the impact on reserves of any forecasting changes yet to be approved by Council in April 2026.

Reserve	Actual 30 June 2025	Annual Plan Budget 30 June 2026	Projection 30 June 2026
Northern CB	38,944	39,091	33,680
Northern pool	85	85	85
<b>Northern CB Total</b>	<b>39,029</b>	<b>39,176</b>	<b>33,765</b>
Athol community centre	4,693	4,693	4,693
Athol general	4,054	4,096	4,096
<b>Athol Total</b>	<b>8,746</b>	<b>8,788</b>	<b>8,788</b>
Garston special projects	13,596	6,731	5,402
<b>Garston Total</b>	<b>13,596</b>	<b>6,731</b>	<b>5,402</b>
Lumsden community centre	721	721	721
Lumsden general	61,231	34,923	34,923
<b>Lumsden Total</b>	<b>61,952</b>	<b>35,644</b>	<b>35,644</b>
Mossburn general	7,728	2,441	1,627
<b>Mossburn Total</b>	<b>7,728</b>	<b>2,441</b>	<b>1,627</b>
Five Rivers Community Centre	1,942	2,078	2,078
<b>Other halls Total</b>	<b>1,942</b>	<b>2,078</b>	<b>2,078</b>
Mararoa Waimea Ward*	0	495	0
Northern Southland development fund	333,940	338,458	338,458
<b>Other reserve Total</b>	<b>333,940</b>	<b>338,953</b>	<b>338,458</b>
<b>Total Reserves</b>	<b>466,933</b>	<b>433,811</b>	<b>425,762</b>

#### 4. Financial contributions

Council currently collects reserve financial contributions for the **acquisition, improvement and development of reserves** under it's the Southland District Plan (FIN-O2, FIN-P2, FIN-R1). Under the plan, Council may collect these contributions for the purposes of:

- offsetting the effects of development on reserve infrastructure
- securing environmental compensation for adverse effects associated with development that cannot be avoided, remedied or otherwise mitigated, so that a positive environmental outcome is achieved
- adding to the quality and diversity of open spaces and recreation areas available to communities within the District.

The table below shows the current breakdown of reserve contributions held by Council as at 28 February 2026, associated with the board area. These can be used to fund park/reserve capital projects that meet requirements as described.

Reserve Financial Contributions under RMA/District Plan		
<b>What can these be used for</b> - Capital expenditure only (not maintenance) to <i>acquire, improve and develop</i> reserves in any part of the district to mitigate/offset/compensate for the effects of development or to add to the quality and diversity of open spaces and recreation areas available to communities within the District.		
<b>Where can these be used</b> - Across the district but Council has historically placed a priority on allocating towards capital expenditure in the general location of the consent activity (township, rural, community board, ward)		
Area	Total available	Expiring June 2026
Athol	11,266	-
Lumsden	5,295	-
Mossburn	6,957	-
<b>Total</b>	<b>23,518</b>	-

This information is provided to enable the board to give feedback to Council and staff on how the funds might be allocated in the current and future years. Given the restrictions on their use, staff review these funds during project planning and again before the end of each financial year. Contributions have a ten-year expiry period. Therefore, any contributions due to expire by 30 June 2026 that have not been allocated by community boards or staff will be redirected to qualifying expenditure elsewhere in the district. These contributions have a ten-year expiry date and the table shows that there are no funds due to expire in the next financial year.



## Garston BBQ project update

Record no: R/26/4/108736  
Author: Kelly Tagg, Community partnership leader  
Approved by: Sam Marshall, Group manager customer and community wellbeing  
Report type: Information

### Purpose

- 1 The purpose of this report is for the Northern Community Board to provide feedback on the equipment to be installed as part of the Garston BBQ project.

### Staff recommendations

That the Northern Community Board:

- a) notes the information contained in the report and provides feedback on the equipment to be installed.

### Executive summary

- 2 Project P-10952 (Garston Village Projects) is included in the 2024-2034 long term plan. A total budget of \$58,807 exists of which \$51,938 is to be funded via Better off Funding and the balance of \$6,869 is to be funded via the Garston Special Projects Reserve.

### Feedback

- 3 The board has previously discussed the scope of this project and provided feedback to staff around its preferences. Pricing has now been received, and the board is being asked to provide feedback on the options available.

### Context

- 4 The board has previously indicated that they wished to install a double electric accessible BBQ in a dark grey colour (or similar), with an overhead shelter and concrete pad underneath.
- 5 The board also noted their preference for a coin operated BBQ.
- 6 Staff have now received pricing options based on the boards feedback which is detailed below for consideration by the board.

- 7 Option 1:

Description	Estimated Cost
Urban Electric Contour Double BBQ (wheelchair accessible - non-coin operated)	\$17,000
Universal shelter 4 post - (3m x 3m) (option 1 on attachment)	\$10,000
BBQ and shelter install on concrete pad	\$11,000
Electrical works – tie in to fire brigade	\$7,000

Shipping cost	\$1,000
Contingency	\$5,000
<b>Total</b>	<b>\$ 51,000</b>

8 Option 2:



Description	Estimated Cost
Urban Electric Contour Double BBQ (wheelchair accessible - coin operated)	\$18,500
Kiwi curve shelter (4m x 5.6m) (option 2 on attachment)	\$19,000
BBQ and shelter install on concrete pad	\$22,000
Electrical works – tie in to fire brigade	\$7,000
Shipping cost	\$1,500
Contingency	\$6,000
<b>Total</b>	<b>\$ 74,000</b>

- 9 Staff would appreciate the boards feedback on whether or not it wishes to proceed with the coin-operated model as the supplier has advised these can be prone to vandalism.
- 10 Staff have also noted that initially the board preference was for second shelter option, however, this is quite expensive and the smallest size it comes in is 4m x 5.6m which will take up a lot of space in the designated area.
- 11 The board has previously indicated a preference for installing the barbecue to the north of the playground (where the playground sign is located in attachment 2) and it is recommended, due to space constraints, that the smaller more cost-effective option be considered.
- 12 It is also worth noting the budgets for each option. Option one (and the board may elect to add on the coin operated system for \$1,500) would be \$51,000 (or \$52,500 with coin operated option) which fits within the budget of \$58,807.
- 13 Option one could also be entirely funded via Better off Funding meaning the \$6,869 would still be available in the Garston Special Projects Reserve for other projects.
- 14 Option two is \$74,000. If it is the boards preference to proceed with this option then staff will need to prepare an unbudgeted expenditure report for the boards next meeting which will include options on how to fund the shortfall in budget vs quotes of \$15,193.00.

Next steps

- 15 Staff will proceed with the purchase and installation of the equipment so that this project can be completed.

Attachments

- A Garston barbecue and shelter options - P10952 - April 2026 [↓](#) 
- B Suggested barbecue location - Garston BBQ project - P10952 - April 2026 [↓](#) 

**Double electric accesible barbecue (dark grey colour preference)**



Shelter option 1



**Shelter option 2**



**Suggested barbecue location (where sign is, sign to be relocated)**



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## Community board reporting

Record no: R/26/3/108346  
Author: Kelly Tagg, Community partnership leader  
Approved by: Sam Marshall, Group manager customer and community wellbeing  
Report type: Information

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### Purpose



- 1 The purpose of this report is to inform the board of the community leadership, operational and Council activities in the board area and across the district.

### Staff recommendations

That the Northern Community Board:

- a) notes the information contained in the report
- b) receives the report titled “Community board reporting”.

### Attachments

- A Northern Community Leadership Report - 13 April 2026 [↓](#) 
- B Northern operational report - 13 April 2026 [↓](#) 



**What’s happening in your area**

Better-off funding projects update

The board had five projects approved as part of the government’s Three Waters Reform – Better off Funding package. The current status is as follows:

PROJECT	FUNDING	CURRENT STATUS
Lumsden playground/skatepark upgrade	\$100,000	The playground and skatepark upgrades are now complete.
Lumsden Museum redevelopment	\$50,000	A new funding agreement is being prepared.
Mossburn tennis courts	\$38,000	Project completed at a cost of \$32,022. A carry forward process for the remaining budget has been completed with the remaining funds to be used to improve access to the courts which will be achieved by constructing a new footpath between the playground and courts. This footpath has now been constructed.
Athol tennis courts	\$31,000	This project is now complete.
Garston BBQ	\$50,000	Works around the new toilet project are underway. The installation of the BBQ is linked to the toilet project as that is where the power will be provided from. The deadline for this project has been extended to allow for planning for the toilet replacement project to be fully scoped.

Northern Southland Development Fund

The latest round of the Northern Southland Development fund closed on 31 March 2026. At the time of preparing this report, five applications had been received. Applications will be brought to the next community board meeting.

Community Partnership Fund

The next round of funding for the community partnership fund closes on 31 August 2026. Applications can be made on the Southland District Council website via the SmartyGrants link:

<https://www.southlanddc.govt.nz/council/funding-and-grants/>

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### Community Service Award – Pamela Naylor

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Garston stalwart Pam Naylor's remarkable 57-year record of service to the northern Southland community has been acknowledged with an award from Southland District Council and the Northern Community Board.

There is scarcely a group, organisation or project that Mrs Naylor has not been involved in since she hit the ground running in Garston, newly married to Peter Naylor, in 1968.

Mayor Rob Scott said it was staggering how heavily involved in her community she had been over such a long time. "There's barely a structure in the Athol/Garston area that hasn't been touched in some way by the hand of Pam. Her legacy will be felt everywhere in the area for many decades to come."

After starting Girl Guides and Brownies in the Athol/Garston area in 1969, Mrs Naylor was involved for 28 years. That same year she formed the first girls' hockey team in the area, helped drive the development of the hockey ground on the Athol domain and was a Northern Southland hockey selector and coach for 15 years. She was also a member of the Garston Ice Skating Club for 20 years.

After being elected to the Garston Hall Committee in 1971 she served for 53 years.

She was elected on the Athol Domain Board in 1974, and continued that role until the formation of the Southland District Council Athol Community Development Area (CDA) Subcommittee in 1991. She remained on the CDA, serving 10 years as chair, until the CDAs were phased out in 2019, at which time she was elected as a member of the new Northern Community Board.

Also in 1974 she started work at Garston School as a clerical assistant and teacher aide, later becoming the librarian.

In 1980 she was appointed by the Girl Guide association as the Southland provincial outdoor instructor, holding this position for 29 years, as well as being the district and division commissioner during this time.

Mrs Naylor also looked after the school pool and was co-ordinator of the Garston Trail Bike Rids fundraiser for 40 years.

In 1993 she began a 32-year term as a trustee for the Athol Gallery Trust, and was a first responder for St John and the Garston Fire Brigade for 15 years.

She rolled up her sleeves and mowed the Garston cemetery, Presbyterian and Catholic church lawns for 25 years, as well as managing Garston postal services for 24 years.

Mrs Naylor was appointed as a justice of the peace in 2017.

She has been a driving force in countless community projects, including the Athol and Garston welcome signs, the Garston Peter Rabbit thinking seat, the Athol Anzac memorial seat, and Garston's Russell Glendinning memorial seat.

Pam's husband Peter received his own Community Service Award in 2022.



### Community Service Award – Rural Women New Zealand Forestry Scheme (Southland)

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The pioneering spirit of the Rural Women New Zealand Forestry Scheme (Southland) Inc was celebrated on Saturday 28 May 2026..

Part of Rural Women Southland Interprovincial, the group's extensive contribution to the development of a productive forestry was formally recognised with the presentation of a Community Service Award from Southland District Council and the Northern Community Board.

Southland Mayor Rob Scott said he was honoured to recognise the “incredible dedication” of those involved.

“These ladies work tirelessly as volunteers getting things organised and done, without claiming recognition – all for the benefit of our Southland community,” he said.

“This honour bestowed extends far beyond the current members and is testament to the efforts of many since its inception 78 years ago.”

Approximately 90 hectares of bare land near Dipton was donated by George Hamilton and his brother, former Wallace MP Sir Adam Hamilton, in 1948 and a committee of 13 members was formed for an inaugural meeting on 4 February 1949.

Undeterred by perceived societal roles of the era, the group developed, harvested and replanted the forestry.

“Most of the menfolk at the time felt that women were unable to run a forestry but they persevered, even planting seeds and propagating fir trees,” the citation from Southland Interprovincial Rural Women NZ said.

Nowadays the forest is run by dedicated volunteers, employing Log Marketing to advise on tasks such as milling, spraying and pruning.

Income from the milling of trees is distributed to the 13 Southland branches and ultimately returned to the Southland community, helping with a vast range of local services, including swimming pools and lessons, coastguard, Hospice Southland, Ronald McDonald House Southland, St John, health shuttles and outings for children.

Part of the forest was identified within a QEII wetland in 1984, protecting the land in perpetuity.

Life member Ann Irvine, who served 22 years as secretary of forestry, took on a new role as wetland facilitator, organising trips for spraying, planting new trees and cutting tracks with her team of trusty volunteers.

A project to mechanically remove willows along the stream with the aim of lowering the flood risk to neighbours is currently under way and grants from Environment Southland applied for.

At the helm as president for the past seven years, Rhonda Symons has done a stellar job running the forestry operation – everything from liaising with neighbours about access for milling trees to organising hunters to control the wild pig population.

A life member since 1978, Heather Smith has held many positions in her local branch, serving as president and secretary of Interprovincial Rural Women and, for many years, treasurer of forestry. She can be relied on to produce facts and figures relating to the forest and wetlands.

The trio have been working on a new constitution for the forestry, which is nearing completion because of their dedicated efforts.



### Possible new Christmas flags for Athol, Garston, Mossburn and Lumsden

Unfortunately, the Christmas flags that had previously been used on the flagtrax system have succumbed to the wind and are at the point where they are no longer usable.

Council's Communications teams have come up with four new concepts for consideration by the board (included below). The cost to have them printed is \$2,927.90.

Staff are requesting feedback on whether or not the board wishes to progress with the supply of new flags. If the board is in favour, an unbudgeted expenditure report can be prepared for the boards's next meeting.



### What's happening across the district

#### Oraka Aparima Community Board by-election

The final result for the Southland District Council by-election that closed at midday on Tuesday, 3 March 2026 is:

Ōraka Aparima Community Board (1 vacancy) votes received:

FREW, Don 443  
 HEDDERSHAW, Mel INDEPENDENT 151  
 SEAGER, Marina 150  
 KIDDEY, Nick 76  
 INFORMAL 4  
 BLANK 2

Don Frew is declared elected.

The voter return was 39.43%, being 826 votes.

### Wyndham camping ground funds approved

The Wyndham Camping Ground has received a funding boost towards its reopening.

Southland District Council approved at its Council meeting on 28 January the transfer of the remaining Better Off Funded budget of \$34,020 from the Baird-Hewat Square/Doctors Square project to the Wyndham Camping Ground construction.

The Waihopai Toetoe Community Board has been working towards reopening the facility, which has been closed since February 2024 when the previous lease was surrendered. The site has recently undergone a significant clean-up with general repairs completed.

Board chair Pam Yorke said the project was an important one for Wyndham.

“Our community has expressed a strong desire to have the camping ground reopened and we view it as a vital asset for the future of Wyndham,” she said.

“We absolutely recognise its potential to attract visitors and stimulate local spending to support the town’s vitality, while also providing a necessary facility for people like seasonal workers.”

The board and council staff investigated the feasibility of installing user pays technology to enable the automated operation of the camping ground. The preferred Penny System will allow automated bookings, access and paid use of services at the camping ground. The funding will enable staff to progress the upgrades required while remaining consistent with the board’s objective to the project remaining cost neutral for ratepayers.

## Community funding

### Sustainable funding workshop

Community Trust South is organising a Sustainable Funding Workshop. It will be on Wednesday 22 April, 9.30am-1.30pm, in either Winton, Lumsden or Gore, depending on registration demand.

The Sustainable Funding Workshop will be hosted by Exult and is packed with practical ideas to help your organisation work towards sustainable funding, developing a funding strategy and planning to achieve your strategy.

It will explore:

- the 7 key income streams for clubs and community organisations
- the difference between donations, sponsorship and grants
- why fundraising activities are still an important part of the mix
- how to increase your income by doing what you already do, but doing it better.

The workshop is free for organisations within the Community Trust South area.

Visit

[https://communitytrustsouthoffice.smartygrants.com.au/regionalsustainablefundingworkshop?fbclid=IwZXh0bgNhZW0CMTAAYnJpZBExeG9PUTRtbmRORlpkZndkTXNydGMGYXBwX2lkEDIyMjAzOTE3ODgyMDA4OTIAAR6zuHdTf4xg44zc2sz0ml3nfd94c0gjs0VfQOISVRRmc9Ouji9XLUIEAnhC9g\\_aem\\_3c9FLrwhV2C4gJBohGAhTg](https://communitytrustsouthoffice.smartygrants.com.au/regionalsustainablefundingworkshop?fbclid=IwZXh0bgNhZW0CMTAAYnJpZBExeG9PUTRtbmRORlpkZndkTXNydGMGYXBwX2lkEDIyMjAzOTE3ODgyMDA4OTIAAR6zuHdTf4xg44zc2sz0ml3nfd94c0gjs0VfQOISVRRmc9Ouji9XLUIEAnhC9g_aem_3c9FLrwhV2C4gJBohGAhTg) to register.



## Bursary and scholarship allocations 2025

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### Centennial Bursaries

Josh Cairns	\$2,000
Sophie Cundall	\$2,000

### Valmai Robertson Arts Scholarship

Erika Leith	\$1,975
Jolie Hazley	\$100
Greer Hazley	\$100
Cameron Fox	\$100
Pepper-May Henwood	\$75
Emily Neems	\$75
Hazel Green	\$75

### Eric Hawkes Memorial Outward Bound Scholarship

Jorjia Marshall

## District Initiatives Fund

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Applications for the District Initiatives fund closed on 31 March 2026. Applications will be considered by Council at a subsequent meeting.

## Other funding opportunities & allocations

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Applications for the following grants closed on 31 March 2026:

- District Initiative Fund
- Sport NZ Rural Travel Fund
- Creative Communities Scheme

Applications can be made on the Southland District Council website via the SmartyGrants link:

<https://www.southlanddc.govt.nz/council/funding-and-grants/>

## Council department updates

### Governance

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Work streams progressing in the governance team include:

- Completing the Ōraka Aparima Community Board by-election. Don Frew was declared elected to the board on 4 March 2026
- Compiling elected member interest returns. The register of interests will be completed soon (this is legally required)
- Council appointing members to the Stewart Island Visitor Levy Allocations Subcommittee, the Te Anau Basin Water Supply Subcommittee and the Ohai Railway Fund Committee
- Council giving feedback on the Great South and Space Operations New Zealand Ltd statement of intents.

### Policy and planning update

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#### Climate Change

##### Regional activities

The Regional Climate Change Working Group held its first governance workshop on 12 March 2026. Key matters covered included:

- [Local Government Sector Climate Scenarios](#) – a tool which can aid local government’s long term planning
- Updates on key regional projects including Regional Climate Impacts Assessment and Community Climate Perceptions Survey results
- Progress against actions in the [Regional Framework for Action on Climate for Murihiku Southland](#)
- Government reforms and regional spatial planning
- Process to develop the first Regional Climate Action Plan for Murihiku Southland in parallel with councils’ long term plans for 2027-37.

Updated climate projections for Southland, prepared by Earth Sciences NZ (formerly NIWA) for Environment Southland, will be presented to the ES Strategy & Policy Committee on 15 April and will be made publicly available.

##### Climate adaptation

We are continuing work to assess risks from climate change to SDC’s assets and operations, with completion planned in mid 2026. The findings will help identify key issues for consideration in the next long term plan.

##### Emissions reduction

Staff are scoping options for organisational emissions reduction activities. The [Regional Climate Change Strategy for Murihiku Southland](#), adopted by SDC and the other Southland councils in 2024, includes an aspiration for Southland local government agencies to become net zero organisations by 2050.

##### Internal alignment

Following receipt of the updated climate projections for Murihiku Southland, we will integrate these into climate change information and resources for staff. Our internal staff climate change working group has recommenced meetings and is planning sustainability-focussed activities.





## Northern Community Board

### Tracker - ongoing

- Completion of better-off funded projects
- Garston toilet project planning and water bore meeting
- Garston BBQ project
- Lumsden Rugby Pavillion – future use options
- Installation of basketball hoop at Lumsden playground (26/27 project)
- Young people voice for board
- Mossburn Cemetery trees
- Illegal dumping issues at local rivers
- Check signage at Lumsden Railway station – no hanging laundry?
- Lumsden 200 years – celebration 2026 (Lions invited to meeting)
- Garston Hall – rates issue

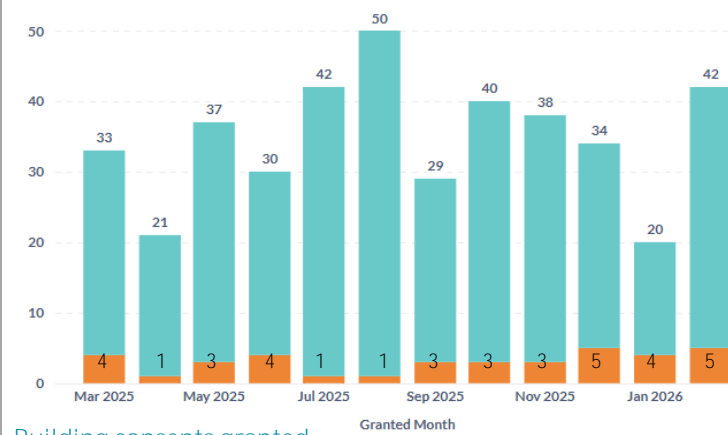
### Upcoming priorities

- Community board plan review.
- Spatial plan

### Resource consents granted

RM applications granted for community board

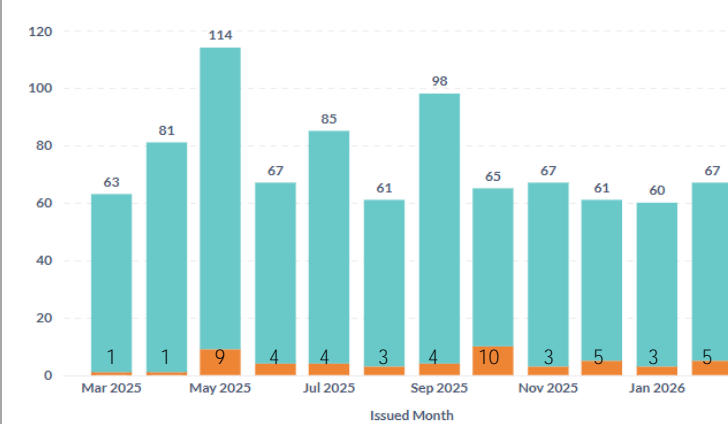
RestOfSDC BoardCount



### Building consents granted

Building Consents issued for community board

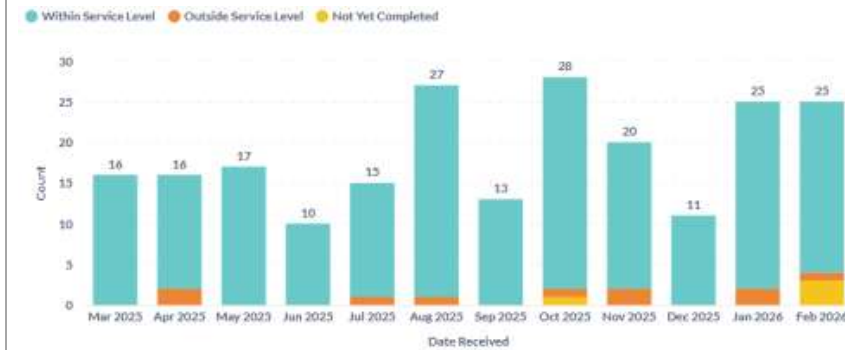
RestOfSDC BoardCount



### Service requests

Across the district there were 1024 requests for service lodged during January and February 2026, of which 213 were related to three waters. 50 of the total requests belonged to this board area. A full summary of the types of requests is detailed below.

### Service requests lodged



### Requests for service – breakdown by type

REQUEST TYPE	COUNT
Community facilities general	1
Council facilities - offices, depots, libraries repairs and maintenance	1
Streetscape - vegetation	3
Toilets – cleaning, repairs and maintenance	8
Community housing – current tenant enquiries	1
Community housing – repairs and maintenance	1
Litter matters rural	1
Hazards	1
Rapid numbers – new	1
Gravel road faults	4
Abandoned vehicles	1
Transport – general enquiries	5
Water and waste general	8
Wheelie bin – cancel/damaged/stolen	2
Wheelie bin – collection complaints	6
Wheelie bin – general enquiry	2
Wheelie bin – new/additional	4
<b>Total</b>	<b>50</b>

### Local projects update

Activity	Name	Current Phase	Current Progress	BUDGET ACTUAL YTD
COMMUNITY FACILITIES	Athol Hall - Exterior repaint	Pre-delivery phase	Monitor	\$22,440 <b>\$4,884</b> P-10551
Project works have been completed, quality checking to be undertaken early April before marking for project completion.				
COMMUNITY FACILITIES	Lumsden Information Centre - Exterior repaint and repairs	Pre-delivery phase	Monitor	\$51,000 <b>\$0</b> P-11448
Both Lumsden information center projects have been pushed out to next year after the contractor pricing for floor and pile repairs came in well over budget.				
STORMWATER	Lumsden SE stormwater catchment investigation and improvement works	Pre-delivery phase	On track	\$395,122 <b>\$14,300</b> P-10278
Members of the Water and Waste team attended the community board workshop in March, updating members on the current situation and future planning of this project. This is a multi year project with the 2024/2025 works being carried over to 2025/2026. Further works to be undertaken 2027/2028 and 2028/2029 and 2033/2034. Investigations and design for the 2024/2025 work is currently being undertaken but it is proving troublesome to get a consensus between Council and the designers as to the best most practicable and cost effective option. We are working through this, but it is delaying our programme. It is still our intention to have the physical works carry over and be out to tender in the 2025/2026 year for the first phase.				
WATER SUPPLY	Mossburn water supply - Consent renewal preparation	Initiation phase	On track	\$26,477 <b>\$2,750</b> P-10503
Council has engaged a head designer for the consent re-application process. They will also address our concerns around other water consumers and the impact on the ability for Council to maintain a constant water supply. We are also considering the interference from the adjacent land through the winter and looking at options with the landowner to address this. This work is progressing satisfactorily. The Plant upgrade work required will be in 2026/2027.				

**Service contracts**

Water and wastewater services operation and maintenance

The 23/01 Operations and Maintenance Contract continues to operate across the Northern Community Board area.

Water and wastewater services across the area have continued to operate well with what would be considered a normal number of service requests being received by Council and Downer.

During January–February, Council made adjustments to the water reticulation network supplied from the Lumsden Water treatment plant to improve pressure management. These changes were implemented to ensure that properties located at higher elevations and further from the water treatment plant received an adequate and reliable supply, particularly during the peak summer months.

In the month of February, Council carried out a Stormwater upgrade project in Surrey Street, Mossburn to upgrade the existing stormwater infrastructure in the area

Mowing contracts (Mossburn, Lumsden, Athol, Garston)

With recent changes to the mowing inspections in relation to the levels of service and working closely with the contractor the levels of service have undergone notable improvements.

Continuation of a close working relationship will allow us to continue to lift the standard of presentation for the community as well as assist the contractor in managing the standard to the desired standards.

The toilet cleaning and rubbish collection has undergone some changes in an effort to improve accessibility, cleanliness and provide relief for local business who have in the past had issues with private facilities used by the public. The contractor is working very closely with us to help monitor the situations, and so far we have had very positive results.

Monitoring and adjustments will continue as necessary

Waimea Alliance

January was a shorter month due to the Christmas and New Year Break. The break had minimal callouts which was great and the crews come back refreshed and were straight into their work.

The premix crew continued with their 2026/2027 pre-reseal repairs and are well over halfway through their programme. The stabilization crew has 100 % completed their 2026/2027 pre reseal programme. The water channel cleaning has not yet started as the drainage crew have been continuing the culvert install program. They started the first two weeks back completing the Borland Road culvert replacement and a couple of other small jobs while over that way and then moved over to Wilander Downs Road for the central contract.

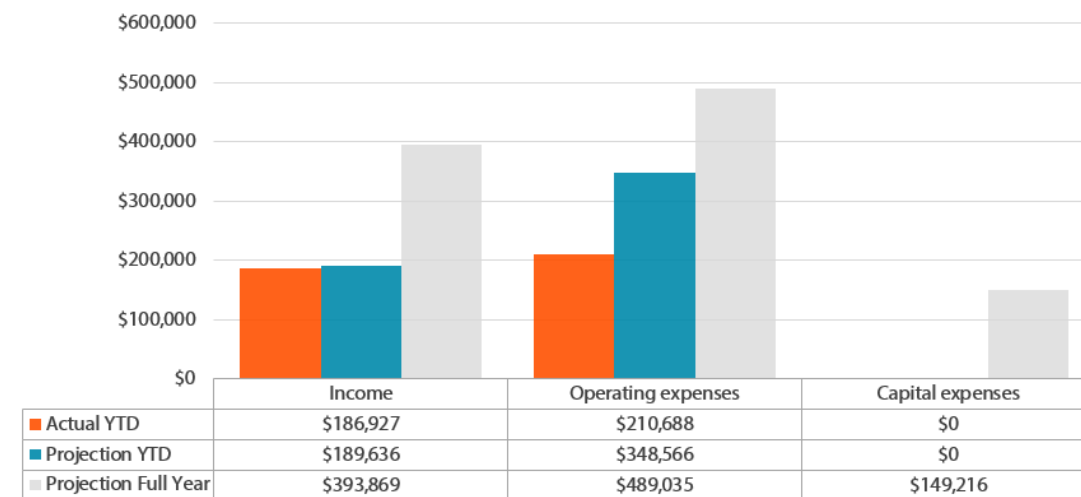
Roadside spraying started and will continue into February. Both graders had a slower start with both operators taking the extra week after the break to have a real freshen up. The cyclic truck had an extra university student in with him for the month as an extra set of eyes and to help with the bigger jobs.

The crew completed two reasonably bigger tasks in the ATMCT by pouring a pad for the new "Fix it Sand" and then moved a section of the trail up at Parawa Road.

**Local Budget information**

**Northern - local business units for period ended 28 February 2026**

YTD - year to date; Projection includes approved Annual Plan budget with timing phased + approved unbudgeted expenditure + carry forwards



**Budget notes**

Income is 3k (1%) under projection. Hall hire revenue is overall \$2k below projection with no revenue received for both the Athol and Five Rivers halls. Lumsden hall has received revenue and is just under projection. NZTA/Waka Kotahi grant funding for footpaths is also \$1k below projection and will be received as the work is done.

Operating expenses are \$138k (40%) under projection. This largely relates to the timing of the budget for the Lumsden Information Centre project that is \$81k under projection. Due to the timing of the Information Centre project \$30k of this budget is proposed to be moved to the 2026/2027 year as part of forecasting that will go to Council for approval in April. General maintenance codes are overall \$36k under projection as general maintenance is largely reactive. Tree and hedge is \$11k under projection and footpaths are \$3k under projection as minimal costs have been received in these areas. Insurance is \$5k under projection due to actual costs being less than budgeted. Interest is \$2k less than projected as there were lower loan drawdowns than budgeted due to **last year's projects coming in** under budget, largely the Lumsden and Athol Hall projects. Storm damage costs have not been included as we are still working through this matter with our insurers. We will keep the board updated as more information comes to hand.

Capital expenses no variance.

JANUARY 2026	FEBRUARY 2026	MARCH 2026	APRIL 2026	MAY 2026	JUNE 2026	JULY 2026	AUGUST 2026	SEPTEMBER 2026	OCTOBER 2026	NOVEMBER 2026	DECEMBER 2026
Board tour – 26 January	Board meeting – 9 Feb - Athol Hall at 6.00pm	Board workshop - 2 March – Lumsden Hall	Board meeting – 13 April	Board workshop – 4 May	Board meeting – 8 June	Board workshop – TBC	Board meeting – 3 August	Board workshop – TBC	Board meeting – 5 October	Board workshop - TBC	Board meeting – 7 December
		District Initiative fund, Creative Communities Fund, Sport New Zealand Rural Travel fund applications close 31 March 2024					Community Partnership applications close on 31 August 2025	Community service award nominations close on 30 September 2025			Scholarships and bursary applications close on 20 December 2025
		Northern Southland Development Fund applications close 31 March 2025						District Initiative fund, Creative Communities Fund, Sport New Zealand Rural Travel fund applications close on 30 September 2025			

## Councillor update

Record no: R/26/3/108355  
Author: Deborah-Ann Smith-Harding, Committee advisor  
Approved by: Vibhuti Chopra, Group manager strategy and partnerships  
Report type: Information

### Purpose

- 1 This report is to provide the community board with an overview of the matters that have been considered at Council and Finance and Assurance Committee meetings from 28 January 2026 to 25 March 2026.

### Staff recommendations

That the Northern Community Board:

- a) notes the information contained in the report.

### Context

- 2 An overview of the reports that have gone to Council and the Finance and Assurance Committee is given in the table below.
- 3 This report also provides an opportunity for Councillor O'Brien to highlight matters or to update the board on any other issues that have arisen around the Council table.
- 4 If you are interested, you can watch Council or Finance and Assurance Committee meetings via this link: [SDC youtube](#)

28 January 2026 – Council meeting	
Report	Overview
Wyndham camping ground - future management	Council approved the transfer of the remaining budget \$34,020.69 from the Baird-Hewat Square/Doctors Square project to Wyndham camping ground – construction.
Limehills community centre - unbudgeted expenditure	Council approved unbudgeted expenditure of up to \$40,000 to carry out maintenance at the Limehills community centre to be funded by a 10-year loan with repayments from the Limehills community centre rate.
Brydone recreation reserve grazing income	Council approved requesting the Minister of Conservation's approval for the rental income from the Brydone recreation reserve to be spent on the running of the Brydone public hall.
Delegations update	Council approved and adopted the updated Delegations Manual, including the following amendments:

	<ul style="list-style-type: none"> <li>i) changes to the community board terms of reference to remove reference to Council's subcommittees reporting to community boards</li> <li>ii) removing delegations to the Southland Regional Heritage Joint Committee</li> <li>ii) removing delegations under Smoke Free Environment Act 1990.</li> </ul> <p>Council requested that staff review the delegation to the Community Boards from \$20,000 to \$50,000 for unbudgeted expenditure and report back to Council.</p>
Housing action plan update - January 2026	Council noted the information contained in the report and acknowledged the work undertaken to enable the action plan update.
TAB Venues Policy and Gambling Venues Policy review	Council agreed to conclude the review without requiring public consultation.
Winton CCTV camera project - unbudgeted expenditure	Council approved unbudgeted expenditure of up to \$27,000 (excluding GST) to be funded from the Winton Property Sales Reserve to cover costs of stage three of the Winton CCTV camera project (add two additional cameras on Great North Road at Night and Day (number 346), and Mitre 10 (number 91).
Draft Local Alcohol Policy 2026 - hearings information and submissions summary	Council received all submissions on the draft Local Alcohol Policy and thanked the submitters for their oral submissions at the meeting.
<b>11 February 2026 – Council meeting</b>	
Report	Overview
Submissions to Central Government on legislative reform	<p>Council noted the submission on the rates capping proposal and provided feedback on the draft submissions.</p> <p>Council approved, subject to completion of any amendments recommended by Council, submission of the following:</p> <ul style="list-style-type: none"> <li>i) Submission to Governance and Administration Committee - Emergency Management Bill</li> <li>ii) Submission to Environment Committee - Planning Bill</li> <li>iii) Submission to Finance and Expenditure Committee - Infrastructure Funding and Financing Amendment Bill</li> <li>iv) Submission to Department of Internal Affairs - Local Government (Infrastructure funding) Amendment Bill (Development Levies System)</li> </ul>

	v) Submission to Department of Internal Affairs - Simplifying Local Government proposal
Chorus New Zealand update to Council	Council noted and thanked Jo Seddon, the Community Relations Lead at Chorus New Zealand, for her presentation about Chorus, what it does and its plans for the network area.
Taumata Arowai update to Council	Council noted the information and thanked Water Service Authority – Taumata Arowai Engagement Specialist – Tim Cadogan for his presentation (Tim gave an overview of the Authority and answered Council’s questions).
Southland Regional Heritage Fund - interim funding round	Staff recommendations were moved by Council as follows: <ul style="list-style-type: none"> <li>d) agreed to implement an interim funding round for Southland Regional Heritage in March 2026 up to \$50,000 to be funded from Council’s Regional Heritage rate collected in the 2025/2026 financial year.</li> <li>e) agreed to the purpose and criteria of the funding round to be based on the Southland Regional Heritage Fund purpose and criteria with an amended focus on organisations and projects benefiting the Southland District Council area</li> <li>f) acknowledged and thanked Great South for supporting and administering this interim funding round</li> <li>g) that an interim advisory group be set up to discuss and recommend grant allocations from the fund to Council</li> <li>h) that the interim advisory group be made up of Councillor Duffy, Councillor Menzies, Southland District Council Roving Museum Officer, and a member of the Community Leadership team</li> <li>i) to undertake discussion with Iwi to request their input into the process</li> <li>j) agreed to fund from the regional heritage rate, the ongoing costs associated with the Roving Museum Officer role including a supplies budget, totalling \$53,750.</li> </ul>
Te Anau Airport Manapouri newsletter	Council noted the information contained in the latest Te Anau Airport Manapouri newsletter, created by Great South.
<b>25 February 2026 – Council meeting</b>	
Report	Overview
Otautau tennis courts resurfacing project - unbudgeted expenditure request	Council determined that unbudgeted expenditure of up to \$30,000 plus GST, to be funded from the Wallace Takitimu general reserve, be approved so that the asphalt resurfacing option for the Otautau tennis courts can proceed.

<p>Wyndham camping ground - unbudgeted expenditure</p>	<p>Council endorsed the recommendation of the Waihōpai Toetoe Community Board to approve \$30,000 unbudgeted expenditure in 2025/2026 for the Wyndham Camping Ground – Construction of to be funded by the Waihōpai Toetoe Parks and Reserves Capital Fund Reserve and reduce the project in the annual plan for 2026/2027 from \$75,000 to \$45,000.</p> <p>Council agreed that the project continue regardless of approval from the Department of Internal Affairs for the transfer of Better Off funding of \$34,020.69, noting that this amount would be funded from the Waihōpai Toetoe Parks and Reserves Capital Fund reserve.</p>
<p>Financial Report for the period ended 31 December 2025</p>	<p>Staff presented Council with an overview of the financial results for the six months to 31 December 2025 by Council’s seven activity groups and corporate services, as well as the financial position and the statement of cashflows as of 31 December 2025.</p>
<p>Draft 2026/2027 Annual Plan financials and supporting information</p>	<p>Council received attachments containing the draft Annual Plan 2026/2027 financial statements, changes to fees and charges, project listing and analysis of proposed rates with an addition to reduce the toilets programme by \$1million and requested that staff prepare a report to Council outlining the revised programme for discussion.</p> <p>Council approved changes to the 2025/2026 budgets as requested by community boards and note that these have been incorporated into the opening balance position for the financial information for the Annual Plan 2026/2027.</p> <p>Council approved adjustments of \$22,065,205 to the 2025/2026 capital delivery programme for various projects, as recommended by the Finance and Assurance Committee, noting that these have either moved to 2026/2027, 2027/2028 or have been cancelled.</p> <p>Council agreed to use the District Operations Reserve to fund any shortfall on external debt interest resulting from differences in the timing of when Council charges interest and principal on new internal loans.</p> <p>Council agreed to maintain the funding of water and wastewater depreciation at the amounts included in year 3 of the LTP, resulting in water depreciation being funded at 80% and wastewater at 81% rather than the planned 75%, noting the move to fully funding depreciation on all three waters in 2027/2028.</p> <p>Council confirmed that the draft financial information for 2026/2027, including the projected operating deficit is financially prudent given Council’s financial position and previous policy decisions around the funding of depreciation.</p>

	<p>Council noted that there were no significant or material differences between the Annual Plan 2026/2027 and year three of the Long-Term Plan 2024-2034 and only minor changes to fees and charges for 2026/2027 and therefore agree not to undertake any formal consultation.</p> <p>Council agreed to inform the community about the Annual Plan 2026/2027 and changes to fees and charges.</p> <p>Council noted that the financial information presented may be subject to further changes prior to the final adoption of the Annual Plan 2026/2027 in June 2026, to reflect any subsequent Council decisions, updates arising from the April forecasting process, and changes in Council's rating information database.</p>
Transport Procurement Strategy	Council approved the Transport Procurement Strategy as endorsed by NZTA.
4 March 2026 – Council meeting	
Report	Overview
Local Alcohol Policy deliberations	<p>Council agreed on:</p> <ul style="list-style-type: none"> <li>i) Trading hours – off-licences – set new hours, from 9am until 10pm on the same day (reduced from 7am until 11pm on the same day)</li> <li>ii) Trading hours – on-licences – other - removing the “no restrictions” wording</li> <li>iii) Sensitive places – including health centres, rehabilitation centres, Marae, and Fale Pasifika in the definition of sensitive places</li> <li>iv) Sensitive premises – no evidence of consultation required for new applications on existing premises for change of ownership</li> <li>v) Discretionary provisions – addition of consideration of glass vessels at special events</li> <li>vi) Timeframe for review – reducing the next review period to four years, with the following cycle returning to six years.</li> </ul>
Draft Statements of Intent 2026/2027 for Great South and Space Operations NZ	Council endorsed the joint letter of response to the draft Statement of Intent as recommended to Council by the Great South Joint Shareholders Committee.
Appointment of members to the Ohai Railway Fund Committee	Council appointed Alanna Barrett, Shane Robertson, Kevin Dixon and Kevin Curtain as members of the Ohai Railway Fund Committee.

and Te Anau Water Supply Subcommittee	Council appointed Luke Thomas, Grant Bolger, Shane Buchanan, Craig Horrell, Jason Robson, Andrew Taberner and Luke Wright to the Te Anau Basin Water Supply Subcommittee.
Mayor's report	Mayor Scott spoke to his report. Robin McCall spoke about the Ōraka Aparima Community Board, and Pam Yorke spoke about the Waihōpai Toetoe Community Board.
Management report March 2026	Council received an update on recent staff activity across Council.
Spatial Plan update	Staff provided Council with an update on the Spatial Plan project and changes made because of the recent Resource Management Reform announced by Central Government.
Waste Management and Minimisation Plan for Consultation	<p>This report sought approval to proceed with a public consultation process. Council was given the draft Southland Waste Management and Minimisation Plan 2026-2032 for consultation, and resolved:</p> <ul style="list-style-type: none"> <li>• Council received the Medical Officer of Health feedback contained in the 2025 Southland Regional Waste Assessment (p118) in accordance with the stipulations of Waste Minimisation Act 2008 Clause 51(5)(b).</li> <li>• Council noted the Waste Advisory Group decision to revoke and substitute the Southland Waste Management and Minimisation Plan 2020-2026 in accordance with the Waste Minimisation Act 2008 Clauses 44 and 50(3)(a).</li> <li>• Council agreed to revoke and substitute the Southland Waste Management and Minimisation Plan in accordance with the Waste Minimisation Act 2008 Clauses 44 and 50(3)(a).</li> <li>• Council adopted the Draft Southland Waste Management and Minimisation Plan 2026 – 2032 for consultation.</li> <li>• Council agreed to a Joint Hearing Panel comprised of the Waste Advisory Group representatives from each participating council, being two representatives from each WasteNet council.</li> <li>• Council noted that if the other WasteNet parties do not proceed options will need to be reassessed.</li> </ul>
18 March 2026 – Council meeting	
Report	Overview
Adoption of Local Alcohol Policy 2026	<p>Council received the final Local Alcohol Policy 2026, and resolved:</p> <p style="margin-left: 40px;">i) public notification of the Local Alcohol Policy will take place on Thursday 26 and Friday 27 March 2026</p>

	<p>ii) adoption of the policy will take place 30 days post-public notification, on Monday 27 April 2026</p> <p>iii) the operative date of the policy will be the same as the adoption date, being Monday 27 April 2026.</p> <p>Council resolved that in adopting the Local Alcohol Policy 2026, the Combined Local Alcohol Policy 2015 is revoked.</p>
Update on Local Government Commission reorganisation investigation process	As this report was to provide an update on the Local Government Commission's process for the investigation of reorganisation of the local government structure in Southland, Council minuted its disappointment in being only allowed to have three elected members at the workshop being facilitated by Martin Jenkins on Monday 30 March 2026 with the Local Government Commission and the four councils.
Better off Fund - project update	Council was provided with an update of where the Better Off Funding projects are at currently.
Offer to gift Orepuki water tanks property (35 Oldham Street) to Council.	Council accepted the gift of land from the Orepuki Volunteer Fire Brigade being the property at 35 Oldham Street Orepuki containing the three firefighting water storage tanks and delegated to the chief executive the authority to execute any agreements or other documentation required to achieve the transfer of ownership of the property.
Local Governance Statement 2025-2028	<p>Council adopted its Local Governance Statement for the 2025-2028 triennium.</p> <p>Council delegated the chief executive to update the Local Governance Statement during the triennium as appropriate to ensure it is current and correct.</p> <p>Council requested that the chief executive investigate the status of the Southland Land Drainage Act 1935 and report back to Council.</p>
<b>25 March 2026 – Finance and Assurance meeting</b>	
Report	Overview
Finance and Assurance Committee workplan for the year ended 30 June 2026	Four new reports were added to the plan for the year, quarterly treasury report, community facilities contracts, 17a three waters and FMIS update.
Deloitte audit engagement letter, proposal letter, fee and planning report for the year ended 30 June 2026	The Committee received the engagement letter, proposal letter and planning report from Deloitte and agreed to the proposed 4.2% increase in audit fees, and delegated authority to the Mayor to sign the final audit proposal letter, incorporating any amendments agreed at this meeting and the authority to sign the engagement letter from Deloitte, covering the 30 June 2026, 30 June 2027 and 30 June 2028.

Annual Report 2025/2026 timetable	The Committee noted the key dates for the annual report 2025/2026 with the adoption of the report scheduled for 21 October 2026.
Accounting policies for the year ended 30 June 2026	Council adopted the accounting policies that will be used in the preparation of Council's Annual Report for the year ended 30 June 2026.
Request for Service Internal Audit Report	Deloitte completed an internal audit of Council's request for service systems and have identified five low to moderate findings. Staff will review the recommendations, assign actions, progress option and undertake work to complete.
Financial Report for the period ended 31 January 2026	The Committee received an overview of the financial results for the seven months to 31 January 2026 by Council's seven activity groups and corporate services, as well as the financial position and the statement of cashflows as at 31 January 2026.
Interim performance report - period two 1 July 2025 to 28 February 2026	The Committee noted the information contained in the Interim Performance Report for period two, from 1 July 2025 to 28 February 2026.
Forecasted financial position for the year ending 30 June 2026	The Committee was informed of the expected year-end financial result compared to the Annual Plan 2025/2026 and to recommend to Council the resulting forecasted position.  Council sought the endorsement of the Finance and Assurance Committee for retrospective unbudgeted expenditure requests with associated funding source and the deletion and deferral of several projects.
Quarterly treasury report as at 31 January 2026	The Committee was informed of Council's treasury position in accordance with the Investment and Liability Management Policy.  Council sought approval for the updated interest rate risk strategy resulting in Council being within the thresholds by the 31 May 2026.
Capital delivery programme update	The Committee was provided with an update on the capital delivery programme that is included in the approved annual plan budget of \$70.54 million. The proposed forecast as at 28 February 2026 is \$73.42 million and incorporates (approved and proposed) budget changes made since the commencement of the 2025/2026 year.  As at 28 February 2026 actual expenditure is \$20.87 million of \$56.68 million in committed works (in physical delivery or completed). The committed works currently represents 77.2% of the overall programme and relies heavily on the delivery of the transport (roading), three waters and B2B build programmes which are \$33.47 million of the remaining \$35.81 million (\$56.68m less \$20.87m) currently committed for delivery from now until year end.

Quarterly risk management - March 2026 quarter	<p>The Committee considered the March 2026 quarterly risk management report and noted those risks currently assessed as of significant issue for the March 2026 quarter.</p> <p>Three risks require an increased focus - adverse event, change, and financial sustainability and one risk has shifted from decreased to stable- social licence.</p>
Health and safety	<p>The committee received an update on health and safety activity and related events over the last quarter. Two health and safety representative meetings have been held for 2026.</p>
B2B Project Update	<p>The contractor (Amalgamated Builders Ltd) has provided a detailed construction programme, is now working onsite and the building consent has been issued.</p>

#### Attachments

There are no attachments for this report.



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## Chairperson's Report

Record no: R/26/4/109251  
Author: Rachael Poole, Committee advisor  
Approved by: Robyn Wise, Governance legal manager  
Report type: Information

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### Purpose

- 1 The purpose of this report is for the chair to update the board on activities they have been involved with since the previous meeting.
- 2 Board members are also able to provide an update on any recent events and issues of relevance and interest to the community board.

### Staff recommendations

That the Northern Community Board:

- a) notes the information contained in the report.

### Chairperson update

- 3 Updates to the board include:
  - two Community Service Awards took place on Sat 28<sup>th</sup> March, both held in Athol, for the Southland Rural Women's Forestry division and Pam Naylor.
  - that the board chair attended the Chairs night held in Winton.

### Attachments

There are no attachments for this report.